APPROVED

Encore JR/SR High School

Minutes

Regular Encore Board of Director's Meeting - September 23, 2024

Date and Time
Monday September 23, 2024 at 6:30 PM

Location
Encore High School
16955 Lemon Street
Hesperia, CA 92345

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, “Public Comment.” Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Directors Present
C. Sutton, I. Rapier, K. Lutz, R. Magana

Directors Absent

None

Ex Officio Members Present
D. Muñoz, P. Alaimalo

Guests Present
Daniel Lee, J. Grant, J. Schwarck, J. Thibodeaux, S. Del Sole

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I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Monday Sep 23, 2024 at 6:44 PM.

C. Public Comment

No members of the public present.

D. Approval of the Agenda

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
K. Lutz	Aye
R. Magana	Aye
C. Sutton	Aye

E. Board Member Comments

No comments from board members.

II. Consent Items

A. Approval of Board Meeting Minutes

K. Lutz made a motion to approve the minutes from Regular Encore Board of Directors Meeting- August 26, 2024 on 08-26-24.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana Aye
I. Rapier Aye
C. Sutton Aye
K. Lutz Aye

K. Lutz made a motion to approve the minutes from Special Encore Board of Directors Meeting- September 3, 2024 on 09-03-24.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
R. Magana Aye
K. Lutz Aye
I. Rapier Aye

B. Personnel Report

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier Aye
R. Magana Aye
C. Sutton Aye
K. Lutz Aye

C. Ratification of Contracts for Professional Services

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Lutz Aye
I. Rapier Aye
C. Sutton Aye
R. Magana Aye

III. Items Pulled From Consent Calendar

A. Items Pulled From Consent Calendar

No items pulled from consent items.

IV. Staff Reports

A.

Executive Director/Principal's Report

Dr. Munoz updated the board regarding staffing. Jr. high is fully staffed with teachers with all proper credentials in all areas of proper content. One final math position has been filled. This teacher will start with Encore on Wednesday, Sept 25, 2024.

B. Staff Liaison's Report

Sandi Del Sole updated the board about the positive changes that are happening at Encore. Hesperia Days Parade was a success. No Drugs America event is in the works on October 12 in Apple Valley at the Civic Center. There are many winter festivities coming. Encore is putting together Kids Camp. Ambassadors are working with elementary schools to see some of Encore's productions. Carnival is coming up in October.

C. Student Representative's Report

Irene Kim presented the Student Advocacy Council and the purpose of bringing attention to students' voices and concerns regarding AP classes, after-school tutoring, and sports.

V. Budget and Finance

A. July 2024 Financials

Daniel Lee with ICON present the Financial report.

B. 23-24 Unaudited Actuals

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana	Aye
C. Sutton	Aye
I. Rapier	Aye
K. Lutz	Aye

C. Approval of Freedom Writers Foundation Proposal

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
K. Lutz	Aye
C. Sutton	Aye
R. Magana	Aye

D.

Approval of Facilitron for Rental of Facilities & Facilities Management Portal Agreement

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
C. Sutton	Aye
R. Magana	Aye
K. Lutz	Aye

VI. Adjourn to Closed Session

A. Reconvene from closed session

The board reconvened at 8:58pm.
During closed session, the board took no action.

VII. Closing Items

A. Adjourn Meeting

I. Rapier made a motion to Adjourn.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Lutz	Aye
R. Magana	Aye
I. Rapier	Aye
C. Sutton	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:58 PM.

Respectfully Submitted,
C. Sutton

Documents used during the meeting

- 2024_09_03_board_meeting_minutes DRAFT.pdf
- 2024_08_26_board_meeting_minutes DRAFT.pdf
- Personnel Report 09.13.24.pdf
- Board Meeting Ratifciation 2024-2025 09.23.24.pdf

- PO 250102 - signed.pdf
- Staff Liaison Report for 09-23-2024.pdf
- Jul '24 Encore Financial Report.pdf
- 23-24 Unaudited Actuals.pdf
- Encore Education Corporation_ Facilitron_RWM.pdf

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Guillermo Munoz at gmunoz@encorehighschool.com. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.