APPROVED

Encore JR/SR High School

Minutes

Regular Encore Board of Directors Meeting- September 11, 2023

Date and Time
Monday September 11, 2023 at 6:30 PM

Location
Encore High School
16955 Lemon Street
Hesperia CA 92345

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, “Public Comment.” Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Directors Present
C. Sutton, I. Rapier, K. Lutz, R. Magana

Directors Absent

R. Hunt

Guests Present
J. Schwarck, P. Alaimalo, S. Adriaan, S. Bow, S. Del Sole

I. Opening Items

A. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Monday Sep 11, 2023 at 6:36 PM.

B. Record Attendance

C. Public Comment

No public comment.

D. Approval of the Agenda

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
Postpone Item IV.A- Brown Act Training and item VI.B- Approval of Fiscal Policies and Procedures to the next scheduled Board Meeting set for September 25, 2023.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
K. Lutz	Aye
R. Magana	Aye
C. Sutton	Aye
R. Hunt	Absent

E. Board Member Comments

No comments from the Board at this time.

II. Consent Items

A. Approval of Board Meeting Minutes

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Hunt	Absent
R. Magana	Aye

Roll Call

I. Rapier Aye
C. Sutton Aye
K. Lutz Aye

I. Rapier made a motion to approve the minutes from Special Board Meeting- August 1, 2023 on 08-01-23.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Lutz Aye
C. Sutton Aye
R. Hunt Absent
I. Rapier Aye
R. Magana Aye

I. Rapier made a motion to approve the minutes from Regular Encore Board of Directors Meeting - July 17, 2023 on 07-17-23.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana Aye
C. Sutton Aye
I. Rapier Aye
K. Lutz Aye
R. Hunt Absent

B. Approval of 2023-24 Amended Student Instructional Calendar

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
R. Magana Aye
K. Lutz Aye
I. Rapier Aye
R. Hunt Absent

C. Approval of 2023-24 Amended Instructional Staff Work Calendar

I. Rapier made a motion to Approved.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Lutz Aye
R. Hunt Absent

Roll Call

I. Rapier Aye
R. Magana Aye
C. Sutton Aye

D. Approval of 2023-24 Amended Administrative Staff Work Calendar

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana Aye
I. Rapier Aye
R. Hunt Absent
C. Sutton Aye
K. Lutz Aye

E. Approval of the 2023-24 Consolidated Application

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Hunt Absent
K. Lutz Aye
R. Magana Aye
I. Rapier Aye
C. Sutton Aye

III. Items Pulled From Consent Calendar

A. Items Pulled From Consent Calendar

No items pulled from Consent Calendar.

IV. Governance

A. Brown Act Training

Postponed to the next scheduled Board Meeting set for September 25, 2023.

V. Staff Reports

A. Principal's Report

St. Claire Adriaan discussed staffing, grants, professional development, the upcoming Clue show, discipline, parent workshop, the addition of our Assistant Principal,

benchmark completion, the Special Education Improvement Plan and the arrival of textbooks.

B. Staff Liaison Report

Sandra Del Sole discussed our staff vacancies, Back to School night, upcoming shows, Hesperia Days Parade and preparation for events and performances.

C. Executive Director's Report

Sabrina Bow announced our partnership with El Dorado Broadcasters. With this comes with advertising on Y102, Mia Mocha hosting our upcoming Carnival event, students visiting the studio to record, and the amplification of our Social Media advertising. We have begun our scratch cooking in the kitchen, with the goal of October 1 to be doing all of our cooking from scratch and without the use of a vendor.

VI. Business and Finance

A. Approval of July 2023 Financials

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
I. Rapier	Aye
K. Lutz	Aye
R. Magana	Aye
R. Hunt	Absent

B. Approval of Fiscal Policies and Procedures

Postponed to the next scheduled Board Meeting set for September 25, 2023.

C. Approval of Chromebook Purchase

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
K. Lutz	Aye
R. Magana	Aye
R. Hunt	Absent
I. Rapier	Aye

VII. Curriculum and Instruction

A. Approval of Curriculum Adoption

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
K. Lutz	Aye
R. Magana	Aye
C. Sutton	Aye
R. Hunt	Absent

VIII. Operations

A. Williams Monitoring Fourth Quarterly Report 2022-23

Sabrina Bow discussed Williams Monitoring Report and the findings.

IX. Adjourn to Closed Session

A. Reconvene from closed session

The Board reconvened from Closed Session at 8:12pm.

X. Closing Items

A. Adjourn Meeting

I. Rapier made a motion to Approved.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Lutz	Aye
R. Magana	Aye
I. Rapier	Aye
R. Hunt	Absent
C. Sutton	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,
C. Sutton

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the

Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.