APPROVED

Encore JR/SR High School

Minutes

Regular Encore Board of Directors Meeting - June 10, 2024

Date and Time
Monday June 10, 2024 at 6:30 PM

Location
Encore High School
16955 Lemon Street
Hesperia CA 92345

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, “Public Comment.” Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Directors Present
C. Sutton, I. Rapier, K. Lutz, R. Magana

Directors Absent

None

Guests Present

A. Barkdull, I. Garcia, J. Grant, J. Schwarck, J. Simmons (remote), J. Thibodeaux, John Arndt (remote), P. Alaimalo, S. Adriaan, S. Bow

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I. Opening Items

A. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Monday Jun 10, 2024 at 6:38 PM.

B. Record Attendance

C. Public Comment

No Public Comment

D. Approval of the Agenda

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
R. Magana	Aye
I. Rapier	Aye
C. Sutton	Aye
K. Lutz	Aye

E. Board Member Comments

No comments from the Board.

II. Consent Items

A. Approval of Board Meeting Minutes

K. Lutz made a motion to approve the minutes from Regular Encore Board of Directors Meeting - April 22, 2024 on 04-22-24.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
C. Sutton	Aye
I. Rapier	Aye
K. Lutz	Aye

Roll Call

R. Magana Aye

B. Williams Monitoring Third Quarterly Report 2023-24

C. Approval of 2024-25 Board Meeting Calendar

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
K. Lutz Aye
I. Rapier Aye
R. Magana Aye

D. Approval of 2024-25 School Site Council Meeting Calendar

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier Aye
K. Lutz Aye
C. Sutton Aye
R. Magana Aye

E. Approval of 2024-25 Modified Administrative Staff Calendar

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Lutz Aye
I. Rapier Aye
R. Magana Aye
C. Sutton Aye

III. Items Pulled From Consent Calendar

A. Items Pulled From Consent Calendar

No Items Pulled

IV. Staff Reports

A.

Executive Director's Report

Class of 2024 awarded with over 9 million dollars in Scholarships. Social Media campaign begins with a revised Encore website, school tours to include Tuesday evenings and Wednesday mornings, and layering in campaign through Facebook and Instagram. 65 days until the first day of school.

B. Principal's Report

The year ended with 8th grade promotion and senior graduation on the same day and received positive feedback on this. Staff ended with reflections and feedback. Working on revising the Student Handbook to address issues such as cell phone and dress code policies.

C. Staff Liaison Report

Jennifer Grant read the Staff Liaison Report that was provided as an attachment from Sandi Del Sole. This report was from the May board meeting that was canceled and unable to be presented.

V. Curriculum and Instruction

A. Approval of Variable Term Waiver Requests

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
R. Magana	Aye
K. Lutz	Aye
C. Sutton	Aye

B. Approval of Establishment of Committee on Assignments

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana	Aye
K. Lutz	Aye
C. Sutton	Aye
I. Rapier	Aye

C. Desert Mountain Charter SELPA Special Education Local Plan Update 2024-2025

K. Lutz made a motion to Approve.
R. Magana seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
K. Lutz Aye
R. Magana Aye
I. Rapier Aye

D. Public Hearing of Encore 2024-27 Proposed Local Control Accountability Plan (LCAP)

K. Lutz made a motion to open the hearing.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
K. Lutz Aye
I. Rapier Aye
R. Magana Aye

No members of the public present. Closed at 7:02pm.

E. Presentation of Encore 2024-27 Local Control Accountability Plan (LCAP)

LCAP is a three-year document that outlines the schools overall goals.

VI. Budget and Finance

A. Approval of April 2024 Financials

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier Aye
C. Sutton Aye
R. Magana Aye
K. Lutz Aye

B. Public Hearing of Encore 2024-25 Proposed Adopted Budget

K. Lutz made a motion to open the hearing.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
R. Magana Aye
I. Rapier Aye

Roll Call

K. Lutz Aye

No members of the public present. Closed at 7:41pm.

C. Presentation of Encore 2024-25 Proposed Adopted Budget

Presented by John Arndt of ICON. Transportation expenditure is not included in this budget.

D. Approval of ICON School Management Master Service Agreement Addendum

R. Magana made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
R. Magana Aye
I. Rapier Aye
K. Lutz Aye

E. Approval of 2024-25 Charter School Advisory Services Agreement between Encore Education Corporation and Key Charter Advisors, LLC

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier Aye
R. Magana Aye
C. Sutton Aye
K. Lutz Aye

VII. Governance

A. Approval of BP 6173 Education for Homeless Children and Youth Policy

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana Aye
I. Rapier Aye
K. Lutz Aye
C. Sutton Aye

VIII. Adjourn to Closed Session

A. Reconvene from closed session

Reconvened from Closed Session at 10:31pm. No reportable action taken.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:32 PM.

Respectfully Submitted,
C. Sutton

Documents used during the meeting

- WILL-ThirdQtrlyRpt-2023-24-Encore.pdf
- Encore Board Meeting Calendar 24-25.pdf
- School Site Council Meetings 24-25 .pdf
- 2024-25 Modified Administrative Staff Calendar.pdf
- Staff Liaison Report for 05-20-2024.pdf
- Memo re Variable Term Waiver Request.pdf
- Memo re Establishment of Committee on Assignments.pdf
- 2024-25 DMCS Local Plan Section D and Attachment.pdf
- 2024-25 DMCS Local Plan Section B Governance and Administration.pdf
- 2024_Local_Control_and_Accountability_Plan_Encore_Education_Corporation_20240610.pdf
- Apr '24 Encore Financial Report.pdf
- Encore - Budget Projection 2024-25 (for Board meeting).pptx
- Encore Master Service Agreement (24-25, 25-26 Addendum #1).pdf
- 2024-25 Agreement with Key Charter Advisors LLC.pdf
- BP 6173 Education for Homeless Children and Youth Policy FOR BOARD APPROVAL JUNE 10, 2024.pdf

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A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.