APPROVED

Encore JR/SR High School

Minutes

Regular Encore Board of Directors Meeting - April 22, 2024

Date and Time
Monday April 22, 2024 at 6:30 PM

Location
Encore High School
16955 Lemon Street
Hesperia CA 92345

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, “Public Comment.” Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Directors Present
C. Sutton, I. Rapier, K. Lutz, R. Magana

Directors Absent

None

Guests Present
P. Alaimalo, S. Adriaan, S. Bow (remote), S. Del Sole

I. Opening Items

A. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Monday Apr 22, 2024 at 6:57 PM.

B. Record Attendance

C. Public Comment

No public comment

D. Approval of the Agenda

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana	Aye
K. Lutz	Aye
C. Sutton	Aye
I. Rapier	Aye

E. Board Member Comments

No comments from the board

II. Consent Items

A. Approval of Board Meeting Minutes

K. Lutz made a motion to approve the minutes from Regular Encore Board of Directors Meeting - March 18, 2024 on 03-18-24.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana	Aye
I. Rapier	Aye
K. Lutz	Aye
C. Sutton	Aye

K. Lutz made a motion to approve the minutes from Special Encore Board of Directors Meeting- April 10, 2024 on 04-10-24.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Lutz	Aye
C. Sutton	Aye
R. Magana	Aye
I. Rapier	Aye

B. Personnel Report

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
K. Lutz	Aye
R. Magana	Aye
I. Rapier	Aye

III. Items Pulled From Consent Calendar

A. Items Pulled From Consent Calendar

No items pulled.

IV. Staff Reports

A. Executive Director's Report

Sabrina Bow presented our current standing with the HUSD MOU.
Kenneth Lutz asked if we would receive an update for any changes that we are in good standing with. Sabrina Bow confirmed that we would, but it may take until June or July for the full sign-off.
Chandale Sutton asked about what our expected time frame is for the items that require additional information. Sabrina Bow stated they would be done in the next week or two.

B. Principal's Report

St. Claire Adriaan discussed State Testing, Coffee with the Principal and concerns raised at this meeting, and Department Head meeting. College acceptances are at 14 students, over 20 states with a scholarship total of $2.345 million. Ian Rapier asked how many seniors that we have graduating this year. St. Claire stated there are 86 at this time.

C. Staff Liaison Report

Sandi Del Sole discussed our final production of Mary Poppins and the success of selling out. Staff has prepared for State Testing. End of the year activities are scheduled. Encore was invited to perform at the fair. We are working on putting together three shows at the fair with Ambassadors, Street Band and Jazz Band. We also have a student singing the National Anthem.

V. Budget and Finance

A. Approval of March 2024 Financials

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
R. Magana	Aye
K. Lutz	Aye
I. Rapier	Aye

B. Expense Reimbursement to CEO/Executive Director

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
R. Magana	Aye
K. Lutz	Aye
C. Sutton	Aye

VI. Curriculum and Instruction

A. Approval of Victor Valley College MOU College and Careers Access Pathways (CCAP) Partnership Agreement 2024-27

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana	Aye
K. Lutz	Aye
I. Rapier	Aye
C. Sutton	Aye

VII. Operations

A.

Presentation of 2024-25 Insurance Renewals

Craig Myers of IMA discussed the increase in insurance rates and a new insurance carrier. Hanover Insurance is leaving California and will no longer be insuring Charter School. The goal is to find a new insurance carrier. The percentage increase is projected at 15%, not lower than 10%.

B. Approval of 24-25 Measure Education Consulting Services Contract

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana	Aye
C. Sutton	Aye
K. Lutz	Aye
I. Rapier	Aye

VIII. Adjourn to Closed Session

A. Reconvene from closed session

Board reconvened at 10:17pm.
During closed session, the board took action to close an investigation that was previously presented to the board. The motion was made by Kenneth Lutz and seconded by Ian Rapier. Unanimous vote. Kenneth Lutz- yes, Ian Rapier-yes, Reyna Magana- yes, Chandale Sutton-yes.

IX. Closing Items

A. Adjourn Meeting

I. Rapier made a motion to Adjourn.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
I. Rapier	Aye
R. Magana	Aye
K. Lutz	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:18 PM.

Respectfully Submitted,
C. Sutton

Documents used during the meeting

- Minutes for Regular Encore Board of Directors Meeting- April 10, 2024 on April 10, 2024.pdf
- Personnel Report BOARD MEETING 2024-04-22.pdf
- Staff Liaison Report for 04-21-2024.pdf
- Mar '24 Encore Financial Report.pdf
- EE reimbursment Sabrina Bow (April 2, 2024) form.pdf
- Encore CCAP MOU 2024-2027-Final v. 2.pdf
- 24-25 Measure Education Consulting Services Contract.pdf

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.