APPROVED

Encore JR/SR High School

Minutes

Regular Encore Board of Directors Meeting - February 26, 2024

Date and Time
Monday February 26, 2024 at 6:30 PM

Location
Encore High School
16955 Lemon Street
Hesperia CA 92345

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, “Public Comment.” Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Directors Present
C. Sutton, I. Rapier, K. Lutz, R. Magana

Directors Absent

None

Guests Present
J. Grant, J. Schwarck, J. Simmons (remote), P. Alaimalo, S. Adriaan, S. Bow, S. Del Sole

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I. Opening Items

A. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Monday Feb 26, 2024 at 6:38 PM.

B. Record Attendance

C. Public Comment

No public comment.

D. Approval of the Agenda

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
K. Lutz	Aye
R. Magana	Aye
C. Sutton	Aye

E. Board Member Comments

No comments from the Board.

II. Consent Items

A. Approval of Board Meeting Minutes

K. Lutz made a motion to approve the minutes from Special Encore Board of Directors Meeting- January 29, 2024 on 01-29-24.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana	Aye
K. Lutz	Aye
I. Rapier	Aye
C. Sutton	Aye

K. Lutz made a motion to approve the minutes from Special Encore Board of Directors Meeting- February 2, 2024 on 02-02-24.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
C. Sutton	Aye
K. Lutz	Aye
R. Magana	Aye

B. Personnel Report

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
K. Lutz	Aye
I. Rapier	Aye
R. Magana	Aye

C. Williams Monitoring Second Quarterly Report 2023-24

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
R. Magana	Aye
C. Sutton	Aye
K. Lutz	Aye

III. Items Pulled From Consent Calendar

A. Items Pulled From Consent Calendar

Board member Ian Rapier made a motion to pull consent item II.C. The item was subsequently approved by a vote of 4-0.

IV. Staff Reports

A. Executive Director's Report

Sabrina Bow discussed a new contract with Mimic Pros LLC for an enrollment marketing campaign. We are an exclusive educational client of Mimic Pros LLC.

B.

Staff Liaison Report

Sandi Del Sole provided a written and oral report on the success of our Peter Pan Jr. show. The next show is Mary Poppins production, end of year recitals, and Kid's Camp. Ambassadors performed at Mesa Linda and this has given us an additional opportunity to perform at Discovery School of the Arts.

V. Budget and Finance

A. Approval of 2023-24 LCAP Mid Year Report

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
Board member Ian Rapier wanted to know the practices that Encore has in place to support students to address the stigmatism between students regarding mental health and social and emotional wellness and encourage students to ask for help. Sabrina Bow stated that we have a referral system and students are aware of the resources and trusted adults that we have on campus through their counselor and some members of administration. St. Claire Adriaan also discussed the structures that we have available. Board member Kenneth Lutz wanted to know the background of our counselors and if we have the option to tie into an Intern program with CSUSB.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
R. Magana	Aye
K. Lutz	Aye
C. Sutton	Aye

B. Approval of January 2023 Financials

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
I. Rapier	Aye
R. Magana	Aye
K. Lutz	Aye

VI. Operations

A. Approval of Comprehensive School Safety Plan

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
R. Magana Aye
K. Lutz Aye
I. Rapier Aye

B. 2024-2025 Bell Schedule

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana Aye
K. Lutz Aye
C. Sutton Aye
I. Rapier Aye

C. 2024-2025 Student Calendar

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
K. Lutz Aye
R. Magana Aye
I. Rapier Aye

D. 2024-2025 Instructional Staff Work Calendar

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Lutz Aye
C. Sutton Aye
I. Rapier Aye
R. Magana Aye

E. 2024-2025 Administrative Staff Work Calendar

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier Aye

Roll Call

K. Lutz	Aye
R. Magana	Aye
C. Sutton	Aye

VII. Adjourn to Closed Session

A. Reconvene from closed session

Reconvened from closed session at 10:09 p.m. No action taken.

VIII. Closing Items

A. Adjourn Meeting

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
K. Lutz	Aye
C. Sutton	Aye
R. Magana	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:10 PM.

Respectfully Submitted,
C. Sutton

Documents used during the meeting

- 2024_01_29_board_meeting_minutes DRAFT.pdf
- 2024_02_02_board_meeting_minutes DRAFT.pdf
- Personnel Report BOARD MEETING 2024-02-26.pdf
- WILL_Encore_2ndQuarterlyRpt_2023-24.pdf
- Staff Liaison Report for 02-26-2024.pdf
- 2024_LCAP_Mid-Year_Monitoring_Report_for_the_2023-24_LCAP_Encore_Education_Corporation_20240226.pdf
- Jan '24 Encore Financial Report.pdf
- NWEA Mid Year Benchmark.pdf
- Encore Jr. and Sr. High School for the Arts Safety Plan (4853-5616-6822.v3) for board approval Feb 26, 2024.pdf

- 2024-2025 Bell Schedule.pdf
- 2024-2025 Student Calendar.pdf
- 2024-2025 Instructional Staff Calendar.pdf
- 2024-2025 Administrative Staff Calendar.pdf

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.