APPROVED

Encore JR/SR High School

Minutes

Regular Encore Board of Directors Meeting - October 23, 2023

Date and Time
Monday October 23, 2023 at 6:30 PM

Location
Encore High School
16955 Lemon Street
Hesperia CA 92345

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, “Public Comment.” Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Directors Present
C. Sutton, I. Rapier, K. Lutz, P. Alaimalo, R. Magana, S. Adriaan, S. Bow

Directors Absent

I. Garcia, J. Grant, R. Hunt

Guests Present
J. Schwarck, J. Thibodeaux, S. Del Sole

I. Opening Items

A. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Monday Oct 23, 2023 at 6:38 PM.

B. Record Attendance

C. Public Comment

No public comment.

D. Approval of the Agenda

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
I. Rapier	Aye
J. Grant	Absent
I. Garcia	Absent
R. Hunt	Absent
K. Lutz	Aye
R. Magana	Aye

E. Board Member Comments

Mr. Rapier commented on the emails being sent to the board. These emails should go to internal administration. When the internal administration has resolved the issue, please include the board in a follow-up email.

II. Adjourn to Closed Session

A. Reconvene from closed session

The board reconvened at 7:40pm. The board took action as follows:

1. To move forward with the decision to expel student. Case No. 100423-01. (Aye: Lutz, Rapier, Magana, Sutton. No: None. Absent: Hunt)

2. To utilize a third party investigation agency to investigate complaints. (Aye: Lutz, Rapier, Magana, Sutton. No: None. Absent: Hunt)

III. Consent Items

A. Approval of Board Meeting Minutes

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
R. Hunt	Absent
R. Magana	Aye
K. Lutz	Aye
I. Garcia	Absent
C. Sutton	Aye
J. Grant	Absent

K. Lutz made a motion to approve the minutes from Regular Encore Board of Directors Meeting - September 25, 2023 on 09-25-23.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana	Aye
C. Sutton	Aye
I. Rapier	Aye
I. Garcia	Absent
R. Hunt	Absent
J. Grant	Absent

IV. Items Pulled From Consent Calendar

A. Items Pulled From Consent Calendar

No items pulled from Consent Calendar.

V. Staff Reports

A. Executive Director's Report

Sabrina Bow discussed enrollment. School meal program has reached month 2 of scratched cooked meals. Broadcasting on Social Media through our Social Media Partner: El Doradao Broadcasting.

B. Principal's Report

St. Claire Adriaan discussed the scores for Math and the goal for improvement. Discussed tutoring implementation. Mr. Rapier wanted to know what the plan would be for teacher development. Mrs. Magana wanted clarifying information on the student level. Mr. Sutton wanted to get a timeline for benchmarks. He also wanted to know about Saturday School and tutoring and how the school will utilize these programs.

C. Staff Liaison Report

Sandi DelSole discussed Carnival and its success. Clue performance was another show success. Also put on a student show as well as a staff show as a thank you as well as a promotion for school pride and student support. Kitchen staff prepared a meal for our staff PD.

VI. Curriculum and Instruction

A. Approval of Student Learning Outcomes

I. Rapier made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Garcia	Absent
I. Rapier	Aye
R. Magana	Aye
K. Lutz	Aye
J. Grant	Absent
R. Hunt	Absent
C. Sutton	Aye

VII. Governance

A. Approval of Parent/Student Handbook- Revised

C. Sutton made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Hunt	Absent
K. Lutz	Aye
J. Grant	Absent
C. Sutton	Aye
I. Rapier	Aye
I. Garcia	Absent
R. Magana	Aye

B. Approval of 5000 Series Policies - Students

C. Sutton made a motion to Approve.
K. Lutz seconded the motion.
5030, 5111, 5113 policies
The board **VOTED** to approve the motion.

Roll Call

I. Garcia	Absent
C. Sutton	Aye
K. Lutz	Aye
I. Rapier	Aye
J. Grant	Absent
R. Magana	Aye
R. Hunt	Absent

C. First Reading of 1000 Series Policies - Visitor and Complaint

Postponed to the next scheduled board meeting.

D. First Reading of 3000 Series Policies - Transportation and Meals

Postponed to the next scheduled board meeting.

E. First Reading of 6000 Series Policies - Instruction

Postponed to the next scheduled board meeting.

VIII. Business and Finance

A. Approval of August and September Financial Reports

K. Lutz made a motion to Approve.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Garcia	Absent
C. Sutton	Aye
I. Rapier	Aye
K. Lutz	Aye
J. Grant	Absent
R. Hunt	Absent
R. Magana	Aye

B. Approval of Fiscal Policies and Procedures

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Grant	Absent
K. Lutz	Aye
I. Garcia	Absent
C. Sutton	Aye
I. Rapier	Aye
R. Magana	Aye
R. Hunt	Absent

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:34 PM.

Respectfully Submitted,
C. Sutton

Documents used during the meeting

- 2023_09_25_board_meeting_minutes DRAFT (1).pdf
- Executive Director Board Report 2023-10-20.pdf
- MATHStrategic Plan.pdf
- Staff Liaison Report for 10-23-2023.pdf
- Student Learning Outcomes (SLOs).pdf
- Encore Student Handbook 23-24 for board approval 10-23-2023.pdf
- BP 5030 Student Wellness Policy (2023-10-23 Board approval).pdf
- BP 5111 ADMISSIONS POLICY (2023-10-23 Board Approval).pdf
- BP 5113 Classroom Based Attendance Policy (2023-10-23 Board Approval).pdf
- Aug '23 Encore Financial Report.pdf
- Sep '23 Encore Financial Report.pdf
- ENCORE_Fiscal_Policies_and_Procedures_2023-10-23_FOR_BOARD_APPROVAL_BLACKLINE.pdf

---

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com. Any public records relating to an agenda item for an open

session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.