APPROVED

Encore JR/SR High School

Minutes

Special Board Meeting- January 31, 2023

Date and Time
Tuesday January 31, 2023 at 1:00 PM

Location
This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:
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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the

opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Directors Present
C. Sutton (remote), I. Rapier (remote), R. Hunt (remote)

Directors Absent
None

Guests Present
E. Contreras (remote), J. Barkdull (remote), J. Clanton (remote), J. Simmons (remote), S. Adriaan (remote), S. Bow (remote)

I. Opening Items

A. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Tuesday Jan 31, 2023 at 1:15 PM.

B. Record Attendance

C. Public Comment

No members of the public provided comment.

D. Approval of the Agenda

I. Rapier made a motion to approve the agenda.
R. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Rapier	Aye
C. Sutton	Aye
R. Hunt	Aye

II. Consent Items

A. Conflict of Interest Code

R. Hunt made a motion to approve the Conflict of Interest Code.
I. Rapier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Rapier Aye
C. Sutton Aye
R. Hunt Aye

B. Anti-Nepotism Policy

R. Hunt made a motion to approve the Anti-Nepotism Policy.
I. Rapier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Rapier Aye
C. Sutton Aye
R. Hunt Aye

C. General Complaint Policy

R. Hunt made a motion to approve the General Complaint Policy.
I. Rapier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Sutton Aye
I. Rapier Aye
R. Hunt Aye

D. Uniform Complaint Policy

R. Hunt made a motion to approve the Uniform Complaint Policy.
I. Rapier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
I. Rapier Aye
R. Hunt Aye

III. Budget and Finance

A. 2022-23 Encore Education Corporation Fiscal Policy Manual

I. Rapier made a motion to approve the 2022-23 Encore Education Corporation Fiscal Policy Manual as presented.
R. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Rapier Aye
C. Sutton Aye

Roll Call

R. Hunt Aye

IV. Operations and Human Resources

A. 2022-23 School Accountability Report Card (SARC)

R. Hunt made a motion to approve the 2022-23 SARC as presented.
I. Rapier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Hunt Aye
C. Sutton Aye
I. Rapier Aye

B. 2022-23 Employee Handbook

I. Rapier made a motion to approved the 2022-23 Employee Handbook with the revisions incorporated within.
R. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Rapier Aye
C. Sutton Aye
R. Hunt Aye

C. Notice of Intent to Employ Under a Provisional Internship Permit (PIP)

R. Hunt made a motion to approve the Notice of Intent to Employ Under a Provisional Internship Permit.
I. Rapier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Rapier Aye
C. Sutton Aye
R. Hunt Aye

V. Closing Items

A. Adjourn Meeting

I. Rapier made a motion to adjourn the meeting.
C. Sutton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye

Roll Call

R. Hunt Absent

I. Rapier Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:00 PM.

Respectfully Submitted,
S. Bow

Documents used during the meeting

- Conflict of Interest Code 2023-01-31.pdf
- Anti-Nepotism Policy 2023-01-31.pdf
- BP 1312 General Complaints Policy.pdf
- BP 1312.3 Uniform Complaint Policy.pdf
- ENCORE Fiscal Policies and Procedures 2023-01-31.docx
- 2022_School_Accountability_Report_Card_Encore_Education_Corporation_20230131.pdf
- Encore Employee Handbook APPROVED 2023-01-31 (4857-8390-7655.v1).pdf
- Notice of Intent to Employ Under a Provisional Internship Permit (S. Hitselberger).pdf

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A copy of the agenda will be posted at least 24 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com.

Paper copies of the agenda and board meeting materials are available for inspection by members of the public at the School's Main Office during regular business hours (7:30 a.m. - 4:00 p.m.) Monday through Friday. The School's Main Office is located in the A Building at 16955 Lemon Street, Hesperia, CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.