APPROVED

Encore JR/SR High School

Minutes

Regular Encore Board of Directors Meeting - June 2023

Date and Time
Monday June 26, 2023 at 6:30 PM

Location
Encore High School
16955 Lemon Street
Hesperia CA 92345

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, “Public Comment.” Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Directors Present
C. Sutton, K. Lutz, P. Alaimalo, R. Magana, S. Adriaan, S. Bow

Directors Absent

I. Garcia, I. Rapier, R. Hunt

Guests Present
J. Clanton (remote), J. Schwarck

I. Opening Items

A. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Monday Jun 26, 2023 at 6:35 PM.

B. Record Attendance

C. Public Comment

No public comment.

D. Approval of the Agenda

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana	Aye
R. Hunt	Absent
C. Sutton	Aye
I. Rapier	Absent
K. Lutz	Aye
I. Garcia	Absent

E. Board Member Comments

Kenneth Lutz discussed the Chamber of Commerce event. Takeaways are that Encore could benefit from a speaker to discuss Encore. Another suggestion is a 3" or 42" monitor to display slideshow and photos and present by plugging into the laptop. The last suggestion is the availability of Narcan due to Fentanyl exposure and consideration of a policy.
Chandale Sutton also spoke about his attendance at the Chamber of Commerce Event.

II. Consent Items

A. Approval of Board Meeting Minutes

K. Lutz made a motion to approve the minutes from Regular Encore Board of Directors Meeting - June 2023 on 06-12-23.

R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
R. Magana	Aye
I. Rapier	Absent
I. Garcia	Absent
K. Lutz	Aye
R. Hunt	Absent

B. Approval of May 2023 STRS, PERS, 403b Payment Report

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
I. Rapier	Absent
K. Lutz	Aye
I. Garcia	Absent
R. Hunt	Absent
R. Magana	Aye

C. Approval of May 2023 Warrant Reports

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Magana	Aye
I. Garcia	Absent
C. Sutton	Aye
I. Rapier	Absent
K. Lutz	Aye
R. Hunt	Absent

III. Staff Reports

A. Principal's Report

St. Claire Adriaan discussed the Educational Equity and Excellence Audit Report. Chandale Sutton suggested that St. Claire discuss findings in a future PD. St. Claire confirmed that the 4 staff members that attended the meeting will discuss and decide as a group the focus areas.

IV. Curriculum and Instruction

A. Approval of Graduation Requirements

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
Sabrina Bow discussed that the document has been revised to show that this will be effective for the class of 2025. Class of 2024 will use previous graduation requirements.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Absent
I. Garcia	Absent
C. Sutton	Aye
R. Magana	Aye
K. Lutz	Aye
R. Hunt	Absent

B. Local Indicator Report

Sabrina Bow has presented this form in the required format. This will be reported publicly to the school dashboard in the Fall. No questions from the board.

C. Approval of 2023-24 Local Control Accountability Plan

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
This will be submitted to the state on or before June 30, 2023.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
I. Rapier	Absent
I. Garcia	Absent
R. Hunt	Absent
R. Magana	Aye
K. Lutz	Aye

V. Business and Finance

A. Approval of May 2023 Financial Report

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
No questions from the board.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Absent
C. Sutton	Aye

Roll Call

R. Magana	Aye
R. Hunt	Absent
I. Garcia	Absent
K. Lutz	Aye

B. Approval of 2023-24 Budget

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
Chandale Sutton wanted additional details for the "Other Outgo" Expenditures and what this includes Sabrina Bow confirmed that this is the bond repayment of 2022 bond issue.
The board **VOTED** to approve the motion.

Roll Call

R. Magana	Aye
I. Garcia	Absent
I. Rapier	Absent
C. Sutton	Aye
R. Hunt	Absent
K. Lutz	Aye

C. Approval of Contract with Measure Education

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
R. Magana	Aye
I. Rapier	Absent
I. Garcia	Absent
R. Hunt	Absent
K. Lutz	Aye

D. Approval of Lease Agreement with Revolution Office

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
R. Hunt	Absent
I. Rapier	Absent
I. Garcia	Absent
R. Magana	Aye
K. Lutz	Aye

E. Approval of Contract with Ebmeyer Charter and Tour

K. Lutz made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
R. Magana	Aye
K. Lutz	Aye
I. Garcia	Absent
R. Hunt	Absent
I. Rapier	Absent

VI. Governance

A. Approval of 2023-24 Board Meeting Calendar

R. Magana made a motion to Approve.
K. Lutz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
R. Magana	Aye
K. Lutz	Aye
I. Garcia	Absent
R. Hunt	Absent
I. Rapier	Absent

VII. Adjourn to Closed Session

A. Reconvene from closed session

8:10pm reconvened. The board did not take any action in closed session.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,
C. Sutton

Documents used during the meeting

- May 2023 STRS, PERS, 403b payment report.pdf
- ENC April 2023 Warrant Report - Summary.pdf
- ENC April 2023 Warrant Report - Detail.pdf
- NCUST EEandE Audit Encore .pdf
- Encore EEandE Report Presentation.pptx
- Graduation Requirements for Board Approval June 26, 2023.pdf
- 2023_LCAP_Local_Performance_Indicator_Self-Reflection_Encore_Education_Corporation_20230626.pdf
- 2023_Local_Control_and_Accountability_Plan_Encore_Education_Corporation_20230626.pdf
- Encore May 2023 Financial Report.pdf
- Encore 2023-24 July Budget Board Final_6.22.23.pdf
- 23-24 Measure Education Contract with Encore HS.pdf
- Revolution Office Lease Agreement (2023-2028).pdf
- 23-24 Contract with Ebmeyer Charter and Tour x Encore.pdf
- Encore Board Meeting Calendar 2023-24 for Board Approval June 26 2023.pdf

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.