

APPROVED



## Encore JR/SR High School

### Minutes

#### Regular Encore Board of Directors Meeting - June 2023

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**Date and Time**

Monday June 12, 2023 at 6:30 PM

**Location**

Encore High School  
16955 Lemon Street  
Hesperia CA 92345

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All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, "Public Comment." Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

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**Directors Present**

I. Rapier, K. Lutz, R. Hunt, R. Magana, R. Warren (remote), S. Bow (remote)

**Directors Absent**

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B. Forbes, C. Sutton, E. Hoffman, G. Hernandez, G. Poutre, G. Valenciano, I. Garcia, J. Schempp, K. Lee, P. Alaimalo, S. Greene, T. Herchelroath

**Guests Present**

J. Clanton (remote), J. Schwarck, J. Simmons (remote), J. Thibodeaux (remote), S. Adriaan

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**I. Opening Items**

**A. Call the Meeting to Order**

I. Rapier called a meeting of the board of directors of Encore JR/SR High School to order on Monday Jun 12, 2023 at 6:30 PM.

**B. Record Attendance**

**C. Public Comment**

No public comment.

**D. Approval of the Agenda**

K. Lutz made a motion to Approve.

R. Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Lee	Absent
G. Hernandez	Absent
C. Sutton	Absent
I. Garcia	Absent
G. Valenciano	Absent
R. Magana	Aye
K. Lutz	Aye
B. Forbes	Absent
E. Hoffman	Absent
S. Greene	Absent
I. Rapier	Aye
P. Alaimalo	Absent
R. Hunt	Aye
T. Herchelroath	Absent
J. Schempp	Absent
G. Poutre	Absent

**E. Board Member Comments**

No comments from members of the board.

## II. Consent Items

### A. Approval of Board Meeting Minutes

R. Hunt made a motion to approve the minutes from Regular Encore Board of Directors Meeting - May 2023 on 05-22-23.

R. Magana seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Sutton	Absent
S. Greene	Absent
B. Forbes	Absent
R. Magana	Aye
I. Garcia	Absent
T. Herchelroath	Absent
K. Lutz	Aye
J. Schempp	Absent
G. Hernandez	Absent
I. Rapier	Aye
K. Lee	Absent
G. Poutre	Absent
P. Alaimalo	Absent
E. Hoffman	Absent
G. Valenciano	Absent
R. Hunt	Aye

R. Hunt made a motion to approve the minutes from Special Meeting: Encore Board of Directors on 06-05-23.

R. Magana seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

G. Poutre	Absent
B. Forbes	Absent
I. Garcia	Absent
C. Sutton	Absent
R. Hunt	Aye
G. Valenciano	Absent
P. Alaimalo	Absent
E. Hoffman	Absent
G. Hernandez	Absent
I. Rapier	Aye
R. Magana	Aye
S. Greene	Absent
J. Schempp	Absent
K. Lutz	Aye

**Roll Call**

K. Lee Absent  
T. Herchelroath Absent

**B. Approval of Revised 2023-24 Administrative Staff Work Calendar**

R. Hunt made a motion to Approve.  
R. Magana seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

I. Rapier Aye  
P. Alaimalo Absent  
S. Greene Absent  
R. Magana Aye  
C. Sutton Absent  
K. Lutz Aye  
T. Herchelroath Absent  
R. Hunt Aye  
J. Schempp Absent  
G. Valenciano Absent  
E. Hoffman Absent  
I. Garcia Absent  
K. Lee Absent  
G. Hernandez Absent  
B. Forbes Absent  
G. Poutre Absent

**III. Items Pulled From Consent Calendar**

**A. Items Pulled From Consent Calendar**

Nothing pulled for discussion.

**IV. Governance**

**A. Appointment of Board Member: Reyna Magana**

R. Hunt made a motion to Approve.  
K. Lutz seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

I. Garcia Absent  
S. Greene Absent  
K. Lutz Aye  
E. Hoffman Absent  
K. Lee Absent

**Roll Call**

I. Rapier	Aye
T. Herchelroath	Absent
P. Alaimalo	Absent
G. Hernandez	Absent
G. Valenciano	Absent
G. Poutre	Absent
R. Hunt	Aye
B. Forbes	Absent
C. Sutton	Absent
J. Schempp	Absent
R. Magana	Aye

**B. Approval of Make Up Time Policy**

K. Lutz made a motion to approve the Make Up Time Policy.

R. Magana seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Lee	Absent
I. Rapier	Aye
R. Hunt	Aye
G. Valenciano	Absent
B. Forbes	Absent
G. Poutre	Absent
I. Garcia	Absent
T. Herchelroath	Absent
E. Hoffman	Absent
R. Magana	Aye
K. Lutz	Aye
G. Hernandez	Absent
J. Schempp	Absent
P. Alaimalo	Absent
C. Sutton	Absent
S. Greene	Absent

**V. Curriculum and Instruction**

**A. Approval of Amended MOU and CCAP Partnership Agreement with Victor Valley Community College District for the 2023-24 Year**

R. Hunt made a motion to approve the amended MOU and CCAP partnership agreement with VVC.

R. Magana seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Lee	Absent
S. Greene	Absent
E. Hoffman	Absent
R. Magana	Aye
I. Rapier	Aye
T. Herchelroath	Absent
J. Schempp	Absent
B. Forbes	Absent
R. Hunt	Aye
G. Hernandez	Absent
K. Lutz	Aye
G. Valenciano	Absent
G. Poutre	Absent
C. Sutton	Absent
P. Alaimalo	Absent
I. Garcia	Absent

**B. Approval of Instructional Service Agreement (July 1, 2023 - June 30, 2026) with Victor Valley College**

R. Hunt made a motion to approve the instructional service agreement (July 1, 2023 - June 30, 2026) with Victor Valley College.

R. Magana seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Lutz	Aye
S. Greene	Absent
R. Magana	Aye
C. Sutton	Absent
E. Hoffman	Absent
G. Poutre	Absent
K. Lee	Absent
B. Forbes	Absent
P. Alaimalo	Absent
G. Hernandez	Absent
R. Hunt	Aye
I. Garcia	Absent
J. Schempp	Absent
T. Herchelroath	Absent
G. Valenciano	Absent
I. Rapier	Aye

**C. Approval of Graduation Requirements**

K. Lutz made a motion to approve the graduation requirements as presented.

R. Hunt seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

R. Hunt	Aye
G. Valenciano	Absent
G. Hernandez	Absent
R. Magana	Aye
G. Poutre	Absent
K. Lee	Absent
T. Herchelroath	Absent
B. Forbes	Absent
I. Rapier	Aye
J. Schempp	Absent
I. Garcia	Absent
S. Greene	Absent
C. Sutton	Absent
E. Hoffman	Absent
K. Lutz	Aye
P. Alaimalo	Absent

**D. Public Hearing for the Proposed 2023-24 Local Control and Accountability Plan (LCAP)**

Public hearing opened at 6:48 p.m.

No public comment made.

Public hearing closed at 6:49 p.m.

**E. Presentation of Proposed 2023-24 Local Control and Accountability Plan (LCAP)**

Public hearing opened at 6:48 p.m.

No public comment made.

Public hearing closed at 6:49 p.m.

**F. Local Indicator Report**

**VI. Business and Finance**

**A. Public Hearing for the Proposed 2023-24 Budget**

Public hearing open at 7:31 p.m. No comments by the public. Public hearing closed at 7:32 p.m.

**B.**

## Presentation of Proposed 2023-24 Budget

Jeff Clanton of DMS presented the proposed 2023-24 budget, based on a projected 600 student enrollment.

## VII. Adjourn to Closed Session

### A. Reconvene from closed session

Board returned from closed session at 8:43 p.m. No action was taken during closed session.

## VIII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:43 PM.

Respectfully Submitted,

S. Bow

Motion to adjourn the meeting.

The board **VOTED** to approve the motion.

#### Roll Call

G. Poutre	Absent
K. Lutz	Aye
E. Hoffman	Absent
P. Alaimalo	Absent
K. Lee	Absent
R. Magana	Aye
C. Sutton	Absent
I. Rapier	Aye
B. Forbes	Absent
S. Greene	Absent
T. Herchelroath	Absent
G. Valenciano	Absent
J. Schempp	Absent
I. Garcia	Absent
G. Hernandez	Absent
R. Hunt	Aye

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## Documents used during the meeting

- 2023\_05\_22\_board\_meeting\_minutes DRAFT.pdf
- 2023\_06\_05\_board\_meeting\_minutes DRAFT.pdf



- 2023-2024 Administrative Staff Work Calendar (Amended for June 12, 2023 Board Approval).pdf
  - Make-Up Time Alternative Schedule Policy (4879-9375-6008.v1).pdf
  - Encore 2023-2024 CCAP Amendment -VVC Signed.pdf
  - Encore Institutional Service Agreement Fall 2023-VVC Signed.pdf
  - Graduation Requirements (presented for Board approval June 12, 2023).pdf
  - LCAP 2023-24 SUMMARY GOALS (June 12, 2023).pdf
  - 2023\_Local\_Control\_and\_Accountability\_Plan\_Encore\_Education\_Corporation\_20230612.pdf
  - Local Indicator Report (June 12, 2023).pdf.pdf
  - Encore 2023-24 July Budget Board Final.pdf
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A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.