APPROVED

Encore JR/SR High School

Minutes

Regular Encore Board of Directors Meeting - May 2023

Date and Time
Monday May 22, 2023 at 6:30 PM

Location
Encore High School
16955 Lemon Street
Hesperia CA 92345

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, “Public Comment.” Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Directors Present
C. Sutton, I. Rapier, R. Hunt, R. Magana

Directors Absent

None

Guests Present
J. Simmons (remote), P. Alaimalo, S. Adriaan, S. Bow (remote)

I. Opening Items

A. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Monday May 22, 2023 at 6:42 PM.

B. Record Attendance

C. Public Comment

No members of the public made comment.

D. Approval of the Agenda

C. Sutton made a motion to approve the agenda as presented.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
R. Hunt	Absent
I. Rapier	Aye

E. Board Member Comments

No board members made comments.

II. Consent Items

A. Approval of Board Meeting Minutes

I. Rapier made a motion to approve the minutes from Board of Directors Regular Meeting - April 24, 2023 on 04-24-23.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Hunt	Absent
I. Rapier	Aye
R. Magana	Aye
C. Sutton	Aye

B.

Approval of April 2023 STRS, PERS, 403b Payment Report

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
C. Sutton	Aye
R. Hunt	Absent
R. Magana	Aye

C. Approval of April 2023 Warrant Reports

I. Rapier made a motion to Approve.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
R. Hunt	Absent
I. Rapier	Aye
R. Magana	Aye

III. Governance

A. Appointment of Board Member: Kenneth Lutz

Motion to appoint Kenneth Lutz to the Encore Board of Directors to the remainder of the term ending June 30, 2023, and to the two-year term beginning July 1, 2023 and ending June 2025.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
C. Sutton	Aye
R. Magana	Aye
R. Hunt	Absent

B. Appointment of Board Officers (Secretary and Treasurer)

C. Sutton made a motion to appoint Patricia Alaimalo as Board Secretary and Board Treasurer.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
R. Hunt	Absent
I. Rapier	Aye

Roll Call

R. Magana Aye

IV. Staff Reports

A. Executive Director's Report

Dr. Bow provided a written and oral report on 2023-24 enrollment and the student restroom renovation project.

B. Principal's Report

Dr. Adriaan provided a written and oral report on Principal for A Day, ELPAC results, and NWEA MAP assessment growth.

C. Staff Liaison Report

Ms. Del Sole provided a written and oral report on student activities, including Recital Week and the inaugural Encore Concert in the Park. She also cited the film class's first place finish in the Directing Change student film contest and the Women's Choir XXXX

V. Business and Finance

A. Approval of April 2023 Financial Report

Motion to approve the April 2023 Financial Report as presented.
The board **VOTED** to approve the motion.

Roll Call

R. Hunt Absent
I. Rapier Aye
C. Sutton Aye
R. Magana Aye

B. Approval of Enrollment Professor West Agreement for 2023-24

I. Rapier made a motion to approve the Enrollment Professor West contract.
R. Hunt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier Aye
R. Hunt Absent
C. Sutton Aye

C. Approval of Enrollment Marketing Mailers by CURO

I. Rapier made a motion to approve the Enrollment Marketing Mailers quote from CURO.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
R. Magana Aye
R. Hunt Absent
I. Rapier Aye

VI. Curriculum and Instruction

A. Adoption of TCI Curriculum (Social Science) for Grades 7 - 12

I. Rapier made a motion to adopt TCI curriculum for Social Science for grades 7-12.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
R. Magana Aye
I. Rapier Aye

B. Adoption of HMH Curriculum (Math and English Language Arts) for Grades 7 - 12

I. Rapier made a motion to adopt HMH curriculum for mathematics and English Language Arts for grades 7-12.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier Aye
R. Magana Aye
C. Sutton Aye

C. NWEA MAP Reports

VII. Operations

A. Williams Monitoring Third Quarterly Report 2022-23

B. Approval of 2023-24 Instructional Calendar and Bell Schedule

I. Rapier made a motion to approve the 2023-24 Instructional Calendar and Bell Schedule.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier Aye
R. Magana Aye
C. Sutton Aye

C. Approval of 2023-24 Instructional Staff Work Calendar

I. Rapier made a motion to approve the 2023-24 Instructional Staff Work Calendar.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
C. Sutton	Aye
R. Magana	Aye

D. Approval of 2023-24 Administrative Staff Work Calendar

E. Approval of Technology Services Agreement with Charter Tech Services

I. Rapier made a motion to approve the Technology Services Agreement with Charter Tech Services.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
R. Magana	Aye

Board adjourned to closed session at 8:15 p.m.

VIII. Adjourn to Closed Session

A. Reconvene from closed session

Board reconvened from closed session at 8:59 p.m. No action was taken in closed session.
I. Rapier made a motion to adjourn the meeting.
R. Magana seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
I. Rapier	Aye
R. Magana	Aye

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,

S. Bow

Documents used during the meeting

- April 2023 STRS, PERS, 403b payment report.pdf
- ENC April 2023 Warrant Report - Detail.pdf
- ENC April 2023 Warrant Report - Summary.pdf
- 2022-05-22 Executive Director Board Report.pdf
- Principal's Report (May 2023).pdf
- Staff Liaison Report (May 2023).pdf
- Encore DMU April 2023_BOARD.pdf
- EPW Agreement ARMS-Advertising EHS 7-01-23 to 6-30-24.pdf
- Estimate 2206 CURO.pdf
- 2022 NWEA MAP Student Growth.pdf
- 2023 NWEA MAP Student Growth.pdf
- San Bernardino County Superintendent of School 041723 Williams Monitoring.pdf
- 2023-24 Student Calendar Board Approval May 22.pdf
- 2023-24 Instructional Staff Work Calendar (for May 22, 2023 Board Approval).pdf
- 2023-24 Administrative Staff Work Calendar (for May 22, 2023 Board Approval).pdf
- Technology Services Agreement - Charter Tech Services (June 1, 2023).pdf

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A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.