APPROVED

Encore JR/SR High School

Minutes

Regular Encore Board of Directors Meeting - January 23, 2023

Date and Time
Monday January 23, 2023 at 6:30 PM

Location
This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:
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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the

opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Directors Present
C. Sutton (remote), I. Rapier (remote)

Directors Absent
R. Hunt

Guests Present
E. Contreras (remote), J. Barkdull (remote), J. Clanton (remote), J. Simmons (remote), S. Adriaan (remote), S. Bow (remote)

I. Opening Items

A. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Monday Jan 23, 2023 at 6:37 PM.

B. Record Attendance

C. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency

I. Rapier made a motion to approve board findings related to teleconference meetings during a state of emergency.
C. Sutton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier	Aye
R. Hunt	Absent
C. Sutton	Aye

D. Public Comment

No members of the public offered comment.

E. Approval of the Agenda

I. Rapier made a motion to approve the agenda as amended to postpone Item VII.b to a future meeting.

C. Sutton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Rapier Aye
C. Sutton Aye
R. Hunt Absent

F. Board Member Comments

II. Consent Items

A. Board Meeting Minutes

I. Rapier made a motion to approve the minutes from Regular Encore Board of Directors Meeting - December 2022 on 12-12-22.
C. Sutton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
I. Rapier Aye
R. Hunt Absent

B. Payment Reports

III. Budget and Finance

A. December 2022 Financial Report

I. Rapier made a motion to approve the December 2022 financial report with the exception of the cash flow projection.
C. Sutton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Hunt Absent
I. Rapier Aye
C. Sutton Aye

IV. Staff Reports

A. Executive Director's Report

Dr. Bow provided an oral report on:

1. **Student Enrollment:** 607 students. We have 37 students pre-enrolled for the 2023-24 year.

2. **Classified Staffing:** Adding campus aide positions to increase student supervision.

3. **Professional Development and Planning:** Retained an instructional coach to work with Dr. Adriaan to plan the professional development schedule and topics for the second half of the 2022-23 year and the 2023-24 year. This coach will also help facilitate the LCAP, which will be brought to the board in June for public hearing and approval.

4. **HUSD:** We have three comprehensive meetings this week to discuss our charter MOU in the areas of fiscal management, facilities, and curriculum and instruction.

B. Principal's Report

Dr. Adriaan shared highlights from his written report, including the increased growth already apparent in the NWEA mid-year benchmarks. He will include the benchmark results at the February board meeting.

C. Staff Liaison Report

Ms. Del Sole provided a written and oral report regarding split lunches (jr. high vs. high school); study hall, and overall positive impact on student behavior. Ms. Del Sole also provided highlights of our current Encore Kids Camp--an after school arts program for elementary school students in grades 3-6. We currently have 120 Kids Camp participants, which is a good sign for future student enrollment.

V. Curriculum and Instruction

A. 2022-23 Second Semester Bell Schedule Revised

I. Rapier made a motion to approved the revised 2022-23 second semester bell schedule.
C. Sutton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Hunt	Absent
C. Sutton	Aye
I. Rapier	Aye

B. 2022-23 Course Catalog

I. Rapier made a motion to approve the 2022-23 Course Catalog.
C. Sutton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton	Aye
R. Hunt	Absent
I. Rapier	Aye

C. 2022-23 Graduation Requirements

VI. Operations

A. Williams Monitoring Report

Dr. Bow provided an oral report on Williams monitoring vis a vis facilities repair status.

B. General Complaint, Title IX and UCP Policies

This item is postponed to next week's anticipated special meeting.

VII. Adjourn to Closed Session

A. Reconvene from closed session

The Board returned to open session at 8:51 p.m. Mr. Sutton reported that no action was taken during closed session.

VIII. Closing Items

A. Adjourn Meeting

I. Rapier made a motion to adjourn the meeting.
C. Sutton seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
I. Rapier Aye
R. Hunt Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:53 PM.

Respectfully Submitted,
S. Bow

Documents used during the meeting

- ENC December 2022 Warrant Report - Detail.pdf
- ENC December 2022 Warrant Report - Summary.pdf
- Dec 2022 STRS,PERS,403B payment report.pdf
- Encore December 2022 Financials.pdf
- Principles Report Jan 2023.pdf

- Jan 23 Staff Liaison Report.pdf
- 2022-23 Second Semester Bell Schedule Revised.pdf
- Encore High School Course Descriptions_ 2022-2023.pdf

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com.
Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.