APPROVED

Junior & Senior High School for the Arts

Encore JR/SR High School

Minutes

Regular Encore Board of Directors Meeting - December 2022

Date and Time
Monday December 12, 2022 at 6:30 PM

Location
This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:
Join Zoom Meeting
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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the

opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Directors Present
C. Sutton (remote), I. Rapier (remote), R. Hunt (remote)

Directors Absent
None

Guests Present
E. Contreras (remote), J. Barkdull (remote), Jeff Nigro, Nigro & Nigro (remote), P. Khoury (remote), S. Adriaan (remote), S. Bow (remote)

I. Opening Items

A. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Monday Dec 12, 2022 at 6:34 PM.

B. Record Attendance

C. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency

I. Rapier made a motion to approve the board findings related to teleconference meetings.
R. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Hunt	Aye
I. Rapier	Aye
C. Sutton	Aye

D. Public Comment

No members of the public made comment.

E. Approval of the Agenda

R. Hunt made a motion to approve the agenda.
I. Rapier seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

R. Hunt Aye
C. Sutton Aye
I. Rapier Aye

F. Board Member Comments

No board member comments.

II. Consent Items

A. Board Meeting Minutes

I. Rapier made a motion to approve the November 30, 2022 board meeting minutes as part of the consent calendar.
R. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Rapier Aye
R. Hunt Aye
C. Sutton Aye

I. Rapier made a motion to approve the minutes from Regular Encore Board of Directors Meeting - November 2022 on 11-30-22.
R. Hunt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Sutton Aye
I. Rapier Aye
R. Hunt Aye

B. Payment Reports

I. Rapier made a motion to approve the payment reports as part of the consent calendar.
R. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Rapier Aye
C. Sutton Aye
R. Hunt Aye

C. ASB Bank Reconciliation

I. Rapier made a motion to approve the ASB Bank Reconciliation files as part of the consent calendar.
R. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

R. Hunt Aye
C. Sutton Aye
I. Rapier Aye

III. Budget and Finance

A. 2021-2022 Audit Report

R. Hunt made a motion to accept the 2021-22 audit report.
I. Rapier seconded the motion.
Jeff Nigro of Nigro & Nigro presented the 2021-22 audited financial report. The opinion is unmodified.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Sutton Aye
R. Hunt Aye
I. Rapier Aye

B. November 2022 Financial Report

I. Rapier made a motion to approve the No.
R. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Hunt Aye
I. Rapier Aye
C. Sutton Aye

IV. Staff Reports

A. Executive Director's Report

B. Principal's Report

Dr. Adriaan shared a written and oral report on the School's visibility at community events, end of first semester activities, and plans for second semester, including a modified bell schedule for the second half of the year. Second semester will kick off with the second NWEA benchmark assessment.

C. Staff Liaison Report

Ms. Del Sole shared a written and oral report as Staff Liaison. Ms. Del Sole reported positivity on campus. She shared that middle school teachers are interested in exploring a return to textbook-based curricula for next year.

V. Curriculum and Instruction

A. Independent Study Ratio Report

Dr. Bow...

B. 2022-2023 Revised Bell Schedule

R. Hunt made a motion to approve the 2022-23 revised bell schedule.
I. Rapier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

I. Rapier Aye
R. Hunt Aye
C. Sutton Aye

VI. Operations

A. Conflict of Interest Code

I. Rapier made a motion to approve the Conflict of Interest Code.
R. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Hunt Aye
C. Sutton Aye
I. Rapier Aye

VII. Human Resources

A. Provisional Internship Permit

R. Hunt made a motion to approve the Provisional Internship Permit for a physical education teaching position.
I. Rapier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Sutton Aye
I. Rapier Aye
R. Hunt Aye

VIII. Adjourn to Closed Session

A. Reconvene from closed session

Mr. Sutton reported that there was no action taken in closed session.

IX. Closing Items

A. Adjourn Meeting

I. Rapier made a motion to adjourn the meeting.
R. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call
I. Rapier Aye
C. Sutton Aye
R. Hunt Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:49 PM.

Respectfully Submitted,
S. Bow

Documents used during the meeting

- 2022-11-30-board-meeting-minutes DRAFT.pdf
- BankRec 7-31-22 ASB.pdf
- BankRec 8-31-22 ASB.pdf
- BankRec 9-30-22 ASB.pdf
- BankRec 10-31-22 ASB.pdf
- BankRec 11-30-22 ASB.pdf
- Encore Ed Corp Audit Report 2022 DRAFT 2022-12-09.pdf
- Encore - Financial Report November 2022.pdf
- Principal's Report 2022-12-12.pdf
- Staff Liaison Report.pdf
- 2022-23 Second Semester Bell Schedule.pdf
- Conflict of Interest Code draft 2022-12-12.docx

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com.
Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for

reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.