

APPROVED



## Encore JR/SR High School

### Minutes

#### Special Meeting: Encore Board of Directors

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#### Date and Time

Sunday March 27, 2022 at 6:30 PM

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The Order of Business may be changed without notice: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. Reasonable Limitations May be placed on public testimony: The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed. For any person requiring a translator, this time will be doubled to account for translation time. Reasonable Accommodation for any individual with a Disability: Pursuant to the Rehabilitation Act of 1973, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing board may request assistance by contacting Sabrina Bow at (760) 956-3800. Public Documents relating to Open Session Agenda items are available for review by the public at the Reception Desk at Encore Education Corporation's Executive office or on the internet at [www.encorehighschool.com](http://www.encorehighschool.com). For more information concerning this agenda, please contact Sabrina Bow at (760) 956-3800.

This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:

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Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

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#### **Directors Present**

C. Sutton (remote), K. Staley (remote), R. Gabler (remote)

#### **Directors Absent**

K. Ahmed

#### **Guests Present**

J. Barkdull (remote), S. Bow (remote)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

Meeting called to order at 6:36 p.m.

R. Gabler called a meeting of the board of directors of Encore JR/SR High School to order on Sunday Mar 27, 2022 at 6:36 PM.

#### **B. Record Attendance**

#### **C. Invitation for public to address the Board**

No members of the public requested to make comment.

## II. Finance

### A. Promissory Note with Delta Managed Solutions (DMS)

C. Sutton made a motion to approve the \$200,000 promissory note with Delta Managed Solutions.

K. Staley seconded the motion.

Dr. Bow presented the Debt Management policy as cited in the Fiscal Procedures manual, the current cash flow projections through June 2022 which show loan proceeds and repayment, and the promissory note. DMS CEO Joanne Fountain provided comment regarding the strong communication and planning between DMS staff and Encore staff.

The board **VOTED** to approve the motion.

#### Roll Call

C. Sutton Aye

R. Gabler Aye

K. Ahmed Absent

K. Staley Aye

## III. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,  
S. Bow

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### Documents used during the meeting

- DMS Promissory Note 2022-03-28.pdf
- ENCORE Fiscal Procedures Manual (last updated April 2018).pdf
- Encore Cash Flow March-June 2022.pdf

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A copy of the agenda will be posted at least 24 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at [sbow@encorehighschool.com](mailto:sbow@encorehighschool.com).

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