

APPROVED



## Encore JR/SR High School

### Minutes

#### Regular Encore Board of Directors Meeting - May 2022

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##### **Date and Time**

Monday May 23, 2022 at 6:30 PM

##### **Location**

This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:

Join Zoom Meeting

<https://zoom.us/j/5871494303?pwd=Mit3eIRMOVhzYjM4K1d2SStPeEZiQT09>

Meeting ID: 587 149 4303

Passcode: 936591

One tap mobile

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Meeting ID: 587 149 4303

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Find your local number: <https://zoom.us/u/aFccAHayh>

Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the

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opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

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**Directors Present**

C. Sutton (remote), K. Ahmed (remote), K. Staley (remote), R. Gabler (remote)

**Directors Absent**

*None*

**Guests Present**

J. Barkdull (remote), S. Adriaan (remote), S. Bow (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

R. Gabler called a meeting of the board of directors of Encore JR/SR High School to order on Monday May 23, 2022 at 6:30 PM.

**B. Record Attendance**

**C. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency**

**D. Public Comment**

No members of the public presented comment.

**II. Consent Items**

**A. Board Meeting Minutes**

C. Sutton made a motion to approve the minutes from Special Board Meeting- April 22, 2022 on 04-22-22.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Sutton Aye

K. Staley Aye

K. Ahmed Aye

R. Gabler Aye

C. Sutton made a motion to approve the minutes from Regular Encore Board of Directors Meeting - April 2022 on 04-25-22.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Gabler Aye

K. Staley Aye

C. Sutton Aye

K. Ahmed Aye

C. Sutton made a motion to approve the minutes from Special Board Meeting- May 1, 2022 on 05-01-22.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Gabler Aye

C. Sutton Aye

K. Staley Aye

K. Ahmed Aye

**B. Payment Reports**

C. Sutton made a motion to Approve.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Gabler Aye

K. Ahmed Aye

C. Sutton Aye

K. Staley Aye

**III. Budget and Finance**

**A. Ratification of Key Charter Advisors LLC Agreement for Charter School Advisory Services**

C. Sutton made a motion to ratify the agreement as presented.

K. Ahmed seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Ahmed Aye

K. Staley Aye

R. Gabler Aye

C. Sutton Aye

**B.**

### **Board Resolution #2022-006 (Bank Signatories)**

C. Sutton made a motion to approve Board Resolution 2022-006.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

K. Ahmed Aye

K. Staley Aye

R. Gabler Aye

C. Sutton Aye

### **C. April 2022 Financial Reports**

Paul Khoury of DMS presented the April 2022 financial reports.

## **IV. Staff Reports**

### **A. Executive Director Report**

Dr. Bow provided update with staffing of Director of Operations and Finance position-- candidate has accepted the position to start July 1, 2022.

### **B. Staff Liaison Report**

Mr. Waggoner reiterated staff inquiries into when Letters of Assurance will be presented to staff. He also shared positive staff feedback regarding Mr. Adriaan's appointment as Principal.

### **C. Principal Report**

Mr. Adriaan provided update on teacher interviews. He shared that he has revised the interview and hiring process to include student and teacher participation. His focus is on building community to move Encore forward.

## **V. Curriculum and Instruction**

### **A. 2022-2023 Instructional Calendar**

K. Staley made a motion to approve revised 2022-23 Instructional Calendar.

K. Ahmed seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

K. Staley Aye

C. Sutton Aye

R. Gabler Aye

K. Ahmed Aye

### **B.**

### **2022-2023 Bell Schedule**

K. Ahmed made a motion to approve the 2022-2023 Bell Schedule.

C. Sutton seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

C. Sutton Aye

K. Ahmed Aye

R. Gabler Aye

K. Staley Aye

## **VI. Governance**

### **A. 2022-2023 Board Meeting Calendar**

C. Sutton made a motion to approve the 2022-2023 Board Meeting Calendar.

K. Ahmed seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

R. Gabler Aye

K. Staley Aye

C. Sutton Aye

K. Ahmed Aye

## **VII. Adjourn to Closed Session**

### **A. Reconvene from closed session**

The Board reconvened from closed session at 9:03 p.m. There was no action taken in closed session.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

K. Ahmed made a motion to adjourn the meeting.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

K. Staley Aye

C. Sutton Aye

R. Gabler Aye

K. Ahmed Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:03 PM.

Respectfully Submitted,  
R. Gabler

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**Documents used during the meeting**

*None*

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A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at [sbow@encorehighschool.com](mailto:sbow@encorehighschool.com).

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at [jthibodeaux@encorehighschool.com](mailto:jthibodeaux@encorehighschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.