

APPROVED



## Encore JR/SR High School

### Minutes

#### Regular Encore Board of Directors Meeting - March 2022

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**Date and Time**

Monday March 7, 2022 at 6:30 PM

**Location**

This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:

Join Zoom Meeting

<https://zoom.us/j/5871494303?pwd=Mit3eIRMOVhzYjM4K1d2SSStPeEZiQT09>

Meeting ID: 587 149 4303

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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the

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opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

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**Directors Present**

C. Sutton (remote), G. Thackeray (remote), K. Staley (remote), R. Gabler (remote)

**Directors Absent**

K. Ahmed

**Guests Present**

C. Walker (remote), J. Barkdull (remote), J. Dolf (remote), J. Simmons (remote), J. Thibodeaux (remote), Jamie Waggoner (remote), Paul Khoury (remote), S. Bow (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

R. Gabler called a meeting of the board of directors of Encore JR/SR High School to order on Monday Mar 7, 2022 at 6:34 PM.

**B. Record Attendance**

**C. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency**

G. Thackeray made a motion to Approve of Board Findings Relating to Teleconference Meetings During State of Emergency.

C. Sutton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Ahmed	Absent
K. Staley	Aye
C. Sutton	Aye
G. Thackeray	Aye
R. Gabler	Aye

**D. Public Comment**

no one for the public to address the board.

**II. Approval of Board Meeting Minutes**

**A.**

### **Approve Minutes**

Board meeting minutes for February 19 & February 28 will be moved to the next board meeting with revisions.

### **III. Consent Items**

#### **A. DOJ Report**

Report presented by Joseph Thibodeaux

#### **B. Finance Reports**

G. Thackeray made a motion to Approve Finance Report.

C. Sutton seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

R. Gabler Aye

K. Ahmed Absent

G. Thackeray Aye

K. Staley Aye

C. Sutton Aye

### **IV. Staff Reports**

#### **A. Executive Director Report**

Report presented by Dr. Sabrina Bow.

#### **B. Director of Academics Report**

Report presented by Julia Dolf.

#### **C. IT Management Report**

Report presented by Jim Barkdull.

### **V. Finance**

#### **A. Second Interim Budget**

C. Sutton made a motion to Approve Second Interim Budget.

K. Staley seconded the motion.

Report presented by Paul Khoury.

The board **VOTED** to approve the motion.

##### **Roll Call**

G. Thackeray Aye

R. Gabler Aye

**Roll Call**

C. Sutton Aye  
K. Staley Aye  
K. Ahmed Absent

**B. Encore's Phone System**

G. Thackeray made a motion to Approve to putting Encore's old Phone system on public auction.

K. Staley seconded the motion.

Report presented by Jim Barkdull.

The board **VOTED** to approve the motion.

**Roll Call**

K. Staley Aye  
C. Sutton Aye  
G. Thackeray Aye  
K. Ahmed Absent  
R. Gabler Aye

**VI. Governance**

**A. Election of Officers for Encore Education Corporation**

G. Thackeray made a motion to Approve Election of Officers for Encore Education Corporation.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Ahmed Absent  
C. Sutton Aye  
G. Thackeray Aye  
R. Gabler Aye  
K. Staley Aye

**B. Appointment of Directors to Western Encore Properties, Inc.**

Counsel's recommend that we move this to the next meeting when there are names to vote on.

Look to find documentation on the previous Directors to Western Encore Properties, Inc.

Dr. Bow will provide Mr. Thackeray with memo detailing the relationship of the different entities.

**VII. Adjourn to Closed Session**

**A. Reconvene from closed session**

G. Thackeray made a motion to Authorize an offer of employment for Executive Director.  
C. Sutton seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

G. Thackeray Aye  
R. Gabler Aye  
K. Staley Aye  
K. Ahmed Absent  
C. Sutton Aye

**VIII. Compensation Study**

**A. Review and Adoption of Comparable Compensation Data for Charter School Executives**

Section VIII has been moved to a future board meeting.

**IX. Employment Agreement for Executive Director**

**A. Review and Approval of Employment Agreement for Executive Director**

Section IX part A has been moved to a future board meeting.

**B. Oral Report of Executive Compensation Paid to the Executive Director**

Section IX part B has been moved to a future board meeting.

**X. Closing Items**

**A. Adjourn Meeting**

C. Sutton made a motion to Adjourn meeting.  
K. Staley seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

K. Ahmed Absent  
C. Sutton Aye  
G. Thackeray Aye  
R. Gabler Aye  
K. Staley Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:32 PM.

Respectfully Submitted,  
J. Thibodeaux

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### **Documents used during the meeting**

- 2022\_02\_19\_board\_meeting\_minutes REVISED.pdf
- DOJ Report Joseph Thibodeaux February 2022.pdf
- Feb STRS,PERS,403b.pdf
- ENCORE February 2022 Warrant Report Details.pdf
- ENCORE February 2022 Warrant Report Summary.pdf
- Executive Director Board Report 2022-03-07.pdf
- Director\_of\_Academics\_March\_2022.pdf
- Fall\_2021\_-\_Winter\_2022\_Data\_Analysis\_Report March 2022.pdf
- Mar 2022 IT Board Report.pdf
- Encore HS 2021-22 SIB (FINAL 3-4-22).pdf
- Encore 2nd Interim budget presentation.pptx

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A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at [sbow@encorehighschool.com](mailto:sbow@encorehighschool.com).

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at [jthibodeaux@encorehighschool.com](mailto:jthibodeaux@encorehighschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.