

APPROVED



## Encore JR/SR High School

### Minutes

#### Regular Encore Board of Directors Meeting - February 2022

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##### **Date and Time**

Monday February 28, 2022 at 6:30 PM

##### **Location**

This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:

Join Zoom Meeting

<https://zoom.us/j/5871494303?pwd=Mit3eIRMOVhzYjM4K1d2SSStPeEZiQT09>

Meeting ID: 587 149 4303

Passcode: 936591

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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the

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opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

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**Directors Present**

C. Sutton (remote), G. Thackeray (remote), K. Staley (remote), R. Gabler (remote)

**Directors Absent**

K. Ahmed

**Guests Present**

A. Barkdull (remote), C. Walker (remote), J. Barkdull (remote), J. Simmons (remote), J. Thibodeaux (remote), Paul Khoury (remote), S. Bow (remote), jamie waggoner (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

R. Gabler called a meeting of the board of directors of Encore JR/SR High School to order on Monday Feb 28, 2022 at 6:32 PM.

**B. Record Attendance**

**C. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency**

G. Thackeray made a motion to Approve Board Findings Relating to Teleconference Meetings During State of Emergency.

C. Sutton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Staley	Aye
C. Sutton	Aye
K. Ahmed	Absent
G. Thackeray	Aye
R. Gabler	Aye

**D. Public Comment**

**II. Approval of Board Meeting Minutes**

**A. Approve Minutes**

C. Sutton made a motion to approve the minutes from Regular Encore Board of Directors Meeting - January 2022 on 01-24-22.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Sutton Aye

G. Thackeray Aye

K. Ahmed Absent

K. Staley Aye

R. Gabler Aye

C. Sutton made a motion to approve the minutes from Special Board Meeting- January 30, 2022 on 01-30-22.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Sutton Aye

K. Staley Aye

K. Ahmed Absent

G. Thackeray Aye

R. Gabler Aye

C. Sutton made a motion to approve the minutes from Special Board Meeting- February 10, 2022 on 02-10-22.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Gabler Aye

G. Thackeray Aye

C. Sutton Aye

K. Ahmed Absent

K. Staley Aye

**III. Consent Items**

**A. DOJ Report**

Report presented by Joseph Thibodeaux. Nothing to report.

**B. Finance Reports**

K. Staley made a motion to Approve Finance Report.

C. Sutton seconded the motion.

Report presented by Carol Walker.

Releasing temp and placing Kelsey White into that position.

The board **VOTED** to approve the motion.

**Roll Call**

C. Sutton Aye  
K. Staley Aye  
K. Ahmed Absent  
R. Gabler Aye  
G. Thackeray Aye

**IV. Staff Reports**

**A. Executive Director Report**

Report presented by Dr. Sabrina Bow.

**B. Audit Findings Progress Report**

Audit findings progress report presented by Dr. Sabrina Bow.

**C. Director of Academics Report**

Directors of Academics Report was not given, but asked to be moved to next board meeting with and updated report.

**D. Staff Liaison Report**

Staff Liaison Report presenting by Jamie Waggoner.

**V. Governance**

**A. Revised 2021-22 Board Meeting Calendar**

G. Thackeray made a motion to Approve the Revised 2021-22 Board Meeting Calendar.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Staley Aye  
C. Sutton Aye  
R. Gabler Aye  
G. Thackeray Aye  
K. Ahmed Absent

**B. Removal and Appointment of Directors for Western Encore Properties, Inc.**

K. Staley made a motion to remove Denise Griffin, John Griffin, and Suzanne Cherry and appoint Rob Gabler, Chandale Sutton, and Sabrina Bow as new directors of Western Encore Properties, Inc.

C. Sutton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Sutton Aye  
K. Staley Aye  
G. Thackeray Aye  
K. Ahmed Absent  
R. Gabler Aye

**VI. Finance**

**A. Ratification of Engagement Letter with Stifel**

C. Sutton made a motion to Approve Ratification of Engagement Letter with Stifel.  
G. Thackeray seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

R. Gabler Aye  
C. Sutton Aye  
G. Thackeray Aye  
K. Ahmed Absent  
K. Staley Aye

**B. January 2022 Financial Statements**

G. Thackeray made a motion to Approve the January 2022 Financial Statements.  
C. Sutton seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

R. Gabler Aye  
G. Thackeray Aye  
C. Sutton Aye  
K. Ahmed Absent  
K. Staley Aye

**C. LCAP Supplemental Report**

K. Staley made a motion to Approve the LCAP Supplemental Report.  
C. Sutton seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

C. Sutton Aye  
K. Staley Aye  
R. Gabler Aye  
G. Thackeray Aye  
K. Ahmed Absent

**VII. Adjourn to Closed Session**

**A. Reconvene from closed session**

Reconvene from closed session at 9:52 pm. No action reportable.

**VIII. Compensation Study**

**A. Review and Adoption of Comparable Compensation Data for Charter School Executives**

The compensation Study will be moved to the March 7, 2022 board meeting's agenda

**IX. Employment Agreement for Executive Director**

**A. Review and Approval of Employment Agreement for Executive Director**

The compensation Study will be moved to the March 7, 2022 board meeting's agenda.

**B. Oral Report of Executive Compensation Paid to the Executive Director**

The compensation Study will be moved to the March 7, 2022 board meeting's agenda.

**X. Closing Items**

**A. Adjourn Meeting**

G. Thackeray made a motion to Adjourn meeting.

C. Sutton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Gabler Aye

G. Thackeray Aye

K. Ahmed Absent

K. Staley Aye

C. Sutton Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:53 PM.

Respectfully Submitted,

J. Thibodeaux

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**Documents used during the meeting**

- 2022\_01\_24\_board\_meeting\_minutes draft.pdf
- 2022\_01\_30\_board\_meeting\_minutes draft.pdf
- 2022\_02\_10\_board\_meeting\_minutes DRAFT.pdf

- 2022\_02\_19\_board\_meeting\_minutes DRAFT.pdf
  - DOJ Report Feb 2022.pdf
  - ENC 21-22 -Monthly Payroll Retirement Contributions FEB 2022.pdf
  - ENCORE January 2022 Warrant Report Details.pdf
  - ENCORE January 2022 Warrant Report Summary.pdf
  - Director of Academics February 2022.pdf
  - Fall 2021 - Winter 2022 Data Analysis Report.pdf
  - Staff Liaison Report February 2022.pdf
  - Revised Board Meeting Calendar 21-22.pdf
  - Encore Stifel Engagement Letter (2-25-22) - signed.pdf
  - Encore Financials Jan 2022\_Dist.pdf
  - LCAP SUPPLEMENT FEBRUARY 28, 2022 SLIDE DECK.pptx
  - ENCORE LCAP Supplement February 2022.pdf
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A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at [sbow@encorehighschool.com](mailto:sbow@encorehighschool.com).

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at [jthibodeaux@encorehighschool.com](mailto:jthibodeaux@encorehighschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.