

APPROVED



## Encore JR/SR High School

### Minutes

#### Regular Encore Board of Directors Meeting - August 23, 2021

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**Date and Time**

Monday August 23, 2021 at 6:30 PM

**Location**

This meeting is being held virtually in compliance with the Governor's Executive order N-29-20. The public can access this meeting live on our website:

Website: [www.encorehighschool.com](http://www.encorehighschool.com) If you would like to speak during public comment, please email your name, the item you would like to comment about, and your comment, to [board@encoreedcorp.com](mailto:board@encoreedcorp.com). These comments will be read aloud during open session at the board meeting for up to three (3) minutes. The chance to add public comment through emails will close after the public comment agenda item is completed.

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**Directors Present**

C. Sutton (remote), G. Thackeray (remote), K. Staley (remote), R. Gabler (remote)

**Directors Absent**

K. Ahmed

**Directors who arrived after the meeting opened**

G. Thackeray

**Directors who left before the meeting adjourned**

G. Thackeray

**Guests Present**

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A. Barkdull (remote), C. Peterson (remote), C. Walker (remote), D. Griffin (remote), J. Barkdull (remote), J. Dolf (remote), J. Griffin (remote), J. Thibodeaux (remote), W. Strumpfer (remote)

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## I. Opening Items

### A. Call the Meeting to Order

R. Gabler called a meeting of the board of directors of Encore JR/SR High School to order on Monday Aug 23, 2021 at 6:44 PM.

### B. Record Attendance

### C. Approve Minutes

C. Sutton made a motion to approve the minutes from Encore Board of Directors Meeting Workshop - July 2021 on 07-12-21.

K. Staley seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

K. Staley	Aye
R. Gabler	Aye
C. Sutton	Aye
G. Thackeray	Absent
K. Ahmed	Absent

### D. Invitation for public to address the Board, open session items

## II. Operations

### A. 21-22 Proposed Bell Schedule

C. Sutton made a motion to Approve.

K. Staley seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

R. Gabler	Aye
K. Staley	Aye
K. Ahmed	Absent
G. Thackeray	Absent
C. Sutton	Aye

### B. Western Association of Schools and Colleges Visit

G. Thackeray arrived at 6:52 PM.

### C.

### **Rock My Campus Bid**

K. Staley made a motion to Approve bid.

C. Sutton seconded the motion.

Jonathan George and Shylla Webb to present professional and student development for Social and Emotional needs. Funding for both SPED population and General 50%/50% split under certain COVID-19 funding.

Add language to the contract in regard to any unforeseeable campus shutdowns due to COVID-19, language for any need for a combo of Zoom and in-person, etc.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

G. Thackeray Absent

K. Staley Aye

K. Ahmed Absent

C. Sutton Aye

R. Gabler Aye

G. Thackeray arrived at 7:15 PM.

### **D. Janitorial Bids**

Delay the janitorial bids due to the absence of Mr. Peterson. Set up for the next board meeting.

## **III. Finance**

### **A. Finance Consent Items**

C. Sutton made a motion to Approve.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

R. Gabler Aye

K. Staley Aye

C. Sutton Aye

K. Ahmed Absent

G. Thackeray Aye

### **B. Eide Bailly Examination Contract**

C. Sutton made a motion to Approve.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

G. Thackeray Aye

K. Staley Aye

**Roll Call**

C. Sutton Aye

K. Ahmed Absent

R. Gabler Abstain

G. Thackeray left at 7:50 PM.

**IV. Adjourn to closed session**

**A. Reconvene from closed session**

Back in open session @ 10:08 PM

No action was taken on pending litigation.

In closed session, the Board voted 3 to 0 to adopt the following:

1. Changes to accounting records should be done only by the Controller or with the Controller's approval consistent the Controller job description, and according to the school's fiscal policies, the charter, and the MOU with the authorizer.
2. The Controller will report to Board member Sutton or Board member Sutton's Designee until further notice.
3. The Board authorizes the retention of an independent organization for employee supervision support.
4. Staff are to discontinue use of school debit cards and to transition all recurring payments through school debit cards to alternate authorized payment sources.
5. Staff are prohibited from incurring costs above the per diem allocation for travel as set by fiscal policy without prior Board approval. Costs for student travel must be approved anew by the Board Chair. Any questionable or uncertain expenses should be brought to the Board Chair for approval.
6. No employees may be terminated without Board approval until further notice.
7. No employee may engage in any conduct that could appear retaliatory, including issuing negative performance evaluations or written or verbal criticisms, and any suspected retaliatory conduct should be reported to the Board.
8. The Board authorizes its legal counsel, Young, Minney & Corr, to retain an independent third-party investigator to investigate a personnel complaint.
9. These directives are effective for at least the next 30 days and the Board will provide additional directives at the next month's Board meeting.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:13 PM.

Respectfully Submitted,

A. Barkdull

K. Staley made a motion to Adjourn Meeting.

C. Sutton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Ahmed Absent

K. Staley Aye

R. Gabler Aye

C. Sutton Aye

G. Thackeray Absent

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**Documents used during the meeting**

- BELL SCHEDULE 21.22 (AB).pdf
- Rock My Campus Encore High SCHOOL Agreement.pdf
- ENC 20-21 STRS, PERS, 403B.pdf
- ENCORE June 2021 Warrant Report Details.pdf
- ENCORE June 2021 Warrant Report (Summary for Hesperia).pdf
- ENCORE Jun 2021 Warrant Report (Summary for Riverside).pdf
- June.July.2021 purchase requisition.pdf
- Eide\_Bailly\_Signed\_Accounting\_Examination\_051921\_\_1\_.pdf

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