

October 31, 2023

Dr. Sabrina Bow, Executive Director
Encore Jr./Sr. High School for the Performing and Visual Arts
16955 Lemon Street
Hesperia, CA 92435

Dear Dr. Bow:

Per California Education Code section 1240, San Bernardino County Superintendent of Schools (SBCSS) staff has visited all schools subject to Williams Settlement monitoring for the 2023-24 fiscal year for instructional materials sufficiency and facility review purposes. Enclosed is a copy of the final report and Facility Inspection Tool for each of your monitored school site(s).

Additionally, Education Code section 1240(c)(2)(C), requires that the results of the visits be reported to the governing board of each school district at a regularly scheduled meeting held in accordance with public notification requirements. ***Please make sure to include the Williams reports as an agenda item for your next regularly scheduled Board meeting.***

On behalf of the SBCSS Williams team members, it has been a pleasure to work in partnership with you and the employees of the Encore Jr./Sr. High School for the Performing and Visual Arts.

Sincerely,



Ted Alejandre
County Superintendent

Attachments

cc: Mr. Chandale Sutton, Board President
Mrs. Patricia Alaimalo, Williams Liaison
Mr. Isaac Newman-Gomez, HUSD Asst. Supt. - Innovative Technology & Communication
Ms. Jenny Owen, SBCSS Director, Communications and Intergovernmental Relations
Mr. James Fields, SBCSS Senior Manager, Intergovernmental Relations and Communications
Ms. Amanda Shoffner, SBCSS Credentials Manager

October 31, 2023

Dr. Sabrina Bow, Executive Director
Encore Jr./Sr. High School for the Performing and Visual Arts
16955 Lemon Street
Hesperia, CA 92435

Dear Dr. Bow:

California Education Code section 1240 requires that I annually visit Williams-monitored schools identified in our county and report to you the results of my findings on a quarterly basis (October, January, April, and July). Schools, including charter schools, that meet any of the criteria listed below are subject to monitoring this fiscal year:

- Eligible for Comprehensive Support and Improvement or Additional Targeted Support and Improvement in the 2019-20 fiscal year.
- Fifteen percent or more of the school's teachers do not possess a valid and clear or preliminary teaching credential (teacher assignment data based on Census Date - October 2020).

Note: Dashboard Alternative School Status (DASS) are excluded from the Williams list.

This report includes first quarter findings for the visit to **Encore Jr./Sr. High School for the Performing and Visual Arts** on **8/24/2023**. Let me state at the outset that the visit was a positive, professional experience with a focus by the entire staff on seeking to improve the learning of each student at Encore Jr./Sr. High School for the Performing and Visual Arts.

The purpose of my visit as specified in California Education Code section 1240 was to:

1. Determine if students have "sufficient" textbooks or instructional materials in the four core subject areas (English language arts, mathematics, history/social science, science) and, as appropriate, science laboratory equipment in grades 9-12, world languages, and health;
2. Determine if there is any facility condition that "poses an emergency or urgent threat to the health or safety of pupils or staff."

The law further requires the county superintendent:

1. Determine if each monitored school has provided accurate data for the annual School Accountability Report Card (SARC) related to sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."

2. Annually review teacher misassignments and teacher vacancies for monitored schools; and
3. Receive quarterly reports from all school districts in San Bernardino County on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedures.

Before proceeding with the report, please see the list of definitions as described by law:

- “Sufficient textbooks or instructional materials” - each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and take home. This does not require two sets of textbooks or instructional materials for each pupil. The materials may be in a digital format as long as each pupil, at a minimum, has and can access the same materials in the class and to take home, as all other pupils in the same class or course in the school district. Education Code requires that school districts remedy insufficiencies of instructional materials in the four core subject areas within two months (eight weeks) of the beginning of the school year.
- School facility “emergency or urgent threat” - a condition poses a threat to the health or safety of pupils or staff.
- School facility “good repair” - the facility is clean, safe, and functional as determined by the Facility Inspection Tool (FIT) developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria.

In summary, my findings in the four required areas were as follows:

Instructional Materials

No insufficiencies were observed, or insufficiencies observed were resolved within two months (eight weeks) of the beginning of the school year.

School Facilities

The following **extreme deficiencies** were observed:

None.

The following **good repair deficiencies** were observed:

Section 4. Interior Surfaces

- E17 Band: Carpeting damaged, rippled, or stained
 - Deficiency was noted in prior year.
- Staff Lounge/Resource Room: Carpeting damaged, rippled, or stained

Section 10. Fire Safety

- B15: Fire extinguisher is not properly mounted
- C4: Fire extinguisher casing is damaged or broken

Deficiencies that were observed and remediated prior to the end of the visit are reflected in this report and the enclosed FIT. **Please be sure to include all findings on the appropriate SARC, including all dates of remedial action taken or planned.** Inclusion of this information will be verified during next fiscal year's SARC review process (if applicable).

SARC

No findings to report. The SARC review for the 2023-24 fiscal year began September 1, 2023, and will conclude by November 30, 2023. Findings will be included in the second quarterly report.

Teacher Assignment Monitoring

No findings to report. The annual assignment monitoring review for the 2022-23 fiscal year is currently in progress (August 1, 2023, through November 1, 2023) and findings will be included in the second quarterly report.

The annual assignment monitoring review for the 2023-24 fiscal year will begin on or after April 1, 2024, according to data availability from the Commission on Teacher Credentialing (CTC) and the California Department of Education (CDE), and findings will be included in the corresponding quarterly report.

In conclusion, San Bernardino County Superintendent of Schools is available to support your school as we work together to ensure compliance with the Williams Settlement requirements. If you have any questions or need assistance, please contact Intergovernmental Relations at (909) 386-2947.

Sincerely,



Ted Alejandre
County Superintendent

Attachment: Facility Inspection Tool

cc: Mr. Chandale Sutton, Board President
Mrs. Patricia Alaimalo, Williams Liaison
Dr. St. Claire Adriaan, Principal
Mr. Isaac Newman-Gomez, HUSD Asst. Supt. - Innovative Technology & Communication
Ms. Jenny Owen, SBCSS Director, Communications and Intergovernmental Relations
Mr. James Fields, SBCSS Senior Manager, Intergovernmental Relations and Communications
Ms. Amanda Shoffner, SBCSS Credentials Manager

SBCSS Williams Facility Inspection Tool
School Facility Conditions Evaluation, Fiscal Year 2023/2024

School Site: Encore Jr./Sr. High School for the Performing and Visual Arts, San Bernardino County
16955 Lemon St., Hesperia CA 92345-5139

Grade Levels: 7 – 12.

Visit Date/Time: 8/24/23, 8:30 am. **Inspection Type:** Unannounced
Number of Classrooms on Site: 47. **Number of Restrooms on Site:** 34.
Site Enrollment: 563.

Total Estimated Building Volume: 983,690 cu ft.

Total Estimated Site Square Footage/Acreage: 12.22 acres.

Total Estimated Building Square Footage: 98,369 sq ft.

Weather Conditions at Time of Inspection: Clear & Hot.

Inspector(s), Classrooms Krystal Ramirez; Amber Arias	Inspector(s), Ancillary and Other Instructional Areas James Fields; Lorena Gutierrez
Representative(s) of District Who Accompanied the Evaluator Joe Patricia Alaimalo	

Course-Based Classrooms: Evaluation Detail

OK = Good Repair, D = Deficiency, ✖ = Extreme Deficiency, N/A = Not Applicable

Classroom	1 Gas Leaks	2 Mech HVAC	3 Sewer	4 Interior Surfaces	5 Overall Cleanliness	6 Pest Vermin Infestation	7 Electrical	8 Restrooms	9 Sinks Fountains	10 Fire Safety	11 Hazardous Materials	12 Structural Damage	13 Roofs	14 Playground School Grounds	15 Windows Doors Gates Fences
Room: B17 Parker	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: B15 Roach	OK	OK	OK	OK	OK	OK	OK	OK	OK	D	OK	OK	OK	OK	OK
	§10: Fire extinguisher is not properly mounted.														
Room: G4 Sprinka	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: C14 Swingle	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: C17 Watkins	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: C16 Capella	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: B14 Warren	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: B18 Gutierrez	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: C4 Hitselberger	OK	OK	OK	OK	OK	OK	OK	OK	OK	D	OK	OK	OK	OK	OK
	§10: Fire extinguisher casing is damaged or broken.														
Room: C4 Hitselberger	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: B18 Gutierrez	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: B14 Warren	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: C16 Capella	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: G6 Greene	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: C17 Watkins	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: B17 Parker	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: C14 Swingle	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK

	1 Gas Leaks	2 Mech HVAC	3 Sewer	4 Interior Surfaces	5 Overall Cleanliness	6 Pest Vermin Infestation	7 Electrical	8 Restrooms	9 Sinks Fountains	10 Fire Safety	11 Hazardous Materials	12 Structural Damage	13 Roofs	14 Playground School Grounds	15 Windows Doors Gates Fences
Classroom															
Room: C16 Capella	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: B17 Parker	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: B15 Roach	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: G4 Spinka	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: G6 Greene	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: G6 Greene	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: Documentation Review	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: Documentation Review	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: Documentation Review	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: Documentation Review	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: G5 Buzzard	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK

Ancillary Areas: Evaluation Detail

OK = Good Repair, D = Deficiency, ✖ = Extreme Deficiency, N/A = Not Applicable

	1 Gas Leaks	2 Mech HVAC	3 Sewer	4 Interior Surfaces	5 Overall Cleanliness	6 Pest Vermin Infestation	7 Electrical	8 Restrooms	9 Sinks Fountains	10 Fire Safety	11 Hazardous Materials	12 Structural Damage	13 Roofs	14 Playground School Grounds	15 Windows Doors Gates Fences
Ancillary Area															
B1	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
B2	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Gym	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Rm G7 Counseling	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
F19 Hallway	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Performing Arts Center/Theater	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Staff Lounge/Resource Room	OK	OK	OK	D	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
	§4: Carpeting damaged, rippled, or stained.														
F Building Hallway	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
F2 Dance	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
E17 Band	OK	OK	OK	D	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
	§4: Carpeting damaged, rippled, or stained.														
D Building Outside Girls' Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
D Building Outside Boys' Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
E Building Outside Boys' Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
E Building Outside Girls' Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK

Ancillary Area	1 Gas Leaks	2 Mech HVAC	3 Sewer	4 Interior Surfaces	5 Overall Cleanliness	6 Pest Vermin Infestation	7 Electrical	8 Restrooms	9 Sinks Fountains	10 Fire Safety	11 Hazardous Materials	12 Structural Damage	13 Roofs	14 Playground School Grounds	15 Windows Doors Gates Fences
C Building Outside Boys' Restrooms	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
C Building Outside Girls' Restrooms	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
B Building Outside Girls' Restrooms	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
B Building Outside Boys' Restrooms	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Main Office Building	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Cafeteria/Kitchen	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Multi-purpose Room	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Unisex Restroom 1	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Unisex Restroom 2	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Unisex Restroom 3	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Unisex Restroom 4	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Unisex Restroom 5	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK

Modeled after State of California School Facility Inspection Tool.