
memorandum

date: 10/23/2023

to: Board of Directors

from: Sandi Del Sole

subject: Staff Liaison Report

Our staff has been busy recently working to put together another successful Carnival. All staff members worked hard to put together booths, work the event, and keep our guests safe. Under the leadership of Kelsey Funkhouser with assistance by Lexi Cherry every detail of the carnival was planned out so that the event went smoothly from start to finish. The night was filled with student performances where each discipline was able to show the parents what skills they have been developing in the performing arts classes. Our visual art classes set up an art gallery to display their talents. Clubs, teams, and classes set up and worked booths to earn money towards their club funds. Our amazing staff came together to create an wonderful event for our families and our community.

Clue: On Stage finished its show run in mid-October and thanks to the hard work and dedication of our show team, cast, and crew it was a wonderful success. We had a special student showing where we had each member of our teaching staff nominate 3 students to receive a free show ticket based on positive Encore traits such as behavior, grade, effort, etc. The response from the children was overwhelmingly positive and we were pleased to be able to offer our students a reward that promotes school pride and involvement. Our final showing of Clue :On Stage was done as a thank you to our hardworking staff. Administration invited all staff and family and provided us with a delicious array of desserts as we watched. It was a fun evening and a great way to share our school activities with the staff.

Now that we have our chef in place our kitchen and our Administration teamed up to create a wonderful appreciation luncheon during one of our staff professional development meetings. Our amazing kitchen staff lead by Chef Munoz created a lunch that was not only completely delicious, but also presented as if we were at a formal affair. The Encore staff felt spoiled by both our chef and our administration as we ate like VIP's. It was a wonderful treat and much appreciated.