

Employee Reimbursement

Employee Requesting Reimbursement: Sabrina Bow

4/22/22
Date

Date	Description	Total Amount
3/18/22	Curo Managed Print Production	190.38
12/13/21	Postal Annex	45.51
3/14/22	Ace Parking	15.00
3/15/22	Ace Parking	15.00
3/18/22	G & M Oil	89.00
3/28/22	Shell	20.00
Grand Total		\$ 374.89

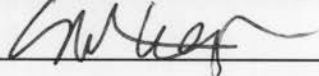
Name (make check payable to): Sabrina Bow

Address: _____

City, State, Zip: _____

(Check will be mailed to this address if the total amount is over \$100)

I hereby certify that the above is an accurate accounting of my expenses incurred on behalf of Encore Education Corporation, and I have attached copies of receipts on the receipt form and/or proof of payment.

Employee's Signature: 

OFFICE USE ONLY

Rev. 3/21

Approval: Yes / No

Administrator Signature: _____ Date: _____

Administrator Signature: _____ Date: _____

Invoice 5453



2160 Huntington Drive
Duarte, CA 91010 US
(626) 531-7525
info@curoprint.com
www.curoprint.com

BILL TO
Sabrina Bow
Encore Junior and Senior High
School for the Arts

DATE
03/18/2022

PLEASE PAY
\$0.00

DUE DATE
03/18/2022

ACTIVITY	QTY	RATE	AMOUNT
Banner 33x81 Deluxe retractable banner	1	150.00	150.00
Services:Design Services design of retractable banner	1	25.00	25.00

SUBTOTAL	175.00
TAX	15.38
TOTAL	190.38
PAYMENT	190.38

TOTAL DUE \$0.00

THANK YOU.

PAID

SABRINA BOW REIMBURSE

PostalAnnex

YOUR HOME OFFICE.

PostalAnnex+
1171 E. Alostia Ave.
Azusa, CA 91702
Ph: (626) 771-2340
Fax: (626) 771-2350

Track your package(s) and/or shop online
<https://postalannexofazusa.com>

VOIDLive Scan - Rolling	0.00
Print-B/W 8.5"x11"-High Spee	0.46 TX
Live Scan - Rolling Fee	45.00
SUBTOTAL	45.46
TAX	
State Tax on 0.46	0.05
TOTAL	45.51
TEND American Express	45.51

Total Payments: 0
Sabrina Bow
Disha 12/13/2021 04:13 PM
#72120
Workstation: 8 - Aux1 Near Mailboxes
CCTran# 96c8157b-2847-4b7d-a92e-d5e12243d4fa

Signature _____

By making a payment and/or signing above I agree that I was made aware that all sales are final. I further agree that I have received product(s) and/or service(s) I paid for and none of them are refundable.

We Print, Copy and Ship.
Email your files to:
postalannex15009@gmail.com
Thank you for your business

Ace Parking Management

Date 03/14/2022 Time 15:46
Name: Jonathan Sandoval Ramos
Employee #: 082045

Lot: Long Beach Convention
Lot #: 2637
Gate: ---
Device: ACE IPHONE 303

PUBLIC RATE

Paid: \$15.00
Cash Sale

NO REFUNDS.
NO IN/OUT PRIVILEGES.

The management hereby declares itself not responsible for fire, theft, damage, or loss of car or any article left in same, all of such risk being assumed by Licensee. Only a rental space license is granted hereby and no bailment is intended or granted.

NO OVERNIGHT PARKING.
Permit expires at 2:00 am. Any vehicles left after 2:00 am. will be subject to tow at owner's expense.

REFUNDS & general questions:
* space@aceparking.com *

If you suspect fraud, contact:
* ethics@aceparking.com *
* (619) 800-6855 *



Ace Transaction ID:
0820451647297992

Ace Parking Management

Date 03/15/2022 Time 10:01
Name: Manuel Reyes
Employee #: 081292

Lot: Long Beach Convention
Lot #: 2637
Gate: ---
Device: ACE IPHONE 314

PUBLIC RATE

Paid: \$15.00
Cash Sale

NO REFUNDS.
NO IN/OUT PRIVILEGES.

The management hereby declares itself not responsible for fire, theft, damage, or loss of car or any article left in same, all of such risk being assumed by licensee. Only a rental space license is granted hereby and no bailment is intended or granted.

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If you suspect fraud, contact:
* ethics@aceparking.com *
* (619) 800-6855 *



Ace Transaction ID:
0812921647363674

Live Scan fees

CCSA Conference parking 2 days

Requisition #

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

G&M Oil, 26
15933 MAIN
HESPERIA, CA 92345

03/18/2022 11:17:31 AM
Register: 2 Trans #: 640 Op ID: 11
Your cashier: ROSALIE

*** REPRINT *** REPRINT *** REPRINT ***

E-85 (Grade 05) CA PUMP# 3
26.184 GAL @ \$3.399/GAL \$89.00 99

Subtotal = \$89.00

Tax = \$0.00

Total = \$89.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Cash \$89.00

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RESTROOM 7769#
NO REFUNDS NO RETURNS NO EXCHANGES

Customer Copy

VENDOR:

G&M OIL

DATE OF PURCHASE:

3-18-22

AMOUNT:

\$89.00

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

GAS

FIRST APPROVAL

J. W. H.

SECOND APPROVAL

Requisition #

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

Welcome to Shell
SHELLFUELS #6352
FONTANA, CA
909-356-8762
10006144009
SHELL
3864 SIERRA AVE
FONTANA CA
92336

DATE 03/29/22 06:14
TRAN# 9039114
PUMP# 03
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 3.334
PRICE/G: \$ 5.999
FUEL SALE \$ 20.00
DEBIT \$20.00
XXXXXXXXXXXX4948
Debit
Swiped
APPROVED
AUTH # 587428
INV # 333807
Verified by PIN

Please come again
THANK YOU FOR
CHOOSING SHELL

VENDOR:

Shell fuel

DATE OF PURCHASE:

3-28-22

AMOUNT:

20.00

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

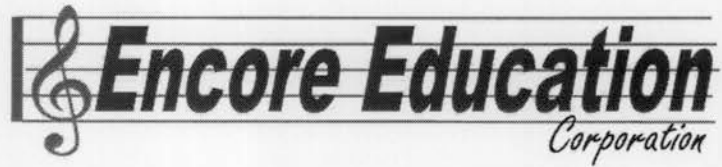
PURPOSE:

GAS

FIRST APPROVAL

Ja WH

SECOND APPROVAL



Employee Reimbursement

Employee Requesting Reimbursement: Sabrina Bow 4/22/22
Date

Date	Description	Total Amount
3/19/22	G & M oil	30.00
3/28/22	G & M oil	90.00
3/30/22	Chevron	20.00
3/18/22	G & M oil	40.00
3/10/22	G & M oil	52.00
3/17/22	G & M oil	58.23
Grand Total		\$ 290.23

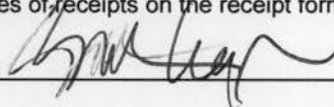
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City, State, Zip: _____

(Check will be mailed to this address if the total amount is over \$100)

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Employee's Signature: 

OFFICE USE ONLY

Rev. 3/21

Approval: Yes / No

Administrator Signature: _____ Date: _____

Administrator Signature: _____ Date: _____

Requisition #

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

G&M Oil, 26
 15933 MAIN
 HESPERIA, CA 92345

03/18/2022 6:51:17 PM
 Register: 2 Trans #: 1082 Op ID: 15
 Your cashier: SUZANNE

*** REPRINT *** REPRINT *** REPRINT ***

E-85 (Grade 05) CA PUMP# 4
 8.826 GAL @ \$3.399/GAL \$30.00 99

Subtotal = \$30.00
 Tax = \$0.00

Total = \$30.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$-30.00

Cash \$60.00

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VENDOR:

G&M OIL

DATE OF PURCHASE:

3-18-22

AMOUNT:

30.00

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

GAS

FIRST APPROVAL

J. White

SECOND APPROVAL

Requisition #

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

G&M Oil, 26
 15933 MAIN
 HESPERIA, CA 92345

03/28/2022 2:32:44 PM
 Register: 2 Trans #: 7986 Op ID: 15
 Your cashier: SUZANNE

*** REPRINT *** REPRINT *** REPRINT ***

E-85 (Grade 05) CA PUMP# 4
 24.331 GAL @ \$3.699/GAL \$90.00 99

Subtotal = \$90.00

Tax = \$0.00

Total = \$90.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$0.00

Cash \$90.00

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VENDOR:

G&M OIL

DATE OF PURCHASE:

3-28-22

AMOUNT:

90.00

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

GAS

FIRST APPROVAL

J. White

SECOND APPROVAL

Requisition #

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

Chevron 210408
210408
12464 Limonite Ave
Eastvale, CA
91752

PREPAID RECEIPT

03/30/2022
07:24:42 AM
PUMP# 3
UNLEAD REG 3.226G
PRICE/GAL \$6.199
FUEL TOTAL \$ 20.00

FINAL PURCHASE
AMOUNT RECEIPT WITH
FULL TRANSACTION
DETAIL AVAILABLE
INSIDE

Customer Copy

VENDOR:

Chevron GAS

DATE OF PURCHASE:

3-30-22

AMOUNT:

20.00

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

GAS

FIRST APPROVAL

Ju Wh

SECOND APPROVAL

Requisition #

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

G&M Oil, 26
15933 MAIN
HESPERIA, CA
92345
03/18/2022
08:47:20 PM

PREPAID RECEIPT

PUMP# 4
E-85 11.768G
PRICE/GAL \$3.399

FUEL TOTAL \$ 40.00

FINAL PURCHASE
AMOUNT RECEIPT WITH
FULL TRANSACTION
DETAIL AVAILABLE
INSIDE

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VENDOR:

G&M OIL

DATE OF PURCHASE:

3-18-22

AMOUNT:

40.00

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

GAS

FIRST APPROVAL

Jan LF

SECOND APPROVAL

G&M Oil, 26
15933 MAIN
HESPERIA, CA 92345

03/17/2022 2:02:35 PM
Register: 2 Trans #: 9982 Op ID: 15
Your cashier: SUZANNE

*** REPRINT *** REPRINT *** REPRINT ***

E-85 (Grade 05) CA PUMP# 3
15.298 GAL @ \$3.399/GAL \$52.00 99

Subtotal = \$52.00
Tax = \$0.00

Total = \$52.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$-48.00

Cash \$100.00

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G&M Oil, 26
15933 MAIN
HESPERIA, CA 92345

03/17/2022 2:02:15 PM
Register: 2 Trans #: 9981 Op ID: 15
Your cashier: SUZANNE

*** REPRINT *** REPRINT *** REPRINT ***

E-85 (Grade 05) CA PUMP# 4
17.132 GAL @ \$3.399/GAL \$58.23 99

Subtotal = \$58.23
Tax = \$0.00

Total = \$58.23

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$-41.77

Cash \$100.00

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Customer Copy