

Counseling Meeting (Zoom)

January 11, 2021

Attendees: Julia Dolf, Esther Haskins, Darnell Smith, Jordan Leverette

- New Friday Schedule
 - Esther informed counseling about the process
 - No schedule changes/requests
 - Schedules created based on Arts Department Chair recommendations
 - Sections cannot exceed 37 students
 - Dolf to follow up with Thibodeaux about part time teacher schedule
 - Students must go to their assigned classes and then counseling will look at schedules
 - If students continue to question the schedule, counseling will look at transcripts with student
 - Credit Recovery section has been removed
 - Mac has been on track with the students that are removed from the 9th period
 - Calendar will show the A Day and B Day rotations
- Staff Calendar
 - Summer work schedule for counseling staff
 - Dolf to check in during management meeting
- VVC Dual Enrollment
 - Darnell and Jordan to assist with student enrollment while Esther is out of office
 - CCAP Dual Enrollment Form
 - Counseling to assist students on how to complete the form online
 - Esther shared VVC Google Classroom with counseling
 - Non-CCAP forms are for students taking courses at VVC
 - Assist students with schedule changes to accommodate the VVC class
 - Dolf to order textbooks for the VVC business class (15 textbooks)
- Students in programs
 - Grade checks for student academics
 - Jordan to email Dolf and Esther the grade checks
- Short term IS contract
 - Esther to follow up
 - Look at AB for changes