



## Encore JR/SR High School

### Regular Encore Board of Directors Meeting - March 18, 2024

Published on March 15, 2024 at 2:41 PM PDT

---

#### **Date and Time**

Monday March 18, 2024 at 6:30 PM PDT

#### **Location**

Encore High School  
16955 Lemon Street  
Hesperia CA 92345

---

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, "Public Comment." Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

---

#### **Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
A. Call the Meeting to Order		Chandale Sutton	
B. Record Attendance		Chandale Sutton	1 m
C. Public Comment		Chandale Sutton	1 m
D. Approval of the Agenda	Vote	Chandale Sutton	1 m
E. Board Member Comments	Discuss	Chandale Sutton	6 m
<b>II. Consent Items</b>			<b>6:39 PM</b>
<p>It is recommended that the board considers approving a number of agenda items as a consent list. These items can be <b>enacted in one motion</b> without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change.</p>			
A. Approval of Board Meeting Minutes	Approve Minutes	Chandale Sutton	1 m
<p>Approve minutes for Regular Encore Board of Directors Meeting - February 26, 2024 on February 26, 2024</p>			
B. Personnel Report	Vote	Sabrina Bow	1 m
<b>III. Items Pulled From Consent Calendar</b>			<b>6:41 PM</b>
A. Items Pulled From Consent Calendar	Discuss	Chandale Sutton	3 m
<b>IV. Staff Reports</b>			<b>6:44 PM</b>
A. Executive Director's Report	Discuss	Sabrina Bow	2 m
B. Principal's Report	Discuss	St. Claire Adriaan	3 m
C. Staff Liaison Report	Discuss	Sandi Del Sole	3 m
D. Student Services Report	Discuss	Joseph Thibodeaux	3 m
<b>V. Budget and Finance</b>			<b>6:55 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Approval of February 2024 Financials	Vote	Daniel Lee- ICON School Management	3 m
<b>VI. Human Resources</b>			<b>6:58 PM</b>
<b>A.</b> Organizational Chart	Vote	Sabrina Bow	2 m
<b>VII. Adjourn to Closed Session</b>			<b>7:00 PM</b>
<p>Pursuant to Government Code Section 54957, the Board may adjourn to closed session as agenda items during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities as authorized under law. The Board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.</p>			
<b>A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. Code section 54957(b)).</b>			
<b>A.</b> Reconvene from closed session	FYI	Chandale Sutton	45 m
<p>After the closed session is complete, the Board will reconvene and report any action taken during closed session to the extent required by law.</p>			
<b>VIII. Closing Items</b>			<b>7:45 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Chandale Sutton	2 m

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

# Coversheet

## Approval of Board Meeting Minutes

**Section:** II. Consent Items  
**Item:** A. Approval of Board Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Regular Encore Board of Directors Meeting - February 26, 2024 on February 26, 2024

APPROVED



## Encore JR/SR High School

### Minutes

Regular Encore Board of Directors Meeting - February 26, 2024

---

#### Date and Time

Monday February 26, 2024 at 6:30 PM

#### Location

Encore High School  
16955 Lemon Street  
Hesperia CA 92345

---

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, "Public Comment." Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

---

#### Directors Present

C. Sutton, I. Rapier, K. Lutz, R. Magana

#### Directors Absent

---

None

### Guests Present

J. Grant, J. Schwarck, J. Simmons (remote), P. Alaimalo, S. Adriaan, S. Bow, S. Del Sole

---

## I. Opening Items

### A. Call the Meeting to Order

C. Sutton called a meeting of the board of directors of Encore JR/SR High School to order on Monday Feb 26, 2024 at 6:38 PM.

### B. Record Attendance

### C. Public Comment

No public comment.

### D. Approval of the Agenda

I. Rapier made a motion to Approve.

R. Magana seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

I. Rapier Aye

C. Sutton Aye

K. Lutz Aye

R. Magana Aye

### E. Board Member Comments

No comments from the Board.

## II. Consent Items

### A. Approval of Board Meeting Minutes

K. Lutz made a motion to approve the minutes from Special Encore Board of Directors Meeting- January 29, 2024 on 01-29-24.

I. Rapier seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

K. Lutz Aye

I. Rapier Aye

C. Sutton Aye

R. Magana Aye

K. Lutz made a motion to approve the minutes from Special Encore Board of Directors Meeting- February 2, 2024 on 02-02-24.

I. Rapier seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Magana Aye

K. Lutz Aye

C. Sutton Aye

I. Rapier Aye

**B. Personnel Report**

K. Lutz made a motion to Approve.

I. Rapier seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

I. Rapier Aye

C. Sutton Aye

R. Magana Aye

K. Lutz Aye

**C. Williams Monitoring Second Quarterly Report 2023-24**

I. Rapier made a motion to Approve.

K. Lutz seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Sutton Aye

R. Magana Aye

K. Lutz Aye

I. Rapier Aye

**III. Items Pulled From Consent Calendar**

**A. Items Pulled From Consent Calendar**

Board member Ian Rapier made a motion to pull consent item II.C. The item was subsequently approved by a vote of 4-0.

**IV. Staff Reports**

**A. Executive Director's Report**

Sabrina Bow discussed a new contract with Mimic Pros LLC for an enrollment marketing campaign. We are an exclusive educational client of Mimic Pros LLC.

**B.**

### Staff Liaison Report

Sandi Del Sole provided a written and oral report on the success of our Peter Pan Jr. show. The next show is Mary Poppins production, end of year recitals, and Kid's Camp. Ambassadors performed at Mesa Linda and this has given us an additional opportunity to perform at Discovery School of the Arts.

## V. Budget and Finance

### A. Approval of 2023-24 LCAP Mid Year Report

I. Rapier made a motion to Approve.

R. Magana seconded the motion.

Board member Ian Rapier wanted to know the practices that Encore has in place to support students to address the stigmatism between students regarding mental health and social and emotional wellness and encourage students to ask for help. Sabrina Bow stated that we have a referral system and students are aware of the resources and trusted adults that we have on campus through their counselor and some members of administration. St. Claire Adriaan also discussed the structures that we have available. Board member Kenneth Lutz wanted to know the background of our counselors and if we have the option to tie into an Intern program with CSUSB.

The board **VOTED** to approve the motion.

#### Roll Call

I. Rapier Aye

C. Sutton Aye

R. Magana Aye

K. Lutz Aye

### B. Approval of January 2023 Financials

I. Rapier made a motion to Approve.

R. Magana seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Sutton Aye

I. Rapier Aye

K. Lutz Aye

R. Magana Aye

## VI. Operations

### A. Approval of Comprehensive School Safety Plan

K. Lutz made a motion to Approve.

I. Rapier seconded the motion.

The board **VOTED** to approve the motion.



**Roll Call**

K. Lutz Aye  
C. Sutton Aye  
R. Magana Aye  
I. Rapier Aye

**B. 2024-2025 Bell Schedule**

I. Rapier made a motion to Approve.  
R. Magana seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

I. Rapier Aye  
K. Lutz Aye  
R. Magana Aye  
C. Sutton Aye

**C. 2024-2025 Student Calendar**

K. Lutz made a motion to Approve.  
I. Rapier seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

C. Sutton Aye  
K. Lutz Aye  
R. Magana Aye  
I. Rapier Aye

**D. 2024-2025 Instructional Staff Work Calendar**

K. Lutz made a motion to Approve.  
R. Magana seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

R. Magana Aye  
I. Rapier Aye  
C. Sutton Aye  
K. Lutz Aye

**E. 2024-2025 Administrative Staff Work Calendar**

K. Lutz made a motion to Approve.  
R. Magana seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

C. Sutton Aye

**Roll Call**

R. Magana Aye

K. Lutz Aye

I. Rapier Aye

**VII. Adjourn to Closed Session**

**A. Reconvene from closed session**

Reconvened from closed session at 10:09 p.m. No action taken.

**VIII. Closing Items**

**A. Adjourn Meeting**

I. Rapier made a motion to Approve.

R. Magana seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

I. Rapier Aye

C. Sutton Aye

R. Magana Aye

K. Lutz Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:10 PM.

Respectfully Submitted,

C. Sutton

---

**Documents used during the meeting**

- 2024\_01\_29\_board\_meeting\_minutes DRAFT.pdf
- 2024\_02\_02\_board\_meeting\_minutes DRAFT.pdf
- Personnel Report BOARD MEETING 2024-02-26.pdf
- WILL\_Encore\_2ndQuarterlyRpt\_2023-24.pdf
- Staff Liaison Report for 02-26-2024.pdf
- 2024\_LCAP\_Mid-Year\_Monitoring\_Report\_for\_the\_2023-24\_LCAP\_Encore\_Education\_Corporation\_20240226.pdf
- Jan '24 Encore Financial Report.pdf
- NWEA Mid Year Benchmark.pdf
- Encore Jr. and Sr. High School for the Arts Safety Plan (4853-5616-6822.v3) for board approval Feb 26, 2024.pdf

- 2024-2025 Bell Schedule.pdf
  - 2024-2025 Student Calendar.pdf
  - 2024-2025 Instructional Staff Calendar.pdf
  - 2024-2025 Administrative Staff Calendar.pdf
- 

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at [sbow@encorehighschool.com](mailto:sbow@encorehighschool.com). Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at [jthibodeaux@encorehighschool.com](mailto:jthibodeaux@encorehighschool.com). All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

# Coversheet

## Personnel Report

**Section:** II. Consent Items  
**Item:** B. Personnel Report  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Personnel Report BOARD MEETING 2024-03-18.pdf

2/13/2024	Employee	Position	Status
3/11/2024	Simmons, Na-Vaughn	Campus Aide	New Hire

# Coversheet

## Executive Director's Report

**Section:** IV. Staff Reports  
**Item:** A. Executive Director's Report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Executive Director Board Report 2024-03-18.pdf



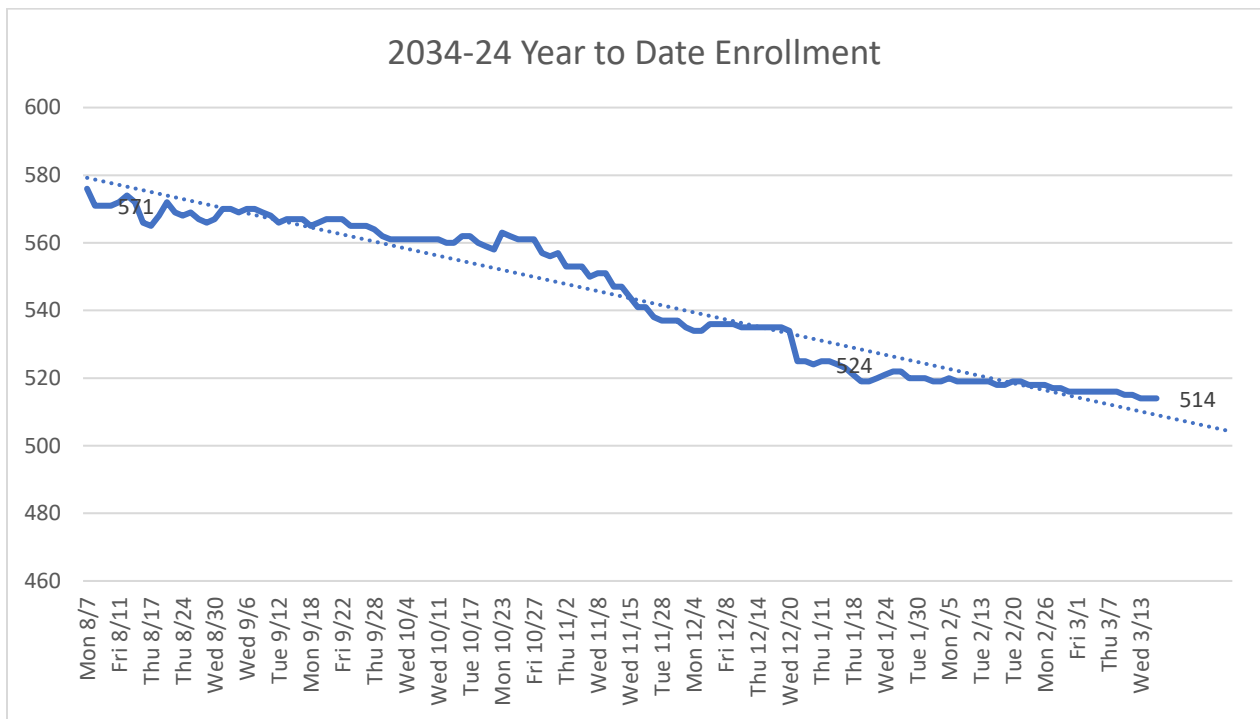
**MEMORANDUM**

**DATE:** March 15, 2024  
**TO:** Board of Directors  
**FROM:** Sabrina Bow, Executive Director  
**SUBJECT:** Executive Director Report, March 2024

This month’s report provides an update in the areas of enrollment, marketing, and grants.

**Enrollment**

Enrollment is a top focus area for the Encore. As of March 15, we enrolled 514 students, reflecting a 10% decrease from the first day of school.



**Marketing**

We continue our enrollment marketing efforts through a combination of community events and social media, and radio. Encore students are featured every Sunday evening in Y102. Click [here](#) to listen to one of our students on air.

Stay tuned—we will soon roll out a revamped landing page for our school website ([www.encorehighschool.com](http://www.encorehighschool.com)).

**Grants**

Encore has successfully applied and received \$312,205 in state and federal grant funds to support our kitchen and school meals program. Through these grants, we have purchased new kitchen equipment, including serving bars, food warmers, and a milk cooler. Grant funds also subsidize cafeteria staff salaries, training, and nutrition program consultants.

We have submitted or are in process to submit additional grant applications totaling more than \$80,000 to support a school garden and nutrition education program, as well as a new commercial dishwasher.

<b>GRANT</b>	<b>DATE AWARDED</b>	<b>GRANT AWARD</b>	<b>TIMELINE FOR EXPENDITURES</b>	<b>DESCRIPTION</b>
Kitchen Infrastructure	4/24/23	\$139,871	6/30/2025	Funds can be used for salaries to start up kitchen, equipment, training, and supplies.
Equipment Assistance	4/10/23	\$100,000	2/1/2024	SFAs must purchase, receive, and install all approved equipment between March 15, 2023, and February 1, 2024.
2023–24 School Breakfast Program and Summer Meal Programs Start-up and Expansion Grant	7/1/23	\$13,558	2/1/2024	Specific equipment and promotional materials for expanding the breakfast program.
School Food Best Practices Grant	7/31/23	\$58,776	6/30/2025	Must purchase minimally processed food such as milk and fresh fruit and vegetables using local farmers. Can also be used to purchase plant-based menu items.



# Coversheet

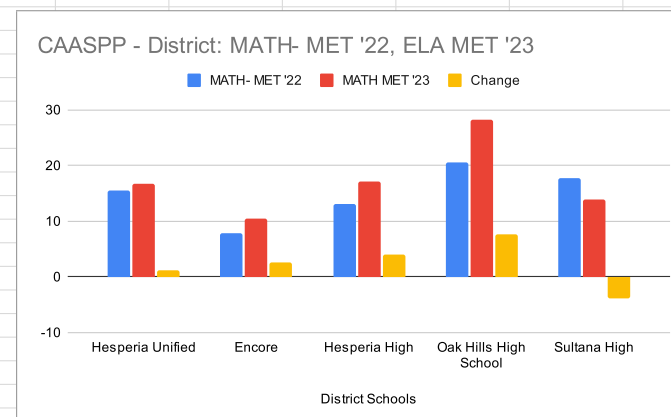
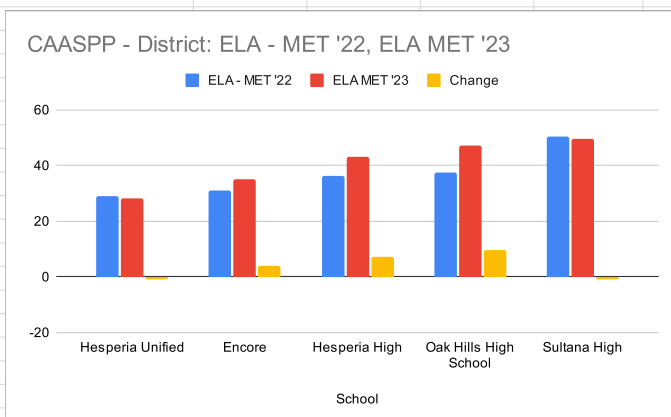
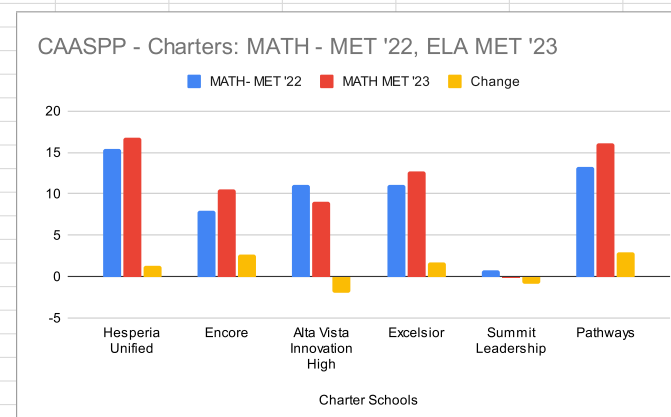
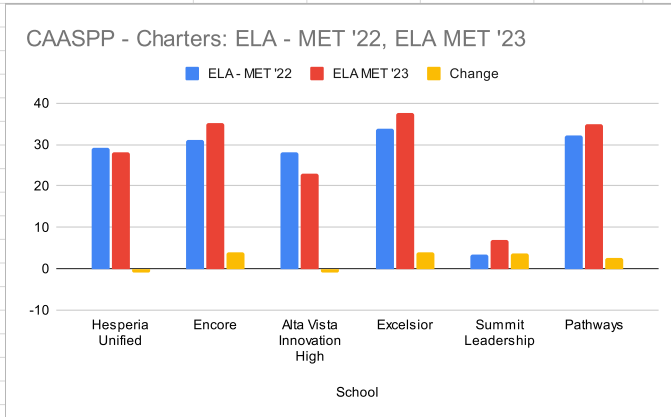
## Principal's Report

<b>Section:</b>	IV. Staff Reports
<b>Item:</b>	B. Principal's Report
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	CAASPP - Comparative Data - Sheet1.pdf

Charter Schools				Charter Schools			
School	ELA - MET '22	ELA MET '23	Change	School	MATH- MET '22	MATH MET '23	Change
Hesperia Unified	29.14	28.15	-0.99	Hesperia Unified	15.47	16.73	1.26
Encore	31.21	35.21	4	Encore	7.94	10.56	2.62
Alta Vista Innovation High	28.14	23.04	-1.04	Alta Vista Innovation High	11.05	9.09	-1.96
Excelsior	33.85	37.67	3.84	Excelsior	11.1	12.75	1.65
Summit Leadership	3.33	7.06	3.73	Summit Leadership	0.83	0	-0.83
Pathways	32.2	34.9	2.7	Pathways	13.19	16.08	2.89

District Schools				District Schools			
School	ELA - MET '22	ELA MET '23	Change	School	MATH- MET '22	MATH MET '23	Change
Hesperia Unified	29.14	28.15	-0.99	Hesperia Unified	15.47	16.73	1.26
Encore	31.21	35.21	4	Encore	7.94	10.56	2.62
Hesperia High	36.18	43.34	7.16	Hesperia High	13.13	17.15	4.02
Oak Hills High School	37.45	47.29	9.84	Oak Hills High School	20.52	28.17	7.65
Sultana High	50.53	49.53	-1	Sultana High	17.72	13.92	-3.8



# Coversheet

## Staff Liaison Report

**Section:** IV. Staff Reports  
**Item:** C. Staff Liaison Report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Staff Liaison Report for 03-18-2024.pdf

---

**memorandum**

---

**date:** 03/18/2024  
**to:** Board of Directors  
**from:** Sandi Del Sole  
**subject:** Staff Liaison Report

Our staff and administration are working to prepare for this year's state testing. The teachers are working with the students on test prep and sharing the importance of being thorough with each question. The staff is discussing various incentives and means of encouragement for our students to understand the importance of state testing and the data it gives the school and the state to help improve our programs. Administration is working on scheduling and activities for the duration of testing to help things run smoothly.

We have now confirmed that we will be hosting Krystal Elementary School in Hesperia for our guest student showing of Mary Poppins. They will be coming with 127 5<sup>th</sup> graders and 13 chaperones. We are excited for the opportunity to promote Encore and our arts with potential future students.

Recital week planning and prep is in full swing and the schedule has been published so that our families can plan ahead. The arts staff is very excited because this year we have added a great element to our recitals that will create a collaboration between the various arts campus wide. This will be an amazing way to end recital week and show off the talents of all of our top performers!

# Coversheet

## Student Services Report

**Section:** IV. Staff Reports  
**Item:** D. Student Services Report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Student Services Board Report 03.18.24.pdf




---



---

**MEMORANDUM**

---



---

**DATE:** MARCH 13, 2024

**TO:** DR. SABRINA BOW, EXECUTIVE DIRECTOR

**FROM:** Joseph Thibodeaux, Assistant Dean of Student Services

**SUBJECT:** Student Services Report

	<b>2022/23</b>	<b>2023/24</b>
<b>Expulsions</b>	<b>0</b>	<b>1</b>
<b>Suspensions</b>	<b>15</b>	<b>49</b>
<b>Alternative Learning Center (ALC)</b>	<b>23</b>	<b>37</b>
<b>Behavior Contract</b>	<b>19</b>	<b>9</b>

**Restorative Practice:**

Encore is now in our second full year of Restorative Practice and is still making adjustments in the culture of our school. Dr. Adriaan and Mrs. Grant are leading the way with Professional Development through guest speakers, webinars, and sending some staff to off site training. As with new initiatives growing pains are an expected obstacle, but we are seeing improvement with the students and staff.

**Social Emotional Learning (SEL) Program**

- Other Means of Corrections
  - Lunch Detention
  - Picking up trash
  - Parent conference to reset students
  - Parent pick up for students that are disrupting school activities
  - Accountability Projects
  - Washing clothes from Lost & Found bin

**Safety**

- - Fire Drills monthly
    - 7:52:18 minutes to complete the drill
  - Active Shooter Drill
    - February 2024
  - Natural Disaster Drill
    - Rescheduled for April due to staff changes and training



### **Programs initiated**

As part of an effort to bridge the diversity we have put together some

Two new Programed starting:

- LAPELS (Learning and Perfecting Essential Life Skills)
- Leadership Development Academy

Lunch time Activities

- January. Flag Football tournament
- Coming soon
  - 3 on 3 basketball
    - Basketball backboard & Rim repaired
  - Encore World Cup Tournament
    - Soccer Goals

# Coversheet

## Approval of February 2024 Financials

**Section:** V. Budget and Finance  
**Item:** A. Approval of February 2024 Financials  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Feb '24 Encore Financial Report.pdf



# ENCORE



Junior & Senior High School for the Arts

---

FINANCIAL REPORT AS OF: FEBRUARY 29, 2024

PROVIDED BY: ICON School Management

# BALANCE SHEET

Description	Actual Feb 2024
<b>ASSETS</b>	
<b>Current Assets</b>	
Cash	\$ 1,615,141.90
Accounts Receivable	747,193.42
Prepaid Expenditures (Expenses)	162,985.01
Total Current Assets	2,525,320.33
<b>Deposits</b>	1,500.00
<b>Fixed Assets, Net of Depreciation</b>	741,329.34
<b>Right-To-Use Lease</b>	16,682,396.40
<b>Total Assets</b>	<b>\$19,950,546.07</b>
<b>LIABILITIES &amp; NET ASSETS</b>	
<b>Current Liabilities</b>	
Accounts Payables	\$ 195,031.49
Accrued Liabilities	376,090.80
Unearned Revenues	78,626.53
Total Current Liabilities	649,748.82
<b>Long-Term Debt</b>	15,168,604.20
<b>Total Liabilities</b>	15,818,353.02
<b>Net Assets</b>	
Economic Uncertainty (5%)	539,982.00
Net Investment in Cap. Assets	741,329.34
Unrestricted	2,850,881.71
<b>Total Net Assets</b>	4,132,193.05
<b>Total Liabilities &amp; Net Assets</b>	<b>\$19,950,546.07</b>

- Account receivables include mainly State Aid, EPA and 22-23 revenue which has not been received as of Feb. 29<sup>th</sup>.
- Prepaid expenses – expenses incurred in prior periods and allocated on a month-to-month basis during the 23-24 FY.
- Accounts Payable – No issues noted.
- Accrued Liabilities – Payroll, payroll tax, and retirement contribution related to previous months.
- Unearned Revenue – there are a couple grants that were received in prior years and will recognize as revenue when spent this year.



# CASH ANALYSIS

- \$1.7M received for 22-23 LCFF (received in July)
- \$972K received for Employee Retention Credit (received in July)

	Feb 2024	Jan 2024	Jun 2023
Operating (CHASE)	\$ 1,500,062.37	\$ 1,831,740.00	\$ -
Operating (Wells Fargo)	-	6,439.32	1,448,082.58
ASB (Wells Fargo)	61,793.64	71,577.12	76,987.03
Cash in Banks - Umpqua Bank	4,974.75	5,002.76	(359.48)
CHASE ASB (8916)	13,814.17	24,620.74	-
Emburse - Operations	5,390.63	5,041.83	
Emburse - ASB	29,106.34	2,000.00	
<b>Total Cash in Banks</b>	<b>1,615,141.90</b>	<b>1,946,421.77</b>	<b>1,524,710.13</b>
Days of Cash on Hand	<b>58</b>	<b>70</b>	<b>48</b>



# PROFIT & LOSS (YTD)

- LCFF revenues consist of three different funding sources; State Aid, EPA, and In-Lieu of Property tax.
- Federal Revenue is made up of the Employee Retention Credit, ESSER Funding, and Cafeteria Program.
- Expenses appear to fall within budgetary guidelines.

Description	Actual YTD Feb 2024
<b>REVENUES</b>	
LCFF Revenues	\$ 4,349,302
Federal Revenues	1,356,305
State Revenues	579,641
Local Revenues	146,846
<b>Total Revenues</b>	<b>6,432,094</b>
<b>EXPENDITURES</b>	
Certificated Salaries	1,730,430
Classified Salaries	996,035
Employee Benefits	1,035,002
Books & Supplies	503,331
Services and Operations	2,574,672
Capital Outlay	97,864
<b>Total Expenditures</b>	<b>6,937,333</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (505,239)</b>



# BUDGET COMPARISON (YTD)

Description	Actual Feb 2024	2nd Interim Budget	% Used
<b>REVENUES</b>			
LCFF Revenues	\$ 4,349,302	\$ 6,601,842	65.88%
Federal Revenues	1,356,305	1,978,396	68.56%
State Revenues	579,641	1,673,670	34.63%
Local Revenues	146,846	180,000	81.58%
<b>Total Revenues</b>	<b>6,432,094</b>	<b>10,433,908</b>	<b>61.65%</b>
<b>EXPENDITURES</b>			
Certificated Salaries	1,730,430	2,807,987	61.63%
Classified Salaries	996,035	1,426,766	69.81%
Employee Benefits	1,035,002	1,555,874	66.52%
Books & Supplies	503,331	622,000	80.92%
Services and Operations	2,574,672	3,860,048	66.70%
Capital Outlay	97,864	150,000	65.24%
<b>Total Expenditures</b>	<b>6,937,333</b>	<b>10,422,675</b>	<b>66.56%</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (505,239)</b>	<b>\$ 11,233</b>	<b>-4497.81%</b>

- LCFF appears to be on track with 66% received by the end of February.
- Expenses appear to fall within budgetary guidelines.



# ESTIMATED ACTUALS (YTD)

Description	Estimated Actuals	2nd Interim Budget	Variance
<b>REVENUES</b>			
LCFF Revenues	\$ 6,601,842	\$ 6,601,842	100.00%
Federal Revenues	2,000,820	1,978,396	101.13%
State Revenues	1,622,405	1,673,670	96.94%
Local Revenues	180,105	180,000	100.06%
<b>Total Revenues</b>	<b>10,405,172</b>	<b>10,433,908</b>	<b>99.72%</b>
<b>EXPENDITURES</b>			
Certificated Salaries	2,694,437	2,807,987	95.96%
Classified Salaries	1,525,245	1,426,766	106.90%
Employee Benefits	1,651,673	1,555,874	106.16%
Books & Supplies	624,603	622,000	100.42%
Services and Operations	3,879,249	3,860,048	100.50%
Capital Outlay	147,308	150,000	98.21%
<b>Total Expenditures</b>	<b>10,522,516</b>	<b>10,422,675</b>	<b>100.96%</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (117,344)</b>	<b>\$ 11,233</b>	<b>-1044.64%</b>

- Constant monthly analysis of the financials
- Shows where revenue is expected to exceed or fall short of Budgeted Projections
- Shows where expenses are expected to meet or exceed budgetary projections



# OTHER MATTERS

---

- Check Register has been provided. Nothing noted in the monthly Check Registers.

**ENCORE EDUCATION CORPORATION  
BALANCE SHEET**

**AS OF FEBRUARY 29, 2024**

**FUND: 0971 - ENCORE JR./SR. HIGH SCHOOL FOR THE PERFORMING AND VISUAL ARTS**

		<b>Total</b>
<b>ASSETS</b>		
9121	Wells Fargo (ASB)	\$ 61,793.64
9122	Umpqua Bank	4,974.75
9123	CHASE Operating (8332)	1,500,062.37
9124	CHASE ASB (8916)	13,814.17
9130	Revolving Cash Account - Operations	5,390.63
9131	Revolving Cash Account - ASB	29,106.34
9290	Due from Grantor Governments	747,193.42
9330	Prepaid Expenditures (Expenses)	162,985.01
9340	Deposits	1,500.00
9430	Buildings	217,828.04
9435	Accumulated Depreciation - Buildings	(32,130.00)
9440	Equipment	2,261,989.35
9445	Accumulated Depreciation - Equipment	(1,764,462.05)
9450	Work in Progress	58,104.00
9460	Lease Assets	15,702,957.28
9461	Lease Adj for SL Amortization	1,212,101.66
9465	Accumulated Amortization - Lease Assets	(232,662.54)
<b>TOTAL ASSETS</b>		<b><u><u>\$ 19,950,546.07</u></u></b>
 <b>LIABILITIES AND EQUITY</b>		
<b>LIABILITIES</b>		
9500	Accounts Payable (Current Liabilities)	\$ 195,031.49
9501	Accrued Liabilities	47,081.91
9504	PERS Payable	22,833.24
9505	STRS Payable	36,794.79
9506	403(B) Payable	9,300.00
9508	FSA Payable	3,467.90
9590	Due to Grantor Governments	256,612.96
9650	Unearned Revenue	78,626.53
9667	Lease Payable	15,168,604.20
<b>TOTAL LIABILITIES</b>		<b><u><u>15,818,353.02</u></u></b>
 <b>EQUITY</b>		
9791	Beginning Balance	4,840,003.87
9793	Audit Adjustments	(208,119.93)
9795	Other Restatements	5,548.03
	Net Income (Loss)	(505,238.92)
<b>TOTAL EQUITY</b>		<b><u><u>4,132,193.05</u></u></b>
<b>TOTAL LIABILITIES AND EQUITY</b>		<b><u><u>\$ 19,950,546.07</u></u></b>



**ENCORE EDUCATION CORPORATION**  
**PROFIT & LOSS STATEMENT**  
**JULY 01, 2023 THROUGH FEBRUARY 29, 2024**  
**FUND: 0971 - ENCORE JR./SR. HIGH SCHOOL FOR THE PERFORMING AND VISUAL ARTS**

		YTD
<b>REVENUES</b>		
8011	LCFF State Aid - Current Year	\$ 3,160,720.00
8012	Education Protection Account State Aid - Current Year	1,007,413.00
8096	Transfers to Charter Schools in Lieu of Property Taxes	181,169.00
<b>8010-8099</b>	LCFF Sources	<u>4,349,302.00</u>
8220	Child Nutrition Programs	158,356.07
8290	All Other Federal Revenue	225,636.00
8299	All Other Federal Revenue	972,313.02
<b>8100-8299</b>	Federal Revenue	<u>1,356,305.09</u>
8311	Other State Apportionments - Current Year	296,242.00
8520	Child Nutrition	159,732.80
8550	Mandated Cost Reimbursements	24,614.00
8560	State Lottery Revenue	51,260.21
8590	All Other State Revenue	47,792.00
<b>8300-8599</b>	Other State Revenue	<u>579,641.01</u>
8696	Fundraising	604.72
8699	All Other Local Revenue	146,241.59
<b>8600-8799</b>	Other Local Revenue	<u>146,846.31</u>
	<b>TOTAL, REVENUES</b>	<u><b>6,432,094.41</b></u>
<b>EXPENSES</b>		
1100	Certificated Teachers' Salaries	1,279,384.44
1200	Certificated Pupil Support Salaries	164,054.96
1300	Certificated Supervisors' and Administrators' Salaries	286,990.14
<b>1000-1999</b>	Certificated Salaries	<u>1,730,429.54</u>
2100	Classified Instructional Salaries	154,915.09
2200	Classified Support Salaries	348,978.42
2300	Classified Supervisors' and Administrators' Salaries	423,837.16
2400	Clerical, Technical and Office Staff Salaries	68,303.98
<b>2000-2999</b>	Classified Salaries	<u>996,034.65</u>
3101	State Teachers' Retirement System, certificated positions	270,117.22
3102	State Teachers' Retirement System, classified positions	27,382.94
3201	Public Employees' Retirement System, certificated positions	72,298.98
3202	Public Employees' Retirement System, classified positions	219,589.53
3301	OASDI/Medicare/Alternative, certificated positions	39,986.77
3302	OASDI/Medicare/Alternative, classified positions	64,123.85
3401	Health & Welfare Benefits, certificated positions	265,648.09
3501	State Unemployment Insurance, certificated positions	17,246.95
3502	State Unemployment Insurance, classified positions	3,311.01
3601	Workers' Compensation Insurance, certificated positions	55,296.75
<b>3000-3999</b>	Employee Benefits	<u>1,035,002.09</u>
4100	Approved Textbooks and Core Curricula Materials	126,225.44
4300	Materials and Supplies	14,445.62
4310	Instructional Materials and Supplies	30,750.91

**ENCORE EDUCATION CORPORATION**  
**PROFIT & LOSS STATEMENT**  
**JULY 01, 2023 THROUGH FEBRUARY 29, 2024**  
**FUND: 0971 - ENCORE JR./SR. HIGH SCHOOL FOR THE PERFORMING AND VISUAL ARTS**

		<b>YTD</b>
4320	Office Supplies	21,595.47
4330	Office Supplies	3,929.44
4340	Student Events	45,205.61
4370	Janitorial Supplies	17,194.86
4380	Kitchen Supplies	32,603.75
4390	Other Supplies	669.45
4400	Noncapitalized Equipment	15,377.97
4700	Food	195,332.36
<b>4000-4999</b>	<b>Books and Supplies</b>	<b>503,330.88</b>
5200	Travel and Conferences	8,685.77
5210	Travel	2,431.33
5300	Dues and Memberships	29,090.17
5400	Insurance	223,812.55
5500	Operations and Housekeeping Services	10,811.64
5510	Utilities	203,435.35
5520	Janitorial Services	14,599.00
5600	Rentals Leases, Repairs and Noncapitalized Improvements	634,128.72
5620	Equipment Leases	14,024.83
5630	Maintenance & Repair	78,102.06
5640	Repairs	2,177.48
5800	Professional/Consulting Services and Operating Expenditures	85,500.38
5810	Legal	87,275.38
5811	Instructional Consultants	1,296.00
5813	Business Services	90,400.00
5815	Bank Charges	4,018.14
5816	Payroll Fees	12,866.34
5820	Audits	20,182.50
5830	Non-Instructional Software Licenses/Fees	11,235.98
5835	Field Trips - Bus Transportation	20,848.88
5840	Advertising & Recruitment	76,163.72
5860	Service Fees	6,521.83
5862	SBC Tax Collector	8,340.90
5864	Fuel Costs	2,161.19
5865	Bus Transportation	618,160.80
5870	Fingerprinting	1,523.83
5880	Instructional Vendors & Consultants	29,766.75
5890	Substitute Teachers	131,104.00
5900	Communications	1,656.00
5910	Telephone	16,585.35
5913	Internet	40,501.79
5930	Postage, shipping, delivery	703.13
5940	Technology Services	86,560.00
<b>5000-5999</b>	<b>Services and Other Operating Expenses</b>	<b>2,574,671.79</b>
6900	Depreciation Expense	97,864.38

**ENCORE EDUCATION CORPORATION  
 PROFIT & LOSS STATEMENT  
 JULY 01, 2023 THROUGH FEBRUARY 29, 2024  
 FUND: 0971 - ENCORE JR./SR. HIGH SCHOOL FOR THE PERFORMING AND VISUAL ARTS**

		<b>YTD</b>
<b>6000-6999</b>	Depreciation	<u>97,864.38</u>
	<b>TOTAL, EXPENSES</b>	<b><u>6,937,333.33</u></b>
<b>NET INCREASE (DECREASE) IN NET POSITION</b>		<b><u>\$ (505,238.92)</u></b>

**ENCORE EDUCATION CORPORATION**  
**PROFIT & LOSS STATEMENT**  
**JULY 01, 2023 THROUGH FEBRUARY 29, 2024**  
**FUND: 0971 - ENCORE JR./SR. HIGH SCHOOL FOR THE PERFORMING AND VISUAL ARTS**

		YTD	2ND INTERIM	%
<b>REVENUES</b>				
8011	LCFF State Aid - Current Year	\$ 3,160,720.00	\$ 4,647,304.00	68.01%
8012	Education Protection Account State Aid - Current Year	1,007,413.00	1,746,270.00	57.69%
8096	Transfers to Charter Schools in Lieu of Property Taxes	181,169.00	208,268.00	86.99%
<b>8010-8099</b>	<b>LCFF Sources</b>	<b>4,349,302.00</b>	<b>6,601,842.00</b>	<b>65.88%</b>
8181	Special Education - Entitlement	-	47,911.00	0.00%
8220	Child Nutrition Programs	158,356.07	200,732.00	78.89%
8290	All Other Federal Revenue	225,636.00	483,836.00	46.63%
8299	All Other Federal Revenue	972,313.02	1,245,917.00	78.04%
<b>8100-8299</b>	<b>Federal Revenue</b>	<b>1,356,305.09</b>	<b>1,978,396.00</b>	<b>68.56%</b>
8311	Other State Apportionments - Current Year	296,242.00	447,542.00	66.19%
8520	Child Nutrition	159,732.80	254,197.00	62.84%
8550	Mandated Cost Reimbursements	24,614.00	24,732.00	99.52%
8560	State Lottery Revenue	51,260.21	131,161.00	39.08%
8590	All Other State Revenue	47,792.00	816,038.00	5.86%
<b>8300-8599</b>	<b>Other State Revenue</b>	<b>579,641.01</b>	<b>1,673,670.00</b>	<b>34.63%</b>
8696	Fundraising	604.72	500.00	120.94%
8699	All Other Local Revenue	146,241.59	179,500.00	81.47%
<b>8600-8799</b>	<b>Other Local Revenue</b>	<b>146,846.31</b>	<b>180,000.00</b>	<b>81.58%</b>
<b>TOTAL, REVENUES</b>		<b>6,432,094.41</b>	<b>10,433,908.00</b>	<b>61.65%</b>
				N/A
<b>EXPENSES</b>				
1100	Certificated Teachers' Salaries	1,279,384.44	2,055,164.00	62.25%
1200	Certificated Pupil Support Salaries	164,054.96	228,814.00	71.70%
1300	Certificated Supervisors' and Administrators' Salaries	286,990.14	524,009.00	54.77%
<b>1000-1999</b>	<b>Certificated Salaries</b>	<b>1,730,429.54</b>	<b>2,807,987.00</b>	<b>61.63%</b>
2100	Classified Instructional Salaries	154,915.09	196,084.00	79.00%
2200	Classified Support Salaries	348,978.42	354,403.00	98.47%
2300	Classified Supervisors' and Administrators' Salaries	423,837.16	662,699.00	63.96%
2400	Clerical, Technical and Office Staff Salaries	68,303.98	213,580.00	31.98%
<b>2000-2999</b>	<b>Classified Salaries</b>	<b>996,034.65</b>	<b>1,426,766.00</b>	<b>69.81%</b>
3101	State Teachers' Retirement System, certificated positions	270,117.22	488,970.00	55.24%
3102	State Teachers' Retirement System, classified positions	27,382.94	22,949.00	119.32%
3201	Public Employees' Retirement System, certificated positions	72,298.98	39,000.00	185.38%
3202	Public Employees' Retirement System, classified positions	219,589.53	375,717.00	58.45%
3301	OASDI/Medicare/Alternative, certificated positions	39,986.77	40,716.00	98.21%
3302	OASDI/Medicare/Alternative, classified positions	64,123.85	106,171.00	60.40%
3401	Health & Welfare Benefits, certificated positions	265,648.09	384,000.00	69.18%
3501	State Unemployment Insurance, certificated positions	17,246.95	10,080.00	171.10%
3502	State Unemployment Insurance, classified positions	3,311.01	7,812.00	42.38%
3601	Workers' Compensation Insurance, certificated positions	55,296.75	80,459.00	68.73%
<b>3000-3999</b>	<b>Employee Benefits</b>	<b>1,035,002.09</b>	<b>1,555,874.00</b>	<b>66.52%</b>
4100	Approved Textbooks and Core Curricula Materials	126,225.44	127,000.00	99.39%
4300	Materials and Supplies	14,445.62	19,000.00	76.03%
4310	Instructional Materials and Supplies	30,750.91	40,000.00	76.88%
4320	Office Supplies	21,595.47	25,000.00	86.38%
4330	Office Supplies	3,929.44	5,000.00	78.59%
4340	Student Activities & Supplies (Include Field Trips)	45,205.61	55,000.00	82.19%
4370	Janitorial Supplies	17,194.86	22,000.00	78.16%
4380	Kitchen Supplies	32,603.75	40,000.00	81.51%
4390	Other Supplies	669.45	2,000.00	33.47%
4400	Noncapitalized Equipment	15,377.97	12,000.00	128.15%
4700	Food	195,332.36	275,000.00	71.03%
<b>4000-4999</b>	<b>Books and Supplies</b>	<b>503,330.88</b>	<b>622,000.00</b>	<b>80.92%</b>
5110	District Oversight Fee	-	66,018.00	0.00%
5200	Travel and Conferences	8,685.77	10,000.00	86.86%
5210	Travel	2,431.33	2,500.00	97.25%
5300	Dues and Memberships	29,090.17	30,000.00	96.97%
5400	Insurance	223,812.55	354,842.00	63.07%
5500	Operations and Housekeeping Services	10,811.64	12,000.00	90.10%
5510	Utilities	203,435.35	250,000.00	81.37%
5520	Janitorial Services	14,599.00	40,000.00	36.50%
5600	Rentals Leases, Repairs and Noncapitalized Improvements	634,128.72	990,480.00	64.02%
5620	Equipment Leases	14,024.83	15,000.00	93.50%

**ENCORE EDUCATION CORPORATION**  
**PROFIT & LOSS STATEMENT**  
**JULY 01, 2023 THROUGH FEBRUARY 29, 2024**  
**FUND: 0971 - ENCORE JR./SR. HIGH SCHOOL FOR THE PERFORMING AND VISUAL ARTS**

		YTD	2ND INTERIM	%
5630	Maintenance & Repair	78,102.06	90,000.00	86.78%
5640	Repairs	2,177.48	6,000.00	36.29%
5800	Professional/Consulting Services and Operating Expenditures	85,500.38	105,000.00	81.43%
5810	Legal	87,275.38	125,000.00	69.82%
5811	Instructional Consultants	1,296.00	-	N/A
5813	Business Services	90,400.00	135,600.00	66.67%
5815	Bank Charges	4,018.14	5,000.00	80.36%
5816	Payroll Fees	12,866.34	17,000.00	75.68%
5820	Audits	20,182.50	25,925.00	77.85%
5830	Non-Instructional Software Licenses/Fees	11,235.98	15,000.00	74.91%
5835	Field Trips - Bus Transportation	20,848.88	25,000.00	83.40%
5840	Advertising & Recruitment	76,163.72	105,000.00	72.54%
5860	Service Fees	6,521.83	7,500.00	86.96%
5861	Student Fees	-	53,542.00	0.00%
5862	SBC Tax Collector	8,340.90	8,341.00	100.00%
5864	Fuel Costs	2,161.19	5,000.00	43.22%
5865	Bus Transportation	618,160.80	868,800.00	71.15%
5870	Fingerprinting	1,523.83	1,500.00	101.59%
5880	Instructional Vendors & Consultants	29,766.75	86,000.00	34.61%
5890	Substitute Teachers	131,104.00	200,000.00	65.55%
5900	Communications	1,656.00	2,500.00	66.24%
5910	Telephone	16,585.35	25,000.00	66.34%
5913	Internet	40,501.79	32,000.00	126.57%
5930	Postage, shipping, delivery	703.13	3,500.00	20.09%
5940	Telephone & Telecommunications	86,560.00	141,000.00	61.39%
<b>5000-5999</b>	<b>Services and Other Operating Expenses</b>	<u>2,574,671.79</u>	<u>3,860,048.00</u>	66.70%
6900	Depreciation Expense	97,864.38	150,000.00	65.24%
<b>6000-6999</b>	<b>Depreciation</b>	<u>97,864.38</u>	<u>150,000.00</u>	65.24%
	<b>TOTAL, EXPENSES</b>	<u><b>6,937,333.33</b></u>	<u><b>10,422,675.00</b></u>	66.56%
				N/A
<b>NET INCREASE (DECREASE) IN NET POSITION</b>		<u><b>\$ (505,238.92)</b></u>	<u><b>\$ 11,233.00</b></u>	-4497.81%



**ENCORE EDUCATION CORPORATION  
PROFIT & LOSS ANALYSIS BY MONTH  
JULY 01, 2023 THROUGH JUNE 30, 2024 (ACTUAL & BUDGET)**

Object	Description	Actual Jul'23	Actual Aug'23	Actual Sep'23	Actual Oct'23	Actual Nov'23	Actual Dec'23	Actual Jan'24	Actual Feb'24	Budget Mar'24	Budget Apr'24	Budget May'24	Budget Jun'24	Accruals 2024	Estimated Balance	2nd Interim Budget	Difference
5816	Payroll Fees	522.76	1,532.84	1,971.58	2,105.30	2,296.12	1,709.88	378.44	2,349.42	1,607.00	1,608.00	1,608.00	1,608.00	-	19,297.34	17,000.00	(2,297.34)
5820	Audits	8,066.25	-	-	-	4,033.12	-	-	8,083.13	-	5,742.50	-	-	-	25,925.00	25,925.00	-
5830	Non-Instructional Software Licenses/Fees	9,322.00	53.98	1,550.00	170.00	35.00	35.00	35.00	-	35.00	35.00	35.00	35.00	-	11,375.98	15,000.00	3,624.02
5835	Field Trips - Bus Transportation	-	-	-	4,755.53	-	161.09	15,932.26	-	-	-	5,500.00	-	-	26,348.88	25,000.00	(1,348.88)
5840	Advertising & Recruitment	17,796.00	7,596.00	9,539.00	13,129.72	-	5,920.00	2,175.00	20,008.00	9,525.00	9,525.00	9,525.00	9,525.00	-	114,263.72	105,000.00	(9,263.72)
5860	Service Fees	13.03	-	350.00	4,658.80	-	650.00	-	850.00	400.00	400.00	400.00	400.00	-	8,121.83	7,500.00	(621.83)
5861	Student Fees	-	-	-	-	-	-	-	-	-	-	-	-	53,542.00	53,542.00	53,542.00	-
5862	SBC Tax Collector	-	-	-	8,340.90	-	-	-	-	-	-	-	-	-	8,340.90	8,341.00	0.10
5864	Fuel Costs	177.06	305.00	459.02	389.49	172.97	247.25	272.09	138.31	270.00	270.00	270.00	270.00	-	3,241.19	5,000.00	1,758.81
5865	Bus Transportation	-	86,880.00	93,405.60	89,486.40	87,748.80	86,880.00	86,880.00	86,880.00	88,880.00	88,880.00	88,880.00	88,880.00	-	884,800.80	868,800.00	(16,000.80)
5870	Fingerprinting	-	134.50	473.50	220.00	129.00	213.50	174.33	179.00	220.00	220.00	220.00	220.00	-	2,403.83	1,500.00	(903.83)
5880	Instructional Vendors & Consultants	3,029.60	750.00	-	5,424.35	4,524.35	5,546.19	5,319.26	5,173.00	5,200.00	5,200.00	5,200.00	5,200.00	-	50,566.75	86,000.00	35,433.25
5890	Substitute Teachers	-	12,376.00	27,239.00	12,339.00	17,947.00	33,559.00	18,198.00	9,446.00	18,730.00	18,730.00	18,730.00	-	-	187,294.00	200,000.00	12,706.00
5900	Communications	552.00	-	-	552.00	-	-	-	-	-	552.00	-	-	-	2,208.00	2,500.00	292.00
5910	Telephone	4,787.11	1,763.15	1,763.15	751.50	1,729.93	1,929.97	1,930.27	1,930.27	2,073.00	2,073.00	2,073.00	2,073.00	-	24,877.35	25,000.00	122.65
5920	Internet	5,331.14	6,822.44	6,787.33	6,673.33	6,673.33	6,673.33	1,322.00	218.89	-	-	-	-	(8,501.79)	32,000.00	32,000.00	-
5930	Postage	-	-	315.88	37.45	184.35	85.24	62.63	17.58	156.00	156.00	156.00	156.00	-	1,327.13	3,500.00	2,172.87
5940	Technology Services	20,500.00	10,600.00	10,600.00	13,060.00	10,600.00	10,600.00	10,600.00	10,600.00	10,600.00	10,600.00	10,600.00	10,600.00	-	139,560.00	141,000.00	1,440.00
<b>5000-5999</b>	<b>Services and Other Operating Expenses</b>	<b>242,971.13</b>	<b>287,001.23</b>	<b>355,672.79</b>	<b>425,784.31</b>	<b>286,003.15</b>	<b>298,858.01</b>	<b>343,544.24</b>	<b>333,550.34</b>	<b>325,904.60</b>	<b>332,200.10</b>	<b>331,405.60</b>	<b>205,295.30</b>	<b>111,058.21</b>	<b>3,879,249.01</b>	<b>3,860,048.00</b>	<b>(19,201.01)</b>
6900	Depreciation	10,892.25	11,337.43	11,438.30	12,550.48	12,750.48	12,750.48	13,072.48	13,072.48	12,360.96	12,360.96	12,360.96	12,360.96	-	147,308.22	150,000.00	2,691.78
<b>6000-6999</b>	<b>Depreciation</b>	<b>10,892.25</b>	<b>11,337.43</b>	<b>11,438.30</b>	<b>12,550.48</b>	<b>12,750.48</b>	<b>12,750.48</b>	<b>13,072.48</b>	<b>13,072.48</b>	<b>12,360.96</b>	<b>12,360.96</b>	<b>12,360.96</b>	<b>12,360.96</b>	<b>-</b>	<b>147,308.22</b>	<b>150,000.00</b>	<b>2,691.78</b>
<b>TOTAL, EXPENSES</b>		<b>464,243.20</b>	<b>800,120.58</b>	<b>997,697.83</b>	<b>1,046,872.20</b>	<b>911,122.63</b>	<b>889,352.71</b>	<b>919,267.30</b>	<b>958,575.32</b>	<b>930,044.19</b>	<b>936,339.69</b>	<b>935,545.19</b>	<b>622,276.99</b>	<b>111,058.21</b>	<b>10,522,516.04</b>	<b>10,422,675.00</b>	<b>(99,841.04)</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>		<b>969,152.16</b>	<b>(419,837.06)</b>	<b>260,173.10</b>	<b>(432,435.09)</b>	<b>(298,031.94)</b>	<b>182,548.31</b>	<b>(273,898.84)</b>	<b>(542,828.00)</b>	<b>(92,164.19)</b>	<b>(441,587.69)</b>	<b>(333,933.99)</b>	<b>305,110.43</b>	<b>1,000,388.56</b>	<b>(117,344.24)</b>	<b>11,233.00</b>	<b>128,577.24</b>

**ENCORE EDUCATION CORPORATION  
CHECK REGISTER  
02/01/2024 - 02/29/2024**

No.	Date	Vendor/Payee	Memo	Description	Amount
10096	02-01-2024	Amazon Capital Services	Invoice #11VK-GJMJ-W16W	External Hard Drive	179.95
10097	02-01-2024	Encore High School ASB	Payments processed on 02-01-2024	Student Incentive	25.75
10098	02-01-2024	Encore High School ASB	Payments processed on 02-01-2024	Student Incentive	43.75
10099	02-01-2024	Encore High School ASB	Payments processed on 02-01-2024	Student Incentive	63.50
10100	02-01-2024	Encore High School ASB	Payments processed on 02-01-2024	Student Incentive	64.00
10101	02-01-2024	FRONTIER	Invoice #INV20240112	Internet	1,322.00
10102	02-01-2024	ICON School Management	Invoice #1578	February 2024 Monthly Contract Fee	11,300.00
10103	02-01-2024	J&G Wholesale Produce	Invoice #129405	School Lunches	493.95
10104	02-01-2024	Jenna Kamp Educational Consulting	Invoice #1272024	Consulting Services	1,800.00
10105	02-01-2024	Kimberly Bekke	Invoice #REIMB20240129	Expense Reimbursement - Livescan	60.33
10106	02-01-2024	Purchase Power	Invoice #INV20240115	Postage	43.09
10107	02-01-2024	Quill LLC	Invoice #36659973	Office Supplies	191.67
10108	02-01-2024	Scout Education	Invoice #65249	Substitute Services	4,904.00
10109	02-01-2024	San Bernardino County Superintendent of Schools	Jan 2024 - STRS/PERS Contributions	Jan 2024 - STRS/PERS Contributions	114,273.02
DB020124-01	02-01-2024	Emburse	Emburse Transfer	Emburse Transfer	1,177.45
DB020124-02	02-01-2024	LEAF	Copier Lease	Copier Lease	61.75
10110	02-02-2024	US Coachways, Inc.	Payments processed on 02-02-2024	Bus Transportation	15,932.26
DB020224-01	02-02-2024	American Heritage Life Insurance Company	Insurance - Jan 2024	Insurance - Jan 2024	1,480.27
DB020224-01	02-02-2024	Emburse	Emburse Transfer - ASB	Emburse Transfer - ASB	500.00
DB020224-02	02-02-2024	Chase Bank	Bankcard	Bankcard	46.26
DB020224-02	02-02-2024	Emburse	Emburse Transfer	Emburse Transfer	961.08
DB020224-03	02-02-2024	Chase Bank	Bankcard Discount	Bankcard Discount	33.89
10111	02-05-2024	Imperial Dade West Coast	Invoice #15595947	Kitchen Supplies	1,366.70
10112	02-05-2024	US Foods, Inc.	Invoice #4544710	School Lunches	1,776.81
DB020524-01	02-05-2024	Emburse	Emburse Transfer	Emburse Transfer	568.38
DB020524-02	02-05-2024	Emburse	Emburse Transfer	Emburse Transfer	41.83
10113	02-06-2024	CINTAS CORP	Invoice #4180486954	Janitorial Supplies	229.84
10114	02-06-2024	Sysco Riverside, Inc	Invoice #420741974	School Lunches	1,520.14
10115	02-06-2024	US Foods, Inc.	Invoice #4575836	School Lunches	2,862.66
DB020624-01	02-06-2024	Emburse	Emburse Transfer	Emburse Transfer	802.34
10116	02-08-2024	Matthew Ayres Distribution Co Inc	Invoice #83233790001840	School Lunches	484.79
10117	02-08-2024	San Bernardino County Superintendent of Schools	STRS Payment for Patricia Alaimalo	STRS Payment for Patricia Alaimalo	155.83
DB020824-02	02-08-2024	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Equipment Lease Invoice # 3106339396	Equipment Lease Invoice # 3106339396	948.23
DB020824-03	02-08-2024	Emburse	Emburse Transfer	Emburse Transfer	115.53
PACH020824	02-08-2024	Paycom Payroll, LLC	02-08-24 Payroll	02-08-24 Payroll	197,472.66
10118	02-09-2024	3d K9 Partners, LLC	Invoice #5231	Detection Services	750.00
10119	02-09-2024	AmTrust Financial Services Inc.	Invoice #INV20240125	Worker's Comp	4,327.00
10120	02-09-2024	California Department of Tax and Fee Administration	Invoice #593015968	Sales and Use Tax	796.94
10121	02-09-2024	Charter Tech Services	Payments processed on 02-09-2024	Office Supplies, Technology Services	11,785.66
10122	02-09-2024	CleanStart Cleaning Services, Inc.	Invoice #2024-0032	Janitorial Services	5,935.00
10123	02-09-2024	Dillon Kirschbaum	Invoice #REIMB20240207	Expense Reimbursement - Livescan	95.00
10124	02-09-2024	Matthew Ayres Distribution Co Inc	Invoice #83233790002204	School Lunches	404.60
10125	02-09-2024	Renner Dairy Inc	Invoice #013114	School Lunches	328.40
10126	02-09-2024	Scout Education	Invoice #65563	Interest Charge	52.30
10127	02-09-2024	Verizon Wireless	Invoice #9954950563	Communication	250.50
DB020924-01	02-09-2024	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Equipment Lease	Equipment Lease	948.23
DB020924-01	02-09-2024	Emburse	BACKUP NEEDED	BACKUP NEEDED	1,575.00
DB021124-01	02-11-2024	Emburse	Emburse Transfer	Emburse Transfer	447.82
10128	02-12-2024	Amazon Capital Services	Invoice #1MFC-9LGH-MKC7	Skewer Sticks	21.80
10129	02-12-2024	Imperial Dade West Coast	Invoice #15643676	Kitchen Supplies	622.26
10130	02-12-2024	J&G Wholesale Produce	Invoice #129453	School Lunches	384.05
10131	02-12-2024	US Foods, Inc.	Invoice #4679117	School Lunches	734.97



**ENCORE EDUCATION CORPORATION  
CHECK REGISTER  
02/01/2024 - 02/29/2024**

No.	Date	Vendor/Payee	Memo	Description	Amount
DB021224-01	02-12-2024	Wells Fargo	Client Analysis Service Charge	Client Analysis Service Charge	197.68
10132	02-13-2024	CINTAS CORP	Invoice #4181266179	Janitorial Supplies	35.00
10133	02-13-2024	Hesperia Unified School District	Invoice #240376	Office Supplies	28.45
10134	02-13-2024	Sysco Riverside, Inc	Invoice #420755915	School Lunches	1,628.89
10135	02-13-2024	US Foods, Inc.	Invoice #4760356	School Lunches	64.31
DB021324-01	02-13-2024	Colonial Life	Life Insurance January 2024 - Invoice # 60775980112501	Life Insurance January 2024 - Invoice # 60775980112501	1,140.26
PACH021324	02-13-2024	Paycom Payroll, LLC	02-13-24 Payroll	02-13-24 Payroll	2,551.72
10136	02-14-2024	Hesperia Unified School District	Invoice #240289	Office Supplies	830.36
10137	02-14-2024	Quill LLC	Invoice #36886132	Office Supplies	114.19
DB021424-01	02-14-2024	Emburse	Emburse Transfer	Emburse Transfer	64.14
10141	02-15-2024	San Bernardino County Superintendent of Schools	Jan 2024 Additional STRS Payment	Jan 2024 Additional STRS Payment	3,032.08
2246	02-15-2024	Raymond Munoz	Employee Direct Deposit Partial Return	Employee Direct Deposit Partial Return	16.56
DB021524-01	02-15-2024	Emburse	Emburse Transfer	Emburse Transfer	52.17
10138	02-16-2024	Kamai Keys	Invoice #REIMB20240213	Expense Reimbursement: LiveScan	84.00
10139	02-16-2024	Mimic Pros LLC	Invoice #ENCORE-0001	Consulting Services for Marketing	14,700.00
10140	02-16-2024	Renner Dairy Inc	Invoice #020713	School Lunches	437.77
10142	02-16-2024	Scoot Education	Invoice #67480	Substitute Services	4,377.00
10143	02-16-2024	Toni Hightower	Invoice #REIMB20240214	Expense Reimbursement - Mileage	261.97
DB021624-01	02-16-2024	Emburse	Emburse Transfer	Emburse Transfer	1,392.28
DB021624-01	02-16-2024	Emburse	Emburse Transfer - ASB	Emburse Transfer - ASB	1,605.00
DB021624-02	02-16-2024	Emburse	Emburse Transfer - ASB	Emburse Transfer - ASB	20.00
10144	02-19-2024	Imperial Dade West Coast	Payments processed on 02-19-2024	Kitchen Supplies	697.15
10145	02-19-2024	J&G Wholesale Produce	Invoice #129478	School Lunches	742.75
10146	02-19-2024	Melissa Manning	Invoice #1300	Kitchen Training	500.00
10147	02-19-2024	US Foods, Inc.	Invoice #4854180	School Lunches	1,134.84
10148	02-20-2024	CINTAS CORP	Invoice #4181932029	Janitorial Supplies	171.77
10149	02-20-2024	Sysco Riverside, Inc	Invoice #420767827	School Lunches	1,225.38
10150	02-20-2024	US Foods, Inc.	Invoice #4927188	School Lunches	567.01
DB022024-01	02-20-2024	Emburse	Emburse Transfer	Emburse Transfer	441.19
10151	02-21-2024	Advance Disposal Co. & Recycling Center	Invoice #0002220343	Storage Box Rent	60.93
10152	02-21-2024	Measure Education Inc.	Invoice #201807012131	Data Management Services	2,306.88
99038930	02-21-2024	Amazon Capital Services	Amazon Invoices	Amazon Invoices	215.22
99072294	02-21-2024	Amazon Capital Services	Amazon Invoices	Amazon Invoices	3,306.22
99091446	02-21-2024	Amazon Capital Services	Amazon invoices	Amazon invoices	1,369.23
99106494	02-21-2024	Amazon Capital Services	Amazon Invoices	Amazon Invoices	263.96
DB022124-01	02-21-2024	Umpqua Bank	Maintenance Fee Analysis Activity - Nov 2023	Maintenance Fee Analysis Activity - Nov 2023	28.01
DB022124-01	02-21-2024	The Hanover Insurance Group, Inc.	Insurance - Feb 2024	Insurance - Feb 2024	6,771.45
10153	02-22-2024	Ebmeyer Charter and Tour	Invoice #27677	6 school buses	86,880.00
10154	02-22-2024	Matthew Ayres Distribution Co Inc	Payments processed on 02-22-2024	School Lunches	307.94
10155	02-22-2024	Mobility Blueprint, LLC	Invoice #01012024	Consulting Services	11,218.00
2248	02-22-2024	Cheyenne Amen Dunbar	Black History Month Presenter - Inv # 2024-10	Black History Month Presenter - Inv # 2024-10	500.00
99358465	02-22-2024	Amazon Capital Services	Amazon Invoices	Amazon Invoices	2,036.98
DB022224-01	02-22-2024	Fonality	Telephones - 02/20/24 - 03/20/24	Telephones - 02/20/24 - 03/20/24	1,679.77
DB022224-01	02-22-2024	Deluxe	Checks and Deposit Tickets	Checks and Deposit Tickets	295.09
DB022224-02	02-22-2024	Deluxe	Checks and Deposit Tickets	Checks and Deposit Tickets	295.09
DB022224-03	02-22-2024	Emburse	Emburse Transfer	Emburse Transfer	161.19
DB022224-04	02-22-2024	Terminix	Custodial Housekeeping & Additional Charge	Custodial Housekeeping & Additional Charge	133.00
PACH022224	02-22-2024	Paycom Payroll, LLC	02-22-24 Payroll	02-22-24 Payroll	189,022.83
10156	02-23-2024	Amazon Capital Services	Payments processed on 02-23-2024	Maintenance Supplies, Basketball Equipment, Student Event Supplies	1,806.63
10157	02-23-2024	American Family Life Assurance Company	Invoice #754021	Jan 2024 Insurance	177.34
10158	02-23-2024	Apex Hesperia Rentals	Invoice #100594	Maint & Repairs	344.00
10159	02-23-2024	Ecolab Inc.	Invoice #6343357568	Kitchen Supplies	39.98

**ENCORE EDUCATION CORPORATION  
CHECK REGISTER  
02/01/2024 - 02/29/2024**

No.	Date	Vendor/Payee	Memo	Description	Amount
10160	02-23-2024	Encore High School ASB	Payments processed on 02-23-2024	Student Incentive	87.50
10161	02-23-2024	Encore High School ASB	Payments processed on 02-23-2024	Student Incentive	89.50
10162	02-23-2024	Encore High School ASB	Payments processed on 02-23-2024	Student Incentive	74.95
10163	02-23-2024	Encore High School ASB	Payments processed on 02-23-2024	Student Incentive	56.00
10164	02-23-2024	Encore High School ASB	Payments processed on 02-23-2024	Student Incentive	54.00
10165	02-23-2024	Encore High School ASB	Payments processed on 02-23-2024	Student Incentive	70.00
10166	02-23-2024	Renner Dairy Inc	Invoice #021424	School Lunches	230.44
10167	02-23-2024	San Bernardino County Superintendent of Schools	Invoice #QLC-02-2024	23-24 Q2 Retirement Reporting	850.00
10169	02-23-2024	Scout Education	Payments processed on 02-23-2024	Substitute Services	5,069.00
DB022324	02-23-2024	Southern California Edison	Utilities - 01/05/24 to 02/04/24	Utilities - 01/05/24 to 02/04/24	19,530.38
DB022324-01	02-23-2024	Emburse	Emburse Transfer - ASB	Emburse Transfer - ASB	82.48
DB022324-01	02-23-2024	Emburse	Emburse Transfer	Emburse Transfer	266.00
10170	02-26-2024	Advance Disposal Co. & Recycling Center	Invoice #0002218576	Utilities-Trash	1,937.39
10171	02-26-2024	Amazon Capital Services	Payments processed on 02-26-2024	Classroom Supplies, Maintenance Supplies	400.12
10172	02-26-2024	Imperial Dade West Coast	Invoice #15767909	Kitchen Supplies	305.69
10173	02-26-2024	J&G Wholesale Produce	Invoice #129513	School Lunches	273.25
10174	02-26-2024	Renner Dairy Inc	Invoice #022121	School Lunches	364.81
10175	02-26-2024	US Foods, Inc.	Invoice #5028298	School Lunches	1,048.98
10176	02-26-2024	Performing in Education, LLC	Invoice #INV20230810	Classroom Materials & Supplies	297.00
DB022624	02-26-2024	Anthem Insurance Companies, Inc.	Insurance 03/01/2024 - 04/01/2024	Insurance 03/01/2024 - 04/01/2024	48,578.20
DB022624-01	02-26-2024	Emburse	Emburse Transfer	Emburse Transfer	1,157.00
DB022624-01	02-26-2024	Emburse	Emburse Transfer - ASB	Emburse Transfer - ASB	1,873.00
DB022624-02	02-26-2024	Emburse	Emburse Transfer	Emburse Transfer	321.12
DB022624-03	02-26-2024	Emburse	Emburse Transfer	Emburse Transfer	96.05
DB022624-04	02-26-2024	Emburse	Emburse Transfer	Emburse Transfer	3,200.00
10177	02-27-2024	CINTAS CORP	Invoice #4182638942	Janitorial Supplies	35.00
10178	02-27-2024	Mesquit's Supply, LLC	Invoice #00032602	Janitorial Supplies	1,297.92
10179	02-27-2024	Sysco Riverside, Inc	Invoice #420779575	School Lunches	2,068.12
10180	02-27-2024	US Foods, Inc.	Invoice #5097611	School Lunches	651.46
DB022724-01	02-27-2024	SOUTHWEST GAS	Utilities -Act. 910000886540	Utilities -Act. 910000886540	1,936.85
DB022724-02	02-27-2024	SOUTHWEST GAS	Utilities -Act. 910000679633	Utilities -Act. 910000679633	1,266.10
DB022724-03	02-27-2024	SOUTHWEST GAS	Utilities -Act. 910000679632	Utilities -Act. 910000679632	1,237.49
DB022724-04	02-27-2024	SOUTHWEST GAS	Utilities -Act. 910000679631	Utilities -Act. 910000679631	1,217.92
DB022724-05	02-27-2024	SOUTHWEST GAS	Utilities -Act. 910000679630	Utilities -Act. 910000679630	778.60
DB022724-06	02-27-2024	SOUTHWEST GAS	Utilities -Act. 910000679629	Utilities -Act. 910000679629	698.63
DB022724-07	02-27-2024	BankDirect Capital Finance	Loan payment - Loan # 1035929	Loan payment - Loan # 1035929	22,880.88
10181	02-28-2024	Amazon Capital Services	Invoice #19WC-CVDT-XJV1	Student Event Supplies	340.05
10182	02-29-2024	J&G Wholesale Produce	Invoice #129550	School Lunches	324.00
10183	02-29-2024	PresenceLearning, Inc.	Invoice #INV67745	SLP Services	3,741.03
DB022924-01	02-29-2024	Emburse	Emburse Transfer - ASB	Emburse Transfer - ASB	10,000.00
DB022924-01	02-29-2024	Employee Benefits Corporation	COBRA Secure	COBRA Secure	60.00

# Coversheet

## Organizational Chart

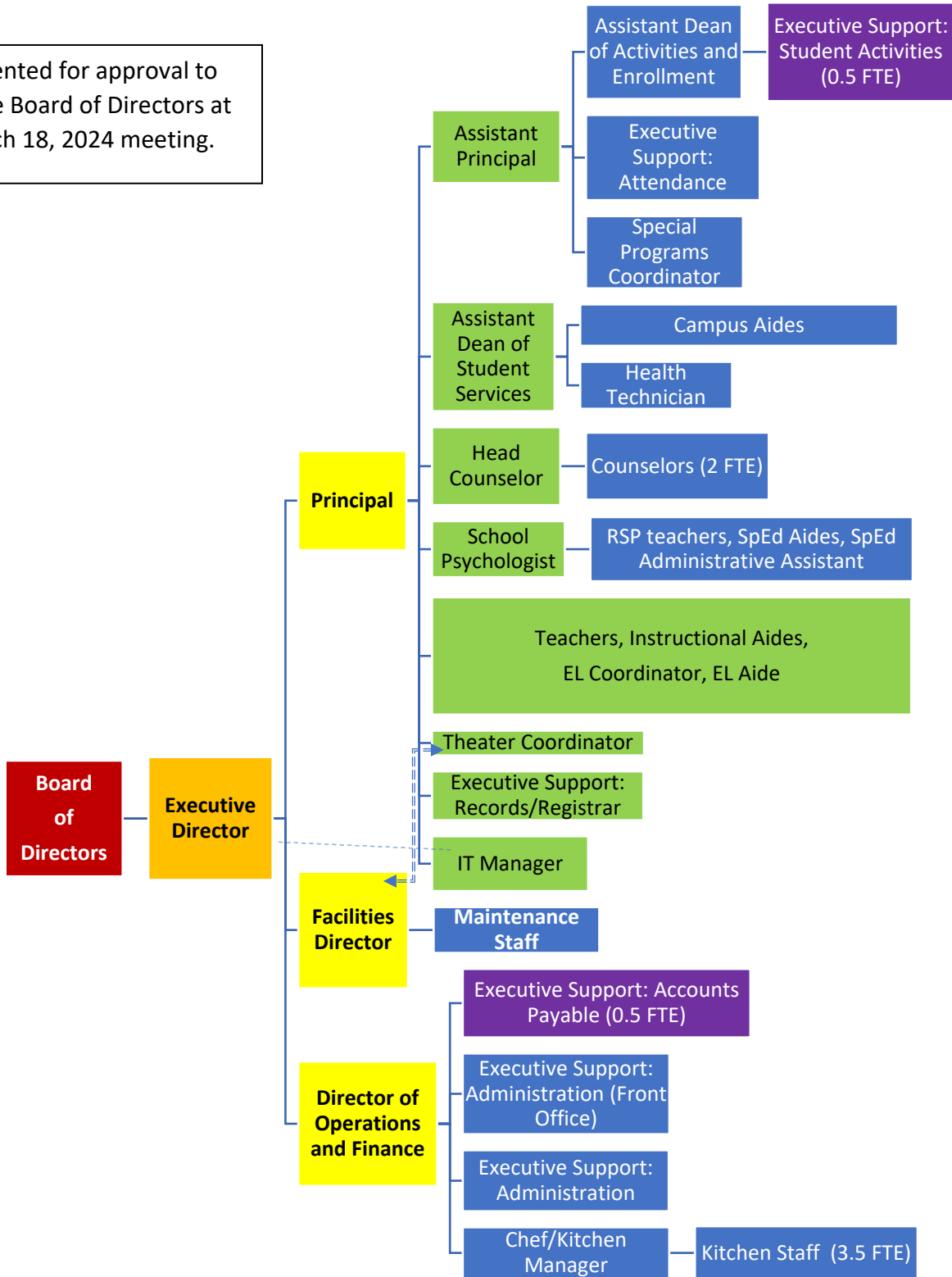
**Section:** VI. Human Resources  
**Item:** A. Organizational Chart  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
Organizational Chart 2024 presented to Board for approval March 18, 2024.pdf



# Organizational Chart

Last updated March 13, 2024

Presented for approval to Encore Board of Directors at March 18, 2024 meeting.





# Organizational Chart

Last updated March 13, 2024

