



## Encore JR/SR High School

### Regular Encore Board of Directors Meeting - December 2021

Amended on December 10, 2021 at 6:29 PM PST

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#### Date and Time

Monday December 13, 2021 at 6:30 PM PST

#### Location

This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:

Join Zoom Meeting

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Meeting ID: 587 149 4303

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One tap mobile

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Find your local number: <https://zoom.us/u/aFccAHayh>

Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A. Call the Meeting to Order</b>		Rob Gabler, Board President	
<b>B. Record Attendance</b>		Rob Gabler, Board President	1 m
<b>C. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency</b>	Vote	Joseph Thibodeaux	3 m
Board findings pursuant to Government Code Section 54953(e)			
The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.			
<b>D. Approve Minutes</b>	Approve Minutes	Joseph Thibodeaux	2 m
The Board minutes for approval are from Encore's November 8, 2021 Regular Board of Directors Meeting, the November 30, 2021 Special Board Meeting and the December 9, 2021 Special Board Meeting.			
<b>E. Invitation for public to address the Board</b>	Discuss	Joseph Thibodeaux	3 m
This is the time and place for the general public to address the Board of Directors on any matter within jurisdiction of the Board. Comments should be limited to three (3) minutes. Public comments can be related to non-agenda items. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda. Members of the public may speak on an agenda item at the time the item is called.			
<b>II. Academic Excellence</b>			<b>6:39 PM</b>
<b>A. ESG Director Report</b>	FYI	Kelsey White	3 m
Each month, Encore's ESG Director routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.			
<b>B. ESG President Report</b>	FYI	Anabel Estrada	3 m
Each month, Encore's ESG President routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.			
<b>C. Academic Director Report</b>	FYI	Julia Dolf	3 m

	Purpose	Presenter	Time
Each month, Encore's Academic Director routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.			

<b>D. Information Items- Academic Excellence</b>	FYI	Julia Dolf	3 m
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No discussion planned. Each month, Encore's administrative team updates the Encore Board of Directors on professional development, data, and other events that help drive student success. These items are submitted as a group of data materials and will be summarized monthly. No action is needed. Included in these reported notes are data reports for Tutor.com, High School ELA Report, Lesson and Curriculum Observation Form as well as agendas and notes from Arts Department Meetings, Student Services Meetings, and Counseling Meetings that took place in the month of November 2021.

**III. Governance 6:51 PM**

<b>A. Staff Liaison Report</b>	Discuss	Jamie Waggoner	3 m
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Encore High School has a staff elected liaison that makes themselves available to the staff for questions, comments, and concerns throughout the school year. The liaison also meets each semester with the staff and reports monthly to the Encore Board of Directors.

<b>B. DOJ Report</b>	FYI	Joseph Thibodeaux	2 m
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Report outlining background checks from the Department of Justice.

**IV. Operations 6:56 PM**

<b>A. Discipline Report</b>	FYI	Ramsey Hassen	3 m
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Over the course of the school year, Encore's Assistant Dean of Students will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.

<b>B. Science/Math Department Chair Report</b>	FYI	Sophia Munoz	3 m
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Over the course of the school year, Encore's Science/Math Department Chair will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.

<b>C. SPED Report</b>	FYI	Esther Haskins	3 m
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Over the course of the school year, Encore's Head Counselor will report to the Encore Board of Directors to talk about achievements, special events, and happenings within their department on campus. This report is for information purposes only.

<b>D. Equipment Check Out Policies</b>	Vote	Ashlin Barkdull	5 m
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Encore is establishing new policies for the checkout of school equipment and items. These policies include:

- Costumes
- Cirque Equipment

	Purpose	Presenter	Time
<b>V. Finance</b>			<b>7:10 PM</b>

A. Educator Effectiveness Grant (2021-26) Expenditure Plan	Discuss	Ashlin Barkdull	5 m
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**Educator Effectiveness funds may be used to support the professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff. Encore is seeking the use of 25% of these funds for the 2021-2022 school year.**

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.

A vote will need to be added to a board meeting prior to December 30, 2021

B. First Interim Budget	Vote	Paul Khoury	10 m
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The First Interim Budget is a routine discussion/vote process for the Encore Board of Directors. Paul Khoury from DMS (Delta Managed Solutions LLC and Encore's back office provider) will be presenting the budget and the first interim update of the budget.

C. Finance Consent Items	Vote	Carol Walker	5 m
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It is recommended that the board considers approving a number of agenda items as a finance consent list. These items can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change. Included in this list:

- STRS payment report, PERS payment report, 403B payment report
- November 2021 Warrant Report Detail and November 2021 Warrant Report Summary
- September 2021 Student Services Reconciliation Summary
- Jr. High and High School Attendance Report

D. Fiscal Controller's Report	Discuss	Carol Walker	5 m
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Encore's Fiscal Controller will provide a verbal update on accounts and internal controls.

<b>VI. Adjourn to closed session</b>	<b>7:35 PM</b>
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Pursuant to Government code section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities. The board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.

- A. Conference with Legal Council. Anticipated Litigation**  
Significant exposure to litigation pursuant to Section 54956.9(d)(2): Two (2) Cases
- B. Public Employment (Section 54957)**  
Title: Interim Executive Director

A. Reconvene from closed session	Discuss	Rob Gabler	20 m
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	Purpose	Presenter	Time
After the closed session is complete, the Board will reconvene and report any action taken on closed session.			

**VII. Personnel 7:55 PM**

A. Approval of Compensation Study for Interim Executive Director	Vote	Chandale Sutton	5 m
B. Approval of Employment Agreement for Interim Executive Director	Vote	Chandale Sutton	5 m

**VIII. Closing Items 8:05 PM**

A. Adjourn Meeting	Vote	Rob Gabler	2 m
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# Cover Sheet

## Approve Minutes

<b>Section:</b>	I. Opening Items
<b>Item:</b>	D. Approve Minutes
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	2021_11_08_board_meeting_minutes.pdf 2021_11_30_board_meeting_minutes.pdf 2021_12_09_board_meeting_minutes.pdf

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## Encore JR/SR High School

### Minutes

#### Regular Encore Board of Directors Meeting - November 2021

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**Date and Time**

Monday November 8, 2021 at 6:30 PM

**Location**

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**Directors Present**

C. Sutton (remote), G. Thackeray (remote), K. Ahmed (remote), K. Staley (remote), R. Gabler (remote)

**Directors Absent**

*None*

**Guests Present**

Blanca Fernandez (remote), Bob Hekel (remote), C. Walker (remote), Esther Haskins (remote), J. Barkdull (remote), J. Simmons (remote), J. Thibodeaux (remote), Ramsey Hassen (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

R. Gabler called a meeting of the board of directors of Encore JR/SR High School to order on Monday Nov 8, 2021 at 6:31 PM.

**B. Record Attendance**

**C. Approval of Action to Make Findings Necessary to Permit Virtual Meetings during a State of Emergency**

G. Thackeray made a motion to Approval of Action to Make Findings Necessary to Permit Virtual Meetings during a State of Emergency.

K. Ahmed seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Sutton	Aye
K. Staley	Aye
K. Ahmed	Aye
G. Thackeray	Aye
R. Gabler	Aye

**D. Approve Minutes**

K. Staley made a motion to approve the minutes from Regular Encore Board of Directors Meeting - October 25, 2021 on 10-25-21.

C. Sutton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Sutton	Aye
K. Ahmed	Aye
R. Gabler	Aye
K. Staley	Aye
G. Thackeray	Aye

K. Staley made a motion to approve the minutes from Special Board Meeting- October 27, 2021 on 10-27-21.

C. Sutton seconded the motion.

Minutes that need to be corrected. 10/27 under finance under B. should be "Trusts Paul decision"



The board **VOTED** to approve the motion.

**Roll Call**

R. Gabler Aye  
K. Staley Aye  
K. Ahmed Aye  
G. Thackeray Aye  
C. Sutton Aye

K. Ahmed made a motion to approve the minutes from Special Board Meeting- November 4, 2021 on 11-04-21.

C. Sutton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Ahmed Aye  
R. Gabler Aye  
G. Thackeray Aye  
K. Staley Aye  
C. Sutton Aye

**E. Invitation for public to address the Board**

There is no one requesting to speak to board in public address.

**II. Governance**

**A. Staff Liaison Report**

Nothing to report, and no comments on the subject

**B. DOJ Report**

Report given by Joseph Thibodeaux.

**III. Operations**

**A. Discipline Report**

Report given by Ramsey Hassen.

**B. Counseling Report**

Report given by Esther Haskins.

**IV. Finance**

**A. Finance Consent Items**

C. Sutton made a motion to Approve Finance Consent Items.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Ahmed Aye  
C. Sutton Aye  
K. Staley Aye  
R. Gabler Aye  
G. Thackeray Aye

**B.**

### **Approval of Change in Bank Signature Authority**

C. Sutton made a motion to Approve of Change in Bank Signature Authority.

G. Thackeray seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

K. Ahmed Aye

K. Staley Aye

R. Gabler Aye

G. Thackeray Aye

C. Sutton Aye

## **V. Adjourn to closed session**

### **A. Reconvene from closed session**

- 10:02 out of closed session
- provided direction on our legal counsel
  - Kathy to approve
  - Kelly seconded
  - 5 to 0 Aye vote count
- board authorized 2 board members to begin a search for interim Executive Director.
  - Kelly motioned
  - Glen seconded
  - 5 to 0 Aye vote count

## **VI. Closing Items**

### **A. Adjourn Meeting**

G. Thackeray made a motion to adjourn Meeting.

C. Sutton seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

K. Ahmed Aye

G. Thackeray Aye

K. Staley Aye

R. Gabler Aye

C. Sutton Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:06 PM.

Respectfully Submitted,

J. Thibodeaux

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## **Documents used during the meeting**

- 2021\_10\_25\_board\_meeting\_minutes (1).pdf
- 2021\_10\_27\_board\_meeting\_minutes (1).pdf
- 2021\_11\_04\_board\_meeting\_minutes revised.pdf

- Staff Laision Board Report Nov 2021.pdf
- DOJ Report Joseph Thibodeaux November 2021.pdf
- 11.1.21 Discipline Report.pdf
- Board Meeting - Counseling Report 11-08-2021 E Haskins.pdf
- Board Meeting-Counseling Data DSmith.pdf
- Caseload report\_Jleverette (1).pdf
- Counseling Report for November 8, 2021 Board Meeting BFernandez.pdf
- Counseling report board meeting November 8 CCarter.pdf
- August Student Services Reconciliation Summary.pdf
- ENCORE October 2021 Warrant Report Details.pdf
- ENCORE October 2021 Warrant Report Summary.pdf
- Encore DMU Oct 2021\_Dist.pdf
- HS Attendance Summary Oct 2021.pdf
- Jr. High Attendance Summary Oct 2021.pdf
- STRS, PERS, 403b payments Nov 2021.pdf

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## Encore JR/SR High School

### Minutes

#### Special Board Meeting- November 30, 2021

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**Date and Time**

Tuesday November 30, 2021 at 6:30 PM

**Location**

This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:

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**Directors Present**

C. Sutton (remote), G. Thackeray (remote), K. Ahmed (remote), K. Staley (remote), R. Gabler (remote)

**Directors Absent**

*None*

**Guests Present**

J. Simmons (remote), J. Thibodeaux (remote), Jeff Morabito (remote), Jill Marks (remote), Penny Harrison (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

R. Gabler called a meeting of the board of directors of Encore JR/SR High School to order on Tuesday Nov 30, 2021 at 6:31 PM.

**B. Record Attendance**

**C. Jeff Morabito and Jill Marks joined the board meeting at 6:37 pm. Penny Harrison joined the board meeting at 7:30 pm, Caprice joined the board meeting at 8:34 pm**

**D. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency**

G. Thackeray made a motion to Approval of Board Findings Relating to Teleconference Meetings During State of Emergency.

C. Sutton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Staley	Aye
K. Ahmed	Aye
R. Gabler	Aye
G. Thackeray	Aye
C. Sutton	Aye

**II. Adjourn to closed session**

**A. Invitation for public to address the Board**

There is no one for public address

**B. Reconvene from closed session**

Reconvene from closed session at 10:17 pm, No action taken.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:17 PM.

Respectfully Submitted,

J. Thibodeaux

C. Sutton made a motion to adjourn board meeting.

G. Thackeray seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Gabler Aye

K. Ahmed Aye

K. Staley Aye

G. Thackeray Aye

C. Sutton Aye

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## Encore JR/SR High School

### Minutes

Special Board Meeting- December 9, 2021

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#### Date and Time

Thursday December 9, 2021 at 7:00 PM

#### Location

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**Directors Present**

C. Sutton (remote), K. Ahmed (remote), K. Staley (remote), R. Gabler (remote)

**Directors Absent**

G. Thackeray

**Guests Present**

J. Barkdull, J. Simmons, J. Thibodeaux, Jeff Morabito, Jerry Simmons, Sabrina Bow

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**I. Opening Items**

**A. Call the Meeting to Order**

R. Gabler called a meeting of the board of directors of Encore JR/SR High School to order on Thursday Dec 9, 2021 at 7:04 PM.

**B. Record Attendance**

**C. Jeff Morabito left the board meeting at 7:09 pm**

**D. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency**

C. Sutton made a motion to Approval of Board Findings Relating to Teleconference Meetings During State of Emergency.

K. Ahmed seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Ahmed	Aye
R. Gabler	Aye
K. Staley	Aye
C. Sutton	Aye
G. Thackeray	Absent

**E. Invitation for public to address the Board**

There are no emails for the public to address the board.

**II. Adjourn to closed session**

**A. Reconvene from closed session**

9:18 pm return

Authorized Chandale Sutton to negotiate and offer of employment for the interim Executive Director position

Motion: Kathy staley

Second Kelly Ahmed

Vote:

Rob - Aye

Chandale - Aye

Kelly - Aye

Kathy - Aye



### III. Closing Items

#### A. Adjourn Meeting

K. Ahmed made a motion to Adjourn Meeting.

K. Staley seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

R. Gabler Aye

G. Thackeray Absent

K. Ahmed Aye

K. Staley Aye

C. Sutton Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:24 PM.

Respectfully Submitted,

J. Thibodeaux

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# Cover Sheet

## ESG Director Report

**Section:** II. Academic Excellence  
**Item:** A. ESG Director Report  
**Purpose:** FYI  
**Submitted by:** Ashlin Barkdull  
**Related Material:** \_ESG Activities Director Board Report 12\_13.pdf

**BACKGROUND:**

Each month, Encore's ESG Director routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.

**RECOMMENDATION:**

There is no action required for this report.



## **ESG Activities Director Report December 13th 2021**

### **Skate Night**

ESG facilitated two skate evenings for our understudy body, one for Jr. High and one for High School. The occasion was a triumph with a turnout of very nearly 200 Students, 188 to be definite. Tickets went for pre-deal during understudy snacks and had the option to be bought at the entryway. The occasion benefit added up to \$940; which a part of the benefit helped reserve the following dance for Jr. High. At the occasion ESG distributed patches to each individual in participation. The Patch dispersed was addressing Skate Night, which can be utilized for Letterman Cardigans or for when they buy their High School Lettermans

### **Junior High Back to School Dance**

Our ESG class facilitated the Junior High Back to School Dance, for all of Jr. High. This was a free dance for the students, which was subsidized by the achievement of Jr. High Skate Night. At the party the students were given dinner and water for the event. This was the first dance for our Jr High Students, and was additionally the first occasion in which our Media Team had the ability to DJ. The Patch dispersed was addressing "Back to School Night", which can be utilized for Letterman Cardigans or for when they buy their High School Lettermans

### **Senior Camp**

The Class of 2022 was offered the chance to go to a multi day free Senior Camp at Mount Kare in Wrightwood. During this excursion the advisors made numerous exercises for the Seniors to find out with regards to school, applying for College, facing everyday life after secondary school, and even find out what they would like to do with their life after education. Seniors got the chance to meet with school delegates from Grand Canyon University and got to figure out how to finish up applications for universities. Seniors were given "Senior Camp" themed patches, which can be utilized for Letterman Cardigans or for when they buy their High School Lettermans.



### **Fright Fest**

The Class of 2022, Seniors went out traveling to Six Flags Magic Mountain, Fright Fest for their yearly Halloween trip. We had 70 Seniors and 7 chaperones go to the occasion and lived it up for their last Halloween as Seniors in High School. The Students were given Maze passes which permitted them to go through the recreation center's forte creepy labyrinths. Fright Fest incorporates every one of the labyrinths, the rides, alarm zones and the cafés in general. All in all it was a successful night.

### **Carnival**

Encore High School facilitated our thirteenth yearly Carnival at the end of October. We had an incredible turnout even in the wake of halting last year's event because of Covid-19. We had a gauge of 2,000 paid visitors at the occasion. All students in a show piece or chipping in for the occasion were allowed in free of charge. We had plenty of corners for food, games, inflatables, and our yearly spooky Senior Maze. The current year's Dinner Theater Show was Kubo. Every one of our groups and classes nearby use Carnival as a pledge drive for their future group costs. This year the Teams and Classes consolidated benefitted \$12,224.25. Staff and attendees were given "Carnival" themed patches, which can be utilized for Letterman Cardigans or for when they buy their High School Lettermans.

### **Jr. High Halloween Dance**

For Halloween the ESG class coordinated a Jr. High Halloween Dance for the lower classmen including music, food, and moving. ESG utilized this dance as a "practice run" for homecoming as it is the primary dance we have held in our recently revamped enormous Big Top. We had a gauge of 80 children come out and partake in the celebrations. This was a fruitful occasion on account of our chaperones and staff. The patch circulated for this occasion was "Halloween Dance", which can be used for Letterman Cardigans or for when they purchase their High School Lettermans.



### **Homecoming**

The ESG class of officials arranged our yearly Homecoming for all our High School students. Our topic this year was Rio De Janeiro which was a brilliant encounter of colorful explosions. We had an effective measure of student participation with loads of photographs from our recently working photobooth. We likewise got to utilize our recently reopened Big Top to have our dance. We had an excellent DJ in which we booked him for future events such as Prom and our Encore Social. During the dance we distributed patches addressing "Homecoming"; which can be used for Letterman Cardigans or for when they purchase their High School Lettermans; to every one of the participants of the homecoming dance.

### **Parent Teacher Conferences**

Before our fall break Encore had our month to month Teacher Conferences. These Conferences offer the chance for guardians to talk with educators concerning their students' prosperity here at Encore. ESG had drinks and cotton candy for the guardians and students who went to the event. The arrangement is to keep on having ESG individuals on location selling goodies and directing guardians to their students' classes. We are trusting with the selling of these treats that more students and Parents will take part in these gatherings and surprisingly pursue Parent Participation in impending occasions or our EL Panel.

### **Talent Show**

In conclusion our most recent occasion our ESG participated in was our yearly Talent Show. We held tryouts on Tuesday, the next day students with the best demonstrations were picked to be a piece of the show. We had two divisions of Jr High and High School with victors third to first place. The primary spot victors for the two divisions won \$100, runner up champs won \$75, and third spot champs won \$50. This was an incredible occasion to enter fall break with. The champs were given a Certificate the evening of the occasion and a check the week we returned to school. The Patch distributed was a 'Talent Show' patch which can be utilized for Letterman Cardigans or for when they buy their High School Lettermans.

# Cover Sheet

## ESG President Report

**Section:** II. Academic Excellence  
**Item:** B. ESG President Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** ESG Board Report 12\_13.pdf

**BACKGROUND:**

Each month, Encore's ESG President routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.

**RECOMMENDATION:**

There is no action required for this report.



## **ESG PRESIDENT REPORT DECEMBER 13TH 2021**

### **Skate Night**

ESG hosted two skate nights for our student body, one for Jr. High and one for High School. The event was a success with a turnout of 188 from both skate nights. Tickets went for pre-sale during lunches and at the door which helped fund the next dance for Jr. High. ESG handed out patches representing Skate night for their letterman cardigans or for when they purchase their high school letterman jackets.

### **Junior High Back to School Dance**

ESG hosted the Junior High Back to School Dance on campus for all of jr. high. This was a free dance funded by the success of Jr. High Skate Night. At the dance there were a total of 68 attendees and ESG gave dinner with tickets. This was the first dance for many of our students and it was memorable with music, food, and a photo booth. This dance also allowed our new “media team” members the opportunity to DJ the event.

### **Senior Camp**

The class of 2022 was given the opportunity to attend a free Senior Camp at Mount Kare in Wrightwood for 3 days. During this trip the counselors created many activities for the students to learn about college, life after high school, and even learn about themselves. The camp was attended by 52 students and was chaperoned by 3 staff members. Students got the opportunity to meet with college representatives from Grand Canyon University and got to learn how to fill out applications for colleges. Students were given “senior camp” themed patches.

### **Carnival**

Encore hosted our 13th annual Carnival. We had a great turnout even after stopping this annual tradition due to Covid-19. We had an estimate of 2,000 paid

# ENCORE



## Junior & Senior High School for the Arts

guests at the event. All students in a show piece or volunteering for the event were let in for free. We had a plethora of booths for food, games, inflatables, and even our haunted maze. All our teams/classes on campus use Carnival as a fundraiser for their future team expenses. Staff and students were given “carnival” themed patches.

### **Fright Fest**

The class of 2022 seniors went on a trip to Six Flags Fright Fest for their annual halloween trip. We had 70 students attend the event and had a great time for their last halloween as seniors in high school.

### **Jr. High Halloween Dance**

For Halloween ESG organized a Jr. High Halloween Dance for the students including music, food, and dancing. ESG used this dance as a “practice run” for homecoming as it is the first dance we have held in our newly renovated big top. We made a profit of \$344 which went directly to the Jr High ESG account. This was a successful event thanks to our chaperones and staff.

### **Homecoming**

The ESG class of officers planned our annual Homecoming for all our high school students. Our theme this year was Rio De Janeiro which was a colorful experience. We had a successful amount of student attendance with lots of photos from our newly working photobooth. We also got to use our newly renovated big top to host our dance. During the dance we handed out patches representing homecoming for letterman jackets or cardigans to all the attendees of the homecoming dance. Being able to hold a dance here on site in the big top really solidified the meaning of “homecoming” for our Seniors.

### **Parent Teacher Conferences**

Before our fall break Encore had our monthly? Conferences open to parents to speak with teachers in regards to their students’ success. ESG had cotton candy for the





parents who came to the event. The plan is to continue to have ESG members on site selling snack items and guiding parents to their students' classes.

### **Talent Show**

Lastly our latest event as ESG was our annual Talent Show. We held auditions on Tuesday, the following day students with the best acts were chosen to be a part of the show. We had two divisions of Jr High and High School with winners 3rd to 1st place. The first place winners for both divisions won \$100, second place winners won \$75, and third place winners won \$50. This was a great event to enter fall break with.

# Cover Sheet

## Academic Director Report

**Section:** II. Academic Excellence  
**Item:** C. Academic Director Report  
**Purpose:** FYI  
**Submitted by:** Julia Dolf  
**Related Material:** Director of Academics Report December 2021.pdf

**BACKGROUND:**

Each month, Encore's Academic Director routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.

**RECOMMENDATION:**

There is no action required for this report.



## Director of Academics Report

December 2021

### ▪ Tutor.com

- The November 2021 Tutor.com report states that most of our students use this program or Math support
- To continue to promote Tutor.com:
  - Counselors share information with students and parents in student meetings
  - Teachers remind students on Google Classroom
  - IT Department provided a direct App when student log into their Chromebooks
  - Director of Academics to meet with Tutor.com for regularly scheduled client meetings

### ▪ Professional Development Binders

- Academic Staff received Professional Development Binders
- Staff will keep the following information in the binders:
  - Data
  - Professional Development notes and handouts
  - Department notes and handouts
- The purpose is to have data and strategies for improvement easily accessible during meetings or collaboration

### ▪ Data Update

- Goals for Classroom Improvement based on the Fall Benchmarks
  - Report of classroom Goals for Improvement (provided)
    - Teachers created individual goals for their classes/departments

- Department Chairs and Director of Academics will complete a school wide Goals for Improvement plan
  - Unit Finals Data
    - Meeting to discuss trends between school formative vs. summative data
  - **Observation Form**
    - Teacher Curriculum and Lesson Observation Form (provided)
    - Adjustments made so the Assistant Dean of Students can observe as well
  - **Assessments**
    - PSAT
      - Results for the 2021 PSAT are still pending
    - ASVAB
      - December 7, 2021
    - Winter NWEA Benchmark
      - Window opens in January of 2022
  - **Possible Curriculum Adoption**
    - History and Science for the 2022/2023 school year
  - **Master Teacher Professional Development**
    - Launched November 2021
    - Tentative start date for staff is December 2021
      - Based on PD course audit
  - **2021/2022 WASC Update**
    - WASC requested our visit to be pushed to March 7<sup>th</sup> and 8<sup>th</sup>
    - WASC Report

# Cover Sheet

## Information Items- Academic Excellence

**Section:** II. Academic Excellence  
**Item:** D. Information Items- Academic Excellence  
**Purpose:** FYI  
**Submitted by:** Julia Dolf  
**Related Material:** Client Report (1).pdf  
Goals for Improvement.pdf  
Lesson and Curriculum Observation Form.docx.pdf  
Arts Department Chair Meeting 11-18-21.pdf  
Student Services Meeting 11-18-21.pdf  
Counseling Meeting 11-16-21.pdf

### BACKGROUND:

No discussion planned. Each month, Encore's administrative team updates the Encore Board of Directors on professional development, data, and other events that help drive student success. These items are submitted as a group of data materials and will be summarized monthly. No action is needed. Included in these reported notes are data reports for Tutor.com, High School ELA Report, Lesson and Curriculum Observation Form as well as agendas and notes from Arts Department Meetings, Student Services Meetings, and Counseling Meetings that took place in the month of November 2021.

### RECOMMENDATION:

There is no action required for these reports.

## **Arts Department Chair Meeting**

**November 18, 2021**

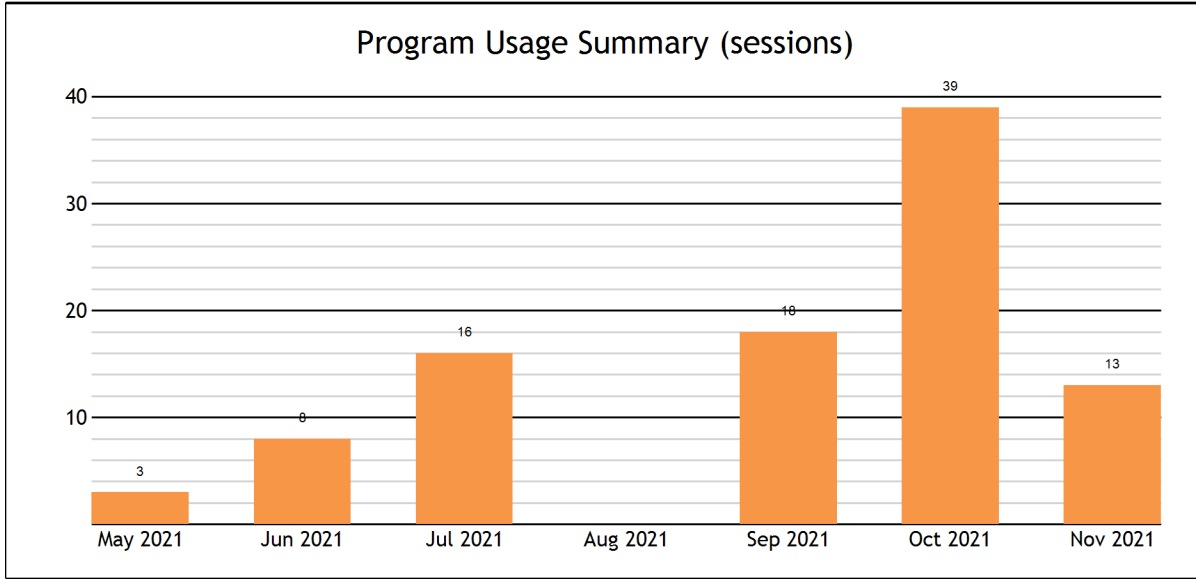
**Attendees: Ashlin Barkdull, Julia Dolf, Sandi Del Sole, Kaitlyn Pedersen, Nikola Chekardzhikov, Joshua Barkdull, Esther Haskins**

### **Agenda:**

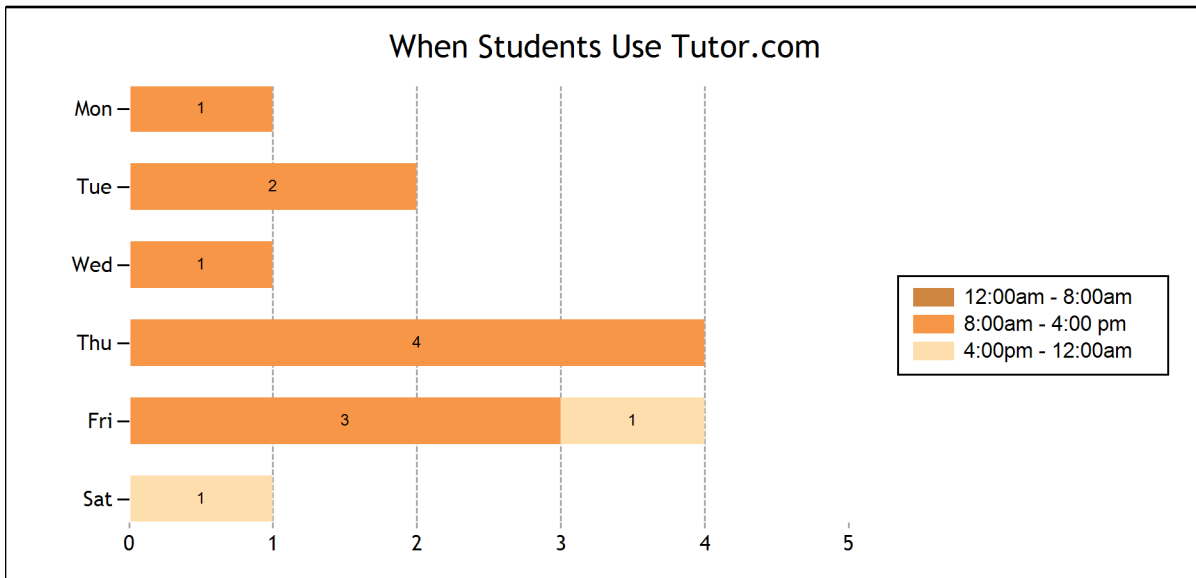
- CTE Professional Development
  - Event based meetings
  - Friday based meetings
  - CTE credentialed department chairs to assist with PD rotations so the topic/content stays relevant to their departments
- CTE and 9<sup>th</sup> Period
  - 9<sup>th</sup> period
  - Reschedule students into 9<sup>th</sup> period from Credit Recovery
  - Esther needs assistance with identifying students who should be advanced for CTE Pathway from the teachers
  - Seniors should be in advanced classes
- Student Levels/Pathways
  - Department Chairs will meet to make sure that students are on the correct Pathway and in the correct course for this gal to be accomplished

## Encore High School for the Arts - November, 2021

The Program Usage Summary shows the total student usage for the entire program. This data shows when during the school year students are reaching out to Tutor.com for help.

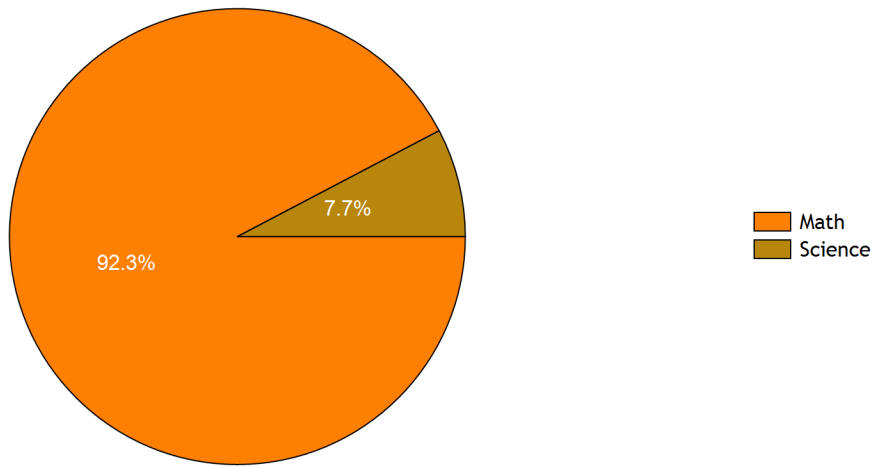


When Students Use Tutor.com indicates the days and hours when students use Tutor.com. This chart can be used to determine if the program is being used within the expected target hours.



The Subject Summary chart indicates the percentage of use by subject. This information provides insight into which subject students are most frequently turning to Tutor.com.

### Subject Summary



Session Count by Location shows usage at each location within the program. This count is an indicator of which schools are using Tutor.com most often.

#### Session Count by Location

School	Jul	Aug	Sep	Oct	Nov	Totals
Encore High School for the Arts	16	0	18	39	13	86
<b>Totals</b>	<b>16</b>	<b>0</b>	<b>18</b>	<b>39</b>	<b>13</b>	<b>86</b>

Time on Task by Subject (Hours) is a drill down version of the Subject Summary which details the specific subject in which students are using Tutor.com.

#### Time on Task by Subject

Time on Task by Subject	Total Hours
<b>Math</b>	<b>3.53</b>
Math - Algebra I	1.06
Math - Algebra II	0.78
Math - Middle School Math	1.69
<b>Science</b>	<b>0.99</b>
Science - Environmental Science	0.99

#### Time on Task By Grade Level

Time on Task By Grade Level	Total Hours
10th	0.25
11th	0.53
7th	1.59
8th	0.10
9th	2.05

Student Feedback summarizes student impressions of Tutor.com.



### Student Feedback

Are you glad your organization offers this service?	100%
Would you recommend this service to a friend?	100%
Is this service helping you complete your homework assignments?	100%
Is this service helping you improve your grades?	100%
Is this service helping you be more confident about your school work?	80%

### More Student Feedback

Average rating on a scale 1 to 5	4.60
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Student Comments includes verbatim comments from students about Tutor.com.

### Student Comments

	Grade
help me to understand a little bit more	7th
My tutor was great, helpful, nice, and very understanding.	9th



## Bi-Weekly Counseling Meeting

November 16, 2021

**Attendees:** Ashlin Barkdull, Julia Dolf, Darnell Smith, Jordan Leverette, Blanca Fernandez, Esther Haskins

### Agenda and Notes:

- **Meeting with students on counseling caseload**
  - Goal will be 4 students
    - Continue to add to goal with time
  - Areas to discuss with students:
    - Education plans, goals, support, transcripts, excel, post-secondary options, FAFSA, grad requirements, cred. recovery, scholarships, SEL, Etc.
  - Meetings typically run 20 min - 1 hour based on student situation
  - Starting with seniors that need the most support first (priority students)
- **IEP/504 meetings**
  - Balanced with all counselors (IEP meetings)
  - 504 at 10 students, possible 2 additional students
- **Independent Study**
  - 7 full time IS
  - 70 full time DL
  - Sub/Vacant Zoom protocol to be discussed with IT
  - Math I concern
- **Credit Recovery**
  - Large list of students
  - Spanish class needs discussion
  - Reminder of AB-104
  - Slow progress for complete class from students
  - 9<sup>th</sup> period Credit Recovery (to be discussed with Ashlin, Esther, and Dolf)
  - Mac to email sheet of credit recovery students
  - Ashlin, Esther, and Julia to meet about seniors
- **DL**
  - Certified letters to failing students (55 students)
  - Need to have in person/Zoom meetings
  - Jordan to formulate letter for those students who need transfer of programs to on property
  - Students to return by Fall Break
  - 11 students returned certified letter responses
  - Rashad might have more certified letter responses
  - Determine student situation individually
  - Start with no show/attendance population students compared to the certified mail list
  - Teachers to support distance learners during prep



- **ELAC**
  - Blanca to work with Helga with parent volunteer
  - First quarter meeting to be set for December 1<sup>st</sup>
  
- **ASVAB December 10, 2021**
  - Blanca to send out Google Form
  - Announcements in class from teachers
  - 40 spots available
  - Sargent to administer assessment
  - Due date by December 3, 2021 for student signups
  
- **Senior ranking update**
  - Esther updated and adjusted areas senior ranking
  - 123 to 112

## Encore Jr. Sr. High School Action Plan for Improvement

2021/2022

Teacher: John Parker

Subject: High School ELA

Grade(s): 11th and 12th



### R.I.S.E.R. MODEL

**Research – Implement – Study – Evaluate – Reflect**

- **Present Levels of Performance:** Details on how your classes are performing academically now.
- **Research:** What current aides and barriers are you faced with?
- **Implement SMART Goals:** Specific, Measurable, Attainable, Realistic, Time Bound goals for Math, ELA, and Behavior.
- **Study Strategies:** Identify the improvement strategy, who is responsible, when should it be assessed/observed, and what resources or programs do we use?
- **Evaluate:** Name the data collection tools that we use to evaluate?

**Present Levels of Performance**

**Academic Progress:** My current class averages are as follows (on 11/19/21):

- Period 1: 87% (2 D's/F's)
- Period 2: 86% (2 D's/F's)
- Period 3: 89% (no D's/F's)
- Period 4: 76% (5 D's/F's)
- Period 5: 84% (4 D's/F's)
- Period 5 (Zoom): 85% (1 D/F)
- Period 6: 80% (11 D's/F's)
- Period 6 (Zoom): 84% (1 D/F)
- Period 7: 77% (5 D's/F's)

**Building Level Data:**

Based on the most recent NWEA benchmark results, 8.5% of our ELA students are on track to be prepared for the ACT exam in the spring. 43.5% of our students are on track to score as a “standard met” or higher on the upcoming CAASPP exam. 41.4% of our students are on track to be prepared to take the SAT exam.

For my English III classes, the most recent assessment averaged 71.25%.  
 For my English IV classes, the most recent assessment averaged 80.75%  
 For AP English, the most recent assessment averaged 80%.

**Classroom Level Data:**

For my English III classes, the most recent formative assignment averaged 91%.  
 For my English IV classes, the most recent formative assignment averaged 89%.  
 For my AP English classes, the most recent formative assignment averaged 95%.

**Individual Student Level Data (SPED, 504, EL):**

SPED averages across all grades are as follows: 86%.  
 504 averages across all grades are as follows: 63%.  
 EL averages across all grades are as follows: 83.72%.

**Research**

Aides	Barriers
--I have used Kahoot as a means of review in my ELA classes. --I utilize Google Classroom extensively for agendas, resources, assignments, and assessments (via Google Forms). --In the past I have implemented Socratic seminars in my ELA classes.	--It appears to be the case that some students are still adjusting/acclimating to in-person instruction. This is potentially a hindrance in that these students may not feel fully comfortable participating in class. --Some Zoom students do not participate as much as they should, nor are their grades as high as they should be.

<p>--I strive to achieve a balanced mixture of direct instruction, whole class discussion, and group work.</p> <p>--I occasionally do show relevant video clips.</p> <p>--All teachers use Aeries to manage students' grades and academic progress.</p> <p>--I utilize Zoom for students who are on distance learning.</p>	
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**Implement SMART Goals**

<p style="text-align: center;"><b>ELA Goals:</b></p> <p><b>Specific:</b> For our next round of NWEA benchmarks, I would like to see the percentage of students prepared to take the SAT go up from 43.5% to 50%.</p> <p><b>Measurable:</b> This percentage is easily measurable. We can run a report after the next round of benchmarks, which will be in late January.</p> <p><b>Realistic:</b> This is only a 6.5% increase, so this should be a quite realistic goal.</p> <p><b>Time Bound:</b> We should have the results for the winter benchmarks after the window closes on 2/4/2022.</p>
<p style="text-align: center;"><b>Behavior Goals:</b></p> <p><b>Specific:</b> I would like to see at least three comments or questions posted tinthe chat by my Zoom/distance learning students. This will hopefully increase their participation.</p>

**Measurable:** These are countable. The chat automatically saves to my computer, so I can go back and reference the posts for accuracy.  
**Realistic:** This is a realistic amount. This should also ensure that students are paying attention and following along while on Zoom.  
**Time Bound:** I would like to see these changes occurring on a regular basis by the end of the first semester.

**Study Strategies**

Identify Improvement Strategies	Who	When	What
Improved note taking.	All juniors and seniors in my classes.	This will occur during each class.	Students should take notes on lessons and group discussions.
Use of a daily planner or calendar.	All juniors and seniors in my classes.	This should occur after each academic class.	Students write down their classwork and homework for each academic class. They should also keep track of which assignments are completed and when.
Students should completely disconnect from social media while studying or completing assignments.	All juniors and seniors in my classes.	This should occur at all times in class and at home while completing assignments or studying.	Students need to close all social media apps and focus instead on their classes when they are in class or working on assignments at home.
Create a daily routine for homework/studying.	All juniors and seniors in my classes.	This should occur at home when students are working on assignments.	Students should establish a set routine to help them manage their time and complete their assignments punctually.
Create study groups before unit tests or exams.	All juniors and seniors in my classes.	This should occur before all major assessments in academic classes.	Students can form groups to help each other study and explain concepts from academic classes. This should ideally occur on a regular basis, but especially before exams.

### Data Collection Tools

**Formative Assessments:** Classwork, homework, class discussions, comprehension check questions.

**Summative Assessments:** Essays, quizzes, and exams.

**Diagnostic Tools:** Verbal comprehension check questions, informal quizzes.

**Vendor Assessments:** NWEA benchmark program, Edgenuity curriculum.

**RTI/Progress Monitoring:** Periodic check-ins and collaborating with the SPED department and 504 coordinator.





## Lesson and Curriculum Observation Form

Observer's Name: \_\_\_\_\_ Date of Observation: \_\_\_\_\_ School Name: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_ Lesson Topic: \_\_\_\_\_ Department: \_\_\_\_\_

<p><b>What was the objective and standards of the lesson?</b></p> <p><b>How do you know?</b></p>	
<p><b>How did the activities of the class accomplish and support the objective?</b></p>	
<p><b>Discuss how the curriculum is implemented and is it grade level appropriate?</b></p>	
<p><b>List areas of strength</b></p>	
<p><b>What areas need improvement?</b></p>	
<p><b>Describe teacher and student engagement with curriculum, supplemental curriculum, and or novels?</b></p>	
<p><b>What CSTP standards were observed?</b></p>	



## Lesson and Curriculum Observation Form

Observer's Name: \_\_\_\_\_ Date of Observation: \_\_\_\_\_ School Name: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_ Lesson Topic: \_\_\_\_\_ Department: \_\_\_\_\_

<b>Additional Comments</b>	
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## **Student Services Meeting**

**November 18, 2021**

**Attendees:** Ashlin Barkdull, Julia Dolf, Brandon McAnulty, Darnell Smith, Blanca Fernandez, Jorden Leverette, Johnna Griffin, Helga Kalis

### **Agenda:**

- **Direct Report**
  - Esther Haskins-direct report
  - Julia Dolf-curriculum questions
- **AB-104 Requirements**
  - Do we need a supplemental contract for students not making progress and want to stay in the program?
  - Credit recovery packet updates
  - Meet with departments for updated individual packets for credit recovery
- **Teacher grading concerns**
  - Distance learning meeting with teachers (Dolf to plan meeting)
- **Progress of Distance Learning Students**
  - Jordan shared document to Esther, Ashlin, and Julia about DL progress
  - Additional letters for below standard progress to go out
  - Additional calls of contract violations with meetings to be set
  - Additional supplemental learning tools needed
- **Progress of Independent Study Students**
  - Grading assignment concerns
- **Progress of Credit Recovery Students**
  - Seniors making good progress
- **Progress of Encore Accelerate Students**
  - Grading assignment concerns

# Cover Sheet

## Staff Liaison Report

**Section:** III. Governance  
**Item:** A. Staff Liaison Report  
**Purpose:** Discuss  
**Submitted by:** Jamie Waggoner  
**Related Material:** Staff Liaison Board Report. Dec 2021.pdf

### BACKGROUND:

Encore High School has a staff elected liaison that makes themselves available to the staff for questions, comments, and concerns throughout the school year. The liaison also meets each semester with the staff and reports monthly to the Encore Board of Directors.

### RECOMMENDATION:

There is no action required for this report.



Staff Liaison Report

12/6/2021

A couple of things have come to my attention since my last board report.

1. With the recent changes at the top of Encore administration, there has been some uneasiness among staff members. Two teachers left at about the time of the changes, which was concerning. The departures however did not seem to be related to the administration changes. I did feel however, that these departures could have had something to do with the added pressure and responsibilities brought on by staffing shortages. I did send these concerns to Ashlin and Ramsey with suggestions. My suggestions were well received and considered. Lately, the added pressure and responsibilities seem to have been reduced. Anything that was done by administration to help alleviate these issues is much appreciated.
2. One of the huge teaching staff concerns this year has had to do with the Zero period. Things are currently being worked on to create the best possible outcomes concerning zero period adjustments. I have been asked for my input and have had several conversations with staff members.
3. There has been a request for a meeting between myself, Rob and Ashlin concerning concerns voiced by a staff member. I am currently trying to sent up the meeting.

Jamie Waggoner  
Encore Staff Liaison

# Cover Sheet

## DOJ Report

**Section:** III. Governance  
**Item:** B. DOJ Report  
**Purpose:** FYI  
**Submitted by:** Joseph Thibodeaux  
**Related Material:** DOJ Report Joseph Thibodeaux November 2021 (1).pdf

**BACKGROUND:**

Report outlining background checks from the Department of Justice.

**RECOMMENDATION:**

There is no action required for this report.



## **Human Resources:**

### **D.O.J. Reporting – November 2021**

#### **Completed and Cleared Live Scans**

**35868 - 11/08/2021 - CLEARED**

**35869 - 11/10/2021 - CLEARED**

**35725 - 11/09/2021 - CLEARED**

#### **Subsequent Arrest/Disposition Notices**

**NONE**

# Cover Sheet

## Discipline Report

**Section:** IV. Operations  
**Item:** A. Discipline Report  
**Purpose:** FYI  
**Submitted by:** Ramsey Hassen  
**Related Material:** Discipline Report Board Meeting 1221.pdf

### BACKGROUND:

Over the course of the school year, Encore's Assistant Dean of Students will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.

### RECOMMENDATION:

There is no action required for this report.





Board Meeting 11/8/21  
 Ramsey Hassen – Asst. Dean of Students

**DISCIPLINE DATA FOR OCTOBER 2021**

<b>ALTERNATE LEARNING CENTER (SEL SESSION AND SEL TRAINING)</b>			
<u>Date</u>	<u>Student ID #</u>	<u>SEL Intervention</u>	<u># of ALC Days</u>
11/1/21	11642	SEL - Anger Management/ Empathy	1
11/12/21	10239	Vaping in the boy's restroom. SEL - Peer Pressure/ Vaping	1
11/12	11307	Vaping in the boy's restroom. SEL - Peer Pressure/ Vaping	1
11/8/21	10020	Student dumped trash bin into a bathroom stall with another student in it. SEL- Bullying	1
11/15/21	11632	Student through food at another student and thought it was funny SEL - Bullying	1
11/15/21	11637	Student threw rocks at another student and claimed it was a joke. SEL - Bullying	1
11/15/21	11853	Student called another student a "snitch" for telling. SEL - Bullying	1
11/18/21	11765	Student put another student in a choke hold. SEL - Bullying	1
11/19/21	11656	Student contributing to cyber bullying posts on an Encore confession Instagram page. SEL - Bullying	1

**DISCIPLINE HEARINGS – 1**

11/8/21 Unlawfully possessed, sold, or otherwise furnished or been under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind.

<b>BEHAVIOR CONTRACTS - 1</b>		
<u>Date</u>	<u>Student ID #</u>	<u>Offense:</u>
11/17/21	11877	Disciplinary issues during transfer from previous school.



<b>SUSPENSIONS - 2</b>		
<u>Date</u>	<u>Student ID #</u>	<u>Offense:</u>
11/5-11/11	10239	51.3 Possessed Marijuana
11/5-11/11	14533	51.3 Possessed Marijuana

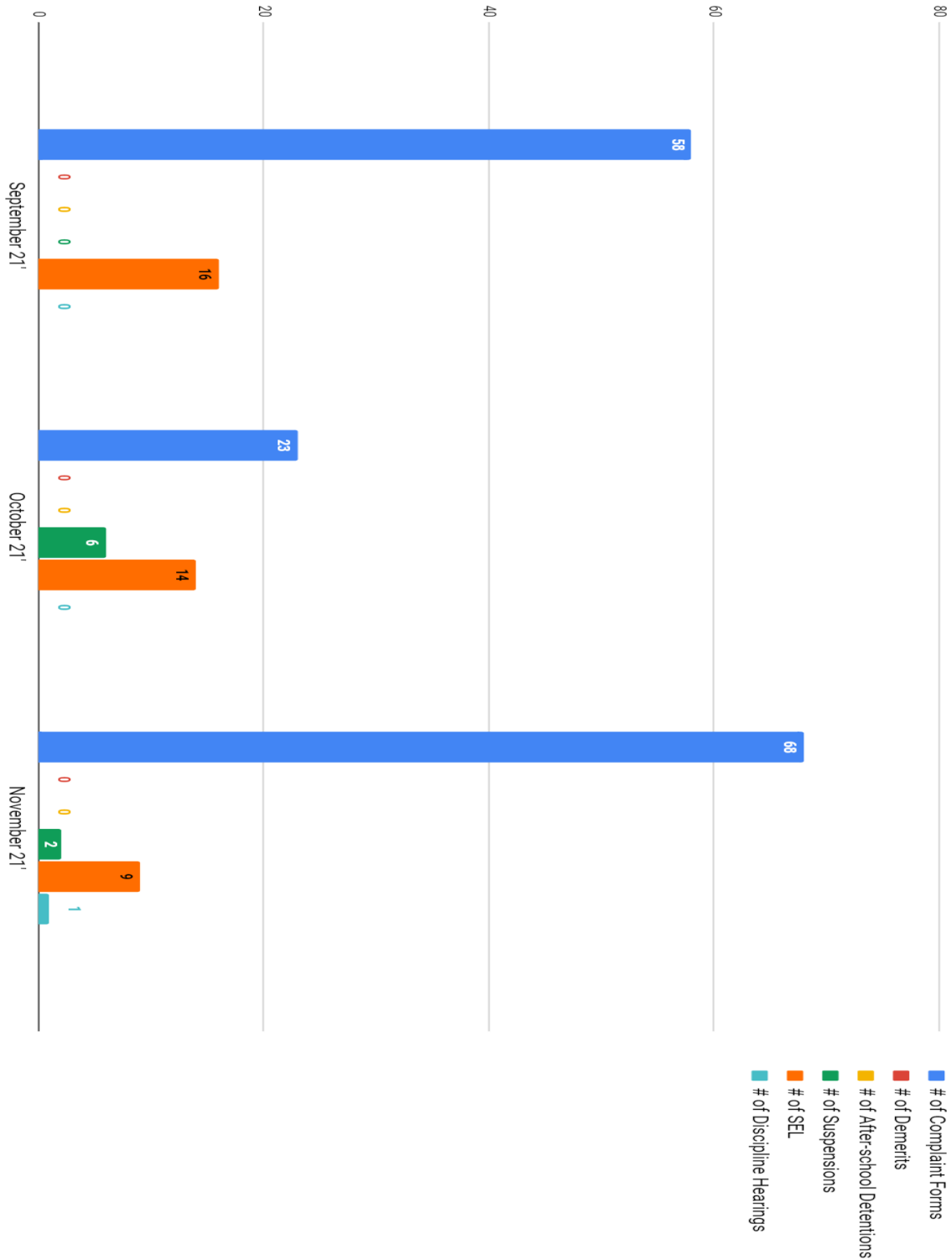
**DATA:**

CURRENT ENCORE DATA	September 21'	October 21'	November 21'
# of Complaints	58	23	68
# of Demerits	0	0	0
# of After-school Detentions	0	0	0
# of SEL	16	14	9
# of Suspensions	0	6	2
# of Discipline Hearings	0	0	1
# of Behavior Contracts	0	1	1

\*REFER TO NEXT PAGE FOR GRAPH



ENCORE: Discipline Data



# Cover Sheet

## Science/Math Department Chair Report

**Section:** IV. Operations  
**Item:** B. Science/Math Department Chair Report  
**Purpose:** FYI  
**Submitted by:** Sophia Munoz  
**Related Material:** Math Science Dept.Chair Report 12.6.2021.pdf

### BACKGROUND:

Over the course of the school year, Encore's Science/Math Department Chair will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.

### RECOMMENDATION:

There is no action required for this report.



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**Department Chair Report**  
**Hesperia HS Math and Science**  
**Board Meeting Report**  
**December 13, 2021**

The Math and Science department comprises 5 members and instructs the following courses.

- ❑ Jose Capella - Math III , Precalculus Honors, Calculus Honors
- ❑ Bernard Iyawo - Math I
- ❑ Sophia Munoz - Math I, Math I Honors, and Math II
- ❑ Vanessa Crook- Environmental Science
- ❑ Vacant Science Teacher - Chemistry I/Honors, Chemistry II Honors,
- ❑ Donald Hodges- Biology, Anatomy

**This report highlights the team's best practices and accomplishments.**



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## **Math**

### **MyPath:**

#### How MyPath 6–12 Works

- A Built-in placement exam determines students' initial proficiency level or integration with NWEA® MAP® Growth™, Scantron® Performance Series®, and Renaissance Star 360® assessments.
- A library of standards-based lessons from the 3rd–11th grade is built explicitly for older students so teachers can provide engaging, age-appropriate instructional content that keeps learners motivated.
- Gradual release, explicit instruction with answer-specific feedback that promotes confidence and conceptual understanding.
- Progress monitoring and skills-based reporting help inform small-group instruction or one-on-one with students, whether in-class or at home.  
([edgenuity.com](https://edgenuity.com))



---

### **Math Benchmarks & Math MyPath Course**

Students take a benchmark assessment at the start of the year and based on their score, they are each assigned a math course on Edgenuity under the MyPath courses.

Three levels a student can be placed in:

- Basic Math
- Foundational Math
- Advanced Math

Each level then has multiple courses available such as “Basic Math A” or “Basic Math B” this is to ensure that the student can still be placed within the correct level. Maybe they are at a basic math level but towards the end of the basic math spectrum and so a higher letter will be assigned for the student's course.

Once the student is assigned a course, the student then works on this course throughout the semester to prepare for the second benchmark which takes place around mid academic year. The MyPath program is designed to aid the student in covering concepts they don't understand and to challenge them on existing mastered concepts. If a student is in the 10th grade with a 6th grade level math score, then the mypath course will help the student achieve grade level understanding of corresponding mathematical concepts.

Essentially, the mypath courses help bridge the learning gaps many students are experiencing due to the setbacks from Covid19 and distance learning.



## Student Sample:

The following student has been placed in “Advanced Math B.” Student placement based on September benchmark scores.

Edit	Course Name	Bypasses	Grade	Start Date
<input type="radio"/>	<a href="#">Advanced Math B</a>		10	9/27/2021
<input type="radio"/>	<a href="#">Advanced Reading B</a>		10	9/27/2021
<input type="radio"/>	<a href="#">Integrated Math II - Munoz 2021-2022</a>		10	9/21/2021

*Student sample work progress:* Through Edgenuity teachers can keep track of the progress of each student. Aside from scores, teachers can check the dates they have worked and the amount of time spent. This student has been successfully working on their mypath course throughout the semester.

**Course Report: Advanced Math B**  
 ID: 9798 | Grade: 10  
 Overall Grade: 62.5% | Actual Grade: 62.5% | F--

Created On: 12/06/2021, 09:40 PM  
 Start Date: 09/27/2021  
 Student Progress: 6%

Activity	Due	First Attempt	Submitted	Attempts	Est Time	Total Time	Category	Score
<b>Unit: Advanced Math B</b>								
<b>Lesson: Defining Terms</b>								
Warm-Up		10/7/2021	10/7/2021	1	5m	7m		
Instruction		10/7/2021	10/15/2021	1	20m	38m 40s		
Summary		10/15/2021	10/15/2021	1	2m	4m 18s		
Assignment		10/15/2021	10/15/2021	1	17m	19m 3s	Assignment	73.3%
Quiz		10/7/2021	10/22/2021	2	15m	26m 43s	Quiz	80%
<b>Lesson: Compositions</b>								
Warm-Up		10/22/2021	10/22/2021	1	4m	5m 13s		
Instruction		10/22/2021	11/5/2021	1	17m	1h 10m 15s		
Summary		11/5/2021	11/5/2021	1	2m	4m 30s		
Assignment		11/5/2021	11/5/2021	1	16m	52m 21s	Assignment	61.5%
Quiz		10/22/2021	10/22/2021	2	15m	38m 49s	Quiz	40%
<b>Lesson: Symmetry</b>								
Warm-Up		11/19/2021	11/19/2021	1	4m	5m 35s		
Instruction		11/19/2021				22m		
Summary						2m		
Assignment						15m	Assignment	--
Quiz		11/19/2021				15m	Quiz	--
<b>Lesson: Slopes of Parallel and Perpendicular Lines</b>								





## Edgenuity Courses & Curriculum

Edgenuity math courses are the online curriculum that is implemented in the class. Edgenuity offers a variety of resources as the student navigates through the lesson and the assignments.

A screenshot of the Edgenuity "Course Map" interface. The title "Course Map" is at the top left. A vertical sidebar on the left contains icons for a menu, a pencil, a bar chart, and a person. The main content area shows four steps: 1. "Instruction" with the question "What is quantitative reasoning?", 2. "Summary" with the text "Review and connect what you learned.", 3. "Assignment" with the text "Practice analyzing quantitative relationships.", and 4. "Quiz". Each step is represented by a circle on the sidebar, with the first circle being filled and highlighted.

Video led instruction lesson for additional support.

A screenshot of a video lesson titled "Quantitative Reasoning". The interface shows a "Lesson Question" box with the text "What is quantitative reasoning?". Below this is a line graph with "Distance" on the vertical axis and "Time" on the horizontal axis. The graph shows a line that starts at the origin, rises steeply, then levels off slightly, then rises to a peak, and finally descends. A small video inset in the bottom right corner shows a woman with glasses speaking. At the bottom of the screen, there is a progress bar and the text "1 of 13".



Practice assignments and quizzes provide immediate feedback for students.

### Quantitative Reasoning

Quiz Active

1
2
3
4
5
6
7
8
9
10

TIME REMAINING

23:59:55

Luis created the graph below to show the temperature from 8:00 a.m. (8 hours after midnight) until 8:00 p.m.

Hours after Midnight	Temperature (°F)
8	-4
10	-2
12	0
14	4
16	8
18	8
20	4

On this graph, 4:00 p.m. occurs at 16 hours after midnight, and 6:00 p.m. occurs at 18 hours after midnight. Which statements are true about the temperatures Luis recorded on the graph? Select THREE answers.

- The temperature increased until 4:00 p.m.
- The temperature was not recorded between 4:00 p.m. and 6:00 p.m.
- The temperature decreased after 6:00 p.m.
- The temperature increased and then decreased before holding constant.
- The temperature increased more quickly between 12:00 p.m. and 4:00 p.m. than before 12:00 p.m.

Mark this and return

Save and Exit
Next
Submit



**Additional Learning Resources**

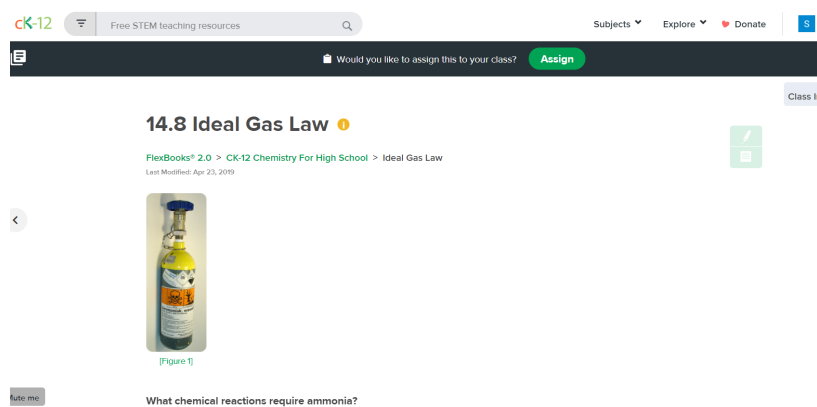
★ Kahoot is effective as a review and as an assessment of current knowledge. Many students enjoy the competitive nature of the Kahoots and the immediate feedback it provides.

★ Desmos Activity Builder - can be added to instruction time as a review or as a guided step by step lesson. Desmos activity builder allows the students to demonstrate their understanding of the topic. Interactive and creates an outlet for higher level critical thinking.

## Science

CK-12

CK-12 offers science interactive assignments that teachers can link through their google classroom. Assignments are posted and students are able to further enhance their understanding on any given science topic by completing the interactive assignment where videos and follow up questions are assigned.



The screenshot shows the CK-12 website interface. At the top, there is a search bar with 'Free STEM teaching resources' and navigation links for 'Subjects', 'Explore', and 'Donate'. Below the search bar is a dark navigation bar with a green 'Assign' button. The main content area is titled '14.8 Ideal Gas Law' and includes a breadcrumb trail: 'FlexBooks® 2.0 > CK-12 Chemistry For High School > Ideal Gas Law'. A small image of a yellow gas cylinder is shown with the caption '[Figure 1]'. Below the image is a question: 'What chemical reactions require ammonia?'.

Additional resources such as videos are included within the lesson for students to reinforce concepts taught.

Notice that the unit for  $R$  when the pressure is in kPa has been changed to  $J/K \cdot mol$ . A kilopascal multiplied by a liter is equal to the SI unit for energy, a joule (J).

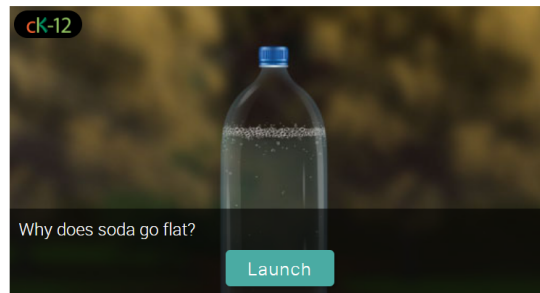


Sample Problem: Ideal Gas Law



Through the Ck-12 platform students can further explore the topic through videos that are meant to explain the details of the lesson. For example “why does soda go flat?” is a question that can be answered in a simple sentence or two but through ck-12 students can see in action what is happening throughout the entire process.

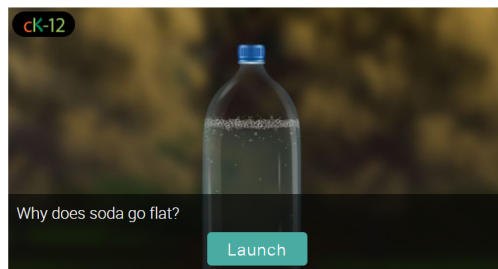
Ever wonder why soda goes flat? Explore the ideal gas law in action inside a soda bottle in this simulation:



**Summary**

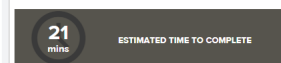
- The ideal gas constant is calculated.
- An example of calculations using the ideal gas law is shown.

Ever wonder why soda goes flat? Explore the ideal gas law in action inside a soda bottle in this simulation:



**Summary**

- The ideal gas constant is calculated.
- An example of calculations using the ideal gas law is shown.



**Get in the game**

Students will need to get 10 correct answers to complete their practice goal.



Additional questions are set at the end of the interactive assignment to make sure that students



have learned the intended concepts for that lesson.

ck-12 Ideal Gas Law Stop for nc

0/10 SKILL LEVEL: To be determined ⓘ

In the ideal gas equation, 'n' represents the:

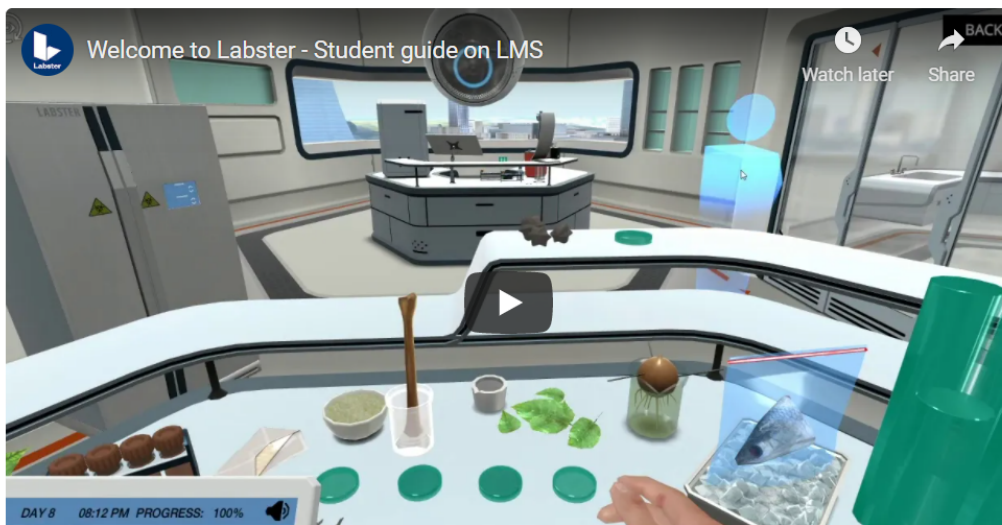
- a Number of moles of the gas
- b Concentration of the gas
- c Avogadro's number
- d None of the above

[Check it](#)

[SCRATCHPAD](#) [Improve this question](#)

## Labster

**Check our Student guide video below:**



## Labster

### Virtual Labs



Virtual lab simulations allow students to complete laboratory experiments online and explore abstract concepts and complex theories without stepping into a physical science lab. Labster simulations visualize science at a molecular level, offering open access to students. They can then apply their scientific knowledge and use advanced lab equipment to solve real-world challenges, such as DNA and gene sequencing, chemical reactions and cancer treatment responses. The gamified 3D learning virtual environment may be a laboratory, a forest or the desert plains of our imaginary exoplanet — Astakos IV, and is combined with engaging storytelling and a scoring system. (labster.com)

Labster provides STEM curriculum-aligned virtual laboratory simulations within biology, biochemistry, genetics, biotechnology, chemistry, physics and more.



-Use of team based and game format activities such as Escape Rooms enables students to reinforce learned concepts and collaborate with other students.

-Utilize lab simulations to supplement concepts discussed. In the simulation Build an Atom, students were able to use the [phet](#) simulation that enables to visualize the different subatomic particles and explain the role of these particles in atoms.

Protons: ●●●●●●●  
 Neutrons: ●●●●●●●  
 Electrons: ●●●●●●●

Neutral Atom

Nitrogen

Stable

Model:  
 ● Orbits  
 ○ Cloud

Protons    Neutrons    Electrons

Element

H	He																	He
Li	Be											B	C	<b>N</b>	O	F	Ne	
Na	Mg											Al	Si	P	S	Cl	Ar	
K	Ca	Sc	Ti	V	Cr	Mn	Fe	Co	Ni	Cu	Zn	Ga	Ge	As	Se	Br	Kr	
Rb	Sr	Y	Zr	Nb	Mo	Tc	Ru	Rh	Pd	Ag	Cd	In	Sn	Sb	Te	I	Xe	
Cs	Ba	La	Hf	Ta	W	Re	Os	Ir	Pt	Au	Hg	Tl	Pb	Bi	Po	At	Rn	
Fr	Ra	Ac	Rf	Db	Sg	Bh	Hs	Mt	Ds	Rg	Cn	Nh	Fl	Mc	Lv	Ts	Og	

Symbol

14    0

**N**

7

Show

Element  
 Neutral/ion  
 Stable/unstable



# Cover Sheet

## SPED Report

**Section:** IV. Operations  
**Item:** C. SPED Report  
**Purpose:** FYI  
**Submitted by:** Esther Haskins  
**Related Material:** SPED Report Dec 2021.pdf

### BACKGROUND:

Over the course of the school year, Encore's Head Counselor will report to the Encore Board of Directors to talk about achievements, special events, and happenings within their department on campus. This report is for information purposes only.

### RECOMMENDATION:

There is no action required for this report.

## **BOARD MEETING**

### **Special Education Department Report**

December 6, 2021

#### **Student Population:**

7<sup>th</sup> Grade – 11  
8<sup>th</sup> Grade – 22  
9<sup>th</sup> Grade – 25  
10<sup>th</sup> Grade – 14  
11<sup>th</sup> Grade – 12  
12<sup>th</sup> Grade – 18

#### **Special Education Teachers/Case Carriers:**

- A) Case load is divided primarily based on grade-level
  - 7<sup>th</sup> and 8<sup>th</sup> grades
  - 9<sup>th</sup> grade
  - 10<sup>th</sup> grade and Students with Autism
  - 11<sup>th</sup> and 12<sup>th</sup> grades
- B) Professional Development
  - Series on Autistic Students – yearlong
  - Manifestation Determination
  - Notetaking for IEP's
  - WeBLEP Training
  - Training for special education aides - Working with special education students

#### **Educational Services:**

- 1) Academic and Arts Instructions in the general education classroom setting
  - a. Special Education Aides are assigned to classrooms to assist students
- 2) Strategic Skills classes are provided based on need specified on the student's IEP
  - a. Each Special Education Teacher has two sections of Strategic Skills Classes
- 3) School Psychologist – Psychoeducational Assessment (Presence Learning)
- 4) Speech and Language Services – pull out (Presence Learning)
- 5) Occupational Therapy is provided – pull out (SELPA)
- 6) Mental Health Services – pull out (DMCC)
- 7) Auditory Services (SELPA)
- 8) Transition Partnership Program – for 12<sup>th</sup> graders (SELPA)

# Cover Sheet

## Equipment Check Out Policies

**Section:** IV. Operations  
**Item:** D. Equipment Check Out Policies  
**Purpose:** Vote  
**Submitted by:** Ashlin Barkdull  
**Related Material:** Costume Checkout Policy for Costume Design.pdf  
Costume Checkout Form.pdf  
Checkout Policy for Cirque Equipment.pdf  
Cirque Equipment Checkout Form.pdf

### BACKGROUND:

Encore is establishing new policies for the checkout of school equipment and items. These policies include:

- Costumes
- Cirque Equipment

### RECOMMENDATION:

Encore staff recommends approval of these policies.



## **Checkout Policy for Cirque Equipment**

- 1) Employees must alert or notify the Cirque Department teacher Before going into the cirque equipment storage area or general big top to select items they will be using for a show, event, or activity.
- 2) Once a cirque item(s) have been chosen, the cirque equipment checkout sheet must be filled out in full and turned into the cirque department teacher. If a teacher will be checking out multiple items for multiple students, the teacher should fill out the checkout sheet and include student names next to each item.
- 3) Once the cirque equipment checkout sheet has been filled out it will be stored in the cirque checkout folder within the cirque department office.
- 4) When the equipment has been returned, the borrower will sign that the equipment has been returned on the checkout sheet and the paper will be removed from the folder.
- 5) Once a month the cirque department will go through the checkout folder to evaluate what item(s) are outstanding for return and those borrowers will be contacted.

\*This policy is set in place for shows/events that are not regularly scheduled on the master calendar prior to the start of the year or smaller events/activities where possibly only a few students are involved. i.e.; talent show, fairs, luncheons, solo events, competitions.



## Cirque Equipment Checkout Form

\_\_\_\_\_  
Name of person checking out the equipment

\_\_\_\_\_  
What event/Activity will the costume be used for

\_\_\_\_\_  
Date equipment is being checked out

\_\_\_\_\_  
Date equipment will be returned to the cirque department

Will the equipment be used for an:

On Campus event/activity

Off Campus event/activity

Cirque items being checked out (include description if needed (color etc.)):

_____	_____
_____	_____
_____	_____
_____	_____

- Please remember no items will be allowed to leave the campus unless agreed upon in advance by the cirque department.
- All items must be returned in the condition that they were checked out.

\_\_\_\_\_  
Signature at checkout – Staff/Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature at checkout – Staff/Student

\_\_\_\_\_  
Date

**Cirque Department ONLY**

C.D. Signature: \_\_\_\_\_

Date: \_\_\_\_\_





## Costume Checkout Form

\_\_\_\_\_  
Name of person checking out the costume

\_\_\_\_\_  
What event/Activity will the costume be used for

\_\_\_\_\_  
Date costume is being checked out

\_\_\_\_\_  
Date costume will be returned to costume design

Will the costume be used for an:

On Campus event/activity

Off Campus event/activity

Costume items being checked out (please include the barcode number):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Please remember no costume will be allowed to leave the campus unless agreed upon in advance by the costume design department.
- All costumes must be returned in the condition that they were checked out.

\_\_\_\_\_  
Signature at checkout – Staff/Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature at checkout – Staff/Student

\_\_\_\_\_  
Date

**Costume Department ONLY**

C.D. Signature: \_\_\_\_\_

Date: \_\_\_\_\_







## **Checkout Policy for Costume Design**

- 1) Employees must alert or notify the Costume Department teacher Before going into the costume storage area(s) to pull items they will be using for a show, event, or activity.
- 2) Once a costume item has been chosen, the costume checkout sheet must be filled out in full and turned into the costume department teacher. If a teacher will be checking out multiple items for multiple students, the teacher should fill out the checkout sheet and include student names next to each item.
- 3) Once the costume checkout sheet has been filled out it will be stored in the costume checkout folder in the costume design room.
- 4) When the costume piece(s) have been returned, the borrower will sign that the costume has been returned on the checkout sheet and the paper will be removed from the folder.
- 5) Once a month the costume department will go through the checkout folder to evaluate what costumes are outstanding for return and those borrowers will be contacted.

\*This policy is set in place for shows/events that are not regularly scheduled on the master calendar prior to the start of the year or smaller events/activities where possibly only a few students are involved. i.e.; talent show, fairs, luncheons, solo events, competitions.

# Cover Sheet

## Educator Effectiveness Grant (2021-26) Expenditure Plan

**Section:** V. Finance  
**Item:** A. Educator Effectiveness Grant (2021-26) Expenditure Plan  
**Purpose:** Discuss  
**Submitted by:** Ashlin Barkdull  
**Related Material:**  
ENCORE Educator Effectiveness Grant (2021-26) Expenditure Plan.pdf

### BACKGROUND:

**Educator Effectiveness funds may be used to support the professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff. Encore is seeking the use of 25% of these funds for the 2021-2022 school year.**

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.

### RECOMMENDATION:

There is no action required for this report.

<b>Educator Effectiveness Block Grant 2021</b>	
<b>Expenditure Plan</b>	
LEA Name	Encore Jr/Sr High School for the Performing and Visual Arts
Total Amount of Funds Received by the LEA	\$225,273
Date of Public Meeting Prior to Adoption	December __, 2021
Date of Adoption at a Public Meeting	December __, 2021

[EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

Educator Effectiveness funds may be used to support the professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff. Funds can be expended for any of the following purposes:

1. **Coaching and mentoring of staff** serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills, improving teacher attitudes and beliefs about one’s self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.
2. **Programs that lead to effective, standards-aligned instruction** and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
3. **Practices and strategies that reengage pupils and lead to accelerated learning.**
4. **Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.**
5. **Practices to create a positive school climate**, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite’s culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender,

gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

6. **Strategies to improve inclusive practices**, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.
7. **Instruction and education to support implementing effective language acquisition programs for English learners**, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.
8. **New professional learning networks for educators** not already engaged in an education-related professional learning network to support the requirements of subdivision (c).
9. **Instruction, education, and strategies to incorporate ethnic studies curricula** adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.
10. **Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.**

The attached Expenditure Plan sets forth the initial spending plan of these grant funds, and should be presented at a public hearing and then approved by the Board on or prior to December 30, 2021.

Following approval, actual expenditures will be tracked and reported to CDE in an annual Expenditure Plan. The Plan may be revised and updated as needed over time to most accurately reflect the current needs of certificated and classified staff.

**Encore Jr/Sr High School for the Performing & Visual Arts  
Educator Effectiveness Grant (2021-26)  
Expenditure Plan**

**Total Grant Award:****\$ 225,273**

Planned Activity		2021-22	2022-23	2023-24	2024-25	2025-26	Total
<b>1</b>	Coaching and mentoring of staff	\$ 33,791	\$ 11,264				\$ 45,055
<b>2</b>	Programs that lead to effective, standards-aligned instruction	42,239	14,080				56,318
<b>3</b>	Practices and strategies that reengage pupils and lead to accelerated learning	42,239	14,080				56,318
<b>4</b>	Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being	5,069	1,690				6,758
<b>5</b>	Practices to create a positive school climate	5,069	1,690				6,758
<b>6</b>	Strategies to improve inclusive practices	6,758	2,253				9,011
<b>7</b>	Instruction and education to support implementing effective language acquisition programs for English learners	8,448	2,816				11,264
<b>8</b>	New professional learning networks for educators	8,448	2,816				11,264
<b>9</b>	Instruction, education, and strategies to incorporate ethnic studies curricula	8,448	2,816				11,264
<b>10</b>	Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development	8,448	2,816				11,264
		<b>\$ 168,955</b>	<b>\$ 56,318</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 225,273</b>

# Cover Sheet

## First Interim Budget

**Section:** V. Finance  
**Item:** B. First Interim Budget  
**Purpose:** Vote  
**Submitted by:** Paul Khoury  
**Related Material:** Encore HS 2021-22 First Interim Budget.pdf

**BACKGROUND:**

The First Interim Budget is a routine discussion/vote process for the Encore Board of Directors. Paul Khoury from DMS (Delta Managed Solutions LLC and Encore's back office provider) will be presenting the budget and the first interim update of the budget.

**RECOMMENDATION:**

Encore staff recommends approval of this item.



# Encore Jr./Sr. High School for the Performing & Visual Arts

## 2021-22 1st Interim Budget Budget



## Encore Jr./Sr. High School for the Performing & Visual Arts 2021-22 1st Interim Budget Budget - Summary Analysis



### SUMMARY OF RESULTS

This 2021-22 1st Interim Budget Budget update projects a budget surplus of \$48,089.

This is an decrease of (\$1,467,941) from the prior 2021-22 July Budget projected surplus of \$1,516,030.

This will allow Encore Jr./Sr. High School for the Performing & Visual Arts to end this fiscal year with a balance of \$2,173,719, which is 17.4% of annual expenditure.

### CASH FLOW

Operating cash flow is projected to remain positive throughout the next two fiscal years, as shown in the attached monthly cash flow schedule.

The lowest projected ending cash balance this coming fiscal year is (\$2,326,329), which represents -69 days of operating costs on average.

The June 30 ending cash balance this coming fiscal year is projected to be (\$2,326,329), which represents -69 days of average operating costs.

This cash flow takes into account all currently projected impacts on cash flow at the time of this budget approval.

### SIGNIFICANT CHANGES IN REVENUE (Total Change from Prior = decrease of (\$1,368,355), or -9.8% of prior revenues)

**LCFF Entitlement:** These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are (\$1,494,035) lower than in the prior cycle, due to average daily attendance (ADA) decreasing by 124.62.

**Federal Revenues:** This consists of one-time federal stimulus (ESSER), Title I-IV (ESSA), federal special education (IDEA), and federal food programs (NSLP).

Federal Revenues are projected at \$570,263 higher than in the prior.

**Other State Revenues:** These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants such as AB 86 IPI and ELO.

Other State Revenues are projected at (\$449,953) lower than in the prior.

**Other Local Revenues:** This category is primarily fundraising revenue, but includes any non-LCFF local revenue sources.

Other Local Revenues are projected at \$5,370 higher than in the prior.

### SIGNIFICANT CHANGES IN EXPENSES (Total Change from Prior = increase of \$99,586, or 0.8% of prior expenses)

**Salaries and Benefits:** This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are \$193,863 higher than in the prior cycle, reflecting budget adjustments to address changes in enrollment and other factors.

**Books & Supplies:** This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at (\$103) lower than in the prior.

**Services & Operating Expenses:** These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

Services & Operating costs are projected to be (\$94,174) lower than in the prior.

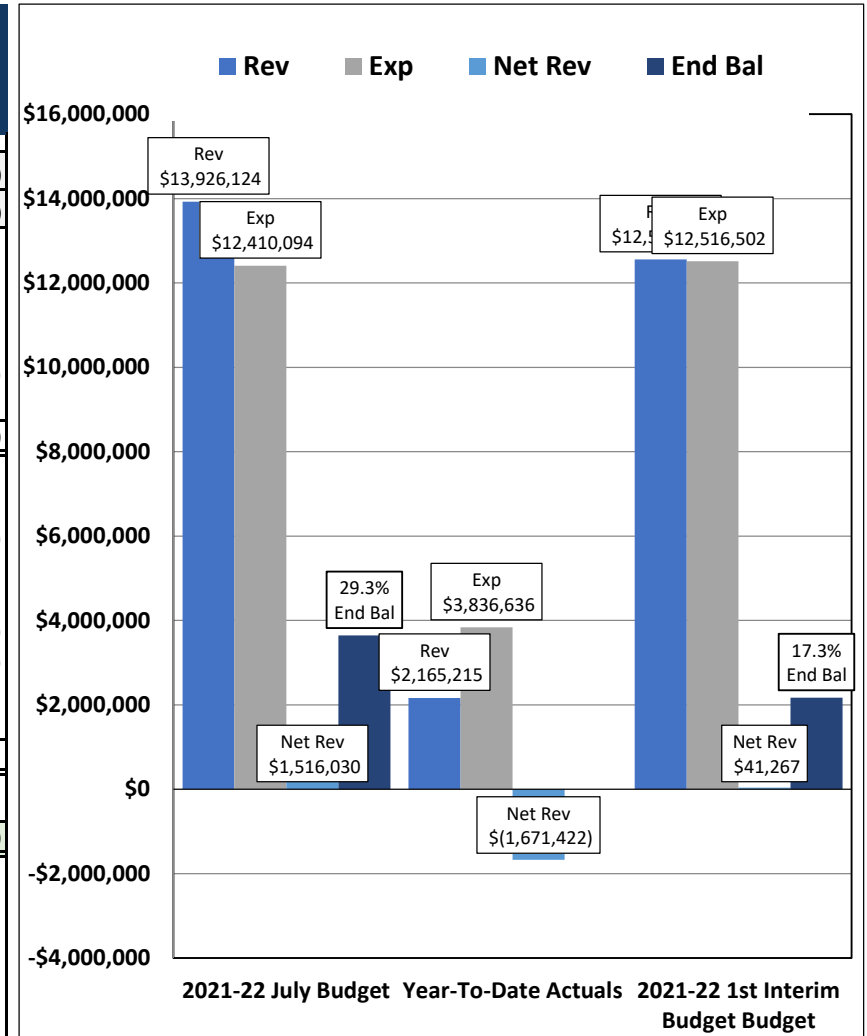
**Depreciation, Capital Outlay, and Other Outgo:** This category includes depreciation on fixed assets and interest on long-term debt.

These costs are projected at \$0 lower than in the prior, reflecting stable depreciation and interest expense projections.



## Encore Education Corp 2021-22 1st Interim Budget Budget BUDGET SUMMARY

	2021-22 July Budget	Year-To-Date Actuals	2021-22 1st Interim Budget Budget	Change
<b>Projected Enrollment:</b>	<b>856</b>		<b>722</b>	<b>(134)</b>
<b>Projected P-2 ADA:</b>	<b>796.08</b>		<b>671.46</b>	<b>(124.62)</b>
<b>Revenues:</b>				
General Purpose Entitlement	\$ 8,609,563	\$ 1,914,300	\$ 7,115,528	\$ (1,494,035)
Federal Revenue	1,235,086	249,316	1,805,349	570,263
Other State Revenue	2,073,975	(10,595)	1,624,022	(449,953)
Other Local Revenue	2,007,500	12,194	2,012,870	5,370
<b>TTL Revenues</b>	<b>\$ 13,926,124</b>	<b>\$ 2,165,215</b>	<b>\$ 12,557,769</b>	<b>\$ (1,368,355)</b>
	<b>10,815</b>		<b>10,597</b>	
<b>Expenditures:</b>				
Certificated Salaries	\$ 3,107,137	\$ 608,931	\$ 2,814,155	\$ (292,982)
Non-Certificated Salaries	2,000,594	590,042	2,347,300	346,707
Benefits	1,939,235	481,976	2,086,195	146,960
Books/Supplies/Materials	741,252	691,424	741,150	(103)
Services/Operations	4,365,488	1,464,263	4,271,314	(94,174)
Capital Outlay	204,240	-	204,240	-
Other Outgo	52,147	-	52,147	-
<b>TTL Expenditures</b>	<b>\$ 12,410,094</b>	<b>\$ 3,836,636</b>	<b>\$ 12,516,502</b>	<b>\$ 106,408</b>
<b>Net Revenues</b>	<b>\$ 1,516,030</b>	<b>\$ (1,671,422)</b>	<b>\$ 41,267</b>	<b>\$ (1,474,763)</b>
<b>Beginning Balance July 1</b>	<b>\$ 2,125,630</b>		<b>\$ 2,125,630</b>	
<b>Ending Balance June 30</b>	<b>\$ 3,641,660</b>		<b>\$ 2,166,897</b>	
<b>Ending Balance as % of Exp:</b>	<b>29.3%</b>		<b>17.3%</b>	



**Encore Education Corp**  
**2021-22 1st Interim Budget Budget**  
**BUDGET DETAIL & PRIOR YEAR COMPARISON**

Description	2021-22 July Budget	Year-To-Date Actuals	2021-22 1st Interim Budget Budget	Change From Prior Cycle	Notes/Comments
<b>Enrollment (CALPADS)</b>	<b>856</b>		<b>722</b>	<b>(134)</b>	
<b>Average Daily Attendance (P-2)</b>	<b>796.08</b>		<b>671.46</b>	<b>(124.62)</b>	
<b>REVENUES</b>					
<b>General Purpose Entitlement</b>					
8011 General Purpose Block Grant	6,570,869	1,304,810	5,307,586	(1,263,283)	
8012 Education Protection Account	1,743,325	609,490	1,560,543	(182,782)	
8019 Prior Year Corrections/Adjustments	-	-	-	-	
8096 Funding in Lieu of Property Taxes	295,369	-	247,399	(47,970)	
<b>TTL General Purpose Entitlement</b>	<b>8,609,563</b>	<b>1,914,300</b>	<b>7,115,528</b>	<b>(1,494,035)</b>	
	10,815		10,597		
<b>Federal Revenue</b>					
8181 Federal IDEA SpEd Revenue	112,409	-	90,314	(22,095)	
8220 School Nutrition Program - Federal	142,965	102	142,965	-	
8290 Other Federal Revenue	979,712	249,214	1,582,689	602,977	
8295 Prior Year Federal Revenue	-	-	(10,619)	(10,619)	
<b>TTL Federal Revenue</b>	<b>1,235,086</b>	<b>249,316</b>	<b>1,805,349</b>	<b>570,263</b>	
<b>Other State Revenue</b>					
8311 AB602 State SpEd Revenue	497,550	16	365,951	(131,599)	
8520 School Nutrition Program - State	10,125	7	10,125	-	
8550 Mandated Cost Reimbursements	32,543	-	32,543	-	
8560 State Lottery Revenue	165,369	-	159,828	(5,541)	
8565 Prior Year Lottery Revenue	-	-	-	-	
8590 Other State Revenue	1,368,388	-	1,055,575	(312,813)	
8595 Prior Year State Revenue	-	(10,619)	-	-	
<b>TTL Other State Revenue</b>	<b>2,073,975</b>	<b>(10,595)</b>	<b>1,624,022</b>	<b>(449,953)</b>	
<b>Other Local Revenue</b>					
8634 Student Lunch Fees	7,500	75	750	(6,750)	
8699 Other Revenue	2,000,000	12,119	2,012,120	12,120	
8791 Apportionment Transfer	-	-	-	-	
<b>TTL Other Local Revenue</b>	<b>2,007,500</b>	<b>12,194</b>	<b>2,012,870</b>	<b>5,370</b>	
<b>TTL REVENUES</b>	<b>13,926,124</b>	<b>2,165,215</b>	<b>12,557,769</b>	<b>(1,368,355)</b>	

**Encore Education Corp**  
**2021-22 1st Interim Budget Budget**  
**BUDGET DETAIL & PRIOR YEAR COMPARISON**

Description	2021-22 July Budget	Year-To-Date Actuals	2021-22 1st Interim Budget Budget	Change From Prior Cycle	Notes/Comments
<b>EXPENDITURES</b>					
<b>1000 - Certificated Salaries</b>					
1100 Teacher Compensation	2,418,178	389,058	2,192,068	(226,110)	
1130 Substitute Teacher Compensation	48,492	10,048	45,886	(2,606)	
1150 Teacher Stipends/Extra Duty	7,750	4,100	7,250	(500)	
1200 Student Support	294,818	78,173	290,201	(4,617)	
1300 Certificated Administrators	337,549	127,553	278,400	(59,149)	
1350 Administrator Stipends/Extra Duty	350	-	350	-	
<b>TTL Certificated Salaries</b>	<b>3,107,137</b>	<b>608,931</b>	<b>2,814,155</b>	<b>(292,982)</b>	
<b>2000 - Non - Certificated Salaries</b>					
2100 Instructional Aides	226,982	59,874	302,396	75,414	
2130 Classified Substitutes	2,000	-	2,000	-	
2150 Instructional Aides Stipends	1,000	-	500	(500)	
2160 Electives Instructional Aides	343,757	23,342	397,577	53,820	
2200 Pupil Support Administration	295,550	82,123	442,104	146,555	
2250 Pupil Support Stipends	350	-	350	-	
2300 Classified Administrators	592,320	201,046	592,320	-	
2350 Classified Administrator Stipends	700	-	700	-	
2400 Clerical & Technical Staff	537,935	223,657	609,353	71,418	
<b>TTL Non - Certificated Salaries</b>	<b>2,000,594</b>	<b>590,042</b>	<b>2,347,300</b>	<b>346,707</b>	
<b>3000 - Employee Benefits</b>					
3101 STRS Certificated	525,728	103,117	476,155	(49,573)	
3202 PERS Classified	458,336	116,578	537,767	79,431	
3301 OASDI/Medicare	198,099	51,276	220,374	22,275	
3401 Health Care Certificated	420,483	89,110	362,867	(57,616)	
3402 Health Care Classified	265,921	89,540	337,690	71,770	
3501 Unemployment Insurance	2,554	3,021	25,807	23,253	
3601 Workers' Comp Certificated	37,286	13,472	64,726	27,440	
3602 Workers' Comp Classified	24,007	14,104	53,988	29,981	
3901 Other Benefits Cert	1,666	395	1,666	-	
3902 Other Benefits Class	5,156	1,363	5,156	-	
<b>TTL Employee Benefits</b>	<b>1,939,235</b>	<b>481,976</b>	<b>2,086,195</b>	<b>146,960</b>	
<b>4000 - Books/Supplies/Materials</b>					
4100 Textbooks & Core Curriculum	173,283	119,782	163,283	(10,000)	Edgenuity \$100.6K - Originally budgeted \$160K
4310 Materials & Supplies	52,621	75,109	52,621	-	\$18.4K Friesens 20-21 Yearbooks - ESSER
4320 Office Supplies	27,322	10,875	27,322	-	
4330 Meals & Events	2,561	550	2,561	-	
4340 Student Events	100,000	37,789	100,000	-	
4350 Other Supplies - Materials & Supplies	5,216	1,993	5,216	-	Fuel cost
4390 Other Supplies	-	12,505	-	-	Wells CC statement - Backup needed for coding
4400 Non - Capitalized Equipment	225,000	388,149	225,000	-	Potential savings depending on capitalization

**Encore Education Corp**  
**2021-22 1st Interim Budget Budget**  
**BUDGET DETAIL & PRIOR YEAR COMPARISON**

Description	2021-22 July Budget	Year-To-Date Actuals	2021-22 1st Interim Budget Budget	Change From Prior Cycle	Notes/Comments
4700 School Nutrition Program	155,250	44,672	165,148	9,898	Nov lunch 3299/Breakfast 790
<b>TTL Books/Supplies/Materials</b>	<b>741,252</b>	<b>691,424</b>	<b>741,150</b>	<b>(103)</b>	
<b>5000 - Services &amp; Operations</b>					
5100 Subagreements For Services	84,528	22,168	84,528	-	Add \$34k stepping Stone
5200 Travel & Conferences	7,945	14,361	7,945	-	
5210 Mileage Reimbursements	19,395	92	19,395	-	
5300 Dues & Memberships	83,931	3,989	53,931	(30,000)	
5400 Insurance	600,000	192,957	545,000	(55,000)	
5500 Operations & Housekeeping	17,253	61,671	17,253	-	
5510 Utilities (General)	156,406	84,392	156,406	-	
5520 Janitorial Services	32,147	5,077	32,147	-	
5610 Facility Rents & Leases	1,152,803	267,952	1,152,803	-	
5620 Equipment Leases	43,778	22,323	66,436	22,658	
5630 Maintenance & Repair	120,962	101,234	120,962	-	
5800 Professional Services - Non - instructional	93,316	47,171	93,316	-	
5810 Legal	141,255	43,481	141,255	-	
5820 Audit & CPA	16,166	20,000	16,166	-	
5825 DMS Business Services	226,592	74,148	226,592	-	
5830 Non - Instructional Software Licenses/Fees	37,624	38,502	38,483	860	
5835 Field Trips - Bus Transportations	8,578	8,564	8,578	-	
5840 Advertising & Recruitment	100,000	66,403	100,000	-	
5850 Oversight Fees	93,848	-	71,155	(22,693)	
5855 Interest Expense - Short Term	250,000	128,025	250,000	-	
5860 Service Fees	105,866	37,267	105,866	-	
5865 General - Bus Transportation	651,500	131,220	651,500	-	
5870 Livescan Fingerprinting	250	616	250	-	
5880 Instructional Vendors & Consultants	122,773	56,331	122,773	-	Move Stepping Stone \$34K
5890 Misc Other Outside Services	30,572	600	20,572	(10,000)	
5900 Communications	7,358	1,350	7,358	-	
5910 Telephone	23,479	6,052	23,479	-	
5920 Internet	116,709	24,706	116,709	-	
5930 Postage	20,453	3,610	20,453	-	
5990 PY Services Adjustments	-	-	-	-	
<b>TTL Services &amp; Operations</b>	<b>4,365,488</b>	<b>1,464,263</b>	<b>4,271,314</b>	<b>(94,174)</b>	
<b>6000 - Capital Outlay</b>					
6900 Depreciation	204,240	-	204,240	-	
<b>TTL Capital Outlay</b>	<b>204,240</b>	<b>-</b>	<b>204,240</b>	<b>-</b>	
<b>7000 - Other Outgo</b>					
7438 Interest on Long-Term Debt	52,147	-	52,147	-	
<b>TTL Other Outgo</b>	<b>52,147</b>	<b>-</b>	<b>52,147</b>	<b>-</b>	

**Encore Education Corp**  
**2021-22 1st Interim Budget Budget**  
**BUDGET DETAIL & PRIOR YEAR COMPARISON**

Description	2021-22 July Budget	Year-To-Date Actuals	2021-22 1st Interim Budget Budget	Change From Prior Cycle	Notes/Comments
<b>TTL EXPENDITURES</b>	<b>12,410,094</b>	<b>3,836,636</b>	<b>12,516,502</b>	<b>106,408</b>	
<b>Revenues less Expenditures</b>	<b>1,516,030</b>	<b>(1,671,422)</b>	<b>41,267</b>	<b>(1,474,763)</b>	
<b>Beginning Fund Balance</b>	<b>2,125,630</b>		<b>2,125,630</b>		
<b>Net Revenues</b>	<b>1,516,030</b>		<b>41,267</b>		
<b>ENDING BALANCE</b>	<b>3,641,660</b>		<b>2,166,897</b>		
<b>ENDING BALANCE AS % OF OUTGO</b>	<b>29.3%</b>		<b>17.3%</b>		

# Cover Sheet

## Finance Consent Items

**Section:** V. Finance  
**Item:** C. Finance Consent Items  
**Purpose:** Vote  
**Submitted by:** Carol Walker, Fiscal Controller and Monica Patel, DMS

**Related Material:**

ENC 21-22 -Monthly Payroll Retirement Contributions Dec 2021 (1).pdf  
ENCORE November 2021 Warrant Report Details.pdf  
ENCORE November 2021 Warrant Report Summary.pdf  
September Financials\_Redacted.pdf  
Oct-Nov 2021 Attendance.pdf

**BACKGROUND:**

It is recommended that the board considers approving a number of agenda items as a finance consent list. These items can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change. Included in this list:

- STRS payment report, PERS payment report, 403B payment report
- November 2021 Warrant Report Detail and November 2021 Warrant Report Summary
- September 2021 Student Services Reconciliation Summary
- Jr. High and High School Attendance Report

**RECOMMENDATION:**

Encore staff recommends approval of these consent items.

Hesperia Payroll Month	STRS/PERS Payment Due Date	Payment Date	PERS Ck Number	Date Cleared	STRS CK Number	Date Cleared	403B Check number	Due Date based on regular rules, not safe harbor	Payment Date	Date Cleared	
July	15th of the month	7/23/2021	69736	7/26/2021	69736	7/26/2021	69714	7/13/2021	7/8/2021	7/14/2021	-5
July	31th of the month	8/6/2021	69753	8/10/2021	69753	8/10/2021	69735	7/28/2021	7/23/2021	7/28/2021	-5
Aug-21	15th of the month	8/24/2021	69851	8/27/2021	69851	8/27/2021	69752	8/13/2021	8/6/2021	8/11/2021	-7
Aug-21	31th of the month	9/9/2021	69877	9/10/2021	69877	9/10/2021	69850	8/28/2021	8/24/2021	8/27/2021	-4
Sep-21	15th of the month	9/24/2021	69943	9/30/2021	69943	9/30/2021	69876	9/13/2021	9/9/2021	9/15/2021	-4
Sep-21	31th of the month	10/7/2021	69993	10/8/2021	69993	10/8/2021	69942	9/28/2021	9/24/2021	9/29/2021	-4
Oct-21	15th of the month	10/22/2021	70005	10/25/2021	70005	10/25/2021	69992	10/13/2021	10/7/2021	10/14/2021	-6
Oct-21	31th of the month	11/8/2021	70084	11/10/2021	70084	11/10/2021	70004	10/28/2021	10/22/2021	11/10/2021	
Nov-21	15th of the month	11/23/2021	70120		70120		70086	11/13/2021	11/9/2021		
Nov-21	31th of the month						70119	11/28/2021	11/23/2021		

Hesperia Contributions to PERS & STRS: Due date is the 5th business date of the month

To note, the payroll for 7/24 and 8/10 paid July payroll; 8/25 and 9/10 paid August payroll; 9/25 and 10/9 will pay Sept payroll

Contributions to 403b

The DOL rule is somewhat gray. It states that:

An employer is required to deposit your money into your retirement account as soon as the employee assets can be reasonably segregated from employer assets, but no later than 15 business days of the month following the month in which the payroll deduction occurred.

Based on fact patterns in DOL plan audits and other published commentary, some considerations are as follows:

- For plans with fewer than 100 participants, the DOL finalized regulations on January 14, 2010 which establishes a "safe harbor" of 7 business days following the payroll deduction date. Depositing employee 401K and 403b payroll deduction funds will be considered timely if this 7 day

safe harbor test is met; and

- No safe harbor time period exists for plans with 100 or more employee-participants. Commentary does exist that suggests funding the retirement plan by the due date of an employer's Form 941 tax deposit will be considered timely (which for large employers is the next day after payroll).

STRS 95% by 5th business day; remainder by 15th

100% of payroll makes up 95% for charter and districts

PERS - 15 days 95%; remainder by end of month

**ENCORE HIGH SCHOOLS  
WARRANT REGISTER: November 2021**

Check Number	Check Date	Payee	Reason	Sum of Amount
2256	11/2/2021	The Tire Place	Onsite Ck 2256	\$700.00
<b>2256 Total</b>				<b>\$700.00</b>
70075	11/2/2021	JJPZ Talent Development	Rock My Campus	\$50,000.00
<b>70075 Total</b>				<b>\$50,000.00</b>
70077	11/3/2021	Next Level Auto Center	2020 Ford Transit 350 Passenger Van VIN: 1FBAX2Y83LKA10086	\$60,984.29
<b>70077 Total</b>				<b>\$60,984.29</b>
70078	11/3/2021	Next Level Auto Center	2019 Ford Transit 350 Wagon VIN: 1FBZX2CM6KKA75892	\$60,984.29
<b>70078 Total</b>				<b>\$60,984.29</b>
70079	11/3/2021	Next Level Auto Center	2020 Ford Transit 350 Passenger Van VIN: 1FBAX2Y8XLKA07704	\$59,151.93
<b>70079 Total</b>				<b>\$59,151.93</b>
70083	11/8/2021	John Griffin	Fuel	\$419.78
<b>70083 Total</b>				<b>\$419.78</b>
70087	11/10/2021	Rush Order Tees	T-Shirts	\$5,047.07
<b>70087 Total</b>				<b>\$5,047.07</b>
70088	11/15/2021	Big West Insurance Agency	5 Million umbrella I Commercial Vehicle	\$10,692.00
<b>70088 Total</b>				<b>\$10,692.00</b>
70089	11/15/2021	Big West Insurance Agency	Commercial Vehicle Insurance	\$10,725.00
<b>70089 Total</b>				<b>\$10,725.00</b>
70091	11/18/2021	Amazon Capital Services, Inc.	Batteries, Bulbs, Magnetic Memo Note	\$45.85
			20 x Skytech Archangel Gaming Computer PC Desktop	\$23,099.79
			CYLYH 10x10ft Brown Wood Backdrop	\$291.60
			Tifuly 12PCS Rose Artificial Flower	\$78.44
<b>70091 Total</b>				<b>\$23,515.68</b>
70092	11/18/2021	APEX Rentals	Equipment rent for maintenace & repairs	\$2,690.00
<b>70092 Total</b>				<b>\$2,690.00</b>
70093	11/18/2021	Bell Mountain Enterprise, Inc. dba Hi Desert Alarm	Fire Alarm Plans	\$417.18
			Radio Transmitter Lease	\$249.84
			Ticket# 50029 Fire Alarm System	\$1,000.00
			Ticket# 50030 Fire Alarm System	\$1,000.00
			Ticket# 50031 Fire Alarm System	\$1,000.00
			Ticket# 50032 Fire Alarm System	\$1,000.00
			Ticket# 50033 Fire Alarm System	\$1,000.00
			Ticket# 50034 Fire Alarm System	\$1,000.00
<b>70093 Total</b>				<b>\$6,667.02</b>
70094	11/18/2021	Big AZ Inflatables Inc.	Inflatables for parties	\$0.00
<b>70094 Total</b>				<b>\$0.00</b>
70095	11/18/2021	Cintas	Janitorial Supplies	\$44.76
			GLOVES	\$215.39
			Janitorial Supplies - Covid	\$591.75
<b>70095 Total</b>				<b>\$851.90</b>
70096	11/18/2021	City of Hesperia	Water Service acct #DB0022-002	\$2,983.22
			Water Service acct #DB0022F-002	\$73.15
<b>70096 Total</b>				<b>\$3,056.37</b>
70097	11/18/2021	Delta Managed Solutions, Inc.	Accounting Service - November 2021	\$24,716.00



**ENCORE HIGH SCHOOLS  
WARRANT REGISTER: November 2021**

Check Number	Check Date	Payee	Reason	Sum of Amount
<b>70097 Total</b>				<b>\$24,716.00</b>
70098	11/18/2021	DEPARTMENT OF JUSTICE / ACCOUNTING OFFICE / CASHIERING U	September 2021 Fingerprints	\$307.00
<b>70098 Total</b>				<b>\$307.00</b>
70099	11/18/2021	Friesens Corporation	2021 Yearbooks	\$6,376.02
<b>70099 Total</b>				<b>\$6,376.02</b>
70100	11/18/2021	Hands of Health Chiropractic	Sport Physical - Chiropractic Services	\$1,260.00
<b>70100 Total</b>				<b>\$1,260.00</b>
70101	11/18/2021	IPFS CORPORATION OF CALIFORNIA	9st Installment	\$6,667.64
<b>70101 Total</b>				<b>\$6,667.64</b>
70102	11/18/2021	Locksavvy LLC	Locks repair service	\$1,431.35
<b>70102 Total</b>				<b>\$1,431.35</b>
70103	11/18/2021	Navitas Credit Corp.	Nov 2021 Payment for contract #40295324-1	\$371.19
<b>70103 Total</b>				<b>\$371.19</b>
70104	11/18/2021	PresenceLearning, Inc.	October 2021 Sped Services	\$2,916.55
<b>70104 Total</b>				<b>\$2,916.55</b>
70105	11/18/2021	Purchase Power	Postage Equipment refill	\$537.81
<b>70105 Total</b>				<b>\$537.81</b>
70106	11/18/2021	Robert Half	Employment agency	\$869.75
<b>70106 Total</b>				<b>\$869.75</b>
70107	11/18/2021	Southwest Gas Corporation	November 2021 Gas Svc Acct #910000679629	\$45.91
			November 2021 Gas Svc Acct #910000679630	\$440.50
			November 2021 Gas Svc Acct #910000679631	\$251.05
			November 2021 Gas Svc Acct #910000679632	\$412.43
			November 2021 Gas Svc Acct #910000679633	\$228.60
			November 2021 Gas Svc Acct #910000886540	\$171.06
<b>70107 Total</b>				<b>\$1,549.55</b>
70108	11/18/2021	Terminix International Company	September 2021 Pest Control	\$118.00
<b>70108 Total</b>				<b>\$118.00</b>
70109	11/18/2021	Toyota Financial Services	November 2021 Acct # 01 0272 WX656	\$787.96
			November 2021 Acct # 01 0272 WX722	\$787.52
			November 2021 Acct # 01 0272 WX741	\$787.48
			October 2021 Acct # 01 0272 WX656	\$787.96
			October 2021 Acct # 01 0272 WX722	\$787.52
			October 2021 Acct # 01 0272 WX741	\$787.48
			October 2021 Acct # 01 0272 WY302	\$788.13
<b>70109 Total</b>				<b>\$5,514.05</b>
70110	11/18/2021	UMB Bank	10/1/21-9/30/22 Fees	\$4,000.00
<b>70110 Total</b>				<b>\$4,000.00</b>
70111	11/18/2021	US Premium Finance	Insurance installment #2	\$3,201.78
<b>70111 Total</b>				<b>\$3,201.78</b>
70112	11/18/2021	US Premium Finance	Insurance installment #3	\$12,082.71
<b>70112 Total</b>				<b>\$12,082.71</b>
70113	11/18/2021	US Premium Finance	Insurance instalment #4	\$5,186.89
			Insurance instalment Late fee	\$289.34

**ENCORE HIGH SCHOOLS  
WARRANT REGISTER: November 2021**

Check Number	Check Date	Payee	Reason	Sum of Amount
<b>70113 Total</b>				<b>\$5,476.23</b>
70114	11/18/2021	Young, Minney & Corr, LLP	August 2021 Legal Service Claim No.: 0006805461	\$9,987.50
<b>70114 Total</b>				<b>\$9,987.50</b>
70121	11/30/2021	Richard Moya	Reissue ck #56399 from 4/18/2016	\$100.00
<b>70121 Total</b>				<b>\$100.00</b>
1121-001	11/2/2021	WELLS FARGO BUSINESS CARD	October 2021 CC Statement Prepayment	\$4,380.51
			November 2021 CC Statement	\$9,293.48
<b>1121-001 Total</b>				<b>\$13,673.99</b>
1121-201	11/12/2021	Wells Fargo Bank Service Fee	Oct 2021 Client Analysis Service Charge	\$498.13
<b>1121-201 Total</b>				<b>\$498.13</b>
1121-203	11/23/2021	Fonality - NetFortis	Fonality monthly payment for phone service	\$1,432.38
<b>1121-203 Total</b>				<b>\$1,432.38</b>
1121-204	11/3/2021	Fonality - NetFortis	Fonality initial payment for phone service	\$244.70
<b>1121-204 Total</b>				<b>\$244.70</b>
1121-205	11/23/2021	Wells Fargo Bank Service Fee	Deposited item returned unpaid 11-23-21	\$30.00
<b>1121-205 Total</b>				<b>\$30.00</b>
1121-215	11/8/2021	Emburse	Emburse credit card prepayment	\$25,000.00
<b>1121-215 Total</b>				<b>\$25,000.00</b>
<b>Grand Total</b>				<b>\$423,847.66</b>

**ENCORE JUNIOR/SENIOR HIGH SCHOOL  
WARRANT REGISTER: November 2021**

Check Number	Check Date	Payee	Sum of Amount
1121-001	11/2/2021	WELLS FARGO BUSINESS CARD	\$13,673.99
1121-201	11/12/2021	Wells Fargo Bank Service Fee	\$498.13
1121-203	11/23/2021	Fonality - NetFortis	\$1,432.38
1121-204	11/3/2021	Fonality - NetFortis	\$244.70
1121-205	11/23/2021	Wells Fargo Bank Service Fee	\$30.00
1121-215	11/8/2021	Emburse	\$25,000.00
2256	11/2/2021	The Tire Place	\$700.00
70075	11/2/2021	JJPZ Talent Development	\$50,000.00
70077	11/3/2021	Next Level Auto Center	\$60,984.29
70078	11/3/2021	Next Level Auto Center	\$60,984.29
70079	11/3/2021	Next Level Auto Center	\$59,151.93
70083	11/8/2021	John Griffin	\$419.78
70087	11/10/2021	Rush Order Tees	\$5,047.07
70088	11/15/2021	Big West Insurance Agency	\$10,692.00
70089	11/15/2021	Big West Insurance Agency	\$10,725.00
70091	11/18/2021	Amazon Capital Services, Inc.	\$23,515.68
70092	11/18/2021	APEX Rentals	\$2,690.00
70093	11/18/2021	Bell Mountain Enterprise, Inc. dba Hi Desert Alarm	\$6,667.02
70094	11/18/2021	Big AZ Inflatables Inc.	\$0.00
70095	11/18/2021	Cintas	\$851.90
70096	11/18/2021	City of Hesperia	\$3,056.37
70097	11/18/2021	Delta Managed Solutions, Inc.	\$24,716.00
70098	11/18/2021	DEPARTMENT OF JUSTICE / ACCOUNTING OFFICE / CASHIERING U	\$307.00
70099	11/18/2021	Friesens Corporation	\$6,376.02
70100	11/18/2021	Hands of Health Chiropractic	\$1,260.00
70101	11/18/2021	IPFS CORPORATION OF CALIFORNIA	\$6,667.64
70102	11/18/2021	Locksavvy LLC	\$1,431.35
70103	11/18/2021	Navitas Credit Corp.	\$371.19
70104	11/18/2021	PresenceLearning, Inc.	\$2,916.55
70105	11/18/2021	Purchase Power	\$537.81
70106	11/18/2021	Robert Half	\$869.75
70107	11/18/2021	Southwest Gas Corporation	\$1,549.55
70108	11/18/2021	Terminix International Company	\$118.00
70109	11/18/2021	Toyota Financial Services	\$5,514.05
70110	11/18/2021	UMB Bank	\$4,000.00
70111	11/18/2021	US Premium Finance	\$3,201.78
70112	11/18/2021	US Premium Finance	\$12,082.71
70113	11/18/2021	US Premium Finance	\$5,476.23
70114	11/18/2021	Young, Minney & Corr, LLP	\$9,987.50
70121	11/30/2021	Richard Moya	\$100.00
<b>Grand Total</b>			<b>\$423,847.66</b>

# Encore High School

11/29/2021  
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## MONTHLY ATTENDANCE SUMMARY

Page 1

Month 3 - From 10/25/2021 Through 11/19/2021

### Regular Program

Grade Level	YEAR TO DATE															
	A Tchng Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A+D)	J Total Apport Attend (A+D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N Total Apport Attendance	O Days Taught	P Total ADA (N/O)
7 TOTAL	19	84	3	87	3	84	51	131	1653	1471	77.42	91.82%	1	2543	53	47.98
8 TOTAL	19	122	0	122	3	119	16	135	2318	2167	114.05	94.14%	1	3763	53	71.00
<b>TOTAL 7-8</b>	<b>19</b>	<b>206</b>	<b>3</b>	<b>209</b>	<b>6</b>	<b>203</b>	<b>67</b>	<b>266</b>	<b>3971</b>	<b>3638</b>	<b>191.47</b>	<b>93.19%</b>	<b>2</b>	<b>6306</b>	<b>53</b>	<b>118.98</b>
9 TOTAL	19	84	0	84	5	79	46	150	1596	1400	73.68	90.32%	0	4049	53	76.40
10 TOTAL	19	105	1	106	2	104	6	191	2014	1817	95.63	90.49%	1	5081	53	95.87
11 TOTAL	19	78	1	79	3	76	27	141	1501	1333	70.16	90.43%	1	3833	53	72.32
12 TOTAL	19	79	2	81	0	81	16	92	1539	1431	75.32	93.96%	0	3899	53	73.57
<b>TOTAL 9-12</b>	<b>19</b>	<b>346</b>	<b>4</b>	<b>350</b>	<b>10</b>	<b>340</b>	<b>95</b>	<b>574</b>	<b>6650</b>	<b>5981</b>	<b>314.79</b>	<b>91.24%</b>	<b>2</b>	<b>16862</b>	<b>53</b>	<b>318.15</b>
PROGRAM	19	552	7	559	16	543	162	840	10621	9619	506.26	91.97%	4	23168	53	437.13

Principal Signature: *Almas Barkman* Date: 11/29/21

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# Encore High School

11/29/2021  
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## MONTHLY ATTENDANCE SUMMARY

Month 3 - From 10/25/2021 Through 11/19/2021

**Program 5 504**

Grade level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	YEAR TO DATE		P Total ADA (N/O)
														N Total Apport Attendance	O Days Taught	
7	TOTAL	19	3	0	0	3	0	15	57	42	2.21	73.68%	0	64	53	1.21
	TOTAL 7-8	19	3	0	0	3	0	15	57	42	2.21	73.68%	0	64	53	1.21
9	TOTAL	19	3	0	0	3	0	1	57	56	2.95	98.25%	0	147	53	2.77
10	TOTAL	19	2	0	0	2	0	2	38	36	1.89	94.74%	0	102	53	1.92
12	TOTAL	19	2	0	0	2	0	0	38	38	2.00	100.00%	0	105	53	1.98
	TOTAL 9-12	19	7	0	0	7	0	3	133	130	6.84	97.74%	0	354	53	6.68
	PROGRAM	19	10	0	0	10	0	18	190	172	9.05	90.53%	0	418	53	7.89

Principal Signature: *Chloe B. ...* Date: 11/29/21

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# Encore High School

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11/29/2021

## MONTHLY ATTENDANCE SUMMARY

Page 3

Month 3 - From 10/25/2021 Through 11/19/2021

### Program 6 504+Independent Study

Grade Level	A Tchng Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	YEAR TO DATE		P Total ADA (N/O)
														N Total Apport Attendance	O Days Taught	
TOTAL	19	1	0	1	0	1	0	0	19	19	1.00	100.00%	0	52	53	0.98
TOTAL 9-12	19	1	0	1	0	1	0	0	19	19	1.00	100.00%	0	52	53	0.98
PROGRAM	19	1	0	1	0	1	0	0	19	19	1.00	100.00%	0	52	53	0.98

Principal Signature *Ashley Borker* Date 11/29/21

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# Encore High School

11/29/2021  
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021-2022

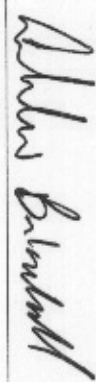
## MONTHLY ATTENDANCE SUMMARY

Page 4

Month 3 - From 10/25/2021 Through 11/19/2021

### Program 7 SAI+Independent Study

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N Total Apport Attendance	YEAR TO DATE	
															O Days Taught	P Total ADA (N/O)
7 TOTAL	19	1	0	1	0	1	0	0	19	19	1.00	100.00%	0	33	53	0.62
8 TOTAL	19	1	3	4	0	4	18	1	76	57	3.00	98.28%	0	70	53	1.32
<b>TOTAL 7-8</b>	<b>19</b>	<b>2</b>	<b>3</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>18</b>	<b>1</b>	<b>95</b>	<b>76</b>	<b>4.00</b>	<b>98.70%</b>	<b>0</b>	<b>103</b>	<b>53</b>	<b>1.94</b>
9 TOTAL	19	1	0	1	1	0	5	6	19	8	0.42	57.14%	0	89	53	1.68
10 TOTAL	19	0	0	0	0	0	0	0	0	0	0.00	0	0	31	53	0.58
11 TOTAL	19	2	0	2	0	2	0	0	38	38	2.00	100.00%	0	104	53	1.96
12 TOTAL	19	1	0	1	0	1	0	4	19	15	0.79	78.95%	0	31	53	0.58
<b>TOTAL 9-12</b>	<b>19</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>5</b>	<b>10</b>	<b>76</b>	<b>61</b>	<b>3.21</b>	<b>85.92%</b>	<b>0</b>	<b>265</b>	<b>53</b>	<b>4.81</b>
PROGRAM	19	6	3	9	1	8	23	11	171	137	7.21	92.57%	0	358	53	6.75

Principal Signature 

Date 11/29/21

To the best of my knowledge, the information contained on this document is accurate and complete.

# Encore High School

11/29/2021  
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11/29/2021

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## MONTHLY ATTENDANCE SUMMARY

Month 3 - From 10/25/2021 Through 11/19/2021

### Program I Independent Study

Trade level	A Tchg Days	B Enrollment Carried Fwd	C Gains	D Total Enrollment (B+C)	E Losses	F Ending Enrollment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*I)	J Total Apport Attend (A*I)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	YEAR TO DATE		
														N Total Apport Attendance	O Days Taught	P Total ADA (N/O)
7	TOTAL 19	3	0	3	1	2	5	0	57	52	2.74	100.00%	0	94	53	1.77
8	TOTAL 19	4	0	4	0	4	0	1	76	75	3.95	98.68%	0	125	53	2.36
	<b>TOTAL 7-8</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>1</b>	<b>6</b>	<b>5</b>	<b>1</b>	<b>133</b>	<b>127</b>	<b>6.68</b>	<b>99.22%</b>	<b>0</b>	<b>219</b>	<b>53</b>	<b>4.13</b>
9	TOTAL 19	7	1	8	0	8	10	3	152	139	7.32	97.89%	0	380	53	7.17
10	TOTAL 19	16	0	16	0	16	0	17	304	287	15.11	94.41%	0	726	53	13.70
11	TOTAL 19	11	0	11	0	11	0	0	209	209	11.00	100.00%	0	520	53	9.81
12	TOTAL 19	12	0	12	1	11	3	2	228	223	11.74	99.11%	0	658	53	12.42
	<b>TOTAL 9-12</b>	<b>46</b>	<b>1</b>	<b>47</b>	<b>1</b>	<b>46</b>	<b>13</b>	<b>22</b>	<b>893</b>	<b>858</b>	<b>45.16</b>	<b>97.50%</b>	<b>0</b>	<b>2284</b>	<b>53</b>	<b>43.09</b>
PROGRAM	19	53	1	54	2	52	18	23	1026	985	51.84	97.72%	0	2503	53	47.23

Principal Signature *Michelle B. Burkhardt*

Date 11/29/21

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# Encore High School

11/29/2021  
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## MONTHLY ATTENDANCE SUMMARY

Month 3 - From 10/25/2021 Through 11/19/2021

### Program S SAI

Grade level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N Total Apport Attendance	YEAR TO DATE	
															O Days Taught	P Total ADA (N/O)
7	TOTAL 19	11	0	11	1	10	18	12	209	179	9.42	93.72%	0	319	53	6.02
8	TOTAL 19	17	1	18	0	18	1	28	342	313	16.47	91.79%	0	528	53	9.96
	<b>TOTAL 7-8</b>	<b>28</b>	<b>1</b>	<b>29</b>	<b>1</b>	<b>28</b>	<b>19</b>	<b>40</b>	<b>551</b>	<b>492</b>	<b>25.89</b>	<b>92.48%</b>	<b>0</b>	<b>847</b>	<b>53</b>	<b>15.98</b>
9	TOTAL 19	27	0	27	1	26	9	58	513	446	23.47	88.49%	0	1176	53	22.19
10	TOTAL 19	14	0	14	0	14	0	15	266	251	13.21	94.36%	0	649	53	12.25
11	TOTAL 19	10	0	10	0	10	0	17	190	173	9.11	91.05%	0	516	53	9.74
12	TOTAL 19	17	0	17	0	17	0	18	323	305	16.05	94.43%	0	818	53	15.43
	<b>TOTAL 9-12</b>	<b>68</b>	<b>0</b>	<b>68</b>	<b>1</b>	<b>67</b>	<b>9</b>	<b>108</b>	<b>1292</b>	<b>1175</b>	<b>61.84</b>	<b>91.58%</b>	<b>0</b>	<b>3159</b>	<b>53</b>	<b>59.60</b>
PROGRAM	19	96	1	97	2	95	28	148	1843	1667	87.74	91.85%	0	4006	53	75.58
REPORT	19	718	12	730	21	709	231	1040	13870	12599	663.11	92.37%	4	30505	53	575.57

Principal Signature:  Date: 11/29/21

To the best of my knowledge, the information contained on this document is accurate and complete.




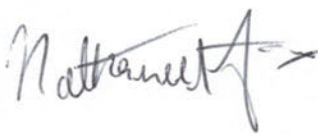
# SEPTEMBER 2021

Month 3 of 12

## TITLE PAGE

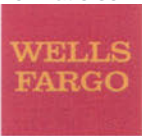
- BANK STATEMENT WITH RECONCILIATION
- BALANCE SHEET
- INCOME STATEMENT
- DEBIT CARD USAGE REPORT WITH GRAPH
- DAILY SALES (DEPOSIT) REPORT
- CHECKS REPORT
- RECEIVABLES REPORT (MONEY OWED TO ESG)

Completed By: Carol Walker, Fiscal Controller

Reviewed by:		
Executive Director:	ESG OFFICER:	SCHOOL BOARD APPROVAL:
		

# Commercial Basic Checking

September 30, 2021 ■ Page 1 of 4



ENCORE EDUCATION CORPORATION  
DEBIT ACCOUNT  
16955 LEMON ST  
HESPERIA CA 92345-5139

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## IMPORTANT ACCOUNT INFORMATION

### Revised USPS service standards effective 10/1/21

Effective October 1, 2021, the United States Postal Service (USPS) has revised its service standards for certain First-Class Mail items, resulting in a delivery window of up to five days. Please note this may delay your receipt of mail from us and our receipt of mail from you. Please take this change into account when mailing items to us via USPS.

Consider signing into Wells Fargo Online<sup>®</sup> for quicker access to your account information.

We're making important changes to the terms and conditions of some of our accounts. If these changes affect you, they will be included in the Important Account Information section associated with your specific account.



**Statement period activity summary**

Beginning balance on 9/1	\$30,528.01
Deposits/Credits	7,873.19
Withdrawals/Debits	- 3,873.02
<b>Ending balance on 9/30</b>	<b>\$34,528.18</b>



**Overdraft Protection**

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo branch.

**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
9/3		Recurring Payment authorized on 09/02 Box, Inc. 877-7294269 CA S301245649671784 Card 9092		15.00	30,513.01
9/7	6892	Check		1,646.01	28,867.00
9/16	6893	Check		961.01	27,905.99
9/20		Deposit	30.00		
9/20		Deposit	8.00		
9/20		Deposit	176.00		
9/20		Deposit	62.00		
9/20		Deposit	24.00		
9/20		Deposit	170.00		
9/20		Deposit	316.75		
9/20		Deposit	160.00		
9/20		Deposit	183.00		
9/20		Deposit	596.00		
9/20		Deposit	90.00		
9/20		Deposit	1,026.00		
9/20		Deposit	4,579.44		
9/20		Purchase authorized on 09/19 Learnworlds CY L Limassol 3032 Cyp S301262606247265 Card 9092		999.00	34,328.18
9/21		Deposit	56.00		
9/21		Deposit	252.00		
9/21		Deposit	144.00		34,780.18
9/27	7163	Check		252.00	34,528.18
<b>Ending balance on 9/30</b>					<b>34,528.18</b>
<b>Totals</b>			<b>\$7,873.19</b>	<b>\$3,873.02</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Summary of checks written** (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
6892	9/7	1,646.01	6893	9/16	961.01	7163 *	9/27	252.00

\* Gap in check sequence.



**Monthly service fee summary**

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to [wellsfargo.com/feefaq](https://wellsfargo.com/feefaq) for a link to these documents, and answers to common monthly service fee questions.

Fee period 09/01/2021 - 09/30/2021	Standard monthly service fee \$40.00	You paid \$0.00
The bank has waived the fee for this fee period.		
<b>How to avoid the monthly service fee</b>	Minimum required	This fee period
Have any <b>ONE</b> of the following account requirements		
· Average ledger balance	\$25,000.00	\$31,189.00 <input checked="" type="checkbox"/>

DG/DS

**Account transaction fees summary**

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	3,000	20,000	0	0.0030	0.00
Transactions	8	500	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>

 **IMPORTANT ACCOUNT INFORMATION**

Effective August 9, 2021, in the section of the Agreement titled "Rights and Responsibilities," a new provision on our right to charge applicable fees to an account with a zero balance and our right to close these accounts has been added immediately before "When can you close your account?" on page 14 of the Agreement. To review the documents, go to [wellsfargo.com/treasury](https://wellsfargo.com/treasury) and select Commercial Account Agreement. Then select Commercial Account Agreement PDF and Addendum to Commercial Account Agreement for Wells Fargo Commercial Basic Checking and Business Money Market Savings Accounts PDF.



<b>Statement Beginning Balance</b>	\$	30,528.01	<b>Statement Ending Balance</b>	\$	34,528.18
<b>Cleared Transactions</b>			<b>Uncleared Transactions</b>		
Checks and Other Debits		(3,873.22)	Checks and Other Debits		0.00
Deposits and Other Credits		<u>7,873.39</u>	Deposits and Other Credits		<u>0.00</u>
<b>Total Cleared Transactions</b>	\$	4,000.17	<b>Total Uncleared Transactions</b>	\$	0.00
<b>Cleared Balance</b>	\$	<u><u>34,528.18</u></u>	<b>Register Ending Balance</b>	\$	<u><u>34,528.18</u></u>

Date	Type	Number	Description	Amount
<b>Cleared Checks and Other Debits</b>				
09/04/2021	CHECK	7163	Holiday Skating Center	\$ 252.00
09/05/2021	CHECK	6892	Smart and Final	1,646.01
09/07/2021	CHECK	6893	Samantha Oros	961.01
09/20/2021	ADJUSTMENT	12	Deposit Correction	0.20
09/30/2021	CHECK	90920930	Various	1,014.00
			<b>Total</b>	<u><u>\$ 3,873.22</u></u>
<b>Cleared Deposits and Other Credits</b>				
09/03/2021	DEPOSIT		Deposit	\$ 183.20
09/07/2021	DEPOSIT		Deposit	340.75
09/08/2021	DEPOSIT		Deposit	170.00
09/09/2021	DEPOSIT		Deposit	246.00
09/10/2021	DEPOSIT		Deposit	1,154.00
09/13/2021	DEPOSIT		Deposit	24.00
09/13/2021	DEPOSIT		Deposit	260.00
09/14/2021	DEPOSIT		Deposit	176.00
09/14/2021	DEPOSIT		Deposit	8.00
09/15/2021	DEPOSIT		Deposit	160.00
09/16/2021	DEPOSIT		Deposit	30.00
09/16/2021	DEPOSIT		Deposit	56.00
09/17/2021	DEPOSIT		Deposit	90.00
09/20/2021	DEPOSIT		Deposit	144.00
09/20/2021	DEPOSIT		Deposit	4,579.44
09/21/2021	DEPOSIT		Deposit	252.00
			<b>Total</b>	<u><u>\$ 7,873.39</u></u>
<b>Uncleared Checks and Other Debits</b>				
			<b>Total</b>	<u><u>\$ 0.00</u></u>
<b>Uncleared Deposits and Other Credits</b>				
			<b>Total</b>	<u><u>\$ 0.00</u></u>



As Of: September 30, 2021

**Assets**

1101	Accounts Receivable	Accounts Receivable	18,179.44
1001	Checking	Bank	34,528.18
1301	Fixed Assets	Fixed Asset	0.00
1401	Inventory	Inventory	0.00
1201	Undeposited Funds	Undeposited Funds	0.00
9998	Undeposited Funds PACE	Other Asset	0.00
Total Assets			\$ 52,707.62

**Liabilities**

6005	ACADEMIC	Trust	998.25
2001	Accounts Payable	Accounts Payable	0.00
6006	AMBASSADORS	Trust	4,395.00
6007	ART	Trust	5,000.00
6007.01	ART CREW	Trust	720.07
6008	BAND	Trust	600.00
6009	BASKETBALL	Trust	1,200.00
6003	Board Sports	Trust	0.00
6000.21	C/O 2021	Trust	11,222.44
6000.22	C/O 2022	Trust	3,719.57
6000.23	C/O 2023	Trust	3,396.07
6000.24	C/O 2024	Trust	1,201.50
6000.25	C/O 2025	Trust	0.00
6000.26	C/O 2026	Trust	0.00
6000.27	C/O 2027	Trust	0.00
6000.28	C/O 2028	Trust	0.00
6000.29	C/O 2029	Trust	0.00
6000.30	C/O 2030	Trust	0.00
6000.31	C/O 2031	Trust	0.00
6000.32	C/O 2032	Trust	0.00
6000.33	C/O 2033	Trust	0.00
6000.34	C/O 2034	Trust	0.00
6000.35	C/O 2035	Trust	0.00
6011	CHEER	Trust	(1,116.00)
6013.01	CIRQUE	Trust	250.00
6014	COOKING	Trust	900.00
6015	COSPLAY	Trust	925.32
6015.01	COSTUME DESIGN	Trust	500.00
6022	Counseling Dept.	Trust	0.00
6016	CSF	Trust	11.26
6017	DANCE PRO	Trust	542.03
6020	DONATION	Trust	0.00
6021	DRAMA PRO	Trust	500.00
6021.01	Encore Productions	Trust	0.00
6004	Esports	Trust	786.00
6024	GEN THEATER	Trust	147.04
6025	HIP HOP	Trust	874.50
6019	Humanities Dept.	Trust	0.00
2026	INT'L THESIAPANS	Trust	1,000.00
6025.01	JUNIOR HIGH DANCE	Trust	897.13
6027	JUNIOR HIGH ESG	Trust	(1,553.76)
6025.02	JUNIOR VARSITY DANCE	Trust	0.00
6012	Madrigals	Trust	0.00
6018	Math / Science Dept.	Trust	0.00
6028	MEDIA TEAM	Trust	2,489.40
6029	MOCKTRIAL	Trust	(23.00)
6030	MUSIC	Trust	500.00



6030.01	MUSICAL PRO	Trust	(442.55)
6032	NATIONAL HONOR SOCIETY	Trust	250.00
6034	PHOTO	Trust	1,500.00
6034.01	Pirate Films	Trust	0.00
2101	Sales Tax Payable	Sales Tax Payable	0.00
6035	SNOW	Trust	0.00
6024.02	SR PROD	Trust	669.07
6036	STAR QUEST	Trust	5.00
6008.01	STREET BAND	Trust	0.00
6023	Student Services Dept.	Trust	0.00
9000	Temporary Clearing Account	Trust	(16,232.90)
6024.01	THEATER X	Trust	1,144.37
6025.03	VARSITY DANCE	Trust	460.12
6007.02	Visual Arts Dept.	Trust	0.00
6037	WORLD	Trust	6,960.00
6038	YEARBOOK-H	Trust	10,402.62
	Total Liabilities		<u>\$ 44,798.55</u>
<b>Fund Balance</b>			
3001	Fund Balance	Fund Balance	11,726.50
	Change in Fund Balance		<u>(3,817.43)</u>
	Total Fund Balance		<u>\$ 7,909.07</u>
<b>Total Liabilities and Fund Balance</b>			<u>\$ 52,707.62</u>



From September 1, 2021 to September 30, 2021

<b>Income</b>		
4000	ESG REVENUE	249.80
4001	Interest Income	0.00
9997	Record Account PACE	0.00
4002	Sales Income	1,665.95
9999	Web Store Convenience Fee PACE	0.00
		<hr/>
		\$ 1,915.75
<b>Expense</b>		
5001	Bank Charges	0.00
5002	Bank Charges - NSF	0.00
5101	Bank Reconciliation Difference	0.00
5201	Cost of Goods Sold	0.00
5000	ESG EXEPNSE	2,715.12
5301	Sales Expenses	0.00
		<hr/>
		\$ 2,715.12
	Change to Fund Balance	<hr/>
		\$ (799.37)
		<hr/> <hr/>



Summary of Debit Card Transactions  
Period Ending 9/30/21

Subscription (Web Management)	\$ 15.00
Cirriculum	\$ 999.00
	<u><u>\$ 1,014.00</u></u>
Denise-9092	\$ 1,014.00
Ashlin-7974	
Joe-7120	
<b>Total</b>	<u><u>\$ 1,014.00</u></u>
Difference	



Sales Summary		Payments Summary	
Taxable Sales	\$ 0.00	Cash	\$ 3,323.95
Non-Taxable Sales	7,873.39	Change Made	0.00
Sales Before Tax	\$ 7,873.39	Returns, Cash	(270.00)
Sales Tax	0.00	Net Cash	\$ 3,053.95
		Checks	4,819.44
		Returns, Checks	0.00
		Net Checks	\$ 4,819.44
		Total Cash & Checks	7,873.39
		Returns, Clearing	0.00
		Credit Cards	0.00
		On Account	0.00
		Student Funds	0.00
		Webstore	0.00
Total Sales	\$ 7,873.39	Total Payments	\$ 7,873.39

Receipt #	Date	Name	Item	Qty	Price	Amount	Tax	Account #	Account Name	Total
221	09/03/2021	Hoffman, Emily Lynn	Money Owed to Encore	1	\$ 30.00	\$ 30.00	0.00	4002	Sales Income	30.00
222	09/03/2021	Hoffman, Jacob Ernest	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
223	09/03/2021	Lambert, Evan Michael	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
224	09/03/2021	Lambert, Kylee Grace	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
225	09/03/2021	Valdivia-De La Torre, Lilliana Victoria	Money Owed to Encore	1	3.20	3.20	0.00	4002	Sales Income	3.20
228	09/03/2021	Bekke, Alexis Loretta	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
229	09/03/2021	Ruffin, Monet Nicole	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
294	09/07/2021	Jovel, Mariane Allah	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
295	09/07/2021	Campos, Samara Marie	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
296	09/07/2021	Lerma, Melissa	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
297	09/07/2021	Hilli, Amara Renae	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
298	09/07/2021	McMiller, Houston Cardell	Money Owed to Encore	1	16.75	16.75	0.00	4002	Sales Income	16.75
299	09/07/2021	Bush, Makayla Katrice	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
300	09/07/2021	Fox, Nathaniel Steven	Letterman Jacket	1	150.00	150.00	0.00	4000	ESG REVENUE	150.00

**Encore ESG**

**Daily Posting Report**

From September 1, 2021 to September 30, 2021

Receipt #	Date	Name	Item	Qty	Price	Amount	Tax	Account #	Account Name	Total
301	09/07/2021	Various	Skate Night 2025	3	8.00	24.00	0.00	6027	JUNIOR HIGH ESG	24.00
302	09/07/2021	Fox, Nathaniel Steven	Letterman Jacket	-1	150.00	(150.00)	0.00	4000	ESG REVENUE	(150.00)
303	09/07/2021	Hill, Amara Renae	Money Owed to Encore	-1	30.00	(30.00)	0.00	4002	Sales Income	(30.00)
304	09/07/2021	Lerma, Melissa	Money Owed to Encore	-1	30.00	(30.00)	0.00	4002	Sales Income	(30.00)
305	09/07/2021	Campos, Samara Marie	Money Owed to Encore	-1	30.00	(30.00)	0.00	4002	Sales Income	(30.00)
306	09/07/2021	Campos, Samara Marie	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
307	09/07/2021	Campos, Samara Marie	Money Owed to Encore	-1	30.00	(30.00)	0.00	4002	Sales Income	(30.00)
308	09/07/2021	Campos, Samara Marie	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
309	09/07/2021	Lerma, Melissa	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
310	09/07/2021	Hill, Amara Renae	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
311	09/07/2021	Fox, Nathaniel Steven	Letterman Jacket	1	150.00	150.00	0.00	4000	ESG REVENUE	150.00
183	09/08/2021	Hildenbrandt, Gary	Money Owed to Encore	1	80.00	80.00	0.00	4002	Sales Income	80.00
184	09/08/2021	Green, Crystal Lynn	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
185	09/08/2021	Flores, Belinda Penelope Kalie	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
186	09/08/2021	Rodriguez, Jessica	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
312	09/09/2021	Various	Fundraiser C/O 2022	1	54.00	54.00	0.00	6000.22	C/O 2022	54.00
313	09/09/2021	Various	Skate Night 2025	24	8.00	192.00	0.00	6027	JUNIOR HIGH ESG	192.00
149	09/10/2021	Estrada, Azul Fernanda	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
150	09/10/2021	Sigacheva, Ioanna Nikolaeвна	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
151	09/10/2021	Hajto, Maria Magdalena	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
152	09/10/2021	Rodriguez, Jennesys Kyarra	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
153	09/10/2021	Johnson, Lakhaela Marie	Skate Night 2025	2	8.00	16.00	0.00	6027	JUNIOR HIGH ESG	16.00
154	09/10/2021	Wagoner, Elizabeth Louise	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
155	09/10/2021	Giles, Eiyana Elyse	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
156	09/10/2021	McKenzie, Hailey Ann Lorraine	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
166	09/10/2021	Serena, Logan Daniel	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
167	09/10/2021	Turnupseed, Sahnii De'Asia	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
168	09/10/2021	Rocha, Evangelina	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
169	09/10/2021	Rojas, Delilah Cynthia	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
171	09/10/2021	Coleman-Evans, Tyus Keydarr	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
172	09/10/2021	Ybarra, Claudia Ruby	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
173	09/10/2021	Lopez, Isabella Leilani	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
174	09/10/2021	Vidal, Anahi	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
175	09/10/2021	Oropeza-Leyva, George Adam	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
176	09/10/2021	Jovel, Mariane Aliah	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
177	09/10/2021	McCloud, Aiyana Karia	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00

Encore ESG

Daily Posting Report

From September 1, 2021 to September 30, 2021

Encore JR/SR High School - Regular Encore Board of Directors Meeting - December 2021 - Agenda - Monday December 13, 2021 at 6:30 PM

Receipt #	Date	Name	Item	Qty	Price	Amount	Tax	Account #	Account Name	Total
178	09/10/2021	Mestas, Krew Michael	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
179	09/10/2021	Cruz, Kenneth John	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
269	09/10/2021	Hoffman, Emily Lynn	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
270	09/10/2021	Fox, Ethan Richard	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
271	09/10/2021	Fox, Nathaniel Steven	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
272	09/10/2021	Cammack, Makayla M	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
273	09/10/2021	Ebeling, Lilli Ann	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
274	09/10/2021	Turner, Tylee Faye	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
275	09/10/2021	Mandiola Basoa, Libe	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
276	09/10/2021	Winfield, Tierra Darnell	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
277	09/10/2021	Martinez Alvarez, Naomi Abigail	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
278	09/10/2021	Rivas, Elena	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
281	09/10/2021	Chapman, Nora Linda	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
282	09/10/2021	Turnupseed, Sahnii De Asia	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
283	09/10/2021	Wales, Khloe Yvonna	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
284	09/10/2021	Gomez, Abigail Grace	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
285	09/10/2021	Chambers, Alexandra Elizabeth	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
286	09/10/2021	Flowers, MiKayla Monae	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
287	09/10/2021	James IV, Emmitt	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
288	09/10/2021	Sorey, Rebecca Lynne	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
289	09/10/2021	Taylor, Ebony Millean	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
290	09/10/2021	Martens, Evelyn Rose	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
291	09/10/2021	Ovalle Pilona, Mariapaula	Money Owed to Encore	1	36.00	36.00	0.00	4002	Sales Income	36.00
77	09/10/2021	Lucas, Monica E.	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
78	09/10/2021	Denny, Cole Noel	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
182	09/13/2021	Carter, Adelle Joliee	Skate Night 2025	3	8.00	24.00	0.00	6027	JUNIOR HIGH ESG	24.00
292	09/13/2021	Bosco, Giulia	Letterman - Cardigan	2	50.00	100.00	0.00	4000	ESG REVENUE	100.00
293	09/13/2021	Various	Skate Night 2025	20	8.00	160.00	0.00	6027	JUNIOR HIGH ESG	160.00
191	09/14/2021	Maldonado-Ceballos, Joshua Albert	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
194	09/14/2021	Contreras, Ava Guadalupe	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
197	09/14/2021	Noguez, Victoria Emy	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
198	09/14/2021	Sorey, Rebecca Lynne	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
199	09/14/2021	Conklin, Nicolette Destiny	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
200	09/14/2021	Ayala, Cambria Ariamarie	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
201	09/14/2021	Tagle, Ariana Isamar	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
202	09/14/2021	Preciado, Vallerie Angelica	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
203	09/14/2021	Noble, Jesse Ivan	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
204	09/14/2021	Moreno-Caballero, Lillyanna Alenna	Skate Night 2025	2	8.00	16.00	0.00	6027	JUNIOR HIGH ESG	16.00

**Encore ESG**

From September 1, 2021 to September 30, 2021

**Daily Posting Report**

Encore JR/SR High School - Regular

Receipt #	Date	Name	Item	Qty	Price	Amount	Tax	Account #	Account Name	Total
205	09/14/2021	Ramos, Jizel Alaze	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
206	09/14/2021	Marks, Makayla Dior	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
207	09/14/2021	Rodriguez, Haylee Elaine	Skate Night 2025	2	8.00	16.00	0.00	6027	JUNIOR HIGH ESG	16.00
208	09/14/2021	Luna, Samantha Jasmin	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
209	09/14/2021	Bennett, Franchesca Mariah	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
210	09/14/2021	Walker, Ashton Vern	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
211	09/14/2021	Annable, Logan Michael	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
212	09/14/2021	Lopez, Mariana	Skate Night 2025	3	8.00	24.00	0.00	6027	JUNIOR HIGH ESG	24.00
220	09/14/2021	Johnson, Joshua Anthony	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
57	09/15/2021	Burbridge, Ahkai Michael Lee	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
58	09/15/2021	Mercado, Isaac	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
59	09/15/2021	Morgan, Raelyn Marie	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
60	09/15/2021	Contreras, Aribella Marie	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
61	09/15/2021	Lopez Jr., Richard Jesus	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
62	09/15/2021	Serena, Logan Daniel	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
53	09/15/2021	Coleman-Evans, Tyus Keydarr	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
34	09/15/2021	Rodriguez, Jennessys Kyarra	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
35	09/15/2021	Frank-Arnold, Jayvion Mikel	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
36	09/15/2021	Curry, A'Shan Phoenix	Skate Night 2025	2	8.00	16.00	0.00	6027	JUNIOR HIGH ESG	16.00
37	09/15/2021	Santiago, Genesis Suezette	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
38	09/15/2021	Johnson, Lakhaela Marie	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
69	09/15/2021	Jovel, Mariane Aliah	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
70	09/15/2021	Oropeza-Leyva, George Adam	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
71	09/15/2021	Rapier, Ariel Keaysia	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
72	09/15/2021	Johnson, Isaac Arthur	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
73	09/15/2021	Sabori, Sarina Desiree	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
76	09/15/2021	Various	Skate Night 2025	2	8.00	16.00	0.00	6027	JUNIOR HIGH ESG	16.00
190	09/16/2021	Beck, Carmen Marie	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
230	09/16/2021	Rodriguez, Jessica	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
231	09/16/2021	Carrasco, Luis Alejandro	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
232	09/16/2021	Foscante, Lauren Olivia	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
233	09/16/2021	Rosales, Alicia Tina	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
234	09/16/2021	Baiza, Karla	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
235	09/16/2021	Byrd, Kira Danielle	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
236	09/16/2021	Varelas, Mia Issabella	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
187	09/17/2021	Lozano, Ronald Ruben	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00

**Encore ESG**

**Daily Posting Report**

From September 1, 2021 to September 30, 2021

Receipt #	Date	Name	Item	Qty	Price	Amount	Tax	Account #	Account Name	Total
188	09/17/2021	Hackett, Alucard Taro Drago	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
189	09/17/2021	Hackett, Kiarra Tatsu Nadian	Money Owed to Encore	1	30.00	30.00	0.00	4002	Sales Income	30.00
237	09/20/2021	Flores, Arely	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
238	09/20/2021	Williams, Aniyha Le'Ya	Skate Night 2025	3	8.00	24.00	0.00	6027	JUNIOR HIGH ESG	24.00
239	09/20/2021	Yazzie-York, Natalie Lynn	Skate Night 2025	3	8.00	24.00	0.00	6027	JUNIOR HIGH ESG	24.00
240	09/20/2021	Milan, Aaliyah Michelle	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
241	09/20/2021	Lang, Sierra J.	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
242	09/20/2021	Quiroga, Richard M	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
243	09/20/2021	Duke, Tiffany Renee	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
244	09/20/2021	Manriquez, Kayla Francis	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
245	09/20/2021	Genet, Cedric Aikane	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
246	09/20/2021	Schempp, Kenna Nicole Jolene	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
247	09/20/2021	Arego, Hannah	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
248	09/20/2021	Wilkinson, Christian Louis	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
249	09/20/2021	Alvarez, Adrian Lupillo	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
250	09/20/2021	Geier, Dylan Lee	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
314	09/20/2021	Encore High School	Accounts Receivable					1101	Accounts Receivable	4,579.4
251	09/21/2021	Sower	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
252	09/21/2021	Rodriguez, Jennessys Kyarra	Prom 22	1	100.00	100.00	0.00	6000.23	C/O 2023	100.00
253	09/21/2021	Bekke, Alexis Loretta	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
254	09/21/2021	Zendejas, Emily Amber	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
255	09/21/2021	Rios, Maria Raeanne	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
256	09/21/2021	Rhea, Jailynn Elizabeth	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
257	09/21/2021	Gonzalez, Alanna Lynne	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
258	09/21/2021	Tucker, Jordan Conner	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
259	09/21/2021	Shaffer, Wendi	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
260	09/21/2021	Gomez, Devin James	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
261	09/21/2021	Brevard, Ryan Jerrod	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
262	09/21/2021	Gomez, Devin James	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
263	09/21/2021	Rozar, McKayla Morgan	Skate Night 2025	2	8.00	16.00	0.00	6027	JUNIOR HIGH ESG	16.00
264	09/21/2021	Wright, Isabelle Kaitlyn-Michelle	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
265	09/21/2021	Wiltz, Cameron De Sean	Skate Night 2025	2	8.00	16.00	0.00	6027	JUNIOR HIGH ESG	16.00
266	09/21/2021	De Stefano, Sofia Elizabeth	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
267	09/21/2021	Hale, Makaylee Ann	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
268	09/21/2021	Jones, Emily Anne	Skate Night 2025	1	8.00	8.00	0.00	6027	JUNIOR HIGH ESG	8.00
REPORT TOTAL										\$ 7,873.36



Receipt #	Customer	Check #	Check From	Amount
308	Campos, Samara Marie	7087	Rosalina/Adelmo Campos	\$ 30.00
309	Lerma, Melissa	140	Doria Aispuro Aispuro	30.00
310	Hill, Amara Renae	1928	Latoyia M Harris	30.00
311	Fox, Nathaniel Steven	131	Lisa Renee Fox	150.00
314	Encore High School	69891	Encore Education Corp	4,579.44
				<u>\$ 4,819.44</u>

From September 1, 2021 to September 30, 2021

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Memo/Account</u>	<u>Amount</u>	<u>Voided</u>	<u>Cleared</u>
9/4/2021	7163h	Holiday Skating Center		\$ 252.00		9/30/2021
9/5/2021	6892	Smart and Final	Student Store-Senior Sunrise	1,646.01		9/30/2021
9/7/2021	6893	Samantha Oros		961.01		9/30/2021
9/30/2021	9092093 0h	Various	Learn Worlds /Box Inc. (Money owed to ESG)	1,014.00		9/30/2021
Total				<u>\$ 3,873.02</u>		

Date	Number	Type	Description	Name	Notes	Amount	Balance
09/01/2021			Balance Forward			\$	21,744.88
09/20/2021	314	RECEIPT	Apply towards balance owed to ESG	Encore High School	Accounts Receivable	(4,579.44)	17,165.44
09/30/2021	90920930	CHECK	Learn Worlds /Box Inc. (Money owed to ESG)	Various		1,014.00	18,179.44
						\$ (3,565.44)	\$ 18,179.44

# Cover Sheet

## Fiscal Controller's Report

**Section:** V. Finance  
**Item:** D. Fiscal Controller's Report  
**Purpose:** Discuss  
**Submitted by:** Carol Walker

**BACKGROUND:**

Encore's Fiscal Controller will provide a verbal update on accounts and internal controls.

**RECOMMENDATION:**

There is no action required for this report.

## Cover Sheet

### Approval of Employment Agreement for Interim Executive Director

**Section:** VII. Personnel  
**Item:** B. Approval of Employment Agreement for Interim Executive Director  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Draft At-Will Executive Director Employment Agreement 12.10.21 (4866-7862-9382.v1).pdf

**AT-WILL EMPLOYMENT AGREEMENT**  
**Between**  
**ENCORE EDUCATION CORPORATION & SABRINA BOW**

THIS EMPLOYMENT AGREEMENT (“Agreement”) is entered into by and between the above-named employee (“Employee”) and the Governing Board (“Board”) of the Encore Education Corporation (“EEC”), a California public charter school approved by the Hesperia Unified School District (the “District”). The Board desires to hire employees who will assist EEC in achieving the goals and meeting the requirements of EEC’s charter, and implementing EEC’s purposes, policies, and procedures. The parties recognize that EEC is not governed by the provisions of the California Education Code, except as expressly set forth in the Charter Schools Act of 1992.

WHEREAS, EEC and the Employee wish to enter into a temporary employment relationship under the conditions set forth herein, the parties hereby agree as follows:

**A. STATUTORY PROVISIONS RELATING TO CHARTER SCHOOL EMPLOYMENT**

1. EEC has been established and operates pursuant to the Charter Schools Act of 1992, Education Code section 47600, *et seq.* EEC has been duly approved by the District, according to the laws of the State of California.
2. Pursuant to Education Code section 47604, EEC has elected to be formed and to operate as a non-profit public benefit corporation pursuant to the Non-Profit Public Benefit Corporation Law of California (Part 2, commencing with section 5110 *et seq.* of the Corporations Code). As such, EEC is considered a separate legal entity from the District, which granted the charter. The District shall not be liable for any debts and obligations of EEC, and the employee signing below expressly recognizes that he/she is being employed by EEC and not the District.
3. Pursuant to Education Code section 47610, EEC must comply with all of the provisions set forth in its charter, but is otherwise exempt from the laws governing school districts except as specified in Education Code section 47610.
4. EEC shall be deemed the exclusive public school employer of the employees at EEC for purposes of Government Code section 3540.1.

**B. EMPLOYMENT TERMS AND CONDITIONS**

1. **Duties**

The Employee shall work in the position of Interim Executive Director on a temporary basis. The Employee will perform such duties as EEC may reasonably assign and the Employee will abide by all of EEC’s policies and procedures as adopted and amended from time to time. The Employee further agrees to abide by EEC’s charter.

A copy of the job description for the above position is attached hereto and incorporated by reference herein. These duties may be amended from time to time

in the sole discretion of EEC.

2. **Work Schedule**

The minimum daily work schedule for this full-time position shall be **Monday through Friday, during regular business hours**. The interim role begins on December 15, 2021. The position is on-site but the Employee may work remotely from home (in California) for a maximum of twelve (12) business days a month, provided the Employee's absence does not negatively impact school operations. If the Board determines that EEC is negatively impacted by not having the Employee on-site more days, the Board may reduce the frequency of the Employee's remote work to six (6) days per month without further revision to the Agreement. While the Employee shall generally be available at EEC during this time period, the duties of this position may require work on weekends, and before and after the regular work year or hours of the work day.

Workdays for the Employee shall be consistent with the applicable calendar of workdays for this position. The current year schedule is attached hereto and incorporated by reference herein.

The Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with EEC.

3. **Compensation**

The compensation for this position shall be \$15,292.31 per month, subject to all regular withholdings, and paid according to the scheduled paydays for EEC. The Employee's compensation may be prorated depending on whether she remains employed, or in active work status, for the entire year. The first month of Employee's employment is prorated based on a December 15, 2021 start date. As an exempt employee, the Employee shall not be eligible to earn overtime.

4. **Benefits:**

a. **Health/Retirement Benefits.** The Employee shall be entitled to participate in employer sponsored health benefits. The Employee acknowledges that she has declined any contribution toward health benefits by EEC. The Employee may participate in EEC retirement plans and programs consistent with plan eligibility requirements.

b. **Vacation Leave.** As a temporary employee, the Employee shall not be entitled to vacation.

c. **Sick Leave.** The Employee shall be entitled to paid sick as provided for in the Employee Handbook.

5. **Performance Evaluation**

The Board shall evaluate the performance of the Employee after ninety days (90) of employment. This evaluation shall be based on the job description and performance objectives as defined in this Agreement. If applicable, the evaluation shall include recommendations as to areas of improvement in all instances where the Board deems such to be necessary or appropriate. A copy of the written evaluation shall be delivered to the Employee and he/she shall have the right to make an oral or written response to the evaluation. Within thirty (30) days of the delivery of the written evaluation to the Employee, the Board shall meet with the Employee to discuss the evaluation. Failure to evaluate the Employee shall not impair the Board's ability to release the Employee on an at-will basis as outlined below.

6. **Employee Rights**

Employment rights and benefits for employment at EEC shall only be as specified in this Employment Agreement, EEC's charter, the Charter Schools Act and EEC's Employee Handbook, which from time to time may be amended and modified by EEC. Employment rights and benefits may be affected by other applicable agreements or directives or advisories from the California Department of Education or the State Board of Education. During the term of this Agreement, The Employee shall not acquire or accrue tenure, or any employment rights with EEC.

7. **Licensure**

The Employee understands that employment is contingent upon verification and maintenance of any applicable licensure and/or credentials.

8. **Child Abuse and Neglect Reporting**

California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident. By executing this Agreement, the Employee acknowledges she is a child care custodian and is certifying that she has knowledge of California Penal Code section 11166 and will comply with its provisions.

9. **Fingerprinting/TB Clearance**

Fingerprint clearance for the Employee will be acquired through submitting the Employee's fingerprints to the California Department of Justice. The Employee will be required to assume the cost of all fees related to the fingerprinting process. The Employee will be required to submit evidence from a licensed physician and/or licensed entity that she was found to be free from tuberculosis risk factors, or active tuberculosis, if risk factors were identified. Both clearances must be in place prior



to the first day of service.

10. **Conflicts of Interest**

The Employee understands that, while employed at EEC, she will have access to confidential and proprietary information. The Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with her employment with EEC.

11. **Outside Professional Activities**

Upon obtaining prior written approval of the Board, the Employee may undertake for consideration outside professional activities, including consulting, speaking, and writing. The outside activities shall not occur during regular work hours. EEC shall in no way be responsible for any expenses attendant to the performance of such outside activities.

12. **Expense Reimbursement**

EEC shall reimburse the Employee for all documented actual and necessary expenses personally incurred within the scope of employment in accordance with applicable EEC policy and with advanced Board authorization.

13. **Required Contract Provisions**

The following provisions are required to be included in this Agreement by the California Government Code:

a. **Limitations on Cash Settlement**

In no case upon termination of this Agreement shall the maximum cash settlement exceed an amount equal to the monthly salary of the Employee multiplied by twelve (12).

b. **Required Reimbursements**

The Employee shall be required to reimburse EEC for any salary or fees she receives from EEC in relation to her placement on paid administrative leave pending criminal charges if she is convicted of a crime involving the abuse of office/position. Regardless of the term of this Agreement, if the Agreement is terminated, the Employee must reimburse EEC for any cash settlement she receives in relation to her termination if she is convicted of a crime involving the abuse of office/position.

C. **EMPLOYMENT AT-WILL**

The Employee is a temporary at-will employee of EEC. EEC may terminate this

Agreement and the Employee's employment at any time with or without cause, with or without advance notice, at EEC's sole and unreviewable discretion. Either party may immediately terminate this Agreement and the Employee's employment upon written notice to the other party.

The Employee also may be demoted or disciplined and the terms of her employment may be altered at any time, with or without cause, at the discretion of EEC. No one other than the Board has the authority to alter this arrangement, to enter into an agreement for employment for a specified period of time, or to make any agreement contrary to the term of this Agreement, and any such agreement must be in writing and must be signed by the Board and by the affected employee and must specifically state the intention to alter this "at-will" relationship.

In the event of charter revocation or non-renewal, all contractual obligations under this Agreement cease immediately upon the effective date of revocation or non-renewal.

**D. GENERAL PROVISIONS**

1. **Waiver of Breach**

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

2. **Assignment**

The rights and obligations of the respective parties under the Agreement will inure to the benefit of and will be binding upon the heirs, legal representatives, successors and assigns of the parties hereto; provided, however, that this Agreement will not be assignable by either party without prior written consent of the other party.

3. **Governing Law**

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

4. **Partial Invalidity**

If any provision of this Agreement is found to be invalid or unenforceable by any court, the remaining provisions hereof will remain in effect unless such partial invalidity or unenforceability would defeat an essential business purpose of the Agreement.

**E. ACCEPTANCE OF EMPLOYMENT**

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with EEC on the terms specified

herein.

2. All information I have provided to EEC related to my employment is true and accurate.
3. A copy of the job description is attached hereto.
4. This is the entire agreement between EEC and me regarding the terms and conditions of my employment. This is a final and complete agreement and there are no other agreements, oral or written, express or implied, concerning the subject matter of this Agreement.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**EEC Approval:**

Dated: \_\_\_\_\_  
Chandale Sutton, Vice Chair

***This Employment Agreement is subject to ratification  
and approval by the Governing Board of EEC.***