



Encore JR/SR High School

Regular Encore Board of Directors Meeting - May 2021

Amended on May 11, 2021 at 10:05 AM PDT

Date and Time

Monday May 10, 2021 at 6:30 PM PDT

Location

This meeting is being held virtually in compliance with the Governor's Executive order N-29-20.

Website: www.encorehighschool.com If you would like to speak during public comment, please email your name, the item you would like to comment about, and your comment, to board@encoreedcorp.com. These comments will be read aloud during open session at the board meeting for up to three (3) minutes. The chance to add public comment through emails will close after the public comment agenda item is completed.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Suzanne Cherry, Board President	
B. Record Attendance		Suzanne Cherry, Board President	1 m
C. Approve Minutes	Approve Minutes	Ashlin Barkdull, General Executive Manager	1 m
The Board minutes for approval are from Encore's April 12, 2021 regular Encore Board of Directors meeting and the April 28, 2021 Special Board Meeting.			
D. Invitation for public to address the Board, open session items	Discuss	Ashlin Barkdull	5 m

Purpose Presenter Time

This is the time and place for the general public to address the Board of Directors on any matter within jurisdiction of the Board. Comments should be limited to three (3) minutes. Public comments can be related to agenda items or non-agenda items. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

II. Academic Excellence 6:37 PM

A. ESG President Report FYI Dean Michael 5 m

Each month, Encore's ESG President routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.

B. Information Items- Academic Excellence FYI Julia Dolf 3 m

No discussion planned. Each month, Encore's administrative team updates the Encore Board of Directors on professional development, data, and other events that help drive student success. These items are submitted as a group of data materials and will be summarized monthly. No action is needed. Included in these reported notes are data reports and agendas and notes from Professional Development and Monday Morning meetings that took place in the month of March and April.

C. 2021-2022 Staff Calendars Vote Ashlin Barkdull 5 m

Attached are the 2021-2022 Staff Calendars.

- Cafeteria, Bus, and Campus Aide
- Executive and Administration
- IT and Office Personnel
- Instructional and SPED Aide
- Teacher
- Administrative Counselor

D. EL Student Report FYI Darnell Smith 5 m

Over the course of the school year, Encore's EL Manager will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.

III. Governance 6:55 PM

A. Staff Liaison Report Discuss Jamie Waggoner 3 m

Encore High School has a staff elected liaison that makes themselves available to the staff for questions, comments, and concerns throughout the school year. The liaison also meets each semester with the staff and reports monthly to the Encore Board of Directors.

B. DOJ Report FYI Ashlin Barkdull 2 m

Report outlining background checks from the Department of Justice.

	Purpose	Presenter	Time
IV. Operations			7:00 PM
A. Discipline Report	FYI	Johnny Griffin	3 m
<p>Over the course of the school year, Encore's Dean of Students will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.</p>			
B. Facilities Management Report	FYI	Joseph Griffin	5 m
<p>Over the course of the school year, Encore's Facilities Manager will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.</p>			
C. Independent Contractor Agreement	Vote	Denise Griffin	5 m
<p>This agreement is between Encore Education Corporation and Independent contractor Richard Bray to provide consulting services related to the Charter renewal.</p>			
D. Board Approval/Ratification of Hiring Decisions Policy	Vote	Denise Griffin	5 m
<p>In order to create high standards and operate at a high level of competence and effectiveness, the EEC adopts this Board Approval/Ratification of Hiring Decisions Policy.</p>			

V. Finance			7:18 PM
A. Finance Consent Items	Vote	Denise Griffin	5 m
<p>It is recommended that the board considers approving a number of agenda items as a finance consent list. These items can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change. Included in this list:</p> <ul style="list-style-type: none"> • STRS payment report, PERS payment report, 403B payment report • April 2021 Warrant Report Detail, April 2021 Warrant Report Summary for Hesperia, April 2021 Warrant Report Summary for Riverside • Feb 2021 Financial Report • March 2021 Student Services Reconciliation Summary • Jr. High and High School Attendance Reports 			
B. 2021-2022 Stipends	Vote	Ashlin Barkdull	5 m
<p>Encore provides stipends to qualifying employees for added duties. The amount varies depending upon qualifications and requested additional duty. This list attached details the reason for the stipend, the total amount, and the frequency of the duty.</p>			
C. Salvage Items for Sale	Vote	Jim Barkdull	5 m
<p>On behalf of Encore Education Corporation the IT department will price and make available for purchase to Encore staff, staff friends and family, any working or nonworking equipment that no longer has any production value to Encore Education Corporation. Items include laptops, desktops, projectors, and other miscellaneous electronic items.</p>			

Purpose Presenter Time

VI. Adjourn to closed session **7:33 PM**

Pursuant to Government code section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities. The board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.

Conference with Legal Counsel- Anticipated Litigation.

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9 (one case).

<p>A. Reconvene from closed session</p>	<p>Discuss</p>	<p>Suzanne Cherry</p>	<p>3 m</p>
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After the closed session is complete, the Board will reconvene and report any action taken on closed session.

VII. Closing Items **7:36 PM**

<p>A. Adjourn Meeting</p>	<p>Vote</p>
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Cover Sheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by: Ashlin Barkdull
Related Material: 2021_04_12_board_meeting_minutes (1).pdf
2021_04_28_board_meeting_minutes.pdf

BACKGROUND:

The Board minutes for approval are from Encore's April 12, 2021 regular Encore Board of Directors meeting and the April 28,2021 Special Board Meeting.

RECOMMENDATION:

Encore staff recommends approval of these minutes.

DRAFT



Encore JR/SR High School

Minutes

Regular Encore Board of Directors Meeting - April 2021

Date and Time

Monday April 12, 2021 at 6:30 PM

Location

This meeting is being held virtually in compliance with the Governor's Executive order N-29-20.

Website: www.encorehighschool.com If you would like to speak during public comment, please email your name, the item you would like to comment about, and your comment, to board@encoreedcorp.com. These comments will be read aloud during open session at the board meeting for up to three (3) minutes. The chance to add public comment through emails will close after the public comment agenda item is completed.

Directors Present

G. Thackeray (remote), K. Ahmed (remote), K. Staley (remote), R. Gabler (remote), S. Cherry (remote)

Directors Absent

None

Guests Present

A. Barkdull (remote), C. Peterson (remote), C. Walker (remote), D. Griffin (remote), J. Barkdull (remote), J. Dolf (remote), J. Griffin (remote), W. Strumpfer (remote)

I. Opening Items

A. Call the Meeting to Order

S. Cherry called a meeting of the board of directors of Encore JR/SR High School to order on Monday Apr 12, 2021 at 6:36 PM.

B. Record Attendance

C. Approve Minutes

K. Ahmed made a motion to approve the minutes from Regular Encore Board of Directors Meeting - February 2021 on 02-08-21.

R. Gabler seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye

K. Staley Aye

G. Thackeray Aye

K. Ahmed Aye

R. Gabler Aye

R. Gabler made a motion to approve the minutes from Regular Encore Board of Directors Meeting - March 2021 on 03-08-21.

K. Ahmed seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Thackeray Aye

S. Cherry Aye

K. Ahmed Aye

K. Staley Aye

R. Gabler Aye

D. Invitation for public to address the Board, open session items

II. Academic Excellence

A. ESG President Report

B. Tutor.com - Request for Approval of use

G. Thackeray made a motion to Approve Tutor.com.

K. Staley seconded the motion.

Rob Gabler lost connection for a small amount of time.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Staley Aye

R. Gabler Absent

S. Cherry Aye

K. Ahmed Aye

G. Thackeray Aye

C. Data & Data Analysis Program

R. Gabler made a motion to Approve.

K. Ahmed seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Ahmed Aye

K. Staley Aye

R. Gabler Aye

G. Thackeray Aye

S. Cherry Aye

III. Operations

A. COVID-19 Employee Vaccination Policy

K. Staley made a motion to Approve.

G. Thackeray seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye
K. Ahmed Aye
K. Staley Aye
G. Thackeray Aye
R. Gabler Aye

B. COVID-19 Student and Employee Testing Policies

R. Gabler made a motion to Approve.

K. Ahmed seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye
K. Staley Aye
R. Gabler Aye
K. Ahmed Aye
G. Thackeray Aye

IV. Development

A. Policy Update - Independent Study Program - Condition of HUSD Renewal

R. Gabler made a motion to Approve.

K. Ahmed seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Thackeray Aye
K. Staley Aye
R. Gabler Aye
S. Cherry Aye
K. Ahmed Aye

B. Policy Update - Pupil Suicide Prevention

R. Gabler made a motion to Approve.

K. Staley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Staley Aye
S. Cherry Aye
G. Thackeray Aye
R. Gabler Aye
K. Ahmed Aye

C. Policy Update - Anti-Discrimination, Anti-Harassment, Anti-Intimidation, and Anti-Bullying Policy

R. Gabler made a motion to Approve.

K. Ahmed seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye
G. Thackeray Aye
K. Staley Aye
K. Ahmed Aye
R. Gabler Aye

D. Policy Update - School Safety Plan

R. Gabler made a motion to Approve.
K. Ahmed seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Thackeray Aye
R. Gabler Aye
K. Ahmed Aye
S. Cherry Aye
K. Staley Aye

E. Policy Update - School Board Meetings

G. Thackeray made a motion to Approve.
K. Staley seconded the motion.
Rob Gabler Connection Frozen
The board **VOTED** to approve the motion.

Roll Call

G. Thackeray Aye
S. Cherry Aye
K. Staley Aye
K. Ahmed Aye
R. Gabler Absent

F. Policy Update-Governing Board Authority and Responsibilities

R. Gabler made a motion to Approve.
K. Staley seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Policy Update - Participation in Extracurricular and Cocurricular Activities

R. Gabler made a motion to Approve.
K. Ahmed seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye
R. Gabler Aye
K. Ahmed Aye
K. Staley Aye
G. Thackeray Aye

H. Policy Update - Equal Opportunity

G. Thackeray made a motion to Approve.
R. Gabler seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Ahmed Aye
G. Thackeray Aye
S. Cherry Aye
K. Staley Aye
R. Gabler Aye

I. Policy Update - Teacher Assignments Outside Scope of Their Credential

K. Ahmed made a motion to Approve.
R. Gabler seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye
K. Ahmed Aye
G. Thackeray Aye
K. Staley Aye
R. Gabler Aye

J. Policy Update - Classified Employees-Probationary Status

K. Ahmed made a motion to Approve.
R. Gabler seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Thackeray Aye
R. Gabler Aye
K. Ahmed Aye
S. Cherry Aye
K. Staley Aye

K. Policy Update - Responsibilities and Additional Consequences for Personal Injury or Property Damage

R. Gabler made a motion to Approve.
K. Ahmed seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Cherry Aye
R. Gabler Aye
G. Thackeray Aye
K. Ahmed Aye
K. Staley Aye

L. Policy Update - Student Exercise of Free Expression

G. Thackeray made a motion to Approve.
R. Gabler seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Thackeray Aye
R. Gabler Aye
S. Cherry Aye
K. Staley Aye
K. Ahmed Aye

M. Policy Update - Release of Directory Information

R. Gabler made a motion to Approve.
K. Staley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye
K. Staley Aye
K. Ahmed Aye
G. Thackeray Aye
R. Gabler Aye

N. Policy Update - Instruction Regarding Alcohol, Narcotics, and other Restrictive Drugs

K. Ahmed made a motion to Approve.

R. Gabler seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Staley Aye
K. Ahmed Aye
S. Cherry Aye
R. Gabler Aye
G. Thackeray Aye

O. Policy Update - Nonpublic Schools/Nonpublic Agencies

R. Gabler made a motion to Approve.
K. Ahmed seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Ahmed Aye
R. Gabler Aye
K. Staley Aye
S. Cherry Aye
G. Thackeray Aye

P. Policy Update - Resource Specialists

R. Gabler made a motion to Approve.
G. Thackeray seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Staley Aye
S. Cherry Aye
G. Thackeray Aye
R. Gabler Aye
K. Ahmed Aye

Q. Policy Update - Caseloads for Special Education Providers

R. Gabler made a motion to Approve.
K. Ahmed seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Thackeray Aye
R. Gabler Aye
K. Ahmed Aye
S. Cherry Aye
K. Staley Aye

R. Policy Update - Transportation for Students With Disabilities

R. Gabler made a motion to Approve.
K. Staley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Staley Aye
R. Gabler Aye
S. Cherry Aye
K. Ahmed Aye
G. Thackeray Aye

S. Policy Update - Teachers Right to Request Review of Class Assignment

R. Gabler made a motion to Approve.

K. Ahmed seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Ahmed Aye
G. Thackeray Aye
R. Gabler Aye
K. Staley Aye
S. Cherry Aye

T. Policy Update - Information on Number of Students Being Provided with Special Education Services

R. Gabler made a motion to Approve.
G. Thackeray seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Gabler Aye
K. Staley Aye
S. Cherry Aye
K. Ahmed Aye
G. Thackeray Aye

U. Policy Update - Student Records

K. Ahmed made a motion to Approve.
K. Staley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Gabler Aye
S. Cherry Aye
K. Staley Aye
K. Ahmed Aye
G. Thackeray Aye

V. Policy Update - General Standard for Designating Students to be Participants in SCE and or/Title I

R. Gabler made a motion to Approve.
K. Ahmed seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Ahmed Aye
G. Thackeray Aye
S. Cherry Aye
R. Gabler Aye
K. Staley Aye

W. Policy Update - Transportation Records Availability

G. Thackeray made a motion to Approve.
R. Gabler seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Staley Aye
G. Thackeray Aye
R. Gabler Aye
S. Cherry Aye
K. Ahmed Aye

X. Policy Update - Incompatible Activities

R. Gabler made a motion to Approve.
G. Thackeray seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Ahmed Aye
R. Gabler Aye
S. Cherry Aye
K. Staley Aye
G. Thackeray Aye

Y. Policy Update - School Wellness Policy

R. Gabler made a motion to Approve.
K. Staley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye
K. Staley Aye
K. Ahmed Aye
G. Thackeray Aye
R. Gabler Aye

Z. Policy Update - Homeless Youth Policy

R. Gabler made a motion to Approve.
K. Ahmed seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Thackeray Aye
S. Cherry Aye
K. Staley Aye
R. Gabler Aye
K. Ahmed Aye

--. Policy Update - Employee and District Social Media Use

R. Gabler made a motion to Approve.
K. Staley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Thackeray Aye
K. Staley Aye
S. Cherry Aye
K. Ahmed Aye
R. Gabler Aye

--. Policy Update - Lactation Accommodation Policy

K. Staley made a motion to Approve.
R. Gabler seconded the motion.
Correct the pdf file name
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Thackeray Aye
R. Gabler Aye
S. Cherry Aye
K. Ahmed Aye

Roll Call

K. Staley Aye

--. **Policy Update - Procedural Safeguards**

R. Gabler made a motion to Approve.

K. Ahmed seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye

K. Staley Aye

R. Gabler Aye

G. Thackeray Aye

K. Ahmed Aye

--. **Policy Update - Disaster Preparedness Planning**

R. Gabler made a motion to Approve.

G. Thackeray seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Thackeray Aye

R. Gabler Aye

K. Ahmed Aye

S. Cherry Aye

K. Staley Aye

--. **Policy Update- Purchase of Supplies and Equipment**

R. Gabler made a motion to Approve.

K. Ahmed seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

R. Gabler Aye

K. Staley Aye

S. Cherry Aye

K. Ahmed Aye

G. Thackeray Aye

--. **Policy Update- Exempt Classified Employees and Fingerprinting**

R. Gabler made a motion to Approve.

K. Staley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye

R. Gabler Aye

G. Thackeray Aye

K. Staley Aye

K. Ahmed Aye

V. Finance

A. Finance Consent Items

K. Staley made a motion to Approve.

K. Ahmed seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Staley Aye

Roll Call

G. Thackeray Aye
R. Gabler Aye
K. Ahmed Aye
S. Cherry Aye

B. ESG Accounting Program

R. Gabler made a motion to Approve.
K. Staley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye
K. Ahmed Aye
R. Gabler Aye
G. Thackeray Aye
K. Staley Aye

C. Update on ESG Account June - November 2020

VI. Adjourn to closed session

A. Reconvene from closed session

8:41PM No decisions made. All discussion.

VII. Closing Items

A. Adjourn Meeting

R. Gabler made a motion to Close the Meeting.
K. Ahmed seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Cherry Aye
K. Staley Aye
G. Thackeray Aye
R. Gabler Aye
K. Ahmed Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:42 PM.

Respectfully Submitted,
A. Barkdull

Documents used during the meeting

- 2021_02_08_board_meeting_minutes__1_.pdf
- 2021_03_08_board_meeting_minutes (1).pdf
- ESG PRESIDENT REPORT APRIL 5TH (1).pdf
- Proposal- Encore High School Tutoring-2021-1.pdf
- Data and Data Analysis Program.pdf
- Staff Liaison Report April 2021.pdf
- DOJ Report Ashlin 4.2.21.pdf

- Human Resources Report 4.9.21.pdf
- Draft COVID-19 Employee Vaccination Policy 031721.pdf
- DRAFT COVID-19 Employee Testing Policy 031721.pdf
- Draft COVID-19 Student Testing Policy 031721.pdf
- Independent Study Policy-Board Meeting.pdf
- Pupil Suicide Prevention-Board Meeting.pdf
- Anti-Discrimination, Anti-Harrassment, Anti-Initimidation, and Anti-Bullying Policy.pdf
- DRAFT School Safety Plan 022321 (EHS) (1).pdf
- School Board Meeting.pdf
- Governing Board Authority and Responsibilities.pdf
- Participation in Extracurricular and Cocurricular Activities.pdf
- Equal Opportunity-Board Meeting.pdf
- Teacher Assignment Outside Scope of Their Credential.pdf
- Classified Employees- Probationary Status.pdf
- Responsibilities and Additional Consequences for Personal Injury or Property Damage.pdf
- Student Excercise of Free Expression.pdf
- Release of Directory Information.pdf
- Instruction Regarding Alcohol, Narcotics, and other Restricted Drugs.pdf
- Nonpublic Schools-Nonpublic Agencies.pdf
- Resource Specialists.pdf
- Caseloads for Special Education Providers.pdf
- Transportation for Students with Disabilities.pdf
- Teachers Right to Request Review of Class Assignment.pdf
- Information on Number of Students Being PProvided with Special Education Services.pdf
- Student Records.pdf
- General Standards for Designating Students to be Particpiants in SCE and-or Title I.pdf
- Transportation Records Availability.pdf
- Incompatible Activities.pdf
- School Wellness Policy.pdf
- Homeless Youth Policy.pdf
- Employee and Encore Social Media Use.pdf
- Lactation Accomidation Policy (2).pdf
- Procedural Safeguards.pdf
- Disaster Preparedness.pdf
- Purchase of Supplies and Equipment.pdf
- Exempt Classified Employees and Fingerprinting.pdf
- ENC 20-21 -Monthly Payroll Retirement Contributions (4).pdf
- ENCORE March 2021 Warrant Report (Summary for Hesperia).pdf
- ENCORE March 2021 Warrant Report (Summary for Riverside).pdf
- ENCORE March 2021 Warrant Report Detail.pdf

- February 2021 Student Services_Redacted- JS.pdf
 - M6 HS Monthly Attendance Summary.pdf
 - M6 JR Monthly Attendance Summary.pdf
 - ESG Accounting Systems Process Improvement and Cost Proposal.pdf
 - H&R Block Letter July-November 2020.pdf
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DRAFT



Encore JR/SR High School

Minutes

Special Board Meeting- April 28, 2021

Complied by Joelle Schwarck and Reviewed by Wayne Strumpfer
YM&C

Date and Time

Wednesday April 28, 2021 at 8:00 PM

Location

This meeting is being held virtually in compliance with the Governor's Executive order N-29-20.

Website: www.encorehighschool.com If you would like to speak during public comment, please email your name, the item you would like to comment about, and your comment, to board@encoreedcorp.com. These comments will be read aloud during open session at the board meeting for up to three (3) minutes. The chance to add public comment through emails will close after the public comment agenda item is completed.

The Order of Business may be changed without notice: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. Reasonable Limitations May be placed on public testimony: The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed. For any person requiring a translator, this time will be doubled to account for translation time. Reasonable Accommodation for any individual with a Disability: Pursuant to the Rehabilitation Act of 1973, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing board may request assistance by contacting the EEC (760) 949-2036. Public Documents relating to Open Session Agenda items are available for review by the public at the Reception Desk at Encore Education Corporation's Executive office or on the internet at www.encorehighschool.com. For more information concerning this agenda, please contact EEC (760) 949-2036.

Directors Present

G. Thackeray (remote), K. Staley (remote), R. Gabler (remote), S. Cherry (remote)

Directors Absent

K. Ahmed

Guests Present

A. Barkdull (remote), D. Griffin (remote), J. Griffin (remote), W. Strumpfer (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Gabler called a meeting of the board of directors of Encore JR/SR High School to order on Wednesday Apr 28, 2021 at 8:21 PM.

II. Development

A. Memorandum of Understanding

S. Cherry made a motion to Approve the MOU.
K. Staley seconded the motion.
No public comments or questions.
The board **VOTED** to approve the motion.

Roll Call

S. Cherry	Aye
K. Ahmed	Absent
K. Staley	Aye
G. Thackeray	Aye
R. Gabler	Aye

III. Closing Items

A. Adjourn Meeting

S. Cherry made a motion to Adjourn.
G. Thackeray seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Staley	Aye
K. Ahmed	Absent
G. Thackeray	Aye
R. Gabler	Aye
S. Cherry	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:34 PM.

Respectfully Submitted,
A. Barkdull

Documents used during the meeting

- FINAL Attachment A Conditions of Approval of Encore Renewal Charter.PDF
- FINAL for execution HUSD-Encore MOU 2021-26.PDF

Encore Education Corporation does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender identity or expression, age, national origin (ancestry), ethnic group identification, mental and physical disability, marital or parental status, sex, sexual orientation, or military status, or genetic information in any of its activities or operations. The perception of one or more of such characteristics: or association with a person or group with one or more of these actual or perceived characteristics. Encore Education Corporation is an equal opportunity employer.

Cover Sheet

ESG President Report

Section: II. Academic Excellence
Item: A. ESG President Report
Purpose: FYI
Submitted by: Dean Michael
Related Material: ESG President Report May 2021.pdf

BACKGROUND:

Each month, Encore's ESG President routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.

RECOMMENDATION:

There is no action required for this report.



Working with Seniors

We have been working on planning events for the class of 2021, working with them to find out what Senior events they were most interested in having in some shape or form. Events like Prom, Graduation, Senior Showcase, Beach Day, Captain Encore, and Grad Night were some of the most popular events students still wanted to participate in. We have since booked our Universal Grad Bash for May 26th, 2021, and we have our Six Flags event happening on May 21st, 2021 along with booking a venue for Prom. We will be signing our Prom Contract within a week and are moving forward with planning the big day. Prom will be held on June 3rd, 2021, at Upland events and Banquet Center. We are all very excited.

On Campus Events

ESG has been working hard to help boost student morale by holding a weekly rally to lift student spirits. We have had 3 amazing rallies including Cheer team, Dance Team, Ambassadors and Street Team. You might have caught them on our Instagram Live. It is a great way to get student participation. At each of these rallies there is a part where they earn Awesome tags to exchange for awesome rewards. We have also had a drive-in event where we showed our Student Directed show "She Kills Monsters." It is a safe alternative to replace our Dinner Theatre Shows. It was an awesome event that was very successful. Look out for more Drive in Events coming up!

Cover Sheet

Information Items- Academic Excellence

Section: II. Academic Excellence
Item: B. Information Items- Academic Excellence
Purpose: FYI
Submitted by: Julia Dolf
Related Material: Data.pdf
Preparate Professional Development.pdf
PowerPoint Preparate.pdf
SBAC PD Notes.pdf
Meeting Notes.pdf

BACKGROUND:

No discussion planned. Each month, Encore's administrative team updates the Encore Board of Directors on professional development, data, and other events that help drive student success. These items are submitted as a group of data materials and will be summarized monthly. No action is needed. Included in these reported notes are data reports and agendas and notes from Professional Development and Monday Morning meetings that took place in the month of March and April.

RECOMMENDATION:

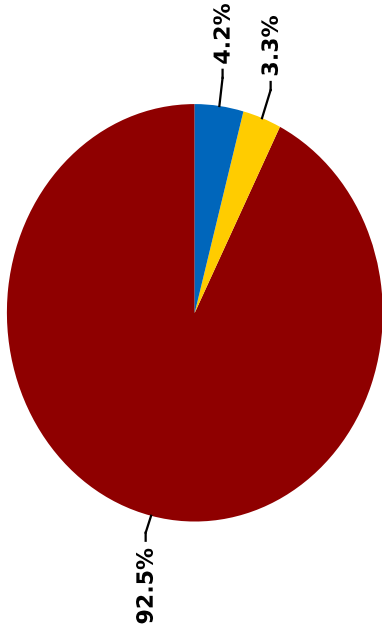
There is no action required for these reports.

Math: Math K-12

Projected to: **ACT College Readiness** taken in **spring**.

View Linking Study: <https://www.nwea.org/resources/map-college-readiness-benchmarks/>

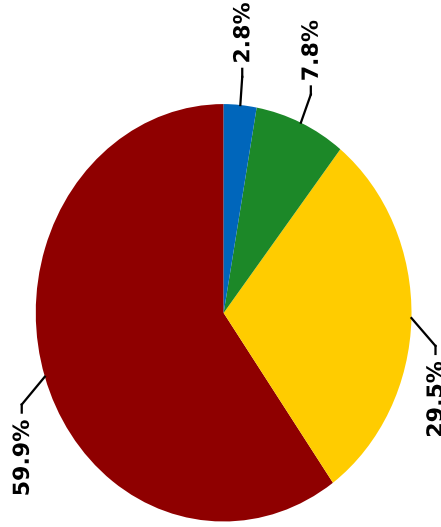
Grade	Student Count	Not On Track		On Track 22		On Track 24	
		Count	Percent	Count	Percent	Count	Percent
7	108	103	95.4%	2	1.9%	3	2.8%
8	126	119	94.4%	4	3.2%	3	2.4%
9	110	101	91.8%	3	2.7%	6	5.5%
10	111	98	88.3%	6	5.4%	7	6.3%
Total	455	421	92.5%	15	3.3%	19	4.2%



Projected to: **CA-Smarter Balanced Assessment Consortia** taken in **spring**.

View Linking Study: <https://www.nwea.org/resources/california-linking-study/>

Grade	Student Count	Not Met		Nearly Met		Met		Exceeded	
		Count	Percent	Count	Percent	Count	Percent	Count	Percent
7	108	63	58.3%	34	31.5%	7	6.5%	4	3.7%
8	126	83	65.9%	31	24.6%	9	7.1%	3	2.4%
11	85	45	52.9%	29	34.1%	9	10.6%	2	2.4%
Total	319	191	59.9%	94	29.5%	25	7.8%	9	2.8%



Explanatory Notes

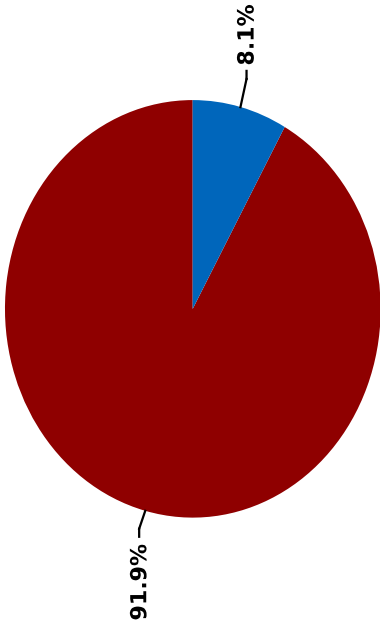
This report shows students' projected performance on the state assessment(s) based on NWEA alignment/linking studies. Performance categories are defined by the state and are specific to each state. For any state or location that does not have an associated state summative test the NWEA Generic Linking Study is provided.

Math: Math K-12

Projected to: **SAT** taken in **spring**.

View Linking Study: <https://www.nwea.org/resources/map-growth-college-readiness-benchmarks/>

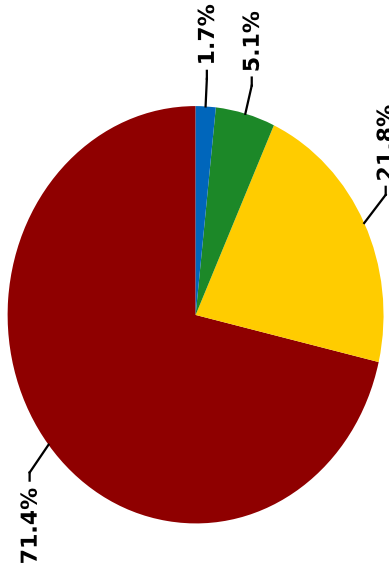
Grade	Student Count	Not On Track		On Track	
		Count	Percent	Count	Percent
7	108	103	95.4%	5	4.6%
8	126	115	91.3%	11	8.7%
9	110	98	89.1%	12	10.9%
Total	344	316	91.9%	28	8.1%



Projected to: **Smarter Balanced Assessment Consortia** taken in **spring**.

View Linking Study: <https://www.nwea.org/resources/linking-the-smarter-balanced-assessments-to-nwea-map-assessments/>

Grade	Student Count	Level 1		Level 2		Level 3		Level 4	
		Count	Percent	Count	Percent	Count	Percent	Count	Percent
7	108	74	68.5%	27	25.0%	5	4.6%	2	1.9%
8	126	93	73.8%	24	19.0%	7	5.6%	2	1.6%
Total	234	167	71.4%	51	21.8%	12	5.1%	4	1.7%



Explanatory Notes

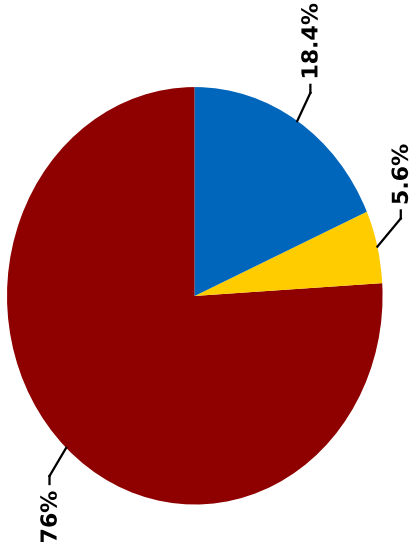
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Language Arts: Reading

Projected to: **ACT College Readiness** taken in **spring**.

View Linking Study: <https://www.nwea.org/resources/map-college-readiness-benchmarks/>

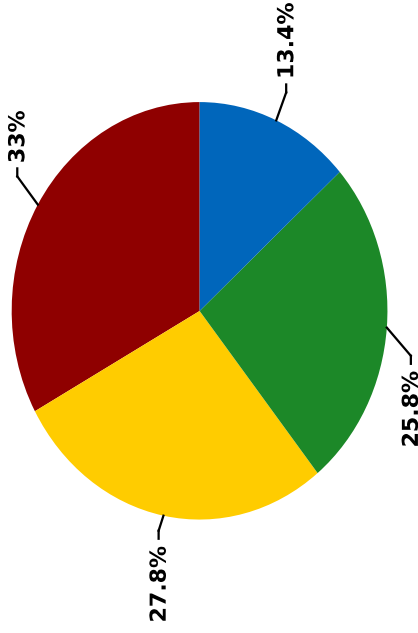
Grade	Student Count	Not On Track		On Track 22		On Track 24	
		Count	Percent	Count	Percent	Count	Percent
7	96	77	80.2%	3	3.1%	16	16.7%
8	111	92	82.9%	5	4.5%	14	12.6%
9	97	72	74.2%	7	7.2%	18	18.6%
10	104	69	66.3%	8	7.7%	27	26.0%
Total	408	310	76.0%	23	5.6%	75	18.4%



Projected to: **CA-Smarter Balanced Assessment Consortia** taken in **spring**.

View Linking Study: <https://www.nwea.org/resources/california-linking-study/>

Grade	Student Count	Not Met		Nearly Met		Met		Exceeded	
		Count	Percent	Count	Percent	Count	Percent	Count	Percent
7	96	35	36.5%	20	20.8%	29	30.2%	12	12.5%
8	111	44	39.6%	37	33.3%	21	18.9%	9	8.1%
11	84	17	20.2%	24	28.6%	25	29.8%	18	21.4%
Total	291	96	33.0%	81	27.8%	75	25.8%	39	13.4%



Explanatory Notes

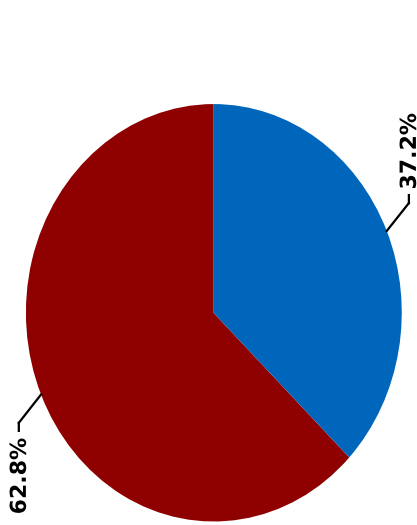
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Language Arts: Reading

Projected to: **SAT** taken in **spring**.

View Linking Study: <https://www.nwea.org/resources/map-growth-college-readiness-benchmarks/>

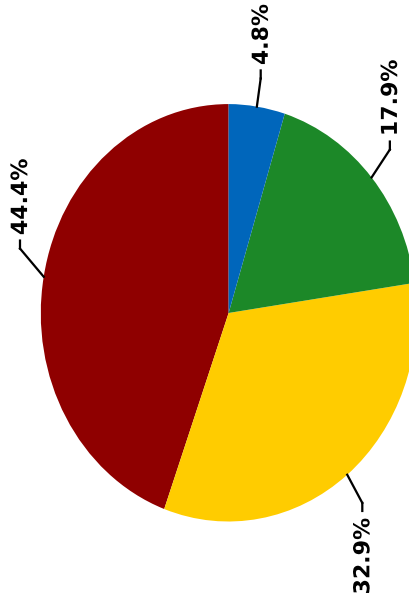
Grade	Student Count	Not On Track		On Track	
		Count	Percent	Count	Percent
7	96	62	64.6%	34	35.4%
8	111	76	68.5%	35	31.5%
9	97	53	54.6%	44	45.4%
Total	304	191	62.8%	113	37.2%



Projected to: **Smarter Balanced Assessment Consortia** taken in **spring**.

View Linking Study: <https://www.nwea.org/resources/linking-the-smarter-balanced-assessments-to-nwea-map-assessments/>

Grade	Student Count	Level 1		Level 2		Level 3		Level 4	
		Count	Percent	Count	Percent	Count	Percent	Count	Percent
7	96	40	41.7%	32	33.3%	19	19.8%	5	5.2%
8	111	52	46.8%	36	32.4%	18	16.2%	5	4.5%
Total	207	92	44.4%	68	32.9%	37	17.9%	10	4.8%



Explanatory Notes

This report shows students' projected performance on the state assessment(s) based on NWEA alignment/linking studies. Performance categories are defined by the state and are specific to each state. For any state or location that does not have an associated state summative test the NWEA Generic Linking Study is provided.

Monday Morning Meeting Notes March 1, 2021

- ❑ WELCOME BACK TO CAMPUS TEACHERS!!
 - ❑ Don't be alarmed if you see me drop in your classrooms
- ❑ WASC visits Monday and Tuesday.
 - ❑ Prepare amazing lessons
 - ❑ Even though your name may not be on the observation list, they might ask to drop in additional classes
- ❑ Have your standards, objective, and agenda posted on your Google Classroom and during the start of your Zoom sessions
- ❑ After completing a grade book audit that I stated to all staff would happen, a few of you still have yet to create grade books and or add assignments to Aeries. This was a requirement due two weeks ago. I will make my final checks on Monday after school.
- ❑ Grading window opens next week (yes, already)
- ❑ Board meeting on Monday, March 8, 2021
- ❑ Academic meeting afterschool on Wednesday for NWEA training/benchmark planning
- ❑ Benchmark window is from Monday, March 8th through Thursday, March 18th
 - ❑ A schedule is to go out to all teachers during this week so you can plan
 - ❑ Arts teachers, during the testing block you will have trainings and meetings

-Once you've read these notes, please respond with HAPPY BIRTHDAY JEFF in honor of Jeff Wise and his birthday this weekend!

**Monday Morning Meeting
March 8, 2021**

- ❑ WELCOME MR. RICHARD WARREN!!!
- ❑ NWEA Starts today and so does the testing schedule
- ❑ Arts teachers: I will send training via Google Classroom for today and tomorrow
 - ❑ You will log into Zoom with me for more information at the start of the testing window
- ❑ Friday Meetings
 - ❑ Parent Conferences
- ❑ Grading window opens on Wednesday and closes on Friday at midnight
- ❑ Board meeting tonight at 6:30
- ❑ Mental Health Workshop for parents and students at 3:30 on Wednesday 3/10
- ❑ Virtual Game Night is this Friday, 3/12 from 4-6

English Language Data Meeting

April 2, 2021

Attendance: Julia Dolf and Darnell Smith

- ❑ Reviewed the list of EL students that participated in remote benchmark assessments for Winter 2021
- ❑ Reviewed the list of EL students that did not participate in remote benchmark assessments for Winter 2021
 - ❑ Double check documentation that students were reminded multiple times of assessment
- ❑ Pulled data for EL students and emailed it to Darnell Smith
- ❑ Darnell Smith will work with teachers and ELD teacher to create goals and strategies for improvement of the content standards and the goals listed on the MAP Growth data summary
- ❑ Darnell Smith will meet again with staff during department data meeting on April 16th

IS Meeting Update

April 2, 2021

- Clarified any questions based on recent IS emails
- Discussed teachers goals with meeting IS students and grading
 - Copy of Master Schedule for teachers and IS staff was provided via email
- Discussed goals for IS Coaches
 - Individual meeting goals
 - New email notification to students and parents
 - New spreadsheet to use to track and document student progress




Prepárate

College Board, March 2021

Attended by Christie Scott

Purpose



Prepárate highlights national models that are successfully preparing Latino students for college success and life.



What does this mean for us?

With roughly half of our student population identifying as Latinx, we need to focus on ways to engage them and help them be successful, especially now.

Icebreaker (because we all love them)

Come up with an “I am from...” statement with 3 places about you

I am from the water, the calm shoreline my father called home.

I am from the stars that captivated my mother, from among whom she now looks down upon me.

I am from the vineyards, stretching far and wide the way I hope one day my reach will follow.



Culturally Responsive Pedagogy Through Interdisciplinary Latinx Studies

- Incorporates who they are
- Uses multicultural literature
- Asset and language-based approach



- Cultural Club: monthly activities in the arts incorporating their culture and background
- End of Year Showcase for parents and families




- Ethnic studies incorporated into ALL subjects
- Engages students in ALL aspects of school and improves performance and graduation rates



Precious Knowledge (PBS, 2012)

Precious Knowledge interweaves the stories of students in the Mexican American Studies Program at Tucson High School. While 48 percent of Mexican American students currently drop out of high school, Tucson High's Mexican American Studies Program has become a national model of educational success, with 100 percent of enrolled students graduating from high school and 85 percent going on to attend college. The filmmakers spent an entire year in the classroom filming this innovative social-justice curriculum, documenting the transformative impact on students who become engaged, informed, and active in their communities.



Empowering Students and Increasing College Readiness Through Ethnic Studies

Where: Pico Rivera, CA

97.3% of students are Hispanic/Latino

16.7% ELLs

70.6% low SES

ERUSD: 2014 to 2019

Our Journey, Our Results

	Before Ethnic Studies (2015)	With Ethnic Studies (2019)
a-g Completion Rate	44.5%	57.0%
Graduation Rate	92%	96.8%
Suspension Rate	4.6	3.6



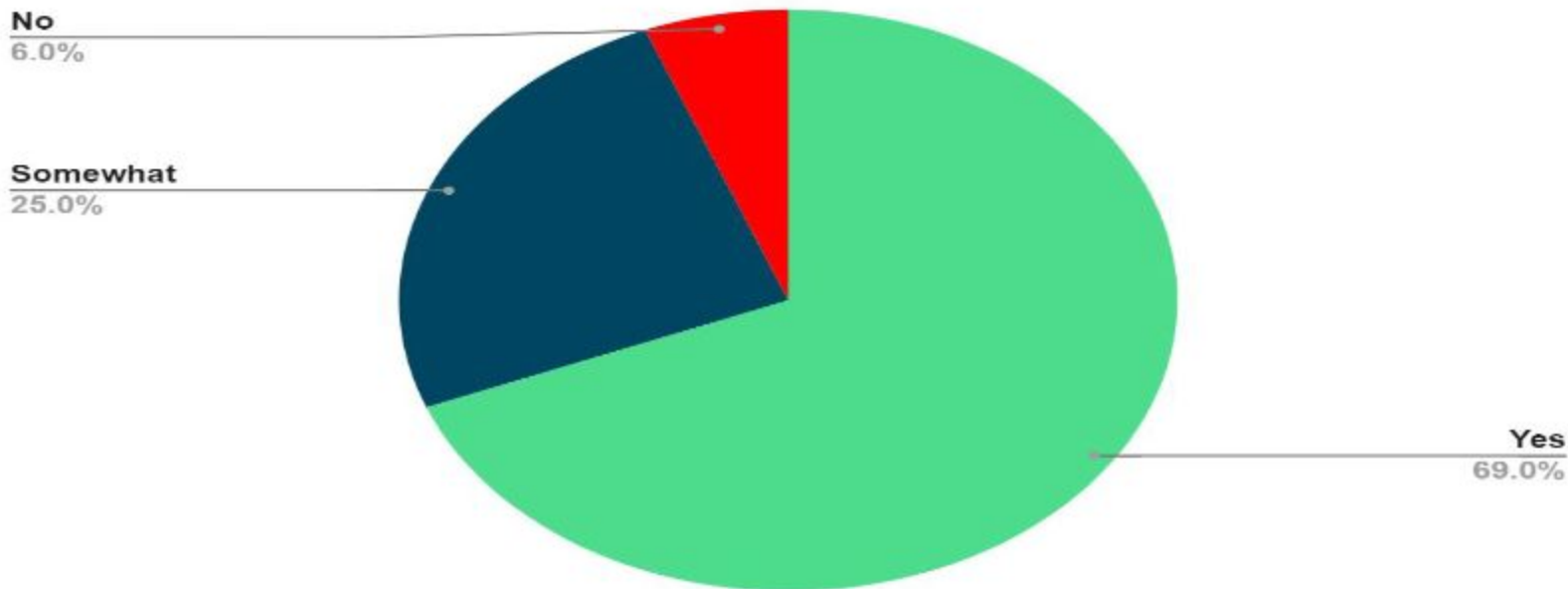


The Ethnic Studies Impact in the Classroom

	D/F Rate %	Difference %
English 11	23.8	9.4
Diversity in Literature	14.4	
US History	10.8%	4
Mex-American Heritage	6.8%	
Int Math 3	49%	15.4
Ethno-Stats	33.6%	

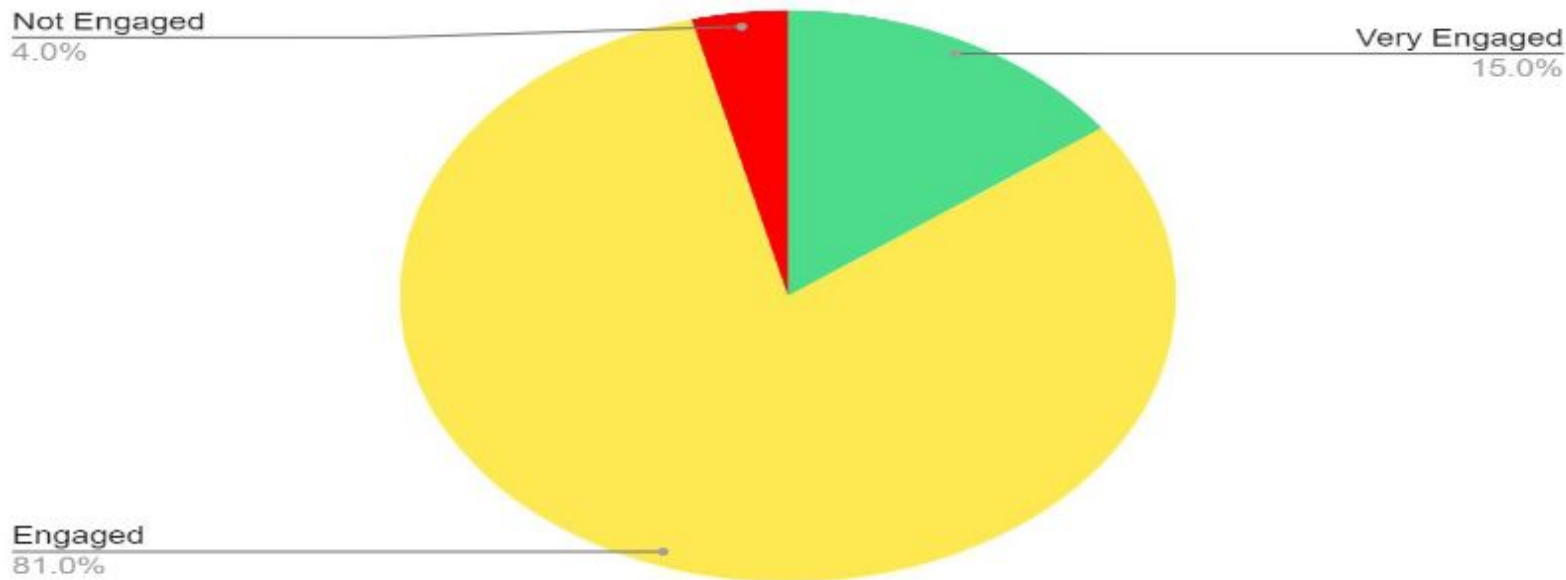
Power & Impact of Ethnic Studies on Student Lives

Does Taking Ethnic Studies Make You Feel More Empowered In Your Life?



Ethnic Studies Improves Distance Learning Experience

Engagement in Ethnic Studies Course During Distance Learning





Our Journey: From 2014 to Now

- June 2014** – Adoption of Resolution
- August 2014** – Meet with Stakeholder Groups
- September 2014** – Form Teacher Committee
- Oct. – Nov. 2014** – Establish vision and course guidelines
- Dec. 2014** - Call for Proposals
- Jan. 2015** – Committee reviews proposals & provides feedback
- Feb. – May 2015** – A-G Course Submission Preparation
- May – June 2015** – Course Offerings
- Summer 2015** – Curriculum Writing
- Fall 2015** – Course Implementation
- Fall 2017** – Developed the ERUSD Ethnic Studies Curriculum Council
- Spring 2018** – ERHS established first Ethnic Studies Department

All Ethnic Studies Courses in ERUSD are A-G

Approved


- Multicultural Literature
 - Examining Cultural Diversity and Gender through Literature & Film
 - Chicano Mural Art
 - Mexican American Heritage
 - Am I an Ethnic Statistic?
 - Art & Culture
 - Foundations of Ethnic Studies

Ethnic Studies
&
A-G
A Perfect Combination for
Cross-curricular Success



How can you integrate ethnic studies into your curriculum without creating a whole new course?

Take a minute and talk to your neighbor

- 
- Teacher-driven in creation
 - Didn't replace any courses, just integrated content with ethnic studies
 - Made it meaningful and worth their time



Empowering Latinas Through STEM

Program: Girls in STEM

Example Components:

1. Financial literacy workshops
2. Field trips
3. STEM mentors
4. ASVAB
5. Guest speakers

How do they do it?

- Grant writing
- Local companies (hospital)
- Nonprofits helping ethnic groups



Brainstorm for a minute

Pick a component or one of the ways they accomplish this

How can we emulate it here?




Creating a Generation of Higher Education Scholars in the LatinX Community

- Graduation Generation by Emory University in Atlanta
- Parent and teacher relationships
- School and community partnerships
- Relationships between college and high school students



- Latino Youth Leadership Conference
- Paving Our Futures



How to adapt this work in your community

- Reach out to colleges/universities
- Alumni associations
- Create partnerships with community organizations
- Work with colleges to arrange tours
- Look at conferences colleges are offering



Juntos con la Comunidad - Together with the Community


- Engaging Latino Communities for Education in Bronx, NY
- Selective program
- Outside of class time
- Expose them to college life
- High exposure to science in middle school (chem, A&P, etc.)
- AVID



Latinx with Disabilities: Supporting Students' Transition to College

- Includes ELLs and students with IEPs and 504 plans
- Goal: engage the parents so the students will also be engaged
- Who: teachers, admin, counseling
- What: plans for their future

Research Says...



They don't like to do extracurricular activities because they feel they won't be able to focus on studies

Can you think of any students who seem like they may want to do more but hold back? What can we do to help them?



Students also talk with family about their future possibilities and family in other countries

Their desired support: hands on help with college applications

Suggestions

- Include family networks when helping students plan for their future
- Ask about interests OUTSIDE of school
- Center family's expertise and have ongoing conversations
- Involve students in their IEP meetings (advocate for themselves because they will need to do that in life)
- Focus on integrating in school and out of school activities



Beyond Intervention: Empowering Immigrant Students for Success

We don't have as high of an immigrant population as the presenter, but we do have a sizeable Hispanic population.

Assess the school/environment and create an action plan

To the handout!

My Main Takeaways

- Engage parents early and often
- Use community resources
- Incorporate our students' cultures
- Provide them opportunities in STEM and arts
- Take stock of what you personally don't know, and work to change it



- What are YOUR main takeaways?
- Any questions/comments?

Preparate Professional Development

Date: April 23, 2021

Time: Arts @ 10:30 & Academics @ 1:00

Location: F29

Agenda: Preparate highlights national models that are successfully preparing Latino students for college success and life. At the conference, participants discuss new solutions, share best practices, and collaborate with colleagues to make a difference for Latino students. Latino K–12 student population growth can be leveraged with the rich cultural history of resilience and succeeding against educational odds. The focus of Preparate is to provide a platform for educators to present strategies that address the unique cultural and ethnic needs of this important group of students.

Lead By: Christie Scott - High School Science Teacher

- Review PD worksheet
- Ice Breaker!
- Review PowerPoint based on PD information
- Collaboration with teachers on how we can add culture to our everyday classroom and instruction
- Final thoughts

Smarter Balanced Assessment Training

Date: Friday, April 9, 2021

Time: 1:00 pm

Location: F29

Agenda: Teachers will participate in a professional development on how to accurately implement the 2021 SBAC assessments, review the rules and regulations of remote testing, discuss technical support with remote testing, and review the schools testing schedule.

Lead by: Julia Dolf

- Review PowerPoint with information about remote/hybrid testing portal for 2021/2022
- Watch training videos on how to implement the assessment
- Discuss ways to assist students with remote testing
- Review and share testing schedule
- Review and share grade level assessments

Cover Sheet

2021-2022 Staff Calendars

Section: II. Academic Excellence
Item: C. 2021-2022 Staff Calendars
Purpose: Vote
Submitted by: Ashlin Barkdull
Related Material: Executive-Administration Calendar.pdf
Instructional and SPED Aide Calendar.pdf
Office Personnel Calendar.pdf
Teacher Calendar.pdf
Administrative Counselor Calendar.pdf
Cafeteria-Bus-Campus Aide Calendar.pdf

BACKGROUND:

Attached are the 2021-2022 Staff Calendars.

- Cafeteria, Bus, and Campus Aide
- Administration
- IT and Office Personnel
- Instructional and SPED Aide
- Teacher
- Administrative Counselor

RECOMMENDATION:

Encore staff recommends approval of these items.

Administrative Counselor Calendar

ENCORE HIGH SCHOOL (2021-2022)

July '21						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						3

August '21						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						11

September '21						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						21

October '21						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						21

November '21						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
						16

December '21						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						13

January '22						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					15

February '22						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					
						19

March '22						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						18

April '22						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						21

May '22						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						22

June '22						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						19

	199	Employee Workday		7	In-Service Day (no school for students)
	41	School Closed/Off Work		11	Holiday
	13	Offices Open/Off Work			

Administrative Counselor Full Time | 199 Paid Days

Cafeteria, Bus, and Campus Aide Calendar

ENCORE HIGH SCHOOL (2021-2022)

July '21						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						2

August '21						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						15

September '21						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						21

October '21						
Su	M	Tu	W	Th	F	S
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3	4	5	6	7	8	9
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December '21						
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January '22						
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February '22						
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March '22						
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April '22						
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May '22						
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June '22						
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	204	Employee Workday	7	In-Service Day (no school for students)
	39	School & Offices Closed /Off Work	11	Holiday
	10	Offices Open/Off Work		

Hourly Employees – Full Time 204 workdays, 11 Holidays = 215 Paid Days

Executive/Administration Calendar

ENCORE HIGH SCHOOL (2021-2022)

July '21						
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August '21						
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September '21						
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November '21						
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December '21						
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January '22						
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February '22						
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April '22						
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May '22						
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June '22						
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	208	Employee Workday	7	In-Service Day (no school for students)
	41	School Closed/Off Work	11	Holiday
	4	Office Open/Off Work		

Executive/Administration 208 Workdays

Instructional and SPED Aide

ENCORE HIGH SCHOOL (2021-2022)

July '21						
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August '21						
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September '21						
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October '21						
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November '21						
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December '21						
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January '22						
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February '22						
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March '22						
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April '22						
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May '22						
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June '22						
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185	Employee Workday	7	In-Service Day (no school for students)
41	School & Offices Closed/Off Work	11	Holiday
27	Offices Open/Off Work		

Hourly Employees – Full Time 185 Workdays, 11 Holidays = 194 Paid Days

IT & Office Personnel Calendar

ENCORE HIGH SCHOOL (2021-2022)

July '21						
Su	M	Tu	W	Th	F	S
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August '21						
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September '21						
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November '21						
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December '21						
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January '22						
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February '22						
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March '22						
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April '22						
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May '22						
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June '22						
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	212	Employee Workday		7	In-Service Day (no school for students)
	41	School Closed/Off Work		11	Holiday

Administrative and Office Full Time 212 Workdays, 11 Holidays = 223 Paid Days

Teacher Calendar

ENCORE HIGH SCHOOL (2021-2022)

July '21						
Su	M	Tu	W	Th	F	S
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August '21						
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September '21						
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October '21						
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November '21						
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December '21						
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January '22						
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February '22						
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March '22						
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April '22						
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May '22						
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June '22						
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185	Employee Workday	7	In-Service Day (no school for students)
41	School & Offices Closed/Off Work	11	Holiday
27	Offices Open/Off Work		

Hourly Employees – Full Time 185 Paid Days

ALL Teaching Staff are required to work on all In-Service days even if hired as a Part Time employee.

*Instructors that were hired prior to July 1, 2021 will follow the "Teacher" Calendar.

Cover Sheet

EL Student Report

Section: II. Academic Excellence
Item: D. EL Student Report
Purpose: FYI
Submitted by: Darnell Smith
Related Material: EL Student Report 21_May.pdf

BACKGROUND:

Over the course of the school year, Encore's EL Manager will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.

RECOMMENDATION:

There is no action required for this report.



English Language Coordinator Report

May 2021

During the California State Board of Education (SBE) meeting on March 17, 2021, the SBE recommended the extension of the statewide testing window to July 30, 2021, for both the CAASPP and ELPAC administrations. This recommendation is now approved, and local educational agencies (LEAs) can plan accordingly.

ELPAC practice and summative testing is underway as of April 7th and will continue through the month of May and or until all students have completed testing. So far, we are making good progress with our in person assessments. We will continue with remote testing as soon as in person testing is complete.

Professional development was conducted on March 29th and 30th for the purpose of educating staff on policies and procedures on:

- Defining the English Learner Levels
- Strategies of support
- Areas of Strength and Opportunity

NWEA professional development training on March 3rd. A meeting with the Assistant Dean of Academics for data analysis of our EL student population using Map Growth was held on April 1st. It was concluded that our EL population has difficulty with the Online remote testing platform for NWEA. Additional supports and assistance will be provided during the second testing window in May.

Bi-Monthly meetings were conducted with Mr. Dylan Zamanis, our ELD teacher. Mr. Zamanis provided updated information on the support given to our ELD students and strategies were discussed to further support our students.

These meetings were held on:

- February 2nd
- February 16th
- March 2nd
- March 16th
- April 5th
- April 20th

Cover Sheet

Staff Liaison Report

Section: III. Governance
Item: A. Staff Liaison Report
Purpose: Discuss
Submitted by: Jamie Waggoner
Related Material: Staff Liaison Board_report_May_2021.pdf

BACKGROUND:

Encore High School has a staff elected liaison that makes themselves available to the staff for questions, comments, and concerns throughout the school year. The liaison also meets each semester with the staff and reports monthly to the Encore Board of Directors.

RECOMMENDATION:

There is no action required for this report.



Staff Liaison Report

5/04/2021

Jamie Waggoner

I have not news to report at this time. There have been no employees come to me since the last board meeting report.

Jamie Waggoner
Encore Staff Liaison

Cover Sheet

DOJ Report

Section: III. Governance
Item: B. DOJ Report
Purpose: FYI
Submitted by: Ashlin Barkdull
Related Material: DOJ Report Ashlin 5.10.21.pdf

BACKGROUND:

Report outlining background checks from the Department of Justice.

RECOMMENDATION:

There is no action required for this report.



April 2021

Completed and Cleared Livescans

- 35844

Subsequent Arrest/Disposition Notices

- None to report

Cover Sheet

Discipline Report

Section: IV. Operations
Item: A. Discipline Report
Purpose: FYI
Submitted by: Johnny Griffin
Related Material: CAMPUS DISCIPLINE REPORT APRIL 2021.pdf

BACKGROUND:

Over the course of the school year, Encore's Dean of Students will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.

RECOMMENDATION:

There is no action required for this report.



CAMPUS DISCIPLINE REPORT APRIL 2021

Since the campus opened for in class instructions on April 1, we have had one incident on campus that was closed within 24 hours.

- Total Complaints forms – 1
- Total Demerits – 0
- Total Warnings or Unfounded – 0
- Total Conflict Resolutions Signed – 0
- Total Afterschool detentions – 0
- Total On-Campus Detention – 0
- Total Suspensions – 0

APRIL UNIVERSAL COMPLAINT FORMS					
DATE	STUDENT ID #	REASON	ACTION RESULT	STATUS	DATE CLOSED
04/20/21	11340	UNLAWFULLY POSSESSED, USE OF DRUGS	PARENTS CONTACTED AND STUDENT PUT ON DISTANT LEARNING PLATFORM	CLOSED	04/20/2021

Cover Sheet

Facilities Management Report

Section: IV. Operations
Item: B. Facilities Management Report
Purpose: FYI
Submitted by: Joseph Griffin
Related Material: Facilities Management Report May.pdf

BACKGROUND:

Over the course of the school year, Encore's Facilities Manager will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.

RECOMMENDATION:

There is no action required for this report.



Facilities Management Report

B & C Building outside Electrical upgrades for Hands free water Bottle filling station to meet Covid Requirements

C & D Building Electrical upgrades for classroom social distancing compliance

F Building Electrical upgrades for Technology and Hands Free water bottle filling stations to meet Covid compliance requirements from LLMF funding

Cover Sheet

Independent Contractor Agreement

Section: IV. Operations
Item: C. Independent Contractor Agreement
Purpose: Vote
Submitted by: Denise Griffin
Related Material: Dick Bray Contract.pdf

BACKGROUND:

This agreement is between Encore Education Corporation and Independent contractor Richard Bray to provide consulting services related to the Charter renewal.

RECOMMENDATION:

Encore staff recommends approval of this item.

**INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN
ENCORE EDUCATION CORPORATION AND RICHARD BRAY**

This Agreement is made between the Encore Education Corporation ("EEC"), a California non-profit corporation with its principal place of business at 16955 Lemon Street, Hesperia, CA 92345, and Richard Bray ("Independent Contractor").

It is the desire of EEC to engage the services of Independent Contractor. Such services and the relationship between EEC and Independent Contractor shall be governed according to the following terms and conditions:

SECTION 1. SERVICES TO BE PERFORMED. Independent Contractor agrees to perform the services detailed in **Attachment A** on EEC's behalf.

SECTION 2. PAYMENT. In consideration for the services to be performed by Independent Contractor, EEC agrees to pay Independent Contractor at the rate of \$100 per hour, not to exceed \$5000 for the term of this Agreement.

SECTION 3. EXPENSES. Independent Contractor shall be responsible for all expenses incurred while performing services under this Agreement. However, EEC shall reimburse Independent Contractor for all reasonable and approved out-of-pocket expenses necessarily incurred in connection with the performance of services under this Agreement. Independent Contractor shall submit an itemized statement of such expenses. EEC shall pay Contractor within thirty (30) days from the date of each statement.

SECTION 4. MATERIALS. Independent Contractor will furnish all materials, equipment and supplies used to provide the services required by this Agreement.

SECTION 5. CONDITIONS OF INDEPENDENT CONTRACTOR SERVICES. As a condition of Independent Contractor being selected to provide the services detailed in **Attachment A**, Independent Contractor shall provide EEC with the following:

- Copy of qualifications, including resume, credential, license(s), or certification for Independent Contractor as they relate to the services provided under **Attachment A**;
- Completion of Certification of Criminal Background Clearance, Tuberculosis (TB) Clearance and Credential Verification (**Attachment B**)
- Proof of insurance as it relates to the services provided under **Attachment A** including an executed Certificate Regarding Workers Compensation in substantially the form attached as **Attachment C** hereto; and
- W-9.

SECTION 6. INTELLECTUAL PROPERTY OWNERSHIP. Independent Contractor assigns to EEC all patent, copyright and trade secret rights in anything created or developed by Independent Contractor for EEC under this Agreement. This assignment is conditioned upon full payment of the compensation due Independent Contractor under this Agreement. Independent Contractor shall help prepare any documents EEC considers necessary to secure any copyright, patent, or other intellectual property rights at no charge to EEC. Independent Contractor agrees to honor the proprietary information of EEC and shall not disclose or circumvent such

proprietary information now or in the future. Upon the conclusion of this Agreement, Independent Contractor shall return all records, files, contacts and other proprietary information of EEC to EEC. However, EEC shall reimburse Independent Contractor for all reasonable actual expenses necessary to carry out the terms of this Section.

SECTION 7. TERM OF AGREEMENT. This agreement will become effective when signed by both parties and will terminate the date either party terminates the Agreement as provided below.

SECTION 8. TERMINATING THE AGREEMENT. During the term of this Agreement, either party may terminate the Agreement without cause or advance notice at any time by providing written notice to the other party.

This Agreement terminates automatically on the occurrence of any of the following events: (a) the bankruptcy or insolvency of either party; (b) sale of business of either party; or (c) the death or permanent disability of either party; (d) material breach of any term or condition of this Agreement; or (e) revocation or nonrenewal of the EEC charter.

SECTION 9. INDEPENDENT CONTRACTOR STATUS. Independent Contractor is an independent contractor, not an employee of EEC. Independent Contractor's employees or subcontractors are not EEC's employees. Independent Contractor and EEC agree to the following rights consistent with an independent contractor relationship:

- (a) Independent Contractor has the right to perform services for others during the term of this Agreement.
- (b) Independent Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed to the extent the provision of Independent Contractor's services are consistent with the responsibilities set forth herein at **Attachment A** as dictated by EEC.
- (c) Independent Contractor has the right to hire assistants as subcontractors, or to use employees to provide the services required by this Agreement.
- (d) Independent Contractor or Independent Contractor's employees or subcontractors shall perform the services required by this Agreement; EEC shall not hire, supervise or pay any assistants to help Independent Contractor.
- (e) Neither Independent Contractor nor Independent Contractor's employees or subcontractors shall receive any training from EEC in the skills necessary to perform the services required by this Agreement.
- (f) EEC shall not require Independent Contractor or Independent Contractor's employees or subcontractors to devote full time to performing the services required by this Agreement.
- (g) Neither Independent Contractor nor Independent Contractor's employees or subcontractors are eligible to participate in any employee pension, health, vacation pay, sick pay or other fringe benefit plan of EEC.

SECTION 10. WORKERS' COMPENSATION. EEC shall not obtain workers' compensation insurance on behalf of Independent Contractor or Independent Contractor's employees. If Independent Contractor hires employees to perform any work under this Agreement, Independent Contractor will obtain workers' compensation insurance for those employees to the extent required by law. Prior to the commencement of services, Contractor shall furnish the School with an executed Certificate Regarding Workers Compensation in substantially the form attached as **Attachment C** hereto.

SECTION 11. LOCAL, STATE AND FEDERAL TAXES. Independent Contractor shall pay all income taxes and FICA (Social Security and Medicare taxes) incurred while performing services under this Agreement. EEC will not:

- (a) Withhold FICA from Independent Contractor's payments or make FICA payments on Independent Contractor's behalf;
- (b) Make state or federal unemployment compensation contributions on Independent Contractor's behalf; or
- (c) Withhold state or federal income tax from Independent Contractor's payments.

If Independent Contractor is required to pay any federal, state or local sales, use, property, or value added taxes based on the services provided under this Agreement, the taxes shall be separately billed to EEC. Independent Contractor shall not pay any interest or penalties incurred due to late payment or nonpayment of any taxes by EEC.

SECTION 12. CONFIDENTIALITY. Independent Contractor acknowledges that during the engagement it will have access to and become acquainted with various trade secrets, inventions, innovations, processes, information, records and specifications owned or licensed by EEC and/or used by EEC in connection with the operation of its business including, without limitation, EEC's business and product processes, methods, pupil/personnel record information, accounts and procedures. All information regarding students of EEC will remain confidential to Independent Contractor unless a separate, specific, properly executed consent (including permission from EEC's student and his or her parent) for the release of information is obtained prior to such release. Any information regarding student(s) received by EEC's personnel or Independent Contractor providing services pursuant to this Agreement shall remain confidential and shall not be communicated to any person or entity other than appropriate EEC personnel.

SECTION 13. EXCLUSIVE AGREEMENT. This is the entire Agreement between Independent Contractor and EEC. All previous agreements between the parties, if any, whether written or oral, are merged herein and superseded hereby.

SECTION 14. MODIFYING THE AGREEMENT. This Agreement may be supplemented, amended, or modified only by the mutual agreement of both parties. No modification of this Agreement shall be binding unless in writing and expressing an intent to modify the Agreement and signed by both parties.

SECTION 15. DISPUTE RESOLUTION. If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in San Bernardino County. Any costs and fees other than attorneys' fees associated with the mediation shall be shared equally by the parties. If it proves impossible to arrive at a mutually satisfactory

solution through mediation, the parties agree to submit the dispute to a mutually agreed-upon arbitrator in San Bernardino County. Judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction to do so. Costs of arbitration, including attorneys' fees, will be allocated by the arbitrator.

SECTION 16. LIMITED LIABILITY. This provision allocates the risks under this Agreement between Independent Contractor and EEC. Independent Contractor's pricing reflects the allocation of risk and limitation of liability specified below. However, Independent Contractor shall remain liable for bodily injury or personal property damage resulting from grossly negligent or willful actions of Independent Contractor or Independent Contractor's employees or agents while on EEC's premises to the extent such actions or omissions were not caused by EEC. NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE FOR THE OTHER'S LOST PROFITS, OR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE PARTY HAS BEEN ADVISED BY THE OTHER PARTY OF THE POSSIBILITY OF SUCH DAMAGES.

SECTION 17. LIABILITY AND INDEMNIFICATION. With regard to the services to be performed by the Independent Contractor pursuant to the terms of this Agreement, EEC shall not be liable to the Independent Contractor, or to anyone who may claim any right due to any relationship with the Independent Contractor, for any acts or omissions of EEC, except when said acts or omissions of EEC are due to willful misconduct or gross negligence. Independent Contractor shall hold EEC free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from or growing out of the services rendered by Independent Contractor pursuant to the terms of this agreement or in any way connected with the rendering of services, except when the same shall arise due to the willful misconduct or gross negligence of EEC and EEC is adjudged to be guilty of willful misconduct or gross negligence by a court of competent jurisdiction.

SECTION 18. NOTICES. All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:

- (a) When delivered personally to the recipient's address as stated on this Agreement;
- (b) Three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement, or
- (c) When sent by fax to the last fax number of the recipient known to the person giving notice.

Notice is effective upon receipt provided that a duplicate copy of the notice is promptly given by first class mail, or the recipient delivers a written confirmation of receipt.

If to Independent Contractor:
 Richard Bray
 5882 Johnston Place
 Rancho Cucamonga, CA 91739
Dick.bray@gmail.com
 714 415-9810

If to EEC:
 Attn: Ashlin Barkdull,
 Executive Manager/HR
 16955 Lemon Street
 Hesperia, CA 92345
 760-949-2036

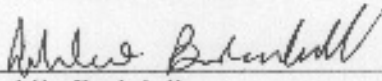
SECTION 19. NO PARTNERSHIP. This Agreement does not create a partnership relationship. Neither party has authority to enter into contracts on the other's behalf.

SECTION 20. INTERPRETATION AND OPPORTUNITY FOR COUNSEL. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein. The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel.

SECTION 21. APPLICABLE LAW. This Agreement will be governed by the laws of the State of California.

SIGNATURES:

ON BEHALF OF EEC:

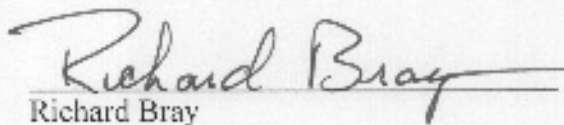


Ashlin Barkdull

Title: Executive Manager/HR

Date: 2/17/2021

INDEPENDENT CONTRACTOR:



Richard Bray

Date: 2/11/2021

**Attachment A
Scope of Services**

Provide consulting services to EEC related to their Charter renewal, including conditions and MOUs with the Hesperia Unified School District.

Attachment B

Certification of Criminal Background Clearance, Tuberculosis (TB) Clearance, and Credential Verification

This form is to be completed with respect to the Agreement between Encore Education Corporation ("EEC") and Richard Bray ("Independent Contractor").

PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW.

CLEARANCE AND CREDENTIAL REQUIREMENTS SATISFIED:

- A. The Independent Contractor hereby certifies to NAME that it has completed the criminal background check required by law and has determined that none of its employees who may come into contact with NAME students has been convicted of a violent felony listed in Penal Code Section 667.5(c), a serious felony listed in Penal Code Section 1192.7(c), a sex offense listed in Education Code Section 44010, a controlled substance offense listed in Education Code Section 44011, a crime involving moral turpitude (e.g., embezzlement, perjury, fraud, etc.), or any offense which may make the employee unsuitable/undesirable to work around students. The Independent Contractor shall also request and receive subsequent arrest notifications for all such employees from the California Department of Justice to ensure ongoing safety of students.

- B. The Independent Contractor hereby certifies to NAME that it has required and verified that all employees who may have frequent or prolonged contact with students have undergone a risk assessment and/or been examined and determined to be free of active tuberculosis. The Independent Contractor requires all new employees to provide the Independent Contractor with a certificate of tuberculosis clearance dated within the sixty (60) days prior to initial employment. The Independent Contractor maintains current TB clearances for all such employees.

- C. The Independent Contractor hereby certifies to NAME that it has required and verified that all of the Independent Contractor's employees whose assignment at NAME requires a teaching or substitute credential or license holds a current, valid credential or license appropriate for the assignment as required by Education Code Section 47605(f).

List below, or attach, the name and other information for each vendor employee for whom the Independent Contractor has successfully completed the requisite fingerprinting and criminal background check, TB risk assessment/clearance, and credential verification (if applicable), in accordance with the provisions above.

Name of Employee	Date of Criminal Background Clearance Determination	TB Expiration Date	Credential(s) Type and Expiration Date(s)
<i>John Example</i>	<i>07/25/2014</i>	<i>07/23/2018</i>	<i>MSTC 07/01/2018</i>

WAIVER JUSTIFICATION:

D. The Independent Contractor and all of its employees qualify for a waiver of the Department of Justice (DOJ) fingerprint and criminal background clearance requirements for the following reason(s):

The Independent Contractor and its employees will have **NO CONTACT** with pupils. (No school-site Services will be provided.)

The Independent Contractor and its employees will have **LIMITED CONTACT** with pupils. (Attach information about length of time on school grounds; proximity of work area to pupil areas; whether the Independent Contractor's employees will be working by themselves or with others, and, if so, with whom; and any other factors that substantiate limited contact.)

The Independent Contractor, which will be providing for construction, reconstruction, rehabilitation, or repair of a school facility where the employees of the Independent Contractor may have contact, other than limited contact, with pupils, shall ensure the safety of the pupils by one or more of the following methods:

Check all methods to be used:

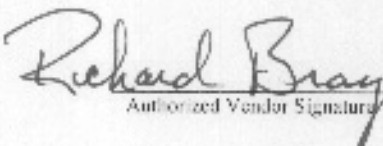
1) Installation of a physical barrier at the worksite to limit contact with students.

2) Continual supervision and monitoring of all employees of the Independent Contractor by an employee of the Independent Contractor who has not been convicted of a serious or violent felony, a sex or controlled substance offense, or a crime involving moral turpitude as ascertained by the DOJ.

3) Surveillance of employees of the VENDOR by school personnel

The Services provided by the Independent Contractor are for an "EMERGENCY OR EXCEPTIONAL SITUATION" ONLY, such as when pupil health or safety is immediately endangered or when emergency repairs are needed to make the school facilities safe and habitable.

By signing below, under penalty of perjury, I certify that the information contained on this certification form and the employee list(s) is accurate. I understand that it is the Independent Contractor's sole responsibility to maintain, update, and provide NAME with current and complete information along with the employee list, throughout the duration of Services provided by Independent Contractor.



Authorized Vendor Signature

Richard Bray
Printed Name

Consultant
Title

2/6/2021
Date

Attachment C

CERTIFICATE REGARDING WORKERS' COMPENSATION

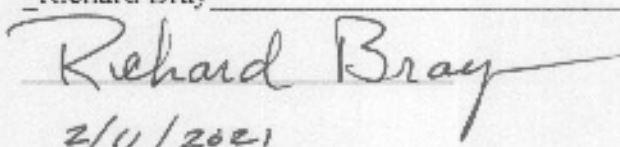
Labor Code Section 3700

"Every employee except the state shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this state.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, either as an individual employer, or as one employer in a group of employers, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employee to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the code, and I will comply with such provisions before commencing the performance of the work of this contract.

Contractor: Richard Bray
Signature: 
Date: 2/11/2021

Cover Sheet

Board Approval/Ratification of Hiring Decisions Policy

Section: IV. Operations
Item: D. Board Approval/Ratification of Hiring Decisions Policy
Purpose: Vote
Submitted by: Denise Griffin
Related Material: Hiring and Ratification Board Policy 043021 (WKS) (1).doc

BACKGROUND:

In order to create high standards and operate at a high level of competence and effectiveness, the EEC adopts this Board Approval/Ratification of Hiring Decisions Policy.

RECOMMENDATION:

Encore staff recommends approval of this item.

ENCORE EDUCATION CORPORATION

Policy No.: _____

BOARD APPROVAL/RATIFICATION OF HIRING DECISIONS

The Encore Education Corporation (“EEC”) believes governance of the Charter School to be of utmost importance. In order to create high standards and operate at a high level of competence and effectiveness, the EEC adopts this Board Approval/Ratification of Hiring Decisions Policy.

Board Hiring of Employees

The EEC Board will make the final hiring decisions for the Chief Executive Officer (“CEO”) and the Chief Operations Officer (“COO”). All decisions for these two classifications regarding recruitment, interviewing, selection, and compensation will be made by the majority of the Board. The Board may authorize employees of Encore to assist in this process.

Board Ratification of Employees

The CEO or COO will be responsible for the recruitment, interviewing, selection, and compensation for all other employees. Prior to making a final offer and agreeing on a contract for a classification in administration, the CEO or COO shall present the hiring decision to the Board in closed session, pursuant to the Brown Act, for final approval. Ratification of the hiring decisions will occur with an open session vote by the Board. In circumstances where time is of the essence, the presentation to the Board may occur after a final offer is made and a contract is signed by a candidate for employment. In this situation, the CEO or COO will communicate in writing to the Board Chair explaining the urgency of the hire prior to signing an employment contract with the candidate.

Potential Conflicts of Interest or Nepotism

Any candidate for employment with EEC who is an immediate family member of a current EEC employee shall have their employment contract approved by the Board without exception. Prior to the Board vote on the candidate, the CEO will notify the Board, in writing, of the relationship and clearly include all pertinent information about the relationship. No family member, including father, mother, sibling, child, cousin, or aunt or uncle, of the CEO or COO will be hired by the EEC during the charter term of July 1, 2021 to June 30, 2026.

Adopted:

Amended:

Cover Sheet

Finance Consent Items

Section: V. Finance
Item: A. Finance Consent Items
Purpose: Vote
Submitted by: Monica Patel, DMS, and Elias Munoz, Attendance Clerk
Related Material:

ENC 20-21 -Monthly Payroll Retirement Contributions (5) May 2021 (1).pdf
ENCORE April 2021 Warrant Report Details.pdf
ENCORE April 2021 Warrant Report (Summary for Hesperia).pdf
ENCORE April 2021 Warrant Report (Summary for Riverside).pdf
Encore Feb 2021 Financial Reports.pdf
March Student Services Reconciliation.pdf
M7 Jr Monthly attendance summary.pdf
M7 HS Monthly attendance summary.pdf

BACKGROUND:

It is recommended that the board considers approving a number of agenda items as a finance consent list. These items can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change. Included in this list:

- STRS payment report, PERS payment report, 403B payment report
- April 2021 Warrant Report Detail, April 2021 Warrant Report Summary for Hesperia, April 2021 Warrant Report Summary for Riverside
- Feb 2021 Financial Report
- March 2021 Student Services Reconciliation Summary
- Jr. High and High School Attendance Reports

RECOMMENDATION:

Encore staff recommends approval of these consent items.

Hesperia Payroll Month	STRS/PERS Payment Due Date	PERS Ck Payment Date	PERS Ck Number	PERS Ck Date Cleared	STRS CK Number	STRS CK Date Cleared	403B Check number	Due Date based on regular rules, not safe harbor	Payment Date	Date Cleared	
July	8/15/2020	7/23/2020	68749	7/29/2020	68749	7/29/2020	68740	7/13/2020	7/9/2020	7/14/2020	-4
	8/15/2020	8/7/2020	68832	8/11/2020	68832	8/11/2020	68823	7/28/2020	7/29/2020	8/3/2020	1
August	9/15/2020	8/21/2020	68862	8/25/2020	68862	8/25/2020	68831	8/13/2020	8/7/2020	8/14/2020	-6
	9/15/2020	9/10/2020	68929	9/14/2020	68929	9/14/2020	68860	8/28/2020	8/20/2020	8/25/2020	-8
September	10/15/2020	9/24/2020	68936	9/28/2020	68936	9/28/2020	68895	9/13/2020	9/9/2020	9/15/2020	-4
	10/15/2020	10/8/2020	69007	10/13/2020	69007	10/13/2020	68935	9/28/2020	9/24/2020	9/29/2020	-4
October	15th of the month	10/23/2020	69012	10/28/2020	69012	10/28/2020	69006	10/13/2020	10/8/2020	10/13/2020	-5
	30th of the month	11/6/2020	69078	11/10/2020	69078	11/10/2020	69011	10/28/2020	10/22/2020	10/27/2020	-6
November	15th of the month	11/19/2020	69085	11/23/2020	69085	11/23/2020	69077	11/13/2020	11/10/2020	11/9/2020	-3
	30th of the month	12/8/2020	69139	12/10/2020	69139	12/10/2020	69084	11/28/2020	11/19/2020	11/24/2020	-9
December	15th of the month	12/18/2020	69167	12/22/2020	69167	12/22/2020	69138	12/13/2020	12/8/2020	12/14/2020	-5
	30th of the month	1/7/2021	69173	1/11/2021	69173	1/11/2021	69166	12/28/2020	12/18/2020	12/28/2020	-10
January	15th of the month	1/22/2021	69223	1/26/2021	69223	1/26/2021	69172	1/13/2021	1/7/2021	1/12/2021	-6
	30th of the month	2/8/2021	69233	2/9/2021	69233	2/9/2021	69222	1/28/2021	1/22/2021	1/26/2021	-6
February	15th of the month	2/23/2021	69285	3/1/2021	69285	3/1/2021	69232	2/13/2021	2/8/2021	2/11/2021	-5
	30th of the month	3/9/2021	69314	3/10/2021	69314	3/10/2021	69284	2/28/2021	2/23/2021	2/26/2021	-5
March	15th of the month	3/25/2021	69324	3/26/2021	69324	3/26/2021	69313	3/13/2021	3/9/2021	3/15/2021	-4
	30th of the month	4/8/2021	69430	4/12/2021	69430	4/12/2021	69323	3/28/2021	3/25/2021	3/30/2021	-3
April	15th of the month	4/22/2021	69443	4/27/2021	69443	4/27/2021	69429	4/13/2021	4/8/2021	4/13/2021	-5
	30th of the month						69442	4/28/2021	4/22/2021	4/27/2021	-6

Hesperia Contributions to PERS & STRS: Due date is the 5th business date of the month

To note, the payroll for 7/24 and 8/10 paid July payroll; 8/25 and 9/10 paid August payroll; 9/25 and 10/9 will pay Sept payroll

Contributions to 403b

The DOL rule is somewhat gray. It states that:

An employer is required to deposit your money into your retirement account as soon as the employee assets can be reasonably segregated from employer assets, but no later than 15 business days of the month following the month in which the payroll deduction occurred.

Based on fact patterns in DOL plan audits and other published commentary, some considerations are as follows:

- For plans with fewer than 100 participants, the DOL finalized regulations on January 14, 2010 which establishes a "safe harbor" of 7 business days following the payroll deduction date. Depositing employee 401K and 403b payroll deduction funds will be considered timely if this 7 day "safe harbor" test is met; and
- No safe harbor time period exists for plans with 100 or more employee-participants. Commentary does exist that suggests funding the retirement plan by the due date of an employer's Form 941 tax deposit will be considered timely (which for large employers is the next day after payroll).

STRS 95% by 5th business day; remainder by 15th

100% of payroll makes up 95% for charter and districts

PERS - 15 days 95%; remainder by end of month

**ENCORE JUNIOR/SENIOR HIGH SCHOOL - HESPERIA
WARRANT REGISTER: April 2021**

Check Number	Check Date	School	Payee	Sum of Amount
0421-002	4/12/2021	Hesperia	AT&T	\$0.00
0421-208	4/1/2021	Hesperia	TEQlease, Inc.	\$4,237.53
0421-209	4/12/2021	Hesperia	Wells Fargo Bank Service Fee	\$392.52
69383	4/2/2021	Hesperia	APEX Rentals	\$34.12
69384	4/2/2021	Hesperia	AT&T	\$64.41
69385	4/2/2021	Hesperia	Bell Mountain Enterprise, Inc. dba Hi Desert Alarm	\$350.00
69386	4/2/2021	Hesperia	Big West Insurance Agency	\$6,330.00
69387	4/2/2021	Hesperia	Car Clinic Inc.	\$79.25
69388	4/2/2021	Hesperia	City of Hesperia	\$2,977.34
69389	4/2/2021	Hesperia	Delta Managed Solutions, Inc.	\$24,721.00
69390	4/2/2021	Hesperia	Delta Managed Solutions, Inc.	\$24,716.00
69391	4/2/2021	Hesperia	Encore ASB Hesperia	\$6,056.62
69392	4/2/2021	Hesperia	FedEx	\$138.75
69393	4/2/2021	Hesperia	Fresno County Superintendent of Schools/Cyber High Program	\$5,763.00
69394	4/2/2021	Hesperia	FRESH START MEALS, INC.	\$1,872.00
69395	4/2/2021	Hesperia	Hesperia Unified School District	\$2.80
69396	4/2/2021	Hesperia	Honors Graduation	\$639.00
69397	4/2/2021	Hesperia	Klinedinst PC	\$6,836.85
69398	4/2/2021	Hesperia	Madrooster.com	\$47.47
69399	4/2/2021	Hesperia	Measure Education Inc.	\$1,928.88
69400	4/2/2021	Hesperia	Monoprice Inc.	\$239.58
69401	4/2/2021	Hesperia	MVN - Motor Vehicle Network	\$750.00
69402	4/2/2021	Hesperia	Navitas Credit Corp.	\$371.19
69403	4/2/2021	Hesperia	Nigro & Nigro	\$6,145.00
69404	4/2/2021	Hesperia	PayFlex Systems USA, Inc.	\$150.00
69405	4/2/2021	Hesperia	Purchase Power	\$212.83
69406	4/2/2021	Hesperia	Purchase Power	\$624.34
69407	4/2/2021	Hesperia	Quill Corporation	\$2,147.49
69408	4/2/2021	Hesperia	Republic Master Chefs	\$166.49
69409	4/2/2021	Hesperia	Rimrock Telecom Services	\$200.00
69412	4/2/2021	Hesperia	San Bernardino & Riverside Counties Fire Equipment	\$928.25
69413	4/2/2021	Hesperia	San Joaquin County Office of Education	\$750.00
69414	4/2/2021	Hesperia	Schola	\$10,000.00
69415	4/2/2021	Hesperia	Southern California Edison	\$4,197.87
69416	4/2/2021	Hesperia	Southwest Gas Corporation	\$1,511.03
69417	4/2/2021	Hesperia	Sprint	\$868.26
69418	4/2/2021	Hesperia	Staples Technology Solutions	\$277.61
69419	4/2/2021	Hesperia	Terminix International Company	\$226.00
69421	4/2/2021	Hesperia	US Premium Finance	\$6,712.64
69422	4/2/2021	Hesperia	US Premium Finance	\$5,991.35
69423	4/2/2021	Hesperia	US Premium Finance	\$1,765.35
69424	4/2/2021	Hesperia	Verizon	\$2,006.26
69425	4/2/2021	Hesperia	Western NRG, Inc.	\$270.00
69426	4/2/2021	Hesperia	Young, Minney & Corr, LLP	\$2,862.50
69427	4/2/2021	Hesperia	City of Hesperia	\$98.00
69431	4/9/2021	Hesperia	ZOOM VIDEO COMMUNICATIONS, INC	\$7,650.00
69432	4/13/2021	Hesperia	BROADCAST VIDEO SOLUTIONS	\$2,700.00
69433	4/14/2021	Hesperia	Key Charter Advisors, LLC	\$8,702.50
69434	4/14/2021	Hesperia	Dolphin Entertainment - VXP	\$11,636.52
69437	4/22/2021	Hesperia	Big West Insurance Agency	\$16,627.00
69438	4/22/2021	Hesperia	IPFS CORPORATION OF CALIFORNIA	\$6,667.64
69439	4/22/2021	Hesperia	IPFS CORPORATION OF CALIFORNIA	\$2,240.99
69440	4/22/2021	Hesperia	US Premium Finance	\$335.63
69441	4/22/2021	Hesperia	US Premium Finance	\$99.06
69444	4/23/2021	Hesperia	Alissa Roseborough dba AR Photography	\$1,881.25
69445	4/23/2021	Hesperia	Amazon Capital Services, Inc.	\$1,567.68
69446	4/23/2021	Hesperia	Amazon Capital Services, Inc.	\$1,888.65
69448	4/23/2021	Hesperia	AT&T Mobility	\$455.88
69449	4/23/2021	Hesperia	AT&T Mobility	\$1,522.90
69450	4/23/2021	Hesperia	BROADCAST VIDEO SOLUTIONS	\$2,700.00
69451	4/23/2021	Hesperia	Denise Griffin	\$221.32
69452	4/23/2021	Hesperia	Encore ASB Hesperia	\$2,581.73
69453	4/23/2021	Hesperia	GC Pivotal LLC	\$182.10
69454	4/23/2021	Hesperia	Language Training Center Inc.	\$28.71
69455	4/23/2021	Hesperia	Lillian Martinez	\$91.75
69456	4/23/2021	Hesperia	Measure Education Inc.	\$1,928.88

**ENCORE JUNIOR/SENIOR HIGH SCHOOL - HESPERIA
WARRANT REGISTER: April 2021**

Check Number	Check Date	School	Payee	Sum of Amount
69457	4/23/2021	Hesperia	Pitney Bowes Global Financial Services LLC	\$948.23
69458	4/23/2021	Hesperia	Purchase Power	\$1,192.81
69460	4/23/2021	Hesperia	Weissman	\$1,609.64
69461	4/23/2021	Hesperia	Young, Minney & Corr, LLP	\$5,807.00
69467	4/29/2021	Hesperia	Commission on Teacher Credentialing	\$100.00
69468	4/29/2021	Hesperia	Commission on Teacher Credentialing	\$100.00
69469	4/29/2021	Hesperia	Commission on Teacher Credentialing	\$100.00
69470	4/29/2021	Hesperia	Commission on Teacher Credentialing	\$100.00
69471	4/29/2021	Hesperia	Commission on Teacher Credentialing	\$100.00
69472	4/29/2021	Hesperia	Commission on Teacher Credentialing	\$100.00
69473	4/29/2021	Hesperia	Commission on Teacher Credentialing	\$100.00
69474	4/29/2021	Hesperia	Commission on Teacher Credentialing	\$100.00
69475	4/29/2021	Hesperia	Commission on Teacher Credentialing	\$100.00
69476	4/29/2021	Hesperia	Jayleen Hill	\$400.11
69477	4/29/2021	Hesperia	Navitas Credit Corp.	\$371.19
Grand Total				\$219,598.75

**ENCORE HIGH SCHOOL FOR THE ARTS - RIVERSIDE
WARRANT REGISTER: April 2021**

Check Number	Check Date	School	Payee	Sum of Amount
69399	4/2/2021	Riverside	Measure Education Inc.	\$1,828.88
69407	4/2/2021	Riverside	Quill Corporation	(\$234.34)
69410	4/2/2021	Riverside	Riverside County Treasurer	\$39.38
69411	4/2/2021	Riverside	Sadeghian's Rental 9th Street LLC.	\$16,347.23
69420	4/2/2021	Riverside	Troy Alarm, Inc.	\$185.00
69447	4/23/2021	Riverside	AT&T	\$404.15
69459	4/23/2021	Riverside	Troy Alarm, Inc.	\$291.00
Grand Total				\$18,861.30

**ENCORE HIGH SCHOOLS - ALL SITES
WARRANT REGISTER: April 2021**

Check Number	Check Date	Payee	Reason	Sum of Amount
69444	4/23/2021	Alissa Roseborough dba AR Photography	Senior Portrait Photography Service	\$1,881.25
69444 Total				\$1,881.25
69445	4/23/2021	Amazon Capital Services, Inc.	Technology Equipment - COVID-19	\$1,567.68
69445 Total				\$1,567.68
69446	4/23/2021	Amazon Capital Services, Inc.	Technology Equipment - COVID-19	\$1,888.65
69446 Total				\$1,888.65
69383	4/2/2021	APEX Rentals	Equipment Rent Late Fee	\$34.12
69383 Total				\$34.12
69447	4/23/2021	AT&T	February 2021 Phone Service	\$202.25
			January 2021 Phone Service	\$201.90
69447 Total				\$404.15
0421-002	4/12/2021	AT&T	October 2020 Phone Service	(\$18.05)
			9/21-10/20/20 Phone Service	(\$39.37)
			AT&T Refund	\$57.42
0421-002 Total				\$0.00
69384	4/2/2021	AT&T	Phone Service	\$64.41
69384 Total				\$64.41
69448	4/23/2021	AT&T Mobility	Wireless Service	\$455.88
69448 Total				\$455.88
69449	4/23/2021	AT&T Mobility	December 2020 Wireless service	\$1,522.90
69449 Total				\$1,522.90
69385	4/2/2021	Bell Mountain Enterprise, Inc. dba Hi Desert Alarm	Rewire circuit & tested system	\$350.00
69385 Total				\$350.00
69386	4/2/2021	Big West Insurance Agency	General Liability & Excess AI/waiver	\$6,330.00
69386 Total				\$6,330.00
69437	4/22/2021	Big West Insurance Agency	Sexual Abuse and Molestation 3,000,000 umbrella	\$16,627.00
69437 Total				\$16,627.00
69432	4/13/2021	BROADCAST VIDEO SOLUTIONS	04/17/21 - Shoot and Edit She Kills Monsters	\$2,700.00
69432 Total				\$2,700.00
69450	4/23/2021	BROADCAST VIDEO SOLUTIONS	05/08/21 - Shoot and Edit Coraline	\$2,700.00
69450 Total				\$2,700.00
69387	4/2/2021	Car Clinic Inc.	Car Maintenance	\$79.25
69387 Total				\$79.25
69388	4/2/2021	City of Hesperia	Water Service acct #DB0022-002	\$2,903.46
			Water Service acct #DB0022F-002	\$73.88
69388 Total				\$2,977.34
69427	4/2/2021	City of Hesperia	BUSINESS LICENSE RENEWAL	\$98.00
69427 Total				\$98.00
69467	4/29/2021	Commission on Teacher Credentialing	CTC - Variable Term Waiver - EL - Alexandria Legumina	\$100.00
69467 Total				\$100.00
69468	4/29/2021	Commission on Teacher Credentialing	CTC - Variable Term Waiver - EL - Cynthia Hernandez	\$100.00
69468 Total				\$100.00
69469	4/29/2021	Commission on Teacher Credentialing	CTC - Variable Term Waiver - EL - Eileen Radzik	\$100.00
69469 Total				\$100.00

**ENCORE HIGH SCHOOLS - ALL SITES
WARRANT REGISTER: April 2021**

Check Number	Check Date	Payee	Reason	Sum of Amount
69470	4/29/2021	Commission on Teacher Credentialing	CTC - Variable Term Waiver - EL - Haley Sanderson	\$100.00
69470 Total				\$100.00
69471	4/29/2021	Commission on Teacher Credentialing	CTC - Variable Term Waiver - EL - Joshua Barkdull	\$100.00
69471 Total				\$100.00
69472	4/29/2021	Commission on Teacher Credentialing	CTC - Variable Term Waiver - EL - Jayleen Hill	\$100.00
69472 Total				\$100.00
69473	4/29/2021	Commission on Teacher Credentialing	CTC - Variable Term Waiver - EL - James Quigg II	\$100.00
69473 Total				\$100.00
69474	4/29/2021	Commission on Teacher Credentialing	CTC - Variable Term Waiver - EL - Kirstin Bangs	\$100.00
69474 Total				\$100.00
69475	4/29/2021	Commission on Teacher Credentialing	CTC - Variable Term Waiver - EL - Vasil Chekardzhikov	\$100.00
69475 Total				\$100.00
69389	4/2/2021	Delta Managed Solutions, Inc.	Accounting Service - March 2021	\$24,721.00
69389 Total				\$24,721.00
69390	4/2/2021	Delta Managed Solutions, Inc.	Accounting Service - April 2021	\$24,716.00
69390 Total				\$24,716.00
69451	4/23/2021	Denise Griffin	CCSA Conference - Hotel Room	\$221.32
69451 Total				\$221.32
69434	4/14/2021	Dolphin Entertainment - VXP	Lens for NEC PX1005QL Projector	\$1,989.38
			NEC PX1005QL 4K Projector	\$9,647.14
69434 Total				\$11,636.52
69391	4/2/2021	Encore ASB Hesperia	ASB Reim August 2020 Misc	\$6,056.62
69391 Total				\$6,056.62
69452	4/23/2021	Encore ASB Hesperia	ASB Reim December 2020 Misc	\$2,581.73
69452 Total				\$2,581.73
69392	4/2/2021	FedEx	Shipping	\$138.75
69392 Total				\$138.75
69394	4/2/2021	FRESH START MEALS, INC.	December 2020 Meals	\$1,872.00
69394 Total				\$1,872.00
69393	4/2/2021	Fresno County Superintendent of Schools/Cyber High Program	20-21 CYBER HIGH UNLIMITED USE ACCESS	\$5,763.00
69393 Total				\$5,763.00
69453	4/23/2021	GC Pivotal LLC	March 2021 DSL	\$182.10
69453 Total				\$182.10
69395	4/2/2021	Hesperia Unified School District	Printing	\$2.80
69395 Total				\$2.80
69396	4/2/2021	Honors Graduation	Graduation Honor Cords & Medallions	\$639.00
69396 Total				\$639.00
69438	4/22/2021	IPFS CORPORATION OF CALIFORNIA	Insurance installment #2	\$6,667.64
69438 Total				\$6,667.64
69439	4/22/2021	IPFS CORPORATION OF CALIFORNIA	Insurance installment #5	\$2,134.28
			4th Installment Late Fee	\$106.71
69439 Total				\$2,240.99
69476	4/29/2021	Jayleen Hill	Food for Comp (MTCA)	\$276.55
			Masks - Covid 19 & Parking	\$123.56

**ENCORE HIGH SCHOOLS - ALL SITES
WARRANT REGISTER: April 2021**

Check Number	Check Date	Payee	Reason	Sum of Amount
69476 Total				\$400.11
69433	4/14/2021	Key Charter Advisors, LLC	Hesperia USD Charter Renewal & Related Assistance	\$8,702.50
69433 Total				\$8,702.50
69397	4/2/2021	Klinedinst PC	September 2020 Legal services	\$6,836.85
69397 Total				\$6,836.85
69454	4/23/2021	Language Training Center Inc.	December 2020 Phone Interpreting	\$23.76
			February 2021 Phone Interpreting	\$4.95
69454 Total				\$28.71
69455	4/23/2021	Lillian Martinez	MealTime Account Funds	\$91.75
69455 Total				\$91.75
69398	4/2/2021	Madrooster.com	Domain Renewal 2/20/21-2/19/22	\$47.47
69398 Total				\$47.47
69399	4/2/2021	Measure Education Inc.	January 2021 Data Management Services	\$3,757.76
69399 Total				\$3,757.76
69456	4/23/2021	Measure Education Inc.	February 2021 Data Management Services	\$1,928.88
69456 Total				\$1,928.88
69400	4/2/2021	Monoprice Inc.	Technology Equipment	\$239.58
69400 Total				\$239.58
69401	4/2/2021	MVN - Motor Vehicle Network	1st payment for Advertising Contract	\$750.00
69401 Total				\$750.00
69402	4/2/2021	Navitas Credit Corp.	Mar 2021 Payment for contract #40295324-1	\$371.19
69402 Total				\$371.19
69477	4/29/2021	Navitas Credit Corp.	Apr 2021 Payment for contract #40295324-1	\$371.19
69477 Total				\$371.19
69403	4/2/2021	Nigro & Nigro	2019/20 Audit Services	\$6,145.00
69403 Total				\$6,145.00
69404	4/2/2021	PayFlex Systems USA, Inc.	February 2021 Service	\$150.00
69404 Total				\$150.00
69457	4/23/2021	Pitney Bowes Global Financial Services LLC	Postage equipment lease Acct #18223708	\$948.23
69457 Total				\$948.23
69405	4/2/2021	Purchase Power	Postage Equipment refill	\$212.83
69405 Total				\$212.83
69406	4/2/2021	Purchase Power	Postage Equipment refill	\$624.34
69406 Total				\$624.34
69458	4/23/2021	Purchase Power	Postage Equipment refill	\$1,192.81
69458 Total				\$1,192.81
69407	4/2/2021	Quill Corporation	Credit for inv #6302964	(\$234.34)
			Office Supplies	\$2,089.37
			Office Supplies - Covid 19	\$58.12
69407 Total				\$1,913.15
69408	4/2/2021	Republic Master Chefs	Textile Rental Service	\$166.49
69408 Total				\$166.49
69409	4/2/2021	Rimrock Telecom Services	Service Call Hourly California	\$200.00
69409 Total				\$200.00

**ENCORE HIGH SCHOOLS - ALL SITES
WARRANT REGISTER: April 2021**

Check Number	Check Date	Payee	Reason	Sum of Amount
69410	4/2/2021	Riverside County Treasurer	Tax fee for 2019	\$39.38
69410 Total				\$39.38
69411	4/2/2021	Sadeghian's Rental 9th Street LLC.	March 2021 Rent	\$16,347.23
69411 Total				\$16,347.23
69412	4/2/2021	San Bernardino & Riverside Counties Fire Equipment	Dry Chem	\$928.25
69412 Total				\$928.25
69413	4/2/2021	San Joaquin County Office of Education	EDJOIN Account Fees	\$750.00
69413 Total				\$750.00
69414	4/2/2021	Schola	Advertising/Enrollment due to Covid	\$10,000.00
69414 Total				\$10,000.00
69415	4/2/2021	Southern California Edison	December 2020 Service Acct #2-30-463-6681	\$4,197.87
69415 Total				\$4,197.87
69416	4/2/2021	Southwest Gas Corporation	December 2020 Service Acct #121-1256974-004	\$536.17
			February 2021 Service Acct #121-1256974-004	\$498.37
			January 2021 Service Acct #121-1256974-004	\$476.49
69416 Total				\$1,511.03
69417	4/2/2021	Sprint	January 2021 Phone Service	\$433.98
			January 2021 Phone Service	\$434.28
69417 Total				\$868.26
69418	4/2/2021	Staples Technology Solutions	PRINT	\$277.61
69418 Total				\$277.61
0421-208	4/1/2021	TEQlease, Inc.	April 2021 Teqlease Lease #410218	\$4,237.53
0421-208 Total				\$4,237.53
69419	4/2/2021	Terminix International Company	February 2021 Pest Control	\$113.00
			January 2021 Pest Control	\$113.00
69419 Total				\$226.00
69420	4/2/2021	Troy Alarm, Inc.	UL Certificate Renewal Fee for 2020 Period	\$185.00
69420 Total				\$185.00
69459	4/23/2021	Troy Alarm, Inc.	Fire Alarm Monitoring Jan/Feb/March 2021 (3601 9th St.)	\$291.00
69459 Total				\$291.00
69421	4/2/2021	US Premium Finance	Insurance installment #8	\$6,712.64
69421 Total				\$6,712.64
69422	4/2/2021	US Premium Finance	Insurance installment #9	\$5,991.35
69422 Total				\$5,991.35
69423	4/2/2021	US Premium Finance	Insurance installment #7	\$1,765.35
69423 Total				\$1,765.35
69440	4/22/2021	US Premium Finance	Insurance installment #7 Late Fee	\$335.63
69440 Total				\$335.63
69441	4/22/2021	US Premium Finance	Insurance installment #6 Late Fee	\$99.06
69441 Total				\$99.06
69424	4/2/2021	Verizon	February 2021 Wireless Service	\$1,002.80
			January 2021 Wireless Service	\$1,003.46
69424 Total				\$2,006.26
69460	4/23/2021	Weissman	Dance Team Costumes	\$1,609.64

**ENCORE HIGH SCHOOLS - ALL SITES
WARRANT REGISTER: April 2021**

Check Number	Check Date	Payee	Reason	Sum of Amount
69460 Total				\$1,609.64
0421-209	4/12/2021	Wells Fargo Bank Service Fee	March 2021 Client Analysis Service Charge	\$392.52
0421-209 Total				\$392.52
69425	4/2/2021	Western NRG, Inc.	Western NRG's 24x7 URGENT CARE SUPPORT	\$270.00
69425 Total				\$270.00
69426	4/2/2021	Young, Minney & Corr, LLP	December 2020 Legal Service	\$2,862.50
69426 Total				\$2,862.50
69461	4/23/2021	Young, Minney & Corr, LLP	Jan 2021 Legal Service	\$5,807.00
69461 Total				\$5,807.00
69431	4/9/2021	ZOOM VIDEO COMMUNICATIONS, INC	03/25/2021-03/24/2022 Video Communications Services	\$7,650.00
69431 Total				\$7,650.00
Grand Total				\$238,460.05



Encore High School for the Arts

DMS Monthly Update

Actuals through: February 28, 2021





SUMMARY NARRATIVE



Current financials reflect results through February 28, 2021. Through 8 months of fiscal 20-21 (67% of year completed) Encore is on track with the board approved 2nd interim budget.

To date Encore has received 53% of budgeted revenues. Deferrals impact the main unrestricted operating revenue LCFF and these deferrals start in February with significant portions of March - May deferred until August - November. June is 100% deferred until July. Federal revenues are 81% collected for 20-21. These deferrals are reflected on the cash flow. Since the board approved 2nd interim the state has announced a new round of funding to assist schools in re-opening on April 1. This funding, though not reflected in the current budget, will provide Encore with an additional \$940K for re-opening and expanded learning opportunities. This will be paid 50% in May and 50% in August.

Expenditures thru end of February reflect 55% of board approved budget expended. Barring unforeseen spending needs the organization is in line with expected spending and on track to meet its budgeted year end surplus.

Cash flow remains tight but several legislative actions have provided Encore with some buffer thru May. Encore did receive a 2nd PPP loan, offered as part of the federal government's CARES Act legislation. This loan, which may be forgiven and turned into a grant after 24 weeks, provided \$2 million cash injection. Along with the states AB86 legislation for school re-opening which will provide \$470K in May, the organization will have sufficient cash thru end of May. The current budget outlook for 21-22 will provide in excess of \$2.4 million of federal COVID relief funds, as well as restore state funding COLA's and the elimination of the Feb - May deferrals. These factors bode well for the future and will provide Encore with an influx of funds that will help mitigate cash flow issues and help in restoring a reserve in the fund balance.

Encore High School Hesperia Summary Statement of Revenues & Expenditures As of February 28, 2021

Encore Budget vs Actuals	SIB Budget	Actuals 2/28/2021	% of Budget
ADA			
Revenues			
LCFF State Revenue	9,158,953	4,999,437	55%
Federal Revenues	1,080,723	878,911	81%
Other State Revenues	1,608,058	342,820	21%
Local Revenue	486,787	263,719	54%
TTL Revenues	12,334,521	6,484,887	53%
Expenditures			
Certificated Salaries	2,570,055	1,626,513	63%
Classified Salaries	2,331,082	1,288,072	55%
Benefits	1,932,193	1,074,315	56%
Books & Supplies	934,340	164,687	18%
Services & Operations	3,317,383	2,036,385	61%
Capital Outlay	179,622	-	0%
Other Outgo	52,147	49,186	94%
Total Expenditures	11,316,822	6,239,158	55%
Operating Income/(Loss)	1,017,699	245,728	67%

Encore High School - Budget vs Actuals Detail

Encore High School Hesperia Statement of Revenues & Expenditures As of February 28, 2021					
Encore Actuals vs Budget	Code	Description	SIB Budget	Actuals 2/28/2021	% of Budget
Revenue					
LCFF Revenue					
	8011	LCFF General Entitlement	6,902,334	3,872,990	56%
	8012	EPA Entitlement	1,969,435	952,851	48%
	8019	PY Corrections/Adjustments	(46,472)		0%
	8096	In-Lieu-Of Property Taxes	333,656	173,596	52%
Total LCFF Revenue			9,158,953	4,999,437	55%
Federal Revenue					
	8181	Federal IDEA SpEd Revenue	119,899	-	0%
	8220	School Nutrition Program-Federal	25,740	5,392	21%
	8290	Other Federal Revenue	935,084	873,519	93%
Total Federal Revenue			1,080,723	878,911	81%
Other State Revenue					
	8311	AB602 State SpEd Revenue	495,649	223,630	45%
	8520	School Nutrition Program-State	7,140	3,661	51%
	8550	Mandated Cost Reimbursements	31,882	31,882	100%
	8560	State Lottery Revenue	186,861	-	0%
	8565	PY Lottery Revenue	3,546	3,546	100%
	8590	Other State Revenue	882,980	80,102	9%
Total Other State Revenue			1,608,058	342,820	21%
Local Revenue					
	8634	Student Lunch Fees	500	247	49%
	8660	Interest Income	50	28	55%
	8698	Other Revenue (Suspense)	-	2,227	0%
	8699	Other Revenue	486,237	261,217	54%
Total Local Revenue			486,787	263,719	54%
Total Revenue			12,334,521	6,484,887	53%
Expenditures					
Certificated Compensation					
	1100	Teacher Compensation	1,781,938	1,193,033	67%
	1130	Substitute Teacher Compensation	36,221	23,412	65%
	1150	Teacher Stipends/Extra Duty	8,250	6,382	77%
	1200	Student Support	281,490	175,931	62%
	1300	Certificated Administrators	461,455	227,755	49%
	1350	Administrator Stipends/Extra Duty	700	-	0%
Total Certificated Compensation			2,570,054	1,626,513	63%
Classified Compensation					
	2100	Instructional Aides	285,726	160,531	56%
	2130	Classified Substitutes	5,405	1,546	29%
	2150	Instructional Aides Stipends	1,500	-	0%
	2160	Electives Instructional Aides	763,112	328,675	43%
	2200	Pupil Support Administration	250,506	160,303	64%
	2250	Pupil Support Stipends	700	-	0%
	2300	Classified Administrators	448,432	267,770	60%
	2350	Classified Administrator Stipends	1,050	-	0%
	2400	Clerical & Technical Staff	574,301	369,247	64%
	2450	Clerical & Technical Stipends	350	-	0%
Total Classified Compensation			2,331,082	1,288,072	55%
Employee Benefits					
	3101	STRS Certificated	415,064	243,848	59%
	3202	PERS Classified	500,419	250,737	50%
	3301	OASDI/Medicare	222,203	118,142	53%
	3401	Health Care Certificated	329,188	193,341	59%
	3402	Health Care Classified	383,186	209,311	55%
	3501	Unemployment Insurance	2,494	3,497	140%
	3601	Workers' Comp Certificated	37,523	19,187	51%
	3602	Workers' Comp Classified	35,295	15,414	44%
	3901	Other Benefits Cert	1,666	940	56%
	3902	Other Benefits Class	5,156	2,997	58%
Total Employee Benefits			1,932,193	1,057,414	55%
Books, Materials, & Supplies					
	4100	Textbooks & Core Curriculum	23,283	6,424	28%
	4310	Materials & Supplies	52,621	29,523	56%
	4311	Purchase of Riverside Materials/Supplies	667,172	-	

Encore High School - Budget vs Actuals Detail

**Encore High School
Hesperia
Statement of Revenues & Expenditures
As of February 28, 2021**

Encore Actuals vs Budget	Code	Description	SIB Budget	Actuals 2/28/2021	% of Budget
	4320	Office Supplies	27,322	11,343	42%
	4330	Meals & Events	2,561	15	1%
	4350	Other Supplies - Materials & Supplies	5,216	129	2%
	4400	Non-Capitalized Equipment	125,184	96,883	77%
	4700	School Nutrition Program	30,981	20,371	66%
Total Books, Materials, & Supplies			934,340	164,687	18%
Outside Services & Other Operating Costs					
	5100	SpEd Consultants and Vendors Subagreements for Service	9,528	-	0%
	5200	Travel & Conferences	7,945	(1,300)	0%
	5210	Mileage Reimbursements	19,395	2,295	12%
	5300	Dues & Memberships	83,931	23,191	28%
	5400	Insurance	288,829	319,908	111%
	5500	Operations & Housekeeping	17,253	9,745	56%
	5510	Utilities (General)	156,406	104,123	67%
	5520	Janitorial Services	32,147	3,032	9%
	5610	Facility Rents & Leases	1,152,803	581,850	50%
	5620	Equipment Leases	43,778	29,187	67%
	5630	Maintenance & Repair	100,962	14,108	14%
	5800	Professional Services - Non-instructional	93,316	81,056	87%
	5810	Legal	141,255	100,378	71%
	5820	Audit & CPA	16,166	15,650	97%
	5825	DMS Business Services	226,592	187,291	83%
	5830	Non-Instructional Software Licenses/Fees	37,624	36,211	96%
	5835	Field Trips - Bus Transportations	8,578	-	0%
	5840	Advertising & Recruitment	39,713	20,080	51%
	5850	Authorizer Oversight Fees	93,848	-	-
	5855	Interest Expense - Short Term	290,000	218,189	75%
	5860	Service Fees	205,866	168,789	82%
	5865	General - Bus Transportation	30,000	3,885	13%
	5870	Livescan Fingerprinting	103	49	48%
	5880	Instructional Vendors & Consultants	22,773	14,861	65%
	5890	Misc Other Outside Services	30,572	5,586	18%
	5900	Communications	7,358	4,658	63%
	5910	Telephone	23,479	4,520	19%
	5920	Internet	116,709	79,235	68%
	5930	Postage	20,453	9,810	48%
Total Outside Services & Other Operating Costs			3,317,382	2,036,385	61%
Capital Expenditures					
	6900	Depreciation	179,622	-	0%
Total Capital Expenditures			179,622	-	0%
Other Outgo					
	7438	Interest Expense	52,147	49,186	94%
Total Other Outgo			52,147	49,186	94%
Total Expenditures			11,316,820	6,239,158	55%
Operating Income/Loss			1,017,701	245,728	67%

Year Passed
67%

Encore High School - Balance Sheet

**Encore High School
Hesperia
Balance Sheet
As of February 28, 2021**

Balance Sheet	Code	Description	Actuals 2/28/2021
ASSETS			
Cash & Equivalents			
	9110	County Cash	0
	9120	Cash in Bank	2,450,728
	9135	Csh w/Agnts	0
Total Cash & Equivalents			2,450,728
Current Assets			
	9200	A/R	260,698
	9330	Ppd Exp	0
Total Current Assets			260,698
Fixed Assets			
	9430	Buildings	43,820
	9435	Accum Depr-Bldg	(5,253)
	9440	Equipment	1,964,750
	9445	Accum Depr-Equi	(1,231,995)
	9495	Lease Adj	1,139,271
Total Fixed Assets			1,910,593
Total ASSETS			4,622,019
LIABILITIES			
Current Liabilities			
	9500	AP System	393,766
	9502	Payroll Liabilities	(77,367)
Total Current Liabilities			316,399
Long Term Liabilities			
	9610	Due to Othr Fds	650,000
	9640	Current Loans	0
	9641	-CAM	3,214,474
	9642	Rev Fund Loan	0
	9645	LaFear Settle	162,500
	9667	Capital Leases	20,770
Total Long Term Liabilities			4,047,744
TOTAL LIABILITIES			4,364,143
Calculated Fund Balance/Net Assets			
Reserves			12,148
Operating Income/Loss			245,728
Net Assets			257,876
Liabilities + Net Assets			4,622,019

**Encore High School
Cash Flow
Fiscal 2020-21**

	Budget	Jul-20 Actuals	Aug-20 Actuals	Sep-20 Actuals	Oct-20 Actuals	Nov-20 Actuals	Dec-20 Actuals	Jan-21 Actuals	Feb-21 Actuals	Mar-21 Forecast	Apr-21 Forecast	May-21 Forecast	Jun-21 Forecast	Cash Total Y/E	Accrual	Total June 30 2021
Opening Cash Balance		575,858	3,502,039	2,235,312	2,677,537	2,727,037	2,426,870	2,425,300	2,422,359	2,450,728	3,467,234	1,801,845	1,019,131			
Revenues:																
8011 LCFF General Entitlement	6,902,334	-	352,090	352,090	633,762	633,762	633,762	633,762	633,762	601,382	601,382	601,382	601,382	6,278,518	623,816	6,902,334
8011 LCFF Deferred	-	-	-	-	-	-	-	-	-	(287,961)	(445,452)	(451,062)	(452,951)	(1,637,426)	1,637,426	-
8012 EPA Entitlement	1,969,435	-	-	476,426	-	-	-	476,425	-	-	-	-	-	952,851	1,016,584	1,969,435
8019 Prior Year Unrestricted Revenue	(46,472)	-	-	-	-	-	-	-	-	(4,808)	(4,808)	(4,808)	(4,808)	(19,232)	(27,240)	(46,472)
8096 In-Lieu-Of Property Taxes	333,656	-	-	-	-	63,116	-	82,860	27,620	-	-	-	-	173,596	160,060	333,656
LCFF Revenue	9,158,953	-	352,090	828,516	633,762	696,878	633,762	1,193,047	661,382	308,613	151,122	145,512	143,623	5,748,307	3,410,646	9,158,953
Federal Revenue	1,263,046	-	-	641,891	-	63,223	105,077	59,767	8,953	2,731	-	-	-	881,641	381,405	1,263,046
Other State Revenue	1,687,185	-	-	87,471	50,348	43,229	76,983	42,577	42,212	464,065	-	470,398	-	1,277,283	880,300	2,157,583
Local Revenue	486,787	16	12,892	40,610	29,389	43,376	138,909	52	(1,525)	-	-	-	-	263,719	223,068	486,787
Total Revenue	12,595,971	16	364,982	1,598,488	713,499	846,706	954,731	1,295,443	711,022	775,409	151,122	615,910	143,623	8,170,950	4,895,419	13,066,369
Expenditures:																
Certificated Comp	2,570,055	40,162	154,859	244,737	240,445	243,150	240,237	237,281	225,642	224,504	239,679	239,679	239,679	2,570,055	-	2,570,055
Classified Comp	2,331,082	47,713	161,751	179,355	192,893	183,716	176,941	168,650	177,054	171,093	290,639	290,639	290,639	2,331,082	-	2,331,082
Employee Benefits	1,932,193	35,988	116,234	154,342	161,908	150,994	151,682	151,794	151,372	148,382	236,499	236,499	236,499	1,932,193	-	1,932,193
Curriculum, Materials, & Supplie:	934,340	3,525	4,035	17,394	12,901	10,843	68,376	24,347	23,267	192,413	192,413	192,413	192,413	934,340	-	934,340
Outside Services & Other Op Ex	3,317,383	205,503	217,593	245,632	221,688	281,329	247,840	290,414	326,387	320,250	320,250	320,250	320,250	3,317,383	-	3,317,383
Debt Service	52,147	351	47,440	299	272	246	219	193	166	740	740	740	740	52,147	-	52,147
Depreciation	179,622	-	-	-	-	-	-	-	-	-	-	-	-	179,622	-	179,622
Total Expenditures	11,316,822	333,242	701,912	841,758	830,107	870,278	885,296	872,678	903,888	1,057,382	1,280,220	1,280,220	1,280,220	11,316,822	-	11,316,822
Net Surplus/(Loss)	1,279,149	(333,226)	(336,930)	756,730	(116,608)	(23,572)	69,436	422,765	(192,866)	(281,973)	(1,129,098)	(664,310)	(1,136,597)	(3,145,872)	4,895,419	1,749,547
Other Cash Inflows/(Outflows)																
Loan Funding	(650,000)	-	-	-	-	-	-	-	-	2,000,000	-	-	-	(2,650,000)	-	-
Due to Other Funds	(1,394,678)	(1,394,678)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Factoring Principal Due	-	3,604,161	355,250	36,752	(91,875)	(384,787)	(18,032)	(476,902)	189,908	(697,421)	(532,165)	(114,250)	785,750	(2,656,388)	-	-
Revolving Loan Fund	(1,321,000)	-	(1,321,000)	-	-	-	-	-	-	-	-	-	-	-	-	-
LaFear Settlement	(287,500)	-	-	(125,000)	-	-	-	-	-	-	-	-	-	(162,500)	-	-
Capital Leases Payable	(26,300)	22,413	(3,913)	(3,939)	(3,965)	(3,992)	(4,018)	(4,045)	(4,072)	(4,099)	(4,126)	(4,154)	(4,182)	(4,210)	-	-
Net Financing	(3,679,478)	2,231,896	(969,663)	(92,187)	(95,840)	(388,779)	(22,050)	(480,947)	185,836	1,298,480	(536,291)	(118,404)	781,568	(5,473,097)	-	-
AR & Other Current Assets	1,361,098	-	-	12,788	153,131	-	-	-	-	-	-	-	-	-	-	-
A/P and Other Current Liab	(333,587)	39,865	(235,106)	108,818	112,185	(48,955)	55,241	35,398	-	-	-	-	-	-	-	-
Capital Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Inflows/(Outflows)	3,259,408	(929,797)	(314,505)	166,108	(276,594)	(71,005)	(425,706)	221,235	1,298,480	(536,291)	(118,404)	781,568	(5,473,097)	-	-	-
Ending Cash Balance		3,502,039	2,235,312	2,677,537	2,727,037	2,426,870	2,425,300	2,422,359	2,450,728	3,467,234	1,801,845	1,019,131	664,103			

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Encore High School

4/7/2021
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2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 1

Month 7 - From 3/1/2021 Through 3/26/2021

Regular Program

Grade Level		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		Tchg Days	Enroll-ment Carried Fwd	Gains	Total Enroll-ment (B+C)	Losses	Ending Enroll-ment (D-E)	Days Not Enroll	Days Non-Apport Attend	Actual Days (A*D)	Total Apport Attend (A*D)-G-H	Total A.D.A. (J/A)	Percent Attend J/(I-G)	Loss at End of Last School Day	YEAR TO DATE		
															Total Apport Attendance	Days Taught	Total ADA (N/O)
9	TOTAL	15	118	0	118	3	115	2	60	1770	1708	113.87	96.61%	2	13594	116	117.19
10	TOTAL	15	111	0	111	2	109	0	64	1665	1601	106.73	96.16%	2	11656	116	100.48
11	TOTAL	15	90	2	92	0	92	12	30	1380	1338	89.20	97.81%	0	10267	116	88.51
12	TOTAL	15	116	0	116	1	115	12	59	1740	1669	111.27	96.59%	0	12944	116	111.59
TOTAL 9-12		15	435	2	437	6	431	26	213	6555	6316	421.07	96.74%	4	48461	116	417.77
PROGRAM		15	435	2	437	6	431	26	213	6555	6316	421.07	96.74%	4	48461	116	417.77

Principal Signature

Date

To the best of my knowledge, the information contained on this document is accurate and complete.

Encore High School

4/7/2021
10:48 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 2

Month 7 - From 3/1/2021 Through 3/26/2021

Program 5 504

Grade Level	Tchg Days	Enroll-ment Carried Fwd	Gains	Total Enroll-ment (B+C)	Losses	Ending Enroll-ment (D-E)	Days Not Enroll	Days Non-Apport Attend	Actual Days (A*D)	Total Apport Attend (A*D)-G-H	Total A.D.A. (J/A)	Percent Attend J/(I-G)	Loss at End of Last School Day	YEAR TO DATE		
														Total Apport Attendance	Days Taught	Total ADA (N/O)
														9 TOTAL	15	2
10 TOTAL	15	1	0	1	0	1	0	1	15	14	0.93	93.33%	0	113	116	0.97
11 TOTAL	15	3	0	3	0	3	0	4	45	41	2.73	91.11%	0	311	116	2.68
12 TOTAL	15	1	0	1	0	1	0	0	15	15	1.00	100.00%	0	201	116	1.73
TOTAL 9-12	15	7	0	7	0	7	0	5	105	100	6.67	95.24%	0	855	116	7.37
PROGRAM	15	7	0	7	0	7	0	5	105	100	6.67	95.24%	0	855	116	7.37

Principal Signature

Date

To the best of my knowledge, the information contained on this document is accurate and complete.

Encore High School

4/7/2021
10:48 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 3

Month 7 - From 3/1/2021 Through 3/26/2021

Program 6 504+Independent Study

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	YEAR TO DATE		
														N Total Apport Attendance	O Days Taught	P Total ADA (N/O)
														12 TOTAL	15	1
TOTAL 9-12	15	1	0	1	0	1	0	0	15	15	1.00	100.00%	0	116	116	1.00
PROGRAM	15	1	0	1	0	1	0	0	15	15	1.00	100.00%	0	116	116	1.00

Principal Signature

Date

To the best of my knowledge, the information contained on this document is accurate and complete.

Encore High School

4/7/2021
10:48 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 4

Month 7 - From 3/1/2021 Through 3/26/2021

Program 7 SAI+Independent Study

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	YEAR TO DATE		
														N Total Apport Attendance	O Days Taught	P Total ADA (N/O)
														12 TOTAL	15	1
TOTAL 9-12	15	1	0	1	0	1	0	0	15	15	1.00	100.00%	0	217	116	1.87
PROGRAM	15	1	0	1	0	1	0	0	15	15	1.00	100.00%	0	217	116	1.87

Principal Signature

Date

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Encore High School

4/7/2021
10:48 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 5

Month 7 - From 3/1/2021 Through 3/26/2021

Program I Independent Study

Grade Level		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		Tchg Days	Enroll-ment Carried Fwd	Gains	Total Enroll-ment (B+C)	Losses	Ending Enroll-ment (D-E)	Days Not Enroll	Days Non-Apport Attend	Actual Days (A*D)	Total Apport Attend (A*D)-G-H	Total A.D.A. (J/A)	Percent Attend J/(I-G)	Loss at End of Last School Day	YEAR TO DATE		
															Total Apport Attendance	Days Taught	Total ADA (N/O)
9	TOTAL	15	6	0	6	0	6	0	0	90	90	6.00	100.00%	0	800	116	6.90
10	TOTAL	15	10	0	10	1	9	8	7	150	135	9.00	95.07%	0	1350	116	11.64
11	TOTAL	15	15	0	15	0	15	0	4	225	221	14.73	98.22%	0	1756	116	15.14
12	TOTAL	15	16	0	16	0	16	0	4	240	236	15.73	98.33%	0	1969	116	16.97
TOTAL 9-12		15	47	0	47	1	46	8	15	705	682	45.47	97.85%	0	5875	116	50.65
PROGRAM		15	47	0	47	1	46	8	15	705	682	45.47	97.85%	0	5875	116	50.65

Principal Signature _____

Date _____

To the best of my knowledge, the information contained on this document is accurate and complete.

Encore High School

4/7/2021
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2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 6

Month 7 - From 3/1/2021 Through 3/26/2021

Program S SAI

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N O P		
														YEAR TO DATE		
														Total Apport Attendance	Days Taught	Total ADA (N/O)
9 TOTAL	15	17	0	17	0	17	0	10	255	245	16.33	96.08%	0	1907	116	16.44
10 TOTAL	15	14	0	14	0	14	0	7	210	203	13.53	96.67%	0	1649	116	14.22
11 TOTAL	15	14	0	14	0	14	0	7	210	203	13.53	96.67%	0	1551	116	13.37
12 TOTAL	15	19	0	19	1	18	0	14	285	271	18.07	95.09%	1	1975	116	17.03
TOTAL 9-12	15	64	0	64	1	63	0	38	960	922	61.47	96.04%	1	7082	116	61.05
PROGRAM	15	64	0	64	1	63	0	38	960	922	61.47	96.04%	1	7082	116	61.05
REPORT	15	555	2	557	8	549	34	271	8355	8050	536.67	96.74%	5	62606	116	539.71

To the best of my knowledge, the information contained on this document is accurate and complete.

Principal Signature

Date

Encore Jr. High School

4/7/2021
10:52 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 1

Month 7 - From 3/1/2021 Through 3/26/2021

Regular Program

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N O P		
														YEAR TO DATE		
														Total Apport Attendance	Days Taught	Total ADA (N/O)
7 TOTAL	15	109	1	110	0	110	3	42	1650	1605	107.00	97.45%	0	12348	116	106.45
8 TOTAL	15	132	0	132	0	132	0	60	1980	1920	128.00	96.97%	0	15080	116	130.00
TOTAL 7-8	15	241	1	242	0	242	3	102	3630	3525	235.00	97.19%	0	27428	116	236.45
PROGRAM	15	241	1	242	0	242	3	102	3630	3525	235.00	97.19%	0	27428	116	236.45

Principal Signature

Date

To the best of my knowledge, the information contained on this document is accurate and complete.

Encore Jr. High School

4/7/2021
10:52 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 2

Month 7 - From 3/1/2021 Through 3/26/2021

Program 5 504

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	YEAR TO DATE		
														N Total Apport Attendance	O Days Taught	P Total ADA (N/O)
														8 TOTAL	15	1
TOTAL 7-8	15	1	0	1	0	1	0	0	15	15	1.00	100.00%	0	116	116	1.00
PROGRAM	15	1	0	1	0	1	0	0	15	15	1.00	100.00%	0	116	116	1.00

Principal Signature

Date

To the best of my knowledge, the information contained on this document is accurate and complete.

Encore Jr. High School

4/7/2021
10:52 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 3

Month 7 - From 3/1/2021 Through 3/26/2021

Program 7 SAI+Independent Study

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	YEAR TO DATE		
														N Total Apport Attendance	O Days Taught	P Total ADA (N/O)
														8 TOTAL	15	1
TOTAL 7-8	15	1	0	1	0	1	0	0	15	15	1.00	100.00%	0	115	116	0.99
PROGRAM	15	1	0	1	0	1	0	0	15	15	1.00	100.00%	0	115	116	0.99

Principal Signature

Date

To the best of my knowledge, the information contained on this document is accurate and complete.

Encore Jr. High School

4/7/2021
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2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 4

Month 7 - From 3/1/2021 Through 3/26/2021

Program I Independent Study

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N O P		
														YEAR TO DATE		
														Total Apport Attendance	Days Taught	Total ADA (N/O)
7 TOTAL	15	3	0	3	0	3	0	1	45	44	2.93	97.78%	0	533	116	4.59
8 TOTAL	15	2	0	2	1	1	0	2	30	28	1.87	93.33%	1	522	116	4.50
TOTAL 7-8	15	5	0	5	1	4	0	3	75	72	4.80	96.00%	1	1055	116	9.09
PROGRAM	15	5	0	5	1	4	0	3	75	72	4.80	96.00%	1	1055	116	9.09

Principal Signature

Date

To the best of my knowledge, the information contained on this document is accurate and complete.

Encore Jr. High School

4/7/2021
10:52 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 5

Month 7 - From 3/1/2021 Through 3/26/2021

Program S SAI

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N O P		
														YEAR TO DATE		
														Total Apport Attendance	Days Taught	Total ADA (N/O)
7 TOTAL	15	14	1	15	0	15	0	7	225	218	14.53	96.89%	0	1575	116	13.58
8 TOTAL	15	27	0	27	0	27	0	34	405	371	24.73	91.60%	0	2941	116	25.35
TOTAL 7-8	15	41	1	42	0	42	0	41	630	589	39.27	93.49%	0	4516	116	38.93
PROGRAM	15	41	1	42	0	42	0	41	630	589	39.27	93.49%	0	4516	116	38.93
REPORT	15	289	2	291	1	290	3	146	4365	4216	281.07	96.65%	1	33230	116	286.47

Principal Signature

Date

To the best of my knowledge, the information contained on this document is accurate and complete.



MARCH 2021

Month 9 of 12

- TITLE PAGE
- QUICKBOOKS REPORT WITH RECONCILIATION
- BANK STATEMENT
- DEBIT CARD USAGE REPORT
- WIX REPORT
- NCR DAILY SALES REPORT
- CAMPUS ACCOUNTS BALANCE STATEMENT
- STUDENT SERVICES GENERAL FUND DEBIT USAGE REPORT

Reviewed by:		
CEO:	ASB OFFICER:	SCHOOL BOARD APPROVAL:

Management Report

Encore High Schools Debit Account
For the period ended March 31, 2021

Prepared on

May 5, 2021

Carol R Walker, Fiscal Controller

For management use only

Profit and Loss

March 2021

	Total
INCOME	
Daily Deposit	49.99
Total Income	49.99
GROSS PROFIT	
	49.99
EXPENSES	
Bank Charges & Fees	375.00
Calpads	15.00
Class Supplies - Hesperia	449.35
Legal & Professional Services	30.00
Maintenance - Hesperia	145.21
Office Supplies & Software	215.00
Parent Communication H	575.00
Parking - Hesperia	45.00
Per Diem - Hesperia	600.00
Reimbursable Expenses	-9,743.28
Transportation H	590.06
Total Expenses	-6,703.66
NET OPERATING INCOME	6,753.65
NET INCOME	\$6,753.65

Table of Contents

Profit and Loss.....3

Balance Sheet.....4

Balance Sheet

As of March 31, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
Accounting	362.50
Audit Supplies	507.91
Bookkeeping	61.86
CCSA	802.75
Covid Maintenance	425.26
Covid Supplies	495.48
Curriculum	4,137.00
Payout	-5,020.97
Paypal Transfer	-3,038.04
Platinum Business Checking (1118)	-105,777.26
Professional Development	119.00
Returns	-31.84
Staff Meeting	258.91
Website Advertising	1,133.96
Total Bank Accounts	-105,563.48
Other Current Assets	
Inventory Asset	6,574.62
Uncategorized Asset	-53,785.28
Total Other Current Assets	-47,210.66
Total Current Assets	-152,774.14
TOTAL ASSETS	\$ -152,774.14
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	1,420.87
Total Accounts Payable	1,420.87
Credit Cards	
Academics	-706.00
Total Credit Cards	-706.00
Total Current Liabilities	714.87
Total Liabilities	714.87
Equity	
Opening Balance Equity	20,609.32
Owner's Pay & Personal Expenses	6,465.16
Retained Earnings	-189,693.80
Net Income	9,130.31
Total Equity	-153,489.01

Total

TOTAL LIABILITIES AND EQUITY

\$ -152,774.14

Encore High Schools Debit Account

Platinum Business Checking (1118), Period Ending 03/31/2021

RECONCILIATION REPORT

Reconciled on: 04/12/2021

Reconciled by: Kelsey White

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance.....	2,567.81
Checks and payments cleared (63).....	-7,877.02
Deposits and other credits cleared (7).....	10,266.19
Statement ending balance.....	<u>4,956.98</u>
Uncleared transactions as of 03/31/2021.....	
Register balance as of 03/31/2021.....	-110,734.24
Cleared transactions after 03/31/2021.....	-105,777.26
Uncleared transactions after 03/31/2021.....	0.00
Register balance as of 04/12/2021.....	<u>5,637.37</u>
	-100,139.89

Details

Checks and payments cleared (63)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/25/2021	Bill Payment	6868	Angelina Galvez	-246.00
02/25/2021	Bill Payment	6869	Desirae Hutchinson	-322.00
03/01/2021	Expense		NCR Silver	-158.00
03/01/2021	Expense		Costco Gas	-50.00
03/02/2021	Expense		Constant Contact	-125.00
03/02/2021	Expense		Shop N Go	-80.00
03/03/2021	Expense		Box Inc.	-15.00
03/03/2021	Expense		Queens of LA	-175.20
03/03/2021	Expense		Arco	-99.38
03/04/2021	Expense		Apex Rentals	-14.51
03/04/2021	Expense		FastStrip	-43.35
03/05/2021	Expense		Amazon	-125.99
03/05/2021	Expense		Amazon	-7.10
03/05/2021	Expense		Amazon	-141.06
03/08/2021	Expense		Wix.com	-59.00
03/08/2021	Expense		Quickbooks	-70.00
03/09/2021	Expense		Young, Minney, & CO	-30.00
03/10/2021	Expense		Bank Card Fee	-30.00
03/10/2021	Expense		Bank Card Fee	-30.00
03/10/2021	Expense		NCR Silver	-19.00
03/10/2021	Expense		Shop N Go	-30.00
03/10/2021	Expense		Quickbooks	-25.00
03/10/2021	Expense		Call-Em-All	-450.00
03/11/2021	Expense		Bank Card Fee	-20.00
03/11/2021	Expense		Bank Card Fee	-20.00
03/11/2021	Expense		TeachersPayTeachers	-141.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/11/2021	Expense		Overdraft Fee	-35.00
03/12/2021	Bill Payment	6870	Ashlin Barkdull	-150.00
03/12/2021	Bill Payment	6871	Denise Griffin	-150.00
03/12/2021	Bill Payment	6872	John Griffin	-150.00
03/12/2021	Bill Payment	6873	Julia Dolf	-150.00
03/12/2021	Expense		Overdraft Fee	-35.00
03/12/2021	Expense		NSF Fees	-35.00
03/12/2021	Expense		NSF Fees	-35.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/15/2021	Expense		Wix.com	-264.00
03/15/2021	Expense		Wix.com	-264.00
03/15/2021	Expense		Shop N Go	-18.73
03/15/2021	Expense		Chevron	-43.00
03/15/2021	Expense		Wix.com	-264.00
03/17/2021	Expense		Dunn-Edwards	-130.70
03/18/2021	Expense		Flamingo Hotel	-83.90
03/18/2021	Expense		Flamingo Hotel	-83.90
03/18/2021	Expense		Chevron	-55.60
03/19/2021	Expense		Flamingo Hotel	-111.11
03/19/2021	Expense		Flamingo Hotel	-45.00
03/22/2021	Expense		Flamingo Hotel	-111.11
03/22/2021	Expense		Flamingo Hotel	-412.73
03/22/2021	Expense		LearnWorlds	-999.00
03/22/2021	Expense		Organimi Inc.	-120.00
03/22/2021	Expense		Eventgroove	-495.48
03/22/2021	Expense			-99.35
03/22/2021	Expense		Home Depot	-166.23
03/22/2021	Expense		Home Depot	-159.68
03/29/2021	Expense		NCR Silver	-79.00
03/29/2021	Expense		Smart & Final	-202.53
03/30/2021	Expense		Smart & Final	-56.38
03/31/2021	Expense		Shop N Go	-80.00
03/31/2021	Expense		Shop N Go	-90.00
Total				-7,877.02

Deposits and other credits cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/10/2021	Deposit		PayPal	230.59
03/10/2021	Deposit		Encore High School Hesperia	49.99
03/11/2021	Deposit		Bankcard Fee Adjustment	20.00
03/11/2021	Deposit		Bankcard Fee Adjustment	20.00
03/12/2021	Deposit		Encore Education Corporation	5,000.00
03/12/2021	Deposit			202.33
03/29/2021	Deposit		Encore Education Corporation	4,743.28
Total				10,266.19

Additional Information

Uncleared checks and payments as of 03/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/11/2019	Bill Payment	6672	Kelley Peviani-Bruno	-16.99
12/11/2019	Bill Payment	6675	Dawn Livaudais	-459.71
01/06/2020	Bill Payment	6686	Chino Lumber & Hardware	-203.51
01/06/2020	Bill Payment	6687	Riverside City College	-3,076.00
01/10/2020	Bill Payment	6688	El Tio Alex	-3,232.50
01/11/2020	Bill Payment	6689	Billy Ortiz	-160.00
01/11/2020	Bill Payment	6690	Ignacio Ortiz	-160.00
01/13/2020	Bill Payment	6691	Alexandria Legumina	-165.00
01/13/2020	Bill Payment	6692	Erin Cherry	-25.00
01/13/2020	Bill Payment	6697	Knott's Berry Farm Youth Sales	-648.00
01/13/2020	Bill Payment	6696	Johnna Griffin	-25.00
01/13/2020	Bill Payment	6693	Alexandria Legumina	-25.00
01/13/2020	Bill Payment	6694	Denise Griffin	-25.00
01/13/2020	Bill Payment	6695	John Griffin	-25.00
01/14/2020	Bill Payment	6698	Inverse Pro Audio	-1,000.00
01/14/2020	Bill Payment	6699	Polaris Media Group	-3,500.00
01/14/2020	Bill Payment	6700	Sergio Maldonado	-795.00
01/17/2020	Bill Payment	6701	Olson Photography	-200.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/17/2020	Bill Payment	6702	Percy Bakker Community Cen...	-986.00
01/17/2020	Bill Payment	6703	USA Dance Floor CA	-4,100.00
01/23/2020	Bill Payment	6704	Eileen Radzik	-750.00
01/25/2020	Bill Payment	6705	Philip Cuttino	-2,200.00
01/30/2020	Bill Payment	6706	Aquarium of the Pacific	-850.00
01/31/2020	Bill Payment	6710	Jayleen Hill	-25.00
01/31/2020	Bill Payment	6711	Olson Photography	-1,830.00
01/31/2020	Bill Payment	6723	West Coast Elite Dance	-2,310.00
01/31/2020	Bill Payment	6713	Allen Umbarger	-25.00
01/31/2020	Bill Payment	6714	Bernice Swingle	-25.00
01/31/2020	Bill Payment	6715	Cassandra Valme	-25.00
01/31/2020	Bill Payment	6716	Christie Scott	-25.00
01/31/2020	Bill Payment	6718	Johnna Griffin	-25.00
01/31/2020	Bill Payment	6720	Justin Casareno	-25.00
01/31/2020	Bill Payment	6721	Kristine Jareno	-25.00
01/31/2020	Bill Payment	6722	Roopkamal Kaur	-25.00
01/31/2020	Bill Payment	6709	Erin Cherry	-75.00
01/31/2020	Bill Payment	6708	Alexandria Legumina	-100.00
01/31/2020	Bill Payment	6707	Albert Zorn	-300.00
01/31/2020	Bill Payment	6712	Alexandria Legumina	-25.00
02/06/2020	Bill Payment	6724	Alexandria Legumina	-175.00
02/06/2020	Bill Payment	6726	Brandon Hill	-125.00
02/06/2020	Bill Payment	6727	Colonial Chesterfield at Riley'...	-1,419.00
02/06/2020	Bill Payment	6728	Denise Griffin	-175.00
02/06/2020	Bill Payment	6729	Eileen Radzik	-300.00
02/06/2020	Bill Payment	6730	Jayleen Hill	-125.00
02/06/2020	Bill Payment	6731	John Griffin	-175.00
02/06/2020	Bill Payment	6732	Johnna Griffin	-175.00
02/06/2020	Bill Payment	6733	One Yellow Fish Inc	-10,000.00
02/06/2020	Bill Payment	6734	Sandi Del Sole	-125.00
02/07/2020	Bill Payment	6737	Michelle Stone	-88.74
02/07/2020	Bill Payment	6736	Brandon Hill	-180.00
02/07/2020	Bill Payment	6735	Ashlin Barkdull	-205.70
02/10/2020	Bill Payment	6738	Delia Hernandez	-75.00
02/10/2020	Bill Payment	6739	Leilani Henry	-370.00
02/11/2020	Bill Payment	6740	Albert Zorn	-37.00
02/11/2020	Bill Payment	6741	Erin Cherry	-900.00
02/11/2020	Bill Payment	6742	Jennifer Garcia	-20.00
02/11/2020	Bill Payment	6743	LaToya Young	-25.00
02/11/2020	Bill Payment	6744	Rocio Hernandez	-25.00
02/18/2020	Bill Payment	6745	Alyce Jackson	-30.00
02/19/2020	Bill Payment	6746	The City Of Riverside	-5,072.00
02/19/2020	Bill Payment	6747	Victor Valley College	-2,134.00
02/21/2020	Bill Payment	6748	Teresa Roberts	-190.00
02/21/2020	Bill Payment	6749	Adrianna Toro	-61.60
02/21/2020	Bill Payment	6750	CMEA	-300.00
02/21/2020	Bill Payment	6751	Honors Graduation	-481.84
02/21/2020	Bill Payment	6752	Ironstone Medical Clinic Inc.	-400.00
02/21/2020	Bill Payment	6753	RCC Wind Ensemble/Kevin M...	-175.00
02/21/2020	Bill Payment	6754	Sandi Del Sole	-1,071.85
02/21/2020	Bill Payment	6757	Worlds Finest Chocolate, Inc.	-1,000.00
02/21/2020	Bill Payment	6756	Six Flags Magic Mountain	-2,000.00
02/21/2020	Bill Payment	6755	SCVA	-100.00
02/25/2020	Bill Payment	6758	Billy Ortiz	-160.00
02/25/2020	Bill Payment	6759	Ignacio Ortiz	-160.00
02/26/2020	Bill Payment	6760	Albert Zorn	-733.50
02/27/2020	Bill Payment	6764	Renee Ross	-525.00
02/27/2020	Bill Payment	6763	Philip Cuttino	-2,200.00
02/27/2020	Bill Payment	6762	Frances Jones	-15.00
02/27/2020	Bill Payment	6761	BHS Band Boosters	-175.00
02/27/2020	Bill Payment	6765	Scarlet Rodriguez	-45.00
02/28/2020	Bill Payment	6767	Kristie Taleghani	-309.00
02/28/2020	Bill Payment	6766	San Bernardino County Super...	-195.00
03/06/2020	Bill Payment	6768	Erin Cherry	-600.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/06/2020	Bill Payment	6770	The City Of Riverside	-1,000.00
03/06/2020	Bill Payment	6769	San Bernardino County Super...	-130.00
04/07/2020	Bill Payment	6771	Sacramento County Office of ...	-165.00
04/21/2020	Bill Payment	6779	LaKeva Bedford	-525.00
04/21/2020	Bill Payment	6780	Rachael Dzikowski	-8.00
04/21/2020	Bill Payment	6781	Sandi Del Sole	-19.99
04/21/2020	Bill Payment	6778	Kaci Massie	-200.00
04/21/2020	Bill Payment	6777	Jamie Smith	-155.00
04/21/2020	Bill Payment	6776	Gerald Lester	-525.00
04/21/2020	Bill Payment	6775	Dawn Livaudais	-97.81
04/21/2020	Bill Payment	6774	Daphne Wallraff-Mares	-20.00
04/21/2020	Bill Payment	6773	Charlotte Freeman	-45.00
04/21/2020	Bill Payment	6782	Terry Aldama	-100.00
04/21/2020	Bill Payment	6784	The Tamale Factory	-507.00
04/21/2020	Bill Payment	6783	Anina Nickel	-10.00
04/28/2020	Bill Payment	6785	Friesen Yearbooks	-6,930.48
04/28/2020	Bill Payment	6786	Friesen Yearbooks	-17,558.01
05/20/2020	Bill Payment	6787	Alissa Roseborough	-1,500.00
05/20/2020	Bill Payment	6788	Alissa Roseborough	-1,500.00
05/22/2020	Bill Payment	6789	Universal Studios Hollywood	-7,500.00
05/28/2020	Bill Payment	6790	Alejandra Gomar	-380.37
05/28/2020	Bill Payment	6792	Brian Forbes	-204.70
05/28/2020	Bill Payment	6796	Guided Discoveries Inc.	-8,377.00
05/28/2020	Bill Payment	6797	Ioana Neagu	-75.00
05/28/2020	Bill Payment	6798	Jose Estrella	-220.00
05/28/2020	Bill Payment	6803	Yesenia Cordell	-20.00
05/28/2020	Bill Payment	6801	Six Flags Magic Mountain	-2,238.94
05/29/2020	Bill Payment	6804	Melissa Campbell	-280.00
08/13/2020	Bill Payment	6851	Thomas Mendoza	-50.00
08/13/2020	Bill Payment	6817	Andrew Sandoval	-5.00
08/13/2020	Bill Payment	6839	Derrick Ball	-40.00

Total -110,734.24

Uncleared deposits and other credits as of 03/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/31/2020	Bill Payment	6717	Dylan Freude	0.00
01/31/2020	Bill Payment	6719	Joshua Allen	0.00
02/06/2020	Bill Payment	6725	Ashlin Barkdull	0.00
02/28/2020	Bill Payment		San Bernardino County Super...	0.00
05/28/2020	Bill Payment	6791	Bob Hekel	0.00
08/13/2020	Bill Payment	6844	Miriam Almazain	0.00
08/24/2020	Check		Ana Estrada	0.00

Total 0.00

Uncleared checks and payments after 03/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/02/2021	Bill Payment	6874	Erin Cherry	-450.00
04/02/2021	Bill Payment	6875	Honors Graduation	-157.16
04/02/2021	Expense		Constant Contact	-125.00
04/07/2021	Expense		USPS	-2.95
04/08/2021	Expense		Quickbooks	-70.00

Total -805.11

Uncleared deposits and other credits after 03/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/05/2021	Deposit			385.86
04/07/2021	Deposit		Encore Education Corporation	6,056.62

Total

6,442.48

UNCLEARED TRANSACTIONS = 110734.24
REGISTER BALANCE 3/31 = <105777.26>
ACTUAL BOOK/REGISTER BALANCE 4956.98

Commercial Basic Checking

March 31, 2021 ■ Page 1 of 5



ENCORE EDUCATION CORPORATION
DEBIT ACCOUNT
16955 LEMON ST
HESPERIA CA 92345-5139

Questions?

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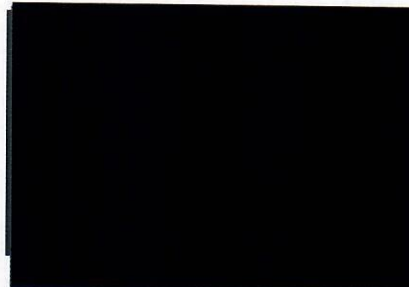


IMPORTANT ACCOUNT INFORMATION

The following dedicated text telephone/telecommunication device for the deaf (TTY/TDD) lines are being retired on March 5, 2021: 800-877-4833, 800-419-2266 and 800-600-4833. We accept relay-assisted calls, including calls from the 711 service, when customers call any Wells Fargo customer service toll-free phone number. Wells Fargo will continue to provide excellent service to our deaf or hard of hearing customers and customers with speech disorders.

Statement period activity summary

Beginning balance on 3/1	\$2,567.81
Deposits/Credits	10,266.19
Withdrawals/Debits	- 7,877.02
Ending balance on 3/31	\$4,956.98





Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo branch.

Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
3/1		Recurring Payment authorized on 02/27 Ncr Silver 877-270-3475 GA S301058325453125 Card 7974		156.00	
3/1		Purchase authorized on 03/01 Costco Gas #1010 Victorville CA P00301060521542433 Card 7120		50.00	2,359.81
3/2		Recurring Payment authorized on 03/01 Eig*Constantcontac 855-2295506 MA S381060305359231 Card 7974		125.00	
3/2		Purchase authorized on 03/02 Shop N Go Hesperia CA P00000000171184708 Card 7120		80.00	2,154.81
3/3		Recurring Payment authorized on 03/02 Box, Inc. 877-7294269 CA S461061686751530 Card 0914		15.00	
3/3		Purchase authorized on 03/02 Sp * Queen of Ange Httpsqueenofa CA S381061843965475 Card 0914		175.20	
3/3		Purchase authorized on 03/03 Arco42318001 Hesperia CA P00000000030712105 Card 7120		99.38	1,865.23
3/4		Purchase authorized on 03/03 Apex Rentals Hesperia CA S301062603438546 Card 7120		14.51	
3/4		Purchase authorized on 03/04 892 Fastrip Food 16117 MA Hesperia CA P00381063734568000 Card 7120		43.35	1,807.37
3/5		Purchase authorized on 03/02 Amzn Mktp US*Hv40Z Amzn.Com/Bill WA S461062056976848 Card 0914		125.99	
3/5		Purchase authorized on 03/03 Amzn Mktp US*6P79V Amzn.Com/Bill WA S581062478286772 Card 0914		141.06	
3/5		Purchase authorized on 03/03 Amazon.Com*U74Yg7x Amzn.Com/Bill WA S381063099844805 Card 0914		7.10	
3/5	6869	Check		322.00	1,211.22
3/8		Recurring Payment authorized on 03/04 Wix.Com, Inc. 415-6399034 CA S461063624413686 Card 0914		59.00	
3/8	6868	Deposited OR Cashed Check			
3/8		Recurring Payment authorized on 03/07 Int*Quickbooks Onl 800-446-8848 CA S301066495629375 Card 7974		246.00	836.22
3/9		Purchase authorized on 03/08 Young, Minney & CO WWW.Mycharter CA S381067761635612 Card 7974		70.00	806.22
3/10		Deposit		30.00	
3/10		Paypal Transfer 210310 1012665492795	49.99		
3/10		Purchase authorized on 03/07 Call-Em-All 972-668-1920 TX S381067217563872 Card 7974	230.59		
3/10		Recurring Payment authorized on 03/09 Ncr Silver 877-270-3475 GA S301068469286092 Card 7974		450.00	
3/10		Recurring Payment authorized on 03/09 Int*Quickbooks Onl 800-446-8848 CA S581068517955754 Card 0914		19.00	
3/10		Bankcard Fee - 0329285918		25.00	
3/10		Bankcard Fee - 0329286721		30.00	
3/10		Purchase authorized on 03/10 Shop N Go Hesperia CA P00000000072338031 Card 7120		30.00	502.80
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$450.00		35.00	
3/11		Purchase Authori Zed on 03/07 Call-Em-All 972-668-			
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$19.00		35.00	
3/11		Recurring Payment Authori Zed on 03/09 Ncr Silver 877-270-			
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$25.00		35.00	
3/11		Recurring Payment Authori Zed on 03/09 Int*Quickbooks Onl 800-446-			
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$30.00 Bankcard Fee - 0329285918		35.00	



Transaction history (continued)

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$30.00 Bankcard Fee - 0329286721		35.00	
3/11		Overdraft Fee for a Transaction Posted on 03/10 \$30.00 Purchase Authori Zed on 03/10 Shop N Go Hesperia		35.00	
3/11		Purchase authorized on 03/10 Teacherspayteacher 646-588-0910 NY S301069622089366 Card 0914		141.00	
3/11		Bankcard Fee Adjustment - 0329285918			
3/11		Bankcard Fee Adjustment - 0329286721		20.00	
3/12		NSF Return Item Fee for a Transaction Received on 03/11 \$20.00 Bankcard Fee Adjustment - 0329285918		20.00	111.80
3/12		NSF Return Item Fee for a Transaction Received on 03/11 \$20.00 Bankcard Fee Adjustment - 0329286721		35.00	
3/12		Overdraft Fee for a Transaction Posted on 03/11 \$141.00 Purchase Authori Zed on 03/10 Teacherspayteacher 646-588-		35.00	
3/12		WF Merchant Services Transaction Rev	20.00		
3/12		WF Merchant Services Transaction Rev	20.00		
3/12		Deposit	5,000.00		
3/12		Paypal Transfer 210312 1012694465430 [REDACTED]	202.33		
3/12	6873	Check			
3/15		Purchase authorized on 03/09 Wix*Wix.Com, Inc. 415-4499034 CA S381068832460607 Card 0914		150.00	5,099.13
3/15		Recurring Payment authorized on 03/10 Wix*Wix.Com, Inc. 415-4499034 CA S461069666201303 Card 0914		264.00	
3/15		Recurring Payment authorized on 03/11 Wix*Wix.Com, Inc. 415-4499034 CA S581070663557363 Card 0914		264.00	
3/15		Purchase authorized on 03/13 Shop N Go Hesperia CA P0000000171904150 Card 7974		18.73	
3/15		Purchase authorized on 03/14 Chevron 0209890 Searchlight NV S581073732950458 Card 7974		43.00	
3/15	6872	Check			
3/15	6870	Check		150.00	
3/15	6871	Check		150.00	
3/17		Purchase authorized on 03/17 Dunn-Edwards Corp #53 Victorville CA P00381076746803600 Card 7120		150.00	3,795.40
3/18		Purchase authorized on 03/14 Flamingo Hotel Las Las Vegas NV S581073855031362 Card 0914		130.70	3,664.70
3/18		Purchase authorized on 03/16 Flamingo Hotel Las Las Vegas NV S381075711968240 Card 0914		83.90	
3/18		Purchase authorized on 03/17 Chevron 0381314 Jean NV S581076784474264 Card 0914		83.90	
3/19		Purchase authorized on 03/16 Flamingo Hotel Las Las Vegas NV S301075712231053 Card 0914		55.60	3,441.30
3/19		Purchase authorized on 03/17 Flv Parking Garage Las Vegas NV S581076747072021 Card 7974		111.11	
3/22		Purchase authorized on 03/14 Flamingo Hotel Las Las Vegas NV S581073802666035 Card 0914		45.00	3,285.19
3/22		Purchase authorized on 03/16 Flamingo Hotel Las Las Vegas NV S581075713168262 Card 0914		412.73	
3/22		Purchase authorized on 03/19 Learnworlds CY L Limassol Cyp S461078606276257 Card 0914		111.11	
3/22		Recurring Payment authorized on 03/20 Organimi Inc. Toronto Can S461080053026198 Card 7974		999.00	
3/22		Purchase authorized on 03/21 Eventgroove Print Hillswww.Event MT S301080741749347 Card 7974		120.00	
3/22		Purchase authorized on 03/22 Lowe's #2528 Apple Valley CA P00461081652811430 Card 0914		495.48	
3/22		Purchase authorized on 03/22 The Home Depot 6834 Apple Valley CA P00461081673291837 Card 0914		99.35	
3/22		Purchase authorized on 03/22 The Home Depot 1844 Victorville CA P00381081721751289 Card 0914		166.23	
3/29		Deposit		159.68	721.61
			4,743.28		



Transaction history (continued)

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
3/29		Recurring Payment authorized on 03/27 Ncr Silver 877-270-3475 GA S461086289790957 Card 7974		79.00	
3/29		Purchase authorized on 03/29 Smart and Final Hesperia CA P0000000985079902 Card 7974		202.53	5,183.36
3/30		Purchase authorized on 03/30 Smart and Final Hesperia CA P0000000479825375 Card 7974		56.38	5,126.98
3/31		Purchase authorized on 03/31 Shop N Go Hesperia CA P0000000276747946 Card 7120		90.00	
3/31		Purchase authorized on 03/31 Shop N Go Hesperia CA P0000000189781512 Card 7120		80.00	4,956.98
Ending balance on 3/31					
Totals			\$10,265.19	\$7,877.02	4,956.98

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
6868	3/8	246.00	6870	3/15	150.00	6872	3/15	150.00
6869	3/5	322.00	6871	3/15	150.00	6873	3/12	150.00

Items returned unpaid

Date	Description	Amount
3/12	Bankcard Fee Adjustment - 0329285918 Reference # 00000025009931670152	20.00
3/12	Bankcard Fee Adjustment - 0329286721 Reference # 00000025009931670153	20.00

Monthly service fee summary

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 03/01/2021 - 03/31/2021

Standard monthly service fee \$40.00

You paid \$0.00

The bank has waived the fee for this fee period.

How to avoid the monthly service fee

Have any ONE of the following account requirements

• Average ledger balance

oacs

Minimum required

\$25,000.00

This fee period

\$2,396.00

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	20,000	0	0.0030	0.00
Transactions	11	500	0	0.50	0.00
Total service charges					\$0.00



DEBIT CARD USAGE REPORTS BY CARD NUMBER

The student services debit account is used for on campus purchases where other means of purchasing (invoice, check, etc.) is not feasible. Each debit card is reconciled monthly by the assigned user of the debit card. It is important to note that other people might use the debit cards contained in these reports, but it is the responsibility of the assigned card holder to reconcile the card every month. The following reports outline each individual card.

Each card report will have the following information:

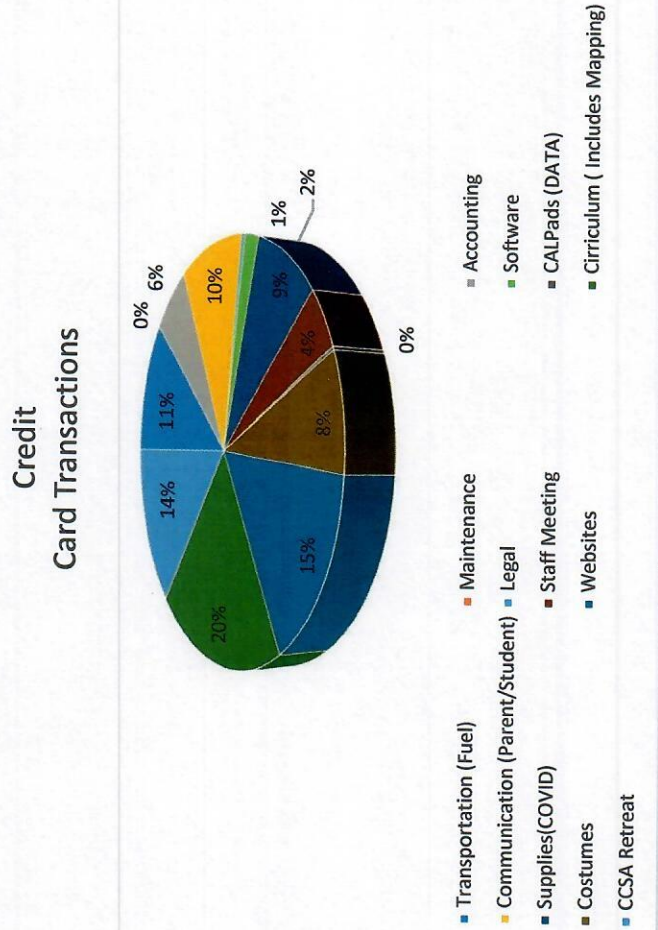
The reconciliation report compiled using the bank statement

Receipts / backup documentation for each debit or credit (chronologically)



Summary of Debit Card Transactions
Period Ending 3/31/21

Transportation (Fuel)	\$ 649.57
Maintenance	\$ 351.00
Accounting	\$ 575.00
Communication (Parent/Student)	\$ 30.00
Legal	\$ 120.00
Software	\$ 495.48
Supplies(COVID)	\$ 258.91
Staff Meeting	\$ 15.00
CALPads (DATA)	\$ 449.35
Costumes	\$ 851.00
Websites	\$ 1,140.00
Cirriculum (Includes Mapping)	\$ 802.75
CCSA Retreat	<u>\$ 5,738.06</u>



Denise-0914	\$ 3,763.96
Ashlin-7974	\$ 1,912.12
Joe-7120	\$ 617.94
	<u>\$ 6,294.02</u>
	<u>\$ (555.96)</u>



MONTHLY WE PAY / WIX REPORTING

WePay and WIX are credit card payment systems that Encore uses for third parties to make payments and purchase merchandise. The request for these payments come directly from our communication email system, Constant Contact and from purchases made from the internet for special events.

- **The first report reflects the bank charges associated with this service**
- **The second report reflects the individuals that have made the payments**
- **Last, a sampling of the actual purchases from Constant Contact are included. If you are looking for a specific charge through Constant Contact, it is available online for download.**



**There was no We Pay or Wix for the month of
March 2021**



NCR DAILY RECAP SUMMARIES

NCR is a point of sale software that connects directly to Encore's cash register. The purpose for this software is to track daily income and sales that happen directly on campus. This recap is reconciled with the daily reports created by the front desk receptionist. The front desk reports are verified by the administrative assistant bookkeeper.

- **Item sales are listed first. This is a description of the payments collected.**
- **The NCR Monthly Report follows the item sales descriptions**
- **The Daily Register Recaps follow the NCR Monthly Report that report all daily sales.**

Encore High School

16955 Lemon St.
Hesperia, CA 92345

Item Sales

Monday, March 1, 2021 - Wednesday, March 31, 2021

Category	Item Name	Vendor	Current Price	Net Sales					
				Avg. Price	Sold Qty.	Weight Qty.	Amt.	Cost	Margin
ASB-H	ASB 19-20 Shirt		\$10.00	\$10.00	2.00		\$20.00	\$0.00	100.00 %
	Total				2.00		\$20.00	\$0.00	
MAIN ACCT.	Estate Sale Items		\$0.00	\$10.00	1.00		\$10.00	\$0.00	100.00 %
	IT FEE-MAIN		\$0.00	\$65.39	5.00		\$326.93	\$0.00	100.00 %
	Total				6.00		\$336.93	\$0.00	
Total					8.00		\$356.93	\$0.00	





DEBIT SUB-ACCOUNT MONTHLY BALANCE REPORT

This report shows the monthly balances of each sub-account within the debit account based on the monthly activity within the account. The NCR accounting software is used to determine the credits for the accounts. Sub Accounts include both team and general fund accounts.



TEAM	BEGINNING BALANCE	CHANGE	ENDING BALANCE
STUDENT PAYMENT PLAN	\$ -	\$ -	\$ -
2021	\$ 2,701.87	\$ 536.00	\$ 2,165.87
2022	\$ 3,809.47		\$ 3,809.47
2023	\$ 3,296.07		\$ 3,296.07
2014	\$ 1,201.50		\$ 1,201.50
ACADEMIC	\$ 998.25		\$ 998.25
AMBASSADORS	\$ 4,395.00		\$ 4,395.00
ART	\$ 5,000.00		\$ 5,000.00
ART CREW	\$ 735.07	\$ 15.00	\$ 720.07
ESG	-.683.82	-372	\$ -1055.82
BAND	\$ 600.00		\$ 600.00
BASKETBALL	\$ 1,200.00		\$ 1,200.00
BENEFIT/FUNDRAISING BALL	\$ -		\$ -
CHEER	\$ (451.00)		\$ (451.00)
CHOIR	\$ -		\$ -
CIRCUS ELITE	\$ -		\$ -
CIRQUE	\$ 250.00		\$ 250.00
COOKING	\$ 900.00		\$ 900.00
COSPLAY	\$ 925.32		\$ 925.32
COSTUME FEES	\$ -		\$ -
CSF	\$ 111.26		\$ 111.26
DANCE PRO	\$ -		\$ -
DIRECTOR GRIFFIN	\$ -		\$ -
DIRECTOR RAE	\$ -		\$ -
DRAMA PRO	\$ 500.00		\$ 500.00
EP	\$ -		\$ -
FOUNDER	\$ -		\$ -
GEN THEATER	\$ -		\$ -
HIP HOP	\$ 874.50		\$ 874.50
ITS	\$ 1,000.00		\$ 1,000.00
JHASB	\$ (3,472.76)		\$ (3,472.76)
JR DANCE	\$ 897.33		\$ 897.33
JV DANCE	\$ -		\$ -
LEGACY BALL BENEFIT	\$ -		\$ -
MEDIA TEAM	\$ 2,489.00		\$ 2,489.00
MOCKTRIAL	\$ (23.00)		\$ (23.00)
MUSIC	\$ 500.00		\$ 500.00
MUSICAL PRO	\$ (528.75)		\$ (528.75)

TEAM	BEGINNING BALANCE	CHANGE	ENDING BALANCE
NHD	\$ -		\$ -
NHS	\$ (40.00)		\$ (40.00)
PAC	\$ -		\$ -
PHOTO	\$ 1,500.00		\$ 1,500.00
PROD X	\$ -		\$ -
SNOW	\$ -		\$ -
SR PROD	\$ 387.93		\$ 387.93
STAR QUEST	\$ 5.00		\$ 5.00
STREET BAND	\$ -		\$ -
THEATER X	\$ 1,133.97		\$ 1,133.97
V DANCE	\$ 400.12		\$ 400.12
WORLD	\$ 6,960.00		\$ 6,960.00
YEARBOOK-H	\$ 6,135.80		\$ 6,135.80
GEN FUND	\$ -12880.38	4049.26	\$ -8831.12



GENERAL FUND SUB-ACCOUNT DEBIT ACTIVITY

This report shows the monthly activity of the sub-account for General Fund

- **This sub-account is used for on campus and online purchases where an offsite check is not a feasible form of payment.**
- **The General Fund Sub-Account runs a monthly report that is approved by Encore's School Board.**
- **Once the monthly report is approved by the School Board, a check is run by the General Fund Account and is deposited in the Student Services Debit Account.**
- **Backup for this report is provided in the chronological activity in the "bank statement" reporting.**

Date	Transaction Type	Posting	Name	Memo/De scription	Account	Split	Amount
03/01/2021	Expense	Yes	NCR Silver	1940	Platinum Business Checking (1118)	Accounting	-158.00
03/01/2021	Expense	Yes	Costco Gas	1960	Platinum Business Checking (1118)	Transportation H	-50.00
03/02/2021	Expense	Yes	Constant Contact	1941	Platinum Business Checking (1118)	Parent Communication H	-125.00
03/02/2021	Expense	Yes	Shop N Go	1970	Platinum Business Checking (1118)	Transportation H	-80.00
03/03/2021	Expense	Yes	Box Inc.	1951	Platinum Business Checking (1118)	Calpads	-15.00
03/03/2021	Expense	Yes	Queens of LA	1952	Platinum Business Checking (1118)	Class Supplies - Hesperia	-175.20
03/03/2021	Expense	Yes	Arco	1971	Platinum Business Checking (1118)	Transportation H	-99.38
03/04/2021	Expense	Yes	Apex Rentals	1972	Platinum Business Checking (1118)	Maintenance - Hesperia	-14.51
03/04/2021	Expense	Yes	FastStrip	1973	Platinum Business Checking (1118)	Transportation H	-43.35
03/05/2021	Expense	Yes	Amazon	1953	Platinum Business Checking (1118)	Class Supplies - Hesperia	-125.99
03/05/2021	Expense	Yes	Amazon	1953	Platinum Business Checking (1118)	Class Supplies - Hesperia	-141.06
03/05/2021	Expense	Yes	Amazon	1978	Platinum Business Checking (1118)	Class Supplies - Hesperia	-7.10
03/08/2021	Expense	Yes	Quickbooks	1942	Platinum Business Checking (1118)	Office Supplies & Software	-70.00
03/08/2021	Expense	Yes	Wix.com	1954	Platinum Business Checking (1118)	Website Advertising	-59.00
03/09/2021	Expense	Yes	Young, Minney, & CO	1979	Platinum Business Checking (1118)	Legal & Professional Services	-30.00
03/10/2021	Expense	Yes	Quickbooks	1991	Platinum Business Checking (1118)	Office Supplies & Software	-25.00
03/10/2021	Expense	Yes	Call-Em-All	1943	Platinum Business Checking (1118)	Parent Communication H	-450.00
03/10/2021	Expense	Yes	NCR Silver	1944	Platinum Business Checking (1118)	Accounting	-19.00
03/10/2021	Expense	Yes	Shop N Go	1974	Platinum Business Checking (1118)	Transportation H	-30.00
03/11/2021	Expense	Yes	TeachersPayTeachers	1955	Platinum Business Checking (1118)	Curriculum	-141.00
03/12/2021	Expense	Yes	Ashlin Barkduff	1987	Accounts Payable (A/P)	Per Diem - Hesperia	150.00
03/12/2021	Expense	Yes	Dentise Griffin	1988	Accounts Payable (A/P)	Per Diem - Hesperia	150.00
03/12/2021	Expense	Yes	John Griffin	1986	Accounts Payable (A/P)	Per Diem - Hesperia	150.00
03/12/2021	Expense	Yes	Julia Dolf	1985	Accounts Payable (A/P)	Per Diem - Hesperia	150.00
03/15/2021	Expense	Yes	Wix.com	1956	Platinum Business Checking (1118)	Website Advertising	-264.00
03/15/2021	Expense	Yes	Wix.com	1957	Platinum Business Checking (1118)	Website Advertising	-264.00
03/15/2021	Expense	Yes	Wix.com	1958	Platinum Business Checking (1118)	Website Advertising	-264.00
03/15/2021	Expense	Yes	Shop N Go	1983	Platinum Business Checking (1118)	Transportation H	-18.73
03/15/2021	Expense	Yes	Chevron	1984	Platinum Business Checking (1118)	Transportation H	-43.00
03/17/2021	Expense	Yes	Dunn-Edwards	1975	Platinum Business Checking (1118)	Maintenance - Hesperia	-130.70
03/18/2021	Expense	Yes	Flamingo Hotel	1989	Platinum Business Checking (1118)	CCSA	-83.90
03/18/2021	Expense	Yes	Flamingo Hotel	1990	Platinum Business Checking (1118)	CCSA	-83.90

03/18/2021	Expense	Yes	Chevron	1959	Platinum Business Checking (1118)	Transportation H	-55.60
03/19/2021	Expense	Yes	Flemingo Hotel	1980	Platinum Business Checking (1118)	CCSA	-111.11
03/19/2021	Expense	Yes	Flemingo Hotel	1945	Platinum Business Checking (1118)	Parking - Hesperia	-45.00
03/22/2021	Expense	Yes	Flemingo Hotel	1982	Platinum Business Checking (1118)	CCSA	-111.11
03/22/2021	Expense	Yes	Flemingo Hotel	1981	Platinum Business Checking (1118)	CCSA	-412.73
03/22/2021	Expense	Yes	LearnWorlds	1960	Platinum Business Checking (1118)	Curriculum	-999.00
03/22/2021	Expense	Yes	Organimi Inc.	1946	Platinum Business Checking (1118)	Office Supplies & Software	-120.00
03/22/2021	Expense	Yes	Eventgroove	1947	Platinum Business Checking (1118)	Covid Supplies	-495.48
03/22/2021	Expense	Yes	Loves	1961	Platinum Business Checking (1118)	Covid Maintenance	-99.35
03/22/2021	Expense	Yes	Home Depot	1962	Platinum Business Checking (1118)	Covid Maintenance	-166.23
03/22/2021	Expense	Yes	Home Depot	1963	Platinum Business Checking (1118)	Covid Maintenance	-159.68
03/29/2021	Expense	Yes	NCR Silver	1948	Platinum Business Checking (1118)	Accounting	-79.00
03/29/2021	Expense	Yes	Smart & Final	1949	Platinum Business Checking (1118)	Staff Meeting	-202.53
03/30/2021	Expense	Yes	Smart & Final	1950	Platinum Business Checking (1118)	Staff Meeting	-56.38
03/31/2021	Expense	Yes	Shop N Go	1976	Platinum Business Checking (1118)	Transportation H	-90.00
03/31/2021	Expense	Yes	Shop N Go	1977	Platinum Business Checking (1118)	Transportation H	-80.00

-5,694.02



STUDENT SERVICES FORM-TRANSACTIONS DUE FROM ENCORE

Month: March 2021
Monthly Transaction Amount: \$5694.02
QuickBooks Reconciliation Provided: YES
Backup Provided? YES
Completed by: Kelsey White

Reviewed by:		
CEO:	ASB OFFICER:	SCHOOL BOARD APPROVAL:

Scanned by: <i>Kelsey White</i>
Submission Date: 5/6/21

Cover Sheet

2021-2022 Stipends

Section: V. Finance
Item: B. 2021-2022 Stipends
Purpose: Vote
Submitted by: Ashlin Barkdull
Related Material: stipends 21 22 (1).pdf

BACKGROUND:

Encore provides stipends to qualifying employees for added duties. The amount varies depending upon qualifications and requested additional duty. This list attached details the reason for the stipend, the total amount, and the frequency of the duty.

RECOMMENDATION:

Encore staff recommends approval of this item.



STIPENDS 21/22

Reason for Stipend	Amount	Frequency
<p>Added Duty: Independent Study Student – This stipend is for teachers that are not primarily an Independent Study Teacher, but have been asked to teach a small caseload of independent study students. This usually lasts about five weeks per student per course, and includes meeting with the student once per week, grading assignments, sending emails to parent and student once per week, and validating attendance.</p>	<p>\$50 per student per semester course at completion</p>	<p>At the completion of the individual student semester course. In order to receive this stipend, you must submit the stipend form once the student completes the class within eight weeks. (This gives three weeks grace period for student to complete the course.)</p> <p>Note: All stipends for the end of school year must be submitted by the last day of school to account properly for the correct school year.</p>
<p>Added Duty: Chaperone Per Diem – This per diem is a cash or check payment at the time of working the event as a chaperone. Only exempt salaried employees are eligible and only after the mandatory quarterly chaperone event requirement has been fulfilled.</p>	<p>\$25 per event</p>	<p>Prior to the day of the event, the employee needs to complete the per diem form and turn it in to Encore’s controller. The check will be given to the employee on the day of the event and should be used for incidentals related to chaperoning the event.</p>
<p>Added Duty: Cosplay Team Advisor – This stipend is for operating the Cosplay team including membership drive during team rush, monthly meetings, quarterly events, and at least one fundraiser per semester</p>	<p>\$300 per year</p>	<p>Complete the stipend form and supply a membership list and calendar of events for the semester within two weeks of the start of the semester. Revised membership lists and events should also be supplied at the end of the semester.</p>
<p>Added Duty: Cell Phone Stipend – This is for administrators and administrative managers that are required to use their cell phone outside of regular business hours and weekend. The person that receives this stipend uses their personal cell phone for at least 30% of usage. The cell phone is critical to two way communication.</p>	<p>\$350 per year</p>	<p>You must be an administrator or administrative manager that is not sedentary within the confines of the desk and need to work outside of regular work hours. To receive this stipend, forms are completed directly through human resources.</p>
<p>Added Duty: Media Team Advisor – This stipend is for operating the Media team including membership drive during team rush, monthly meetings, quarterly events, and at least one fundraiser per semester. They operate daily radio station at least three days</p>	<p>\$500 per year</p>	<p>Complete the stipend form and supply a membership list and calendar of events for the semester within two weeks of the start of the semester. Revised membership lists and events should also be supplied at the end of the semester.</p>



<p>per week, covers all after school events and edits the video to air on YouTube. They also produce the daily announcements. Media Team is also responsible for providing the sound for the outside stage during rallies.</p>		
<p>Added Duty: Hip Hop Team Advisor – This stipend is for operating the competition hip hop team including annual tryouts during team rush, weekly after school rehearsals, at least three competitions, and at least one fundraiser per semester.</p>	<p>\$500 per year</p>	<p>Complete the stipend form and supply a membership list and calendar of events for the semester within two weeks of the start of the semester. Revised membership lists and events should also be supplied at the end of the semester.</p>
<p>Added Duty: Junior High Dance Team Advisor – This stipend is for operating the competition junior high dance team including annual tryouts during team rush, weekly after school rehearsals, at least three competitions, and at least one fundraiser per semester.</p>	<p>\$500 per year</p>	<p>Complete the stipend form and supply a membership list and calendar of events for the semester within two weeks of the start of the semester. Revised membership lists and events should also be supplied at the end of the semester.</p>
<p>Added Duty: Junior Varsity Dance Team Advisor – This stipend is for operating the competition junior varsity dance team including annual tryouts during team rush, weekly after school rehearsals, at least three competitions, and at least one fundraiser per semester.</p>	<p>\$500 per year</p>	<p>Complete the stipend form and supply a membership list and calendar of events for the semester within two weeks of the start of the semester. Revised membership lists and events should also be supplied at the end of the semester.</p>
<p>Added Duty: Varsity Dance Team Advisor – This stipend is for operating the competition varsity dance team including annual tryouts during team rush, weekly after school rehearsals, at least three competitions, and at least one fundraiser per semester.</p>	<p>\$500 per year</p>	<p>Complete the stipend form and supply a membership list and calendar of events for the semester within two weeks of the start of the semester. Revised membership lists and events should also be supplied at the end of the semester.</p>
<p>Added Duty: Cheer Team Advisor – This stipend is for operating the competition cheer team including annual tryouts during team rush, weekly after school rehearsals, at least three competitions, and at least one fundraiser per semester.</p>	<p>\$500 per year</p>	<p>Complete the stipend form and supply a membership list and calendar of events for the semester within two weeks of the start of the semester. Revised membership lists and events should also be supplied at the end of the semester.</p>
<p>Added Duty: Theatre Team Advisor – This stipend is for operating the competition theatre team including annual tryouts during team rush,</p>	<p>\$500 per year</p>	<p>Complete the stipend form and supply a membership list and calendar of events for the semester within two weeks of the start of the semester. Revised</p>



weekly after school rehearsals, at least three competitions, and at least one fundraiser per semester.		membership lists and events should also be supplied at the end of the semester.
Added Duty: Mock Trial – This stipend is for operating the competition mock trial after school practices and competitions. Mock Trial is also a class within the regular curriculum school day.	\$250 per year	Complete the stipend form and supply a membership list and calendar of events for the semester within two weeks of the start of the semester. Revised membership lists and events should also be supplied at the end of the semester.
Added Duty: Freshman Class Advisor – This stipend is for meeting with Freshman at least once per quarter. They are responsible for creating and operating one fundraiser per semester and one special event per year. The goal is to raise money for senior year, which costs about \$40,000. The Freshman Advisor has to meet with all of the students in this class, not just the ESG.	\$250 per year	Complete the stipend form and supply a calendar of events for the semester within two weeks of the start of the semester. Revised events should also be supplied at the end of the semester.
Added Duty: Sophomore Class Advisor – This stipend is for meeting with Sophomore at least once per quarter. They are responsible for creating and operating one fundraiser per semester and two special events per year. The goal is to raise money for senior year, which costs about \$40,000. The Sophomore Advisor has to meet with all of the students in this class, not just the ESG.	\$300 per year	Complete the stipend form and supply a calendar of events for the semester within two weeks of the start of the semester. Revised events should also be supplied at the end of the semester.
Added Duty: Junior Class Advisor – This stipend is for meeting with Junior at least once per month. They are responsible for creating and operating two fundraisers per semester and prom. The goal is to raise money for senior year, which costs about \$40,000. The Junior Advisor has to meet with all of the students in this class, not just the ESG.	\$500 per year	Complete the stipend form and supply a calendar of events for the semester within two weeks of the start of the semester. Revised events should also be supplied at the end of the semester.
Added Duty: Senior Class Advisor – This stipend is for meeting with Seniors at least once per month. They are responsible for creating and operating two fundraisers per semester and	\$800 per year	Complete the stipend form and supply a calendar of events for the semester within two weeks of the start of the semester. Revised events should also be supplied at the end of the semester.



<p>prom. They oversee senior activities. The Senior Advisor has to meet with all of the students in this class, not just the ESG.</p>		
<p>Added Duty: Assistant Senior Class Advisor – This stipend is for helping to meet with Seniors at least once per month. They are responsible for creating and operating two fundraisers per semester and prom. They help oversee senior activities. The Assistant Senior Advisor has to meet with all of the students in this class, not just the ESG.</p>	<p>\$300 per year</p>	<p>Complete the stipend form and supply a calendar of events for the semester within two weeks of the start of the semester. Revised events should also be supplied at the end of the semester.</p>
<p>Added Duty: Department Chair – This stipend requires the chair to:</p> <ul style="list-style-type: none"> • Create a list of teachers in department • At the beginning of each school year, host a training to go over grading policies • Collect signed attendance every Friday from their department. • Confirm that all people in their department have updated their gradebooks every other week. • Must complete a 90 day review at the beginning of the year for all new employees in their department • Must complete a review of all employees in their department prior to spring break, starting second semester. • Meet with team at least once per month to provide a TLC to their department • Meet with their team at least once per quarter to go over benchmark data and smart goals for the department • Meet with team in the second semester to update A-G courses for College Board 	<p>\$500 per semester</p>	<p>Complete the stipend form and complete the checklist for the semester within two days before the last day of the semester. Revised events should also be supplied at the end of the semester.</p>



<ul style="list-style-type: none"> • Collect monthly information from the department for newsletter blog by the first of each month • Meet once per month with COO to discuss needs in the department. • Master Teacher completion • Pacing plans • Emergency sub plans 		
<p>Added Duty: CTE / CTI Mentor – This stipend is for credentialed CTE teachers that are acting as CTE coaches for teachers working to clear their credentials.</p> <ul style="list-style-type: none"> • Provide feedback at least one per quarter regarding TPE • Coach candidates each semester using mentor observation form • Use feedback log to complete monthly meetings/observations • Provide logs to program coordinator at the end of each semester • Mentor and assist with help regarding pacing plans, grading, and classroom management • Weekly contact with candidate for support • Complete orientation with candidates. 	<p>\$300 per semester per candidate</p>	<p>Administration will assign you as a CTE Mentor once you have a cleared credential. A stipend form needs to be completed for each semester to receive the stipend.</p>
<p>Added Duty: Data Committee</p> <ul style="list-style-type: none"> • Works with the entire team to disaggregate data from annual state testing and quarterly benchmarks. • Create charts to share with departments so SMART goals can be created • Create a presentation and present to the School Board at least quarterly 	<p>\$50 per month</p>	<p>Complete the stipend form. The Data Committee should consist of no more than six people, all academic credentialed teachers.</p>



<ul style="list-style-type: none"> • Help define global goals based on overall data and subgroup data. 		
<p>Added Duty: Safety Committee</p> <ul style="list-style-type: none"> • Works with the COO to create the annual safety plan according to the state guidelines • Presents the Safety Plan to the School Board once a year • Makes sure that the Safety plan is added to the website upon completion. • Meets quarterly. 	<p>\$100 per year</p>	<p>In general, this person will be the staff liaison. In the event that the liaison is unable to complete the duties, a teacher will fill this duty.</p> <p>Complete the stipend form and complete the checklist for the semester within two days before the last day of the semester. Revised events should also be supplied at the end of the semester.</p>
<p>Added Duty: LCAP Committee</p> <ul style="list-style-type: none"> • Reviews data from the Data Committee • Works with a small selection of parents, students, and administration to help come up with three global goals for the year and then to create specific nuances within the goals • Review progress of working toward LCAP goals • Create a presentation and present to the School Board at least quarterly • Help define global goals based on overall data and subgroup data. 	<p>\$50 per month</p>	<p>Complete the stipend form. The LCAP Committee should consist of no more than six people, all academic credentialed teachers.</p>
<p>Added Duty: ELAC Committee</p> <ul style="list-style-type: none"> • Reviews data from the Data Committee for English Learners • Works with a small selection of parents, students, and administration to help come up with three EL goals for the year and then to create specific nuances within the goals • Review progress of working toward LCAP goals and EL goals • Create a presentation and present to the School Board at least quarterly 	<p>\$100 per year</p>	<p>Complete the stipend form and complete the checklist for the semester within two days before the last day of the semester. Revised events should also be supplied at the end of the semester.</p>



<ul style="list-style-type: none"> • Help define global goals based on overall data and subgroup data. 		
<p>Added Duty: Staff Liaison</p> <ul style="list-style-type: none"> • Holds a staff meeting once per quarter to discuss questions, comments, concerns and ideas • Makes themselves available for staff members to discuss questions, comments, concerns, and ideas • Reports monthly to the School Board. • Offers to help represent or act as witness in meetings at the request of staff members. 	<p>\$500 per year</p>	<p>This position is elected every year by the staff. Complete the stipend form and complete the checklist for the semester within two days before the last day of the second semester.</p>

Cover Sheet

Salvage Items for Sale

Section: V. Finance
Item: C. Salvage Items for Sale
Purpose: Vote
Submitted by: Jim Barkdull
Related Material: Request to sell old tech (2).pdf
Items to sell sample.pdf

BACKGROUND:

On behalf of Encore Education Corporation the IT department will price and make available for purchase to Encore staff, staff friends and family, any working or nonworking equipment that no longer has any production value to Encore Education Corporation. Items include laptops, desktops, projectors, and other miscellaneous electronic items.

RECOMMENDATION:

Encore staff recommends approval of this policy.

Bar Code	Comment	Price	Serial Number	Title	Year	Reason for Disposition	Price	Approval
09786		525.00	CND829511J	HP 255 G6 Laptop	2018	Lack of resources needed for Zoon	200	
05891	8CG63465K5	200.00	8CG63465K5	Chromebook 11 G5	2016	Cosmetic damages/cracks	25	
09797	5CD812CKZ9	200.00	5CD812CKZ9	Chromebook 11 G5 EE	2019	Cosmetic damages/cracks	40	
06862	5CD91351J5	240.00	5CD91351J5	HP Chromebook 11A G6 EE	2020	Cosmetic damages/cracks	50	
05710		800.00	D25KT3UHDNML	iMac A1418	2016	Cosmetic damages/cracks	200	
07061		0.00	3E050581H	Toshiba Tecra R950	2014	Obsolete	30	
05203		0.00	7E016263H	Toshiba Tecra A50A	2014	Obsolete	30	
08649		0.00	CND04329PP	HP Elitebook 8440P	2018	Bought as refurbished	20	
08610		0.00	X463m A00	Dell Latitude E6400	2012	Obsolete	20	
05654		0.00	1F139222P	Toshiba Satellite C55	2015	Obsolete w/o DVD	20	
05184		0.00	XD113382C	Toshiba Satellite C70-A	2014	Obsolete	20	
08641		0.00	9A135232K	Toshiba Satellite L675D	2014	Obsolete	20	
05680		0.00	XF049151P	Toshiba Satellite C50-B	2014	Obsolete	20	
08640		0.00	ZA259780Q	Toshiba Satellite C655	2014	Obsolete	20	
09735		0.00		Dell pp18L	2013	Obsolete	20	
07140		0.00	2E017651C	Toshiba Satellite S-70-A	2014	Obsolete	20	
08639	Need Serial nu	0.00		Toshiba Satellite L745-S4210	2014	Obsolete	20	
100000	Broken Screen	0.00	LTMWWUMU255C	Vizio E55-F1	2018	Broken Screen	20	

The Presentation.

As Encore has been replacing obsolete laptops, I am getting requests to purchase the old equipment for personal use. These are essentially items that we have no use for, and they have no value to us.

Through the years we have repaired what we could and used broken equipment for donor parts to fix others. To otherwise dispose of them we must recycle them through a certified electronic recycler.

Even doing that, many of the pieces will still end up in a landfill.

We currently have 3 or 4 models of Toshiba laptops, totaling about 50, that have been replaced due to age. They lack the processing power needed to keep up with the teacher's needs.

Some are in better shape than others and some have better batteries or more storage, RAM, DVD players etc...

All information would be removed from the laptops and the Windows install refreshed. These have a street value of about \$25 to \$50 depending on age and condition.

Any items sold would be without warranty, and with the understanding that we will not support them. Payment would be collected through Encore's normal payment procedures.

We have about 40 CradlePoint Cellular Access Points. If we keep 10 it would be too many.

We have replaced all of the 42-inch TVs with 55-inch TVs and now have a surplus of 42-inch TVs. We are not ready to part with those yet, but that day will come soon.

We have used approximately 500 broken Chromebooks for parts. We have more Chromebook parts than we will ever use, and we have some Chromebooks that are too beat up to hand out for student use. We could sell these for personal use.

In the interest of transparency and consistency I am asking for policy approval to authorize pricing and selling old technology to Encore staff, their friends and family, and students. Pricing would be separated into working and not working. All like items would have like pricing. Prices would be set before offered for sale to avoid the perception of favoritism.

I am also asking for a policy on selling E-waste items through an auction site. The auction items would be listed as lots when possible. Sold as is, with and without warranty. We would only sell items that would otherwise end up getting recycled. Both working and nonworking items that we cannot throw away.

I have included staff recommended statements.

Thank you, I am available for questions.

1. On behalf of Encore Education Corporation the IT department will price and make available for purchase to Encore staff, staff friends and family, any working or nonworking equipment that no longer has any production value to Encore Education Corporation. This would be determined by department chairs and approved by Executive staff.

Prices will be determined by age and condition.

All like items will be priced alike.

Prices will be set prior to offer of sale.

Pricing will be approved by an Executive Staff member prior to offer.

Items will be sold "as is, where is" without warranty.

Encore Education Corporation will not repair, replace or otherwise support sold equipment.

A sales receipt and proper documentation will be completed to show approved disposal.

Sold equipment will be removed from the property and not used on campus.

IT Department staff will not be eligible to purchase.

2. On behalf of Encore Education Corporation the IT Department will post to auction, any working or nonworking equipment that would be otherwise disposed of through an E-Waste recycler.

Items will be sold in lots where appropriate.

Minimum bidding will \$5.

All items will be sold, "as is, where is" without warranty.

Encore Education Corporation will not pay shipping.

Encore Education Corporation will not repair, replace or otherwise support sold equipment.

Encore Education Corporation will not load or secure sold items.

A sales receipt and documentation will be provided by the auction company to provide a record of proper disposal.