



Encore JR/SR High School

Regular Encore Board of Directors Meeting - December 2020

Compiled by Joelle Schwarck and Reviewed by Wayne Strumpfer YM&C

Amended on December 11, 2020 at 7:16 PM PST

Date and Time

Monday December 14, 2020 at 6:00 PM PST

Location

This meeting is being held virtually in compliance with the Governor's Executive order N-29-20.

Website: www.encorehighschool.com If you would like to speak during public comment, please email your full name, the item you would like to comment about, and your comment, to board@encoreedcorp.com. These comments will be read aloud during open session at the board meeting. The chance to add public comment through emails will close after the public comment agenda item is completed.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance		Suzanne Cherry, Board President	1 m
B. Call the Meeting to Order		Suzanne Cherry, Board President	
C. Approve Minutes	Approve Minutes	Ashlin Barkdull, General Executive Manager	1 m

The Board minutes for approval are from Encore's November 9, 2020 regular Encore Board of Directors meeting.

D. Invitation for public to address the Board, open session items	Discuss	Ashlin Barkdull	5 m
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This is the time and place for the general public to address the Board of Directors on any matter within jurisdiction of the Board. Comments should be limited to 3 minutes. Public

comments can be related to agenda items or non-agenda items. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

II. Academic Excellence

6:07 PM

A. Academic Excellence - Associated Student Body (ASB) Director Report FYI Kiara Sampson, ASB Director 5 m

Each month, Encore's the ASB Director or the ASB President routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.

B. Assistant Dean of Academics Report FYI Julia Dolf 5 m

Each month, Encore's Assistant Dean of Academics routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.

C. Math / Science Department Academic Excellence Report FYI Kristine Jareno 5 m

Over the course of the school year, each department chair will report to the Encore Board of Directors to talk about achievements, special events, and happenings within their department on campus. This report is for information only.

D. Special Education Academic Excellence Report FYI Eric Buries 5 m

Over the course of the school year, each department chair will report to the Encore Board of Directors to talk about achievements, special events, and happenings within their department on campus. This report is for information only.

E. Information Items - Academic Excellence FYI Julia Dolf 3 m

Each month, Encore's administrative team updates the Encore Board of Directors on professional development, data, and other events that help drive student success. These items are submitted as a group of data materials and will be summarized monthly. No action is needed. Included in these reported notes are agendas and notes from Monday Morning Meetings, Department Chair meetings, and Independent Study meetings that took place in the month of November.

III. Governance

6:30 PM

A. Staff Liaison Report Discuss Jamie Waggoner 3 m

Encore High School has a staff elected liaison that makes themselves available to the staff for questions, comments, and concerns throughout the school year. The liaison also meets each semester with the staff and reports monthly to the Encore Board of Directors.

B. H&R Block Bookkeeping Proposal Vote Ashlin Barkdull 5 m

Encore High School is seeking the professional services from a bookkeeping service to maintain transparency of the student services debit accounting. This proposal comes from H&R Block to fill this vacancy

C. Conflict of Interest Code Vote Wayne Strumpfer, 5 m
YM&C

Encore Education Corporation is updating the Conflict of Interest Code. Staff recommends approval of this action.

D. Bylaws Vote Wayne Strumpfer, 5 m
YM&C

This action item is to approve Encore Education Corporation's updated bylaws for the California Nonprofit Benefit Corporation. Staff recommends approval of this action.

IV. Development **6:48 PM**

A. Board On Track - Board Training Discuss Denise Griffin 10 m

Encore has contracted with Board on Track to help formalize and normalize Board meetings and engagement with staff. Each month, a small training piece will be presented to the Board to help train the platform. In December's Board meeting, the entire Board will be shown how to complete the skills reporting for yourself. The purpose of this report is to help Encore build the makeup of Encore's Board of Directors.

B. National Clearinghouse Contract Vote Denise Griffin 3 m

Encore Education Corporation is seeking this contract. The purpose of this contract is create data regarding the post secondary education for Encore graduates. This contract would give Encore Education Corporation an opportunity to have nationally recognized data for our graduates after high school. This will also give alumni an opportunity to get automatic diplomas. Hesperia Unified School District also uses this service. Staff recommends approval of this contract.

V. Finance **7:01 PM**

A. Finance Consent Items Vote Denise Griffin 5 m

It is recommended that the board considers approving a number of agenda items as a finance consent list. These items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change. Included in this list:

- STRS payment report
- PERS payment report
- 403B payment report
- November 2020 Warrant Report Detail
- Summary for Riverside
- Summary for Hesperia
- Attendance Report

B. Student Services Account Summary Vote Denise Griffin 5 m

This action is to vote on the approval of the Student Services Reconciliation Summaries for July 2020, August 2020, September 2020, October 2020. Generally, the Board will see one month of account summary per month. Due to COVID-19, there have been delays in this reporting for the 20-21 school year. The reporting of this summary usually runs one full month after the closure of the fiscal month.

C. First Interim Budget 20-21 Vote Paul Khoury, DMS 10 m

The First Interim Budget is a discussion/vote process for the Encore Board of Directors. Paul Khoury from DMS (Delta Managed Solutions LLC and Encore's back-office provider) will be presenting the budget and the first interim update of the budget.

VI. Adjourn to closed session

7:21 PM

Pursuant to Government code section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities. The board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.

B. Conference with Legal Counsel- Existing Litigation.

Paragraph (1) of subdivision (d) of Section 54954.9. Name of case:
Wallace vs. Encore Education Corporation

A. Reconvene from Closed Session Discuss Suzanne Cherry 3 m

After the closed session is complete, the Board will reconvene and report any action taken in closed session.

VII. Closing Items

7:24 PM

A. Adjourn Meeting Vote

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the School Board's Directors may be provided along with this agenda following the posting of the agenda by emailing abarkdull@encorehighschool.com.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing abarkdull@encorehighschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Cover Sheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by: Joelle Schwarck
Related Material: November 9 Board Meeting Minutes.pdf

BACKGROUND:

Board Minutes from regular Board Meeting, Encore Board of Directors, 11/9/2020

RECOMMENDATION:

Encore staff recommends approval of these minutes.



Board Meeting Minutes

DATE 11/9/2020

6:00 p.m.

Encore Education Corporation
Phone: (760) 949-2036
Fax (760) 956-3338
www.encorehighschool.com

Sites:

www.encorehighschool.com

If you would like to speak during public comment, please email your full name, the item you would like to comment about, and your comment, to board@encoreedcorp.com. These comments will be read aloud during open session at the board meeting. The chance to add public comment through emails will close after the agenda is approved during the meeting.

Board Members:

Suzanne Cherry, Board President
Rob Gabler, Board Vice President
Kelly Ahmed, Board Secretary/Treasurer
Mari Miller, Board Member
Glenn Thackeray, Board Member
Kathy Staley, Board Member

The Order of Business may be changed without notice: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Reasonable Limitations May be placed on public testimony: The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed. For any person requiring a translator, this time will be doubled to account for translation time.

Reasonable Accommodation for any individual with a Disability: Pursuant to the Rehabilitation Act of 1973, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing board may request assistance by contacting the EEC (760) 949-2036.

Public Documents relating to Open Session Agenda items are available for review by the public at the Reception Desk at Encore Education Corporation's Executive office or on the internet at www.encorehighschool.com. For more information concerning this agenda, please contact EEC (760) 949-2036.

1.0 CALL TO ORDER. The meeting was called to order at 6:13 PM.

2.0 OPEN GENERAL SESSION

ROLL CALL	Present	Absent
Suzanne Cherry	<u> X </u>	___
Kelly Ahmed	___	<u> X </u>
Rob Gabler	___	<u> X </u>
Mari Miller	<u> X </u>	___
Glenn Thackeray	<u> X </u>	___
Kathy Staley	<u> X </u>	___

3.0 APPROVAL OF THE AGENDA

MOTION: <u>Kathy Staley</u>		Second: <u>Mari Miller</u>		Vote: <u>4/0</u>	<u>Approved</u>
ROLL CALL	AYE	NAY	ABSTENTION	ABSENT	
Suzanne Cherry	<u> X </u>	___	___	___	___
Kelly Ahmed	___	___	___	___	<u> X </u>
Rob Gabler	___	___	___	___	<u> X </u>
Mari Miller	<u> X </u>	___	___	___	___
Glenn Thackeray	<u> X </u>	___	___	___	___
Kathy Staley	<u> X </u>	___	___	___	___

4.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS. This is the time and place for the general public to address the Board of Directors on any matter within jurisdiction of the Board. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

5.0 CONSENT ITEMS. It is recommended that the board considers approving a number of agenda items as a consent list. These items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change.

- 5.1 STRS, PERS, 403b PAYMENTS-** Monica Patel
- ~~**5.2 ATTENDANCE REPORTS-** Elias Munoz~~
- 5.3 DISCIPLINE REPORT-** John Griffin
- 5.4 AP PAYMENT REPORTS-** Monica Patel
- 5.5 DATA REPORTS-** Julia Dolf
- 5.6 BOARD MEETING MINUTES-Correction to 09/14/20-** Ashlin Barkdull
- 5.7 BOARD MEETING MINUTES- 10/26/20-** Ashlin Barkdull
- 5.8 COMMITTEE AND STAFF MEETING AGENDAS-** Julia Dolf

MOTION: <u>Glenn Thackeray</u>		Second: <u>Mari Miller</u>		Vote: <u>4/0</u>	<u>Approved</u>
ROLL CALL	AYE	NAY	ABSTENTION	ABSENT	
Suzanne Cherry	___	___	___	___	___
Kelly Ahmed	___	___	___	___	___
Rob Gabler	___	___	___	___	___
Mari Miller	___	___	___	___	___
Glenn Thackeray	___	___	___	___	___
Kathy Staley	___	___	___	___	___

6.0 INFORMATION ITEMS. There are no actions needed for any of these items. These items are presented for informational purposes.

- 6.1 ASB STUDENT REPORT-** Dean Griffin
- 6.2 STAFF LIAISON REPORT-** Jamie Waggoner
- 6.3 COO REPORT-** John Griffin
- 6.4 DEAN OF ACADEMICS REPORT-** Julia Dolf
- 6.5 DANCE/CIRQUE DEPARTMENT CHAIR REPORT-**Haley Sanderson
- 6.6 CREATIVE DIRECTOR OF ACADEMICS REPORT-** Jordan Leverette
- 6.7 COLLEGE AND CAREER REPORT-** Jordan Leverette
- 6.8 EL STUDENT REPORT-** Darnell Smith
- 6.9 HUMANITIES DEPARTMENT CHAIR REPORT-** John Parker
- 6.10 JUNIOR HIGH DEPARTMENT CHAIR REPORT-** Sarah Greene
- 6.11 COUNSELING REPORT-** Esther Haskins
- 6.12 HEALTH TECH REPORT-** Christine Glass
- 6.13 UNIVERSAL COMPLAINT/TITLE IX POLICY-** Ashlin Barkdull
- 6.14 CONFLICT OF INTEREST-** Ashlin Barkdull- **ITEM WILL BE MOVED TO CLOSED SESSION IN DECEMBER MEETING**

7.0 BOARD COMMENTS / REPORTS. The Governing Board will take comments/updates from fellow board members, and the EEC Executive Administration for future agenda issues.

8.0 ADJOURNMENT

MOTION: <u>Rob Gabler</u>	Second: <u>Glenn Thackeray</u>		Vote: <u>5/0</u>	<u>Approved</u>
ROLL CALL	AYE	NAY	ABSTENTION	ABSENT
Suzanne Cherry	<u> X </u>	___	___	___
Kelly Ahmed	___	___	___	<u> X </u>
Rob Gabler	<u> X </u>	___	___	___
Mari Miller	<u> X </u>	___	___	___
Glenn Thackeray	<u> X </u>	___	___	___
Kathy Staley	<u> X </u>	___	___	___

The meeting adjourned at **8:05 PM.**

The next meeting is **Monday, December 14, 2020 at 6:00 pm.**

Cover Sheet

Academic Excellence - Associated Student Body (ASB) Director Report

Section: II. Academic Excellence
Item: A. Academic Excellence - Associated Student Body (ASB) Director Report
Purpose: FYI
Submitted by: Kiara Sampson, ASB Director
Related Material: Director report 12_4_20.pdf

BACKGROUND:

Each month, Encore's the ASB Director or the ASB President routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.

RECOMMENDATION:

There is no action required for this report.

ENCORE



Junior & Senior High School for the Arts

ASB Director Report

December 4, 2020

ASB had an extremely successful run of our Hall-O-Freak event in October and early November. We sold over 180 tickets between online sales and tickets sold “at the door”. We received many great reviews from guests who stated that our haunted drive-thru was better than all others they had experienced this year. We are extremely proud of every student who helped make this event happen. ASB has learned a lot about marketing and producing a quality event. We are hoping this new knowledge and experience will help increase sales and involvement in future projects. Our team continues to bring new and exciting ideas to the table. It’s clear that the passion and drive to bring positivity and involvement to Encore has not died out, even with the challenge of being distanced. ASB is currently working in groups to come up with new ideas on how to increase involvement and excitement. They were told it could be anything from instagram activities to zoom class participation challenges or anything else they can think of. Although it’s clear the students are sad to still be distance learning, I can see how much these events and activities are helping everyone feel more connected. In a time of uncertainty it’s more important than ever for ASB to come together and bring Encore back to the feeling of unity we had on campus. With Winter Break approaching we are wrapping up December with senior picture week and a festive spirit week for the kids to participate in fun dress up days. For senior picture week the students have been given designated appointment times to arrive on campus and get their photos taken for the yearbook. They will also be offered a package deal to take other senior pictures if desired. If students are unable to attend picture week for any reason there will be a make-up day at a later date. ASB will continue to do all we can to bring a sense of normalcy to Encore and the Student body.

Cover Sheet

Assistant Dean of Academics Report

Section: II. Academic Excellence
Item: B. Assistant Dean of Academics Report
Purpose: FYI
Submitted by: Julia Dolf, Assistant Dean of Academics
Related Material: Dean of Academics Report (1).pdf

BACKGROUND:

Each month, Encore's Assistant Dean of Academics routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.

RECOMMENDATION:

There is no action required for this report.



Dean of Academics Report

December 2020

As we move past the first quarter of the school year, changes and improvements towards student success remains Encores consistent plan, especially during distance learning. As always, our teaching staff at Encore goes beyond to make sure our students and parents needs during distance learning are met.

- Department Chairs continue to meet with their departments to assist with gradebook checks, Aeries assistance, and any additional support that is needed
- Academic teachers and I attended a training for our new benchmark platform, Naiku
- ELPAC coordinator, Mr. Smith and I, attended an assessment training held by CAASPP and ELPAC
 - Discussed remote testing
 - Testing dates
 - Changes to the assessment
 - The unknown
- Teachers completed action plans based on the new Tools for Teachers CAASPP resource
- Staff will start collaborating in departments and create their semester finals
- Teachers continue to hold conferences with parents and students who need additional support
- Tutoring continues Tuesday-Friday
- Teaching staff continues to mee with me every Monday for a quick meeting and at least once a week, Tuesday-Thursdays with Mrs. Griffin
- Student deliveries continue every Monday and Wednesday
- English position remains vacant

Cover Sheet

Math / Science Department Academic Excellence Report

Section: II. Academic Excellence
Item: C. Math / Science Department Academic Excellence Report
Purpose: FYI
Submitted by: Kristine Jareno, Math/Science Department Chair
Related Material: Jareno Dept.Chair Report 12.4.2020 (1).pdf

BACKGROUND:

Over the course of the school year, each department chair will report to the Encore Board of Directors to talk about achievements, special events, and happenings within their department on campus. This report is for information only.

RECOMMENDATION:

There is no action required for this report.



Department Chair Report
Hesperia HS Math and Science
Board Meeting Report
December 4, 2020

The Math and Science department comprises 6 members and instructs the following courses.

- ❑ Jose Capella - Math I and Math II
- ❑ Ashley Chaney - Math III, Pre-Calculus Honors, and Calculus Honors
- ❑ Sophia Munoz - Math I and Math II
- ❑ Ramsey Hassen - Environmental Science
- ❑ Kristine Jareno - Chemistry I/Honors, Chemistry II Honors, Grade 8 Science (1 section)
- ❑ Christie Scott - Biology, AP Biology, Grade 7 Science (1 section)

This report highlights the team’s best practices and accomplishments.

Math

- ★ The use of online resources such as Desmos and Kahoot to engage students in the lesson during Zoom.
 - Kahoot is effective as a review and as an assessment of current knowledge. Many students enjoy the competitive nature of the Kahoots and the immediate feedback it provides.



How many solutions does this system have?

17

skip
14
Answers

▲ One solution at (0, 0)	◆ Two solutions at (0, 0) and (6, 6)
● No solutions	■ Two solutions at (0, 0) and (6, -6)

- Desmos is used as an interactive teaching tool where students can graph, solve equations, explain their thought process, and match information cards. Students may change their answer(s) as many times as they wish, which is a great learning tool as students can make mistakes, learn from them, and fix them before submitting their final answer(s). Desmos also provides students with live answers from their peers while allowing them to stay anonymous, as well as a live teacher view of what students graphs and answers are, so the teacher can provide immediate support to individual students, or the entire class, as needed.



Pythagoras Student 2 of 17 2 of 8 Next

Systems of Equations

Graph the system of equations on the next slide and enter your solution(s) below as a coordinate (x,y)

$$y = 2x + 3$$

$$y = -x + 6$$

(1,5)

Edit my response

Explain your thinking.

It's the point where both equations intersect.

Edit my response

Three other students' responses would show up here.

Student 1 of 17 SHOW ANSWER KEY

Match each function to its graph and descriptions (3 groups of 4 cards)

4 CARDS

Linear Function

$f(x) = 2x - 3$

y-intercept is (0,-3)

4 CARDS

Quadratic Function

$f(x) = x^2 + 4$

y-intercept is (0,4)

4 CARDS

Absolute Value Function

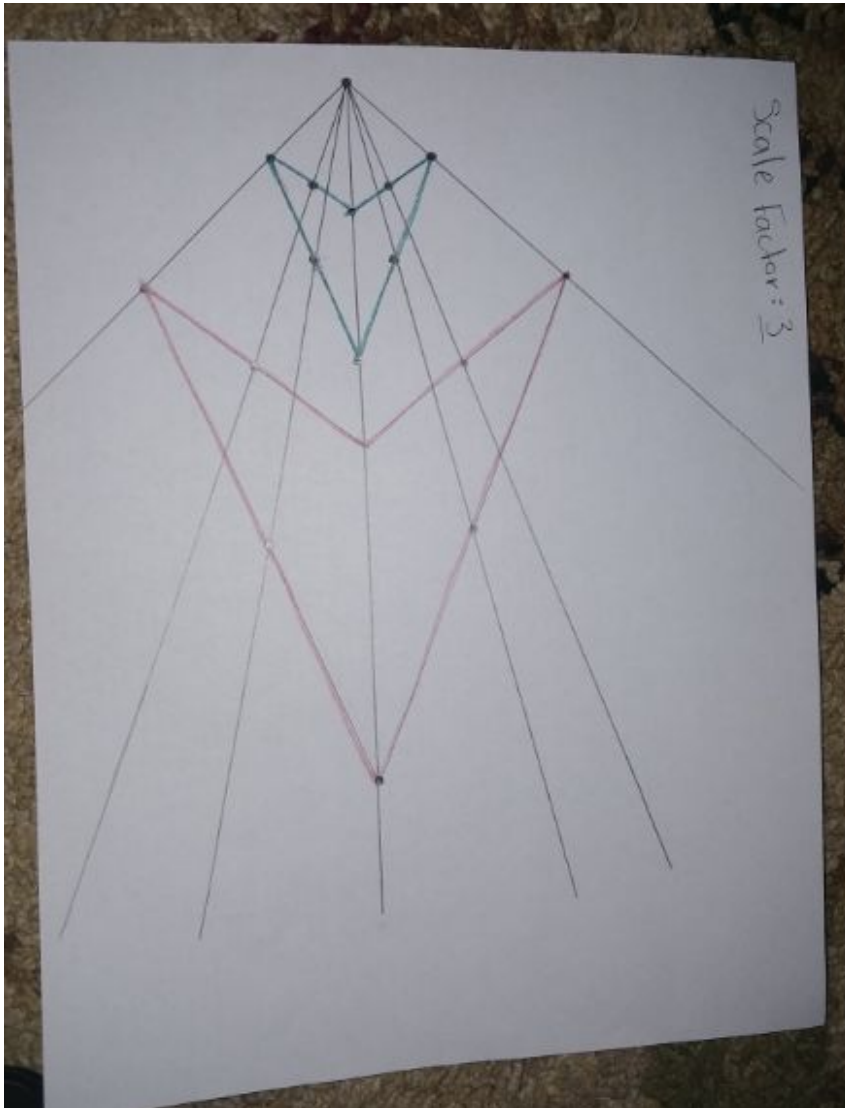
y-intercept is (0,0)

$f(x) = -2|x + 1| + 2$



The screenshot shows a software interface for a math review session. At the top, there's a blue header with "Unit 2 Review" and a code "G7YTGQ". Below this are icons for "Anonymize", "Pacing", and "Pause", along with "17 students" and "Time Entered". A navigation bar shows eight screens, with screen 6 highlighted. The main area is titled "Screen 6 of 8" and "Graph the inequality from the previous screen". Below this are two tabs: "Responses" and "Overlay". A grid of 12 student responses is shown, each with a name and a small icon. The names are: Michael Atiyah, Pythagoras, Edray Goins, Katie Bouman, Neena Gupta, Sophie Germain, Jean Springer, Carl Siegel, Charles Lewis, Walter Richard, Christine Ladd, and Srinivasa Ram. Each response shows a coordinate plane with a shaded region representing an inequality. The shaded regions vary in shape and position, indicating different student solutions.

- ★ On a mini dilation project, students showcase their understanding of similar figures through geometric construction using a center point and lines to map out the new image.
 - Sample work of student mini dilation project submitted on 12/8/2020



- ★ Incorporate warm up using [nearpod](#). It has the option for asking a poll question, where students share answers through a sticky note placed on a cork board "virtually"
 - Nearpod Warm up example
 - Students had to draw an example of two triangles that are similar through SSS (Side side side) postulate. Using numbers to label the sides and



indicate that all sides are proportional. Answers are discussed while student names remain anonymous.

CODE: SUK5E + Add Activity

Draw two triangles that would be similar through SSS.

***** Submitted	***** Submitted	***** Submitted	***** Submitted
***** Submitted	***** Submitted	***** Submitted	***** Submitted

10 2 of 2 Show Student Names

Science

- ❖ Guide notes: To increase engagement and give students structure in biology, handouts are created so students can make a copy of and fill in as we have class notes/discussion. This has been very useful, and students have said they enjoy using them. The teacher often adds graphics or GIFs as additional study aids.
- ❖ Virtual labs in bio (example: microscope): The use virtual labs allow students to get some kind of lab experience.
- ❖ Virtual modeling: Utilized in seventh grade class, virtual modeling for processes such as photosynthesis and cellular respiration. They manipulated dots that represented atoms and showed how matter is transformed through necessary life processes. We have also been working on virtual food webs and pyramids.



- ❖ AP Bio lab modeling: For labs that are not able to be done online or at home, the teacher models them, compiles pictures, and engages students in discussion about results, relates it to the topic, and cites its significance. Students then complete the lab report and turn it in.
- ❖ Utilize a variety of interactive slides so students can focus on the process of how to do it (like solving stoichiometric problems) and relating this topic to real life scenarios.

Limiting reactant stoichiometry can be relevant in creating new products to be released in the market, for example, medicine.

- Chemists will need to identify the limiting reactant to predict the mass produced in the reaction. Effective mass production of any medicine can be made if the chemical reaction is known, identifying the limiting reactant to optimize the process.

Limiting Reactant Stoichiometry

This problem requires 2 stoichiometric conversions, one for each given reactant.
The reactant that produces the **LOWEST** amount of product is the limiting reactant. Your **LOWEST** answer (which comes from your limiting reactant) is the mass of product you expect to make.

11 What mass of sodium chloride can be produced if 25.5 grams of Na reacts with 52.0 grams of Cl₂? Identify the **Limiting Reactant**.

$2\text{Na} + \text{Cl}_2 \rightarrow 2\text{NaCl}$

Show your work...

25.5 grams Na	$\frac{1 \text{ mole Na}}{22.99 \text{ grams Na}}$	$\frac{2 \text{ mol NaCl}}{2 \text{ mol Na}}$	$\frac{58.44 \text{ grams NaCl}}{1 \text{ mole NaCl}}$	<div style="border: 1px solid blue; padding: 2px; font-size: x-small;"> ROUNDED ANSWER (Based on reactant Na) </div>
52.0 grams Cl₂				<div style="border: 1px solid blue; padding: 2px; font-size: x-small;"> ROUNDED ANSWER (Based on reactant Cl₂) </div>

Limiting Reactant:

Mass of Product:

Choose the lowest TYPE



- ❖ Use of team based and game format activities such as Escape Rooms enables students to reinforce learned concepts and collaborate with other students.

The screenshot displays a Zoom meeting interface. The main window shows a slide titled "ANSWER SLIDE: Electron Configuration Escape Room". The slide content includes a puzzle titled "ARRANGE THE PIECES" with several triangular pieces labeled A through N, each containing an electron configuration. A chat window on the left shows messages from participants like Frankie Chase, Summer Satele, and Jessica Rodriguez. A video feed on the right shows Kristine Jareno and other participants.

- ❖ Utilize lab simulations to supplement concepts discussed. In the simulation Build an Atom, students were able to use the [phet](#) simulation that enables to visualize the different subatomic particles and explain the role of these particles in atoms.



Protons: ●●●●●●●
 Neutrons: ●●●●●●●
 Electrons: ●●●●●●●

Neutral Atom

Nitrogen

Stable

Model:
 ● Orbits
 ○ Cloud

Element

H																	He
Li	Be											B	C	N	O	F	Ne
Na	Mg											Al	Si	P	S	Cl	Ar
K	Ca	Sc	Ti	V	Cr	Mn	Fe	Co	Ni	Cu	Zn	Ga	Ge	As	Se	Br	Kr
Rb	Sr	Y	Zr	Nb	Mo	Tc	Ru	Rh	Pd	Ag	Cd	In	Sn	Sb	Te	I	Xe
Cs	Ba	La	Hf	Ta	W	Re	Os	Ir	Pt	Au	Hg	Tl	Pb	Bi	Po	At	Rn
Fr	Ra	Ac	Rf	Db	Sg	Bh	Hs	Mt	Ds	Rg	Cn	Nh	Fl	Mc	Lv	Ts	Og

Symbol

14 0

N

7

Show

- Element
- Neutral/Ion
- Stable/Unstable

- ❖ Use of student-centered learning activities and competitions to create interactions that are both fun and productive. One example of this is the "Periodic Table Virtual Scavenger Hunt." Students competed virtually to complete the answers and the student or group that completed the assignment correctly in the shortest possible time won the scavenger hunt. Teacher rewarded the winning students with a Periodic Table Pen and Trophy that was sent to the winner's doorstep.



Periodic Table Virtual Scavenger Hunt!!

DAY 1

*****TYPE YOUR ANSWERS IN RED

PART 1: Organization of the Periodic Table

[Click here](#) to be taken to a website to answer the following questions.

1. Why are the elements placed in specific places on the Periodic Table? _____
2. Periods are _____ that run from _____ to _____.
3. Elements in the same period have the same _____.
4. Every element in the first period has _____ shell for its _____. Every element in the second period has _____ for its _____. See the pattern?
5. Groups are _____ that run from _____ to _____.
6. The elements of a group have the same number of _____ in their _____ shell.
7. Every element in group one has _____ electron in its outer shell. Every element in group two has _____ electrons in its outer shell.
8. Hydrogen is special because it can act like two groups, _____ and _____.
9. Hydrogen sometimes is _____ an electron and sometimes it has an _____ electron.
10. Although helium has only _____ electrons in its outer shell, it is grouped with elements that have _____.
11. The green elements on this table are called _____ elements. They each have two electrons in their outer shell.

[Click here](#) to be taken to a website to answer the following questions.

12. Click on Alkali Metals (left bar) and answer the following questions.

- a. What is the group number? _____
 - b. Are these metals reactive? _____
-

Cover Sheet

Special Education Academic Excellence Report

Section: II. Academic Excellence
Item: D. Special Education Academic Excellence Report
Purpose: FYI
Submitted by: Eric Buries, SPED Director / School Psychologist
Related Material: Board Meeting SPED report 12-4-2020 Hesperia.pdf

BACKGROUND:

Over the course of the school year, each department chair will report to the Encore Board of Directors to talk about achievements, special events, and happenings within their department on campus. This report is for information only.

RECOMMENDATION:

There is no action required for this report.



Board Meeting Psychologist Report
December 14, 2020
Hesperia campus

Providing Targeted, Specialized Support and Services at School

We continue our commitment to educate students with disabilities, to the maximum extent appropriate, in the general education classroom setting. For students that demonstrate the need for more support we provide special education and related services such as specially designed academic instruction in a separate setting, assistive technology, speech & language services, occupational therapy, Educationally Related Mental Health Services, and adaptive physical education.

On August 24, 2020, the California Department of Public Health (CDPH) issued Guidance Related to Cohorts (Cohorting Guidance), which sets minimum health and safety guidelines across multiple sectors serving youth, including childcare and schools (public and private). CDPH issued the Cohorting Guidance regarding permissible small-group in- person services. The Cohorting Guidance authorizes small-group, in-person services in controlled, supervised, and indoor environments, such as those operated by local educational agencies (LEAs). The Cohorting Guidance applies to schools that cannot reopen for in- person instruction pursuant to the July 17 Framework.

The CDPH guidance enables schools to provide supervision and care for students, including specialized services for students with disabilities and English learners, access to internet and devices for distance learning, and in-person support for at-risk and high- need students. Any adult assigned to work with students must observe appropriate precautions to prevent transmission, including wearing appropriate personal protective equipment (PPE).

Cohorts are stable groups of students with no more than 16 individuals, who are meeting for targeted supports and intervention services, under the direction of the LEA, while the school is closed to in person instruction and in addition to distance learning.

In-person targeted, specialized support and services in stable cohorts is permissible when the school is able to satisfy all of the conditions detailed in the Cohorting Guidance, including:

- Limiting cohort size
- Restricting cohort mixing
- Maintaining proper physical distancing, masking, cleaning and other safety measures

Encore currently has two cohort groups on campus. The middle school cohort which serves students in grades 7-8 has approximately 13 students and three adults: 1 full-time special education teacher; one full-time and one 6-hour special education paraprofessional. The middle



school cohort meets on campus each Monday and Wednesday from 8:00-11:00am. The high school cohort meets each Tuesday and Thursday from 12:00-3:00pm, and currently services approximately 12 students while staffed with two adults and three adults: 1 full-time special education teacher; one full-time and one 6-hour special education paraprofessional.

Staff who are providing specialized services or targeted support – such as speech, occupational or physical therapy, or Educationally Related Mental Health Services (ERMHS) must be done individually if provided in person or using groups via a video conferencing platform.

The following services are provided by the Desert Mountain Charter Special Education Local Planning Area (DMC/SELPA) and the Desert Mountain Children’s Center (DMCC)

- Adaptive Physical Education (APE)
- Educationally Related Mental Health Services (ERMHS)
- Occupational Therapy (OT)
- Physical Therapy (PT)

This is Encore’s 3rd year contracting with PresenceLearning, a non-public agency (NPA), to provide speech/language services via teletherapy.

Cover Sheet

Information Items - Academic Excellence

Section: II. Academic Excellence
Item: E. Information Items - Academic Excellence
Purpose: FYI
Submitted by: Julia Dolf, Assistant Dean of Academics
Related Material: BM Monday Meeting Notes December 2020 - Google Docs.pdf
Data-Tools for Teachers Reflection Form.pdf
Department Chair Notes.pdf
IS Meeting Notes.pdf

BACKGROUND:

Each month, Encore's administrative team updates the Encore Board of Directors on professional development, data, and other events that help drive student success. These items are submitted as a group of data materials and will be summarized monthly. No action is needed. Included in these reported notes are agendas and notes from Monday Morning Meetings, Department Chair meetings, and Independent Study meetings that took place in the month of November.

RECOMMENDATION:

No action is needed for these reports.

**Monday Morning Meeting
11/9/2020**



- No school Wednesday due to Veterans Day
- Quarter Ends this Friday
- Grading window opens Wednesday and closes Friday
- NM for F and D, letter grade for A-C
- X for 0 period and 9th period
- You must add comments for each student on the progress report end
- Make up dates are set for 11/12 and 11/13
- No meetings this week
- No 0 or 9th period this week
- Student deliveries start this week
- Board Meeting today starting at 6
- Staff to continue to work on campus Tuesday-Thursday

Mandatory Classroom Posting List:

- Syllabus (I will get back to you on this)
- Class Expectations (Choices/Consequences)
- Your Tutoring Hours/Office Hours
- Course Standards
- White Board to Display Daily (Standard/Objective/Agenda/HW)
- Encore Mission Statement Poster
- SLOs poster
- School Calendar
- Bell Schedule
- Restroom/Hall Log Sheet
- Evac Map (Coming Soon if you don't already have)
- Emergency Folder (Coming Soon if you don't already have)
- First aid box (Coming Soon if you don't already have)
- Flag

Monday Morning Meeting
11/16/2020

- 1965** Walt Disney launches Epcot Center: Experimental Prototype Community of Tomorrow
-
- Fall Break starts next week!!!
 - Second Quarter starts today
 - All work from first quarter can be accepted for 10% off their original score
 - Poetry slam in on Friday, 11/20 from 7-8pm
 - Friday Arts meeting at 10:00 on Friday
 - Academic Meeting at 1:00 on Friday
 - Tools for Teachers Google Plan (Academics only) is due this week
 - First Semester Pacing and Emergency sub plans due Monday, November 30th.
 - When we return from break:
 - We will have our Monday Morning Meeting
 - Team Advisor Meeting on Friday, December 4th at 7:45
 - All School Game Night Friday, December 4th from 4-7

Monday Morning Meeting November 30, 2020



- Welcome back and happy almost December!
- Just a reminder that the school office is closed and will open on Thursday
- Team Advisor Meeting this Friday, 12/4/2020 at 7:45
- All School Game Night on Twitch this Friday, 12/4/2020 from 4-7 pm
- Academic Teachers: we have a professional development on Naiku (the new benchmark platform) at 12:30. I sent an email invite before we went on break
- Arts Teachers: Friday meeting will be at 10:30
- Meet on Zoom with students and parents that earned an F (parent conferences)
- Google Forms for Data will be shared today. Please complete them by Friday.
- Tools for Teachers Google Form is due today
- First semester and emergency lesson plans are due to Department Chairs today
- Set goals for yourself: While at home or on campus, being productive is key for our students success and helps with our well being so we're not overwhelmed
 - Update grades
 - Emails
 - Lesson plans
 - Etc...

Tools for Teachers Reflection

Respond to the following questions after you watched the two videos and explored the practice assessments that are located on the Tools for Teachers Google Slides.

Your email address (**jdolf@encorehighschool.com**) will be recorded when you submit this form. Not you? [Switch account](#)

* Required

How will you implement Tools for Teachers into your daily classes? *

Your answer

How do you feel these resources will benefit your students? *

Your answer

How will you start test prep with your students? *

Your answer

Submit

Never submit passwords through Google Forms.

This form was created inside of Encore High School. [Report Abuse](#)

Google Forms



Department Chair Meeting
11/20/2020

- Complete department gradebook checks (maybe one person every other day)
 - Check to see if at least one to two assignments are being added weekly
 - Is the box, grade completed, selected
 - Provide your department feedback and BCC me on the email
 - If you need me to step in and assist, please let me know.
- Link to admin Aeires
 - <https://encorehighschool.asp.aeries.net/admin/Login.aspx?page=1000191>
- If your student did not complete the honors summer assignment, remind them that it is due by the end of the semester with 10% off
- Have staff back up grade books
 - Attached is a PDF with the steps on how to complete
- I can't thank you enough for all that you do! I have thank you all for all your help with your team and wish you all a great Thanksgiving!

Monthly Independent Study Meeting
11/5/2020

- When student completes their course, email Rashad, Dolf and counselor (7-9 is Candice, 10-12 is Sarah)
- Update the IS sheet and email me when you need me to assign a teacher to a student
- Check in with students at least once every other week if not once a week
- Mr. Mac to email IS sheet for easy grading
- Long term sub to grade work once a week to assist teacher grading

Cover Sheet

Staff Liaison Report

Section: III. Governance
Item: A. Staff Liaison Report
Purpose: Discuss
Submitted by: Jamie Waggoner
Related Material: Custom Dec 03, 2020 (2).JPG
Custom Dec 03, 2020.JPG
Staff Liaison report december 2020.pdf

BACKGROUND:

Each month, the staff liaison prepares a report for the Encore Board of Directors. This is the report submitted for December 14, 2020

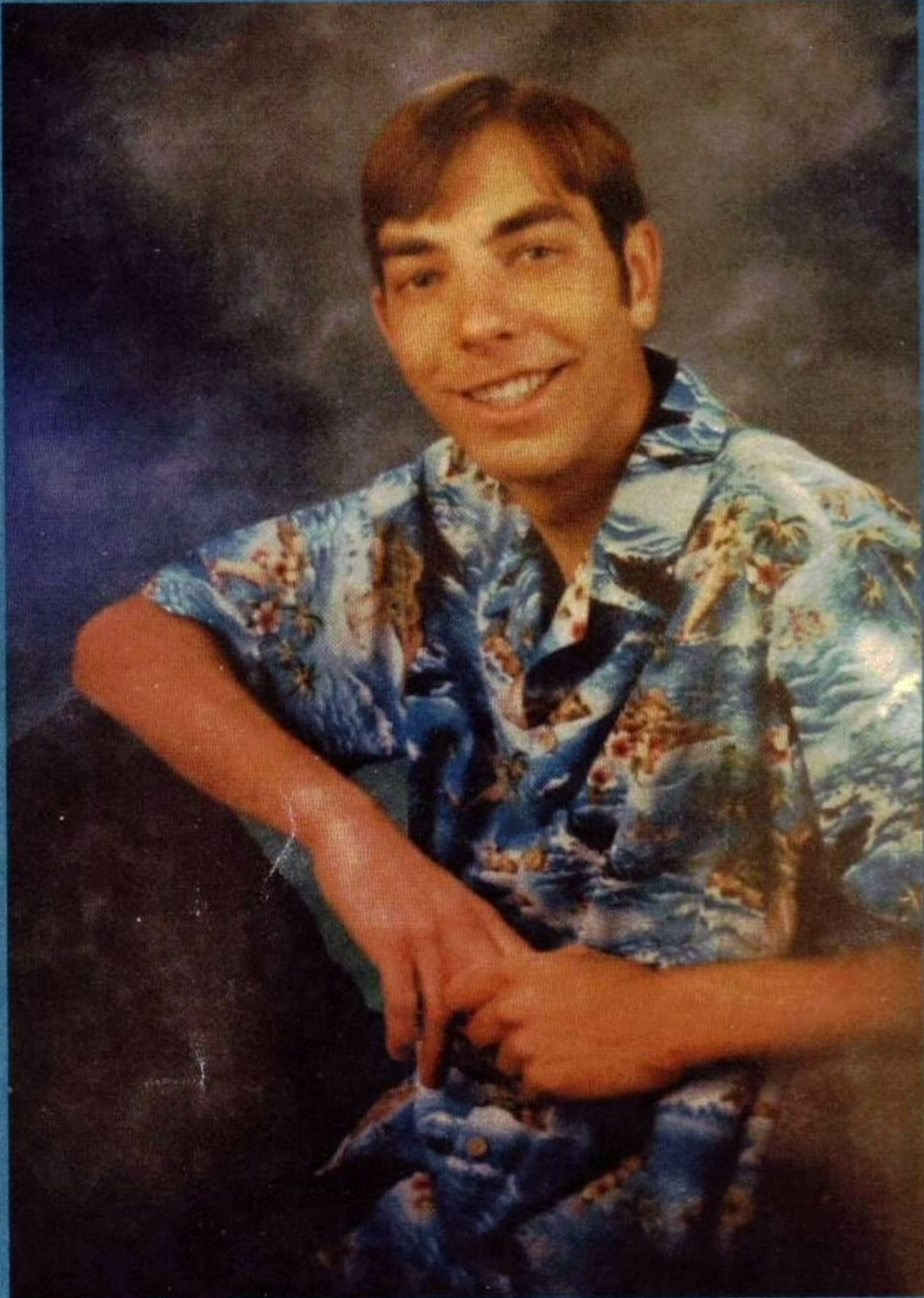
RECOMMENDATION:

No action is needed.



Thank you for coming and celebrating the life of Jeffrey with his family. Your love and support means so much. He will be missed by so many.

Jeffrey Alan Wise



February 26, 1983 ~ October 21, 2020

Beloved son, brother, husband, uncle,
teacher, and friend



Jamie Waggoner
Staff Liaison
Hesperia Campus
4 December 2020

Re: Monthly Board Report

I have had no conversations with any staff concerning staff Liaison business since the last board meeting.

If I can be given a few minutes to speak during the Board meeting, I would like to take a few minutes and talk about the Jeff Wise memorial that took place in November. I have written down a few words if this opportunity is afforded me. I will also attach pictures of the flyer that I received at the memorial:

On Saturday, November 21, a memorial was held for Encore teacher Jeff Wise. It was held at Day Creek Park in Rancho Cucamonga. Julia Dolf, myself, John Parker, Christie Scott, Brian Forbes and his family were all there. There were also several students.

We were given the opportunity to speak. Jeff's mother mentioned that she was interested in hearing from his co-workers from Encore, and we were happy to oblige. I personally felt that saying a few words about Jeff, was something that I could proudly do. We wanted to make sure that his family and friends knew how much of a success he had been at Encore, and how he was so very much loved and respected. Not only by the Students, but by the teachers and administration as well.

I have always been in awe of John Parker's ability to express what he wants to convey with words. Brian Forbes spoke (as did I) and I thought we did well. John Parker however, was the one that really made me feel that all of Jeff's friends, and family could walk away from the memorial, knowing about the true impact that Jeff had at Encore.

When we arrived, we had the opportunity to speak with Jeff's mom. I could not help

but chuckle under my breath when Jeff's mom referred to him lovingly as a "bit odd". I chuckled because I knew, something similar to that would come out of my mouth when I spoke. I was happy to know that I would not be revealing anything that they did not already know.

Jeff was a bit strange. I say that with all the respect in the world, as that is one of the characteristics that I found so likable about him. I must also mention something I have noticed throughout my life, and that is that "a bit strange" seems to be a common thread amongst English teachers. I have never met one that was not at least a wee bit out of center. That being said, I must confess, that by me saying this; the fact is that I am indeed the pot calling the kettle black!

I am not sure when Jeff and I became friends. A few years back, he started coming by my class during lunch to interrupt my nap. It soon became a habit and we spent many a lunch period talking about old cars, old movies, songs, and life in general. I learned that if he could own a classic car to drive, he thought that the perfect car for him would have been an American Motors Pacer. I agree. Perfect!

He told me about the Super hero that he had created for himself when he was younger. Lamp Man! He Told me how he even wrote his own theme song. At the Memorial, his friends talked about the time he came to school one day at Citrus College dressed in his Lamp Man outfit and walked around campus all day singing his theme song.

He talked to me about The Dungeon and Dragon games he would play online with his friends that were in different places in the US.

There were times that I would start to think that he was pretty normal, and then suddenly, while being in a conversation with him and Parker, they would start passionately conversing about Video games, Science fiction books and Science fiction movies. They would talk intensely about J.R. Tolkien stuff, and stories about other obscure/ Eccentric Authors. Next thing I knew, I would be walking away from the both of them shaking my head and muttering "what a bunch of geeks" under my breath.

I loved that fact that the students would call John Parker, Jeff, and myself "The Language Boys" whenever they saw us together. And so did he.

I loved how much he loved Encore. How much he loved being an English teacher, and how much he loved his students.

As a Spanish teacher, I get to ask my students some pretty interesting questions in the name of learning Spanish. ¿Quién es tú professor favorito? Who is your favorite teacher, I ask? The students are required to answer the question in Spanish. "Mi professor favorito es Sr. Wise", I would hear more and more over the last few years.

Hearing that touched my soul and I made sure he knew about it.

Jeff would have stayed at Encore as long as Encore wanted him to be here. He loved it here. In my previous career, he was what I would have referred to as a “great hire”. I know he influenced my life. I know that he influenced John Parker's life. I know that he influenced the lives of his students. Who knows how many lives he touched? He was indeed an incredible man.

Sincerely,

Jamie Waggoner
Staff Liaison

Cover Sheet

H&R Block Bookkeeping Proposal

Section: III. Governance
Item: B. H&R Block Bookkeeping Proposal
Purpose: Vote
Submitted by: Ashlin Barkdull, General Executive Manager
Related Material: Bookkeeper Proposal Engagement Letter (Maldonado, Faith).pdf

BACKGROUND:

Encore High School is seeking the professional services from a bookkeeping service to maintain transparency of the student services debit accounting. This proposal comes from H&R Block to fill this vacancy

RECOMMENDATION:

Staff recommends approval of this action.



H&R BLOCK®

Preparing America's Taxes Since 1955

Bookkeeping Proposal

Business Name: Encore High School
Business Contact: A Barkdull
Business Email: abarkdull@encorehighschool.com

Thank you for giving H&R Block the opportunity to submit a proposal for monthly bookkeeping reconciliation and auditing of your ASB books.

Monthly Bookkeeping and Auditing Services

Review and organization of all monthly activity documentation

Bank/credit card account reconciliations

Preparation of monthly income and expenses reports

Monthly touch points – discussion of your results

The monthly cost for this service is \$50 an hour with a monthly estimate of 4 hours. This is subject to change with an increase of monthly transactions.

Faith Maldonado, EA
Enrolled Agent, Bookkeeper
H&R Block
(760) 868-1818 (760) 245-7970
Faith.maldonado@tax.hrblock.com

Cover Sheet

Conflict of Interest Code

Section: III. Governance
Item: C. Conflict of Interest Code
Purpose: Vote
Submitted by: Wayne Strumpfer, YM&C
Related Material: Encore Model COI Code for HUSD (WKS) 112420.pdf

BACKGROUND:

Encore Education Corporation is updating the Conflict of Interest Code. Staff recommends approval of this action.

RECOMMENDATION:

Staff recommends approval of this action.

ENCORE EDUCATION CORPORATION

CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Exhibits, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Encore Education Corporation.

Individuals holding designated positions shall file their statements of economic interests with the Encore Education Corporation, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). All statements will be retained by the Encore Education Corporation.

EXHIBIT A

Designated Positions

<u>Designated Position</u>	<u>Assigned Disclosure Category</u>
Members of the Board of Directors	1, 2, 3
Chief Executive Officer	1, 2, 3
Chief Operations Officer	1, 2, 3
Principal	1, 2, 3
Dean of Academics	3
General Executive Manager	1, 2, 3
Controller	1, 2, 3
Consultants/New Positions *	

*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Chief Executive Officer may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Government Code § 81008).

EXHIBIT B

Disclosure Categories

Category 1

Designated positions assigned to this category must report:

- a. Interests in real property located in whole or in part within two (2) miles of any facility utilized by the Encore Education Corporation’s charter school, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments and business positions in business entities, or sources of income (including receipt of gifts, loans, and travel payments) that engage in the purchase or sale of real property or are engaged in building construction or design.

Category 2

Designated positions assigned to this category must report:

Investments and business positions in business entities or sources of income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work or services, or sources that manufacture or sell supplies, instructional materials, machinery or equipment of the type to be utilized by the Encore Education Corporation.

Category 3

Designated positions assigned to this category must report:

Investments and business positions in business entities or sources of income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work or services, or sources that manufacture or sell supplies, instructional materials, machinery or equipment of the type to be utilized by the designated position’s department.

Cover Sheet

Bylaws

Section: III. Governance
Item: D. Bylaws
Purpose: Vote
Submitted by: Wayne Strumpfer, YM&C
Related Material:

New Encore Education Corporation Bylaws for Adoption 121420 (WKS).pdf

BACKGROUND:

This action item is to approve Encore Education Corporation's updated bylaws for the California Nonprofit Benefit Corporation.

RECOMMENDATION:

Staff recommends approval of this action.

BYLAWS
OF
ENCORE EDUCATION CORPORATION
(A California Nonprofit Public Benefit Corporation)

ARTICLE I
NAME

Section 1. **NAME.** The name of this Corporation is Encore Education Corporation.

ARTICLE II
PRINCIPAL OFFICE OF THE CORPORATION

Section 1. **PRINCIPAL OFFICE OF THE CORPORATION.** The principal office for the transaction of the activities and affairs of the Corporation is 16955 Lemon Street, Hesperia, California. The Board of Directors may change the location of the principal office. Any such change of location must be noted by the Secretary on these bylaws opposite this Section; alternatively, this Section may be amended to state the new location.

Section 2. **OTHER OFFICES OF THE CORPORATION.** The Board of Directors may at any time establish branch or subordinate offices at any place or places where the Corporation is qualified to conduct its activities, but any meetings at such office must be in accordance with these bylaws.

ARTICLE III
GENERAL AND SPECIFIC PURPOSES; LIMITATIONS

Section 1. **GENERAL AND SPECIFIC PURPOSES.** The purpose of the Corporation is to manage, operate, guide, direct and promote Encore Junior and Senior High School for the Performing and Visual Arts. Also, in the context of this purpose, the Corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purposes of the Corporation.

The Corporation shall not carry on any other activities not permitted to be carried on by: (a) a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code; or (b) a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. No substantial part of the activities of the Corporation shall consist of the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office. The Corporation also cannot carry on any activities inconsistent with its approved charter unless first seeking a material revision from the Hesperia Unified School District.

ARTICLE IV

CONSTRUCTION AND DEFINITIONS

Section 1. **CONSTRUCTION AND DEFINITIONS.** Unless the context indicates otherwise, the general provisions, rules of construction, and definitions in the California Nonprofit Corporation Law shall govern the construction of these bylaws. Without limiting the generality of the preceding sentence, the masculine gender includes the feminine and neuter, the singular includes the plural, and the plural includes the singular, and the term “person” includes both a legal entity and a natural person.

ARTICLE V DEDICATION OF ASSETS

Section 1. **DEDICATION OF ASSETS.** The Corporation’s assets are irrevocably dedicated to public benefit purposes as set forth in the charter governing the charter schools operated as or by the Corporation. No part of the net earnings, properties, or assets of the Corporation, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or to any director or officer of the Corporation. On liquidation or dissolution, all properties and assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation shall be distributed to a nonprofit fund, foundation, corporation or association which is organized and operated exclusively for educational, public or charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Liquidation or dissolution of the corporation shall be done according to the Closure Procedures in the charter petition, if applicable.

ARTICLE VI CORPORATION WITHOUT MEMBERS

Section 1. **CORPORATION WITHOUT MEMBERS.** The Corporation shall have no voting members within the meaning of the Nonprofit Corporation Law.

ARTICLE VII BOARD OF DIRECTORS

Section 1. **GENERAL POWERS.** Subject to the provisions and limitations of the California Nonprofit Public Benefit Corporation Law and any other applicable laws, and subject to any limitations of the articles of incorporation or bylaws, the Corporation’s activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors (“Board”).

Section 2. **SPECIFIC POWERS.** Without prejudice to the general powers set forth in Section 1 of this article, but subject to the same limitations, the Board of Directors shall have the power to:

- a. Appoint and remove, at the pleasure of the Board of Directors, all corporate officers, agents, and employees; prescribe powers and duties for them as are consistent with the law, the articles of incorporation, and these bylaws; fix their compensation; and

require from them security for faithful service.

- b. Change the principal office or the principal business office in California from one location to another.
- c. Borrow money and incur indebtedness on the Corporation's behalf and cause to be executed and delivered for the Corporation's purposes, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, and other evidences of debt and securities, in accordance with its Operations Agreement with the Hesperia Unified School District.
- d. Adopt and use a corporate seal.

Section 3. DESIGNATED DIRECTORS AND TERMS. The number of directors shall be no less than five (5) and no more than nine (9), unless changed by amendments to these bylaws. All directors shall have full voting rights, including any representative appointed by the chartering authority as consistent with Education Code Section 47604(c). If the chartering authority appoints a representative to serve on the Board of Directors, the Board of Directors may appoint an additional director to ensure an odd number of Board members. All members shall be appointed by the Board of Directors.

Section 4. RESTRICTION ON INTERESTED PERSONS AS DIRECTORS. No persons serving on the Board of Directors may be interested persons. An interested person is (a) any person currently being compensated by the Corporation for services rendered to it within the previous 12 months, whether as a full-time or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a director as director; and (b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of such person who is placed on a uniform salary schedule with transparency and through a defensible placement procedure. The Board may adopt other policies circumscribing potential conflicts of interest so long as consistent with the Charter School's charter.

Section 5. DIRECTORS' TERMS. Each director shall hold office unless otherwise removed from office in accordance with these bylaws for two (2) years and until a successor director has been designated and qualified. If the chartering authority appoints a representative to the Board of Directors, that individual may hold office until the chartering authority decides to remove the individual from the Board of Directors.

Section 6. NOMINATIONS BY COMMITTEE. The Chairman of the Board of Directors or, if none, the President will appoint a committee to designate qualified candidates for election to the Board of Directors at least thirty (30) days before the date of any election of directors. The nominating committee shall make its report at least seven (7) days before the date of such designation or at such other time as the Board of Directors may set and the Secretary shall forward to each Board member, with the notice of meeting required by these bylaws, a list of all candidates nominated by committee.

Section 7. USE OF CORPORATE FUNDS TO SUPPORT NOMINEE. No corporate funds may be expended to support a nominee.

Section 8. **EVENTS CAUSING VACANCIES ON BOARD.** A vacancy or vacancies on the Board of Directors shall occur in the event of (a) the death, resignation, or removal of any director; (b) the declaration by resolution of the Board of Directors of a vacancy in the office of a director who has been convicted of a felony, declared of unsound mind by a court order, or found by final order or judgment of any court to have breached a duty under California Nonprofit Public Benefit Corporation Law, Chapter 2, Article 3; or (c) the increase of the authorized number of directors.

Section 9. **RESIGNATION OF DIRECTORS.** Except as provided below, any director may resign by giving written notice to the Chairman of the Board, if any, or to the President, or the Secretary, or to the Board. The resignation shall be effective when the notice is given unless the notice specifies a later time for the resignation to become effective. If a director's resignation is effective at a later time, the Board of Directors may elect a successor to take office as of the date when the resignation becomes effective.

Section 10. **DIRECTOR MAY NOT RESIGN IF NO DIRECTOR REMAINS.** Except on notice to the California Attorney General, no director may resign if the Corporation would be left without a duly elected director or directors.

Section 11. **REMOVAL OF DIRECTORS.** A Director may be removed, with or without cause, by the vote of the majority of the members of the entire Board of Directors at a special meeting called for that purpose, or at a regular meeting, provided that notice of that meeting and such removal are given in compliance with the provisions of the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code) as said chapter may be modified by subsequent legislation ("Brown Act").

The representative appointed by the chartering authority may be removed with or without cause by the chartering authority or its designee or with the written consent of the chartering authority or its designee.

Section 12. **VACANCIES FILLED BY BOARD.** A vacancy may be filled by approval of the Board of Directors or, if the number of directors then in office is less than a quorum, by (a) the affirmative vote of a majority of the directors then in office at a regular or special meeting of the Board, or (b) a sole remaining director. The charter authorizer has the sole right to fill a vacancy in the seat of the representative of the charter authorizer.

Section 13. **NO VACANCY ON REDUCTION OF NUMBER OF DIRECTORS.** Any reduction of the authorized number of directors shall not result in any directors being removed before his or her term of office expires.

Section 14. **PLACE OF BOARD OF DIRECTORS MEETINGS.** Meetings shall be held at the location of Encore Junior and Senior High School for the Performing and Visual Arts school site unless the Board of Directors designates another location in accordance with these bylaws. The Board of Directors may also designate that a meeting be held at any place within the physical boundaries of San Bernardino County designated in the notice of the meeting. All meetings of the Board of Directors shall be called, held, and conducted in accordance with the

terms and provisions of the Brown Act and Education Code Section 47604.1.

Section 15. MEETINGS; ANNUAL MEETINGS. All meetings of the Board of Directors and its committees shall be called, noticed, and held in compliance with the provisions of the Brown Act and Education Code Section 47604.1. The Board of Directors shall meet annually for the purpose of organization, appointment of officers, and the transaction of such other business as may properly be brought before the meeting. This meeting shall be held at a time, date, and place as noticed by the Board of Directors in accordance with the Brown Act.

Section 16. REGULAR MEETINGS. Regular meetings of the Board of Directors, including annual meetings, shall be held at such times and places as may from time to time be fixed by the Board of Directors. At least 72 hours before a regular meeting, the Board of Directors, or its designee shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting. Notice of the agenda will be posted physically in a location within the Charter School's jurisdiction that can be accessed at all times and on the Charter School's website homepage with a prominent and direct link.

Section 17. SPECIAL MEETINGS. Special meetings of the Board of Directors for any purpose may be called at any time by the Chairman of the Board of Directors, if there is such an officer, or a majority of the Board of Directors. If a Chairman of the Board has not been elected then the President is authorized to call a special meeting in place of the Chairman of the Board. The party calling a special meeting shall determine the place, date, and time thereof.

Section 18. NOTICE OF SPECIAL MEETINGS. In accordance with the Brown Act, special meetings of the Board of Directors may be held only after twenty-four (24) hours notice is given to the public through the posting of an agenda. Notice of the agenda will be posted physically in a location within the Charter School's jurisdiction that can be accessed at all times and on the Charter School's website homepage with a prominent and direct link. Directors shall also receive at least twenty-four (24) hours notice of the special meeting, in the following manner:

- a. Any such notice shall be addressed or delivered to each director at the director's address as it is shown on the records of the Corporation, or as may have been given to the Corporation by the director for purposes of notice, or, if an address is not shown on the Corporation's records or is not readily ascertainable, at the place at which the meetings of the Board of Directors are regularly held.
- b. Notice by mail shall be deemed received at the time a properly addressed written notice is deposited in the United States mail, postage prepaid. Any other written notice shall be deemed received at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or is actually transmitted by the person giving the notice by electronic means to the recipient. Oral notice shall be deemed received at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office of the recipient whom the person giving the notice has reason to believe will promptly communicate it to the receiver.

The notice of special meeting shall state the time of the meeting, the place, and the general nature of the business proposed to be transacted at the meeting. No business, other than the business the general nature of which was set forth in the notice of the meeting, may be

transacted at a special meeting.

Section 19. QUORUM. A majority of the directors then in office shall constitute a quorum. All acts or decisions of the Board of Directors will be by majority vote of the directors in attendance, based upon the presence of a quorum. Should there be less than a majority of the directors present at the inception of any meeting, the meeting shall be adjourned. Directors may not vote by proxy. The vote or abstention of each Board member present for each action taken shall be publicly reported.

Section 20. TELECONFERENCE MEETINGS. Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with:

- a. At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the physical boundaries of San Bernardino County;
- b. All votes taken during a teleconference meeting shall be by roll call;
- c. If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
- d. All locations where a member of the Board of Directors participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;¹
- e. Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and
- f. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.²

Section 21. ADJOURNMENT. A majority of the directors present, whether or not a quorum is present, may adjourn any Board of Directors meeting to another time or place. Notice of such adjournment to another time or place shall be given, prior to the time scheduled for the continuation of the meeting, to the directors who were not present at the time of the adjournment, and to the public in the manner prescribed by the Brown Act.

Section 22. COMPENSATION AND REIMBURSEMENT. Directors may not receive compensation for their services as directors or officers, only such reimbursement of expenses as the Board of Directors may establish by resolution to be just and reasonable as to the Corporation at the time that the resolution is adopted.

¹ This means that members of the Board of Directors who choose to utilize their homes or offices as teleconference locations must open these locations to the public and accommodate any members of the public who wish to attend the meeting at that location.

² The Brown Act prohibits requiring members of the public to provide their names as a condition of attendance at the meeting.

Section 23. CREATION AND POWERS OF COMMITTEES. The Board, by resolution adopted by a majority of the directors then in office, may create one or more committees of the Board, each consisting of two or more directors and no one who is not a director, to serve at the pleasure of the Board. Appointments to committees of the Board of Directors shall be by majority vote of the directors then in office. The Board of Directors may appoint one or more directors as alternate members of any such committee, who may replace any absent member at any meeting. Any such committee shall have all the authority of the Board, to the extent provided in the Board of Directors' resolution, except that no committee may:

- a. Take any final action on any matter that, under the California Nonprofit Public Benefit Corporation Law, also requires approval of the members or approval of a majority of all members;
- b. Fill vacancies on the Board of Directors or any committee of the Board;
- c. Fix compensation of the directors for serving on the Board of Directors or on any committee;
- d. Amend or repeal bylaws or adopt new bylaws;
- e. Amend or repeal any resolution of the Board of Directors that by its express terms is not so amendable or subject to repeal;
- f. Create any other committees of the Board of Directors or appoint the members of committees of the Board;
- g. Expend corporate funds to support a nominee for director if more people have been nominated for director than can be elected; or
- h. Approve any contract or transaction to which the Corporation is a party and in which one or more of its directors has a material financial interest.

The Board may also create one or more advisory committees composed of directors and non-directors. It is the intent of the Board to encourage the participation and involvement of faculty, staff, parents, students and administrators through attending and participating in open committee meetings. The Board may establish, by resolution adopted by a majority of the directors then in office, advisory committees to serve at the pleasure of the Board.

Section 24. MEETINGS AND ACTION OF COMMITTEES. Meetings and actions of committees of the Board of Directors shall be governed by, held, and taken under the provisions of these bylaws concerning meetings, other Board of Directors' actions, and the Brown Act, if applicable, except that the time for general meetings of such committees and the calling of special meetings of such committees may be set either by Board of Directors' resolution or, if none, by resolution of the committee. Minutes of each meeting shall be kept and shall be filed with the corporate records. The Board of Directors may adopt rules for the governance of any committee as long as the rules are consistent with these bylaws. If the Board of Directors has not adopted rules, the committee may do so.

Section 25. **NON-LIABILITY OF DIRECTORS.** No director shall be personally liable for the debts, liabilities, or other obligations of the Corporation.

Section 26. **COMPLIANCE WITH LAWS GOVERNING STUDENT RECORDS.** The Charter School and the Board of Directors shall comply with all applicable provisions of the Family Education Rights Privacy Act (“FERPA”) as set forth in Title 20 of the United States Code Section 1232g and attendant regulations as they may be amended from time to time.

ARTICLE VIII OFFICERS OF THE CORPORATION

Section 1. **OFFICES HELD.** The officers of the Corporation shall be a Chairperson, a President, a Secretary, and a Chief Financial Officer. The Corporation, at the Board’s direction, may also have a Vice-Chair. The officers, in addition to the corporate duties set forth in this Article VIII, shall also have administrative duties as set forth in any applicable contract for employment or job specification. Except for the Chairman of the Board and Vice-Chair, officers shall not also be directors (Board members).

Section 2. **DUPLICATION OF OFFICE HOLDERS.** Any number of offices may be held by the same person, except that neither the Secretary nor the Chief Financial Officer may serve concurrently as either the President or the Chairman of the Board.

Section 3. **ELECTION OF OFFICERS.** The officers of the Corporation shall be chosen annually by the Board of Directors and shall serve at the pleasure of the Board, subject to the rights of any officer under any employment contract.

Section 4. **REMOVAL OF OFFICERS.** Without prejudice to the rights of any officer under an employment contract, the Board of Directors may remove any officer with or without cause.

Section 5. **RESIGNATION OF OFFICERS.** Any officer may resign at any time by giving written notice to the Board. The resignation shall take effect on the date the notice is received or at any later time specified in the notice. Unless otherwise specified in the notice, the resignation need not be accepted to be effective. Any resignation shall be without prejudice to any rights of the Corporation under any contract to which the officer is a party.

Section 6. **VACANCIES IN OFFICE.** A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these bylaws for normal appointment to that office, provided, however, that vacancies need not be filled on an annual basis.

Section 7. **CHAIRMAN OF THE BOARD.** If a Chairman of the Board of Directors is elected, he or she shall preside at the Board of Directors’ meetings and shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time. If a Chairman of the Board of Directors is elected, there shall also be a Vice-Chairman of the Board of Directors. In the absence of the Chairman, the Vice-Chairman shall preside at Board of Directors meetings and shall exercise and perform such other powers and duties as the Board of Directors

may assign from time to time.

Section 8. **PRESIDENT.** The President, also known as the Chief Executive Officer, shall be the general manager of the Corporation and shall supervise, direct, and control the Corporation's activities, affairs, and officers as fully described in any applicable employment contract, agreement, or job specification. The President shall have such other powers and duties as the Board of Directors or the bylaws may require. If there is no Chairman of the Board, the President shall also preside at the Board of Directors' meetings.

Section 9. **SECRETARY.** The Secretary shall keep or cause to be kept, at the Corporation's principal office or such other place as the Board of Directors may direct, a book of minutes of all meetings, proceedings, and actions of the Board and of committees of the Board. The minutes of meetings shall include the time and place that the meeting was held; whether the meeting was annual, regular, special, or emergency and, if special or emergency, how authorized; the notice given; the names of the directors present at Board of Directors and committee meetings; and the vote or abstention of each Board member present for each action taken.

The Secretary shall keep or cause to be kept, at the principal California office, a copy of the articles of incorporation and bylaws, as amended to date.

The Secretary shall give, or cause to be given, notice of all meetings of the Board and of committees of the Board of Directors that these bylaws require to be given. The Secretary shall keep the corporate seal, if any, in safe custody and shall have such other powers and perform such other duties as the Board of Directors or the bylaws may require.

Section 10. **CHIEF FINANCIAL OFFICER.** The Chief Financial Officer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the Corporation's properties and transactions. The Chief Financial Officer shall send or cause to be given to directors such financial statements and reports as are required to be given by law, by these bylaws, or by the Board. The books of account shall be open to inspection by any director at all reasonable times.

The Chief Financial Officer shall (a) deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such depositories as the Board of Directors may designate; (b) disburse the Corporation's funds as the Board of Directors may order; (c) render to the President, Chairman of the Board, if any, and the Board, when requested, an account of all transactions as Chief Financial Officer and of the financial condition of the Corporation; and (d) have such other powers and perform such other duties as the Board, contract, job specification, or the bylaws may require.

If required by the Board, the Chief Financial Officer shall give the Corporation a bond in the amount and with the surety or sureties specified by the Board of Directors for faithful performance of the duties of the office and for restoration to the Corporation of all of its books, papers, vouchers, money, and other property of every kind in the possession or under the control of the Chief Financial Officer on his or her death, resignation, retirement, or removal from office.

ARTICLE IX CONTRACTS WITH DIRECTORS

Section 1. **CONTRACTS WITH DIRECTORS.** The Corporation shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor shall the Corporation enter into any contract or transaction with any other corporation, firm, association, or other entity in which one or more of the Corporation's directors are directors and have a material financial interest).

**ARTICLE X
CONTRACTS WITH NON-DIRECTOR DESIGNATED EMPLOYEES**

Section 1. **CONTRACTS WITH NON-DIRECTOR DESIGNATED EMPLOYEES.** The Corporation shall not enter into a contract or transaction in which a non-director designated employee (e.g., officers and other key decision-making employees) directly or indirectly has a material financial interest in compliance with Government Code Section 1090, *et seq.*, as set forth in Education Code Section 47604.1, unless all of the requirements in the Corporation's Conflict of Interest Code have been fulfilled.

**ARTICLE XI
LOANS TO DIRECTORS AND OFFICERS**

Section 1. **LOANS TO DIRECTORS AND OFFICERS.** The Corporation shall not lend any money or property to or guarantee the obligation of any director or officer without the approval of the California Attorney General; provided, however, that the Corporation may advance money to a director or officer of the Corporation for expenses reasonably anticipated to be incurred in the performance of his or her duties if that director or officer would be entitled to reimbursement for such expenses of the Corporation.

**ARTICLE XII
INDEMNIFICATION**

Section 1. **INDEMNIFICATION.** To the fullest extent permitted by law, the Corporation shall indemnify its directors, officers, employees, and other persons described in Corporations Code Section 5238(a), including persons formerly occupying any such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that section, and including an action by or in the right of the Corporation by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in that section of the Corporations Code.

On written request to the Board of Directors by any person seeking indemnification under Corporations Code Section 5238 (b) or Section 5238 (c) the Board of Directors shall promptly decide under Corporations Code Section 5238 (e) whether the applicable standard of conduct set forth in Corporations Code Section 5238 (b) or Section 5238 (c) has been met and, if so, the Board of Directors shall authorize indemnification.

**ARTICLE XIII
INSURANCE**

Section 1. **INSURANCE.** The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its directors, officers, employees, and other agents, to cover any liability asserted against or incurred by any director, officer, employee, or agent in such capacity or arising from the director's, officer's, employee's, or agent's status as such. The Corporation shall, at minimum, maintain insurance coverage as described in its charter.

**ARTICLE XIV
MAINTENANCE OF CORPORATE RECORDS**

Section 1. **MAINTENANCE OF CORPORATE RECORDS.** The Corporation shall keep:

- a. Adequate and correct books and records of account;
- b. Written minutes of the proceedings of the Board and committees of the Board; and
- c. Such reports and records as required by law.

**ARTICLE XV
INSPECTION RIGHTS**

Section 1. **DIRECTORS' RIGHT TO INSPECT.** Every director shall have the right at any reasonable time to inspect the Corporation's books, records, documents of every kind, physical properties, and the records of each subsidiary, as permitted by California and federal law. This right to inspect may be circumscribed in instances where the right to inspect conflicts with California or federal law (e.g., restrictions on the release of educational records under FERPA) pertaining to access to books, records, and documents. The inspection may be made in person or by the director's agent or attorney. The right of inspection includes the right to copy and make extracts of documents as permitted by California and federal law.

Section 2. **ACCOUNTING RECORDS AND MINUTES.** On written demand on the Corporation, any director may inspect, copy, and make extracts of the accounting books and records and the minutes of the proceedings of the Board of Directors and committees of the Board of Directors at any reasonable time for a purpose reasonably related to the director's interest as a director. Any such inspection and copying may be made in person or by the director's agent or attorney. This right of inspection extends to the records of any subsidiary of the Corporation.

Section 3. **MAINTENANCE AND INSPECTION OF ARTICLES AND BYLAWS.** The Corporation shall keep at its principal California office the original or a copy of the articles of incorporation and bylaws, as amended to the current date, which shall be open to inspection by the directors at all reasonable times during office hours.

**ARTICLE XVI
REQUIRED REPORTS**

Section 1. **ANNUAL REPORTS.** The Board of Directors shall cause an annual report to be sent to itself (the members of the Board of Directors) within 120 days after the end of the

Corporation's fiscal year. That report shall contain the following information, in appropriate detail:

- a. The assets and liabilities, including the trust funds, or the Corporation as of the end of the fiscal year;
- b. The principal changes in assets and liabilities, including trust funds;
- c. The Corporation's revenue or receipts, both unrestricted and restricted to particular purposes;
- d. The Corporation's expenses or disbursement for both general and restricted purposes;
- e. Any information required under these bylaws; and
- f. An independent accountant's report or, if none, the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the Corporation's books and records.

Section 2. ANNUAL STATEMENT OF CERTAIN TRANSACTIONS AND INDEMNIFICATIONS. The Corporation shall comply with California Corporations Code section 6322 to the extent such Code does not conflict with the Political Reform Act (Gov. Code § 87100) and Government Code Section 1090, *et seq.* The Board shall engage in training to ensure compliance with Conflict of Interest Policy

ARTICLE XVII BYLAW AMENDMENTS

Section 1. BYLAW AMENDMENTS. The Board of Directors may adopt, amend or repeal any of these bylaws, except Article by a majority vote of the directors present at a meeting duly held at which a quorum is present, except that no amendment shall change any provisions of any charter governing any charter school operated as or by the Corporation or make any provisions of these bylaws inconsistent with such charter, the Corporation's articles of incorporation, or any laws.

The Board of Directors may adopt, amend or repeal any of these Bylaws by a majority of the directors present at a meeting duly held at which a quorum is present, except that no amendment shall make any provisions of these Bylaws inconsistent with the corporation's Articles of Incorporation, or any laws.

ARTICLE XVIII FISCAL YEAR

Section 1. FISCAL YEAR OF THE CORPORATION. The fiscal year of the Corporation shall begin on July 1st and end on June 30th of each year.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting Secretary of (CHARTER SCHOOL), a California nonprofit public benefit corporation; that these bylaws, consisting of 13 pages, are the bylaws of the Corporation as adopted by the Board of Directors on December 14, 2020; and that these bylaws have not been amended or modified since that date.

Executed on December 14, 2020 at Hesperia, California.

_____, Secretary

Cover Sheet

National Clearinghouse Contract

Section: IV. Development
Item: B. National Clearinghouse Contract
Purpose: Vote
Submitted by: Denise Griffin
Related Material:
Encore High School For Performing And Visual Arts - NSC - STHS SOW - 12_9_2020.docx

BACKGROUND:
National Clearinghouse Contract

RECOMMENDATION:
Staff recommends approval of this action.



StudentTracker® for High Schools Agreement (School, District, or Consortium)

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the National Student Clearinghouse (“Clearinghouse”), a notforprofit corporation organized under the laws of the Commonwealth of Virginia, and the undersigned high school, high school district, or consortium (“School”) agree as follows (the “Agreement”):

NATIONAL STUDENT CLEARINGHOUSE Encore High School For Performing And Visual Arts

Signature:

Signature:

Print Name: Ricardo Torres

Date:

Title: President & CEO

Print Name:

Date:

Title:

Address:

City, State and Zip Code:

Email Address:

Contract Type	Definition	Yes/No
Single High School	Account resides at the high school level	Yes
School District	Full or partial traditional school district	No
Consortium of Schools	Group of schools from various cities, states, etc	No
DiplomaVerify	Schools and Districts	Yes

The terms of this agreement incorporate Paragraphs 1 through 16 below and all attachments

StudentTracker® for High Schools Agreement (School, District, or Consortium)

1. The Clearinghouse provides a nationwide, central repository of information on student enrollment, degrees, diplomas, certificates and other educational achievements.
2. The School wants to obtain information on the attendance of its former students in postsecondary institutions. The School wants to use the services of the Clearinghouse to evaluate the School's programs, improve instruction, and assist in the functions as described below and in the Attachments added hereto and made part hereof. School's research will be ongoing in order to provide a longitudinal study on student outcomes. Individual attachments may be added, deleted or modified by mutual written agreement.
3. The School will transmit to the Clearinghouse lists of its graduates ("Graduate File"). Initially, it will transmit a Graduate File dating back up to at least eight (8) years and, thereafter, will submit lists of new graduates each year after conferral of diplomas. The School agrees that it will submit its Graduates Files electronically and that they will contain the data elements and configuration reasonably required by the Clearinghouse.
4. The School will institute and maintain reasonable controls to ensure that the information it provides to the Clearinghouse under this Agreement is complete and accurate. If the School learns of any inaccuracy or omission in the information in the Clearinghouse's possession, it shall promptly notify the Clearinghouse of such inaccurate or omitted information and provide a correction to such information. This includes promptly notifying the Clearinghouse of which students have chosen to block the release of directory information under FERPA.
5. Upon request, and at scheduled intervals, the Clearinghouse will compare the School's Graduate Files with its database and provide the School with data on the subsequent enrollment and educational achievements of its students at postsecondary institutions. In addition to the Graduate Files, the School may also submit lists of graduates and other former students in a format reasonably required by the Clearinghouse ("StudentTracker Request Files"), and the Clearinghouse will provide data on the subsequent enrollment and educational achievements of these students at postsecondary institutions.
6. School represents that it has signing authority for its participating educational entities, and that it is signing on behalf of the educational entities listed as Participating High Schools in Attachment 1 to this Agreement.
7. If School has elected to receive either DiplomaVerify or ReportShare, School represents that it has signing authority for its participating educational entities, and that it is signing on behalf of the educational entities listed as Participating High Schools in Attachment 1 to this Agreement as regarding those services.
8. If School elects to receive DiplomaVerify as an additional service by checking DiplomaVerify on the first page, the Clearinghouse will verify the diplomas of School's graduates as described in Attachment 4

(which, upon such election, shall become part of this Agreement).

9. If School elects ReportShare as an additional service, the Clearinghouse will share School's StudentTracker reports with School's participating educational entities.
10. Both parties acknowledge that the security of the information exchanged is of critical importance. Both parties will comply with all applicable laws and regulations concerning the security and dissemination of the information exchanged hereunder including, but not limited to, the Family Educational Rights and Privacy Act ("FERPA") and related federal regulations, and any applicable state laws concerning the privacy and security of the information to be shared hereunder.

Institution will maintain appropriate security policies and procedures concerning the access of its staff to the secure areas of the Clearinghouse website or systems (which are at a minimum password-protected). The School is solely responsible for its compliance with FERPA, and the Clearinghouse is not liable for any errors or omissions by the School that may give rise to FERPA violations.

In the event either party determines that an event has occurred that reasonably leads it to believe that there has been an unauthorized or improper disclosure of the information exchanged under this Agreement, that party will promptly notify the other unless specifically directed not to make such notification by law enforcement. Such notification will include the nature of the incident, the information compromised, and the action taken. The parties will cooperate and keep each other informed until the incident is resolved. Either party shall have the right to immediately suspend service under this Agreement until the resolution of such incident.

11. In consideration of the services provided by the Clearinghouse under this Agreement, the School agrees to pay the Clearinghouse a fee in accordance with the Clearinghouse's published Schedule of Fees for Secondary Schools. The Clearinghouse agrees to provide the School with ninety (90) days prior written or electronic notice of any change in the fee for this service. The School agrees to submit payment of applicable fees within thirty (30) days of receipt of an invoice from the Clearinghouse. If the School is a school district, it will submit a list of the names of the high schools covered by this Agreement on Attachment 1.
12. The School agrees that it may only disclose the data provided by the Clearinghouse to other educators, school boards and school officials whom it has determined to have legitimate educational interests. The School agrees that it will not release data provided by the Clearinghouse to any other individuals, institutions, or organizations, other than those identified above, either in student or postsecondary institution identifiable form, without the Clearinghouse's express written permission and payment of any additional fees that may be required.
13. In the event the School is required to disclose any data provided hereunder (specifically including, but not limited to, information which could potentially identify individuals or specific postsecondary institutions) pursuant to any applicable statute, law, rule or regulation of any governmental authority or pursuant to any order of any court of competent jurisdiction, the School must provide the Clearinghouse prompt notice of such request for disclosure and reasonably cooperate with the Clearinghouse's efforts to obtain a protective order. The parties further agree that any exclusion effected pursuant to this provision is authorized only to the minimum extent necessary to allow the School to comply with a legal rule or order compelling the disclosure of information and shall not constitute a general waiver of the obligations of confidentiality under this Agreement.

14. The School agrees to:
 - a. Ensure that only authorized personnel whom it has determined to have legitimate educational interests will be provided with access to the Clearinghouse's secure website. School will notify the Clearinghouse immediately when personnel leave the School's employment, and the Clearinghouse will terminate such individual's access to the secure website.
 - b. Take all necessary steps to ensure that authorized personnel do not share their Clearinghouse website user names and passwords with other individuals or entities.

15. The Clearinghouse will institute and maintain reasonable controls to ensure the integrity and security of its database and data transmission systems. Such controls will adhere to best practices and standards within the education community related to information security and will include technical, operational and physical controls which will be reflected in a comprehensive information security policy. The Clearinghouse will provide periodic security training to its employees who operate or have access to the database and data transmission systems. The Clearinghouse agrees to indemnify, defend, and hold the School harmless from and against any direct loss, cost, damage or expense suffered by the School as a direct result of the Clearinghouse's failure to comply with its obligations under this Agreement. The Clearinghouse will maintain insurance covering errors and omissions in its data processing operations in the amount of at least two million dollars (\$2,000,000).
16. The School shall indemnify, defend, and hold harmless the Clearinghouse from and against any direct loss, liabilities, expenses, damages, or injuries (including, without limitation, all costs and reasonable attorneys' fees) that the Clearinghouse may sustain arising out of or related to any third-party claim alleging: (1) a breach of this Agreement by the School or its Authorized Persons, (2) the Clearinghouse's use of incorrect or incomplete information received from the School, (3) the School's failure to notify the Clearinghouse of any suspected or actual unauthorized access to a password protected area of the Clearinghouse website, (4) any negligent or more culpable act or omission of the School or its Authorized Persons (including any reckless or willful misconduct) in connection with the performance of its obligations under this Agreement, or (5) any failure by the School or its Authorized Persons to comply with any applicable federal, state, or local laws, regulations, or codes in the performance of its obligations under this Agreement.

17. The School may audit at School's expense the performance by the Clearinghouse of its duties and obligations hereunder at the Clearinghouse offices during normal business hours but no more frequently than annually. Audits require 30 days advanced notice and will be scheduled at a mutually convenient date.

18. Nothing in this Agreement gives either party any rights in the intellectual property of the other including, but not limited to, copyrights, trademarks, patents and trade secrets. Neither party is granted a license in the intellectual property of the other, specifically including but not limited to trade secrets, patents, trademarks or copyrights. Upon termination of this Agreement, School will promptly discontinue use of any business methods, software or similar technology it may have acquired from the Clearinghouse during the term hereof. The Clearinghouse may develop, retain, or release aggregate or De-Identified data that does not contain Personally Identifiable Information which is in part comprised of information received from the School under this Agreement ("Reports"), subject to the ownership rights of School as set forth herein. The Clearinghouse owns all Reports generated under this Agreement, but its use of such Reports is limited as described in this Agreement.

For purposes of this Agreement, the term “De-Identified” in reference to data shall mean that the data have undergone a process of removing the linkage between a set of identifying data and the individual to whom the data pertains.

19. Unless authorized under this Agreement or a subsequent amendment of the Agreement signed by the parties or by a signed and dated written consent of the student, the Clearinghouse shall not access, process, or disclose Education Records or Personally Identifiable Information received under this agreement for any purpose. As used in this Agreement the terms “Education Record” and “Personally Identifiable Information (or “PII”) shall have the respective meanings below: “ Education Record” has the meaning given to it by the Family Educational Rights and Privacy Act (“FERPA”), which covers records that are: (1) directly related to an enrolled or previously enrolled student; and (2) maintained by an educational agency or institution or by a party acting for the agency or institution. Both the Graduate Files described in Section 4 and the Student Tracker Request Files described in Section 5 are Education Records.

"Personally Identifiable Information" or "PII" means any information identified as personally identifiable information under FERPA or applicable state law.

The Clearinghouse shall restrict access to Education Records and Personally Identifiable Information by its employees to those individuals that need to access the Education Records to facilitate performance by the Clearinghouse under the agreement and who are subject to a reasonable written non-disclosure agreement with the Clearinghouse protecting the Education Records and Personally Identifiable Information, with confidentiality terms reasonably consistent with, and no less restrictive than, those found in this agreement.

Notwithstanding the forgoing, the Clearinghouse may release Graduation Information to the student about whom the information relates.

The Clearinghouse may use De-Identified data for purposes of research, the improvement of its products and services, and/or the development of new products and services that serve the learner, workforce and education communities in support of the Clearinghouse’s mission. The Clearinghouse will take reasonable steps to ensure that all third-party recipients of De-Identified data will not re-identify or attempt to re-identify such De-Identified data. The Clearinghouse agrees that data provided by the School under this agreement may not be sold by the Clearinghouse, nor shall it be used by the Clearinghouse to amass a student profile for any purpose unrelated to the services provided pursuant to this Agreement, conduct targeted advertising, or market products or services.

20. Upon termination of this agreement, the Clearinghouse will immediately discontinue use of any information that has been provided to it by the School. The Clearinghouse agrees to destroy all information provided under this Agreement: (1) at the School’s request; (2) when the data is no longer needed to achieve this Agreement’s purposes, (3) upon termination of this Agreement, or (4) as otherwise required by state or federal law. School agrees that the Clearinghouse may maintain data provided by the School, when such data is needed to satisfy audit or other state and federal legal and regulatory requirements. Certification of this destruction will be at the School’s request per the Clearinghouse’s data deletion policy, or as otherwise may be required by the School.
21. The School agrees to acknowledge in all internal and external reports, presentations, publications, press releases, and/or research announcements that utilize StudentTracker data that the source of the

data is the StudentTracker service from the Clearinghouse.

22. The School agrees to provide all notices to the Clearinghouse under this Agreement to: 2300 Dulles Station Blvd, Suite 220, Herndon, VA 20171
23. The Clearinghouse agrees to provide all notices in writing under this Agreement to the School to the signatory and address on Page 1 of this Agreement unless otherwise instructed in writing by the School. The Clearinghouse considers the signatory to this Agreement as its primary contact for all operational and systems issues unless otherwise instructed in writing by the School.
24. The effective date of this Agreement is the date by which it is signed by both parties. This Agreement will remain in effect until terminated by either party by providing sixty (60) days written notice to the other party. The parties agree that any subsequent modifications to this Agreement will be made only in writing. The Clearinghouse may assign this Agreement without consent to a successor or wholly owned subsidiary.
25. THE PARTIES AGREE THAT THE CLEARINGHOUSE IS NOT RESPONSIBLE FOR ANY ERRORS, ACTIONS, OR OMISSIONS BY THE SCHOOL. IN NO EVENT WILL EITHER PARTY BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, SPECIAL, INCIDENTAL, EXEMPLARY OR PUNITIVE DAMAGES UNDER THIS AGREEMENT OR IN CONNECTION WITH ANY SERVICES PROVIDED HEREUNDER, INCLUDING WITHOUT LIMITATION, DAMAGES FOR SCHOOL'S MISUSE OF THE SERVICES, LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF DATA, PII, OR BUSINESS INFORMATION, OR OTHER PECUNIARY LOSS ARISING OUT OF THE USE OR INABILITY TO USE THE SERVICES, DATA, OR ANY OTHER OUTPUT, EVEN IF THE CLEARINGHOUSE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND EVEN IF AVAILABLE REMEDIES ARE FOUND TO HAVE FAILED OF THEIR ESSENTIAL PURPOSE. THE PARTIES ACKNOWLEDGE THAT THE CLEARINGHOUSE HAS PROVIDED THE SERVICES AND EACH OF THE PARTIES HAS ENTERED INTO THIS AGREEMENT IN RELIANCE UPON THE LIMITATIONS OF LIABILITY AND THE DISCLAIMERS OF WARRANTIES AND DAMAGES SET FORTH HEREIN, AND THAT THE SAME FORM AN ESSENTIAL BASIS OF THE BARGAIN BETWEEN THE PARTIES AND IN CONTEMPLATION OF CARRYING OUT THE PURPOSE OF THIS AGREEMENT BETWEEN THE PARTIES.
26. All representations, warranties, disclaimers of liabilities, indemnifications, and covenants between the parties will survive the termination of this Agreement for any reason and in any manner and will remain in full force and effect between the parties.
27. To the extent applicable under California law:
 - a. Should an event rise to the level of a security breach, both parties to this Agreement shall reasonably cooperate together to fulfill either party's requirements under California data breach notification laws. The Clearinghouse shall follow its breach notification policy, which is in compliance with applicable federal and California laws. Notifications will include, written in plain language, the Clearinghouse's name and information about who to contact at the Clearinghouse, a list of the personal information we reasonably believe to have been the subject of a breach, a general description of the breach incident, and the steps we are taking to mitigate; and
 - b. Except as otherwise provided in this Agreement, both parties agree that they may not disclose data obtained under this Agreement with any third party. Furthermore, both parties shall take all reasonable steps to ensure that third parties are prohibited from using identifiable information in Education Records to engage in targeted advertising.

28. Each party represents that the individual signing this Agreement on its behalf has the authority to do so and to so legally bind the party. The parties represent that the execution, delivery and performance of this Agreement has been fully and validly authorized.
29. Nothing in this Agreement gives either party any rights in the intellectual property of the other including, but not limited to, copyrights, trademarks, patents and trade secrets. Neither party is granted a license in the intellectual property of the other, specifically including but not limited to trade secrets, patents, trademarks or copyrights. Upon termination of this Agreement, School will promptly discontinue use of any business methods, software or similar technology it may have acquired from the Clearinghouse for use in performing the Service during the term hereof.
30. This Agreement and all related exhibits and Attachments, constitutes the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein and therein, and supersedes all prior contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.
31. No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond the affected party's reasonable control, including, without limitation: (a) acts of God; (b) flood, fire, earthquake, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (d) government order or law; (e) actions, embargoes, or blockades in effect on or after the date of this Agreement; (f) action by any governmental authority; (g) national or regional emergency (i) pandemic; and (j) shortage of adequate power or transportation facilities. The party suffering a Force Majeure Event shall give notice within 30 days of the Force Majeure Event to the other party stating the period of time the occurrence is expected to continue, and shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized.



**Attachment 1
StudentTracker® for High Schools Agreement**

District Name	
Date	

Participating High Schools_

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

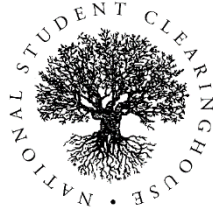
School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	

School Name:	City, State:
ACT Code:	
NCES Code:	
Address:	
Number of Enrollees:	



**Attachment 2:
StudentTracker® for High Schools Agreement**

**NATIONAL STUDENT CLEARINGHOUSE
SCHEDULE OF FEES FOR SECONDARY SCHOOLS
Published December 1, 2020 and Effective Until Further Notice**

High schools, high school consortiums and/or high school districts (“program”) will pay an annual subscription fee for participation in the StudentTracker for High Schools service equal to \$595.00 per participating high school.

The StudentTracker service will be provided at **no charge** to high schools that meet the following criteria:

- Have a total enrollment of less than 300 students; **AND**
- Are located in a district where two or more high schools pay the full annual StudentTracker for High Schools subscription fee.

The program will be eligible for an additional \$100 discount for each high school for which it pays the full annual StudentTracker for High Schools subscription fee after the first calendar year for each renewal period if it meets the following criteria:

- Program has executed an agreement to receive the DipomaVerify service and implemented such service; **AND**
- Program has submitted at least 10 years of historical graduate data for each school during year one.

Attachment 3
STUDENTTRACKER® FOR HIGH SCHOOLS
CONTACT LIST

School/District/Consortium Name: _____

***Executive Contact**

(Primary point of contact other than signee)

Name: _____ Title: _____
Email Address: _____ Phone Number: _____

***Billing Contact**

(Person to receive billing invoice)

Name: _____ Title: _____
Billing Address: _____
Email Address: _____ Phone Number: _____

***Technical Contact(s)**

(Person(s) responsible for creating, sending and receiving file data)

Name: _____ Title: _____
Email Address: _____ Phone Number: _____

Name: _____ Title: _____
Email Address: _____ Phone Number: _____

Name: _____ Title: _____
Email Address: _____ Phone Number: _____

Please email completed contract and attachments to: contracts@studentclearinghouse.org

Attachment 4

DiplomaVerifysm

1. Defined Terms. For purposes of this Agreement, the following terms shall have the following meanings:
 - a. **“Authorized Requestor”** means a third party that has received an express representation from an individual concerning one or more data elements constituting Graduation Information, and that seeks to verify the same.
 - b. **“Graduation Information”** means that information regarding an individual’s high school graduation required to be submitted by School to the Clearinghouse, including but not limited to whether the individual graduated from high school, the year of their graduation, and the high school from which they graduated.
 - c. **“DiplomaVerify Service”** or **“Service”** means the verification of Graduation Information to Authorized Requestors by the Clearinghouse, as described in this Attachment 4.
 - d. **“Directory Information”** means the data elements designated by the School as Directory Information, except that if the School notifies the Clearinghouse that a Student has opted-out of the disclosure of his/her Directory Information, then that Student’s Education Record shall not be Directory Information.
 - e. **“Education Record File”** means an electronic file sent by the School to the Clearinghouse containing Education Records.
 - f. **“School Official”** means a contractor, consultant, volunteer, or other party to whom the School has outsourced school services or functions provided that they are performing a School service or function for which the School would otherwise use employees and is under the direct control of the School with respect to the use and maintenance of Education Records.
 - g. **“Student”** means a person who is attending or attended the School and whose Graduation Information has been provided to the Clearinghouse under this Agreement.

2. School Obligations
 - a. The School shall ensure the Clearinghouse’s performance of the Services meet the criteria of School Official set forth in the Schools annual notification of FERPA rights, unless another valid FERPA exception applies that permits the disclosure of Education Records by the School to the Clearinghouse. In its appointment as a School Official, the Clearinghouse shall be under the direct control of the School with respect to its use and maintenance of Education Records provided by the School.
 - b. The School will transmit to the Clearinghouse an Education Record File consisting of Graduation Information on each of its graduates within thirty (30) days of the conferral of a diploma, in a configuration reasonably required by the Clearinghouse. The School may provide Education Record Files containing historical Graduation Information at its discretion. StudentTracker for High Schools Graduate Files satisfy this requirement.
 - c. The School will transmit to the Clearinghouse an Education Record File consisting of Graduation Information on each of its graduates within thirty (30) days of the conferral of a diploma, in a configuration reasonably required by the Clearinghouse. The School may provide Education

Record Files containing historical Graduation Information at its discretion. StudentTracker for High Schools Graduate Files satisfy this requirement.

- d. The School shall be responsible for the accuracy of the Graduation Information, and agrees to promptly provide the Clearinghouse updated or corrected Graduation Information in the event that it becomes aware of any errors or omissions in the data. Such updates or corrections shall be submitted in a manner reasonably required by the Clearinghouse.
- e. No fee will be charged to the School for the DiplomaVerify Service.
- f. To the extent applicable, the School will comply with all applicable laws and regulations, including FERPA, Fair Credit Reporting Act (15 U.S.C. §§ 1681 et seq.), and any applicable state, federal, or international laws concerning the privacy and security of the Confidential Information to be shared hereunder.

3. Clearinghouse Obligations

- a. The Clearinghouse will compare the information provided by Authorized Requestors to the School's Graduation Information and will respond to requests for Graduation Information on a timely basis for those graduates who have reached the age of seventeen (17), provided such requests meet the conditions contained herein. The Clearinghouse may charge each Authorized Requestor a transaction fee for this Service.
- b. The Clearinghouse will require that Authorized Requestors certify that the individual for whom a request for Graduation Information is submitted (i) has applied for employment, military service, a workforce or educational certification or credential, or acceptance to an educational program of study, and (ii) has expressly consented in writing to the disclosure by the Clearinghouse of the specific elements of Graduation Information requested by the Authorized Requestor, or in the case of a graduate under the age of 18 that the parent or legal guardian of the graduate has so consented. The Clearinghouse shall require that Authorized Requestors maintain such written consent for a period of two years from the date of the consent.
- c. The Clearinghouse agrees to maintain a detailed record of each request for Graduation Information that is attempted or completed, which shall at a minimum contain the individual's name, the purpose of the request, the specific elements of Graduation Information disclosed, if any, and the date on which the Clearinghouse responded to the request ("Request Record"). The Clearinghouse will maintain the Request Record for review at any time by the School. In addition, the Clearinghouse may disclose to an individual any Request Records regarding verification of that individual's Graduation Information.
- d. The Clearinghouse shall contractually prohibit all Authorized Requestors from re-disclosing information received under this Service except as necessary to achieve the legitimate educational or employment purpose for which the Authorized Requestor is utilizing the DiplomaVerify Service.

Cover Sheet

Finance Consent Items

Section: V. Finance
Item: A. Finance Consent Items
Purpose: Vote
Submitted by: Monica Patel, DMS and Elias Munoz, Attendance Clerk
Related Material:

Attendance Report Summary (1).pdf
ENC 20-21 -STRS, PERS, 403b Monthly Payroll Retirement Contributions.pdf
ENCORE November 2020 Warrant Report (Summary for Hesperia).pdf
ENCORE November 2020 Warrant Report (Summary for Riverside).pdf
ENCORE November 2020 Warrant Report Detail.pdf

BACKGROUND:

It is recommended that the board considers approving a number of agenda items as a finance consent list. These items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change. Included in this list: STRS payment report, PERS payment report, 403B payment report, November 2020 Warrant Report Detail, Summary for Riverside, Summary for Hesperia, Attendance Report

RECOMMENDATION:

Staff recommends approval of these consent items.

Encore High School

MONTHLY ATTENDANCE SUMMARY

Month 2 - From 10/12/2020 Through 11/6/2020

Regular Program

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N		O		P
														Total Apport Attendance	Days Taught	Days Taught	Total ADA (N/O)	
9	TOTAL 19	120	3	123	1	122	35	137	2337	2165	113.95	94.05%	0	4527	39			116.08
10	TOTAL 19	103	0	103	1	102	4	89	1957	1864	98.11	95.44%	0	3903	39			100.08
11	TOTAL 19	93	0	93	2	91	19	93	1767	1655	87.11	94.68%	0	3502	39			89.79
12	TOTAL 19	116	1	117	1	116	18	97	2223	2108	110.95	95.60%	0	4474	39			114.72
	TOTAL 9-12	432	4	436	5	431	76	416	8284	7792	410.11	94.93%	0	16406	39			420.67
	PROGRAM	432	4	436	5	431	76	416	8284	7792	410.11	94.93%	0	16406	39			420.67

Principal Signature _____ Date _____

To the best of my knowledge, the information contained on this document is accurate and complete.

Encore High School

12/3/2020
9:14 AM

2020-2021 Page 2

MONTHLY ATTENDANCE SUMMARY

Month 2 - From 10/12/2020 Through 11/6/2020

Program 5 504

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A'D)	J Total Apport Attend (A'D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N		P
														Total Apport Attendance	YEAR TO DATE Days Taught	
9	TOTAL 19	2	0	2	0	2	0	0	38	38	2.00	100.00%	0	78	39	2.00
10	TOTAL 19	1	0	1	0	1	0	0	19	19	1.00	100.00%	0	39	39	1.00
11	TOTAL 19	3	0	3	0	3	0	8	57	49	2.58	85.96%	0	109	39	2.79
12	TOTAL 19	2	0	2	0	2	0	0	38	38	2.00	100.00%	0	78	39	2.00
	TOTAL 9-12	8	0	8	0	8	0	8	152	144	7.58	94.74%	0	304	39	7.79
	PROGRAM	8	0	8	0	8	0	8	152	144	7.58	94.74%	0	304	39	7.79

To the best of my knowledge, the information contained on this document is accurate and complete.

Principal Signature _____ Date _____

Encore High School

12/3/2020
9:14 AM
Page 3

2020-2021 MONTHLY ATTENDANCE SUMMARY

Month 2 - From 10/12/2020 Through 11/6/2020

Program 6 504+Independent Study

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N		P
														Total Apport Attendance	YEAR TO DATE Days Taught	
12	TOTAL	19	0	1	0	1	0	0	19	19	1.00	100.00%	0	39	39	1.00
	TOTAL 9-12	19	0	1	0	1	0	0	19	19	1.00	100.00%	0	39	39	1.00
	PROGRAM	19	0	1	0	1	0	0	19	19	1.00	100.00%	0	39	39	1.00

Principal Signature _____ Date _____
To the best of my knowledge, the information contained on this document is accurate and complete.

Encore High School

2020-2021 MONTHLY ATTENDANCE SUMMARY

Month 2 - From 10/12/2020 Through 11/6/2020

Program 7 SAI+Independent Study

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N		P
														Total Apport Attendance	YEAR TO DATE Days Taught	
12	TOTAL	19	0	2	0	2	0	0	38	38	2.00	100.00%	0	79	39	2.03
	TOTAL 9-12	19	0	2	0	2	0	0	38	38	2.00	100.00%	0	79	39	2.03
	PROGRAM	19	0	2	0	2	0	0	38	38	2.00	100.00%	0	79	39	2.03

To the best of my knowledge, the information contained on this document is accurate and complete.

Principal Signature _____ Date _____

Encore High School

12/3/2020
9:14 AM

Page 5

2020-2021

MONTHLY ATTENDANCE SUMMARY

Month 2 - From 10/12/2020 Through 11/6/2020

Program I Independent Study

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N		P
														Total Apport Attendance	YEAR TO DATE Days Taught	
9	TOTAL	7	0	7	0	7	0	4	133	129	6.79	96.99%	0	279	39	7.15
10	TOTAL	13	0	13	0	13	0	16	247	231	12.16	93.52%	0	485	39	12.44
11	TOTAL	15	1	16	0	16	9	5	304	290	15.26	98.31%	0	594	39	15.23
12	TOTAL	17	1	18	0	18	6	3	342	333	17.53	99.11%	0	650	39	16.67
	TOTAL 9-12	52	2	54	0	54	15	28	1026	983	51.74	97.23%	0	2008	39	51.49
	PROGRAM	52	2	54	0	54	15	28	1026	983	51.74	97.23%	0	2008	39	51.49

To the best of my knowledge, the information contained on this document is accurate and complete.

Principal Signature _____ Date _____

Encore High School

12/3/2020
9:14 AM

Page 6

2020-2021

MONTHLY ATTENDANCE SUMMARY

Month 2 - From 10/12/2020 Through 11/6/2020

Program S SAI

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N		P
														Total Apport Attendance	YEAR TO DATE Days Taught	
9	TOTAL 19	17	0	17	0	17	0	13	323	310	16.32	95.98%	0	663	39	17.00
10	TOTAL 19	15	0	15	0	15	0	10	285	275	14.47	96.49%	0	571	39	14.64
11	TOTAL 19	14	0	14	0	14	0	10	266	256	13.47	96.24%	0	537	39	13.77
12	TOTAL 19	18	0	18	0	18	0	18	342	324	17.05	94.74%	0	677	39	17.36
	TOTAL 9-12	64	0	64	0	64	0	51	1216	1165	61.32	95.81%	0	2448	39	62.77
	PROGRAM	64	0	64	0	64	0	51	1216	1165	61.32	95.81%	0	2448	39	62.77
	REPORT	19	559	6	565	5	560	91	10735	10141	533.74	95.27%	0	21284	39	545.74

To the best of my knowledge, the information contained on this document is accurate and complete.

Principal Signature _____ Date _____

Encore Jr. High School

12/3/2020
9:27 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 1

Month 2 - From 10/12/2020 Through 11/6/2020

Regular Program

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N		P
														Total Apport Attendance	YEAR TO DATE Days Taught	
7	TOTAL 19	109	0	109	2	107	3	45	2071	2023	106.47	97.82%	0	4174	39	107.03
8	TOTAL 19	135	1	136	2	134	36	41	2584	2507	131.95	98.39%	0	5118	39	131.23
	TOTAL 7-8	244	1	245	4	241	39	86	4655	4530	238.42	98.14%	0	9292	39	238.26
	PROGRAM 19	244	1	245	4	241	39	86	4655	4530	238.42	98.14%	0	9292	39	238.26

To the best of my knowledge, the information contained on this document is accurate and complete.

Principal Signature _____

Date _____

Encore Jr. High School

12/3/2020
9:27 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 2

Month 2 - From 10/12/2020 Through 11/6/2020

Program 5 504

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A+D)	J Total Apport Attend (A+D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N		P
														Total Apport Attendance	YEAR TO DATE Days Taught	
8	TOTAL	19	0	1	0	1	0	0	19	19	1.00	100.00%	0	39	39	1.00
	TOTAL 7-8	19	0	1	0	1	0	0	19	19	1.00	100.00%	0	39	39	1.00
	PROGRAM	19	0	1	0	1	0	0	19	19	1.00	100.00%	0	39	39	1.00

To the best of my knowledge, the information contained on this document is accurate and complete.

Principal Signature _____

Date _____

Encore Jr. High School

12/13/2020
9:27 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 3

Month 2 - From 10/12/2020 Through 11/6/2020

Program 7 SAI+Independent Study

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N		P
														Total Apport Attendance	YEAR TO DATE Days Taught	
8	TOTAL	19	0	1	0	1	0	0	19	19	1.00	100.00%	0	38	39	0.97
	TOTAL 7-8	19	0	1	0	1	0	0	19	19	1.00	100.00%	0	38	39	0.97
	PROGRAM	19	0	1	0	1	0	0	19	19	1.00	100.00%	0	38	39	0.97

To the best of my knowledge, the information contained on this document is accurate and complete.

Principal Signature _____

Date _____

Encore Jr. High School

12/3/2020
9:27 AM

2020-2021

MONTHLY ATTENDANCE SUMMARY

Page 4

Month 2 - From 10/12/2020 Through 11/6/2020

Program I Independent Study

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N		P
														Total Apport Attendance	YEAR TO DATE Days Taught	
7	TOTAL 19	4	1	5	0	5	2	0	95	93	4.89	100.00%	0	181	39	4.64
8	TOTAL 19	5	0	5	0	5	0	4	95	91	4.79	95.79%	0	192	39	4.92
	TOTAL 7-8	9	1	10	0	10	2	4	190	184	9.68	97.87%	0	373	39	9.56
	PROGRAM 19	9	1	10	0	10	2	4	190	184	9.68	97.87%	0	373	39	9.56

To the best of my knowledge, the information contained on this document is accurate and complete.

Principal Signature _____

Date _____

Encore Jr. High School

12/3/2020
9:27 AM

Page 5

2020-2021

MONTHLY ATTENDANCE SUMMARY

Month 2 - From 10/12/2020 Through 11/6/2020

Program S SAI

Grade Level	A Tchg Days	B Enroll-ment Carried Fwd	C Gains	D Total Enroll-ment (B+C)	E Losses	F Ending Enroll-ment (D-E)	G Days Not Enroll	H Days Non-Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(I-G)	M Loss at End of Last School Day	N		P
														Total Apport Attendance	O Days Taught	
														YEAR TO DATE		Total ADA (N/O)
7	TOTAL	19	14	0	14	0	13	266	253	13.32	95.11%	0	531	39	13.62	
8	TOTAL	19	27	0	27	0	28	513	485	25.53	94.54%	0	993	39	25.46	
	TOTAL 7-8	19	41	0	41	0	41	779	738	38.84	94.74%	0	1524	39	39.08	
	PROGRAM	19	41	0	41	0	41	779	738	38.84	94.74%	0	1524	39	39.08	
	REPORT	19	296	2	298	4	294	41	131	5662	288.95	97.67%	0	11266	39	288.87

To the best of my knowledge, the information contained on this document is accurate and complete.

Principal Signature _____ Date _____

Hesperia	STRS/PERS	Payment	PERS Ck		STRS CK		403B Check	Due Date based on regular	Payment	Date	
Payroll Month	Payment Due Date	Date	Number	Date Cleared	Number	Date Cleared	number	rules, not safe harbor	Date	Date	Cleared
July	8/15/2020	7/23/2020	68749	7/29/2020	68749	7/29/2020	68740		7/13/2020	7/9/2020	7/14/2020 -4
	8/15/2020	8/7/2020	68832	8/11/2020	68832	8/11/2020	68823		7/28/2020	7/29/2020	8/3/2020 1
August	9/15/2020	8/21/2020	68862	8/25/2020	68862	8/25/2020	68831		8/13/2020	8/7/2020	8/14/2020 -6
	9/15/2020	9/10/2020	68929	9/14/2020	68929	9/14/2020	68860		8/28/2020	8/20/2020	8/25/2020 -8
September	10/15/2020	9/24/2020	68936	9/28/2020	68936	9/28/2020	68895		9/13/2020	9/9/2020	9/15/2020 -4
	10/15/2020	10/8/2020	69007	10/13/2020	69007	10/13/2020	68935		9/28/2020	9/24/2020	9/29/2020 -4
October	15th of the month	10/23/2020	69012	10/28/2020	69012	10/28/2020	69006		10/13/2020	10/8/2020	10/13/2020 -5
	15th of the month	11/6/2020	69078	11/10/2020	69078	11/10/2020	69011		10/28/2020	10/22/2020	10/27/2020 -6
November	15th of the month	11/19/2020	69085	11/23/2020	69085	11/23/2020	69077		11/13/2020	11/10/2020	11/9/2020 -3
	15th of the month						69084		11/28/2020	11/19/2020	11/24/2020 -9
December	15th of the month										
	15th of the month										
January	15th of the month										
	15th of the month										

Hesperia Contributions to PERS & STRS: Due date is the 5th business date of the month

To note, the payroll for 7/24 and 8/10 paid July payroll; 8/25 and 9/10 paid August payroll; 9/25 and 10/9 will pay Sept payroll Contributions to 403b

The DOL rule is somewhat gray. It states that:

An employer is required to deposit your money into your retirement account as soon as the employee assets can be reasonably segregated from employer assets, but no later than 15 business days of the month following the month in which the payroll deduction occurred.

Based on fact patterns in DOL plan audits and other published commentary, some considerations are as follows:

- For plans with fewer than 100 participants, the DOL finalized regulations on January 14, 2010 which establishes a "safe harbor" of 7 business days following the payroll deduction date. Depositing employee 401K and 403b payroll deduction funds will be considered timely if this 7 day "safe harbor" test is met; and
- No safe harbor time period exists for plans with 100 or more employee-participants. Commentary does exist that suggests funding the retirement plan by the due date of an employer's Form 941 tax deposit will be considered timely (which for large employers is the next day after payroll).

STRS 95% by 5th business day; remainder by 15th

100% of payroll makes up 95% for charter and districts

PERS - 15 days 95%; remainder by end of month

**ENCORE JUNIOR/SENIOR HIGH SCHOOL - HESPERIA
WARRANT REGISTER: November 2020**

Check Number	Check Date	School	Payee	Sum of Amount
1120-001	11/24/2020	Hesperia	US Premium Finance	\$6,717.64
1120-002	11/24/2020	Hesperia	US Premium Finance	\$1,770.35
1120-206	11/2/2020	Hesperia	TEQlease, Inc.	\$4,237.53
1120-207	11/12/2020	Hesperia	Wells Fargo Bank Service Fee	\$346.61
69020	11/2/2020	Hesperia	AT&T Mobility	\$435.93
69021	11/2/2020	Hesperia	Big West Insurance Agency	\$2,445.76
69022	11/2/2020	Hesperia	Big West Insurance Agency	\$1,681.29
69023	11/2/2020	Hesperia	Countrywide RV and Mini Storage	\$1,698.00
69025	11/2/2020	Hesperia	Dylan Zamanis	\$67.01
69026	11/2/2020	Hesperia	Ebmeyer Charter	\$3,885.00
69028	11/2/2020	Hesperia	Esquire Deposition Solutions, LLC	\$2,353.10
69031	11/2/2020	Hesperia	Heartland School Solutions	\$299.00
69032	11/2/2020	Hesperia	Hesperia Unified School District	\$2,401.50
69033	11/2/2020	Hesperia	HRDirect	\$96.96
69034	11/2/2020	Hesperia	James Barkdull	\$26.93
69036	11/2/2020	Hesperia	Judicate West	\$4,150.00
69037	11/2/2020	Hesperia	Karen Dishno	\$29.56
69038	11/2/2020	Hesperia	Kelsey White	\$14.68
69039	11/2/2020	Hesperia	Klinedinst PC	\$3,404.36
69040	11/2/2020	Hesperia	Language Training Center Inc.	\$29.70
69041	11/2/2020	Hesperia	Leonardo C. Rivera	\$1,350.00
69042	11/2/2020	Hesperia	Measure Education Inc.	\$3,287.32
69043	11/2/2020	Hesperia	Mission Water Company	\$1,494.22
69044	11/2/2020	Hesperia	Monoprice Inc.	\$142.16
69046	11/2/2020	Hesperia	Navitas Credit Corp.	\$371.19
69047	11/2/2020	Hesperia	Nuso, LLC	\$264.86
69048	11/2/2020	Hesperia	Pitney Bowes Global Financial Services LLC	\$1,904.07
69049	11/2/2020	Hesperia	Progressive	\$1,436.10
69050	11/2/2020	Hesperia	Purchase Power	\$667.84
69051	11/2/2020	Hesperia	RIVERSIDE COUNTY OFFICE OF EDUCATION	\$33,600.00
69055	11/2/2020	Hesperia	SBC Tax Collector	\$7,936.29
69057	11/2/2020	Hesperia	Southern California Edison	\$30,636.25
69058	11/2/2020	Hesperia	Southwest Gas Corporation	\$108.56
69059	11/2/2020	Hesperia	Sprint	\$854.56
69060	11/2/2020	Hesperia	Terminix Processing Center	\$426.00
69061	11/2/2020	Hesperia	The CLM Group, Inc.	\$300.00
69062	11/2/2020	Hesperia	Timepayment Corp	\$193.33
69063	11/2/2020	Hesperia	Toyota Financial Services	\$3,151.09
69065	11/2/2020	Hesperia	UMB Bank	\$29.24
69066	11/2/2020	Hesperia	U.S. Awards Inc.	\$1,229.50
69067	11/2/2020	Hesperia	US Premium Finance	\$3,686.93
69068	11/2/2020	Hesperia	US Premium Finance	\$6,290.92
69069	11/2/2020	Hesperia	Verizon	\$998.04
69070	11/2/2020	Hesperia	Victor Valley Chamber of Commerce	\$350.00
69071	11/2/2020	Hesperia	Western NRG, Inc.	\$1,341.41
69072	11/2/2020	Hesperia	Young, Minney & Corr, LLP	\$14,266.50
69073	11/2/2020	Hesperia	John Griffin	\$327.89
69081	11/16/2020	Hesperia	Encore ASB Hesperia	\$8,000.00
69086	11/19/2020	Hesperia	Adobe Systems Incorporated	\$2,460.00
69087	11/24/2020	Hesperia	Big West Insurance Agency	\$8,927.00
Grand Total				\$172,122.18

**ENCORE HIGH SCHOOL FOR THE ARTS - RIVERSIDE
WARRANT REGISTER: November 2020**

Check Number	Check Date	School	Payee	Sum of Amount
69024	11/2/2020	Riverside	Davidson Property Management LLC - Loring	\$6,636.48
69029	11/2/2020	Riverside	GreatAmerica Financial Services	\$1,954.48
69030	11/2/2020	Riverside	Green Comfort	\$2,555.80
69039	11/2/2020	Riverside	Klinedinst PC	(\$306.25)
69045	11/2/2020	Riverside	MRCI	\$33,279.50
69052	11/2/2020	Riverside	Riverside Public Utilities	\$416.82
69053	11/2/2020	Riverside	Riverside Public Utilities	\$134.25
69054	11/2/2020	Riverside	Sadeghian's Rental 9th Street LLC.	\$16,347.23
69056	11/2/2020	Riverside	SoCalGas Sempra Energy Utility	\$48.46
69064	11/2/2020	Riverside	Troy Alarm, Inc.	\$576.00
Grand Total				\$61,642.77

**ENCORE HIGH SCHOOLS - ALL SITES
WARRANT REGISTER: November 2020**

Check Number	Check Date	Payee	Reason	Sum of Amount
69020	11/2/2020	AT&T Mobility	8/21-9/20/20 Wireless Service	\$435.93
69020 Total				\$435.93
69021	11/2/2020	Big West Insurance Agency	Commercial Vehicle - Progressive Ins Co	\$2,445.76
69021 Total				\$2,445.76
69022	11/2/2020	Big West Insurance Agency	Teachers Professional Liability - 1st installment	\$1,681.29
69022 Total				\$1,681.29
69023	11/2/2020	Countrywide RV and Mini Storage	September 2020 Rent	\$534.00
			November 2020 Rent	\$582.00
			October 2020 Rent	\$582.00
69023 Total				\$1,698.00
69024	11/2/2020	Davidson Property Management LLC - Loring	September 2020 Rent	\$6,636.48
69024 Total				\$6,636.48
69025	11/2/2020	Dylan Zamanis	Whiteboard for Zoom classroom	\$67.01
69025 Total				\$67.01
69026	11/2/2020	Ebmeyer Charter	56 Passenger Delux Motor Coach	\$3,885.00
69026 Total				\$3,885.00
69028	11/2/2020	Esquire Deposition Solutions, LLC	Legal service	\$2,353.10
69028 Total				\$2,353.10
69029	11/2/2020	GreatAmerica Financial Services	August 2020 Avaya Phone System/IPO Licenses	\$910.87
			Sept 2020 Avaya Phone System/IPO Licenses	\$1,043.61
69029 Total				\$1,954.48
69030	11/2/2020	Green Comfort	A/C & Heater Commercial Maintenance & Repair	\$2,555.80
69030 Total				\$2,555.80
69031	11/2/2020	Heartland School Solutions	Credit card service Acct #HSSKT12-N000009869	\$299.00
69031 Total				\$299.00
69032	11/2/2020	Hesperia Unified School District	Printing	\$2,401.50
69032 Total				\$2,401.50
69033	11/2/2020	HRDirect	Poster Guard 1 Year Subscription	\$96.96
69033 Total				\$96.96
69034	11/2/2020	James Barkdull	Office Supplies Reimbursement	\$26.93
69034 Total				\$26.93
69036	11/2/2020	Judicate West	Case Management Fee & Half day of svc	\$4,150.00
69036 Total				\$4,150.00
69037	11/2/2020	Karen Dishno	HP Printer Paper and Toner	\$29.56
69037 Total				\$29.56
69038	11/2/2020	Kelsey White	1-29-20 Board Meeting Food Reimbursement	\$14.68
69038 Total				\$14.68
69039	11/2/2020	Klinedinst PC	March 2019 Legal services	\$3,098.11
69039 Total				\$3,098.11
69040	11/2/2020	Language Training Center Inc.	July 2020 Phone Interpreting	\$9.90
			September 2020 Phone Interpreting	\$19.80
69040 Total				\$29.70
69041	11/2/2020	Leonardo C. Rivera	August 2020 Lawn care	\$600.00
			July 2020 Lawn care	\$750.00

**ENCORE HIGH SCHOOLS - ALL SITES
WARRANT REGISTER: November 2020**

Check Number	Check Date	Payee	Reason	Sum of Amount
69041 Total				\$1,350.00
69042	11/2/2020	Measure Education Inc.	August 2020 Data Management	\$1,928.88
			July 2020 Data Management	\$1,358.44
69042 Total				\$3,287.32
69043	11/2/2020	Mission Water Company	Elkay LZWSSM Filtered Surface Mount	\$1,494.22
69043 Total				\$1,494.22
69044	11/2/2020	Monoprice Inc.	Technology Equipment	\$142.16
69044 Total				\$142.16
69045	11/2/2020	MRCI	September 2020 Rent	\$2,971.40
			November 2020 Rent	\$15,154.05
			October 2020 Rent	\$15,154.05
69045 Total				\$33,279.50
69046	11/2/2020	Navitas Credit Corp.	October 2020 Payment for contract #40295324-1	\$371.19
69046 Total				\$371.19
69047	11/2/2020	Nuso, LLC	October 2020 Service	\$264.86
69047 Total				\$264.86
69048	11/2/2020	Pitney Bowes Global Financial Services LLC	Postage equipment lease Acct #18223708	\$1,904.07
69048 Total				\$1,904.07
69049	11/2/2020	Progressive	Commercial Auto Insurance Policy #02635497-0	\$1,436.10
69049 Total				\$1,436.10
69050	11/2/2020	Purchase Power	July 2020 Postage Equipment refill	\$104.66
			Postage Equipment refill	\$563.18
69050 Total				\$667.84
69051	11/2/2020	RIVERSIDE COUNTY OFFICE OF EDUCATION	2019-2020 CTI INDUCTION PROGRAM	\$33,600.00
69051 Total				\$33,600.00
69052	11/2/2020	Riverside Public Utilities	July 2020 Water, Electric, City Svc	\$416.82
69052 Total				\$416.82
69053	11/2/2020	Riverside Public Utilities	July 2020 Water, Electric, City Svc	\$134.25
69053 Total				\$134.25
69054	11/2/2020	Sadeghian's Rental 9th Street LLC.	October 2020 Rent	\$16,347.23
69054 Total				\$16,347.23
69055	11/2/2020	SBC Tax Collector	20/21 Property Tax - 1st installment	\$3,968.15
			20/21 Property Tax - 2st installment	\$3,968.14
69055 Total				\$7,936.29
69056	11/2/2020	SoCalGas Sempra Energy Utility	7/31-8/31/20 Gas Service	\$15.23
			8/31-10/01/20 Gas Service	\$16.28
			July 2020 Gas Service	\$16.95
69056 Total				\$48.46
69057	11/2/2020	Southern California Edison	Aug 2020 Service Acct #2-30-463-6681	\$16,277.20
			July 2020 Service Acct #2-30-463-6681	\$14,359.05
69057 Total				\$30,636.25
69058	11/2/2020	Southwest Gas Corporation	September 2020 Service Acct #121-1256974-004	\$15.86
			September 2020 Service Acct #121-1256988-003	\$11.00
			September 2020 Service Acct #121-1256993-003	\$11.00

**ENCORE HIGH SCHOOLS - ALL SITES
WARRANT REGISTER: November 2020**

Check Number	Check Date	Payee	Reason	Sum of Amount
69058	11/2/2020	Southwest Gas Corporation	September 2020 Service Acct #121-1257003-003	\$11.00
			September 2020 Service Acct #121-1257018-003	\$12.22
			September 2020 Service Acct #121-1257315-003	\$47.48
69058 Total				\$108.56
69059	11/2/2020	Sprint	Aug 2020 Service	\$427.19
			September 2020 Service	\$427.37
69059 Total				\$854.56
69060	11/2/2020	Terminix Processing Center	July 2020 Pest Control	\$200.00
			August 2020 Pest Control	\$113.00
			September 2020 Pest Control	\$113.00
69060 Total				\$426.00
69061	11/2/2020	The CLM Group, Inc.	Student meals	\$300.00
69061 Total				\$300.00
69062	11/2/2020	Timepayment Corp	October 2020 Charges Acct #44712859	\$193.33
69062 Total				\$193.33
69063	11/2/2020	Toyota Financial Services	Oct 2020 Acct # 01 0272 WX656	\$787.96
			Oct 2020 Acct # 01 0272 WX722	\$787.52
			Oct 2020 Acct # 01 0272 WX741	\$787.48
			Oct 2020 Acct # 01 0272 WY302	\$788.13
69063 Total				\$3,151.09
69064	11/2/2020	Troy Alarm, Inc.	Fire Alarm Monitoring Oct/Nov/Dec (3601 9th. St.)	\$291.00
			Fire Alarm Monitoring Oct/Nov/Dec 2020 (3638 University)	\$285.00
69064 Total				\$576.00
69065	11/2/2020	UMB Bank	Bank Fee	\$29.24
69065 Total				\$29.24
69066	11/2/2020	U.S. Awards Inc.	Student awards	\$1,229.50
69066 Total				\$1,229.50
69067	11/2/2020	US Premium Finance	Insurance installment #2	\$175.57
			Insurance instalment #3	\$3,511.36
69067 Total				\$3,686.93
69068	11/2/2020	US Premium Finance	Insurance installment #2	\$299.57
			Insurance instalment #3	\$5,991.35
69068 Total				\$6,290.92
69069	11/2/2020	Verizon	8/26-9/25/20 Wireless Service	\$998.04
69069 Total				\$998.04
69070	11/2/2020	Victor Valley Chamber of Commerce	Membership Investment	\$350.00
69070 Total				\$350.00
69071	11/2/2020	Western NRG, Inc.	Western NRG's 24x7 URGENT CARE SUPPORT	\$1,341.41
69071 Total				\$1,341.41
69072	11/2/2020	Young, Minney & Corr, LLP	Aug 2020 Legal Service	\$12,264.00
			Jul 2020 Legal Service	\$988.00
			Sep 2020 Legal Service	\$1,014.50
69072 Total				\$14,266.50
69073	11/2/2020	John Griffin	1-15-20 Gas Reimbursement	\$20.35

ENCORE HIGH SCHOOLS - ALL SITES
WARRANT REGISTER: November 2020

Check Number	Check Date	Payee	Reason	Sum of Amount
69073	11/2/2020	John Griffin	9-30-20 COVID19 Reimbursements	\$307.54
69073 Total				\$327.89
69081	11/16/2020	Encore ASB Hesperia	ASB Reim Mar 2020 Misc	\$4,454.89
			ASB Reim May 2020 Misc	\$3,545.11
69081 Total				\$8,000.00
69086	11/19/2020	Adobe Systems Incorporated	Creative Cloud	\$2,460.00
69086 Total				\$2,460.00
69087	11/24/2020	Big West Insurance Agency	Commercial Vehicle Insurance	\$8,927.00
69087 Total				\$8,927.00
1120-001	11/24/2020	US Premium Finance	Insurance installment #3	\$6,717.64
1120-001 Total				\$6,717.64
1120-002	11/24/2020	US Premium Finance	Insurance installment #2	\$1,770.35
1120-002 Total				\$1,770.35
1120-206	11/2/2020	TEQlease, Inc.	November 2020 Teqlease Lease #410218	\$4,237.53
1120-206 Total				\$4,237.53
1120-207	11/12/2020	Wells Fargo Bank Service Fee	October 2020 Client Analysis Service Charge	\$346.61
1120-207 Total				\$346.61
Grand Total				\$233,764.95

Cover Sheet

Student Services Account Summary

Section: V. Finance
Item: B. Student Services Account Summary
Purpose: Vote
Submitted by: Denise Griffin, CEO
Related Material: 10.2020 Student Services Account_Redacted.pdf
7.2020 Student Services Account.pdf
8.2020 Student Services Account_Redacted.pdf
9.2020 Student Services Account_Redacted.pdf

BACKGROUND:

This action is to vote on the approval of the Student Services Reconciliation Summaries for July 2020, August 2020, September 2020, October 2020. This is a routine reporting. Generally, the Board will see one month of account summary per month. Due to COVID-19, there have been delays in this reporting for the 20-21 school year. The reporting of this summary usually runs one full month after the closure of the fiscal month.

RECOMMENDATION:

Staff recommends approval of this action.



OCTOBER 2020

Month 4 of 12

- TITLE PAGE
- QUICKBOOKS REPORT
- BANK STATEMENT W/BACKUP (CHRONOLOGICAL)
- DEBIT CARD USAGE REPORTS BY CARD NUMBER
- WE PAY / WIX – ONLINE PURCHASES WITH BACKUP
- NCR – ON SITE COLLECTIONS REPORT
- ON SITE DAILY RECONCILIATIONS WITH BACKUP
- CAMPUS ACCOUNTS BALANCE STATEMENT
- STUDENT SERVICES GENERAL FUND DEBIT USAGE REPORT

Reviewed by:		
CEO: Denise Griffith Chief Executive Officer APPROVED Encore Final Approval - Board / CEO	ASB OFFICER:	SCHOOL BOARD APPROVAL:



QUICKBOOKS REPORT

Encore High Schools Debit Account

TRANSACTION LIST BY DATE

October 2020

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
10/01/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	ASB	-407.40
10/01/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	ASB	-42.10
10/01/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	ASB	-68.33
10/02/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	ASB	-32.99
10/02/2020	Expense		Yes	Constant Contact		Platinum Business Checking (1118)	Parent Communication H	-476.21
10/02/2020	Expense		Yes	Staples		Platinum Business Checking (1118)	Office Supplies - Hesperia	-31.96
10/02/2020	Expense		Yes	Typing.com		Platinum Business Checking (1118)	Class Supplies - Hesperia	-304.47
10/05/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	ASB	-250.83
10/05/2020	Expense		Yes	Typing.com		Platinum Business Checking (1118)	Class Supplies - Hesperia	-15.00
10/05/2020	Expense		Yes	Box Inc.		Platinum Business Checking (1118)	Legal & Professional Services	-59.00
10/06/2020	Expense		Yes	Wix.com		Platinum Business Checking (1118)	Parent Communication H	-121.73
10/07/2020	Expense		Yes	Target		Platinum Business Checking (1118)	Office Supplies - Hesperia	-237.00
10/07/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	Office Supplies - Hesperia	-63.59
10/08/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	Office Supplies & Software	-70.00
10/08/2020	Expense		Yes	Quickbooks		Platinum Business Checking (1118)	ASB	-247.31
10/08/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	Parent Communication H	-168.00
10/08/2020	Expense		Yes	Wix.com		Platinum Business Checking (1118)	Maintenance - Hesperia	-166.22
10/08/2020	Expense		Yes	Dunn-Edwards		Platinum Business Checking (1118)	Maintenance - Hesperia	-103.88
10/08/2020	Expense		Yes	Home Depot		Platinum Business Checking (1118)	Maintenance - Hesperia	-31.35
10/08/2020	Expense		Yes	Arco		Platinum Business Checking (1118)	Transportation H	-110.21
10/08/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	ASB	-64.35
10/09/2020	Expense		Yes	Arco		Platinum Business Checking (1118)	Transportation H	-39.99
10/09/2020	Expense		Yes	Slater Bros		Platinum Business Checking (1118)	ASB	-58.75
10/09/2020	Expense		Yes	Lowe's		Platinum Business Checking (1118)	Maintenance - Hesperia	-45.75
10/09/2020	Expense		Yes	Lowe's		Platinum Business Checking (1118)	Maintenance - Hesperia	-49.54
10/09/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	Office Supplies & Software	-25.00
10/13/2020	Expense		Yes	Quickbooks		Platinum Business Checking (1118)	Bank Charges & Fees	-20.00
10/13/2020	Expense		Yes	Bank Card Fee		Platinum Business Checking (1118)	Bank Charges & Fees	-20.00
10/13/2020	Expense		Yes	Bank Card Fee		Platinum Business Checking (1118)	Bank Charges & Fees	-750.00
10/13/2020	Expense		Yes	Department of Motor Vehicles		Platinum Business Checking (1118)	Transportation H	-450.00
10/13/2020	Expense		Yes	Call Em-All		Platinum Business Checking (1118)	Parent Communication H	-73.35
10/13/2020	Expense		Yes	Arco		Platinum Business Checking (1118)	Transportation H	-109.05
10/13/2020	Expense		Yes	Smart & Final		Platinum Business Checking (1118)	ASB	-528.10
10/13/2020	Transfer		Yes			Uncategorized Asset	Platinum Business Checking (1118)	-745.10
10/13/2020	Deposit		Yes	Slater Bros		Platinum Business Checking (1118)	Sales	1,135.49
10/13/2020	Expense		Yes			Platinum Business Checking (1118)	Sales	-27.97
10/13/2020	Expense		Yes			Platinum Business Checking (1118)	ASB	-79.00
10/14/2020	Expense		Yes	Fred Pryor & Career Track		Platinum Business Checking (1118)	Office Supplies & Software	-119.00
10/15/2020	Expense		Yes	Home Depot		Platinum Business Checking (1118)	Professional Development	-41.18
10/15/2020	Expense		Yes	Lowe's		Platinum Business Checking (1118)	Maintenance - Hesperia	-106.07
10/15/2020	Expense		Yes	Home Depot		Platinum Business Checking (1118)	Maintenance - Hesperia	-5.11
10/15/2020	Expense		Yes	Pull In Cups		Platinum Business Checking (1118)	ASB	-1,118.70
10/16/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	ASB	-500.96
10/16/2020	Expense		Yes	Lowe's		Platinum Business Checking (1118)	Maintenance - Hesperia	-35.39

Encore High Schools Debit Account

TRANSACTION LIST BY DATE October 2020

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMODESCRIPTION	ACCOUNT	SPLIT	AMOUNT
10/16/2020	Expense		Yes	Target		Platinum Business Checking (1118)	Class Supplies - Hesperia	-21.54
10/19/2020	Expense		Yes	99c Only Store		Platinum Business Checking (1118)	ASB	-91.50
10/19/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	GEN THEATER	-53.86
10/19/2020	Expense		Yes	Salvation Army		Platinum Business Checking (1118)	ASB	-97.00
10/19/2020	Expense		Yes	Lowe's		Platinum Business Checking (1118)	Maintenance - Hesperia	-53.66
10/20/2020	Expense		Yes	Salvation Army		Platinum Business Checking (1118)	ASB	-40.00
10/20/2020	Expense		Yes	LearnWorlds		Platinum Business Checking (1118)	Class Supplies - Hesperia	-99.00
10/20/2020	Expense		Yes	Lowe's		Platinum Business Checking (1118)	Maintenance - Hesperia	-9.53
10/21/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	GEN THEATER	-150.84
10/21/2020	Expense		Yes	Spirit Halloween		Platinum Business Checking (1118)	ASB	-186.00
10/22/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	GEN THEATER	-201.37
10/22/2020	Expense		Yes	Circle K		Platinum Business Checking (1118)	Transportation H	-30.00
10/22/2020	Expense		Yes	Home Depot		Platinum Business Checking (1118)	ASB	-175.51
10/22/2020	Expense		Yes	Arco		Platinum Business Checking (1118)	Transportation H	-90.35
10/23/2020	Expense		Yes	Multy Bolts		Platinum Business Checking (1118)	Maintenance - Hesperia	-7.54
10/23/2020	Expense		Yes	Home Depot		Platinum Business Checking (1118)	Maintenance - Hesperia	-37.00
10/23/2020	Expense		Yes	Underwood Family Farms		Platinum Business Checking (1118)	Maintenance - Hesperia	-280.00
10/23/2020	Expense		Yes	Lowe's		Platinum Business Checking (1118)	Maintenance - Hesperia	-57.99
10/23/2020	Expense		Yes	Dunn-Edwards		Platinum Business Checking (1118)	Maintenance - Hesperia	-29.90
10/26/2020	Expense		Yes	Steam Games		Platinum Business Checking (1118)	Office Supplies & Software	-79.00
10/26/2020	Expense		Yes	Harbor Freight		Platinum Business Checking (1118)	JH&S - Hesperia	-4.99
10/27/2020	Deposit		Yes	Harbor Freight		Platinum Business Checking (1118)	Maintenance - Hesperia	-63.78
10/27/2020	Expense		Yes	Harbor Freight		Platinum Business Checking (1118)	Interest Paid	0.06
10/27/2020	Expense		Yes	Home Depot		Platinum Business Checking (1118)	Maintenance - Hesperia	-20.45
10/27/2020	Expense		Yes	Hobby Lobby		Platinum Business Checking (1118)	Maintenance - Hesperia	-56.90
10/27/2020	Expense		Yes	Tractor Supply		Platinum Business Checking (1118)	ASB	-32.26
10/27/2020	Expense		Yes	Arco		Platinum Business Checking (1118)	ASB	-47.37
10/28/2020	Expense		Yes	Guaranteee Towing/U-Haul		Platinum Business Checking (1118)	Transportation H	-60.85
10/28/2020	Expense		Yes	Staples		Platinum Business Checking (1118)	Transportation H	-627.22
10/28/2020	Expense		Yes	Dollar Tree		Platinum Business Checking (1118)	GEN THEATER	-86.17
10/28/2020	Expense		Yes	Lowe's		Platinum Business Checking (1118)	ASB	-27.37
10/28/2020	Expense		Yes	Stater Bros		Platinum Business Checking (1118)	Maintenance - Hesperia	-4.22
10/29/2020	Transfer		Yes	Target		Uncategorized Asset	ASB	-36.76
10/29/2020	Expense		Yes	USPS		Platinum Business Checking (1118)	Platinum Business Checking (1118)	-547.91
10/30/2020	Expense		Yes	USPS		Platinum Business Checking (1118)	Office Supplies - Hesperia	-22.37
10/30/2020	Expense		Yes	USPS		Platinum Business Checking (1118)	Postage - Hesperia	-3.15
10/30/2020	Expense		Yes	USPS		Platinum Business Checking (1118)	Postage - Hesperia	-3.15
10/30/2020	Expense		Yes	Home Depot		Platinum Business Checking (1118)	Postage - Hesperia	-3.15
10/30/2020	Expense		Yes	Spirit Halloween		Platinum Business Checking (1118)	Maintenance - Hesperia	-13.55
10/30/2020	Expense		Yes	Stater Bros		Platinum Business Checking (1118)	Transportation H	-65.64
10/30/2020	Expense		Yes	Smart Bros		Platinum Business Checking (1118)	ASB	-40.24
10/30/2020	Expense		Yes	Smart & Final		Platinum Business Checking (1118)	ASB	-45.10
10/30/2020	Expense		Yes	99c Only Store		Platinum Business Checking (1118)	ASB	-151.58
10/30/2020	Expense		Yes	Lowe's		Platinum Business Checking (1118)	ASB	-151.92
10/30/2020	Expense		Yes	Lowe's		Platinum Business Checking (1118)	Maintenance - Hesperia	-129.34



MONTHLY CHECKING REPORT

- **BANK STATEMENT**
- The activity placed behind the bank statement is chronological based on bank statement activity. Each transaction is serialized for easy tracking.
- Credit card charges from WEPAY, WIX, Deposits, and Bank Fees do not require approvals.
- All other activities should be approved as follows:
 - **PREAPPROVAL:** Pre-Approval Stamp, Approved Check Request, OR Approved Pre-Approval Form. (Expenses under \$1,000 can be made by any level manager. Pre-Approved Single expenses under \$9,999 under can be approved by anyone with a Second Level Approval Status, Executive Level.)
 - **FIRST APPROVAL:** Any level manager can make the first approval.
 - **SECOND APPROVAL:** Second or third level manager can make the second approval. The first and second approval cannot be the same person.
 - **THIRD APPROVAL:** Is required for any purchase or expense over \$5,000. Third approval can be given by the CEO or the School Board. For single expenses over \$15,000 Board approval is required.
- **Missing Documentation:** When any expense is missing the appropriate backup, the staff member that incurred the expense is required to fill out a lost receipt form. If the staff member has a consistent loss of receipts, discipline will begin.

Commercial Basic Checking

October 31, 2020 ■ Page 1 of 7



ENCORE EDUCATION CORPORATION
 DEBIT ACCOUNT
 16955 LEMON ST
 HESPERIA CA 92345-5139

Questions?

Call your Customer Service Officer or Client Services

1-800-AT WELLS (1-800-289-3557)
 5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wells Fargo.com

Write: Wells Fargo Bank, N.A. (114)
 P.O. Box 6995
 Portland, OR 97228-6995

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Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wells Fargo.com/biz or call the number above if you have questions or if you would like to add new services.

- Business Online Banking
- Online Statements
- Business Bill Pay
- Business Spending Report
- Overdraft Protection



IMPORTANT ACCOUNT INFORMATION

We're making important changes to the terms and conditions of several of our accounts. If these changes affect you, a detailed message is included below your transaction detail for each impacted account.

Statement period activity summary

Beginning balance on 10/1	\$11,752.61
Deposits/Credits	2,956.66
Withdrawals/Debits	- 11,899.61
Ending balance on 10/31	\$2,809.66
Average ledger balance this period	\$6,942.31

Account number: XXXXXXXXXX
ENCORE EDUCATION CORPORATION
DEBIT ACCOUNT
California account terms and conditions apply
 For Direct Deposit use
 Routing Number (RTN): 121042882
 For Wire Transfers use
 Routing Number (RTN): 121000248



Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo branch.

Interest summary

Interest paid this statement	\$0.06
Average collected balance	\$7,654.51
Annual percentage yield earned	0.01%
Interest earned this statement period	\$0.06
Interest paid this year	\$1.29

Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
10/1		Purchase authorized on 09/29 Amzn Mktp US*M47Ja Amzn.Com/Bill WA S580273804069138 Card 3686		407.40	
10/1		Purchase authorized on 09/29 Amzn Mktp US*M4814 Amzn.Com/Bill WA S460273808584751 Card 3686		42.10	
10/1		Purchase authorized on 09/29 Amzn Mktp US*Mk6F2 Amzn.Com/Bill WA S460273809545074 Card 3686		58.33	
10/1		Purchase authorized on 09/29 Amzn Mktp US*Mk1Hs Amzn.Com/Bill WA S580273809633744 Card 3686		32.99	11,211.79
10/2		Purchase authorized on 09/30 Staples Direct 800-3333330 MA S460274819591452 Card 7974		476.21	
10/2		Recurring Payment authorized on 10/01 Elg*Constantcontac 855-2295506 MA S460275270658661 Card 7974		125.00	
10/2		Purchase authorized on 10/01 Typing.Com Teaching.Com Pri S380275597289317 Card 7974		31.96	10,578.62
10/5		Purchase authorized on 10/01 Amzn Mktp US*Mk19M Amzn.Com/Bill WA S300276238922473 Card 3686		304.47	
10/5		Recurring Payment authorized on 10/02 Box, Inc. 877-7294269 CA S380276653426574 Card 0914		15.00	
10/5		Purchase authorized on 10/02 Typing.Com Teaching.Com Pri S300276715649040 Card 7974		250.83	
10/5	6841	Check		120.00	
10/5	6859	Check		50.00	9,838.32
10/6		Recurring Payment authorized on 10/04 Wix.Com*773804233 800-6000949 NY S580278588148321 Card 0914		59.00	9,779.32
10/7		Purchase authorized on 10/05 Amazon.Com*Mk81Z4A Amzn.Com/Bill WA S300279711862211 Card 0914		63.59	
10/7		Purchase authorized on 10/06 Amzn Mktp US*Mk5Fx Amzn.Com/Bill WA S300280646090094 Card 0914		237.00	
10/7		Purchase authorized on 10/06 Target T- 19201 Bear V Apple Valley CA P0000000471333138 Card 0914		121.73	9,357.00
10/8		Purchase authorized on 10/02 Amzn Mktp US*Mk757 Amzn.Cbm/Bill WA S380277129950044 Card 3686		247.31	
10/8		Purchase authorized on 10/04 Wix.Com*Premium-PI 800-8000949 NY S380278771085303 Card 0914		168.00	
10/8		Purchase authorized on 10/07 Amzn Mktp US*Mk890 Amzn.Cbm/Bill WA S380281304748443 Card 0914		110.21	
10/8		Recurring Payment authorized on 10/07 Int*Quickbooks Onl 800-446-8848 CA S460281421540781 Card 7974		70.00	
10/8		Purchase authorized on 10/08 The Home Depot 8834 Apple Valley CA P00380282640642041 Card 3686		103.88	
10/8		Purchase authorized on 10/08 Dunn-Edwards Corp #53 Victorville CA P00580282684939518 Card 3686		166.22	



Transaction history (continued)

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
10/8		Purchase authorized on 10/08 Arco #42318 Ampm Hesperia CA P0000000730147884 Card 7120		31.35	8,460.03
10/9		Purchase authorized on 10/08 Amzn Mktp US*Mk05B Amzn.Com/Bill WA S380282588974215 Card 0914		49.54	
10/9		Purchase authorized on 10/08 Arco #42575 Ampm Victorville CA P0000000475410188 Card 3686		64.35	
10/9		Purchase authorized on 10/09 Lowe's #2528 Apple Valley CA P00380283635434609 Card 7120		58.75	
10/9		Purchase authorized on 10/09 Staterbros190 16904 Main Hesperia CA P00300283648512342 Card 3686		39.99	
10/9		Purchase authorized on 10/09 Lowe's #2528 Apple Valley CA P00460283787208959 Card 0914		45.75	8,201.65
10/13		Deposit	1,135.49		
10/13		Deposit	745.10		
10/13		Paypal Transfer 201013 1010712347604 Ashlin Bardull	528.10		
10/13		Purchase authorized on 10/07 Cal-Em-All 972-668-1920 TX S580282181744069 Card 7974		450.00	
10/13		Recurring Payment authorized on 10/09 Int*Quickbooks Onl 800-446-8848 CA S380283440543381 Card 0914		25.00	
10/13		Recurring Payment authorized on 10/11 Ncr Silver 877-270-3475 GA S580285290708107 Card 7974		79.00	
10/13		Recurring Payment authorized on 10/11 IN *Motor Vehicle 203-8991700 CT S460285333782755 Card 3686		750.00	
10/13		Purchase authorized on 10/12 Smart and Final Hesperia CA P0000000280316991 Card 3686		109.05	
10/13		Purchase authorized on 10/12 Arco #42575 Ampm Victorville CA P0000000973501522 Card 3686		73.35	
10/13		Bankcard Fee - 0329285918		20.00	
10/13		Bankcard Fee - 0329286721		20.00	
10/13		Purchase authorized on 10/13 Staterbros190 16904 Main Hesperia CA P00580287736948971 Card 3686		27.97	
10/13	6818	Check		175.00	
10/13	6831	Check		20.00	8,860.97
10/14		Purchase authorized on 10/13 Fredpryor Careatr 800-5563012 KS S300287616069198 Card 7974		119.00	8,741.97
10/15		Purchase authorized on 10/15 The Home Depot 6834 Apple Valley CA P00380289690645390 Card 3686		41.18	
10/15		Purchase authorized on 10/15 Lowe's #2528 Apple Valley CA P00300289761889190 Card 0914		106.07	
10/15		Purchase authorized on 10/15 The Home Depot 6834 Apple Valley CA P00460289770116000 Card 0914		5.11	8,589.61
10/16		Purchase authorized on 10/12 Amzn Mktp US*Mk872 Amzn.Com/Bill WA S460286635123656 Card 3686		500.96	
10/16		Purchase authorized on 10/15 Put IN Cups 800-506-7891 TX S460289599175741 Card 3686		1,118.70	
10/16		Purchase authorized on 10/18 Lowe's #2528 Apple Valley CA P00460290721187924 Card 0914		35.39	
10/16		Purchase authorized on 10/16 Target T- 19201 Bear V Apple Valley CA P00000000133937120 Card 0914		21.54	6,913.02
10/19		Purchase authorized on 10/16 Amzn Mktp US*2T9Xf Amzn.Com/Bill WA S380290836170487 Card 3686		53.86	
10/19		Purchase authorized on 10/19 99 Cents Only St 17255 MA Hesperia CA P00580293637985528 Card 3686		91.50	
10/19		Purchase authorized on 10/19 Salvation Army 650 St12 Hesperia CA P00300293650157285 Card 3686		97.00	
10/19		Purchase authorized on 10/19 Lowe's #2528 Apple Valley CA P00460293794861850 Card 0914		53.66	6,617.00
10/20		Purchase authorized on 10/19 Learnworlds CY L Limassol Cyp S460293606268378 Card 0914		999.00	
10/20		Purchase authorized on 10/20 Lowe's #2528 Apple Valley CA P00580294595109793 Card 0914		9.53	



Transaction history (continued)

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
10/20		Purchase authorized on 10/20 Salvation Army 650 St12 Hesperia CA P00580294729852215 Card 3686		40.00	5,568.47
10/21		Purchase authorized on 10/16 Amazon.Com*2T2Yb1H Amzn.Cpm/Bill WA S380291022142283 Card 3686		150.84	
10/21		Purchase authorized on 10/19 Spirit Halloweenc6 609-645-5619 CA S380293673352043 Card 3686		186.00	5,231.63
10/22		Purchase authorized on 10/16 Amzn Mktp US*2T22P Amzn.Com/Bill WA S460290837003241 Card 3686		201.37	
10/22		Purchase authorized on 10/22 Circle K # 08059 15289 Victorville CA P0000000787022599 Card 3686		30.00	
10/22		Purchase authorized on 10/22 Arco #42318 Ampm Hesperia CA P0000000874958428 Card 0914		90.35	
10/22		Purchase authorized on 10/22 The Home Depot 1844 Victorville CA P00380296769311237 Card 3686		175.51	4,734.40
10/23		Purchase authorized on 10/21 Nuity Bolts Screws Hesperia CA S460295748965486 Card 7120		7.54	
10/23		Purchase authorized on 10/22 Sq *Underwood Fami Moorpark CA S380296672363289 Card 0914		280.00	
10/23		Purchase authorized on 10/23 Dunn-Edwards Corp #53 Victorville CA P00580297626222314 Card 7120		29.90	
10/23		Purchase authorized on 10/23 The Home Depot #0665 Victorville CA P00300297646948821 Card 7120		37.00	
10/23		Purchase authorized on 10/23 Lowe's #2528 Apple Valley CA P00380297684403249 Card 0914		57.99	4,321.97
10/26		Recurring Payment authorized on 10/23 Steamgames.Com 425 425-8899642 WA S460297806762005 Card 3686		4.99	
10/26		Recurring Payment authorized on 10/25 Ncr Silver 877-270-3475 GA S580299289283983 Card 7974		79.00	
10/26		Purchase authorized on 10/26 Harbor Freight Tools 6 Hesperia CA P00000000373816314 Card 7120		63.78	
10/26	6860	Check		161.75	4,012.45
10/27		Interest Payment	0.06		
10/27		Purchase authorized on 10/27 Harbor Freight Tools 6 Hesperia CA P00000000772175982 Card 7120		20.45	
10/27		Purchase authorized on 10/27 Arco #42575 Ampm Victorville CA P00000000789119300 Card 3686		60.85	
10/27		Purchase authorized on 10/27 Hobbylobb 12550 Amargo Victorville CA P00000000336028499 Card 3686		32.26	
10/27		Purchase authorized on 10/27 The Home Depot #0885 Victorville CA P00800301687608919 Card 3686		56.90	
10/27		Purchase authorized on 10/27 Tractor S 12543 Main S Hesperia CA P00000000577143827 Card 3686		47.37	3,794.68
10/28		Purchase authorized on 10/26 Uhl*Guarantee Towl Hesperia CA S460300734137964 Card 7120		627.22	
10/28		Purchase authorized on 10/28 Staples 0151 Victorville CA P00580302737063139 Card 3686		86.17	
10/28		Purchase authorized on 10/28 Dollartre 11930 Amargo Victorville CA P00000000237062110 Card 3686		27.37	
10/28		Purchase authorized on 10/28 Lowe's #2528 Apple Valley CA P00380302841815834 Card 7120		4.22	
10/28		Purchase authorized on 10/28 Staterbros190 16904 Main Hesperia CA P00460303020157488 Card 0914		38.76	3,010.94
10/29		Paypal Transfer 201029 1010895525632 Ashlin Barduil	547.91		
10/29		Purchase authorized on 10/29 Target T- 19201 Bear V Apple Valley CA P00000000283328310 Card 7974		22.37	3,536.48
10/30		Purchase authorized on 10/28 Spirit Halloweenc6 609-645-5619 CA S300302816797889 Card 0914		40.24	
10/30		Purchase authorized on 10/29 USPS Change of Add 800-238-3150 TN S300303587623429 Card 7974		3.15	
10/30		Purchase authorized on 10/29 USPS Change of Add 800-238-3150 TN S580303598907730 Card 7974		3.15	



Transaction history (continued)

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
10/30		Purchase authorized on 10/29 USPS Change of Add 800-238-3150 TN S580303601400048 Card 7974		3.15	
10/30		Purchase authorized on 10/30 Smart and Final Hesperia CA P0000000383820067 Card 0914		151.58	
10/30		Purchase authorized on 10/30 99 Cents Only St 17256 MA Hesperia CA P00300304886781258 Card 0914		151.92	
10/30		Purchase authorized on 10/30 Staterbros190 16904 Main Hesperia CA P00580304724250965 Card 0914		45.10	
10/30		Purchase authorized on 10/30 The Home Depot 6834 Apple Valley CA P00300304793469053 Card 7120		13.55	
10/30		Purchase authorized on 10/30 Shop N Go Hesperia CA P0000000276370649 Card 7974		65.64	
10/30	6834	Deposited OR Cashed Check		120.00	
10/30		Purchase authorized on 10/30 Lowe's #2528 Apple Valley CA P00460304856961967 Card 0914		129.34	2,809.66
Ending balance on 10/31					2,809.66
Totals			\$2,956.66	\$11,899.61	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
6818	10/13	175.00	6834 *	10/30	120.00	6859 *	10/5	50.00
6831 *	10/13	20.00	6841 *	10/5	120.00	6860	10/26	161.75

* Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 10/01/2020 - 10/31/2020	Standard monthly service fee \$40.00	You paid \$0.00
We waived the fee this fee period to allow you to meet the requirements to avoid the monthly service fee.		
How to avoid the monthly service fee	Minimum required	This fee period
Have any ONE of the following account requirements		
• Average ledger balance	\$25,000.00	\$6,942.00 <input type="checkbox"/>
The Monthly service fee summary fee period ending date shown above includes a Saturday, Sunday, or holiday which are non-business days. Transactions occurring after the last business day of the month will be included in your next fee period.		

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	500	20,000	0	0.0030	0.00
Transactions	13	500	0	0.50	0.00
Total service charges					\$0.00



IMPORTANT ACCOUNT INFORMATION

Effective with the fee period beginning after October 8, 2020, the definition of Transactions is changing to include all checks deposited and all withdrawals or debits posted to your account, including paper and electronic, except debit card purchases and debit card payments.



EXPENSE

PRE-APPROVED BY

Final Details for Order #113-0752485-1399449 Name: Denise
Date: _____

Order Placed: September 29, 2020
PO number : ASB Gen
Amazon.com order number: 113-0752485-1399449
Order Total: \$407.40

Shipped on September 30, 2020	
Items Ordered	Price
28 of: DuPont Tychem 2000 QC1275 Disposable Chemical Resistant Coverall with Hood, Elastic Cuff and Serged Seams, Yellow, X-Large (Retail Pack of 1) Sold by: EZ Gifts 4 U (seller profile) Condition: New	\$13.50
Shipping Address:	
Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$378.00 Shipping & Handling: \$0.00 Total before tax: \$378.00 Sales Tax: \$29.40
Shipping Speed: Standard Shipping	Total for This Shipment: \$407.40

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$378.00 Shipping & Handling: \$0.00
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Total before tax: \$378.00 Estimated Tax: \$29.40 Grand Total: \$407.40
Credit Card transactions	Visa ending in 3686: September 30, 2020: \$407.40

Encore Second Approval - Review Manager of your order, return to Order Summary

JOHNNY GRIFFIN
Chief Operating Officer

APPROVED
Encore Final Approval - Board / CEO
DENISE GRIFFIN
Chief Executive Officer

APPROVED
Encore First Approval - Administration
KELSEY WHITE
Central Bookkeeping Manager

APPROVED
Encore First Approval - Administration
KIARA SAMPSON
Associated Student Body Manager

001756



Final Details for Order #113-2960740-0917039

EXPENSE

Order Placed: September 29, 2020
 PO number : ASB Gen
 Amazon.com order number: 113-2960740-0917039
 Order Total: \$42.10

PRE-APPROVED BY

Name: Denise
 Date: _____

Shipped on September 30, 2020	
Items Ordered	Price
2 of: SeaSense Large Air Horn, 8oz Sold by: MIDAS SALES LLC (seller profile) Condition: New	\$19.54
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$39.08 Shipping & Handling: \$0.00 Total before tax: \$39.08 Sales Tax: \$3.02
Shipping Speed: Standard Shipping	Total for This Shipment: \$42.10

Payment Information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$39.08 Shipping & Handling: \$0.00
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Total before tax: \$39.08 Estimated Tax: \$3.02
	Grand Total: \$42.10

APPROVED [View the status of your order, return to Order Summary](#)

Encore Second Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

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Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

APPROVED

Encore First Approval - Administration

Kelsey White
 Central Bookkeeping Manager

APPROVED

Encore First Approval - Administration

Kiara Sampson
 Associated Student Body Manager

001757



Final Details for Order #113-1231574-3493060

Order Placed: September 29, 2020
 PO number : ASB Gen
 Amazon.com order number: 113-1231574-3493060
 Seller's order number: 556366447
 Order Total: \$58.33

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Shipped on September 30, 2020

Items Ordered	Price
1 of: <i>Trick Or Treat Studios - Halloween Michael Myers 1978 Mask, Officially Licensed</i>	\$54.13
Sold by: Best Costume & Toy Deals (seller profile)	
Condition: New	
Shipping Address:	
Kelsey	Item(s) Subtotal: \$54.13
16955 LEMON ST	Shipping & Handling: \$0.00
HESPERIA, CA 92345-5139	Total before tax: \$54.13
United States	Sales Tax: \$4.20
Shipping Speed:	Total for This Shipment: \$58.33
Standard Shipping	

Payment information	
Payment Method:	Item(s) Subtotal: \$54.13
Visa Last digits: 3686	Shipping & Handling: \$0.00
Billing address	Total before tax: \$54.13
Kelsey	Estimated Tax: \$4.20
16955 Lemon Street	Grand Total: \$58.33
Hesperia, California 92345	
United States	

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

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APPROVED

Encore First Approval - Administration

Kelsey White
 Central Bookkeeping Manager

APPROVED

Encore First Approval - Administration

Kiara Sampson
 Associated Student Body Manager

001758



Final Details for Order #113-7728750-2990658

Order Placed: September 29, 2020
 PO number : ASB Gen
 Amazon.com order number: 113-7728750-2990658
 Order Total: \$32.99

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: _____

Shipped on September 30, 2020	
Items Ordered	Price
2 of: <i>Scream Ghost Face Mask And Knife Set</i>	\$12.95
Sold by: Stay At Home Dads, We Know Games!!! (seller profile)	
Condition: New	
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$25.90
	Shipping & Handling: \$4.73
	Total before tax: \$30.63
	Sales Tax: \$2.36
Shipping Speed: Standard Shipping	Total for This Shipment: \$32.99

Payment Information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$25.90
	Shipping & Handling: \$4.73
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Total before tax: \$30.63
	Estimated Tax: \$2.36
	Grand Total: \$32.99
Credit Card transactions	Visa ending in 3686: September 30, 2020: \$32.99

To view the status of your order, return to [Order Summary](#) .

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

APPROVED

Encore First Approval - Administration

Kiara Sampson
Associated Student Body Manager

001759



Kelsey White <kwhite@encorehighschool.com>

Fwd: Confirmation of Staples Order: #9902462147

1 message

Ashlin Barkdull <abarkdull@encorehighschool.com>

Wed, Sep 30, 2020 at 3:45 PM

To: Joseph Thibodeaux <jthibodeaux@encorehighschool.com>, Kelsey White <kwhite@encorehighschool.com>

LICENSE

PRE-APPROVED BY

Name: Denise
Date: 9/30/2020

----- Forwarded message -----
From: Staples <support@orders.staples.com>
Date: Wed, Sep 30, 2020 at 3:44 PM
Subject: Confirmation of Staples Order: #9902462147
To: <abarkdull@encorehighschool.com>



Thank you for your order!

We're working on your order and will email you once it ships.

Due to the widespread effects of Coronavirus (COVID-19), we would like to remind you that if you'd like the driver to leave your products, please fill out the [Driver Release Agreement](#). The driver may take the note as proof of authorization. If you don't post this agreement, the driver will decide whether or not to leave the order unattended.

ORDER INFORMATION

Date: Sep 30, 2020 | 06:44 PM
Order#: 9902462147
Rewards® #: 3438510848

SHIPPING INFORMATION

Encore Education Corporation
Ashlin Barkdull
16955 Lemon St
Hesperia, CA 92345

[View order](#)

Need to make changes? Most orders can be cancelled within 30 minutes after placing it.

Items for delivery

Expected Delivery: Thursday, October 01, 2020 (4 items)



Brother TN 315M Magenta Toner Cartridge
High Yield
Item: 889860

1@ \$112.99 Each \$112.99

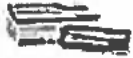
\$112.99



Brother TN 315C Cyan Toner Cartridge High
Yield
Item: 889861

1@ \$112.99 Each \$112.99

\$112.99



Brother TN 315BK Black Toner Cartridge
 High Yield
 Item: 889862

1@ \$102.99 Each **\$102.99**

\$102.99



Brother TN 315Y Yellow Toner Cartridge
 High Yield
 Item: 889086

1@ \$112.99 Each **\$112.99**

\$112.99

BILLING ADDRESS

Ashlin Barkdull
 16955 Lemon St
 Hesperia, CA 92345

PAYMENT INFORMATION

Merchandise Total: \$441.96
 Shipping: FREE
 Tax: \$34.25
TOTAL **\$476.21**

Payment Method
 VI ending in 7974: \$476.21



Have a question about your order? Try our Help Center for quick and easy order modifications, returns, tracking and more. **1543**



Earn 2% back in rewards on online orders with Staples Rewards*
 Join today at staples.com/rewards.

[Learn more](#)



Free delivery, no minimum.

[Shop now](#)

In-store savings on essentials



Get your coupons



Find a location



IDEAS, INSIGHTS AND MORE.



STAY CONNECTED



Staples, Inc., 600 Staples Drive, Framingham, MA 01702

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

-Ashlin Barkdull
 Executive Manager/Human Resources
 Encore Education Corporation

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

CONFIDENTIALITY STATEMENT: This electronic message contains information from Encore Education Corporation and may be confidential or privileged. The information is intended solely for the use of the individual(s) or entity(ies) named above. If you are not the intended recipient, be aware that any



**Payment Receipt
for October 1, 2020**

Encore Education Corporation
Attn.: Ashlin Barkdull
16955 Lemon Street
Hesperia, CA 92345
US
760-605-3343

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: Contract

Today's Date: October 1, 2020
Payment Date: October 1, 2020
Payment Method: Visa (last 4 digits: 7974)

User Name: ceo@officerteam.com

Thank you for your payment!

...

Accounting

Description	Amount Paid
Payment - Credit Card - 7974	\$125.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!
US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

001760

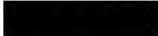


Receipt

Billing Contact

Ashlin Barkdull
16955 Lemon Street
Hesperia, CA
92345

abarkdull@encorehighschool.com



Ashlin Barkdull

Date

10/01/2020

Reference

20201001-4838

Purchased For

Encore Education Corporation

Order Placed By

Ashlin Barkdull

Payment Method

Credit Card (xxxxx7974)

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: 10/01/2020

License Type	# of Student Seats	Term	Start Date
Annual	4	1 year(s)	October 2, 2020
Total:			\$31.96

Thank you!

An email with a copy of this receipt was sent to abarkdull@encorehighschool.com. If you have any questions, please don't hesitate to contact us at support@typing.com.

How to Onboard Students

You may add or import students to the class manually, or have the students join through the class self-join link. Alternatively, you may use Google Classroom, ClassLink or Clever to easily integrate your entire class, school, or district.

Technical Requirements

All you need for Typing.com to work is an Internet connection and a modern, up-to-date web browsers (such as Google Chrome, Mozilla Firefox, or Microsoft Edge).

How Seats Work

Seats will be assigned automatically when your students log in. If there are multiple licenses available to your students, seats will first be used at the Teacher level, next at the School level, and finally at the District level.

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

001761



EXPENSE

PRE-APPROVED BY

Name: Denise

Final Details for Order #113-0800524-3297823
Date: _____

Order Placed: September 29, 2020
PO number : ASB Gen
Amazon.com order number: 113-0800524-3297823
Order Total: \$304.47

Shipped on October 2, 2020	
Items Ordered	Price
10 of: Lot of Two (2) pieces: Traffic Safety Baton Light, 21.5 inch length, Each baton contains 6 Red LED plus 6 Green LED. with 3 Flashing modes (Red blink) Sold by: diskprocorp (seller profile) Product question? (Ask Seller.) Business Price Condition: New	\$20.28
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$202.80 Shipping & Handling: \$9.67 Free Shipping: -\$9.67 Promotion Applied: -\$6.08 ----- Total before tax: \$196.72 Sales Tax: \$15.22 -----
Shipping Speed: FREE Shipping	Total for This Shipment: \$211.94

Shipped on October 3, 2020	
Items Ordered	Price
1 of: Premium Yellow PRACTICE SOCIAL DISTANCING Tape • 3 Inch x 200 feet • Bright Yellow w/Bold Black Text CAUTION tape • 3" wide for Maximum Readability Sold by: Derby - Hip (seller profile) Business Price Condition: New	\$9.99
1 of: CASACLAUSI Jason Mask Cosplay Halloween Costume Mask Prop Horror Hackey Yellow Sold by: Fashion4u Store (seller profile) Condition: New	\$9.95
1 of: Duona Calligraphy 2 Nuns Mask Halloween Ghost Festival Horror Movie Scared Female Ghost Face Cover White, 63 Sold by: duona (seller profile) Condition: New	\$17.99
3 of: Glow in The Dark Tape Oumers 33 ft x 2 inch Green High Bright Luminous Tape Sticker Removeable Waterproof and Photoluminescent Sold by: Okurt US (seller profile) Condition: New	\$15.99
Shipping Address: Kelsey	Item(s) Subtotal: \$85.90

16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:
FREE Shipping

Shipping & Handling: \$2.92
Free Shipping: -\$2.92

Total before tax: \$85.90
Sales Tax: \$6.65

Total for This Shipment: \$92.55

Payment Information

Payment Method
Visa | Last digits: 3686

Billing address
Kelsey
16955 Lemon Street
Hesperia, California 92345
United States

Item(s) Subtotal: \$288.70
Shipping & Handling: \$12.59
Promotion applied: -\$18.67

Total before tax: \$282.62
Estimated Tax: \$21.85

Grand Total: \$304.47

To view the status of your order, return to [Order Summary](#).

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APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

001762



EXPENSE

INVOICE

PRE-APPROVED BY

INV08306173

PO Number:

Name: Contract

Date: _____

Sold To:
 dg@officerteam.com
 Denise Griffin

Account Number: B01330213
 Invoice Number: INV08306173
 PO Number:

Bill To:
 dg@officerteam.com
 Denise Griffin
 16955 Lemon Street

CALPADS

Invoice Date: 10/02/2020
 Payment Due By: 10/02/2020
 Payment Terms: Due Upon Receipt
 Payment Method: CreditCard

Hesperia California 92345
 United States

Service	Unit Price	Quantity	Subtotal	Tax	TOTAL
Starter Licenses <i>Service Period: 10/02/2020-11/01/2020</i>	\$5.00	3	\$15.00	\$0.00	\$15.00
				Invoice Subtotal:	\$15.00
				Tax:	\$0.00
				Total:	\$15.00
				Balance Due:	\$0.00
				Currency:	USD

Payments and Adjustments				
Transaction Date	Transaction Number	Transaction Type	Notes	Applied Amount
10/02/2020	P-09397066	Payment		(\$15.00)
			Balance Due:	\$0.00

Please note that failure to pay this invoice by the due date provided may result in suspension of services and the accrual of a late fee as outlined in the Box Service Agreement.

Payments remitted without reference to relevant invoice number(s) will not be processed and will be returned.

Need to Update your Credit Card?
 Submit new billing information securely
 online at: <https://www.box.com/update>
 (be sure to login as the Box
 administrator)

Account Number: B01330213
 Invoice Date: 10/02/2020
 Invoice Number: INV08306173
 Payment Due Date: 10/02/2020
 Total Amount Due: \$0.00
 Amount Enclosed: _____

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001763

Copy of our W-9: billing.app.box.com/W-9

General billing inquiries: <https://community.box.com/>
 For additional billing assistance or to pay by credit card, submit a case by visiting:
<https://cloud.box.com/SubmitCase> or call us at:
 1-877-729-4269

typing.com

Billing Contact

Ashlin Barkdull
 16955 Lemon Street
 Hesperia, CA
 92345

abarkdull@encorehighschool.com
 760-949-2036

Curriculum

Receipt EXPENSE

Date
 10/02/2020

PRE-APPROVED BY

Name: Denise
 Date: 10/02/2020

Reference #
 20201002-4867

Purchased For
 Encore Education Corporation

Order Placed By
 Ashlin Barkdull

Payment Method
 Credit Card (xxxxx7974)

License Type	# of Student Seats	Term	Start Date
Additional	77	0.9972602739726 years	Upon Payment
Total:			\$250.83

Thank you!

An email with a copy of this receipt was sent to abarkdull@encorehighschool.com. If you have any questions, please don't hesitate to contact us at support@typing.com.

How to Onboard Students

You may add or import students to the class manually, or have the students join through the class self-join link. Alternatively, you may use Google Classroom, ClassLink or Clever to easily integrate your entire class, school, or district.

Technical Requirements

All you need for Typing.com to work is an Internet connection and a modern, up-to-date web browsers (such as Google Chrome, Mozilla Firefox, or Microsoft Edge).

How Seats Work

Seats will be assigned automatically when your students log in. If there are multiple licenses available to your students, seats will first be used at the Classroom level, next at the School level, and finally at the District level.

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

001764

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632

Ticket #10125378 User: Mr. Amy
Sales: Ms. Amy
7/10/20 9:10 AM

Item Description	Qty	Price	Total
Grad Bash 2020 R	1	120.00	120.00
Subtotal			120.00
Tax			0.00
Total			120.00
Tender CASH			120.00

Number of line items purchased: 1
Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia! REFUND - 6 weeks to process a refund. There are no refunds on tickets or for tickets over \$1000.00.



ENCORE ASB

EXPENSE
PRE-APPROVED BY
Name: Leanne
Date: 8/13/20
Date: June 30, 2020

Student/Parent Requesting Reimbursement: [Redacted]
Name (make check payable to): [Redacted]
Address (check will be mailed to this address): [Redacted]
City, State, Zip: [Redacted]

Date	Description	Total Amount
	Grad Bash	\$120
001765		
		\$

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:
Unable to attend / Won't use ticket

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed.

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and/or proof of payment.
PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: [Redacted] Date: 6/30
Student Signature: [Redacted] Date: 06/30/2020

OFFICE USE ONLY

Approval YES / NO
Administrative Signature: _____ Date: _____
ASB Signature: Encore First Approval - Administration Date: _____
Encore Second Approval - Senior Assistant Approval - Administration: _____ Date: _____
Check # 15 Amount: Ashlin Barkul Kelsey White Date: _____
General Executive Manager: _____ Central Bookkeeping Manager: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

6841

08/13/2020

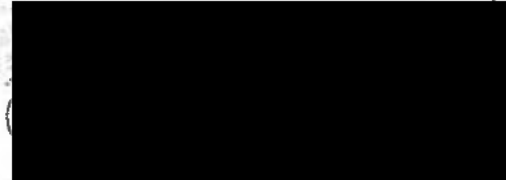
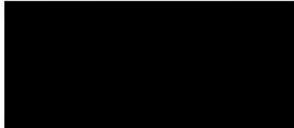
PAY TO THE ORDER OF



\$ **120.00

One hundred twenty and 00/100

DOLLARS



⑈00684⑈ ⑆121042882⑆



Encore Education Corporation
 08/13/2020



6841

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		120.00	120.00	120.00
			Check Amount		120.00

Platinum Business C

120.00

Encore Education Corporation
 08/13/2020



6841

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		120.00	120.00	120.00
			Check Amount		120.00

Platinum Business C

120.00

001766



EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9/22/20

Student/Parent Requesting Reimbursement: [Redacted]

Date: 8/4/2020

Name (make check payable to): [Redacted]

Address (check will be mailed to this address): [Redacted]

City, State, Zip: [Redacted]

Date	Description	Total Amount
8/4/20	[Redacted] - Meal Plan balance refund	25.00
8/4/20	[Redacted] - Meal Plan balance refund	25.00
from school year 2019/2020		
		\$50.00

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

I had moved both of my students to a different school the last part of first semester. I would like to get their meal plan balances refunded. Thank you.

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process.

Parent Signature: [Redacted]

Date: 8/4/2020

Student Signature: [Redacted]

Date: 8/4/2020

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: APPROVED
 Encore First Approval - Administration

ASB Signature: Kelsey White
 Central Bookkeeping Manager

Encore Second Approval - Senior Management
APPROVED
Ashlin Barkdull
 General Executive Manager

Check # _____ Amount: _____ Date: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com



Manage Family Accounts

Select a customer on the left to view Café Account details.

Encore Junior Senior HS
 Saved...

 Search

Include Inactive

No Results Found

Manage Café Account [Redacted]

ACCOUNT DETAILS

Café Account Number:

6413

Balance:

\$50.00

CUSTOMER(S) ON THIS ACCOUNT

Name	ID	School	Grade	Birthdate	Report	
[Redacted]	10726	Encore Jr./Sr. High School	7	10/25/2007	Account Statement	Remove
[Redacted]	10760	Encore Jr./Sr. High School	9	7/4/2005	Account Statement	Remove

[Add Customer](#)

[Find Household Members](#)

BALANCE TRANSFER HISTORY

Date	Customer	From Café Account	To Café Account	Amount
12/11/2020 2:33 PM	[Redacted]	[Redacted]	[Redacted]	\$25.00
12/11/2020 2:32 PM	[Redacted]	[Redacted]	[Redacted]	\$0.00
12/11/2020 2:24 PM	[Redacted]	[Redacted]	[Redacted]	\$25.00

Related Links

[Customer Information](#)



August 5, 2020

To: Denise Griffin, CEO Encore Education Corporation
From: Joseph Thibodeaux, Executive Assistant Manager Transportation/Food Service/Aeries/Data

Subject: PARENT/STUDENT REIMBURSEMENT C/O [REDACTED]

Parent is request refund of Mealtime funds, \$50.00 because the students withdrew to attend another school. The students dis-enrolled from Encore High School on 12/03/2019. There was no dismissal for misconduct. I recommend that they be refunded Mealtime funds.

Joseph B. Thibodeaux
Executive Assistant Manager
Transportation/Food Service/Aeries/Data



[Redacted]

August 5, 2020

Dear [Redacted]

I have received your request for a refund for mealtime fees of \$50.00. After careful consideration, your request has been approved. You will find an enclosed check for the requested amount of \$50.00.

Thank you,

Denise Griffin
Chief Executive Officer
ceo@officeteam.com
760.949.2036

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

Corporate Office 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036 www.encorehighschool.com

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6859

09/22/2020

PAY TO THE ORDER OF



\$**50.00

Fifty and 00/100

DOLLARS



ENCORE JUNIOR SENIOR HIGH SCHOOL ARTS



MEMO

⑈006859⑈ ⑆121042882⑆

Encore Education Corporation
09/22/2020



6859

Date	Type	Reference	Original Amount	Balance Due	Payment
09/22/2020	Bill		50.00	50.00	50.00
			Check Amount		50.00

ENCORE JUNIOR SENIOR HIGH SCHOOL ARTS

Platinum Business C

50.00

Encore Education Corporation
09/22/2020



6859

Date	Type	Reference	Original Amount	Balance Due	Payment
09/22/2020	Bill		50.00	50.00	50.00
			Check Amount		50.00

PAYMENT RECEIPT

Platinum Business C

50.00



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE

PRE-APPROVED BY

Name: Contract
Date: _____

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #773804233 | Oct 4, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Ascend	encorehighschool.com	Monthly	1	\$59.00
Ascend Unlimited		Oct 4, 2020 - Nov 4, 2020		

Payment Method: Visa **** 0914

Subtotal \$59.00

Total \$59.00

001767

Parent Communication

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact



EXPENSE

Final Details for Order #112-5060516-6613846 **PRE-APPROVED BY**

Order Placed: October 5, 2020
 PO number : office supplies
 Amazon.com order number: 112-5060516-6613846
 Order Total: \$63.59

Name: Denise
 Date: _____

Shipped on October 6, 2020

Items Ordered

	Price
1 of: Kensington Smartsockets Surge Protector with 16' Cord and 4 USB Charging Ports (K64494NA) Sold by: Amazon.com Services LLC (seller profile) Business Price Condition: New	\$59.02

Shipping Address:

Denise Griffin
 16955 LEMON ST
 HESPERIA, CA 92345-5139
 United States

Item(s) Subtotal:	\$59.02
Shipping & Handling:	\$0.00
Total before tax:	\$59.02
Sales Tax:	\$4.57

Shipping Speed:
 One-Day Shipping

Total for This Shipment: \$63.59

Payment information

Payment Method:

Visa | Last digits: 0914

Item(s) Subtotal:	\$59.02
Shipping & Handling:	\$0.00

Billing address

Encore Education Corporation
 16955 LEMON ST
 HESPERIA, CA 92345
 United States

Total before tax:	\$59.02
Estimated Tax:	\$4.57

OFFICE SUPPLIES

Grand Total: \$63.59

To view the status of your order, return to [Order Summary](#).

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APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

001768



Final Details for Order #112-9087186-6153809

EXPENSE

PRE-APPROVED BY

Order Placed: October 6, 2020
 PO number : counseling department - Haskin
 Amazon.com order number: 112-9087186-6153809
 Order Total: \$237.00

Name: Denise
 Date: 10-6-20

Shipped on October 6, 2020	
Items Ordered	Price
1 of: VariDesk Basic 30 - Standing Desk Riser with Adjustable Height Converter - Keyboard Tray & Stable Weighted Base - (Black)	\$219.95
Sold by: Vari. (seller profile)	
Business Price	
Condition: New	
Shipping Address: Denise Griffin 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$219.95 Shipping & Handling: \$0.00 ----- Total before tax: \$219.95 Sales Tax: \$17.05 -----
Shipping Speed: Two-Day Shipping	Total for This Shipment: \$237.00 -----

Payment information	
Payment Method: Visa Last digits: 0914	Item(s) Subtotal: \$219.95 Shipping & Handling: \$0.00 -----
Billing address Encore Education Corporation 16955 LEMON ST HESPERIA, CA 92345 United States	Total before tax: \$219.95 Estimated Tax: \$17.05 ----- Grand Total: \$237.00

OFFICE SUPPLIES - COUNSELING

To view the status of your order, return to [Order Summary](#) .

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APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001769



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

TAPE REC



10 STAPLES

Apple Valley - 760-247-4111
 19201 Bear Valley Rd
 Apple Valley, California 92308-6763
 10/06/2020 06:39 PM



ELECTRONICS			
008040680	VTECH	T	\$39.98
	2 @ \$29.99 ea		
	Return by 01/25/2021		
056000521	Logitech	T	\$52.99
	Return by 01/25/2021		

SUBTOTAL \$112.97
 T= CA TAX 7.75(000) on \$112.97 \$8.73
TOTAL \$121.70
 *0914 DEBIT TOTAL PAYMENT \$121.70
 AID: A00000009808
 US DEBIT
 AUTH CODE

NOTICE Some furniture products can expose you to chemicals known to the State of California to cause cancer, birth defects or other reproductive harm. Please check on-product label for warning information.

REC#2 0280-0939-0060-1922-5 VCD#752-168-638

Help make your Target Run better
 Take a 2 minute survey about today's trip

informatarget.com
 User ID: 7971 9906 1993
 Password: 980 775

CUENTENOS EN ESPAÑOL

VENDOR:

Target

DATE OF PURCHASE:

10/6/20

AMOUNT:

121.73

REIMBURSE TO / ACCOUNT:

OFFICE SUPPLIES

ADMIN APPROVAL ONLY

PURPOSE:

OFFICE SUPPLIES

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board CEO

Denise Griffin
 Chief Executive Officer

001770



Details for Order #113-6610877-6156259

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Order Placed: October 2, 2020
PO number : ASB Gen
Amazon.com order number: 113-6610877-6156259
Order Total: \$247.31

Not Yet Shipped	
Items Ordered 10 of: FM Transmitter, Doosl Universal Wireless in-Car Radio Adapter FM Modulator Music Player & Hands-Free Calls for iPhone, Android Sold by: Doosl-Direct (seller profile) Business Price Condition: New Doosl FM Transmitter	Price \$11.95
1 of: Froggys Fog - Bog Fog - Extreme High Density Fog Fluid - Long 2 Hour Hang Time - For Halloween, Haunted Attractions, White-Out Effects - 4 Gallon Case Sold by: Primegoods2 (seller profile) Condition: New	\$109.99
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	
Shipping Speed: FREE Shipping	

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$229.49
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$23.94 Promotion applied: -\$23.94 ----- Total before tax: \$229.49 Estimated Tax: \$17.82 ----- Grand Total: \$247.31

Encore Security Approval Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Officer

To view the status of your order, return to [Order Summary](#).

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001771

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE

PRE-APPROVED BY

Name: Contract

Date: _____

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #774222603 | Oct 4, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Premium Plan Combo	Mysite 4	Yearly Oct 4, 2020 - Oct 4, 2021	1	\$168.00

Payment Method: Visa **** 0914

Subtotal \$168.00

Total \$168.00

Parent Communication

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001772

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact



Final Details for Order #112-1441679-9242652

EXPENSE

PRE-APPROVED BY

Order Placed: October 5, 2020
 PO number : Hallofreak
 Amazon.com order number: 112-1441679-9242652
 Order Total: \$110.21

Name: Denise
 Date: 10-5-20

Shipped on October 7, 2020

Items Ordered

	Price
1 of: dingleiaver-Funny Decorations Vintage Warning Signs Area 51 Garage Poster Outdoor Yard Sign Funny Gifts Sold by: Din Din Store (seller profile) Condition: New	\$8.99
1 of: Design Toscano LY815032 The Out-of-this-World Alien Extra Terrestrial Statue: Small, Gray Stone Finish Sold by: Amazon.com Services LLC (seller profile) Business Price Condition: New	\$33.33
1 of: Mars Attacks Full Head Adult Latex Mask Cosplay Halloween Alien Costume Prop Sold by: BestCoser (seller profile) Condition: New	\$23.99
2 of: Halloween Stranger Demogorgon Monster Mask Latex Cosplay Costume Headgear Red for Boys Girls Kids Adults Cosplay Costume Sold by: Fumite (seller profile) Condition: New	\$17.99

Shipping Address:

Denise Griffin
 16955 LEMON ST
 HESPERIA, CA 92345-5139
 United States

Item(s) Subtotal: \$102.29
 Shipping & Handling: \$0.00
 Total before tax: \$102.29
 Sales Tax: \$7.92

Shipping Speed:
 One-Day Shipping

ASB-GEN

APPROVED

Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

Total for This Shipment: \$110.21

Payment Method:

Visa | Last digits: 0914

Billing address

Encore Education Corporation
 16955 LEMON ST
 HESPERIA, CA 92345
 United States

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Item(s) Subtotal: \$102.29
 Shipping & Handling: \$0.00
 Total before tax: \$102.29
 Estimated Tax: \$7.92

Grand Total: \$110.21

To view the status of your order, return to [Order Summary](#).

001773



Tax invoice

Invoice number: 1000168310838
Total: \$70.00
Date: Oct 7, 2020
Payment method: VISA ending 7974

Intuit Inc.
 2800 E. Commerce Center Place
 Tucson, AZ 85706

Bill to

Ashlin Barkdull
 Encore High Schools Debit Account
 16955 Lemon St
 Hesperia, CA 92345-5139
 US
 Address may be standardized for tax purposes
Company ID: 123146488247864

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: Contract

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$70.00	\$70.00
Sales tax - Exempt:			\$0.00
Total invoice:			\$70.00

Tax reporting information

Period for monthly fees: Oct 7, 2020 - Nov 7, 2020
Total without tax: \$70.00
Total tax: \$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

Accounting

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001774



EXPENSE
Pre-Approval Stamp
PRE-APPROVED BY
Name: Denise
Date: _____

001775

Circle One:
ASB / General Fund

TAPE RECEIPT



**How doers
get more done.**

STAPLES

VENDOR:

Home Depot

DATE OF PURCHASE:

10/08/20

AMOUNT:

\$103.88

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

JAVIER MARQUEZ@HOMEDEPOT.COM
12218 APPLE VALLEY RD, APPLE VALLEY CA

6834 00054 71461 10/08/20 10:46 AM
SALE SELF CHECKOUT

842674048496 STRINGLIGHT <A>
CLEAR CAFE STRING LIGHT
2914.97 29.94

077089143300 3PK RLLR CVR <A>
3PK 3/8IN PYLAM ROLLER COVER - HOST
389.29 27.87

781087065235 STARTER <A>
STARTER FOR 30 & 40W LAMPS
2.16

81087065228 STARTER <A>
FLRSCNT STARTER FOR 14,15,20W LAMPS
19.62

077089150056 3"WHTBRSBRSH <A>
CHIP 3.0 FLAT BRUSH
16.80

SUBTOTAL 96.41

SALES TAX 7.47

TOTAL \$103.88

XXXXXXXXXXXX3686 DEBIT USD\$ 103.88

MCH CODE 001141

Chip Read

AID A0000000980840

Verified By PIN
US DEBIT

6834 10/08/20 10:46 AM



6834 54 71461 10/08/2020 4556

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 04/06/2021

Due to COVID-19, we have extended our
returns policy for most items.
Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en-español

www.homedepot.com/survey

User ID: H88 150045 143265
PASSWORD: 20508 143211

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.



Dunn-Edwards Paints
 Victorville Store
 12475 Mariposa Rd Ste B
 (760) 245-2442
 ** Cash Take **
 EXCELSIOR CHARTER SCHOOL
 Acct#: 331
 DE#: 2053218949
 Color-Ark#: 05353691752412

ITEM	QTY	PRICE
EVSH30-3-U-5 EVERSHIELD EXT ES U Base	1	152.66T
DEJ DET 401 JAZZ BERRY JAM (A)@		
MR-L-5	1	1.60T
1343 Recovery Fee		

Subtotal \$154.26
 Sales Tax \$11.96
 Total \$166.22

Debit Card \$166.22
 Auth Code: 000698
 DEBIT *3686

ENV Data:
 Entry Mode: Chip Read
 ID (AID): A0000000980840
 Resp Code: 00
 Verif Results: 8080048000
 Trans Status Indicator: 6800
 Issuer App Data (IAD): 06010A03600000
 Mode: ISSUER
 Verification Method: PIN

Change \$0.00

Purchaser: ALICIA ANDERSON
 Suspense: 5369175
 PO#

001776

*** CUSTOMER COPY ***

Location: 053 21 Victorville
 10/8/2020 12:01 Cashier: Paul



053-05369195

Heat Sensitive - colors likely to
 fade when used on masonry surfaces

EXPENSE

Pre-Approval Stamp
PRE-APPROVED BY

Name: Denise

Date: _____

RE
 RECEIPT(S) AND NO STAPLES

Circle One:
ASB / General Fund

VENDOR:

Dunn Edwards

DATE OF PURCHASE:

10/8/20

AMOUNT:

166.22

REIMBURSE TO / ACCOUNT:

Debit Acct

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Senior Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

EXPENSE



LACE RECEIPT HERE

PRE-APPROVED BY
[Signature]
10-8

TAPE RECEIPT FILE

ASB RECEIPT FORM

Blue Highlander

ARCO GASOLINE
ARCO AMPM 42318
16815 MAIN ST
HEPERIA CA
ARCO42318001

DATE 10/8/20 12:08
TRAN# 9067630
PUMP# 06
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 10.337
PRICE/G: \$2.999
FUEL SALE \$31.00
debitfee \$0.35
DEBIT \$31.35

FinalSale Receipt
DEBIT \$31.35
Payment from Primary
Account
*****7120
Auth #: 073799
Odometer:
Resp Code: 000
Stan: 0092332756
Reference:11693
APPNAME US DEBIT
AID : A0000000980840
APP CRYPTOGRAM :
ARQC FA59D7E47422CB9
C
ENTRY : Insert
PIN USED

SITE ID: ARCO4231800
1

THANK YOU
THANK YOU
FOR CHOOSING ARCO
COMMENTS?
CALL 1800-322-2726

Store:

ARCO Gasoline

Date:

10-08-20

Amount:

\$ 31.35

Reimbursed To:

Debit Card

ASB APPROVAL ONLY

Campus:

APPROVED

Encore First Approval - Administration
Event:

Joseph Thibodeaux
Student Services Manager

Account Expensed:

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Approval Signature

001777

001552

Rev. 5/18



Final Details for Order #112-3976365-2177050

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 10-8-20

LLMF

Order Placed: October 8, 2020
PO number : COVID PREPARATION
Amazon.com order number: 112-3976365-2177050
Order Total: \$49.54

Shipped on October 8, 2020

Items Ordered	Price
2 of: 1080P Webcam with Microphone, Web Cam USB Camera, Computer HD Streaming Webcam for PC Desktop & Laptop w/Mic, Wide Angle Lens & Large Sensor for Superior Low Light-wb-4 Sold by: ZEALINNO (seller profile) Condition: New	\$22.99

Shipping Address: Denise Griffin 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$45.98 Shipping & Handling: \$0.00 ----- Total before tax: \$45.98 Sales Tax: \$3.56 -----
Shipping Speed: One-Day Shipping	Total for This Shipment: \$49.54

Payment information

Payment Method: Visa Last digits: 0914	Item(s) Subtotal: \$45.98 Shipping & Handling: \$0.00 -----
Billing address Encore Education Corporation 16955 LEMON ST HESPERIA, CA 92345 United States	Total before tax: \$45.98 Estimated Tax: \$3.56 ----- Grand Total: \$49.54

COVID

To view the status of your order, return to [Order Summary](#).

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APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001778



EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

TAPE RECEIPT PLACE RECEIPTS HERE STAPLES

ARCO GASOLINE
 ARCO AMPM 42575
 4475 PALMDALE RD.
 VICTORVILLE CA
 ARCO42575001

Description	Qty	Amount
debit fee	1	0.35
REGULAR CA 1107	22.0766	64.00
SELF @ 2.899/ G		
Subtotal		64.35
Tax		0.00
TOTAL		64.35
DEBIT \$		64.35

DEBIT
 Payment from
 Primary Account
 XXXXXXXXXXXXXXXX
 Auth #: 06343C
 Resp Code: 01C
 Stan: 1280653276
 Reference: 8507

SITE ID: ARCO42575001

THANK YOU
 FOR CHOOSING ARCO AMPM
 COMMENTS?
 CALL 1-800-322-2726
 ST# 42575 TILL XXXX DR# 0 TRAN# 9073772
 CSH: 0 10/08/20 18:54:49

VENDOR:
Arco Gas

DATE OF PURCHASE:
10/08/20

AMOUNT:
64.35

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL
APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

SECOND APPROVAL
APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

THIRD APPROVAL
APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

FOURTH APPROVAL
APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001779

EXPENSE

PRE-APPROVED BY *[Signature]*

No. *[Blank]*
Date: *10-9*



PLACE RECEIPT HERE

TAPE RECEIPT FROM

LOWE'S HOME CENTERS, LLC
12189 APPLE VALLEY ROAD
APPLE VALLEY, CA 92308 (760) 961-3000
- MILITARY - PERSONAL USE SALE *FOR DECK GLASS*
- SALE -
SALES#: S2528AS2 3355193 TRANS#: 2265119 10-09-20

69736 BH ANCHORS W/N 10-32X3/4 I	5.38
5.98 DISCOUNT EACH	-0.60
58135 LOCKWASRS W/ 10 40CT	1.15
1.28 DISCOUNT EACH	-0.13
1329460 BHK #14X 15-FT ZINC-PLATE	17.96
9.98 DISCOUNT EACH	-1.00
2 @ 8.98	
1581 DV FT 2-IN PH #2 IR BITS	8.90
9.98 DISCOUNT EACH	-1.00
116 DV TG BIT HOLDER W/1-IN P	6.28
6.98 DISCOUNT EACH	-0.70
1002 4-IN ZINC BARREL BOLL	11.01
4.08 DISCOUNT EACH	-0.41
3 @ 3.67	
1055 PLASTIC CUTTING TOOL	3.76
4.18 DISCOUNT EACH	-0.42
SUBTOTAL: 54.52	
TAX: 4.23	
INVOICE 02307 TOTAL:	58.75
DEBIT:	58.75

TOTAL DISCOUNT: 6.08

THANK YOU FOR YOUR MILITARY SERVICE

MYLOWE'S CARD NUMBER: 481000545708008

DEBIT: XXXXXXXXXXXX7120 AMOUNT: 58.75 AUTHCD: 042888
CHIP REFID: 252802454204 10/09/20 10:38:39
*PIN Verified
TRACE: 00170614

PURCHASE CASH BACK TOTAL DEBIT
58.75 0.00 58.75

APL: US DEBIT TVR: 0080048000

ATD: A0000000980840 TSI: 6800

STORE: 2528 TERMINAL: 02 10/09/20 10:38:39

OF ITEMS PURCHASED: 10

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



ASB RECEIPT FORM

Store:

LOWE'S HW

Date:

10-09-20

Amount:

\$ 58.75

Reimbursed To:

Debit Card (COVID-19)

ASB APPROVAL ONLY

Campus:

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager
Event:

Account Expensed:

Approved Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

001553

Rev. 5/18

EXPENSE



PRE-APPROVED BY
 Pre-Approval Stamp Name: Denise
 Date: _____

Circle One:
ASB / General Fund

VENDOR:
Stater Bros

DATE OF PURCHASE:
10/09/20

AMOUNT:
\$ 39.99

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore Second Approval - Senior Management
SECOND APPROVAL
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

TAPE REC

10 STAPLES

HESPERIA
 (760) 244-1503
 ***** MANAGER *****
 MICHAEL WHEELER
 Store # 190

Cashier: John H
 10/09/20 11:02:05
 CLEO CAKE 39.99 F
 NO BAGS .00
 SUBTOTAL 39.99
 TOTAL TAX .00
 TOTAL DUE 39.99
 Debit Card TENDER 39.99
 CASH CHANGE .00

Number OF ITEMS

 Stater Bros. Markets
 Store # 190
 ***** Electronic Payment Activity *****
 SALE

10/09/2020 11:02:36
 Entry Method: Chip
 Card #: 018283
 Approval Code: 049176

US DEBIT
 CARD #: XXXXXXXXXXXX3686
 AID: A000000980840
 TVR: 8000048000
 IAD: 06010A03A00000
 TST: 6800 ARC: 049176
 TC: E4F88F83EED2F135
 RRN: 018283

Total: USD\$ 39.99

APPROVED BY ISSUER

VERIFIED BY PIN

 10/09/20 Oper # 4107426 Trk # 270
 11:02:36 Term # 1 Store # 190

PLEASE RETAIN RECEIPT FOR ALL REFUNDS

001780



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



LOVE'S HOME CENTERS, LLC
 12109 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 961-3000

- SALE -

SALES#: S2520MM1 3269010 TRANS#: 25280294 10-09-20

1329460 BHK #14X 15-FT ZINC-PLATE 9.98
 11235 OP 32-IN X 44-IN ACRYLIC 32.40

SUBTOTAL: 42.46
 TAX: 3.29
 INVOICE 23549 TOTAL: 45.75
 DEBIT: 45.75

DEBIT: XXXXXXXXXXXX0914 AMOUNT: 45.75 AUTHCD: 02251

CHIP REFID: 252823543652 10/09/20 14:51:34

*PIN Verified

TRACE: 00343572

PURCHASE	CASH BACK	TOTAL DEBIT
45.75	0.00	45.75

APL: US DEBIT TR: 8080048000

AID: A0000000980840 TSI: 6800

STORE: 2528 TERMINAL: 23 10/09/20 14:51:34

OF ITEMS PURCHASED:

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOVE'S.
 FOR DETAILS ON OUR RETURN POLICY, VISIT
 LOWES.COM/RETURNS

A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
 AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: MIKE ALVARADO

LOWE'S POS SYSTEM OPERATOR

VENDOR: Lowes

DATE OF PURCHASE: 10/9/20

AMOUNT: 45.75

~~REIMBURSE TO~~ ACCOUNT: MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE: MAINTENANCE

FIRST APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001781

DEPOSIT TICKET

11-4288/1210 6499

DATE 10/13/20

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

CURRENCY	DOLLARS		CENTS
COINS			
CHECKS <small>LIST EACH SEPARATELY</small>			
1 <u>68954</u>	<u>1135</u>	<u>49</u>	
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
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26			
27			
28			
29			
30			
31			
32			
33			
34			
TOTAL BACKSIDE OR ATTACHED LIST			
PLEASE RE-ENTER TOTAL HERE	TOTAL	<u>1,135</u>	<u>49</u>

USE OTHER SIDE FOR ADDITIONAL LISTING.
PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

ENCORE EDUCATION CORPORATION
A. S. B. ACCOUNT - HESPERIA
18955 LEMON ST
HESPERIA, CA 92345-5139

WELLS FARGO BANK N.A.
CALIFORNIA
wellsfargo.com

**Wells Fargo Bank
Transaction Receipt**

Branch #0000945 12 Deposit

Account Number XXXXXX1118
CHK 00114
Serial #
Number of Checks 1
Check Listing \$1,135.49

Total Checks Amount \$1,135.49
Total Deposit \$1,135.49

Deposit Availability
The full amount of your deposit is included in your available balance.

Transaction # 149 0162
12:48PM 10/13/20
Deposit Credit Date: 10/13/20

Thank you, SARA

⑆511400393⑆

\$

1,135.49

DEPOSIT TICKET
11-4288/1210 6499

DATE 10/13

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL		
	DOLLARS	CENTS
CURRENCY	511	00
COINS	24	85
CHECKS LIST EACH SEPARATELY		
1 87746	200	00
2 0381	33	25
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
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31		
32		
33		
34		
TOTAL BACKSIDE OR ATTACHED LIST		
PLEASE RE-ENTER TOTAL HERE	TOTAL	745 10

ENCORE EDUCATION CORPORATION
A.S.B. ACCOUNT - HESPERIA
16969 LEMON ST
HESPERIA, CA 92345-5139

WELLS FARGO BANK, N.A.
California
wellsfargo.com

⑆511400393⑆

10/13

\$

745.10

Wells Fargo Bank
Transaction Receipt

Branch #0000945 12 Deposit

Account Number XXXXXX1118
CHK 00114
Serial #
Cash In \$511.85

Loose Currency
\$50 \$50.00
\$20 \$120.00
\$10 \$50.00
\$5 \$125.00
\$1 \$137.00
Sub total \$402.00

Loose Coin
\$0.25 \$0.75
\$0.10 \$0.90
\$0.05 \$0.20
Sub total \$1.85

Rolled Coin
\$0.25 \$20.00
\$0.10 \$5.00
\$0.05 \$2.00
\$0.01 \$1.00
Sub total \$28.00

Number of Checks 2
Check Listing \$200.00
\$13.25

Total Checks Amount \$233.25
Total Deposit \$745.10

Deposit Availability
The full amount of your deposit is included in your available balance.

Transaction # 151 0164
12:57PM 10/13/20
Deposit Credit Date: 10/13/20

Thank you, SARA



Merchant Account ID: EPTR54MDLFTAA

PayPal ID: abarkdull@encorehighschool.com

10/1/20 - 10/31/20

Transaction History - USD

Date	Description	Name \ Email	Gross	Fee	Net
10/2/20	General Payment ID: 39C4743971247233D	[REDACTED]	1.00	0.00	1.00
10/8/20	Express Checkout Payment ID: 62J20799LP767160G	Udemy payments@udemy.com	-14.99	0.00	-14.99
10/12/20	General Payment ID: 8AA52718W58265229	[REDACTED]	280.00	-8.42	271.58
10/13/20	General Withdrawal - Bank Account ID: 47810487UB621054Y	[REDACTED]	-528.10	0.00	-528.10
10/14/20	General Payment ID: 02N75089BL967514K	[REDACTED]	40.00	-1.46	38.54
10/14/20	Express Checkout Payment ID: 76L98523UL436831T	[REDACTED]	30.00	-1.17	28.83
10/17/20	Express Checkout Payment ID: 18L47923P4235845P	[REDACTED]	40.00	-1.46	38.54
10/20/20	Express Checkout Payment ID: 54X577974P197383E	[REDACTED]	40.00	-1.46	38.54
10/25/20	General Payment ID: 3LX379860D4814344	[REDACTED]	10.00	-0.59	9.41
10/25/20	Express Checkout Payment ID: 4U7587850W200193U	[REDACTED]	40.00	-1.46	38.54
10/26/20	Express Checkout Payment ID: 3M80775586157453N	[REDACTED]	40.00	-1.46	38.54
10/26/20	Express Checkout Payment ID: 6PX47414F7443332Y	[REDACTED]	40.00	-1.46	38.54
10/26/20	Express Checkout Payment ID: 5WV06454463717624	[REDACTED]	40.00	-1.46	38.54
10/27/20	Express Checkout Payment ID: 6W532371FH895262F	[REDACTED]	40.00	-1.46	38.54
10/27/20	Express Checkout Payment ID: 6X406042DP367235W	[REDACTED]	40.00	-1.46	38.54
10/28/20	Express Checkout Payment ID: 0KD456115Y8156310	[REDACTED]	40.00	-1.46	38.54
10/28/20	Express Checkout Payment ID: 2FA23127JY937663J	[REDACTED]	40.00	-1.46	38.54
10/28/20	PayPal Here Payment ID: 92G52535DF4513437	[REDACTED]	8.50	-0.23	8.27

001782

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: Contract



October 7, 2020
10:02 PM

3803 Parkwood Blvd.
Suite 900
Frisco, TX 75034
www.text-em-all.com
Tax Id: 03-0565922

Denise Griffin
Company Name: Encore Education Corporation
Cardholder Name: Ashlin Barkdull
●●●● ●●●● ●●●● 7974
Confirmation #: 8D86B1D81122D75

Subscription Monthly Fee for	
Group Size of 2500 Phone	\$450.00
Numbers	
Tax	\$0.00
<hr/>	
Total Charged	\$450.00

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Parent Communication

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

001784



Kelsey White <kwhite@encorehighschool.com>

Fwd: We received your QuickBooks subscription payment!

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Tue, Nov 10, 2020 at 8:16 AM

Forwarded message

From: Intuit QuickBooks Team <intuit@notifications.intuit.com>
Date: Fri, Oct 9, 2020 at 5:19 AM
Subject: We received your QuickBooks subscription payment!
To: <ceo@officerteam.com>



EXPENSE

PRE-APPROVED BY

Name: Contract

Date: _____

Accounting

Payment success

Denise Griffin, thank you for your payment.

Invoice number: 1000168611768
Invoice date: 10/09/2020
Total: \$25.00
Payment method: VISA ending in 0914

Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

View billing history

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Account details

Billed to:

Encore ASB

001785

Company ID ending:

1556

Items on this invoice:

QuickBooks Online Simple Start



NCR Silver

864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

INVOICE

Invoice Date: 10/10/2020
 Invoice #: INV04747367
 Payment Terms: Due Upon Receipt
 Due Date: 10/10/2020

Account Information: Encore High School
 16955 Lemon Street

Hesperia, California
 92345
 United States

(760) 949-2036
 abarkdull@encorehighschool.com

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: Contract

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00003715	Monthly NCR Silver Fee with Silver Concierge, Annual Contract	10/10/2020-11/09/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00023000	NCR Silver Flat Fee Device	0	1	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Invoice Total	Applied Amount
10/11/2020	P-00753201	Payment		\$79.00	(\$79.00)
				Invoice Balance	\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

Powered by **ZUORA**

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

001786

Accounting

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EXPENSE

PRE-APPROVED BY

Kelsey White <kwhite@encorehighschool.com>

Name: Denise

Date:

Invoice 20-42801 from RNS COMMUNICATIONS INC.

1 message

Susan Pinover <spinover@mvnetwork.com>
To: kwhite@encorehighschool.com

Mon, Oct 5, 2020 at 11:18 AM

RNS Communications, Inc. dba Motor Vehicle Network

Invoice *Due: 10/11/2020*
20-42801

Amount Due: **\$750.00**

Dear Kelsey White:

Your invoice-20-42801 for 750.00 is attached. Per your instructions, we will process the credit card on file accordingly.

Thank you for your business - we appreciate it very much.

Sincerely,
RNS Communications, Inc. dba Motor Vehicle Network

203-899-1700
mvnetwork.com

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Inv_2042801_from_RNS_Communications_Inc._dba_Motor_Vehicle_Network_9072.pdf
104K

001787



Smart & Final
extra!
Warehouse & Market. Friend & Neighbor.

TA

** Welcome To Our Hesperia Store **
Store #354

See Us On WEB www.smartandfinal.com

Cashier: Elise

DATE 10/12/20 TIME 12:10:42

FS 16 oz Foam Cups	2.19	T
FS 16 oz Foam Cups	2.19	T
SH Bio 7 Inch Plate	6.99	T
VF Everyday Napkin	2.99	T
FS HD White Spoons	3.99	T
FS/AMB Non-Dairy Crm	1.59	F
FS French Van Crmr	2.99	F
Sweet N Low Gran Pk	2.99	F
FS Large Muffins	7.99	F
Bon App Asst Danis	17.99	F
Svenhards Var Pack	11.99	F
Was \$14.99/ YOU SAVED ->	\$3.00	
Twining Green Tea KC	7.99	F
Twinnings Engl Brkfst	7.99	F
Twining Early Grey	7.99	F
Swiss Miss Choc Co	1.89	F
Swiss Miss Choc Co	1.89	F
FS Dnut Shp SS	15.99	F
SUBTOTAL	107.63	
Sales Tax	1.42	

TOTAL	109.05
TENDER	109.05
CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 17

***** Electronic Payment Activity *****
10/12/2020 12:11:56
DEBIT Entry Method: Chip
CARD #: XXXXXXXXXXXXXXX3686
PURCHASE - APPROVED
AUTH CODE:127259

Mode:	Issuer
AID:	A0000000980840
TVR:	8000048000
IAD:	06010A03A08000
TSI:	6800
ARC:	00
TC:	02A949D859EA1B47
MID: 481885 TID: 001 SEQ: 010043	

Total: USD\$ 109.05

PIN VERIFIED
***** Electronic Payment Activity *****

12:12:00 OP# 810113018 10/12/20
Term:1 Trans # 99 Store # 354

THANK YOU FOR SHOPPING
YOUR HESPERIA SMART AND FINAL
STORE MANAGER: Miguel Ariza
1 976 417 2217

Pre-Approval Stamp **EXPENSE**

PRE-APPROVED BY

Name: Denise

Date:

Circle One:

ASB / General Fund

VENDOR:

Smart & Final

DATE OF PURCHASE:

10/12/20

AMOUNT:

109.05

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

SECOND APPROVAL

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

001788



EXPENSE
Approval Stamp

PRE-APPROVED BY
Name: Denise
Date: _____

Circle One:
ASB / General Fund

VENDOR:
Arco Gas

DATE OF PURCHASE:
10/12/20

AMOUNT:
73.35

REIMBURSE TO / ACCOUNT:
Debit Acct

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL
APPROVED

Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

Encore Second Approval - Senior Management
JOHNNY GRIFFIN
Senior Operations Officer

Encore First Approval - Administration
APPROVED

Kiara Sampson
Associated Student Body Manager

Encore Final Approval - Board / CEO
APPROVED

Denise Griffin
Chief Executive Officer

001789

PLACE RECEIPTS HERE
DO NOT USE STAPLES

TAPE RECEIPT

ARCO GASOLINE
ARCO AMPM 42575
14475 PALMDALE RD.
VICTORVILLE CA
ARCO42575001

Description	Qty	Amount
debit fee	1	0.35
REGULAR CA #06 SELF @ 2.899/ G	25.180G	73.00
Subtotal		73.35
Tax		0.00
TOTAL		73.35
		DEBIT \$ 73.35

DEBIT
Payment from
Primary Account
XXXXXXXXXX3686
Auth #: 065071
Resp Code: 000
Stan: 12846610219
Reference: 13683

SITE ID: ARCO42575001

THANK YOU
FOR CHOOSING ARCO AMPM
COMMENTS?
CALL 1-800-322-2726

ST# 42575 TILL XXXX DR# 0 TRAN# 9063348
CSH: 0 10/12/20 15:03:07



BANK CHARGE FORM

Date: 10/13/20
Bank Charge: \$20.00 = \$20.00
Reason: BANKCARD FEE
Completed by:

Reviewed by:		
FIRST APPROVAL:	SECOND APPROVAL:	
<p>APPROVED Encore Second Approval - Senior Management Ashlin Barkdull General Executive Manager</p>	<p>APPROVED Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer</p>	

Scanned by:
Submission Date:



EXPENSE
Pre-Approval Stamp
PRE-APPROVED BY
Name: Denise
Date: _____

Circle One:
ASB / General Fund

T(S) AND NO STAPLES

VENDOR:
Slater Bros

DATE OF PURCHASE:
10/13/20

AMOUNT:
27.97

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL
APPROVED

Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
Cater Operations Officer

APPROVED

Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001790

HESPERTA
(760) 241-1503
***** MANAGER *****
MICHAEL WHEELER
Store # 190

Cashier: Debra M
10/13/20 13:27:45

FRITO VARIETY PACK		0.99 F
MARS CHOC VARIETY		9.99 F
YOU JUST SAVED	1.50	
HERSHEY ASSORTED		10.00 F
YOU JUST SAVED	2.00	
BROUGHT BAGS		.00
SUBTOTAL		27.97
TOTAL TAX		.00
TOTAL DUE		27.97
Debit Card TENDER		27.97
CASH CHANGE		00
Number OF TIERS		0

SAVINGS TOTAL

Water Savers / E-Coupons 3.50
YOU JUST SAVED 3.50
Without A Card!

Stater Bros.
Your HOMETOWN Grocer!

Stater Bros. Markets
Store # 190
**** Electronic Payment Activity ****
SALE

MID: LK309132
TID: 389132

10/13/2020 13:28:12
Entry Method: C/P
Seq #: 019826
Approval Code: 751039

US DEBIT
CARD #: XXXXXXXXXXXX45008
AID: A0000000930840
TVR: 8000045000
IAD: 06010A03A02000
TSI: 6800 ARC: 731039
TC: 1A64931F21CDFE2
RRN: 019826

Total: _____

001554

ENCORE ASB

JUNIOR / SENIOR
HIGH SCHOOL ARTS

EXPENSE

Student/Parent Requesting Reimbursement: _____

Date: 3-11-20
PRE-APPROVED BY

Name (make check payable to): _____

Name: Denise

Address (check will be mailed to this address): _____

Date: 8/3/20

City, State, Zip: _____

Date	Description	Total Amount
3-24-20	Hamilton Play	30
		\$

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: Cost make note

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed.

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

BY: _____
Date: 3-11-2020

Parent Signature: _____

Date: _____

Student Signature: _____

Date: 3-11-20

OFFICE USE ONLY

Approval YES / NO

APPROVED

Administrative Signature: _____

Encore First Approval - Administration

APPROVED

ASB Signature: _____

Kelsey White

Encore Second Approval - Senior Management

Central Bookkeeping Manager

Ashlin Barkdull

Check # _____ Amount: _____

General Executive Manager

001558

EXPENSE



PRE-APPROVED BY

Name: Denise
Date: 8/13/20

Student/Parent Requesting Reimbursement: _____ Date: 3-13-20

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
	Fullerton Festival-Theater Troupe	80\$
	Csusb Festival- Theater Troupe	15\$
		\$ 95

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: Trips Cancelled

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

BY: _____
AUG 12 2020

Parent Signature: _____ Date: _____

Student Signature: _____ Date: 3-13-20

OFFICE USE ONLY

Approval YES / NO **APPROVED**

Administrative Signature: _____ Encore First Approval - Administration Date: _____
Kelsey White

ASB Signature: _____ Central Bookkeeping Manager Date: _____
APPROVED

Check # _____ Amount: _____ Date: _____
Ashlin Barkdull
Encore Second Approval - Senior Manager
General Executive Manager

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Transaction

Date/Time	Ticket Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	MOP
3/10/2020 13:25	20202098	Shelly Bernal	Riverside	\$ 160.00	\$ 160.00	\$ 160.00	\$ -	Check
2/27/2020 7:22	20202011	Shelly Bernal	Riverside	\$ 15.00	\$ 15.00	\$ 15.00	\$ -	Check

Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price
3/10/2020 13:25	20202098	Shelly Bernal	Shelly Bernal	Riverside	Hamilton trip r	1	Shelly Bernal	Sale	80.00
3/10/2020 13:25	20202098	Shelly Bernal	Shelly Bernal	Riverside	Fullerton Festival	1	Shelly Bernal	Sale	80.00
2/27/2020 7:22	20202011	Shelly Bernal	Shelly Bernal	Riverside	CSUSB Theatre Festival Reg-R	1	Shelly Bernal	Sale	15.00

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6818

001557

08/13/2020

PAY TO THE ORDER OF



\$ **175.00

One hundred seventy-five and 00/100*****

DOLLARS



⑈006818⑈ ⑆121042882⑆

Encore Education Corporation

08/13/2020



6818

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		175.00	175.00	175.00
			Check Amount		175.00

Platinum Business C

175.00

Encore Education Corporation

08/13/2020



6818

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		175.00	175.00	175.00
			Check Amount		175.00

Platinum Business C

175.00

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 8/13/20



001560

Student/Parent Requesting Reimbursement: _____ Date: 3/13/2020
Name (make check payable to): _____
Address (check will be mailed to this address): _____
City, State, Zip: _____

Date	Description	Total Amount
<u>3/15</u>	<u>leg mis</u>	<u>20⁰⁰</u>
		\$ <u>20⁰⁰</u>

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

SHOW WAS CANCELLED

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 3/13/2020
Student Signature: _____ Date: 3/13/2020

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: APPROVED Encore Second Approval - Senior Manager
Date: Ashlin Barkdull
Encore First Approval - Administration
ASB Signature: Kelsey White Date: _____
Central Bookkeeping Manager
Check # _____ Amount: _____ Date: _____



HighSchoolPerformance.com (NY) receipt
2 tickets for Encore High School - Riverside

Please address all inquiries to Encore High School - Riverside — 951-824-1358

This receipt will serve as your ticket. All children over four years of age must have tickets. Tickets are non-refundable. Bus Passes are non-refundable.

Check receipt for address information
951-824-1358

Les Miserables

Saturday, March 14 at 7:30 PM [Link to event page]

Add to Calendar



zumig-kamaf

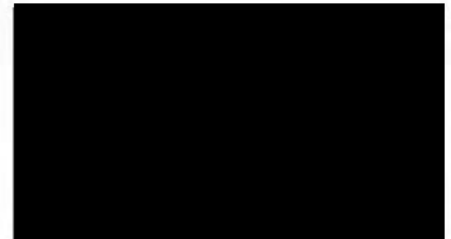
General Admission

2 General Admission @ \$10.00 = \$20.00

Service charge \$1.00

Total \$21.00

Shop for more tickets?



XXXXXXXXXXXX8841
Auth# 41887095165
2020-03-11 18:53:56 UTC

ALL SALES ARE FINAL — This charge will appear on your credit card statement as coming from HighSchoolPerformance.com in New York.

Additional information

Thank you for your purchase. Please check for ticket availability for our other show dates or upcoming productions.

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

6831

08/13/2020

PAY TO THE ORDER OF



\$ **20.00

Twenty and 00/100*****

DOLLARS



⑈006831⑈ ⑆121042882⑆

Encore Education Corporation
 08/13/2020



6831

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		20.00	20.00	20.00
		Check Amount			20.00

Platinum Business C

20.00

Encore Education Corporation
 08/13/2020



6831

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		20.00	20.00	20.00
		Check Amount			20.00

Platinum Business C

20.00

Thank you! Your order number is #20-27623010.

001561

Helpful Links: FAQs (<https://www.pryor.com/faq.asp>), Cancellation Policy (<https://www.pryor.com/buyer.asp>), Contact us (https://www.pryor.com/mkt_info/contact_us.asp)

001562

Print This Page Return to the home page (/)

EXPENSE
PRE-APPROVED BY

Name: Denise
Date: 10/23/2020

Order Summary

Human Resources for Anyone with Newly Assigned HR Responsibilities
1 Day Seminar - Event# 241482
Online, 10/28/2020, 9:00 AM - 4:00 PM

Curtis Peterson, Executive Manager - cpeterson@encorehighschool.com **\$119.00**

Subtotal	\$119.00
Tax	\$0.00
Total	\$119.00

Ordered By

Mrs. Ashlin Barkdull
General Executive Manager
abarkdull@encorehighschool.com
p: 760-949-2036 f: 760-956-3338
Encore Education Corporation
16955 LEMON ST
HESPERIA, CA 92345-5139

*Professional
Development*

Approving Manager

Mrs. Ashlin Barkdull
General Executive Manager
abarkdull@encorehighschool.com
p: 760-949-2036 f: 760-956-3338
Encore Education Corporation
16955 LEMON ST
HESPERIA, CA 92345-5139

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Billing Information

Mrs. Ashlin Barkdull
General Executive Manager
abarkdull@encorehighschool.com
p: 760-949-2036
Encore Education Corporation

16955 LEMON ST
HESPERIA, CA 92345-5139

Payment Information

Card Type: Visa
Card Number:
*****x0000000000x7974
Name on Card: Ashlin Barkdull

Note: Charges associated with this invoice will appear as "Fred Pryor & CareerTrack" on your credit card statement.

Purchase Order #: Not Provided

Tax Exempt Organizations: If your organization is tax exempt, please email your tax exempt certificate to pryortax@pryor.com (mailto:pryortax@pryor.com) or send by fax to 913-967-8849 referencing your confirmation number. The tax amount will be deducted from the invoice(s) once we have received your exemption certificate.

CALL TOLL-FREE 1-800-780-8476

HELP ([HTTPS://WWW.PRYOR.COM/MKT_INFO/CONTACT_US.ASP](https://www.pryor.com/mkt_info/contact_us.asp)) | BUYER SATISFACTION GUARANTEE ([HTTPS://WWW.PRYOR.COM/BUYER.ASP](https://www.pryor.com/buyer.asp)) |
POLICIES AND SECURITY ([HTTPS://WWW.PRYOR.COM/ET_POLICYTOC.ASP](https://www.pryor.com/et_policytoc.asp)) | FAQ ([HTTPS://WWW.PRYOR.COM/FAQ.ASP](https://www.pryor.com/faq.asp)) | ABOUT US
([HTTPS://WWW.PRYOR.COM/ABOUT_US.ASP](https://www.pryor.com/about_us.asp))

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EXPENSE
Pre-Approval Stamp

PRE-APPROVED BY

Name: Denise

Date: _____

Circle One:
ASB / General Fund

TAPE REC

10 STAPLES



**How doers
get more done.**

JAVIER MARQUEZ@HOMEDEPOT.COM
12218 APPLE VALLEY RD, APPLE VALLEY CA

6834 00054 88176 10/15/20 12:10 PM
SALE SELF CHECKOUT

841804100271 20' VINYL <A>	3.92
1/40DX.170IDX20' VINYL TUBE	
781087065235 STARTER <A>	
STARTER FOR 30 & 40W LAMPS	
202.18	4.35
342674048496 STRINGLIGHT <A>	
CLEAR CAFE STRING LIGHT	
2014.97	29.94

SUBTOTAL	38.22
SALES TAX	2.97
TOTAL	\$41.18

XXXXXXXXXXXX3686 DEBIT

USD\$ 41.18

AUTH CODE 000556
Chip Read
AID A0000000980840

Verified By PIN
US DEBIT

6834 10/15/20 12:10 PM



6834 54 88176 10/15/2020 0300

RETURN POLICY DEFINITIONS		
POLICY ID	DAYS	POLICY EXPIRES ON
A 1	180	04/13/2021

Due to COVID-19, we have extended our returns policy for most items. Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H88 183475 176695
PASSWORD: 20515 176641

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

VENDOR:

Home Depot

DATE OF PURCHASE:

10/15/20

AMOUNT:

4118

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

001791



Pre-Approval Stamp
EXPENSE

PRE-APPROVED BY
Name: Johnny
Date: 10-15-20

Circle One:
ASB / General Fund

VENDOR:
Lowes

DATE OF PURCHASE:
10/15/20

AMOUNT:
106.07

REIMBURSE TO ACCOUNT:
MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001792

TAPE RECI **LOWE'S** **O STAPLES**

LOWE'S HOME CENTERS, LLC
12189 APPLE VALLEY ROAD
APPLE VALLEY LA 92308 (760) 961-3000

SALE

132312 1/4 IN X 1/2 IN HARD STEEL	40.20
60 3 0.11	
43278 3/8 IN X 1/2 IN HARD STEEL	10.76
2 3 5.33	
179056 3/8 IN X 1/2 IN HARD STEEL	15.00
4 3 3.95	
1123420 1/4 IN X 1/2 IN HARD STEEL	25.68
6 3 4.28	
SUBTOTAL	96.44
TAX	7.63
INVOICE 20613 TOTAL:	106.07
DEBIT:	106.07

XXXXXXXXXXXX0914 AMOUNT: 106.07 AMOUNT 0-231
DATE REF ID: 252020341010 10/15/20 14:09:23
*PER UNIT PRICE
TRACE 00099367

PURCHASE	CASH BACK	TOTAL DEBIT
106.07	0.00	106.07
APP: US DEBIT	TRN: 1000038000	
ATM: 0000000990040	SL: 6800	
URL: 2520	TERMINAL: 20	10/15/20 14:09:23

**** OF ITEMS PURCHASED: 72**
EXCLUDES FEES, SERVICES AND SEPARATE ORDER ITEMS

THANK YOU FOR SHOPPING LOWE'S.
FOR DETAILS ON OUR RETURN POLICY, VISIT
LOWES.COM/RETURNS
A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
AT OUR CUSTOMER SERVICE DESK
STORE MANAGER: MIKE BLOOMER
LOWE'S DOES NOT BUY SPOOLS



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Johnny
 Date: 10-15-20

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



How doers
 get more done.

JAVIER MARQUEZ@HOMEDEPOT.COM
 12218 APPLE VALLEY RD, APPLE VALLEY CA
 6834 00052 70087 10/15/20 02:22 PM
 SALE SELF CHECKOUT
 030699440146 1/4" SWG SLV <A>
 FERRULE & STOP SET 1/4 ALUM
 292.37 4.74
 SUBTOTAL 4.74
 SALES TAX 0.37
 TOTAL \$5.11
 XXXXXXXXXXXXX0914 DEBIT
 USD\$ 5.11
 AUTH CODE 001595
 Chip Read Verified By PIN
 AID A0000000980840 US DEBIT

6834 10/15/20 02:22 PM

 6834 52 70087 10/15/2020 4547

RETURN POLICY DEFINITIONS
 POLICY ID DAYS POLICY EXPIRES ON
 1 180 04/13/2021
 Due to COVID-19, we have extended our
 returns policy for most items.
 Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
 A \$5,000 HOME DEPOT GIFT CARD
 Opine en español
 www.homedepot.com/survey
 User ID: H88 147297 140515
 PASSWORD: 20515 140463

Entries must be completed within 14 days
 of purchase. Entrants must be 18 or
 older to enter. See complete rules on
 website. No purchase necessary.

VENDOR:
Home Depot

DATE OF PURCHASE:
10/15/20

AMOUNT:
5.11

REIMBURSE TO / ACCOUNT:
MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:
MAINTENANCE

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001793



Details for Order #111-6629881-2022604

Order Placed: October 7, 2020
 PO number : ASB Gen
 Amazon.com order number: 111-6629881-2022604
 Order Total: \$500.96

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Not Yet Shipped	
Items Ordered	Price
2 of: AmazonBasics 3.5mm to 2-Male RCA Adapter Audio Stereo Cable - 8 Feet Sold by: Amazon.com Services LLC (seller profile) Business Price Condition: New	\$9.65
2 of: Alto Professional, 5, 5-Channel / 2-Bus (ZMX52) , Alto Professional Sold by: Amazon.com Services LLC Condition: New	\$59.00
2 of: EBXYA 50 Ft XLR Cable 2 Packs - Premium DMX Cable Mic Microphone Patch Cable 3-Pin XLR Male to Female, Black Sold by: EBXYA (seller profile) Product question? (Ask Seller) Condition: New	\$28.00
2 of: DISINO 1/8 Inch TRS Stereo to Dual 1/4 inch TS Mono Y-Splitter Cable 3.5mm Aux Mini Jack Stereo Breakout Cable Path Cords - 3 feet Sold by: Disino (seller profile) Product question? (Ask Seller) Business Price Condition: New	\$12.99
2 of: MCSPROAUDIO 110 ohm 3 Pin DMX Lighting Cable (50 ft, 5 Cable Pack) Sold by: Advance MCS Electronics (seller profile) Product question? (Ask Seller) Condition: New	\$59.95
2 of: 3.2ft / 1m DMX Cable, 8PCS HiLite 3 Pin DMX Cables DMX Wires, DMX512 XLR Male to Female Stage Light Signal Cable with metal connectors, Connection for Stage & DJ Lighting fixtures Sold by: HiLite Direct (seller profile) Condition: New	\$17.99
2 of: Moukey 25ft XLR 25 Feet Microphone Male to Female Mic Cables Cord, Black 6-Pack Sold by: Moukey (seller profile) Condition: New	\$44.88

Shipping Address:
 Kelsey
 16955 LEMON ST
 HESPERIA, CA 92345-5139
 United States

Shipping Speed:
 FREE Shipping

Payment information

Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$464.92
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$26.82
	Promotion applied: -\$26.82

	Total before tax: \$464.92
	Estimated Tax: \$36.04

	Grand Total: \$500.96

To view the status of your order, return to [Order Summary](#) .

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001794

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

ORDER PIC4851

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____



PUT-IN-CUPS

P. O. Box 181148

info@putincups.com

Corpus Christi, TX 78480

Date Ordered:

10/15/2020

Order Number:

PIC4851

Advertising

Billing Address

Kiara Sampson

Encore Education Corporation

16955 Lemon St

Hesperia, CA 92345 - US

7609492036

kwhite@encorehighschool.com

SHIPPING ADDRESS

Kelsey White

Encore Education Corporation

16955 Lemon St

Hesperia, CA 92345 - US

Shipping Method:

By Value (110.00lbs.)

Payment Type:

Online Credit Card

ITEM ID	ITEMS	PRICE	QTY	TOTAL
---------	-------	-------	-----	-------

#101	White Sleeve (50 Cups per Sleeve)	\$9.00	34	\$306.00
#115	Black Sleeve (50 Cups per Sleeve)	\$9.00	33	\$297.00
#106	Orange Sleeve (50 Cups per Sleeve)	\$9.00	43	\$387.00

Subtotal:	\$990.00
Discount(s):	\$0.00
Taxes:	\$0.00
Shipping:	\$128.70
Total:	\$1,118.70

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001795



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Johnny
 Date: 10-16-20

Circle One:
ASB / General Fund

VENDOR:
Lowes

DATE OF PURCHASE:
10-16-20

AMOUNT:
35.39

REIMBURSE TO / ACCOUNT:
MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:
MAINTENANCE

FIRST APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001796

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



LOVE'S HOME CENTERS, LLC
 12189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 961-3000

- SALE -

SALES#: S2528JC4 2597016 TRANS#: 198/8487 10-16-20

59176 BN PPH SELF URL 1DX3/4 50	11.96
2 @ 5.98	
291387 PS CLR HIGH GLOSS RINGS	20.88
6 @ 3.48	

SUBTOTAL:	32.84
TAX:	2.55
INVOICE 19658 TOTAL:	35.39
DEBIT:	35.39

TX: XXXXXXXXXXXX0914 AMOUNT: 35.39 AUTHCD: 062014
 CHIP REFID: 252819118849 10/16/20 13:01:28
 *PIN Verified
 TRACE: 00712865

PURCHASE	CASH BACK	TOTAL DEBIT
35.39	0.00	35.39

APL: US DEBIT TUR: 8080048000
 AID: A0000000980840 TSI: 6800

MOHE: 2528 TERMINAL: 19 10/16/20 13:01:27

OF ITEMS PURCHASED: 8
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOVE'S.
 FOR DETAILS ON OUR RETURN POLICY, VISIT
 LOWES.COM/RETURNS
 A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
 AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: MIKE ALVARADO

LOVE'S PRICE MATCH GUARANTEE



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Kuise
 Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

VENDOR:
Target

DATE OF PURCHASE:
10/16/20

AMOUNT:
21.54

REIMBURSE TO / ACCOUNT:



Apple Valley - 760-247-4111
 19201 Bear Valley Rd
 Apple Valley, California 92308-6763
 10/16/2020 01:13 PM



HEALTH AND BEAUTY
 064190358 TAYLOR T \$19.99

	SUBTOTAL	\$19.99
* CA TAX 7.75000 on \$19.99		\$1.54
	TOTAL	\$21.54
*0914 DEBIT TOTAL PAYMENT		\$21.54
	AID: A0000000980R40	
	US DEBIT	

ADMIN APPROVAL ONLY

PURPOSE:
Class Supplies
 FIRST APPROVAL

NOTICE: Some furniture products can expose you to chemicals known to the State of California to cause cancer, birth defects, or other reproductive harm. Please check the product label for warning information.

APPROVED

Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

REC#2-0290-0939-0174-3845-4 VCD#751-160-745

Help make your Target Run better.
 Take a 2 minute survey about today's trip

infortarget.com
 User ID: 7970 9906 1982
 Password: 561 546

CUPTENOS EN ESPAÑOL

Please take this survey within 7 days

SECOND APPROVAL
APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

APPROVE
 Encore First Approval - A
Julia Do
 Dean of Acad.

001737



Details for Order #111-7246696-0362606

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Order Placed: October 16, 2020
PO number : Theater
Amazon.com order number: 111-7246696-0362606
Order Total: \$53.86

Not Yet Shipped	
Items Ordered	Price
2 of: ADJ Products Stage And Studio Equipment Case (VFWR2) Sold by: HiFi-Soundconnection (seller profile) Condition: New	\$24.99
Shipping Address: Kelsey M White 16955 LEMON ST HESPERIA, CA 92345-5139 United States	
Shipping Speed: Standard Shipping	

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$49.98
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$0.00
	Total before tax: \$49.98
	Estimated Tax: \$3.88
	Grand Total: \$53.86

To view the status of your order, return to [Order Summary](#).

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001798

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



St: 362 Hesperia - Main
G St.
17255 Main St.
Hesperia CA 92345

Lavender Bush/19.69in#7/6998	1 @	.9999	0.9999
Lavender Flowers Bush/16.93in#7	1 @	.9999	0.9999
Lavender Bush/19.69in#776998	1 @	.9999	0.9999
Lavender Flowers Bush/16.93in#7	40 @	.9999	39.9960
Harvest Hat in Wall Pumpkin Decor/22	1 @	1.99	1.9900
Harvest Hat in Wall Pumpkin Decor/22	1 @	1.99	1.9900
Paper Plus-Galvanized Vireo/3pk#	1 @	.9999	0.9999
Paper Plus-Galvanized Vireo/3pk#	1 @	.9999	0.9999
Paper Plus-Galvanized Vireo/3pk#	1 @	.9999	0.9999
Paper Plus-Galvanized Vireo/3pk#	1 @	.9999	0.9999
Sponge NonScratch Mitt Purp/10pk	1 @	.9999	0.9999
Halloween Plastic Skull Mask 9.5A	1 @	.9999	0.9999
Halloween PP Neon Face Mask 7 Ass't	1 @	.9999	0.9999
Halloween PP Neon Face Mask 7 Ass't	1 @	.9999	0.9999
Halloween PP Neon Face Mask 7 Ass't	1 @	.9999	0.9999
Halloween PVC Tear Strip Purge Mask #70	1 @	.9999	0.9999
Halloween PVC Tear Strip Purge Mask #70	1 @	.9999	0.9999
Halloween Essential Jute Twine 18ft. 7pk	1 @	.9999	0.9999
Halloween Natural 200 Yards #1229	1 @	.9999	0.9999
Halloween Natural 200 Yards #1229	1 @	.9999	0.9999
Halloween PVC Plastic Face Mask #7	1 @	1.99	1.9900
Halloween PVC Plastic Face Mask #7	1 @	1.99	1.9900
Halloween PVC Plastic Face Mask #7	1 @	1.99	1.9900
Lavender Bush	1 @	.9999	0.9999
Halloween PVC Face Mask Decor Ass't	1 @	.9999	0.9999
Halloween PVC Tear Strip Purge Mask #70	1 @	.9999	0.9999
Halloween PVC Tear Strip Purge Mask #70	1 @	.9999	0.9999
Halloween Ghoul Apocalypse Face Mask	1 @	1.99	1.9900
Halloween Ghoul Apocalypse Face Mask	1 @	1.99	1.9900
Halloween PP Neon Face Mask 7 Ass't	1 @	.9999	0.9999
Halloween PET Skeleton Mask 2 Ass't	1 @	.9999	0.9999
Halloween PET Skeleton Mask 2 Ass't	1 @	.9999	0.9999
Halloween PVC Tear Strip Purge Mask #70	1 @	.9999	0.9999
Halloween PVC Tear Strip Purge Mask #70	1 @	.9999	0.9999
Halloween Plastic Skull Mask 9.5A	1 @	.9999	0.9999
Halloween Plastic Skull Mask 9.5A	1 @	.9999	0.9999
Halloween PVC Face Mask Decor Ass't	1 @	.9999	0.9999
Sponge NonScratch Mitt Purp/10pk	1 @	.9999	0.9999
Paper Carry Out Bag - No Char	1 @	.00	0.0000
Paper Carry Out Bag - No Char	1 @	.00	0.0000
Paper Carry Out Bag - No Char	1 @	.00	0.0000

Pre-Approval Stamp
PRE-APPROVED BY
Name: Denise

001799

Circle One:
ASB / General Fund

E
IPT(S) AND NO STAPLES

VENDOR:
aac store

DATE OF PURCHASE:
10/19/20

AMOUNT:
91.50

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

APPROVED
1 Approval - Senior Management
Johnny Griffin
Chief Operations Officer

PURPOSE:

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin

FIRST APPROVAL
APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED

SECOND APPROVAL

ENCORE BOOKKEEPING
TOTAL
\$91.50
\$91.50
ENCORE BOOKKEEPING
10/19/20 10:43 AM 3665 Del 153 \$91.50
10/19/20 10:43 AM 362 3 355359 2544
10/19/20 10:43 AM 13158 Approved

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager



EVIDENCE
Pre-Approval Stamp
PRE-APPROVED BY
Name: Denise
Date: _____

001800

Circle One:
ASB / General Fund

VENDOR:
Salvation Army

DATE OF PURCHASE:
10/19/20

AMOUNT:
97.00

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL
APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

TAPE REC

Thank you for shopping at
The Salvation Army.
Your purchase helps us restore lives.
Store Hours: Monday -Sunday 10am-6pm

Store: 65.12
Reg. : HESP16843
Tran : 8280
Clerk: Patricia

Tran Date : 10/19/2020 11:04

1071019400	x1384.00ea	52.00
1081019500	x985.00ea	45.00

Sub Total	97.00
TAX	0.00
NET SALE	97.00

Authorized Amount: \$97.00
AT: ****3686 USD\$97.00
M CODE: 022018
REF ID 39786
10/19/2020 11:03:07 AM
Application Label: US DEBIT
C180416849886104
8080048000
A0000000980840
06010A03A00000

Due to the special circumstances of the Corona
Pandemic, We will not be offering any return
or exchanges at this time. Please note ALL SALES
ARE FINAL. FURNITURE must be taken at time
purchase. Thank you in advance for your patience
and understanding, and thank you for supporting
the Salvation Army.
YOUR PURCHASE SAVES LIVES.

(Customer Copy - Receipt)

10 STAPLES



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: John
 Date: 10/19/20

Circle One:
ASB / General Fund

TAPE REC

10 STAPLES

VENDOR:

Lowe's

DATE OF PURCHASE:

10/19/20

AMOUNT:

53.66

~~RECURRING~~ TO / ACCOUNT:

Maintenance

ADMIN APPROVAL ONLY

PURPOSE:

Maintenance

FIRST APPROVAL



LOWE'S HOME CENTERS, LLC
 12189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 961-3000

- SALE -

SALES# FSTLANE4 13 TRANSH: 7145055 10-19-20

76023 8-IN MAT CABLETIES 100-CT	15.96
2 @ 7.98	
90654 5/16 QUICK LINK ZINC-65695	20.64
8 @ 2.58	
90778 1/2 X 6ZINC PLATED EYE BD	10.24
4 @ 2.56	
63310 HM 1-CT 5/8-IN ZINC FLAT	2.96
8 @ 0.37	

SUBTOTAL: 49.80
 TAX: 3.86
 INVOICE 07563 TOTAL: 53.66
 DEBIT: 53.66

ORBIT: XXXXXXXXXXXX0914 AMOUNT:53.66 AUTHCD: 033048
 CHIP REFID:252807181349 10/19/20 15:01:15
 *PIN Verified
 TRACE: 00702515
 PURCHASE CASH BACK TOTAL DEBIT
 53.66 0.00 53.66
 APL: US DEBIT TVR: 8080048000
 AID: A000000980840 TSI: 6800
 STORE: 2528 TERMINAL: 07 10/19/20 15:04:15
 # OF ITEMS PURCHASED: 22
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
 FOR DETAILS ON OUR RETURN POLICY, VISIT
 LOWES.COM/RETURNS
 A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
 AT OUR CUSTOMER SERVICE DESK
 STORE MANAGER: MIKE ALVARADO

LOWE'S PRICE MATCH GUARANTEE.
 FOR MORE DETAILS VISIT LOWE'S.COM/PRICEMATCH

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

001801



INVOICE

LearnWorlds (CY) Ltd
Gladstonos 120
Foloune Building,
2nd Floor, B1
Limassol 3032
Cyprus

Invoice # 3001-20241
Invoice Date Oct 19, 2020
Invoice Amount \$999.00 (USD)

PAID

BILLED TO
Denise Griffin
Encore Education Corporation
16955 Lemon Street
Hesperia, California 92345
United States
760-949-2036

**EXPENSE
PRE-APPROVED BY**
Name: Denise
Date: _____

SUBSCRIPTION
Billing Period Oct 19 to Nov 19, 2020
Next Billing Date Nov 19, 2020
School URL <https://www.encorestudent.com>

DESCRIPTION	AMOUNT (USD)
Enterprise Plan	\$999.00

Total \$999.00
Payments (\$999.00)

Amount Due (USD) \$0.00

PAYMENTS

\$999.00 was paid on 19 Oct, 2020 16:50 UTC by Visa card ending 0914.

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

LLMF
COVID
CURRICULUM

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001802



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Johnny
 Date: 10/20/20

Circle One:
ASB / General Fund

VENDOR:
Lowe's

DATE OF PURCHASE:
10/20/20

AMOUNT:
\$19.53

REIMBURSE TO / ACCOUNT:
MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:
MAINTENANCE

FIRST APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001803

TAPE RI NO STAPLES

LOWE'S HOME CENTERS, LLC
 12188 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 961-3000

- SALE -
 SALESH: FSTLANE4 13 TRANSH: 7211474 10-20-20

1290660 BHK 1/4RP CMP/3/8 IN THBL	8.84
4 @ 2.21	
SUBTOTAL:	8.84
TAX:	0.69
INVOICE 07600 TOTAL:	9.53
DEBIT:	9.53

DEBIT: XXXXXXXXXXXX0914 AMOUNT:9.53 AUTHCD: 044811
 CHIP REFID:252807181390 10/20/20 09:31:00
 *PIN Verified
 TRACE: 00211184

PURCHASE	CASH BACK	TOTAL DEBIT
9.53	0.00	9.53

APL: US DEBIT TVR: 8080048000
 AID: A000000980840 TSI: 6800
 STORE: 2528 TERMINAL: 07 10/20/20 09:31:14
 # OF ITEMS PURCHASED: 4
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS

THANK YOU FOR SHOPPING LOWE'S.
 FOR DETAILS ON OUR RETURN POLICY, VISIT
 LOWES.COM/RETURNS
 A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
 AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: MIKE ALVARADO

LOWE'S PRICE MATCH GUARANTEE
 FOR MORE DETAILS, VISIT LOWE'S.COM/PRICEMATCH



Pre-Approval Stamp
ENCORE
PRE-APPROVED BY
 Date: Denise
 Initials: _____

Circle One:
ASB / General Fund

TAPE RE

NO STAPLES

Thank you for shopping at
 The Salvation Army.
 Your purchase helps us restore lives
 Store Hours: Monday - Sunday 10am-6pm

Store: 65.12
 Reg. : HESP16043
 Tran : 8363
 Clerk: Dulce

Tran Date : 10/20/2020 01:16

107101900400	x1064.00ea	40.00

Item Total		40.00
TAX		0.00
TOTAL SALE		40.00

Authorized Amount: \$40.00
 DEBIT: *****3686 USD\$40.00
 H CODE: 013144
 P REF ID 47767
 10/20/2020 1:16:07 PM
 Identification Label: US DEBIT
 16D914B6697739AD
 : 8080048000
 : A0000000980840
 06010A03A08000

Due to the special circumstances of the Coronavirus
 Pandemic, we will not be offering any return
 exchanges at this time. Please note ALL SALE
 ARE FINAL. FURNITURE must be taken at time of
 purchase. Thank you in advance for your patience
 and understanding, and thank you for supporting
 the Salvation Army
YOUR PURCHASE SAVES LIVES.

(Customer Copy - Receipt)

VENDOR:

Salvation Army

DATE OF PURCHASE:

10/20/20

AMOUNT:

40.00

REIMBURSE TO / ACCOUNT:

ASB - Hall of Greath

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

001504



Details for Order #111-9886012-4477869

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Order Placed: October 16, 2020
 PO number : Theater
 Amazon.com order number: 111-9886012-4477869
 Order Total: \$150.84

Not Yet Shipped	
Items Ordered	Price
1 of: CHAUVET DJ OBEY40 Universal DMX Light/Fog Machine Controller Sold by: Amazon.com Services LLC Condition: New	\$139.99
Shipping Address: Kelsey M White 16955 LEMON ST HESPERIA, CA 92345-5139 United States	
Shipping Speed: FREE Shipping	

Payment Information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$139.99 Shipping & Handling: \$9.59 Promotion applied: -\$9.59
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Total before tax: \$139.99 Estimated Tax: \$10.85
Grand Total: \$150.84	

APPROVED

To view the status of your order, return to [Order Summary](#).

Encore Second Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kelsey White
 Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson
 Associated Student Body Manager

001805



TAP

Victorville2 #65267
 Victor Valley Town Center 1/180 Bear V
 Victorville, CA 92392
 (866) 586-0155

Date: 10/19/20 11:40 AM Store: 65267
 Register: 2 Trans: 2832
 Cashier: 4625
 Trans Type: SALE

SPARECROW HOOD		24.99 TX
03963	1 @ 24.99	
4B0 WEB 22UG		9.99 TX
78633	1 @ 9.99	
F GAL BLOOD		19.99 TX
58268	1 @ 19.99	
BIE LWN STAK		9.99 TX
42757	1 @ 9.99	
RECROW OS		49.99 TX
35559	1 @ 49.99	
RECROW CUFFS		12.99 TX
75633	1 @ 12.99	
AY BLOOD 30Z		8.99 TX
36797	1 @ 8.99	
AY BLOOD 30Z		8.99 TX
36797	1 @ 8.99	
RECROW CUFFS		12.99 TX
75633	1 @ 12.99	
RECROW CUFFS		12.99 TX
75633	1 @ 12.99	
SOC ROUND UP		0.78
00976712 N	1 @ 0.78	

Subtotal: 172.68
 TX Taxable Amount: 171.90
 TX (7.750%) Tax: 13.32
 Total: 186.00
 VISA 186.00

*****3686
 SAMPSON/ KIARA

AUTH# 036548



EXPENSE
 Pre-Approval Stamp
PRE-APPROVED BY
 Name: Denise
 Date:

NO NO STAPLES

Circle One:
ASB / General Fund

VENDOR:
 Spirit

DATE OF PURCHASE:
 10/19/20

AMOUNT:
 186.00

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

001806



Details for Order #111-2273196-4406647

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Order Placed: October 16, 2020
PO number : Theater
Amazon.com order number: 111-2273196-4406647
Order Total: \$201.37

Not Yet Shipped	
Items Ordered	Price
7 of: Fog Machine Timer Remote Control Switch Sold by: Brands on Sale (seller profile) Condition: New Brand new! Lightning fast delivery!	\$19.99
Shipping Address: Kelsey M White 16955 LEMON ST HESPERIA, CA 92345-5139 United States	
Shipping Speed: Expedited Shipping	

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$139.93
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$46.95 Total before tax: \$186.88 Estimated Tax: \$14.49 Grand Total: \$201.37

To view the status of your order, return to [Order Summary](#) .

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc.

001807

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

VENDOR:
Circle K

DATE OF PURCHASE:
10/22/20

AMOUNT:
\$30.00

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Second Approval - Administration
Johnny Griffin
Chief Operations Officer

APPROVED

Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

10/22/2020 08:31:48
Order Number:
Circle K 2706059
15289 Nisqualli Rd
Victorville CA 92385
(760) 843-5910
Term: 102
Appr : 041707
Trace: 00892318

UNL-REG
PUMP No. 13
Gallons 10.348
PRICE/G \$2.899
TOTAL FUEL \$30.00
TOTAL SALE \$30.00
SALE
Debit
Card Num : (S)
XXXXXXXXXXXX3686

10/22/2020 08:28:05

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

THANK YOU
HAVE A NICE DAY

001808



EXPENSE

PRE-APPROVED BY

Name: Joe T
Date: 11/19/20

**CERTIFICATION OF LOST RECEIPT
FOR REIMBURSEMENT**

Name: Desiree Huffine

Date: 11/19/2020

Description: gas - 0914

Purpose: filled up van with gas to go get corn stock in Simi valley

Where: am/pm in Hesperia
Arco

Amount: \$ 90.35

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

I certify that I spent this dollar amount and I have lost the receipt.

Please Print Name: Desiree Huffine

Employee Signature:

**Please attach any other information needed. Please submit to your director's box.
Please allow 2 weeks for processing.**

OFFICE USE ONLY

Approved / Denied

001809

Administrator Signature:

Date: _____

Administrator Sign:

Date: 11/19/20



EXPENSE
Pre-Approval Stamp
PRE-APPROVED BY
Name: Denise
Date: _____

Circle One:
ASB / General Fund

TAPE



**How doers
get more done.**

NO NO STAPLES

VENDOR:

Home Depot

DATE OF PURCHASE:

10/22/20

AMOUNT:

\$175.51

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management
SECOND APPROVAL
Johnny Griffin
Chief Operations Officer

001810

APPROVED

Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

SHERRY L JENKINS@HOMEDEPOT.COM
15655 ROY ROGERS DR.VICTORVILLE,CA 92394
1844 00002 81741 10/22/20 02:20 PM
SALE CASHIER JANET

039800006080 ENG MAX D8 <A>	
ENERGIZER MAX D 8	
4913.98	55.92
4715409150190 11" TIE WH <A>	30.87
11" NATURAL CABLE TIE 500PK	
079055510383 STAPLE <A>	11.97
ARROW 3/8" T50 STAPLES 5000PK	
15409150138 7"BLKTIEBG <A>	26.80
8" BLK UV RESIST CABLE TIE 1000PK	
9055510123 508TP <A>	12.98
ARROW 1/2" T50 STAPLES 5000PK	
100-215-434 SAND BAGS <A>	
14"X25" POLYPROPYLENE SAND BAG	
7690.32	24.30

SUBTOTAL 162.80
SALES TAX 12.6
TOTAL \$175.5

XXXXXXXXXXXX3686 DEBIT USD\$ 175.51

WITH CODE 000646
Chip Read Verified By F
ID A0000000980840 US DEBIT

1:44 10/22/20 02:20 PM



1844 02 81741 10/22/2020 3665

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 04/20/2021

Due to COVID-19, we have extended our returns policy for most items. Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: HTH 165615 163773
PASSWORD: 20522 163771

Entries must be completed within 10 minutes of purchase

001563



EXPENSE

LACE RECEIPT HERE

PRE-APPROVED BY

APE RECEIPT FLAT DO NOT FOLD - NO STAPLES

Name: [Signature]
Date: 10-21

ASB RECEIPT FORM

Store:

Nutty Bolts Screws & Fasteners

Date:

10-21-20

Amount:

\$7.54

Reimbursed To:

Debit Card (COVID-19)

NUTTY BOLTS SCREWS & FASTENERS
11126 I AVE STE 2
HESPERIA, CA 92345
760 944 2658
Merchant ID: 9115000045
Term ID: 2525
Holloffrak FOR SETS
1" WOOD SCREWS Sale

Application Label: VISA DEBIT
VISA
XXXXXXXXXX7120
#ID: A0000000031010
Entry Method: Chip Read
Approved: Online Batch#: 030004
10/21/20 13:16:41
Emv#: 00000009 Appr Code: 094021
Total: USD\$ 7.54

Make: Issuer
TVR: 8090003000
IAD: 06010A0360000
ISI: 6800
ARC: 00
I agree to pay above total amount according to card issuer agreement (Merchant agreement if credit voucher)

X

THIBODEAUX, JOSEPH

Customer Copy
THANK YOU

001811

ASB APPROVAL ONLY

Campus:

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Rev. 5/18



EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 10/22/20



Underwood Family Farms
 3370 Sunset Valley Road
 Moorpark, CA 93021
 Phone: (805) 529-3690
 Fax: (805) 529-6037
 Underwoodfamilyfarms.com

19232

Circle One:
ASB / General Fund

VENDOR:
Underwood Family Farms

DATE OF PURCHASE:
10/22/20

AMOUNT:
\$ 280

REIMBURSE TO / ACCOUNT:
ASB Gen / Hallofreak

ADMIN APPROVAL ONLY

PURPOSE:
HALLOFREAK

FIRST APPROVAL

PPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

001812

NAME _____ **DATE** 10/22
ADDRESS Joylene Thursday noon

QUAN.		DESCRIPTION	PRICE	AMOUNT
<u>40</u>	<u>1</u>	<u>bu Cornstalks</u>	<u>7.00</u>	<u>280.00</u>
	<u>2</u>			
	<u>3</u>			
	<u>4</u>			
	<u>5</u>			
	<u>6</u>			
	<u>7</u>			
	<u>8</u>			

UNDERWOOD FAMILY FARMS PRODUCE

3370 Sunset Valley Road Oct 22, 2020
 Moorpark, CA 93021 11:40 AM
 (805) 529-3690

PURCHASE

Authorization 043164
 Receipt XHKw

US DEBIT
 AID A0 00 00 00 98 08 40

WHOLESALE x 40 \$280.00
 (\$7.00 each)
 Corn Stalks

Total \$280.00
 Visa 0914 (Chip) \$280.00
 Denise Griffin

TOTAL

CE

EXPENSE

001564

PRE-APPROVED BY



PLACE RECEIPT HERE

[Signature]
10-23

TAPE RECEIPT

Dunn-Edwards Paints
Victorville Store
12475 Mariposa Rd Ste B
(760) 245-2442
** Cash Take ** *Maintenance*
EXCELSIOR CHARTER SCHOOL
Acct#: 331
DE#: 2053219879
Color-Ark#: 06353706334839

ITEM	QTY	PRICE
SSHL10-D-M-1 PARTASHIELD Ext FL M Base (HE) DET 695 RHYTHM & BLUES	1	27.00T
PLF R-L-1 NB 1343 Recovery Fee	1	0.75T
Subtotal		\$27.75
Sales Tax		\$2.15
Total		\$29.90

Debit Card \$29.90
Auth Code: 000995
DEBIT *7120

EMV Data:
Entry Mode: Chip Read
App ID (AID): A0000000980840
App Resp Code: 00
Term Verif Results: 8080048000
Trans Status Indicator: 6800
Issuer App Data (IAD): 06010A03600000
Mode: ISSUER
Verification Method: PIN

Change \$0.00

Purchaser ALICIA ANDERSON

ASB RECEIPT FORM

Store:
Dunn-Edwards Paints

Date:
10-23-20

Amount:
\$ 29.90

Reimbursed To:
Debit Card

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager

Event:

Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Rev. 5/18

001565

EXPENSE

PRE-APPROVED BY

Name: *[Signature]*
Date: *10-23*



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

For Halloween



How doers get more done.

STORE MANAGER ADAM H VANDEBRAKE@HOMEDEPO
15150 BEAR VALLEY RD VICTORVILLE CA

0665 00003 71450 10/23/20 10:57 AM
SALE CASHIER JAIME

REFUNDED 10/30/20

030699733200 NYLN POLY <A> <M> 12.9
5/16" X 50' BRAIDED NYLN/POLY ROPE
MAX REFUND VALUE \$11.68

887480025149 ANCHOR <A> <M> 10.74
RIB ANCH 10 12X11/4 HK MTL SCW 100
MAX REFUND VALUE \$9.67

045242546237 1/4 IN. X 4 <A> <M> 6
1/4 IN. X 4 IN. X 6 IN. SHOCKWAVE
MAX REFUND VALUE \$5.82

045242540013 1/4 IN. X 4 <A> <M> 7.9
1/4 IN. X 4 IN. X 6 IN. SHOCKWAVE
MAX REFUND VALUE \$7.17

-----10% off Military Discount-----
38.16 10% off Military Discount -3.16
MUST RETURN ALL ITEMS FOR A FULL REFUND

SUBTOTAL 34.3
SALES TAX 2.66
TOTAL \$37.00
XXXXXXXXXXXX7120 DEBIT

USD\$ 37.00

AUTH CODE 002931
Chip Read
ATD A0000000980840

Verified By PIN
US DEBIT

<M> = Military Appreciation

0665 10/23/20 10:57 AM



0665 03 71450 10/23/2020 5966

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 04/21/2021

Due to COVID-19 we have extended our

ASB RECEIPT FORM

Store:

The Home Depot

Date:

10-23-20

Amount:

\$ 37.00

Reimbursed To:

Debit Card

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager

Event:

Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

Rev. 5/18



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Johnny
 Date: 10/23/20

Circle One:
ASB / General Fund

VENDOR:
Lowe's

DATE OF PURCHASE:
10/23/20

AMOUNT:
\$57.99

REIMBURSE TO / ACCOUNT:
Maintenance

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED
 Encore Final Approval - Board CEO
Denise Griffin
 Chief Executive Officer

001813

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPTS AND NO STAPLES



LOWE HOME CENTERS, LLC
 17180 APPLE VALLEY ROAD
 APPLE VALLEY, CA 95921 (707) 251-3000

SALE

FORM: 52526-04 05/2016 ISSUES: 10/23/19 TO 2/2/20

42976 15 02 118 10 000 000 1 1 53 82

	SUBTOTAL	53 82
	TAX	4 17
TRUNCATE: 20214	TOTAL	57 99
	DEBIT	57 99

XXXXXXXXXXXX0914 AMOUNT: 57.99 RECEIVED: 01/15/21

CHIP REF ID: 25762030972 10/23/20 12:00:19

CHIP VERIFIED

TRAIL: 0035211

PURCHASE: CASH/BANK P.A. 01511

57 99 0.00 57 99

APL: 05 DEBIT TOR 308040000

ATD: 0000000480540 -SE 0860

STORE: 2520 TERMINAL: 20 10/23/20 12:00:19

NO OF ITEMS PURCHASED: 1

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S

FOR DETAILS ON OUR RETURN POLICY, VISIT

LOWES.COM/RETURNS

A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE

AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: MIKE ALVARADO

FORM 8

THANK YOU

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____



THANK YOU FOR YOUR PURCHASE!

NEED ASSISTANCE?

For help or product support, please visit [Steam Support](#) online.

An email confirmation has been sent to you.

Any digital items in this order are now registered to your account on Steam. To access your items, simply visit your library in Steam whenever you're ready.

INSTALL YOUR NEW CONTENT

You'll find your new content in your library, or you can click the button below to install it now.

Install content

STEAM POINTS

Use your points in the Points Shop
Your Balance **499**

YOUR PURCHASE RECEIPT

Confirmation of your purchase is provided below. This information will also be emailed to you shortly.

Account Name	mskelsey
Total	54.99
Confirmation code	2908722352955325056

[Print](#)

[Return to the store](#)

-JR High Virtual Dance

APPROVED

Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED

Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

001814



SILVER

NCR Silver
864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

INVOICE

Invoice Date: 10/24/2020
Invoice #: INV04755554
Payment Terms: Due Upon Receipt
Due Date: 10/24/2020

EXPENSE

Account Information: Encore High School
16955 Lemon St

PRE-APPROVED BY

Name: Denise
Date: Contract

Hesperia, California
92345
United States

(760) 605-3343
abarkdull@encorehighschool.com

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00071828	NCR Silver Essentials Service Plan, Monthly Fee, Annual Contract	10/24/2020-11/23/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00604260	Free Device	0	4	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
10/25/2020	P-00757686	Payment		(\$79.00)
Invoice Balance				\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Accounting

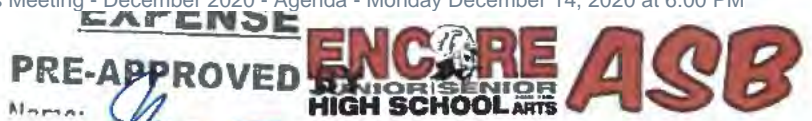
APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

001815

001553



LACE RECEIPT HERE

APE RECEIPT

HARBOR FREIGHT TOOLS

HESPERIA CA 90006
11940 HESPERIA RD
HESPERIA, CA 92345
Telephone: (760) 949-0558

Pop Halloween Show

SALE

Customer Name: Joe Thibodeaux
Customer Number: 888019013659

69062 3/16IN QUICK LINKS 3PC	\$39.80
20 @ \$1.99 = \$39.80	
U3237 GROMMET REPAIR KIT	\$4.49
A1674 3/8IN x 75FT CAMO POLY RD	\$4.99
A1674 3/8IN x 75FT CAMO POLY RD	\$4.99
A1674 3/8IN x 75FT CAMO POLY RD	\$4.99

Subtotal	\$59.20
Sales Tax 7.750%	\$4.50
Total	\$63.70

Debit \$63.70

Card No. XXXXXXXXXXXX7120
Auth. No. 001275
US DEBIT

Chip Read
Verified By PIN
Ibide: Issuer
RID: A0000000980840
TVR: 8080048000
IAD: 06010A03600000
TSI: 6800
ARC: 00

Please Retain for Your Records

Store: 00006 Reg: 03 Tran: 463259
Date: 10/26/2020 3:21:48 PM Assoc: XXXXXX
Ticket: 03463259

Item(s) Sold: 24
Item(s) Returned: 0

Joanna served you today
Thank you for shopping at
HESPERIA CA 90006

Proof of Purchase Required for Returns/
Exchanges Within 90 Days of Purchase

ASB RECEIPT FORM

Store:

Harbor Freight Tools

Date:

10-26-20

Amount:

\$63.70

Reimbursed To:

Debt Cart (Covid-19)

ASB APPROVAL ONLY

APPROVED
Campus:
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager

Event:

Account Expensed:

APPROVED
Approval Signature
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

001816

Rev. 5/18

EXPENSE

001567

PRE-APPROVED BY

Name: Denise
Date: 9/22/20



Student/Parent Requesting Reimbursement: _____ Date: 4/13/20

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
19/20 School year	balance in lunch account	161.75
		\$161.75

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: student no longer attends Encore

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 4/13/20

Student Signature: _____ Date: 4/13/20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: APPROVED Encore School Board Approval - Senior Management
Date: _____

ASB Signature: Kelsey White Encore First Approval - Administration
Date: _____
Amount: _____

Check # _____ Date: _____

APPROVED
Ashlin Barkdull
General Executive Manager

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345, 760.949.2036. www.encorehighschool.com



Manage Family Accounts

Select a customer on the left to view Café Account details.

Encore Junior Senior HS
Editing...

10698 Search

Include Inactive

Lano, Ethan - (10698)
"INACTIVE"
Encore Jr./Sr. High School
Grade: 9
Account: [REDACTED]

Manage Café Account # 5857

ACCOUNT DETAILS

Café Account Number:

[REDACTED]

Balance:

\$161.75

CUSTOMER(S) ON THIS ACCOUNT

Name	ID	School	Grade	Birthdate	Report
[REDACTED]	[REDACTED]	Encore Jr./Sr. High School	9	3/7/2005	Account Statement

Add Customer

Find Household Members

BALANCE TRANSFER HISTORY

Date	Customer	From Café Account	To Café Account	Amount
------	----------	-------------------	-----------------	--------

Related Links

[Customer Information](#)

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6860

09/22/2020

PAY TO THE ORDER OF

[Redacted]

\$**161.75

One hundred sixty-one and 75/100

DOLLARS

ENCORE JUNIOR/SENIOR HIGH SCHOOL ARTS

[Redacted]

[Redacted]

MEMO

⑈006860⑈ ⑆121042882⑆

[Redacted]

Encore Education Corporation
09/22/2020

[Redacted]

6860

Date	Type	Reference	Original Amount	Balance Due	Payment
09/22/2020	Bill		161.75	161.75	161.75
			Check Amount		161.75

ENCORE JUNIOR/SENIOR HIGH SCHOOL ARTS

Platinum Business C

161.75

Encore Education Corporation
09/22/2020

[Redacted]

6860

Date	Type	Reference	Original Amount	Balance Due	Payment
09/22/2020	Bill		161.75	161.75	161.75
			Check Amount		161.75

PAYMENT
ENCORE JUNIOR/SENIOR HIGH SCHOOL ARTS

Platinum Business C

161.75



BANK CHARGE FORM

Date: 10/27/20
Bank Charge: \$.06
Reason: INTEREST PAYMENT
Completed by:

Reviewed by:		
FIRST APPROVAL: APPROVED Encore Second Approval - Senior Management Ashlin Barkdull General Executive Manager	SECOND APPROVAL: APPROVED Encore Final Approval - Board - CEO Denise Griffin Chief Executive Officer	

Scanned by:
Submission Date:

001569

EXPENSE



PLACE RECEIPT HERE

TAPE RECEIPT FI

HARBOR FREIGHT TOOLS
Quality Tools at Ridiculously Low Prices

HESPERIA CA #00006
11940 HESPERIA RD
HESPERIA, CA 92345
Telephone: (760) 949-0558

Rope for Halloween Show

SALE

Customer Name: Joe Thibodeaux
Customer Number: 8880190136

41836 1/4IN X 600FT POLY ROPE	\$16.44
69962 3/16IN QUICK LINKS 3PC	\$1.44
Subtotal	\$18.98
Sales Tax 7.750%	\$1.47
Total	\$20.45

Debit \$20.45

Card No. XXXXXXXXXXXXX7120

Auth. No. 002509

US DEBIT

Chip Read

Verified By PIN

Mode: Issuer

UID: A0000000980840

UIDR: 8080048000

UIDI: 06010A03600000

UIDI: 6800

ARC: 00

Please Retain for Your Records

Store: 00006 Reg: 03 Tran: 463314
Date: 10/27/2020 9:39:49 AM Assoc: XXXXXX
Ticket: 03463314

Item(s) Sold: 2
Item(s) Returned: 0

Alyssa served you today
Thank you for shopping at
HESPERIA CA #00006

Proof of Purchase Required for Returns/
Exchanges Within 90 Days of Purchase

ASB RECEIPT FORM

Store:

Harbor Freight Tools

Date:

10-27-20

Amount:

\$20.45

Reimbursed To:

Debit Card (COVID-19)

ASB APPROVAL ONLY

APPROVED Campus

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

Event:

Account Expensed:

APPROVED Approval Signature

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer



EXPENSE Receipt

PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

ARCO GASOLINE
 ARCO AMPM 42575
 4475 PALMDALE RD.
 VICTORVILLE CA
 ARCO42575001

Description	Qty	Amount
debitfee	1	0.35
REGULAR C4 #102 SELF # 2 899, G	20.8706	60.50
Subtotal		60.85
Tax		0.00
TOTAL		60.85
DEBIT \$		60.85

DEBIT
 Payment from
 Primary Account
 XXXXXXXXXXXXJENB
 Auth #: 02135E
 Resp Code: 01C
 Stan: 12996677632
 Reference:332C1

 SITE ID: ARCO42575001

THANK YOU
 FOR CHOOSING ARCO AMPM
 COMMENTS?
 CALL 1-800-322-2726
 ST# 42575 TILL XXXX DR# 0 TRAN# 902479
 CSH: 0 10/27/20 11:18:3

VENDOR:
Arco

DATE OF PURCHASE:
10/27/20

AMOUNT:
\$60.85

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

001817



EXPENSE

PRE-APPROVED BY
 Name: Denise
 Date: _____

001818

Circle One:
ASB / General Fund

VENDOR:

Hobby Lobby

DATE OF PURCHASE:

10/27/20

AMOUNT:

\$ 32.26

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CFO

Denise Griffin

Chief Executive Officer

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NOT TAPLES

HOBBY LOBBY

Super Savings, Super Selection!

12550 Amargosa Road, Suite C
 Victorville, CA 92392
 Hobby Lobby Store #494 (760) 843-7555

S 494 R-6 T-7881 AUTUMN T SALE

108000000 Sewing 29.94
 50 % Off (9.99-5.00)
 C # 4.99 ea

Subtotal 29.94
 Tax TOTAL 2.32
TOTAL 32.26

AMOUNT 32.26
 ACCOUNT #: *****3686
 A/C: Debit INSERTED

US DEBIT
 A/C # *****3686 INSERTED
 REF # AUTH # RESP 00
 13910271042 ICO 00
 A/D: A000000980840
 I-I: 6800 ARC:00 CUR:0840
 T/R: 8080048000
 A/P: US DEBIT
 A/D: 06010A03600000

Verified by PIN
 CHANGE DUE 0.00

--Continued on Side 2--



EXPENSE^{mp}

PRE-APPROVED BY

Name: Denise


Date: _____

001819

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE

TAPE RECEIPT _____ STAPLES _____



**How doers
get more done.**


STORE MANAGER ADAM.H.VANDEBRAKE@HOMEDEPO
15150 BEAR VALLEY RD VICTORVILLE CA

0665 00054 52024 10/27/20 12:05 PM
SALE SELF CHECKOUT

017801543636 PAR38 PURLED <A>	10.97
FEIT 7W PAR38 PURPLE ND FLOOD LED	
046677469108 PLCPAR38RED <A>	10.97
PLC 16.5W PAR38 LED RED 1PK	
4715409150176 11"BLK TIE <A>	30.87
11" BLK UV RESIST CABLE TIE 500PK	
SUBTOTAL 52.81	
SALES TAX 4.09	
TOTAL \$56.90	
XXXXXXXXXXXX3686 DEBIT	
USD\$ 56.90	

AUTH CODE 002932
Chip Read Verified By PII
AID A0000000980840 US DEBIT

0665 10/27/20 12:05 PM



0665 54 52024 10/27/2020 4586

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES
A 1 180 04/25/2021

Due to COVID-19, we have extended our returns policy for most items. Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opina en español
www.homedepot.com/survey

User ID: H88 105002 104391
PASSWORD: 20527 104337

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

VENDOR:
Home Depot

DATE OF PURCHASE:
10/27/20

AMOUNT:
\$56.90

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
SECOND APPROVAL
Chief Operations Officer

APPROVED

Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

001820

Circle One:
ASB / General Fund

VENDOR:

Tractor Supply

DATE OF PURCHASE:

10/27/20

AMOUNT:

\$47.37

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

SECOND APPROVAL
 Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES



12543 MAIN ST
 HESPERIA, CA 92345-4606
 760-949-1133

Ficket: 371825
 Date: 10/27/20
 Store: 2046
 Cashier: Laila
 Time: 12:27 PM
 Register: 1

Item	Qty	Price	Amount
POOPER SCOOPER 2457643	1	10.99	10.99
POOPER SCOOPER 2457643	1	10.99	10.99
POOPER SCOOPER 2457643	1	10.99	10.99
POOPER SCOOPER 2457643	1	10.99	10.99

Subtotal 43.96
 Tax 3.41
 Total 47.37

Debit Card - SALE 47.37
 *****3686 - EMV Chip
 Authorization #:
 Bank Reference #: 50094077947
 Terminal ID : 001792046000100
 Cryptogram : 35C8E45F1B9D774E
 AID : A0000000980840
 APP : US DEBIT
 CVM : PIN Verified / 420000
 TVR : 8000048000 / TSI : 6800

Change 0.00
 I agree to the above terms and conditions to the best of my knowledge.

001570

U-HAUL EQUIPMENT CONTRACT **In-Town Return (IN)**

Contract No.: 82240789
 Monday 11/9/2020 12:04 PM

Mariposa Tire & Auto
 (047208)

12011 Mariposa Rd Ste A
 HESPERIA, CA. 92345

(760)951-4668

Customer Name: JOSEPH THIBODEAUX
 16955 lemon
 HESPERIA, CA 92345

Cust Ph - Email: [REDACTED]
 jthibodeaux@encorehighschool.com

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 10-9

Rental Date/Time: 10/26/2020 1:23 PM
 Return Date/Time: 11/9/2020 12:01 PM

Chargeable Rental Periods: 14

Equipment	MI Out	MI In	MI Rate	MI Charge	Coverage	Missing or Damage Charge:	Rental Rate	Rental Charge	Actual Charges
JH - 26' Truck JH 3416A Plate: AD35074 State: AZ	159611.0	159627.0	\$0.89 X 16.0	\$14.24	\$0.00	\$0.00	\$39.95	\$559.30	\$573.54

FUEL TANK CAPACITY: 57 GALLONS



Environmental Fee: \$5.00
 SubTotal: \$578.54
 Rental Tax: \$44.84
 Rental Charges: \$623.38
 Previous Paid: \$627.22

Card Type: Visa
 Account: XXXXXXXXXXXXXXXXXXXX7120 (K)
 Type: REFUND
 Ref No: [REDACTED]

Approved: [Signature]
 Credit Card Payment: -\$3.84
 Net Refunded Today: -\$3.84

- U-Haul immediately issues and processes debit and credit card refunds. Federal regulations allow banks up to five days to process refund requests. Credit processing delays are caused by a customer's issuing bank that takes advantage of this regulation.
- I confirm that during the term of my rental there was not an accident involving the rented U-Haul equipment and no incidence where this equipment struck or otherwise caused damage to any person or property either while on a public road or private property. There was no injury or damage sustained by me or any other drivers or passengers of this equipment.

X _____
 Customer Signature - (JOSEPH THIBODEAUX)

TEMP AGENT
 U-Haul Signature - (TEMP AGENT)

For hotel discounts, please visit www.uhaul.com/discounts

How are we doing? Please go to uhaul.com/review and let us know if you received the level of quality and service you expect from this U-Haul location.

Contract Close

AMOUNT REFUNDED AFTER THE UHAUL WAS RETURNED.
 [Signature]
 11-19-20

RECEIVED
 11-9-20
 [Signature]

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer



Pre-Approval Stamp
EXPENSE
 PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

TAPE REI

AND NO STAPLES

VENDOR:

Staples

DATE OF PURCHASE:

10/28/20

AMOUNT:

\$86.17

REIMBURSE TO / ACCOUNT:



11930 Amargosa Rd
 Victorville, CA 92392
 (760) 955-2288

SALE 1913133 7 003 39565
 0151 10/28/20 01:28
 QTY SKU PRICE

REWARDS NUMBER 2772083214

1	DURACELL COPPERTOP	041333270357	20.00
1	DURACELL COPPERTOP	041333270357	20.00
1	NXT ELECTRONICS DS	718103359153	37.00
	TOTAL		79.00
	Standard Tax 7.7500%		6.17
	TOTAL		\$86.17

DEBIT USD\$86.17
 Card No.: XXXXXXXXXX3606 [C]
 Chip Read
 Auth No.: 001500
 Adv.: A0000000980840

Verified By PIN

TOTAL ITEMS 3

TRU RED
 Business essentials designed
 thoughtfully to work beautifully.

Shop Smarter. Get Rewarded.
 Staples Rewards members get up to 5%
 back in Rewards in store only.
 Exclusions Apply. See an associate for
 full program details or to enroll.

THANK YOU FOR SHOPPING AT STAPLES!



ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

SECOND APPROVAL

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore Final Approval - Board / CFO

Denise Griffin

Chief Executive Officer

001821

01572

001571

PRE-APPROVED BY



Name: Jim
Date: 10-28

LACE RECEIPT HERE

APE RECEIPT FL

LOVE'S HOME CENTERS, LLC
12189 APPLE VALLEY ROAD
APPLE VALLEY, CA 92308 (760) 961-3000
*FLAG POLE
HOOKS*

MILITARY - PERSONAL USE SALE -
- SALE -

SALES#: S2520AS2 3355193 TRANS#: 2927359 10-28-20

656095 KCHN 1/2-IN SWIVEL TRIGGLE 3.92
2.10 DISCOUNT EACH 0.22
2 @ 1.96

SUBTOTAL: 3.92
TAX: 0.30
INVOICE 02191 TOTAL: 4.22
DEBIT: 4.22

TOTAL DISCOUNT: 0.44

THANK YOU FOR YOUR
MILITARY SERVICE

MYLOVE'S CARD NUMBER: 401000545708008

DEBIT: XXXXXXXXXXXX7120 AMOUNT:4.22 AUTHCD: 024726
CHIP REFID:252802459483 10/28/20 16:22:40

*PIN Verified

TRACE: 00740936

PURCHASE CASH BACK TOTAL DEBIT
4.22 0.00 4.22

APL: US DEBIT TR: 8080048000

AID: A000000980840 TSI: 6800

STORE: 2528 TERMINAL: 02 10/28/20 16:22:39

OF ITEMS PURCHASED: 2

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOVE'S.
FOR DETAILS ON OUR RETURN POLICY, VISIT
LOVES.COM/RETURNS

A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: MIKE ALVARADO

LOVE'S PRICE MATCH GUARANTEE
FOR MORE DETAILS, VISIT LOVES.COM/PRICEMATCH

SMALL YOUNG PEOPLE

SMILE FOR A CHANGE TO US

ASB RECEIPT FORM

Store:

LOWE'S HIW

Date:

10-28-20

Amount:

\$4.22

Reimbursed To:

Debit Card

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager

Event:

Account Expended:

APPROVED

Encore Second Approval - Senior Management

Approval Signature

Johnny Griffin

Chief Operations Officer

001823

Rev. 5/18



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Johnny
 Date: 10/28/20

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

STATER BROS.
 markets

HESPERIA
 (760) 214-1903
 ***** MANAGER *****
 MICHAEL WHEELER
 Store # 190

Cashier: Michele M
 10/28/20 17:33

SIMPLY BATTERIES	11 99
IMPLY BATTERIES	11 99
IMPLY BATTERIES	11 99
NO BAGS	60
SUBTOTAL	35 97
TOTAL TAX	2 79
TOTAL DUE	38 76
Debit Card TENDER	38 76
CASH CHANGE	00

Number OF ITEMS 4

 Stater Bros. Markets
 Store # 190
 ***** Electronic Payment Authority *****
 SALE

MLI: 1639152
 ID: 389152

10/28/2020 17:50:34
 Entry Method: CIP
 Seq #: 014723
 Approval Code: 250070

US DEBIT
 CARD #: XXXXXXXXXXXX0914
 AID: A000000920840
 TVR: 8000045000
 IAD: 00010A03A08000
 TSI: 6800 ARC 210970
 TC: 4312 (SRC:8279CAE1)
 RRN: 014723

Total: USD 38 76

APPROVED BY ISSUER

VENDOR: Stater Bros
 DATE OF PURCHASE: 10/28/20
 AMOUNT: \$ 38.76
 REIMBURSE TO / ACCOUNT: ASB-GEN

ADMIN APPROVAL ONLY

PURPOSE: HALL OF REAK

FIRST APPROVAL
APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL
APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001824



Merchant Account ID: EPTR54MDLFTAA

PayPal ID: abarkdull@encorehighschool.com

10/1/20 - 10/31/20

Payments received

Description	USD
General payment	331.00
PayPal Here Payment	88.50
Express Checkout Payment	860.00
Total	1,279.50

Payments sent

Description	USD
Express Checkout Payment	-14.99
Total	-14.99

Withdrawals and Debits

Description	USD
Transfer Withdrawal	-1,452.08
Total	-1,452.08

Fees

Description	USD
Payment Fee	-44.40
Total	-44.40

001825



Merchant Account ID: EPTR54MDLFTAA

PayPal ID: abarkdull@encorehighschool.com

10/1/20 - 10/31/20

Transaction History - USD

Date	Description	Name \ Email	Gross	Fee	Net
10/28/20	PayPal Here Payment ID: 042610159A327701K	[REDACTED]	40.00	-1.08	38.92
10/28/20	Express Checkout Payment ID: 4WB19429X0456511E	[REDACTED]	40.00	-1.46	38.54
10/29/20	General Withdrawal - Bank Account ID: 2L367398NX434324H	[REDACTED]	-547.91	0.00	-547.91
10/29/20	Express Checkout Payment ID: 2A453484951323040	[REDACTED]	30.00	-1.17	28.83
10/29/20	Express Checkout Payment ID: 4LD849271S4187359	[REDACTED]	40.00	-1.46	38.54
10/29/20	Express Checkout Payment ID: 4XG86346KS1189404	[REDACTED]	40.00	-1.46	38.54
10/29/20	Express Checkout Payment ID: 7V178521F8835324E	[REDACTED]	40.00	-1.46	38.54
10/29/20	Express Checkout Payment ID: 09S65742E5624492R	[REDACTED]	40.00	-1.46	38.54
10/29/20	Express Checkout Payment ID: 9PVD70003Y739284A	[REDACTED]	40.00	-1.46	38.54
10/30/20	Express Checkout Payment ID: 0JR07436FH530374E	[REDACTED]	40.00	-1.46	38.54
10/30/20	Express Checkout Payment ID: 2M22058406578874J	[REDACTED]	40.00	-1.46	38.54
10/30/20	Express Checkout Payment ID: 5A088962R26910321	[REDACTED]	40.00	-1.46	38.54
10/30/20	PayPal Here Payment ID: 4LB00855W4572953E	[REDACTED]	40.00	-1.08	38.92
10/31/20	General Withdrawal - Bank Account ID: 08G44438XB7910059	[REDACTED]	-376.07	0.00	-376.07
10/31/20	Express Checkout Payment ID: 7YN83322BA260525E	[REDACTED]	40.00	-1.46	38.54

To report an unauthorized transaction or other error NOT involving your debit card: call (402-938-3614) or write to us (Attn: Error Resolution Department, P.O. Box 45950, Omaha, NE 68145-0950).

To report an unauthorized transaction or other error concerning your debit card: call (402-938-3614), fax (303-395-2855) or write to us (PayPal Debit Card Department, P.O. Box 45950, Omaha, NE 68145-0950).

To cancel a pre-authorized or recurring payment or determine whether a pre-authorized or recurring transfer has been made: call us at 1-877-896-6383 (please note that only calls pertaining to pre-authorized or recurring payments will be accepted at this number).



EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 10/29/2020

001574

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

VENDOR:
Target

DATE OF PURCHASE:
10/29/20

AMOUNT:
\$ 22.37

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001826



Apple Valley - 760-247-4111
 19201 Bear Valley Rd
 Apple Valley, California 92308-6763
 10/29/2020 11:56 AM



TONERY & OFFICE SUPPLIES			
6052 11-1-NordsPK	T		\$5.69
7276 CARD	T		\$4.69
17979 CARD	T		\$5.69
12940 cards	T		\$4.69

SUBTOTAL \$20.76
 CA TAX / 75000 on \$20.76 \$1.61
 TOTAL \$22.37
 *AMT DEBIT TOTAL PAYMENT \$22.37
 AID: A0000000980840
 US DEBIT

If some furniture products can expose you to chemicals known to the State of California to cause cancer, birth defects or reproductive harm. Please check on-product label for warning information

11102 0000 0909 0171-1920-4 VCD#751-169-746

Help make your Target Run better.
 Take a 2 minute survey about today's trip

informtarget.com
 User ID: 7969 6906 1982
 Password: 880 796

CONTENOS EN ESPAOL

Please take this survey within 7 days



CERTIFICATION OF LOST RECEIPT FOR REIMBURSEMENT

Name: JOHN GRIFFIN Date: 10/30/20

Description: SUPPLIES FOR HALLOWEEN

Purpose: LOST RECEIPT

Where: SPIRIT HALLOWEEN

Amount: \$ 40.24

001827

I certify that I spent this dollar amount and I have lost the receipt.

Please Print Name: JOHN GRIFFIN

Employee Signature: [Redacted]

Please attach any other information needed. Please submit to your director's box. Please allow 2 weeks for processing.

OFFICE USE ONLY

APPROVED

Approved / Denied

Encore First Approval - Administration Joseph Thibodeaux Student Services Manager

APPROVED

Administrator Signature: Denise Griffin Chief Executive Officer Date: _____

Denise Griffin Chief Executive Officer

Administrator Signature: _____ Date: _____

Payment Information

For your security, we need you to verify your identity using a valid credit card or debit card. The address on file with your credit card company must match the billing address you select.

EXPENSE

You will be charged \$3.15 for this service.

PRE-APPROVED BY

Name: Denise

Date: _____

Office Expense

Billing Information

paid 10/29/20 Riverside

*indicates a required field



Enter Card Information

*Card number

*Security code

*Expires on

Month

Year

*Cardholder's Name as it appears on card

Encore Education Corp.

Billing Address:

16955 LEMON ST
HESPERIA, CA 92345

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

*I hereby authorize the U.S. Postal Service to charge \$3.15. I have read, understand, and agree to the Terms And Conditions (<https://www.usps.com/terms-conditions/general.htm#mgo>)

Back (/payment/LeaveEnclave?url=returnURL)

Next

001828

(<https://www.usps.com/>)

View, Edit, Cancel or Extend Your Change-of-Address Order

01575

Certain elements of your change-of-address may not be editable on this system. If you need to change those elements, you will need to cancel this Change-of-Address and submit a new Change-of-Address with the correct information.

Move information

Processed On

OCTOBER 29, 2020

Type of Move

PERMANENT

Business Name

ENCORE EDUCATION CORP

Requested Mail Forwarding Date

THURSDAY, OCTOBER 29, 2020

Who's Moving

BUSINESS

Old Address

3666 UNIVERSITY AVE STE 100
RIVERSIDE, CA 92501-3340

Email Address

KCUMMINGS@ENCOREHIGHSCHOOL.COM

Phone Number

760-949-2036

New Address

16955 LEMON ST
HESPERIA, CA 92345-5139

Cancel My Order

Edit My Order

Extend Mail Forwarding

EXPENSE

Payment Information

PRE-APPROVED BY

Name: Denise

Date: _____

For your security, we need you to verify your identity using a valid credit card or debit card. The address on file with your credit card company must match the billing address you select.

You will be charged \$3.15 for this service.

Office Expense

*paid 10/29/20
Riverside*

Billing Information

*indicates a required field



Enter Card Information

*Card number

*Security code

*Expires on

*Cardholder's Name as it appears on card

Billing Address:

16955 LEMON ST
HESPERIA, CA 92345

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

I hereby authorize the U.S. Postal Service to charge \$3.15. I have read, understand, and agree to the Terms And Conditions (<https://www.usps.com/terms-conditions/general.htm#mgo>)

(<https://www.usps.com/>)



Secure & Private USPS HOME | FAQs

001576

View, Edit, Cancel or Extend Your Change-of-Address Order

Certain elements of your change-of-address may not be editable on this system. If you need to change those elements, you will need to cancel this Change-of-Address and submit a new Change-of-Address with the correct information.

Move information

Processed On

OCTOBER 29, 2020

Type of Move

PERMANENT

Business Name

ENCORE EDUCATION CORP

Requested Mail Forwarding Date

THURSDAY, OCTOBER 29, 2020

Who's Moving

BUSINESS

Old Address

3800 MAIN ST
RIVERSIDE, CA 92501-3624

Email Address

KCUMMINGS@ENCOREHIGHSCHOOL.COM

Phone Number

760-949-2036

New Address

16955 LEMON ST
HESPERIA, CA 92345-5139

[Cancel My Order](#)

[Edit My Order](#)

[Extend Mail Forwarding](#)

Payment Information

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

For your security, we need you to verify your identity using a valid credit card or debit card. The address on file with your credit card company must match the billing address you select.

You will be charged \$3.15 for this service.

Office Expense

Billing Information

*paid 10/29/20
Riverside*

*indicates a required field



Enter Card Information

*Card number

*Security code

*Expires on

*Cardholder's Name as it appears on card

Billing Address:

16955 LEMON ST
HESPERIA, CA 92345

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

*I hereby authorize the U.S. Postal Service to charge \$3.15. I have read, understand, and agree to the Terms And Conditions (<https://www.usps.com/terms-conditions/general.htm#mgo>)

(<https://www.usps.com/>)



Secure & Private USPS HOME | FAQs

001577

View, Edit, Cancel or Extend Your Change-of-Address Order

Certain elements of your change-of-address may not be editable on this system. If you need to change those elements, you will need to cancel this Change-of-Address and submit a new Change-of-Address with the correct information.

Move information

Processed On

OCTOBER 29, 2020

Type of Move

PERMANENT

Business Name

ENCORE EDUCATION CORP

Requested Mail Forwarding Date

THURSDAY, OCTOBER 29, 2020

Who's Moving

BUSINESS

Old Address

3460 ORANGE ST STE A
RIVERSIDE, CA 92501-2864

Email Address

KCUMMINGS@ENCOREHIGHSCHOOL.COM

Phone Number

760-949-2036

New Address

16955 LEMON ST
HESPERIA, CA 92345-5139

Cancel My Order

Edit My Order

Extend Mail Forwarding



PLACE RECEI

TAPE RECEIP



** Welcome To Our Hesperia Store **
Store #35-1

See Us On WEB www.smartandfinal.com

Cashier: Sophia

DATE 10/30/20 TIME 09:57:52

9 @ 3.99	
First Street Water	35.91 F
9 @ 1.75	
+CRV	15.75
4 @ 12.99	
FS Cheese Popcorn	51.96 F
4 @ 11.99	
FS Buttered Popcorn	47.96 I
SUBTOTAL	151.58
Sales Tax	.00

TOTAL	151.58	
DIT	TENDER	151.58
sh	CHANGE	.00

AT NUMBER OF ITEMS THIS VISIT -- 26

*** Electronic Payment Activity ****
30 2020 09 59:02
DEBIT Entry Method: Chip
CARD # XXXXXXXXXXXX0914
PURCHASE APPROVED
MTH CODE:800180

Mode	Issuer
AID: A0000000980340	
TVR: 8000048000	
IAD: 06010A03A08000	
TST: 6800	
ARC: 00	
TC: 297431 A699C21FDC	
MID: 431885 TID: 001 SEQ: 035105	

Total: USD\$ 151.58

PIN VERIFIED
***** Electronic Payment Activity ****

09:59:05 OP# 810099523 10/30/20
Term:3 Trans # 48 Store # 354

THANK YOU FOR SHOPPING
YOUR HESPERIA SMART AND FINAL
STORE MANAGER: Miguel Artiga
1 (760) 947-9217

EXPENSE

ASB RECEIPT FORM

PRE-APPROVED BY

Name: Denise

Store:

Date: 10/30/20

Smart & Final

Date:

10/30/20

Amount:

\$151.58

~~Reimbursed To:~~

ASB

ASB APPROVAL ONLY

Campus:

HALLOFMEAL

APPROVED

Event:

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Account Expensed:

APPROVED

Encore Second Approval Signature Management

Ashlin Barkdull

General Executive Manager

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: 10/30/20

Rev. 5/18

001829



Pre-Approval Stamp
ENCORE
 RE-APPROVED BY
 Name: Denise
 Date: 10/30/20

Circle One:
ASB / General Fund

VENDOR:
99c only

DATE OF PURCHASE:
10/30/20

AMOUNT:
\$151.92

~~REFERENCE TO~~ ACCOUNT:
ASB

ADMIN APPROVAL ONLY

PURPOSE:
HALLO FREAK

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001830

TAPE RECEI



1362 Hesperia - Main
G St
17255 Main St.
Hesperia CA 92345

STAPLES

9999 87 9999
9999 52 9999

GROSS TOTAL	\$140.00
TAX	\$10.00
TOTAL	\$150.00
CREDIT CARD	\$151.92

PURCHASE *****0914 Deb1153 \$151.92
10-30-20 12:02:57 PM 362 3 127605 5993
REF: 613829 Approved

DEBIT
ID: A0000000980040

Exchange or Store Credit
Within 9 days of purchase
Up to 4 items with receipt
Seasonal items are final sale
Thanks for Shopping!



ITEMS SOLD 141
10-30 2020 12:02PM 0362 03 5993

Tell us how we're doing!
Visit WWW.FELL99.COM and
complete a quick survey for a
chance to win a \$100 gift card

E
Jur

STATER BROS

markets

HESPERTA
(760) 244-1500
***** MANAGER *****
MICHAEL WHEELER
Store # 190

Cashier: Michael W

10/30/20 13:05:53

BLACK FOREST SNACK	7.49 F
KELLOGGS K/TREATS	7.66 F
PEP FARMS GOLDISH	6.99 F
YOU JUST SAVED	1.00
SB WTR 16.9 35PK	3.99 F
+CA REDEMP VA	1.75 F
SB WTR 16.9 35PK	3.99 F
+CA REDEMP VA	1.75 F
SB WTR 16.9 35PK	3.99 F
+CA REDEMP VA	1.75 F
B WTR 16.9 35PK	3.99 F
+CA REDEMP VA	1.75 F
10 BAGS	.00
SUBTOTAL	45.10
TOTAL TAX	.00
TOTAL DUE	45.10
Debit Card TENDER	-45.10
CASH CHANGE	.00
Number of ITEMS	12

SAVINGS TOTAL

With Savers / F Coupons 1.00
 YOU JUST SAVED 1.00
 Without A Card!

Stater Bros.
OUR HOMETOWN Groceries

 Stater Bros. Markets
 Store # 190
 ***** Electronic Payment Activity *****
 SALE

MTD: 1K389182
 TID: 389182

10/30/2020 13:07:00
 Entry Method: CHIP
 Seq #: 020831
 Approval Code: 019274

US DEBIT
 CARD #: *****414
 AID: A000000980340
 TVR: 8000018000
 IAD: 00010061A00000
 TSI: 6800 ARC 019274
 TC: 2149F2819F53499A
 RPN: 020831

Total USD: 45.10

Pre-Approved **EXPENSE**

PRE-APPROVED BY

Name: Denise
 Date: 10/30/20

Circle One:
ASB / General Fund

PT(S) AND NO STAPLES

VENDOR:

Stater Bros

DATE OF PURCHASE:

10/30/20

AMOUNT:

\$45.10

REIMBURSE TO / ACCOUNT:

ASB - GEN

ADMIN APPROVAL ONLY

PURPOSE:

HALLOFKEAK

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

001831

001573

EXPENSE

PRE-APPROVED BY



PLACE RECEIPT HERE

Name: *[Signature]*

Date: *10-30*

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

ASB RECEIPT FORM

Store:

THE HOME DEPOT

Date:

10.30.20

Amount:

\$ 13.55

Reimbursed To:

Debit CARD



JAVIER MARQUEZ@HOMEDPOT.COM
2218 APPLE VALLEY RD. APPLE VALLEY
6834 00002 97648 10/30/20 03:01 PM
CASHIER SANDRA
10699727162 NYLON POLY <A> <M> 13
1/4" X 100' BRAIDED NYLON/POLY ROPE
MAX REFUND VALUE \$12.58
10% off Military Discount
13.98 10% off Military Discount -1
MUST RETURN ALL ITEMS FOR A FULL REFUND

SUBTOTAL 12.98
SALES TAX 0.57
TOTAL \$13.55
XXXXXXXXXX7120 DEBIT USD\$ 13.55
AUTH CODE 000534
Chip Read Verified By
AID A0000000980840 (US DE)

<M> = Military Appreciation

6834 10/30/20 03:01 PM



6834 02 97648 10/30/2020 8214

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRE
A 1 180 04/28/2021

Due to COVID-19, we have extended our returns policy for most items

ASB APPROVAL ONLY

APPROVED
Campus

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

Event:

Account Expensed:

APPROVED
Approval Signature

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Joe J
 Date: _____

1578

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

11204 J AVE
 HESPERIA, CA
 92345
 10/30/2020 360288629
 03:10:41 PM

XXXXXXXXXXXX7974
 Debit
 INVOICE 063218
 733849

REPRINT *** REPRINT *** REPRINT ***
 # 1
 Tar CR 21.3206
 E/GAL \$3.079

FUEL TOTAL \$ 65.64
 *** REPRINT *** REPRINT *** REPRINT ***

DEBIT \$ 65.64

Customer-activated Purchase/Capture
 Site #: 000000009923392
 Shift Number 1
 Sequence Number 05992
 Swiper
 APPROV

VENDOR:
Shop N Go

DATE OF PURCHASE:
10/30/2020

AMOUNT:
\$ 65.64

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:
Fuel Transportation / *Hall ofreak*

FIRST APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

SECOND APPROVAL

APPROVED
 First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 8/13/20

001579

Student/Parent Requesting Reimbursement: [REDACTED]

Date: 5/13/2020

Name (make check payable to): [REDACTED]

Address (check will be mailed to this address): [REDACTED]

City, State, Zip: [REDACTED]

Description

AP Spanish: \$40

AP Biology: \$40

AP English: \$40

Total: \$120

PAID
AUG 13 2020
BY:

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: *The way the College Board changed for the exams this year. On the College Board it said, "Student could choose to cancel the exam and get a refund, without charging."*

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment. **PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process**

Parent Signature: [Redacted] Date: *5/20/2020*

Student Signature: [Redacted] Date: *5/13/2020*

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: _____ Date: _____

ASB Signature: _____ Date: _____

Check # _____ Amount: _____ Date: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036.
www.encorehighschool.com

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Transaction Information

10/24/2019 11:09:07 AM User: Ms. Amy
Ticket # 10123616 Sales: Ms. Amy

Customer Information

Name: [REDACTED]

Purchase Summary

AP Exam Fee		40.00
Qty 1	@ 40.00	
AP Exam Fee		40.00
Qty 1	@ 40.00	
AP Exam Fee		40.00
Qty 1	@ 40.00	
Subtotal		120.00
Total		120.00
CASH		120.00

Thank you for supporting Encore Jr/Sr High School for the
Arts - Hesperia!
*****4-6 weeks to process a refund. There are no refunds
on meallime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6834

08/13/2020

PAY TO THE ORDER OF



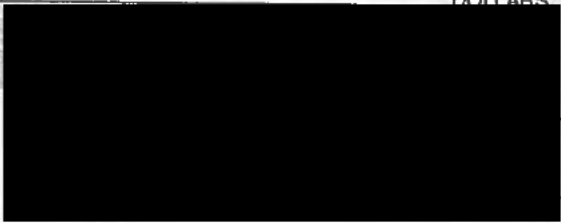
\$ **120.00

One hundred twenty and 00/100

DOLLARS



ENCORE JUNIOR/SENIOR HIGH SCHOOL



MEMO

⑆006834⑆ ⑆121042882⑆

Encore Education Corporation
08/13/2020

6834

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		120.00	120.00	120.00
			Check Amount		120.00



Platinum Business C

120.00

Encore Education Corporation
08/13/2020

6834

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		120.00	120.00	120.00
			Check Amount		120.00

PAYMENT RECORD

Platinum Business C

120.00



EXPENSE
 Pre-Approval Stamp
PRE-APPROVED BY
 Name: Johnny
 Date: 10/30/20

Circle One:
ASB / General Fund

TAPER



LOWE'S HOME CENTERS, LLC
 12100 APPLE VALLEY ROAD
 APPLE VALLEY, LA 72308 (504) 961-3000

NO STAPLES

VENDOR:

Lowe's

DATE OF PURCHASE:

10/30/20

AMOUNT:

\$ 129.34

REIMBURSE TO / ACCOUNT:

MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:

MAINTENANCE

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

SALE
 001501 02520654 / 07/25 TRANS / 0101672 10 30 20

346952 DR 4500 DRILL HOME 1 SHIP	9.96
7 0 4.99	
171530 LUX PRO GET FLASHLIGHT	49.70
10 0 4.97	
1544 ENERGIZER BZ BATTERY	6.56
7 0 3.28	
134 25 FT 14/3 OUTDOOR LIGHT	51.82
9 97 4.15 LIGHT EACH	1.00
6 3 8.97	

SUBTOTAL: 120.04

TAX: 9.30

INVOICE TOTAL: 129.34

DEBIT: 129.34

AL DISCOUNT: 6.00

XXXXXXXXXXXXX AMOUNT 129.34 BATCH 007405

REF ID: 752020400661 10/30/20 16:47:53

*PIN Verified

TRAC#: 0043663

PURCHASE FROM BANK WITH DEBIT

129.34 0.00 129.34

APL: 00 DEBIT FOR 000004000

ATL: 0000000300030 51 6000

SURL: 2528 TERMINAL: 20 10/30/20 16:47:52

OF ITEMS PURCHASED: 20

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING AT LOWE'S.

FOR DETAILS ON OUR RETURN POLICY, VISIT

LOWES.COM/RETURNS

A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE

AT OUR CUSTOMER SERVICE DESK

STORE MANAGER, MIKE OLIVARDO

001832



DEBIT CARD USAGE REPORTS BY CARD NUMBER

The student services debit account is used for on campus purchases where other means of purchasing (invoice, check, etc.) is not feasible. Each debit card is reconciled monthly by the assigned user of the debit card. It is important to note that other people might use the debit cards contained in these reports, but it is the responsibility of the assigned card holder to reconcile the card every month. The following reports outline each individual card.

Each card report will have the following information:

The reconciliation report compiled using the bank statement

Receipts / backup documentation for each debit or credit (chronologically)



Name: JOSEPH THIBODEAUX			Credit Card: 7120
Reconciliation Month: October 2020			
Date	Vendor	Purpose	Amount
10/8/2020	Arco	FUEL	31.35
10/9/2020	Lowe's	PLEXI GLASS FOR COUNTER SHIELDS A BLDG.	58.75
10/23/2020	Nutty Bolts Screws	SCREWS FOR COUNTER SHIELDS A BLDG	7.54
10/23/2020	Dunn-Edwards Corp	COVER GRAFITTI ON E- 15	29.90
10/23/2020	The Home Depot	FLAGPOLE REPAIRS	37.00
10/26/2020	Harbor Freight	HALL-O-FREAK SUPPLIES	63.78
10/27/2020	Harbor Freight	HALL-O-FREAK SUPPLIES	20.45
10/28/2020	U-Haul	HALL-O-FREAK SUPPLIES	627.22
10/28/2020	Lowe's	FLAG POLE REPAIR DO NOT RECEPT FORM	4.22
10/30/2020	The Home Depot	FLAGPOLE REPAIRS	13.55

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager *JMT*

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Corporate Office 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036 www.encorehighschool.com

EXPENSE



PRE-APPROVED BY

NOTED: *[Signature]*
DATE: 10-8

PLACE RECEIPT HERE

TAPE RECEIPT FILE

ASB RECEIPT FORM

Blue Highlander

ARCO GASOLINE
ARCO AMPM 42318
16815 MAIN ST
HEPERIA CA
ARCO42318001

DATE 10/8/20 12:00
TRAN# 9067630
PUMP# 06
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 10.337
PRICE/G: \$2.999
FUEL SALE \$31.00
debitfee \$0.35
DEBIT \$31.35

FinalSale Receipt
DEBIT \$31.35
Payment from Primary
Account
*****7120
Auth #: 073799
Odometer:
Resp Code: 000
Stan: 0092332756
Reference:11693
APPNAME US DEBIT
AID : A0000000900040
APP CRYPTOGRAM :
ARDC FA59D7E47422CB9
C
ENTRY : Insert
PIN USED
SITE ID: ARCO4231800
1

THANK YOU
THANK YOU
FOR CHOOSING ARCO
COMMENTS?
CALL 1800-322-2726

Store:

ARCO Gasoline

Date:

10-08-20

Amount:

\$ 31.35

Reimbursed To:

Debit Card

ASB APPROVAL ONLY

Campus:

APPROVED

Encore First Approval - Administration
Event:

Joseph Thibodeaux
Student Services Manager

Account Expensed:

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Approval Signature

EXPENSE

PRE-APPROVED BY



Name: *[Signature]*
Date: *10-9*

PLACE RECEIPT HERE

TAPE RECEIPT FL/

LOWE'S HOME CENTERS LLC
12189 APPLE VALLEY ROAD
APPLE VALLEY, CA 92308 (760) 961-3000

- MILITARY - PERSONAL USE SALE
- SALE -

FOR DECK GLASS

SALES#: S252BAS2 3355193 TRANS#: 2265115 10-09-20

69736 BH RNCMS W/N 10-32X3/4 1	5.38
5.98 DISCOUNT EACH	-0.60
58135 LOCKWHSR NO 10 46CT	1.15
1.28 DISCOUNT EACH	-0.13
1329460 BHK #14X 15-FT ZINC-PLATE	17.96
9.98 DISCOUNT EACH	-1.00
2 8 8.98	
681 DW FT 2-IN PH #2 IR BITS	8.98
9.98 DISCOUNT EACH	-1.00
116 DW TG BIT HOLDER U/1-IN P	6.28
6.98 DISCOUNT EACH	-0.70
302 4-IN ZINC BARREL BOLT	11.01
4.08 DISCOUNT EACH	-0.41
3 8 3.67	
1055 PLASTIC CUTTING TOOL	3.76
4.18 DISCOUNT EACH	-0.42

SUBTOTAL: 54.52
TAX: 4.23
INVOICE 02307 TOTAL: 58.75
DEBIT: 58.75

TOTAL DISCOUNT: 6.08

THANK YOU FOR YOUR MILITARY SERVICE

MY LOWE'S CARD NUMBER: 481000545708008

DEBIT: XXXXXXXXXXXX7120 AMOUNT: 58.75 AUTHCD: 042886

CHIP REFID: 252802454204 10/09/20 10:38:39

*PIN Verified

TRACE: 00170614

PURCHASE	CASH BACK	TOTAL DEBIT
58.75	0.00	58.75

APL: US DEBIT TVR: 8080048000

AID: A0000000980840 TSI: 6800

STORE: 2528 TERMINAL: 02 10/09/20 10:38:39

OF ITEMS PURCHASED: 10

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



ASB RECEIPT FORM

Store:

LOWE'S HW

Date:

10-09-20

Amount:

\$ 58.75

Reimbursed To:

Debit Card (COVID-19)

ASB APPROVAL ONLY

Campus:

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager
Event:

Account Expensed:

Approval Signature

Johnny Griffin

Encore Second Approval - Senior Management

Chief Operations Officer



EXPENSE

PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

PRE-APPROVED BY

Name: [Signature]
Date: 10-21

ASB RECEIPT FORM

Store:

NUTTY BOLTS screws & fasteners

Date:

10-21-20

Amount:

\$7.54

Reimbursed To:

Debit Card (Covid-19)

ASB APPROVAL ONLY

Campus:

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager

Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

Rev. 5/18

NUTTY BOLTS SCREWS & FASTENERS
11126 F AVE STE 2
HESPERIA, CA 92345
760 948 2658
Merchant ID: 9115000045
Term ID: 2525
for sets
1" wood screws
sale

Application Label: VISA DEBIT
VISA
XXXXXXXXXX7120
AID: A0000000031010
Entry Method: Chip Read
Approved: Online Batch#: 000000
10/21/20 13:16:41
Inst#: 00000009 Appr Code: 094521
Total: USD\$ 7.54

Mode: Issuer
TVR: 800000000
IAD: 06010003600000
FST: 6000
ARC: 00
I agree to pay above total amount
according to card issuer agreement
(Merchant agreement if credit voucher)

X
THIBODEAUX, JOSEPH
Customer Copy
THANK YOU

EXPENSE

PRE-APPROVED BY

[Signature]
10-23



PLACE RECEIPT HERE

TAPE RECEIPT

Dunn-Edwards Paints
Victorville Store
12475 Mariposa Rd Ste B
(760) 245-2442
** Cash Take ** *Maintenance*

EXCELSIOR CHARTER SCHOOL
Acc# 331
DE# 2053219879
Color-ARK# 06363706334839

ITEM	QTY	PRICE
SSIL10-0-M-1	1	27.00T
PARTASHIELD Ext FL M Base		
OEJ DET 595 RHYTHM & BLUES		
PCF R-L-1	1	0.75T
AB 1343 Recovery Fee		
Subtotal		\$27.75
Sales Tax		\$2.15
Total		\$29.90
Debit Card		\$29.90
Auth Code 000995		
DEBIT *7120		

EMV Data:
Entry Mode: Chip Read
App ID (AID): A0000000980840
App Resp Code: 00
Term Verif Results 8080048000
Trans Status Indicator 6800
Issuer App Data (IAD) 06010003600000
Mode:ISSUE
Verification Method: PIN

Change \$0.00

Purchaser: ALICIA ANDERSON

ASB RECEIPT FORM

Store:

Dunn-Edwards Paints

Date:

10-23-20

Amount:

\$ 29.90

Reimbursed To:

Debit Card

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager

Event:

Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

Rev. 5/18

EXPENSE

PRE-APPROVED BY

Name: *[Signature]*
Date: *10-23*



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

For Halloween



**How doers
get more done.**

STORE MANAGER ADAM H. VANDEBRAKE@HOMEDEPO
15150 BEAR VALLEY RD VICTORVILLE CA

0665 00003 71450 10/23/20 10:57 AM
SALE CASHIER JAIME

REFUNDED 10/30/20

030699733200 NYLN POLY <A> <M> 12.9
5/16" X 50' BRAIDED NYLN/POLY ROPE

MAX REFUND VALUE \$11.68

887480025149 ANCHOR <A> <M> 10.74
RIB ANCH 10 12X1 1/4 HX MTL SCW 100'

MAX REFUND VALUE \$9.67

045242546237 1/4 IN. X 4 <A> <M> 6
1/4 IN. X 4 IN. X 6 IN. SHOCKWAVE A

MAX REFUND VALUE \$5.82

045242540013 1/4 IN. X 4 <A> <M> 7.3
1/4 IN. X 4 IN. X 6 IN. SHOCKWAVE A

MAX REFUND VALUE \$7.17

-----10% off Military Discount-----
38 16 10% off Military Discount 3...
MUST RETURN ALL ITEMS FOR A FULL REFUND

SUBTOTAL 34.54
SALES TAX 2.66
TOTAL \$37.00

XXXXXXXXXXXX7120 DEBIT

USD\$ 37.00

AUTH CODE 002931
Chip Read
AID A0000000980840

Verified By FIN
US DEBIT

<M> = Military Appreciation

0665 10/23/20 10:57 AM



0665 03 71450 10/23/2020 5966

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON -
A 1 180 04/21/2021

Due to COVID-19, we have extended our
return policy to 180 days.

ASB RECEIPT FORM

Store:

The Home Depot

Date:

10-23-20

Amount:

\$37.00

Reimbursed To:

Debit Card

ASB APPROVAL ONLY

APPROVED ^{Signature}

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager

Event:

Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Manager

Johnny Griffin

Chief Operations Officer

Rev. 5/18

EXPENSE PRE-APPROVED ENCORE ASB JUNIOR SENIOR HIGH SCHOOL

PLACE RECEIPT HERE

TAPE RECEIPT

HARBOR FREIGHT TOOLS

HESPERIA CA 90006
11940 HESPERIA RD
HESPERIA, CA 92345
Telephone (760) 949-0558

FOR HALLOWEEN SHOW

SALE

Customer Name: Joe Thibodeaux
Customer Number: 888019013659

- 69062 3/16IN QUICK LINKS 3PC \$39.80
20 @ \$1.99 = \$39.80
1237 GROMMET REPAIR KIT \$4.49
1674 3/8IN x 75FT CAMO POLY RO \$4.99
1674 3/8IN x 75FT CAMO POLY RO \$4.99
1674 3/8IN x 75FT CAMO POLY RO \$4.99

Subtotal \$59.20
Sales Tax 7.750% \$4.57
Total \$63.78

Debit \$63.78

Card No: XXXXXXXXXXXXX7120
Auth No: 001275
US DEBIT

Chip Read
Verified By PIN

Code: Issuer
AID: A0000000980840

TVR: 8080048000
IAD: 06010A03600000

TSI: 6800
ARC: 00

Please Retain for Your Records

Store: 00006 Res: 03 Tran: 463259
Date: 10/26/2020 3:21:48 PM Assoc: XXXXXX
Ticket: 03463259

Item(s) Sold: 24
Item(s) Returned: 0

Joanna served you today.
Thank you for shopping at
HESPERIA, CA 90006

Proof of Purchase Required For Returns/

Exchanges Within 90 Days of Purchase

ASB RECEIPT FORM

Store:

Harbor Freight Tools

Date:

10-26-20

Amount:

\$63.78

Reimbursed To:

Debit Card (COVID-19)

ASB APPROVAL ONLY

APPROVED

Campus:
Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

Event:

Account Expensed:

APPROVED
Approval Signature

Encore Second Approval - Senior Manager

Johnny Griffin
Chief Operations Officer

EXPENSE



PLACE RECEIPT HERE

TAPE RECEIPT FROM

HARBOR FREIGHT TOOLS

Quality Tools at Ridiculously Low Prices
HESPERIA CA 90006
11940 HESPERIA RD
HESPERIA CA 92345
Telephone (760) 949-0568

Rope for Halloween show

SALE

Customer Name: Joe Thibodeau
Customer Number: 8880190136

4836 1/4IN X 600FT POLY ROPE	\$16.99
69062 3/16IN QUICK LINKS 3PC	\$1.99
Subtotal	\$18.98
Sales Tax 7.75%	\$1.47
Total	\$20.45

Debit \$20.45

Card No. XXXXXXXXXXXX7120
Auth. No. 002509
US DEBIT

Chip Read
Verified By PIN

Mode: Issuer

AID: A000000098084028

TR: 8080048000

TRN: 06010A03600000

RSI: 6800

ARC: 00

Please Retain for Your Records

Store: 00006 Reg: 03 Tran: 463314
Date: 10/27/2020 9:39:49 AM Assoc: XXXXX
Ticket: 03463314

Item(s) Sold: 2
Item(s) Returned: 0

Alyssa served you today
Thank you for shopping at
HESPERIA CA 90006

Proof of Purchase Required for Returns/
Exchanges Within 90 Days

ASB RECEIPT FORM

Store:

Harbor Freight Tools

Date:

10-27-20

Amount:

\$20.45

Reimbursed To:

Debit Card (COVID-19)

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

Event:

Account Expensed:

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Rev. 5/18

U-HAUL EQUIPMENT CONTRACT **In-Town Return (IN)**

Contract No.: 82240789
Monday 11/9/2020 12:04 PM

Mariposa Tire & Auto
(047208)

12011 Mariposa Rd Ste A
HESPERIA, CA. 92345

(760)951-4668

Customer Name:
JOSEPH THIBODEAUX
16955 lemon
HESPERIA, CA 92345

Cust Ph - Email:
[REDACTED]
jthibodeaux@encorehighschool.com

EXPENSE
PRE-APPROVED BY
Name: [Signature]
Date: 10-9

Rental Date/Time: 10/26/2020 1:23 PM
Return Date/Time: 11/9/2020 12:01 PM

Chargeable Rental Periods: 14

Equipment	MI Out	MI In	MI Rate	MI Charge	Coverage	Missing or Damage Charge	Rental Rate	Rental Charge	Actual Charges
JH - 26' Truck JH 3416A Plate: AD35074 State: AZ	159611.0	159627.0	\$0.89 X 16.0	\$14.24	\$0.00	\$0.00	\$39.95	\$559.30	\$573.54

FUEL TANK CAPACITY: 57 GALLONS



Environmental Fee: \$5.00
 SubTotal: \$578.54
 Rental Tax: \$44.84
 Rental Charges: \$623.38
 Previous Paid: \$627.22

Card Type: Visa
 Account: XXXXXXXXXXXXXXXXXXXX7120
 Type: REFUND
 Ref No: [REDACTED]

Approved: [Signature]
 Credit Card Payment: - \$3.84
 Net Refunded Today: - \$3.84

- U-Haul immediately issues and processes debit and credit card refunds. Federal regulations allow banks up to five days to process refund requests. Credit processing delays are caused by a customer's issuing bank that takes advantage of this regulation.
- I confirm that during the term of my rental there was not an accident involving the rented U-Haul equipment and no incidence where this equipment struck or otherwise caused damage to any person or property either while on a public road or private property. There was no injury or damage sustained by me or any other drivers or passengers of this equipment.

X _____
 Customer Signature - (JOSEPH THIBODEAUX)

TEMP AGENT
 U-Haul Signature - (TEMP AGENT)

For hotel discounts, please visit www.uhaul.com/Gscounts

How are we doing? Please go to uhaul.com/review and let us know if you received the level of quality and service you expect from this U-Haul location.

Contract Close

*AMOUNT REFUNDED
 AFTER THE UHAUL WAS
 RETURNED.
 [Signature]
 11-19-20*

RECEIVED
 11-9-20
 [Signature]

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager [Signature]

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

PRE-APPROVED BY



Name Jim
Date 10-28

PLACE RECEIPT HERE

TAPE RECEIPT FL

LOVE'S HOME CENTERS, LLC **FUNG POLE HOOKS**
12189 APPLE VALLEY ROAD
APPLE VALLEY, CA 92308 (760) 961 3000

- MILITARY - PERSONAL USE SALE -
- SALE -
SALES#: S2528RS2 3355193 TRANS#: 2927359 10-28-20

656895 KCHN 1/2-IN SUIVEL TRIGGE 3.92
2.18 DISCOUNT EACH -0.22
2 @ 1.96

SUBTOTAL: 3.92
TAX: 0.30
INVOICE 02191 TOTAL: 4.22
DEBIT: 4.22

TOTAL DISCOUNT: 0.44

THANK YOU FOR YOUR
MILITARY SERVICE

MYLOVE'S CARD NUMBER: 481000545708008

DEBIT: XXXXXXXXXXXX7120 AMOUNT: 4.22 AUTHCD: 024726
CHIP REFID: 252802459483 10/28/20 16:22:40

*PIN Verified
TRACE: 00748936

PURCHASE	CASH BACK	TOTAL DEBIT
4.22	0.00	4.22

APL: US DEBIT TVR: 0080048000

ATD: A0000000980840 TSI: 6800

STORE: 2528 TERMINAL: 02 10/28/20 16:22:39

OF ITEMS PURCHASED: 2

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOVE'S.
FOR DETAILS ON OUR RETURN POLICY, VISIT
LOVES.COM/RETURNS

A BRIEF COPY OF THE RETURN POLICY IS AVAILABLE
AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: MIKE ALVARADO

LOVE'S PRICE MATCH GUARANTEE
FOR MORE DETAILS, VISIT LOVES.COM/PRICEMATCH

SHARE YOUR FEEDBACK
ENTER FOR A CHANCE TO WIN

ASB RECEIPT FORM

Store:
LOWE'S HIW

Date:
10-28-20

Amount:
\$4.22

Reimbursed To:
Debit Card

ASB APPROVAL ONLY

APPROVED
Campus:
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager

Event:

Account Expensed:

APPROVED
Encore Second Approval - Senior Management
Approval Signature
Johnny Griffin
Chief Operations Officer

EXPENSE

PRE-APPROVED BY

Name: *[Signature]*

Date: *10-30*



PLACE RECEIPT HERE

TAPE RECEIPT HERE DO NOT FOLD - NO STAPLES

ASB RECEIPT FORM

Store:

THE HOME DEPOT

Date:

10.30.20

Amount:

\$ 13.55

Reimbursed To:

Debit CARD



Rope per Flagpole

**How doers
get more done**

JAVIER MARQUEZ@HOMEDEPOT.COM
2218 APPLE VALLEY RD, APPLE VALLEY
6834 00002 97648 10/30/20 03:01 PM
CASHIER SANDRA
0699727162 NYLON POLY <A> <M> 13
1/4" X 100' BRAIDED NYLON/POLY ROPE
MAX REFUND VALUE \$12.58
-----10% off Military Discount --
13.98 10% off Military Discount -1.43
*ST RETURN ALL ITEMS FOR A FULL REFUND

SUBTOTAL 12
SALES TAX 0
TOTAL \$13

XXXXXXXXXXXX7120 DEBIT USD\$ 13

AUTH CODE 000534
Chip Read Verified By
AID A0000000980840 US DEB

<M> = Military Appreciation

6834 10/30/20 03:01 PM



6834 02 97648 10/30/2020 8214

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES IN
A 1 180 04/28/2021

Due to COVID-19, we have extended our
returns policy for most items.

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

Event:

Account Expensed:

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer



Name: Ashlin Barkdull			Credit Card: 7974
Reconciliation Month: October 2020			
Date	Vendor	Purpose	Amount
10/2/2020	Staples	Office Supplies	476.21
10/2/2020	Constant Contact	Parent Communication	125.00
10/2/2020	Typing.com	Curriculum	31.96
10/5/2020	Typing.com	Curriculum	250.83
10/8/2020	QuickBooks	Auditing	70.00
10/13/2020	Call-Em-All (Text-Em-All)	Student/Parent Communication	450.00
10/13/2020	NCR	Auditing	79.00
10/14/2020	Fred Pryor	Professional Development	119.00
10/26/2020	NCR	Auditing	79.00
10/29/2020	Target	ASB- General Expense	22.37
10/30/2020	USPS	Business Address Change	3.15
10/30/2020	USPS	Business Address Change	3.15
10/30/2020	USPS	Business Address Change	3.15
10/30/2020	Shop N Go	Fuel for Hall-O-Freak	65.64



Kelsey White <kwhite@encorehighschool.com>

Fwd: Confirmation of Staples Order: #9902462147

1 message

Ashlin Barkdull <abarkdull@encorehighschool.com>

Wed, Sep 30, 2020 at 3:45 PM

To: Joseph Thibodeaux <jthibodeaux@encorehighschool.com>, Kelsey White <kwhite@encorehighschool.com>

Forwarded message

EXPENSE

From: Staples <support@orders.staples.com>
Date: Wed, Sep 30, 2020 at 3:44 PM
Subject: Confirmation of Staples Order: #9902462147
To: <abarkdull@encorehighschool.com>

PRE-APPROVED BY

Name: Denise
Date: 9/30/2020



Thank you for your order!

We're working on your order and will email you once it ships.

Due to the widespread effects of Coronavirus (COVID-19), we would like to remind you that if you'd like the driver to leave your products, please fill out the Driver Release Agreement. The driver may take the note as proof of authorization. If you don't post this agreement, the driver will decide whether or not to leave the order unattended.

ORDER INFORMATION

Date: Sep 30, 2020 | 06:44 PM
Order#: 9902462147
Rewards#: 3438510848

SHIPPING INFORMATION

Encore Education Corporation
Ashlin Barkdull
16955 Lemon St
Hesperia, CA 92345

[View order](#)

Need to make changes? Most orders can be cancelled within 30 minutes after placing it.

Items for delivery

Expected Delivery: Thursday, October 01, 2020 (4 items)



Brother TN 315M Magenta Toner Cartridge High Yield
Item: 889860

1 @ \$112.99 Each \$112.99

\$112.99



Brother TN 315C Cyan Toner Cartridge High Yield
Item: 889861

1 @ \$112.99 Each \$112.99

\$112.99



Brother TN 315BK Black Toner Cartridge
 High Yield
 Item: 889862

1@ \$102.99 Each \$102.99
\$102.99



Brother TN 315Y Yellow Toner Cartridge
 High Yield
 Item: 889086

1@ \$112.99 Each \$112.99
\$112.99

BILLING ADDRESS

Ashlin Barkdull
 16955 Lemon St
 Hesperia, CA 92345

PAYMENT INFORMATION

Merchandise Total: \$441.96
 Shipping: FREE
 Tax: \$34.25
TOTAL \$476.21

Payment Method
 VI ending in 7974: \$476.21



Have a question about your order? Try our Help Center for quick and easy order modifications, returns, tracking and more. **1543**



Earn 2% back in rewards on online orders with Staples Rewards*
 Join today at staples.com/rewards.

[Learn more](#)



Free delivery, no minimum.

[Shop now](#)

In-store savings on essentials

Get your coupons

Find a location

IDEAS, INSIGHTS AND MORE.



STAY CONNECTED



Staples, Inc., 360 Lakeside Drive, Framingham, MA 01702

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

-Ashlin Barkdull
 Executive Manager/Human Resources
 Encore Education Corporation

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

CONFIDENTIALITY STATEMENT: This electronic message contains information from Encore Education Corporation and may be confidential or privileged. The information is intended solely for the use of the individual(s) or entity(ies) named above. If you are not the intended recipient, be aware that any



**Payment Receipt
for October 1, 2020**

Encore Education Corporation
Attn.: Ashlin Barkdull
16955 Lemon Street
Hesperia, CA 92345
US
760-605-3343

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: Contract

Today's Date: October 1, 2020
Payment Date: October 1, 2020
Payment Method: Visa (last 4 digits: 7974)

User Name: ceo@officerteam.com

Thank you for your payment!

...

Accounting

Description	Amount Paid
Payment - Credit Card - 7974	\$125.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!
US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



Tax invoice

Invoice number: 1000168310838
Total: \$70.00
Date: Oct 7, 2020
Payment method: VISA ending 7974

Intuit Inc.
 2800 E. Commerce Center Place
 Tucson, AZ 85706

Bill to

Ashlin Barkdull
 Encore High Schools Debit Account
 16955 Lemon St
 Hesperia, CA 92345-5139
 US
 Address may be standardized for tax purposes
Company ID: 123146488247864

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: Contract

Payment details

Item

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$70.00	\$70.00
Sales tax - Exempt:			\$0.00
Total invoice:			\$70.00

Tax reporting information

Period for monthly fees: Oct 7, 2020 - Nov 7, 2020
Total without tax: \$70.00
Total tax: \$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

Accounting

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer



SILVER

NCR Silver
864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

INVOICE

Invoice Date: 10/10/2020
Invoice #: INV04747367
Payment Terms: Due Upon Receipt
Due Date: 10/10/2020

Account Information: Encore High School
16955 Lemon Street

Hesperia, California
92345
United States

(760) 949-2036
abarkdull@encorehighschool.com

EXPENSE
PRE-APPROVED BY

Name: Denise
Date: Contract

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00003715	Monthly NCR Silver Fee with Silver Concierge, Annual Contract	10/10/2020-11/09/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00023000	NCR Silver Flat Fee Device	0	1	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Invoice Total	Applied Amount
10/11/2020	P-00753201	Payment		\$79.00	(\$79.00)
				Invoice Balance	\$0.00

Accounting

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Powered by **Zuora**

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



SILVER

NCR Silver
864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

INVOICE

Invoice Date: 10/24/2020
 Invoice #: INV04755554
 Payment Terms: Due Upon Receipt
 Due Date: 10/24/2020

EXPENSE

Account Information: Encore High School
16955 Lemon St

PRE-APPROVED BY

Name: Denise
 Date: Contract

Hesperia, California
92345
United States

(760) 605-3343
abarkdull@encorehighschool.com

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00071828	NCR Silver Essentials Service Plan, Monthly Fee, Annual Contract	10/24/2020-11/23/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00604260	Free Device	0	4	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Invoice Total	Applied Amount
10/25/2020	P-00757686	Payment		\$79.00	(\$79.00)
				Invoice Balance	\$0.00

Accounting

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Powered by **zuora**

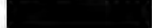
typing.com

Receipt

Billing Contact

Ashlin Barkdull
16955 Lemon Street
Hesperia, CA
92345

abarkdull@encorehighschool.com



Curriculum

EXPENSE

Date
10/01/2020

PRE-APPROVED BY

Name: Denise
Date: 10/01/2020

Reference #
20201001-4838

Purchased For
Encore Education Corporation

Order Placed By
Ashlin Barkdull

Payment Method
Credit Card (xxxxx7974)

License Type	# of Student Seats	Term	Start Date
Annual	4	1 year(s)	October 2, 2020
Total:			\$31.96

Thank you!

An email with a copy of this receipt was sent to abarkdull@encorehighschool.com. If you have any questions, please don't hesitate to contact us at support@typing.com.

How to Onboard Students

You may add or import students to the class manually, or have the students join through the class self-join link. Alternatively, you may use Google Classroom, ClassLink or Clever to easily integrate your entire class, school, or district.

Technical Requirements

All you need for Typing.com to work is an Internet connection and a modern, up-to-date web browsers (such as Google Chrome, Mozilla Firefox, or Microsoft Edge).

How Seats Work

Seats will be assigned automatically when your students log in. If there are multiple licenses available to your students, seats will first be used at the Teacher level, next at the School level, and finally at the District level.

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEG
Denise Griffin
Chief Executive Officer

typing.com

Billing Contact
 Ashlin Barkdull
 16955 Lemon Street
 Hesperia, CA
 92345

abarkdull@encorehighschool.com
 760-949-2036

Receipt **EXPENSE**

Date
 10/02/2020

PRE-APPROVED BY

Name: Denise
Date: 10/02/2020

Reference #
 20201002-4867

Purchased For
 Encore Education Corporation

Order Placed By
 Ashlin Barkdull

Payment Method
 Credit Card (xxxxx7974)

License Type	# of Student Seats	Term	Start Date
Additional	77	0.9972602739726 years	Upon Payment
Total:			\$250.83

Thank you!

An email with a copy of this receipt was sent to abarkdull@encorehighschool.com. If you have any questions, please don't hesitate to contact us at support@typing.com.

How to Onboard Students

You may add or import students to the class manually, or have the students join through the class self-join link. Alternatively, you may use Google Classroom, ClassLink or Clever to easily integrate your entire class, school, or district.

Technical Requirements

All you need for Typing.com to work is an Internet connection and a modern, up-to-date web browsers (such as Google Chrome, Mozilla Firefox, or Microsoft Edge).

How Seats Work

Seats will be assigned automatically when your students log in. If there are multiple licenses available to your students, seats will first be used at the Classroom level, next at the School level, and finally at the District level.

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: Contract



October 7, 2020
10:02 PM

3803 Parkwood Blvd.
Suite 900
Frisco, TX 75034
www.text-em-all.com
Tax Id: 03-0565922

Denise Griffin
Company Name: Encore Education
Corporation
Cardholder Name: Ashlin Barkdull
●●●● ●●●● ●●●● 7974
Confirmation #: 8D86B1D81122D75

Subscription Monthly Fee for Group Size of 2500 Phone Numbers	\$450.00
Tax	\$0.00
Total Charged	\$450.00

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Parent Communication

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Name: DENISE GRIFFIN		Credit Card: 0914	
Reconciliation Month: October 2020			
Date	Vendor	Purpose	Amount
10/5/2020	Box Inc.	CALPADS	15.00
10/6/2020	Wix.com WIX	PARENT COMMUNICATION	59.00
10/7/2020	Amazon Marketplace	OFFICE SUPPLIES	63.59
10/7/2020	Amazon Marketplace	OFFICE SUPPLIES	237.00
10/7/2020	Target TARGET	PARENT COMMUNICATION	121.73
10/8/2020	Wix.com	PARENT COMMUNICATION	168.00
10/8/2020	Amazon Marketplace	HALLOWEEN- ASB GEN.	110.21
10/9/2020	Amazon Marketplace	COVID SUPPLIES	49.54
10/9/2020	Lowe's	MAINTENANCE	45.75
10/13/2020	Quickbooks	ACCOUNTING	25.00
10/15/2020	Lowe's	MAINTENANCE	106.07
10/15/2020	The Home Depot	MAINTENANCE	5.11
10/16/2020	Lowe's	MAINTENANCE	35.39
10/16/2020	Target	CLASS SUPPLIES	21.54
10/19/2020	Lowe's	MAINTENANCE	53.66
10/20/2020	Learnworlds	COVID CURRICULUM	999.00
10/20/2020	Lowe's	MAINTENANCE	9.53
10/22/2020	Arco	FUEL	90.35
10/23/2020	Underwood Family Farms	HALLOWEEN	280.00
10/23/2020	Lowe's	MAINTENANCE	57.99
10/28/2020	Stater Brothers	HALLOWEEN	38.76
10/30/2020	Spirit Halloween	HALLOWEEN	40.24
10/30/2020	Smart n Final	HALLOWEEN	151.58
10/30/2020	99 Cent Store	HALLOWEEN	151.92
10/30/2020	Stater Brothers	HALLOWEEN	45.10
10/30/2020	Lowe's	MAINTENANCE	129.34



EXPENSE

INVOICE

PRE-APPROVED BY

Name: Contract
Date: _____

INV08306173
PO Number: _____

Sold To:
dg@officerteam.com
Denise Griffin

Bill To:
dg@officerteam.com
Denise Griffin
16955 Lemon Street

Hesperia California 92345
United States

Account Number: B01330213
Invoice Number: INV08306173
PO Number: _____

Invoice Date: 10/02/2020
Payment Due By: 10/02/2020
Payment Terms: Due Upon Receipt
Payment Method: CreditCard

CALPADS

Service	Unit Price	Quantity	Subtotal	Tax	TOTAL
Starter Licenses Service Period: 10/02/2020-11/01/2020	\$5.00	3	\$15.00	\$0.00	\$15.00
Invoice Subtotal:					\$15.00
Tax:					\$0.00
Total:					\$15.00
Balance Due:					\$0.00
Currency:					USD

Payments and Adjustments				
Transaction Date	Transaction Number	Transaction Type	Notes	Applied Amount
10/02/2020	P-09397066	Payment		(\$15.00)
Balance Due:				\$0.00

Please note that failure to pay this invoice by the due date provided may result in suspension of services and the accrual of a late fee as outlined in the Box Service Agreement.

Payments remitted without reference to relevant invoice number(s) will not be processed and will be returned.

Need to Update your Credit Card?
Submit new billing information securely
online at: <https://www.box.com/update>
(be sure to login as the Box administrator)

Account Number: B01330213
Invoice Date: 10/02/2020
Invoice Number: INV08306173
Payment Due Date: 10/02/2020
Total Amount Due: \$0.00
Amount Enclosed: _____

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board (CEO)

Denise Griffin
Chief Executive Officer

Copy of our W-9: billing.app.box.com/W-9

General billing inquiries: <https://community.box.com/>
For additional billing assistance or to pay by credit card, submit a case by visiting:
<https://cloud.box.com/SubmitCase> or call us at:
1-877-729-4269



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE

PRE-APPROVED BY

Name: Contract
Date: _____

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #773804233 | Oct 4, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Ascend Ascend Unlimited	encorehighschool.com	Monthly Oct 4, 2020 - Nov 4, 2020	1	\$59.00

Payment Method: Visa **** 0914

Subtotal \$59.00

Total \$59.00

Parent Communication

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact



EXPENSE

Final Details for Order #112-5060516-6613846 **PRE-APPROVED BY**

Order Placed: October 5, 2020
 PO number : office supplies
 Amazon.com order number: 112-5060516-6613846
 Order Total: \$63.59

Name: Denise
 Date: _____

Shipped on October 6, 2020	
Items Ordered	Price
1 of: Kensington Smartsockets Surge Protector with 16' Cord and 4 USB Charging Ports (K64494NA) Sold by: Amazon.com Services LLC (seller profile) Business Price Condition: New	\$59.02
Shipping Address: Denise Griffin 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$59.02 Shipping & Handling: \$0.00 ----- Total before tax: \$59.02 Sales Tax: \$4.57 ----- Total for This Shipment: \$63.59 -----
Shipping Speed: One-Day Shipping	

Payment information	
Payment Method: Visa Last digits: 0914	Item(s) Subtotal: \$59.02 Shipping & Handling: \$0.00 -----
Billing address Encore Education Corporation 16955 LEMON ST HESPERIA, CA 92345 United States	Total before tax: \$59.02 Estimated Tax: \$4.57 ----- Grand Total: \$63.59 -----
<i>OFFICE SUPPLIES</i>	

To view the status of your order, return to [Order Summary](#) .

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APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager



Final Details for Order #112-9087186-6153809

EXPENSE

PRE-APPROVED BY

Order Placed: October 6, 2020
 PO number : counseling department - Haskin
 Amazon.com order number: 112-9087186-6153809
 Order Total: \$237.00

Name: Denise
 Date: 10-6-20

Shipped on October 6, 2020	
Items Ordered	Price
1 of: VariDesk Basic 30 - Standing Desk Riser with Adjustable Height Converter - Keyboard Tray & Stable Weighted Base - (Black)	\$219.95
Sold by: Vari. (seller profile)	
Business Price	
Condition: New	
Shipping Address: Denise Griffin 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$219.95 Shipping & Handling: \$0.00 Total before tax: \$219.95 Sales Tax: \$17.05
Shipping Speed: Two-Day Shipping	Total for This Shipment: \$237.00

Payment Information	
Payment Method: Visa Last digits: 0914	Item(s) Subtotal: \$219.95 Shipping & Handling: \$0.00
Billing address Encore Education Corporation 16955 LEMON ST HESPERIA, CA 92345 United States	Total before tax: \$219.95 Estimated Tax: \$17.05 Grand Total: \$237.00

OFFICE SUPPLIES - COUNSELING

To view the status of your order, return to [Order Summary](#).

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APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



Pre-Approval Stamp
EXPENSE
PRE APPROVED BY
Name: Denise
Date: _____

Circle One:
ASB / General Fund

TAPE REC



O STAPLES

Apple Valley - 760-247-4111
19201 Bear Valley Rd
Apple Valley, California 92308-6763
10/06/2020 06:39 PM

VENDOR:

Target

DATE OF PURCHASE:

10/6/20

AMOUNT:

121.73

REIMBURSE TO / ACCOUNT:

OFFICE SUPPLIES

ADMIN APPROVAL ONLY

PURPOSE:

OFFICE SUPPLIES

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

ELECTRONICS

008000680	VTECH	T	\$59.98
	2 @ \$29.99 ea		
	Return by 01/25/2021		
056000521	Logitech	T	\$52.99
	Return by 01/25/2021		

SUBTOTAL \$112.97

T = CA TAX 7.75000 on \$112.97 \$8.79

TOTAL \$121.76

10/14 DEBIT TOTAL PAYMENT \$121.76

AID A00000009808

US DEBIT

AUTH CODE

NOTICE: Some furniture products can expose you to chemicals known to the State of California to cause cancer, birth defects or other reproductive harm. Please check on-product label for warning information.

REC#2-0280-0939-0060-1922-5 VCD#752-168-618

Help make your Target Run better
Take a 2 minute survey about today's trip

infomartarget.com
User ID: 7971 9906 1993
Password: 980 775

CUENTENOS EN ESPAÑOL



Wix.com LTD
 40 Namal Tel Aviv, 6350671
 Israel

EXPENSE

PRE-APPROVED BY

Name: Contract

Date: _____

Issued to:
 Denise Griffin
 16955 Lemon Street Hesperia
 US-CA United States
 Encore Education Corporation

Invoice #774222603 | Oct 4, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Premium Plan Combo	Mysite 4	Yearly Oct 4, 2020 - Oct 4, 2021	1	\$168.00

Payment Method: Visa **** 0914

Subtotal **\$168.00**

Total \$168.00

Parent Communication

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-839-9034

wix.com/contact



Final Details for Order #112-1441679-9242652

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 10-5-20

Order Placed: October 5, 2020
PO number : Hallofreak
Amazon.com order number: 112-1441679-9242652
Order Total: \$110.21

Shipped on October 7, 2020

Items Ordered	Price
1 of: <i>dingleiever-Funny Decorations Vintage Warning Signs Area 51 Garage Poster Outdoor Yard Sign Funny Gifts</i> Sold by: Din Din Store (seller profile) Condition: New	\$8.99
1 of: <i>Design Toscano LY815032 The Out-of-this-World Alien Extra Terrestrial Statue: Small, Gray Stone Finish</i> Sold by: Amazon.com Services LLC (seller profile) Business Price Condition: New	\$33.33
1 of: <i>Mars Attacks Full Head Adult Latex Mask Cosplay Halloween Alien Costume Prop</i> Sold by: BestCosor (seller profile) Condition: New	\$23.99
2 of: <i>Halloween Stranger Demogorgon Monster Mask Latex Cosplay Costume Headgear Red for Boys Girls Kids Adults Cosplay Costume</i> Sold by: Furnite (seller profile) Condition: New	\$17.99

Shipping Address:
Denise Griffin
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Item(s) Subtotal: \$102.29
Shipping & Handling: \$0.00
Total before tax: \$102.29
Sales Tax: \$7.92

Shipping Speed:
One-Day Shipping

ASB - GEN
APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Total for This Shipment: \$110.21

Payment Method:
Visa | Last digits: 0914

Item(s) Subtotal: \$102.29
Shipping & Handling: \$0.00
Total before tax: \$102.29
Estimated Tax: \$7.92

Billing address
Encore Education Corporation
16955 LEMON ST
HESPERIA, CA 92345
United States

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Grand Total: \$110.21

To view the status of your order, return to [Order Summary](#) .



Final Details for Order #112-3976365-2177050

EXPENSE

PRE-APPROVED BY

Order Placed: October 8, 2020
 PO number : COVID PREPARATION
 Amazon.com order number: 112-3976365-2177050
 Order Total: \$49.54

Name: Denise
 Date: 10-8-20

LLMF

Shipped on October 8, 2020	
Items Ordered	Price
2 of: 1080P Webcam with Microphone, Web Cam USB Camera, Computer HD Streaming Webcam for PC Desktop & Laptop w/Mic, Wide Angle Lens & Large Sensor for Superior Low Light-wb-4 Sold by: ZEALINNO (seller profile) Condition: New	\$22.99
Shipping Address: Denise Griffin 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$45.98 Shipping & Handling: \$0.00
Shipping Speed: One-Day Shipping	Total before tax: \$45.98 Sales Tax: \$3.56
	Total for This Shipment: \$49.54

Payment Information	
Payment Method: Visa Last digits: 0914	Item(s) Subtotal: \$45.98 Shipping & Handling: \$0.00
Billing address Encore Education Corporation 16955 LEMON ST HESPERIA, CA 92345 United States	Total before tax: \$45.98 Estimated Tax: \$3.56
COVID	Grand Total: \$49.54

To view the status of your order, return to [Order Summary](#) .

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APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



LOWE'S HOME CENTERS, LLC
 12189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 961-3000

SALE

SALES#: S2520NMI 3269013 TRANS#: 23280294 10-09-20

1329460 BHK #14X 15-FI ZINC-PLATE	9.98
11235 OP 32-IN X 44-IN ACRYLIC	32.48

SUBTOTAL:	42.46
TAX:	3.29
INVOICE 23549 TOTAL:	45.75
DEBIT:	45.75

EBIT: XXXXXXXXXXXX0914 AMOUNT:45.75 AUTHCD: 022513
 CHIP REFID:252823543652 10/09/20 14:51:34

+PIN Verified

TRACE: 00343572

PURCHASE	CASH	BACK	TOTAL	DEBIT
45.75	0.00		45.75	

APL: US DEBIT TVR: 8080046000

AID: A0000000380840 TSI: 6800

STORE: 2528 TERMINAL: 23 10/09/20 14:51:34

OF ITEMS PURCHASED:
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
 FOR DETAILS ON OUR RETURN POLICY, VISIT
 LOWES.COM/RETURNS
 A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
 AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: MIKE ALVARADO

LOWE'S PRICE MATCH GUARANTEE
 THE ABOVE PRICE IS THE LOWEST PRICE OFFERED BY ANY OTHER RETAILER

VENDOR: Lowes

DATE OF PURCHASE: 10/9/20

AMOUNT: 45.75

~~ACCOUNT~~ ACCOUNT: MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE: MAINTENANCE

FIRST APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



Kelsey White <kwhite@encorehighschool.com>

Fwd: We received your QuickBooks subscription payment!

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Tue, Nov 10, 2020 at 8:16 AM

Forwarded message

From: Intuit QuickBooks Team <Intuit@notifications.intuit.com>
Date: Fri, Oct 9, 2020 at 5:19 AM
Subject: We received your QuickBooks subscription payment!
To: <ceo@officerteam.com>

EXPENSE

PRE-APPROVED BY

Name: Contract
Date: _____



Accounting

Payment success

Denise Griffin, thank you for your payment.

Invoice number: 1000168611768
Invoice date: 10/09/2020
Total: \$25.00
Payment method: VISA ending in 0914

Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

[View billing history](#)

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Account details

Billed to:

Encore ASB

Company ID ending:

1556

Items on this invoice:

QuickBooks Online Simple Start



Pre-Approval Stamp
EXPENSE

PRE-APPROVED BY
Name: Johnny
Date: 10-15-20

Circle One:
ASB / General Fund

TAPE RECI

LOWE'S

O STAPLES

LOWE'S HOME CENTERS, LLC
12189 APPLE VALLEY ROAD
APPLE VALLEY, TX 75308 (714) 951-3000

- SALE

SALES# 52528054 7/7/20 11/15/20 10/15/20

1.37412 1/4 IN X 1/2 GALV STE LB	46.20
60 3 0.71	
43278 3/8 IN X 1/8 IN TAMPON 21 2/3	10.76
2 3 5.31	
1.40656 1/8 IN X 1/8 IN X 1/8 IN	14.60
4 3 3.91	
1.125420 1/4 IN X 1/2 IN X 1/2 IN (348)	25.68
6 3 4.28	

SUBTOTAL 96.44
TAX 7.03
INVOICE TOTAL 106.07
DEBIT: 106.07

*****AMOUNT: 106.07 AUTHID: 0-2311
CHIP REF ID: 252820547010 10/15/20 14:09:23
-PIN Verified
TRACE 00894367

PURCHASE	CASH BAL	OTHER DEBIT
106.07	0.00	106.07

AME: US DEBIT 1001 1000046000
ATM: 000000000000 51 6000

AME: 2528 TERMINAL: 20 10/15/20 14:09:23
** OF ITEMS PURCHASED: 72

EXCLUDES FEE'S, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
FOR DETAILS ON OUR RETURN POLICY, VISIT:
LOWE'S.COM/RETURNS
A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
AT OUR CUSTOMER SERVICE DESK

STORE MANAGER, MIKE HUBBARD

LOWE'S PRICE MATCH GUARANTEE

VENDOR:

Lowe's

DATE OF PURCHASE:

10/15/20

AMOUNT:

106.07

REIMBURSE TO ACCOUNT:

MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:

Maintenance

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Johnny
 Date: 10-15-20

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



**How doers
 get more done.**

JAVIER.MARQUEZ@HOMEDEPOT.COM
 12218 APPLE VALLEY RD, APPLE VALLEY CA
 6834 00052 70087 10/15/20 02:22 PM
 SALE SELF CHECKOUT
 030699440146 1/4" SWG SLV <A>
 FERRULE & STOP SET 1/4 ALUM
 202.37 4.74
 SUBTOTAL 4.74
 SALES TAX 0.37
 TOTAL \$5.11
 XXXXXXXXXXXX0914 DEBIT
 USD\$ 5.11
 AUTH CODE 001595
 Chip Read Verified By PIN
 AID A0000000980840 US DEBIT

6834 10/15/20 02:22 PM



6834 52 70087 10/15/2020 4547

RETURN POLICY DEFINITIONS
 POLICY ID DAYS POLICY EXPIRES ON
 1 180 04/13/2021

Due to COVID-19, we have extended our
 returns policy for most items.
 Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
 A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H88 147297 140515
 PASSWORD: 20515 140463

Entries must be completed within 14 days
 of purchase. Entrants must be 18 or
 older to enter. See complete rules on
 website. No purchase necessary.

VENDOR:
Home Depot

DATE OF PURCHASE:
10/15/20

AMOUNT:
5.11

REIMBURSE TO / ACCOUNT:
MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:
MAINTENANCE

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Johnny
 Date: 10-16-20

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



LOWE'S HOME CENTERS, LLC
 12189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 961-3000

- SALE -

SALES#: S2528JC4 2597016 TRANS#: 19878487 10-16-20

59176 BH PPH SELF DRL 10X3/4 50	11.96
2 @	5.98
291387 PS CLR HIGH GLOSS RINGS	20.88
6 @	3.48

SUBTOTAL:	32.84
TAX:	2.55
INVOICE 19658 TOTAL:	35.39
DEBIT:	35.39

MSG#: XXXXXXXXXXXX0914 AMOUNT: 35.39 AUTHCD: 062014
 CHIP REFID: 252819118849 10/16/20 13:01:28

*PIN Verified
 TRACE: 00712866

PURCHASE	CASH BACK	TOTAL DEBIT
35.39	0.00	35.39

APL: US DEBIT TRN: 8080048000
 AID: 8000000980840 TSI: 6800

STORE: 2528 TERMINAL: 19 10/16/20 13:01:27

OF ITEMS PURCHASED: 8
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
 FOR DETAILS ON OUR RETURN POLICY, VISIT
 LOWES.COM/RETURNS
 A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
 AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: MIKE ALVARADO

LOWE'S PRICE MATCH GUARANTEE

FOR DETAILS ON OUR RETURN POLICY, VISIT LOWES.COM/RETURNS

VENDOR:

Lowe's

DATE OF PURCHASE:

10-16-20

AMOUNT:

35.39

REIMBURSE TO / ACCOUNT:

MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:

MAINTENANCE

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



CERTIFICATION OF LOST RECEIPT FOR REIMBURSEMENT

Name: DENISE GRIFFIN Date: 10/16/2020

Description: CLASS SUPPLIES

Purpose: LOST RECEIPT

Where: TARGET

Amount: \$ 21.54

I certify that I spent this dollar amount and I have lost the receipt.

Please Print Name: DENISE GRIFFIN

Employee Signature: Denise Griffin

Please attach any other information needed. Please submit to your director's box.

Please allow 2 weeks for processing.

OFFICE USE ONLY

Approved / Denied

APPROVED Encore Second Approval - Senior Management Johnny Griffin Chief Operations Officer

Administrator Signature: Joseph Thibodeaux Student Services Manager Date:

Administrator Signature: Date:



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Johney
 Date: 10/19/20

Circle One:
ASB / General Fund

TAPE REC

10 STAPLES

VENDOR:

Lowe's

DATE OF PURCHASE:

10/19/20

AMOUNT:

53.66

~~REFERENCE TO / ACCOUNT:~~

Maintenance

ADMIN APPROVAL ONLY

PURPOSE:

Maintenance

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer



LOWE'S HOME CENTERS, LLC
 12189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 961-3000

- SALE -

SALES#: FSTLANE4 13 TRANSH: 7145055 10-19-20

76023 8-IN MAT CABLETIES 100-CT	15.96
2 @ 7.98	
190654 5/16 QUICK LINK ZNC-65695	20.64
8 @ 2.58	
1298778 1/2 X 6ZINC PLATED EYE B0	10.24
4 @ 2.56	
63310 HM 1-CT 5/8-IN ZINC FLAT	2.96
8 @ 0.37	

SUBTOTAL: 49.80

TAX: 3.86

INVOICE D7563 TOTAL: 53.66

DEBIT: 53.66

DEBIT: XXXXXXXXXXXX0914 AMOUNT: 53.66 AUTHCD: 033048

CHIP REFTD: 252807181349 10/19/20 15:01:15

*PIN Verified

TRACE: 00702515

PURCHASE CASH BACK TOTAL DEBIT

53.66 0.00 53.66

APL: US DEBIT TVR: 8080048000

ATD: A000000980840 TSI: 6880

STORE: 2528 TERMINAL: 07 10/19/20 15:04:15

OF ITEMS PURCHASED: 22

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
 FOR DETAILS ON OUR RETURN POLICY, VISIT
 LOWES.COM/RETURNS
 A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
 AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: MIKE ALVARADO

LOWE'S PRICE MATCH GUARANTEE
 FOR MORE DETAILS VISIT LOWES.COM/PRICEMATCH



INVOICE

LearnWorlds (CY) Ltd
 Gladstonos 120
 Foloune Building,
 2nd Floor, B1
 Limassol 3032
 Cyprus

Invoice # 3001-20241
 Invoice Date Oct 19, 2020
 Invoice Amount \$999.00 (USD)

PAID

BILLED TO
 Denise Griffin
 Encore Education Corporation
 16955 Lemon Street
 Hesperia, California 92345
 United States
 760-949-2036

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

SUBSCRIPTION
 Billing Period Oct 19 to Nov 19, 2020
 Next Billing Date Nov 19, 2020
 School URL <https://www.encorestudent.com>

DESCRIPTION	AMOUNT (USD)
Enterprise Plan	\$999.00
Total	\$999.00
Payments	(\$999.00)
Amount Due (USD)	\$0.00

PAYMENTS

\$999.00 was paid on 19 Oct, 2020 16:50 UTC by Visa card ending 0914.

*LLMF
 COVID
 CURRICULUM*

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Johnny
 Date: 10/20/20

Circle One:
ASB / General Fund

TAPE RI

NO STAPLES



LOWE'S HOME CENTERS, LLC
 12189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 92308 (760) 961-3000

— SALE —
 SALESN: FSTLANE4 13 TRANSN: 7211474 10-20-20

1290660 BHK 1/4RP CMP/3/8 IN THBL 8.84
 4 @ 2.21

SUBTOTAL: 8.84
 TAX: 0.69
 INVOICE 07600 TOTAL: 9.53
 DEBIT: 9.53

DEBIT: XXXXXXXXXX0914 AMOUNT: 9.53 AUTHCD: 04481U
 CHIP REFID: 252807181390 10/20/20 09:31:00

*PIN Verified
 TRACE: 00211184

PURCHASE CASH BACK TOTAL DEBIT
 9.53 0.00 9.53

APL: US DEBIT TVR: 8080048000
 AID: A000000980840 TSI: 6800

STORE: 2528 TERMINAL: 07 10/20/20 09:31:14

OF ITEMS PURCHASED: 4
 EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.
 FOR DETAILS ON OUR RETURN POLICY, VISIT
 LOWES.COM/RETURNS

A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
 AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: MIKE ALVARADO

LOWE'S PRICE MATCH GUARANTEE
 FOR MORE DETAILS, VISIT LOWES.COM/PRICEMATCH

VENDOR:

Lowe's

DATE OF PURCHASE:

10/20/20

AMOUNT:

\$19.53

~~REMARKS~~ / ACCOUNT:

MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:

MAINTENANCE

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer



EXPENSE

PRE-APPROVED BY

Name: Joe T

Date: 11/19/20

**CERTIFICATION OF LOST RECEIPT
FOR REIMBURSEMENT**

Name: Desiree Huffine

Date: 11/19/2020

Description: gas - 0914

Purpose: filled up van with gas to go get
corn stock in Simi valley

Where: am/pm in Hesperia

Amount: \$ 90.35

I certify that I spent this dollar amount and I have lost the receipt.

Please Print Name: Desiree Huffine

Employee Signature:

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

**Please attach any other information needed. Please submit to your director's box.
Please allow 2 weeks for processing.**

OFFICE USE ONLY

Approved / Denied

Administrator Signature: _____ Date: _____

Administrator Signature: Denise Griffin Date: 11/19/20



EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 10/22/20

Circle One:
ASB / General Fund



Underwood Family Farms
 3370 Sunset Valley Road
 Moorpark, CA 93021
 Phone: (805) 529-3690
 Fax: (805) 529-6037
 Underwoodfamilyfarms.com

19232

VENDOR:

Underwood Family Fa

DATE OF PURCHASE:

10/22/20

AMOUNT:

\$ 280

REIMBURSE TO / ACCOUNT:

ASB Gen / Hallofreak

ADMIN APPROVAL ONLY

PURPOSE:

HALLOFREAK

FIRST APPROVAL

PPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

NAME _____ DATE 10/22
 ADDRESS Taylor Thursday noon

QUAN.		DESCRIPTION	PRICE	AMOUNT
<u>40</u>	<u>1</u>	<u>bu Cornstalks</u>	<u>7.00</u>	<u>280.00</u>
	<u>2</u>			
	<u>3</u>			
	<u>4</u>			
	<u>5</u>			
	<u>6</u>			
	<u>7</u>			
	<u>8</u>			

**UNDERWOOD FAMILY FARMS
 PRODUCE**

3370 Sunset Valley Road Oct 22, 2020
 Moorpark, CA 93021 11:40 AM
 (805) 529-3690

PURCHASE

Authorization 043164
 Receipt XHKw

US DEBIT
 AID A0 00 00 00 98 08 40

WHOLESALE x 40 \$280.00
 (\$7.00 each)
 Corn Stalks

Total \$280.00
 Visa 0914 (Chip) \$280.00

Denise Griffin



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Johanna
 Date: 10/23/20

Circle One:
ASB / General Fund

VENDOR:
Lowes

DATE OF PURCHASE:
10/23/20

AMOUNT:
\$57.99

REIMBURSE TO / ACCOUNT:
Maintenance

ADMIN APPROVAL ONLY

PURPOSE:
Maintenance

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPTS AND NO STAPLES



LOWE'S HOME CENTERS, L.L.C.
 17189 APPLE VALLEY ROAD
 APPLE VALLEY, CA 95921 (916) 831-2000

SALE

1547 52528014 25/7/2016 16:48:31 2017/10/19 10:23:20

425/06 15 02 118 00 000 000 57 82

SUBTOTAL	57 82
TAX	4 17
INVOICE TOTAL	57 99
DEBIT	57 99

XXXXXXXXXXXX AMOUNT TO BE PAID 01.752
 THIS OFFER IS VALID 10/19/20 12:00:19
 FIN 06/11/21
 TRAILER 00458414

PURCHASE	CASH BAL	00 00 00
57 99	0 00	57 99

APL: 05 DEBIT FOR 000010000
 ATU: 0000004950540 51 6000

STORE: 2528 TERMINAL: 20 10/23/20 12:00:19

ALL ITEMS PURCHASED
 INCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING AT LOWE'S
 FOR UPDATES ON OUR RETURN POLICY, VISIT
 LOWES.COM/RETURNS
 A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
 AT OUR CUSTOMER SERVICE DESK

STORE MANAGER, MIKE HENKARD



Pre-Approval Stamp
EXPENSE

PRE-APPROVED BY
Name: Johnny
Date: 10/28/20

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



HESPERIA
(760) 244-1503
***** MANAGER *****
MICHAEL WHEELER
Store # 190

Cashier: Michele_M

10/28/20 17:33

SIMPLY BATTERIES	11 99
SIMPLY BATTERIES	11 99
SIMPLY BATTERIES	11 99
NO BAGS	00
SUBTOTAL	35 97
TOTAL TAX	2 77
TOTAL DUE	38 76
Debit Card TENDER	38 76
CASH CHANGE	00

Number OF ITEMS 3

Stater Bros. Markets
Store # 190
***** Electronic Payment Activity *****
SALE

PLI: 1K3b31b2
TID: 399182

10/28/2020 17:33 34
Entry Method: Chip
Seq #: 014723
Approval Code: 250000

US DEBIT
CARD #: XXXXXXXXXXXX0514
AID: 0000000000000000
TVR: 6010048000
IAD: 06010A01A00000
TSI: 6800 ARC: 200476
TC: 493295808279CAED
RRN: 014723

Total: US\$ 38.76

APPROVED BY ISSUER

VENDOR:

Stater Bros

DATE OF PURCHASE:

10/28/20

AMOUNT:

\$ 38.76

~~REFERENCE TO / ACCOUNT:~~

ASB-GEN

ADMIN APPROVAL ONLY

PURPOSE:

HALLOFREAK

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



CERTIFICATION OF LOST RECEIPT FOR REIMBURSEMENT

Name: JOHN GRIFFIN Date: 10/30/20

Description: SUPPLIES FOR HALLOWEEN

Purpose: LOST RECEIPT

Where: SPIRIT HALLOWEEN

Amount: \$ 40.24

I certify that I spent this dollar amount and I have lost the receipt.

Please Print Name: JOHN GRIFFIN

Employee Signature [Redacted]

Please attach any other information needed. Please submit to your director's box. Please allow 2 weeks for processing.

OFFICE USE ONLY

APPROVED

Approved / Denied

Encore First Approval - Administration

Joseph Thibodeaux Student Services Manager

APPROVED

Encore Final Approval - Board / CEO

Administrator Signature: Denise Griffin Date: _____

Denise Griffin Chief Executive Officer

Administrator Signature: _____ Date: _____



PLACE RECEIPT

TAPE RECEIPT



** Welcome To Our Hesperia Store **
 Store #354

 See Us On WEB www.smartandfinal.com

Cashier: Sujita

DATE 10/30/20 TIME (09:57.52)

9 @ 3.99	
First Street Water	35.91 F
9 @ 1.75	
CRV	15.75
4 @ 12.99	
FS Cheese Popcorn	51.96 F
4 @ 11.99	
FS Buttered Popcorn	47.96 I
SUBTOTAL	151.58
Sales Tax	00
TOTAL	151.58
OTT	TENDER 151.58
sh	CHANGE 00

AI NUMB OF ITEMS THIS VISIT -- 26

*** Electronic Payment Activity ***
 /30/2020 09 59:02
 DEBIT Entry Method: Chip
 CARD # XXXXXXXXXXXXX0914
 PURCHASE - APPROVED
 AUTH CODE: 800180

Mode	Issuer
AID: A000000980840	
TVR: 8000648000	
PAD: 06010A03A08000	
ISE: 6900	
ARC: 00	
TC: 29743FA699C21FDC	
MID: 441885 TID: 001 SEQ: 035105	

Total: USD\$ 151.58

PIN VERIFIED
 ***** Electronic Payment Activity *****

09:59 00 OP# 810099523 10/30/20
 Term: 3 Trans # 48 Store # 354

THANK YOU FOR SHOPPING
 YOUR HESPERIA SMART AND FINAL
 STORE MANAGER Miguel Artiga
 1 (760) 947-9217

EXPENSE

ASB RECEIPT FORM

PRE-APPROVED BY

Name: Denise

Store:

Date: 10/30/20

Smart & Final

Date:

10/30/20

Amount:

\$151.58

Reimbursed To:

ASB

ASB APPROVAL ONLY

Campus:

HALLOFNEAK

APPROVED

Event:

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Account Expensed:

APPROVED

Encore Second Approval / Signature Management

Ashlin Barkdull

General Executive Manager

EXPENSE

PRE-APPROVED BY

Name: Anise

Date: 10/30/20

Rev. 5/18



Pre-Approval Stamp
EXPENSE
 PRE-APPROVED BY
 Name: Denise
 Date: 10/30/20

Circle One:
ASB / General Fund

TAPE RECEI



STAPLES

St: 362 Hesperia - Main
 6 St
 17255 Main St.
 Hesperia CA 92345

PLTFCUL9_A0H0LOGRAPHICBARGAS 80 d	9999	87.99
PLTFCOX1_A0H0LOGRAPHICFTBAGASS 53 d	9999	52.99
SUBTOTAL		\$140.98
TAX		\$10.92
TOTAL		\$151.90
DEBIT CARD		\$151.90

PURCHASE *****0314 Debit153 \$151.92
 10-30-20 12:02:57 PM 362 3 127605 5993
 REF: 613829 Approved

US DEBIT
 MID: A0000000980846

exchange or Store Credit
 Within 9 days of purchase
 Up to 5 Items with receipt
 Seasonal items are final sale
 Thanks for Shopping!



ITEMS SOLD 141
 10-30-2020 12:02PM 0362 03 5993 Ginger

Tell us how we're doing!
 Visit WWW.TELL99.COM and
 complete a quick survey for a
 chance to win a \$100 gift card
 Thanks for Shopping!

VENDOR:

99c only

DATE OF PURCHASE:

10/30/20

AMOUNT:

\$151.92

ACCOUNT / ACCOUNT:

ASB

ADMIN APPROVAL ONLY

PURPOSE:

HALLO FREAK

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

STATER BROS markets

E
Jur

HESPERIA
(760) 244-1503
MANAGER
MICHAEL WHEELER
Store # 190

Cashier: Michael W

10/30/20 13:05:53

BLACK FOREST SNACK	7.49 F
KELLOGGS K/TREATS	7.66 F
PEP FARMS-GOLDFISH	6.99 F
YOU JUST SAVED	1.10
SB WTR 16.9 35PK	3.99 F
+CA REDEMP VA	1.75 F
SB WTR 16.9 35PK	3.99 F
+CA REDEMP VA	1.75 F
SB WTR 16.9 35PK	3.99 F
+CA REDEMP VA	1.75 F
SB WTR 16.9 35PK	3.99 F
+CA REDEMP VA	1.75 F
NO BAGS	.00
SUBTOTAL	45.10
TOTAL TAX	.00
TOTAL DUE	45.10
Debit Card	-45.10

CASH CHANCL .00

Number of ITEMS 12

SAVINGS TOTAL

Water Savers - E-Coupon 1.00
YOU JUST SAVED 1.00
Without A Card!

Stater Bros
OUR HOMETOWN Grocery

Stater Bros Markets
Store # 190
Electronic Payment Activity
SALE

MID: LK369182
TLD: 389182

10/30/2020 13:07:03
Entry Method: Chip
Seq #: 020831
Approval Code: 049274

US DEBIT
CARD #: XXXXXXXXXXXX0914
AID: A00000X0980840
IVR: 8000048000
IAD: 06010A03A00000
TSI: 6800 ARC: 049274
TC: 2E49F2819F53499A
RRN: 020831

Total: USD\$ 45.10

THANK YOU

Pre-Approved **EXPENSE**

PRE-APPROVED BY

Name: Denise
Date: 10/30/20

Circle One:

ASB / General Fund

VENDOR:

Stater Bros

DATE OF PURCHASE:

10/30/20

AMOUNT:

\$45.10

REIMBURSE TO / ACCOUNT:

ASB - GEN

ADMIN APPROVAL ONLY

PURPOSE:

HALLOFKEAK

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



EXPENSE
 Pre-Approval Stamp
PRE-APPROVED BY
 Name: Johnny
 Date: 10/30/20

Circle One:
ASB / General Fund

TAPE R



LOWE'S HOME CENTERS, LLC
 12109 APPLE VALLEY ROAD
 APPLE VALLEY, LA 72306 (760) 961-8000

SALE

SALES# 52526554 10/25 TRANS# 70107672 10 30 20

146952 3M 45YR BASTI HOME & SHOP	4.96
2 # 4.91	
471538 LUX PRO GET FLASH LIGHT	49.70
10 # 4.97	
11544 EMERGENCY K2 BATTERY	6.56
2 # 3.28	
134 25 FT 14/3 OUTDOOR LED	53.62
9.97 DISCOUNT EARL	1.00
6 # 0.97	

SUBTOTAL 129.04

TAX 9.30

INVOICE TOTAL 129.34

DEBIT 129.34

TOTAL DISCOUNT: 6.00

*****AMOUNT 129.34 RECEIVED 08/405

REF ID: A52820400661 10/30/20 16:47:53

*PIN Verified

TERM: 00436635

PURCHASE CASH BACK TOTAL DEBIT

129.34 0.00 129.34

APL: US DEBIT TRN. 1660048000

HL6. 8000000980840 151. 6876

STORE: 2520 TERMINAL: 20 10/30/20 16 47 52

OF ITEMS PURCHASED: 20

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING AT LOWE'S.
 FOR DETAILS ON OUR RETURN POLICY, VISIT
 LOWE'S.COM/RETURNS
 A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
 AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: MIKE ALVARADO

NO STAPLES

VENDOR:

Lowe's

DATE OF PURCHASE:

10/30/20

AMOUNT:

\$129.34

REIMBURSE TO / ACCOUNT:

MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:

MAINTENANCE

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer



Name: Kiara Sampson			Credit Card: 3686
Reconciliation Month: October 2020			
Date	Vendor	Purpose	Amount
10/1/2020	Amazon.Marketplace	Hallofreak	407.40
10/1/2020	Amazon Marketplace	Hallofreak	42.10
10/1/2020	Amazon Marketplace	Hallofreak	58.33
10/1/2020	Amazon Marketplace	Hallofreak	32.99
10/5/2020	Amazon Marketplace	Hallofreak	304.47
10/8/2020	Amazon Marketplace	Hallofreak	247.31
10/8/2020	The Home Depot	Hallofreak	103.88
10/8/2020	Dunn-Edwards Corp	Paint for school	166.22
10/9/2020	Arco	Gas for Highlander	64.35
10/9/2020	Stater Brothers	Retirement Cake	39.99
10/13/2020	Motor Vehicle	Advertising	750.00
10/13/2020	Smart n Final	ASB - Food for Auditors	109.05
10/13/2020	Arco	Gas for highlander	73.35
10/13/2020	Stater Brothers	ASB- Food for auditors	27.97
10/15/2020	The Home Depot	Hallofreak	41.18
10/16/2020	Amazon Marketplace	Hallofreak	500.96
10/16/2020	Put In Cup	Advertisement	1118.70
10/19/2020	Amazon Marketplace	Hallofreak	53.86
10/19/2020	99 Cents Only	Hallofreak	91.50
10/19/2020	Salvation Army	Hallofreak	97.00
10/20/2020	Salvation Army	Hallofreak	40.00
10/21/2020	Amazon.com	Hallofreak	150.84
10/21/2020	Spirit Halloween	Hallofreak	186.00
10/22/2020	Amazon.com	Hallofreak	201.37
10/22/2020	Circle K	Gas for Highlander	30.00
10/22/2020	The Home Depot	Hallofreak	175.51
10/26/2020	STEAM games	Jr. High Dance	4.99
10/27/2020	Arco	Gas for Highlander	60.85
10/27/2020	Hobby Lobby	Hallofreak	32.26
10/27/2020	The Home Depot	Hallofreak	56.90
10/27/2020	Tractor S	Hallofreak	47.37
10/28/2020	Staples	Hallofreak	86.17
10/28/2020	Dollar Tree	Hallofreak	27.37



EXPENSE

PRE-APPROVED BY

Final Details for Order #113-0752485-1399449 Name: Denise
Date: _____

Order Placed: September 29, 2020
PO number : ASB Gen
Amazon.com order number: 113-0752485-1399449
Order Total: \$407.40

Shipped on September 30, 2020	
Items Ordered	Price
28 of.: DuPont Tychem 2000 OC1278 Disposable Chemical Resistant Coverall with Hood, Elastic Cuff and Serged Seams, Yellow, X-Large (Retail Pack of 1) Sold by: EZ Gifts 4 U (seller profile) Condition: New	\$13.50
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$378.00 Shipping & Handling: \$0.00 Total before tax: \$378.00 Sales Tax: \$29.40
Shipping Speed: Standard Shipping	Total for This Shipment: \$407.40

Payment Information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$378.00 Shipping & Handling: \$0.00
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Total before tax: \$378.00 Estimated Tax: \$29.40 Grand Total: \$407.40
Credit Card transaction:	Visa ending in 3686: September 30, 2020: \$407.40

Encore Second Approval - Board / CEO of your order, return to Order Summary

APPROVED
Johnny Griffin
Chief Operating Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager



Final Details for Order #113-2960740-0917039

EXPENSE

PRE-APPROVED BY

Order Placed: September 29, 2020
 PO number : ASB Gen
 Amazon.com order number: 113-2960740-0917039
 Order Total: \$42.10

Name: Denise
 Date: _____

Shipped on September 30, 2020

Items Ordered	Price
2 of: SeaSense Large Air Horn, 8oz Sold by: MIDAS SALES LLC (seller profile) Condition: New	\$19.54
Shipping Address:	
Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$39.08
	Shipping & Handling: \$0.00
	Total before tax: \$39.08
	Sales Tax: \$3.02
Shipping Speed: Standard Shipping	Total for This Shipment: \$42.10

Payment Information

Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$39.08
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$0.00
	Total before tax: \$39.08
	Estimated Tax: \$3.02
	Grand Total: \$42.10

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

APPROVED

Encore First Approval - Administration

Kiara Sampson
Associated Student Body Manager



Final Details for Order #113-1231574-3493060

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Order Placed: September 29, 2020
PO number : ASB Gen
Amazon.com order number: 113-1231574-3493060
Seller's order number: 556366447
Order Total: \$58.33

Shipped on September 30, 2020	
Items Ordered	Price
1 of: Trick Or Treat Studios - Halloween Michael Myers 1978 Mask, Officially Licensed Sold by: Best Costumes & Toy Deals (seller profile) Condition: New	\$54.13
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$54.13 Shipping & Handling: \$0.00 Total before tax: \$54.13 Sales Tax: \$4.20
Shipping Speed: Standard Shipping	Total for This Shipment: \$58.33

Payment Information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$54.13 Shipping & Handling: \$0.00
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Total before tax: \$54.13 Estimated Tax: \$4.20
	Grand Total: \$58.33

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore First Approval - Board / CEO

Denise Griffin
Chief Executive Officer

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

APPROVED

Encore First Approval - Administration

Kiara Sampson
Associated Student Body Manager



Final Details for Order #113-7728750-2990658

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Order Placed: September 29, 2020
 PO number : ASB Gen
 Amazon.com order number: 113-7728750-2990658
 Order Total: \$32.99

Shipped on September 30, 2020

Items Ordered	Price										
2 of: <i>Scream Ghost Face Mask And Knife Set</i> Sold by: Stay At Home Dads, We Know Games!!! (seller profile) Condition: New	\$12.95										
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States											
<table border="0" style="width: 100%;"> <tr> <td style="width: 70%;"></td> <td style="text-align: right;">Item(s) Subtotal: \$25.90</td> </tr> <tr> <td></td> <td style="text-align: right;">Shipping & Handling: \$4.73</td> </tr> <tr> <td></td> <td style="text-align: right;">Total before tax: \$30.63</td> </tr> <tr> <td></td> <td style="text-align: right;">Sales Tax: \$2.36</td> </tr> <tr> <td></td> <td style="text-align: right;">Total for This Shipment: \$32.99</td> </tr> </table>			Item(s) Subtotal: \$25.90		Shipping & Handling: \$4.73		Total before tax: \$30.63		Sales Tax: \$2.36		Total for This Shipment: \$32.99
	Item(s) Subtotal: \$25.90										
	Shipping & Handling: \$4.73										
	Total before tax: \$30.63										
	Sales Tax: \$2.36										
	Total for This Shipment: \$32.99										
Shipping Speed: Standard Shipping											

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$25.90
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$4.73
	Total before tax: \$30.63
	Estimated Tax: \$2.36
	Grand Total: \$32.99
Credit Card transactions	Visa ending in 3686: September 30, 2020: \$32.99

To view the status of your order, return to [Order Summary](#).

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kelsey White
 Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson
 Associated Student Body Manager



EXPENSE

PRE-APPROVED BY

Name: Denise

Final Details for Order #113-0800524-3297823 Date: _____

Order Placed: September 29, 2020
 PO number : ASB Gen
 Amazon.com order number: 113-0800524-3297823
 Order Total: \$304.47

Shipped on October 2, 2020	
Items Ordered	Price
10 of: Lot of Two (2) pieces: Traffic Safety Baton Light, 21.5 inch length, Each baton contains 6 Red LED plus 6 Green LED. with 3 Flashing modes (Red blink)	\$20.28
Sold by: diskprocorp (seller profile) Product question? (Ask Seller.)	
Business Price	
Condition: New	
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$202.80 Shipping & Handling: \$9.67 Free Shipping: -\$9.67 Promotion Applied: -\$6.08
Shipping Speed: FREE Shipping	Total before tax: \$196.72 Sales Tax: \$15.22
	Total for This Shipment: \$211.94

Shipped on October 3, 2020	
Items Ordered	Price
1 of: Premium Yellow PRACTICE SOCIAL DISTANCING Tape 2x22; 3 inch x 200 feet 2x22; Bright Yellow w/Bold Black Text CAUTION tape 2x22; 3" wide for Maximum Readability	\$9.99
Sold by: Darby - Hip (seller profile)	
Business Price	
Condition: New	
1 of: CASACLAUSI Jason Mask Cosplay Halloween Costume Mask Prop Horror Hockey Yellow	\$9.95
Sold by: Fashion4u Store (seller profile)	
Condition: New	
1 of: Duona Calligraphy 2 Nuns Mask Halloween Ghost Festival Horror Movie Scared Female Ghost Face Cover White, 83	\$17.99
Sold by: duona (seller profile)	
Condition: New	
3 of: Glow in The Dark Tape Oumers 33 ft x 2 inch Green High Bright Luminous Tape Sticker Removeable Waterproof and Photoluminescent	\$15.99
Sold by: Qkurt US (seller profile)	
Condition: New	
Shipping Address: Kelsey	Item(s) Subtotal: \$85.90

16955 LEMON ST
 HESPERIA, CA 92345-5139
 United States

Shipping Speed:
 FREE Shipping

Shipping & Handling:	\$2.92
Free Shipping:	-\$2.92

Total before tax:	\$85.90
Sales Tax:	\$6.65

Total for This Shipment:	\$92.55

Payment information

~~Payment Method~~
 Visa Prepaid Cards: 3686

Billing address
 Kelsey
 16955 Lemon Street
 Hesperia, California 92345
 United States

Item(s) Subtotal:	\$288.70
Shipping & Handling:	\$12.59
Promotion applied:	-\$18.67

Total before tax:	\$282.62
Estimated Tax:	\$21.85

Grand Total:	\$304.47

To view the status of your order, return to [Order Summary](#) .

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APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer



Details for Order #113-6610877-6156259

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Order Placed: October 2, 2020
 PO number : ASB Gen
 Amazon.com order number: 113-6610877-6156259
 Order Total: \$247.31

Not Yet Shipped	
Items Ordered	Price
10 of: <i>FM Transmitter, Doosl Universal Wireless in-Car Radio Adapter FM Modulator Music Player & Hands-Free Calls for iPhone, Android</i> Sold by: Doosl-Direct (seller profile) Business Price Condition: New Doosl FM Transmitter	\$11.95
1 of: <i>Froggy's Fog - Bog Fog - Extreme High Density Fog Fluid - Long 2 Hour Hang Time - For Halloween, Haunted Attractions, White-Out Effects - 4 Gallon Case</i> Sold by: Primegoods2 (seller profile) Condition: New	\$109.99
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	
Shipping Speed: FREE Shipping	

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$229.49 Shipping & Handling: \$23.94 Promotion applied: -\$23.94
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Total before tax: \$229.49 Estimated Tax: \$17.82
Encore Sec... Senior Management Johnny Griffin Chief Operations Officer	APPROVED Denise Griffin Chief Executive Officer
Encore Final Approval - Board / CEO	Grand Total: \$247.31

To view the status of your order, return to [Order Summary](#).

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APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager



EXPENSE
Pre-Approval Stamp
PRE-APPROVED BY
Name: Denise
Date: _____

Circle One:
ASB / General Fund

TAPE RECEI



**How doers
get more done**

STAPLES

VENDOR:

Home Depot

DATE OF PURCHASE:

10/08/20

AMOUNT:

\$103.88

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

JAVIER_MARQUEZ@HOMEDEPOT.COM
12218 APPLE VALLEY RD, APPLE VALLEY CA
6834 00054 71461 10/08/20 10:46 AM
SALE SELF CHECKOUT
842674048496 STRINGLIGHT <A>
CLEAR CAFE STRING LIGHT
2014.97 29.94
077089143300 3PK RLLR CVR <A>
3PK 3/8IN PYLAM ROLLER COVER - HOST
309.29 27.87
781087065235 STARTER <A>
STARTER FOR 30 & 40W LAMPS
2.16
781087065228 STARTER <A>
FLRSCNT STARTER FOR 14,15,20W LAMPS
902.18 19.62
077089150056 3"WHTBRSBRSH <A>
CHIP 3.0 FLAT BRUSH
1001.68 16.80
SUBTOTAL 96.41
SALES TAX 7.47
TOTAL \$103.88
XXXXXXXXXXXX3686 DEBIT

USD\$ 103.88

AUTH CODE 001141
Chip Read
AID A0000000980840

Verified By PIN
US DEBIT

6834 10/08/20 10:46 AM



6834 54 71461 10/08/2020 4556

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 04/06/2021

Due to COVID-19, we have extended our
returns policy for most items.
Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance to WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en-español

www.homedepot.com/survey

User ID: H88 150045 143265
PASSWORD: 20508 143211

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.



EXPENSE

Pre-Approval Stamp
PRE-APPROVED BY

Name: Denise

Date: _____

Circle One:
ASB / General Fund

Dunn-Edwards Paints
Victorville Store
12475 Mariposa Rd Ste B
(760) 245-2442
** Cash Take **
EXCELSIOR CHARTER SCHOOL
Acct#: 331
DE#: 2053218949
Color-Ark#: 05353691752412

RE
RECEIPT(S) AND NO STAPLES

VENDOR:
Dunn Edwards

DATE OF PURCHASE:
10/8/20

AMOUNT:
166.22

REIMBURSE TO / ACCOUNT:
Debit Acct

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
SECOND APPROVAL
Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson
Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

ITEM	QTY	PRICE
EVSH30-3-U-6	1	152.66T
EVERSHIELD Ext ES U Base		
DET DET 401 JAZZ BERRY JAM (A)B		
PCF R-L-6	1	1.60T
1343 Recovery Fee		
Subtotal		\$154.26
Sales Tax		\$11.96
Total		\$166.22
Debit Card		\$166.22
Auth Code: 000698		
DEBIT *3686		

EMV Data:
Entry Mode: Chip Read
Entry ID (AID): A0000000980840
Entry Resp Code: 00
Entry Verif Results: 8080048000
Entry Status Indicator: 6800
Issuer APP Data (IAD): 06010A03600000
Mode: ISSUER
Verification Method: PIN

Change \$0.00

Purchaser: ALICIA ANDERSON
Suspension # 5369175
PO#: 05353691752412

*** CUSTOMER COPY ***
 Location: 05353691752412
 10/8/2020 12:01 Cashier: Paul
 053-05369195
 Thermal Sensitive - colors likely to
 fade when used on masonry surfaces
 b1swbennub\moo.jeeetefin@



EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Circle One:
ASB / General Fund

VENDOR:
Arco Gas

DATE OF PURCHASE:
10/08/20

AMOUNT:
64.35

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL
APPROVED

Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
 SECOND APPROVAL
 Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson
 Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

PLACE RECEIPTS HERE

TAPE RECEIPTS (IF FLAT - DO NOT FOLD RECEIPT(S) AND USE STAPLES.

ARCO GASOLINE
 ARCO AMPM 42575
 4475 PALMDALE RD.
 VICTORVILLE CA
 ARCO42575001

Description	Qty	Amount
debit fee	1	0.35
REGULAR C4 #07	22.076G	64.00
SELF @ 2.899/ G		
Subtotal		64.35
Tax		0.00
TOTAL		64.35
DEBIT \$		64.35

DEBIT
 Payment from
 Primary Account:
 XXXXXXXXXXXX3E06
 Auth #: 06340C
 Resp Code: 03C
 Stan: 12806532776
 Reference: 8507

SITE ID: ARCO42575001

THANK YOU
 FOR CHOOSING ARCO AMPM
 COMMENTS?
 CALL 1-800-322-2726
 ST# 42575 TILL XXXX DR# 0 TRAN# 9073772
 CSH: 0 10/08/20 18:54:49

EXPENSE



PRE-APPROVED BY
Pre-Approval Stamp
Name: Denise
Date: _____

Circle One:
ASB / General Fund

TAPE REC

HESPERIA
(760) 244-1503
***** MANAGER *****
MICHAEL WHEELER
Store # 190

10 STAPLES

VENDOR:
Stater Bros

DATE OF PURCHASE:
10/09/20

AMOUNT:
\$ 39.99

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management
SECOND APPROVAL
Johnny Griffin
Chief Operations Officer

APPROVED

Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Cashier: John H
10/09/20 11:02:05
CLEO CAKE 39.99 F
NO BAGS .00
SUBTOTAL 39.99
TOTAL TAX .00
TOTAL DUE 39.99
Debit Card TENDER 39.99
CASH CHANGE .00
Number OF ITEMS

Stater Bros. Markets
Store # 190
*** Electronic Payment Activity ***
SALE

MID LK3891d
TID 3891b.
10/09/2020 11:02:36
Entry Method: Chip
App #: 018283
Approval Code: 049176

1234 US DEBIT
CARD #: XXXXXXXXXXXX3640
AID: A000000960840
TVR: H000048000
IAD: 06010A03A00000
TSI: 6800 ARC: 049176
TC: E4FB8F83EED2F135
RRN: 018283

Total: USD\$ 39.99

APPROVED BY ISSUER

VERIFIED BY PIN

10/09/20 Oper # 4107426 Trk # 270
11:02:36 Term # 1 Store # 190

PLEASE RETAIN RECEIPT FOR ALL REFUNDS



EXPENSE

PRE-APPROVED BY

Kelsey White <kwhite@encorehighschool.com>

Name: Denise

Date: _____

Invoice 20-42801 from RNS COMMUNICATIONS INC.

1 message

Susan Pinover <spinover@mvnetwork.com>
To: kwhite@encorehighschool.com

Mon, Oct 5, 2020 at 11:18 AM

RNS Communications, Inc. dba Motor Vehicle Network

Invoice Due:10/11/2020
20-42801

Amount Due: **\$750.00**

Dear Kelsey White:

Your invoice-20-42801 for 750.00 is attached. Per your instructions, we will process the credit card on file accordingly.

Thank you for your business - we appreciate it very much.

Sincerely,
RNS Communications, Inc. dba Motor Vehicle Network

203-899-1700
mvnetwork.com

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Inv_2042801_from_RNS_Communications_Inc._dba_Motor_Vehicle_Network_9072.pdf
104K



Pre-Approval Stamp **EXPENSE**

PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

TA ** Welcome To Our Hesperia Store **
 Store #354

 See Us On WEB www.smartandfinal.com

AND NO STAPLES

VENDOR:
Smart & Final

Cashier: Elise
 DATE 10/12/20 TIME 12:10:42

DATE OF PURCHASE:
10/12/20

- FS 16 oz Foam Cups 2.19 T
- FS 16 oz Foam Cups 2.19 T
- SH Bio 7 Inch Plate 6.99 T
- VF Everyday Napkin 2.99 T
- FS HD White Spoons 3.99 T
- FS/AMB Non-Dairy Crm 1.59 F
- FS French Van Crmr 2.99 F
- Sweet N Low Gran Pk 2.99 F
- FS Large Muffins 7.99 F
- Bon App Asst Danis 17.99 F
- Svenhards Var Pack 11.99 F
- Was \$14.99/ YOU SAVED -> \$3.00
- Twining Green Tea KC 7.99 F
- Twinnings Engl Brkfst 7.99 F
- Twining Early Grey 7.99 F
- Swiss Miss Choc Co 1.89 F
- Swiss Miss Choc Co 1.89 F
- FS Dnut Shp SS 15.99 F
- SUBTOTAL 107.63
- Sales Tax 1.42

AMOUNT:
109.05

REIMBURSE TO / ACCOUNT:

TOTAL 109.05
 Debit TENDER 109.05
 Cash CHANGE .00

ADMIN APPROVAL ONLY

PURPOSE:

TOTAL NUMBER OF ITEMS THIS VISIT--> 17

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Section Manager

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

**** Electronic Payment Activity ****
 10/12/2020 12:11:56
 US DEBIT Entry Method: Chip
 CARD #: XXXXXXXXXXXXX3686
 PURCHASE - APPROVED
 AUTH CODE:127259

Mode: Issuer
 AID: A0000000980840
 TVR: 8000048000
 IAD: 06010A03A08000
 TSI: 6800
 ARC: 00
 TC: 02A949D859EA1B47
 MID: 481885 TID: 001 SEQ: 010043

Total: USD\$ 109.05

PIN VERIFIED
 **** Electronic Payment Activity ****

12:12:00 OP# 810113018 10/12/20
 Term:1 Trans # 99 Store # 354

THANK YOU FOR SHOPPING
 YOUR HESPERIA SMART AND FINAL
 STORE-MANAGER: Miguel Artiga
 1 (760) 947-9217



EXPENSE
 Application Stamp:
PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) ONLY - DO NOT FOLD RECEIPT(S) AND NO STAPLES

ARCO GASOLINE
 ARCO AMPM 42575
 14475 PALMDALE RD.
 VICTORVILLE CA
 ARCO42575001

Description	Qty	Amount
debitfee	1	0.35
REGUALR CA #06 SELF @ 2.899/ G	25.180G	73.00
Subtotal		73.35
Tax		0.00
TOTAL		73.35
DEBIT \$		73.35

DEBIT
 Payment from
 Primary Account
 XXXXXXXXXXXX3686
 Auth #: 065071
 Resp Code: 000
 Stan: 12846610219
 Reference: 13693

SITE ID: ARCO42575001

THANK YOU
 FOR CHOOSING ARCO AMPM
 COMMENTS?
 CALL 1-800-322-2726
 ST# 42575 TILL XXXX DR# 0 TRAN# 9063348
 CSH: 0 10/12/20 15:03:07

VENDOR:
Arco Gas

DATE OF PURCHASE:
10/12/20

AMOUNT:
73.35

REIMBURSE TO / ACCOUNT:
Debit Acct

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL
APPROVED

Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management
~~Johnny Griffin~~
 Senior Operations Officer

APPROVED

Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



EXPENSE
 Pre-Approval Stamp
PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

T(S) AND NO STAPLES

VENDOR:
Stater Bros

DATE OF PURCHASE:
10/13/20

AMOUNT:
27.97

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL
APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

HESPERIA
 (760) 244-1503
 ***** MANAGER *****
 MICHAEL WHEELER
 Store # 190

Cashier: Debra M
 10/13/20 13:27:45

FRITO VARIETY PACK	6.99 F
MARS CHOC VARIETY	9.99 F
YOU JUST SAVED	1.50
HERSHEY ASSORTED	10.99 F
YOU JUST SAVED	2.00
BROUGHT BAGS	.00
SUBTOTAL	27.97
TOTAL TAX	.00
TOTAL DUE	27.97
Debit Card TENDER	27.97
CASH CHANGE	.00
Number OF ITEMS	1

SAVINGS TOTAL

Water Savers / E-Coupons	3.50
YOU JUST SAVED Without A Card!	3.50

Stater Bros.
 Your HOMETOWN Grocer!

 Stater Bros. Markets
 Store # 190
 *** Electronic Payment Activity ***
 SALE

MTD: LK389152
 TID: 389152

10/13/2020 13:28:12
 Entry Method: Chip
 Seq #: 019826
 Approval Code: 731039

US DEBIT
 CARD #: XXXXXXXXXXXX3686
 AID: A000000980840
 TVR: 8000048000
 IAD: J6010A03A08000
 TSI: 6800 ARC: 731039
 TC: 1A64931E2FCDF6F2
 ARN: 019826

Total: USD 27.97



EXPENSE
Pre-Approval Stamp

PRE-APPROVED BY

Name: Denise

Date: _____

Circle One:
ASB / General Fund

TAPE REC

PLACE RECEIPTS HERE

(5) FLAT - DO NOT FORG RECEIPTS! AND NO STAPLES



**How does
get more done.**

JAVIER.MARQUEZ@HOMEDEPOT.COM
12218 APPLE VALLEY RD, APPLE VALLEY CA

6834 00054 88176 10/15/20 12:10 PM
SALE SELF CHECKOUT

841804100271 20' VINYL <A> 3.92
1/40DX.170IDX20' VINYL TUBE

781087065235 STARTER <A> 4.36
STARTER FOR 30 & 40W LAMPS
202.18

842674048496 STRINGLIGHT <A> 29.94
CLEAR CAFE STRING LIGHT
2014.97

SUBTOTAL 38.22
SALES TAX 2.96

TOTAL \$41.18

XXXXXXXXXXXX3686 DEBIT

USD\$ 41.18

AUTH CODE 000556
Chip Read
AID A0000000980840

Verified By PIN
US DEBIT

6834 10/15/20 12:10 PM



6834 54 88176 10/15/2020 0300

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 04/13/2021

Due to COVID-19, we have extended our
returns policy for most items.
Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H88 183475 176695
PASSWORD: 20515 176641

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

VENDOR:

Home Depot

DATE OF PURCHASE:

10/15/20

AMOUNT:

41.18

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



Details for Order #111-6629881-2022604

Order Placed: October 7, 2020
 PO number : ASB Gen
 Amazon.com order number: 111-6629881-2022604
 Order Total: \$500.96

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Not Yet Shipped	
Items Ordered	Price
2 Of: AmazonBasics 3.5mm to 2-Male RCA Adapter Audio Stereo Cable - 8 Feet Sold by: Amazon.com Services LLC (seller profile) Business Price Condition: New	\$9.65
2 Of: Alto Professional, 5, 5-Channel / 2-Bus (ZMX52) , Alto Professional Sold by: Amazon.com Services LLC Condition: New	\$59.00
2 Of: EBXYA 50 Ft XLR Cable 2 Packs - Premium DMX Cable Mic Microphone Patch Cable 3-Pin XLR Male to Female, Black Sold by: EBXYA (seller profile) Product question? (Ask Seller) Condition: New	\$28.00
2 Of: DISINO 1/8 Inch TRS Stereo to Dual 1/4 inch TS Mono Y-Splitter Cable 3.5mm Aux Mini Jack Stereo Breakout Cable Path Cords - 3 feet Sold by: Disino (seller profile) Product question? (Ask Seller) Business Price Condition: New	\$12.99
2 Of: MCSPROAUDIO 110 ohm 3 Pin DMX Lighting Cable (50 ft, 5 Cable Pack) Sold by: Advance MCS Electronics (seller profile) Product question? (Ask Seller) Condition: New	\$59.95
2 Of: 3.2ft / 1m DMX Cable, 8PCS HiLite 3 Pin DMX Cables DMX Wires, DMX512 XLR Male to Female Stage Light Signal Cable with metal connectors, Connection for Stage & DJ Lighting fixtures Sold by: HiLite Direct (seller profile) Condition: New	\$17.99
2 Of: Moukey 25ft XLR 25 Feet Microphone Male to Female Mic Cables Cord, Black 6-Pack Sold by: Moukey (seller profile) Condition: New	\$44.88
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	
Shipping Speed: FREE Shipping	

Payment Information

Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$464.92
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$26.82 Promotion applied: -\$26.82 _____ Total before tax: \$464.92 Estimated Tax: \$36.04 _____ Grand Total: \$500.96

To view the status of your order, return to [Order Summary](#) .

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APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

ORDER PIC4851

EXPENSE



PRE-APPROVED BY

Name: Denise

Date: _____

PUT-IN-CUPS

P. O. Box 181148

info@putincups.com

Corpus Christi, TX 78480

Date Ordered:

10/15/2020

Order Number:

PIC4851

Billing Address

Klara Sampson

Encore Education Corporation

16955 Lemon St

Hesperia, CA 92345 - US

7609492036

kwhite@encorehighschool.com

SHIPPING ADDRESS

Kelsey White

Encore Education Corporation

16955 Lemon St

Hesperia, CA 92345 - US

Shipping Method:

By Value (110.00lbs.)

Payment Type:

Online Credit Card

ITEM ID	ITEMS	PRICE	QTY	TOTAL
---------	-------	-------	-----	-------

#101	White Sleeve (50 Cups per Sleeve)	\$9.00	34	\$306.00
#115	Black Sleeve (50 Cups per Sleeve)	\$9.00	33	\$297.00
#106	Orange Sleeve (50 Cups per Sleeve)	\$9.00	43	\$387.00

Subtotal:	\$990.00
Discount(s):	\$0.00
Taxes:	\$0.00
Shipping:	\$128.70
Total:	\$1,118.70

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



Details for Order #111-7246696-0362606

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Order Placed: October 16, 2020
 PO number : Theater
 Amazon.com order number: 111-7246696-0362606
 Order Total: \$53.86

Not Yet Shipped	
Items Ordered	Price
2 of: ADJ Products Stage And Studio Equipment Case (VFWR2) Sold by: HiFi-Soundconnection (seller profile) Condition: New	\$24.99
Shipping Address: Kelsey M White 16955 LEMON ST HESPERIA, CA 92345-5139 United States	
Shipping Speed: Standard Shipping	

Payment Information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$49.98
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$0.00
	Total before tax: \$49.98
	Estimated Tax: \$3.88
	Grand Total: \$53.86

To view the status of your order, return to [Order Summary](#).

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APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

ENCORE

Junior & Senior High School for the Arts



St: 362 Hesperia - Main
 8 St.
 17255 Main St.
 Hesperia CA 92345

~~Encore Approval Stamp~~

PRE-APPROVED BY

Name: Denise

Circle One:
ASB / General Fund

VENDOR:

99c Store

DATE OF PURCHASE:

10/19/20

AMOUNT:

91.50

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL
APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Senior Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

SECOND APPROVAL

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

Description	Qty	Unit Price	Total Price	Old Price
Lavender Bush/19.69in#776998	1 @	.9999	0.9999	
Lavender Flowers Bush/16.93in#7	1 @	.9999	0.9999	
Lavender Bush/19.69in#776998	1 @	.9999	0.9999	
Lavender Flowers Bush/16.93in#7	40 @	.9999	39.9960	
Harvest Rattn Wall Pumpk Decor/22	1 @	1.99	1.9900	
Harvest Rattn Wall Pumpk Decor/22	1 @	1.99	1.9900	
Power Plus-Galvanized Wire/3pk#	1 @	.9999	0.9999	
Power Plus-Galvanized Wire/3pk#	1 @	.9999	0.9999	
Power Plus-Galvanized Wire/3pk#	1 @	.9999	0.9999	
Power Plus-Galvanized Wire/3pk#	1 @	.9999	0.9999	
Sponge Non Scratch Mitt/Purp/10pk	1 @	.9999	0.9999	
Halloween Plastic Skull Mask 9.5A	1 @	.9999	0.9999	
Halloween PP Neon Face Mask 7 Assrt	1 @	.9999	0.9999	
Halloween PP Neon Face Mask 7 Assrt	1 @	.9999	0.9999	
Halloween PP Neon Face Mask 7 Assrt	1 @	.9999	0.9999	
Halloween PUCClear Shp Purge Mask #70	1 @	.9999	0.9999	
Halloween PUCClear Shp Purge Mask #70	1 @	.9999	0.9999	
Halloween PUCClear Shp Purge Mask #70	1 @	.9999	0.9999	
Halloween Essential Jute Twine 110ft 3p	1 @	.9999	0.9999	
Halloween Natural 1200 Yards #1229	1 @	.9999	0.9999	
Halloween Natural 1200 Yards #1229	1 @	.9999	0.9999	
Halloween PUCClear Plastic Face Mask #7	1 @	1.99	1.9900	
Halloween PUCClear Plastic Face Mask #7	1 @	1.99	1.9900	
Halloween PUCClear Plastic Face Mask #7	1 @	1.99	1.9900	
Lavender Bush	1 @	.9999	0.9999	
Halloween PUC Face Mask Decor Assrt	1 @	.9999	0.9999	
Halloween PUCClear Shp Purge Mask #70	1 @	.9999	0.9999	
Halloween PUCClear Shp Purge Mask #70	1 @	.9999	0.9999	
Halloween Ghoul Apocalypse Face M	1 @	1.99	1.9900	
Halloween Ghoul Apocalypse Face M	1 @	1.99	1.9900	
Halloween PP Neon Face Mask 7 Assrt	1 @	.9999	0.9999	
Halloween PETSkeleton Mask 2 Assrt	1 @	.9999	0.9999	
Halloween PETSkeleton Mask 2 Assrt	1 @	.9999	0.9999	
Halloween PUCClear Shp Purge Mask #70	1 @	.9999	0.9999	
Halloween PUCClear Shp Purge Mask #70	1 @	.9999	0.9999	
Halloween Plastic Skull Mask 9.5A	1 @	.9999	0.9999	
Halloween Plastic Skull Mask 9.5A	1 @	.9999	0.9999	
Halloween Plastic Skull Mask 9.5A	1 @	.9999	0.9999	
Halloween PUC Face Mask Decor Assrt	1 @	.9999	0.9999	
Sponge Non Scratch Mitt/Purp/10pk	1 @	.9999	0.9999	
Paper Carry Out Bag - No Char	1 @	.00	0.0000	
Paper Carry Out Bag - No Char	1 @	.00	0.0000	
Paper Carry Out Bag - No Char	1 @	.00	0.0000	
Paper Carry Out Bag - No Char	1 @	.00	0.0000	
Paper Carry Out Bag - No Char	1 @	.00	0.0000	

TOTAL \$91.50
 NET TOTAL \$91.50
 ENCLOSURE *****3606 Deb1153 \$91.50
 11/11/20 10:43:16 AM 362 3 335359 2544
 4474 03158 Approved
 PULS SOLD 83
 12/15/2020 10:43AM
 0360 03 2544 15 0100



EVIDENCE
Pre-Approval Stamp
PRE-APPROVED BY
Name: Denise
Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE

TAPE REC **NO STAPLES**

Thank you for shopping at
The Salvation Army.
Your purchase helps us restore lives.
Store Hours: Monday -Sunday 10am-6pm

Store: 65.12
Reg. : HESP16843
Tran : 8280
Clerk: Patricia

Tran Date : 10/19/2020 11:04

1071019400	x1384.00ea	52.00
1081019500	x985.00ea	45.00
<hr/>		
Item Total		97.00
Tax		0.00
TOTAL SALE		97.00

Authorized Amount: \$97.00
DEBIT: ****3686 USD\$97.00
AUTH CODE: 022018
CHIP REF ID 39786
10/19/2020 11:03:07 AM
Application Label: US DEBIT
TC: C1804168498B6104
TR: 8080048000
+ID: A0000000980840
+AD: 06010A03A00000

Due to the special circumstances of the Coronavirus Pandemic, We will not be offering any returns or exchanges at this time. Please note ALL SALES ARE FINAL. FURNITURE must be taken at time of purchase. Thank you in advance for your patience and understanding, and thank you for supporting the Salvation Army.
YOUR PURCHASE SAVES LIVES.

(Customer Copy - Receipt)

VENDOR:

Salvation Army

DATE OF PURCHASE:

10/19/20

AMOUNT:

97.00

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

TAPE RE _____

PLACE RECEIPTS HERE

NO STAPLES

Thank you for shopping at
 The Salvation Army.
 Your purchase helps us restore lives.
 Store Hours: Monday -Sunday 10am-6pm

Store: 65.12
 Reg. : HESP16843
 Tran : 8363
 Clerk: Dulce

Tran Date : 10/20/2020 01:16

107101900400 x10@4.00ea	40.00
Item Total	40.00
Tax	0.00
TOTAL SALE	40.00

Authorized Amount: \$40.00
 DEBIT: *****3686 USD\$40.00
 AUTH CODE: 013144
 CHIP REF ID 47767
 10/20/2020 1:16:07 PM
 Application Label: US DEBIT
 ID: 16D91486697739AD
 TRN: 8080048000
 AID: A0000000980840
 TAC: 06010A03A08000

Due to the special circumstances of the Coronavirus
 Pandemic, We will not be offering any return
 or exchanges at this time. Please note ALL SAL
 ES ARE FINAL. FURNITURE must be taken at time of
 purchase. Thank you in advance for your patien
 ce and understanding, and thank you for supportin
 g the Salvation Army.
YOUR PURCHASE SAVES LIVES.

(Customer Copy - Receipt)

VENDOR:

Salvation Army

DATE OF PURCHASE:

10/20/20

AMOUNT:

40.00

REIMBURSE TO / ACCOUNT:

ASB - Hall of Greath

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



Details for Order #111-9886012-4477869

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Order Placed: October 16, 2020
PO number : Theater
Amazon.com order number: 111-9886012-4477869
Order Total: \$150.84

Not Yet Shipped	
Items Ordered	Price
1 of: CHAUVET DJ OBEY40 Universal DMX Light/Fog Machine Controller Sold by: Amazon.com Services LLC Condition: New	\$139.99
Shipping Address: Kelsey M White 16955 LEMON ST HESPERIA, CA 92345-5139 United States	
Shipping Speed: FREE Shipping	

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$139.99
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$9.59 Promotion applied: -\$9.59
	Total before tax: \$139.98
	Estimated Tax: \$10.85
	Grand Total: \$150.84

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson
Associated Student Body Manager



EXPENSE
 Pre-Approval Stamp
PRE-APPROVED BY
 Name: Denise
 Date: _____



Circle One:
ASB / General Fund

TAPI RECEIPT (STAPLE) **NO NO STAPLES**

Victorville2 #65267
 Victor Valley Town Center 17180 Bear V
 Victorville, CA 92392
 (866) 586-0155

VENDOR:
Spirit

DATE OF PURCHASE:
10/19/20

AMOUNT:
186.00

REIMBURSE TO / ACCOUNT:

Date: 10/19/20 11:40 AM Store: 65267
 Register: 2 Trans: 2832
 Cashier: 4625
 Trans Type: SALE

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

SCARECROW HOOD	24.99 TX
0103963	1 @ 24.99
MEMO WEB 220G	9.99 TX
01078633	1 @ 9.99
1 GAL BLOOD	19.99 TX
01058268	1 @ 19.99
ZOMBIE LWN STAK	9.99 TX
01042757	1 @ 9.99
SCARECROW OS	49.99 TX
01035559	1 @ 49.99
SCARECROW CUFFS	12.99 TX
010375633	1 @ 12.99
SPRAY BLOOD 30Z	8.99 TX
010296797	1 @ 8.99
SPRAY BLOOD 30Z	8.99 TX
010296797	1 @ 8.99
SCARECROW CUFFS	12.99 TX
010375633	1 @ 12.99
SCARECROW CUFFS	12.99 TX
010375633	1 @ 12.99
SOC ROUND UP	0.78
00976712 N	1 @ 0.78

Subtotal: 172.68
 TX Taxable Amount: 171.90
 TX (7.750%) Tax: 13.32
 Total: 186.00
 VISA 186.00

*****3686 S
 SAMPSON/ KIARA





Details for Order #111-2273196-4406647

Order Placed: October 16, 2020
 PO number : Theater
 Amazon.com order number: 111-2273196-4406647
 Order Total: \$201.37

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Not Yet Shipped	
Items Ordered	Price
7 of: Fog Machine Timer Remote Control Switch Sold by: Brands on Sale (seller profile) Condition: New Brand new! Lightning fast delivery!	\$19.99
Shipping Address: Kelsey M White 16955 LEMON ST HESPERIA, CA 92345-5139 United States	
Shipping Speed: Expedited Shipping	

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$139.93
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$46.95 Total before tax: \$186.88 Estimated Tax: \$14.49 Grand Total: \$201.37

To view the status of your order, return to [Order Summary](#).

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APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

VENDOR:
Circle K

DATE OF PURCHASE:
10/22/20

AMOUNT:
\$30.00

REIMBURSE TO / ACCOUNT:

10/22/2020 08:31:48
Order Number:
Circle K 2706059
15289 Nisqualli Rd
Victorville CA 92305
(760) 843-5910
Term: 102
Appr : 041707
Trace: 00092318

UNL-REG
PUMP No. 13
Gallons 10.348
PRICE/G \$2.899
TOTAL FUEL \$30.00
TOTAL SALE \$30.00
SALE
Debit
Card Num : (S)
XXXXXXXXXXXX3686

10/22/2020 08:28:55

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

THANK YOU
HAVE A NICE DAY

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL
APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Second Approval - Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



EXPENSE
Pre-Approval Stamp
PRE-APPROVED BY
Name: Denise
Date: _____

Circle One:
ASB / General Fund

TAPE



PLACE RECEIPTS HERE

NO NO STAPLES

**How doers
get more done.**

VENDOR:

Home Depot

DATE OF PURCHASE:

10/22/20

AMOUNT:

\$175.51

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

SECOND APPROVAL

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

SHERRY L JENKINS@HOMEDEPOT.COM
15655 ROY ROGERS DR. VICTORVILLE, CA 92394

1844 00002 81741 10/22/20 02:20 PM
SALE CASHIER JANET

039800006080	ENG MAX DB <A>	
	ENERGIZER MAX D 8	
4913-98		55.92
4715409150190	11" TIE WH <A>	30.87
	11" NATURAL CABLE TIE 500PK	
079055510383	STAPLE <A>	11.97
	ARROW 3/8" T50 STAPLES 5000PK	
1715409150138	7" BLKTIEBG <A>	26.83
	8" BLK UV RESIST CABLE TIE 1000PK	
079055510123	508IP <A>	12.98
	ARROW 1/2" T50 STAPLES 5000PK	
0000-215-434	SAND BAGS <A>	
	14"X25" POLYPROPYLENE SAND BAG	
7690.32		24.32

SUBTOTAL 162.89
SALES TAX 12.62
TOTAL \$175.51

XXXXXXXXXXXX3686 DEBIT US\$ 175.51

WITH CODE-000646
Chip Read Verified By FIN
AID A0000000980840 US DEBIT

1844 10/22/20 02:20 PM



1844 02 81741 10/22/2020 3665

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 04/20/2021

Due to COVID-19, we have extended our
returns policy for most items.
Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: HTH 165615 163773
PASSWORD: 20522 163771

Entries must be completed within 14 days
of purchase.

THANK YOU

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____



THANK YOU FOR YOUR PURCHASE!

NEED ASSISTANCE?

For help or product support, please visit Steam Support online.

An email confirmation has been sent to you.

Any digital items in this order are now registered to your account on Steam. To access your items, simply visit your library in Steam whenever you're ready.

INSTALL YOUR NEW CONTENT

You'll find your new content in your library, or you can click the button below to install it now.

Install content

STEAM POINTS

Use your points in the Points Shop
Your Balance 499

YOUR PURCHASE RECEIPT

Confirmation of your purchase is provided below. This information will also be emailed to you shortly.

Account Name	mskelsey
Total	\$4.99
Confirmation code	2908722352955325066

[Print](#)

[Return to the store](#)

-JR High Virtual Dance

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager



EXPENSE

PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

VENDOR:
Arco

DATE OF PURCHASE:
10/27/20

AMOUNT:
\$100.85

REIMBURSE TO / ACCOUNT:

ARCO GASOLINE
 ARCO AMPM 42575
 4475 PALMDALE RD.
 VICTORVILLE CA
 ARCO42575001

Description	Qty	Amount
debitfee	1	0.35
REGULAR C4 #02 SELF @ 2.899/ G	20.8706	60.50
Subtotal		60.85
Tax		0.00
TOTAL		60.85
DEBIT \$		60.85

DEBIT
 Payment from
 Primary Account:
 XXXXXXXXXXXX3E86
 Auth #: 021353
 Resp Code: 000
 Stan: 12986B7632
 Reference:33201

SITE ID: ARCO42575001

THANK YOU
 FOR CHOOSING ARCO AMPM
 COMMENTS?

CALL 1-800-322-2726

ST# 42575 TILL XXXX DR# 0 TRAN# 902473
 CSH: 0 10/27/20 11:18:3

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO TAPLES

VENDOR:

Hobby Lobby

DATE OF PURCHASE:

10/27/20

AMOUNT:

\$ 32.26

REIMBURSE TO / ACCOUNT:

HOBBY LOBBY

Super Savings, Super Selection!

12550 Amargosa Road, Suite C
 Victorville, CA 92392
 Hobby Lobby Store #494 (760) 843-7555

S-494 R-6 T-7881 AUTUMN T SALE

108000000 Sewing 29.94
 50 % Off (9.99-5.00)
 @ 4.99 ea

INITIAL 29.94
 TAX TOTAL 2.32
TOTAL 32.26

DEBIT 32.26
 ACCOUNT #: *****3686
 ACCT : Debit INSERTED

US DEBIT
 CARD #*****3686 INSERTED
 REF # AUTH # RESP 00
 113910271042 ISO 00
 ATD: A0000000980840
 ISI: 6800 ARC:00 CUR:0840
 TYR: 8080048000
 APP: US DEBIT
 EAD: 06010A03600000

Verified by PIN

CHANGE DUE 0.00

--Continued on Side 2--

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



EXPENSE^{mp}

PRE-APPROVED BY

Name: Denise

Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE

TAPE RECEIPTS - DO NOT FOLD RECEIPTS AND NO TAPLES



**How does
get more done.**

STORE MANAGER ADAM H VANDEBRAKE@HOMEDEPO
 15150 BEAR VALLEY RD VICTORVILLE CA

0665 00054 52024 10/27/20 12:05 PM
 SALE SELF CHECKOUT

017801543636 PAR38 PURLED <A>	10.97
FEIT 7W PAR38 PURPLE ND FLOOD LED	
046677469108 PLCPAR38RED <A>	10.97
PLC 16.5W PAR38 LED RED 1PK	
4715409150176 11"BLK TIE <A>	30.87
11" BLK UV RESIST CABLE TIE 500PK	

SUBTOTAL	52.81
SALES TAX	4.09
TOTAL	\$56.90

XXXXXXXXXXXX3686 DEBIT USD\$ 56.90

AUTH CODE 002932 Verified By PIN
 Chip Read US DEBIT
 AID A0000000980840

0665 10/27/20 12:05 PM



0665 54 52024 10/27/2020 4586

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES (M)
A 1	180	04/25/2021

Due to COVID-19, we have extended our returns policy for most items. Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
 A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H88 105002 104391
 PASSWORD: 20527 104337

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

VENDOR:

Home Depot

DATE OF PURCHASE:

10/27/20

AMOUNT:

\$56.90

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

SECOND APPROVAL
 Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

VENDOR:
Tractor Supply

DATE OF PURCHASE:
10/27/20

AMOUNT:
\$47.37

REIMBURSE TO / ACCOUNT:



12543 MAIN ST
 HESPERIA, CA 92345-4606
 760-949-1133

Ticket: 371825
 Date: 10/27/20
 Store: 2046
 Cashier: Laila
 Time: 12:27 PM
 Register: 1

Item	Qty	Price	Amount
KNGT POOPER SCOOPER 2457643	1	10.99	10.99
KNGT POOPER SCOOPER 2457643	1	10.99	10.99
KNGT POOPER SCOOPER 2457643	1	10.99	10.99
KNGT POOPER SCOOPER 2457643	1	10.99	10.99
		Subtotal	43.96
		Tax	3.41
		Total	47.37

Debit Card - SALE 47.37
 *****3686 - EMV Chip
 Authorization #:
 Bank Reference #: 50094077947
 Terminal ID : 001792046000100
 Cryptogram : 35C8E45F1B9D774E
 AID : A0000000980840
 APP : US DEBIT
 CVM : PIN Verified / 420000
 TVR : 8000048000 / TSI : 6800

Change 0.00
 I agree to pay the above amount according to my card issuer agreement.

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
 SECOND APPROVAL
 Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



Pre-Approval Stamp
EXPENSE
 PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

TAPE REI AND NO STAPLES

Staples
 Name:
 11930 Amargosa Rd Victorville, CA 92392
 (760) 955-2288

SALE 1913133 7 003 39565
 0151 10/28/20 01:28

QTY	SKU	PRICE
REWARDS NUMBER 2772083214		
1	DURACELL COPPERTOP 041333270357	20.99
1	DURACELL COPPERTOP 041333270357	20.99
1	NXT ELECTRONICS DS 718103359153	37.99
SUBTOTAL		79.97
Standard Tax 7.7500%		6.20
TOTAL		\$86.17

DEBIT USD\$86.17
 Card No.: XXXXXXXXXXX3686 (C)
 Chip Read
 Auth No.: 001500
 Att.: A0000000960840
Verified By PIN

TOTAL ITEMS 3

TRU RED
 Business essentials designed thoughtfully to work beautifully.

Shop Smarter. Get Rewarded.
 Staples Rewards members get up to 5% back in Rewards in store only.
 Exclusions Apply. See an associate for full program details or to enroll.

THANK YOU FOR SHOPPING AT STAPLES!

VENDOR: Staples

DATE OF PURCHASE: 10/28/20

AMOUNT: \$86.17

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL
APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

SECOND APPROVAL
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer





Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

TARGET
 Apple Valley - 760-247-4111
 19201 Bear Valley Rd
 Apple Valley, California 92308-6763
 10/16/2020 01:13 PM

HEALTH AND BEAUTY
 064190358 TAYLOR T \$19.99

	SUBTOTAL	\$19.99
F = CA TAX 7.75000 on \$19.99		\$1.55
	TOTAL	\$21.54
*0914 DEBIT TOTAL PAYMENT		\$21.54
	AID: A0000000980849	
	US DEBIT	

NOTICE: Some furniture products can expose you to chemicals known to the State of California to cause cancer, birth defects or other reproductive harm. Please check or product label for warning information

REC#2-0290-0939-0174-3845-4 VCD#751-160-745

Help make your Target Run better.
 Take a 2 minute survey about today's trip

informtarget.com
 User ID: 7970 9906 1982
 Password: 561 546

CUENTENOS EN ESPAÑOL

Please take this survey within 7 days

VENDOR:
Target

DATE OF PURCHASE:
10/16/20

AMOUNT:
21.54

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:
Class Supplies
FIRST APPROVAL

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

SECOND APPROVAL
APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVE
Encore First Approval - A
Julia Do
Dean of Acad.



MONTHLY WE PAY / WIX REPORTING

WePay and WIX are credit card payment systems that Encore uses for third parties to make payments and purchase merchandise. The request for these payments come directly from our communication email system, Constant Contact and from purchases made from the internet for special events.

- The first report reflects the bank charges associated with this service
- The second report reflects the individuals that have made the payments
- Last, a sampling of the actual purchases from Constant Contact are included. If you are looking for a specific charge through Constant Contact, it is available online for download.



WePay Report

There were no WePay payments during the month of October 2020.



Wix Report

There were no Wix payments during the month of October 2020.



NCR DAILY RECAP SUMMARIES

NCR is a point of sale software that connects directly to Encore's cash register. The purpose for this software is to track daily income and sales that happen directly on campus. This recap is reconciled with the daily reports created by the front desk receptionist. The front desk reports are verified by the administrative assistant bookkeeper.

- Item sales are listed first. This is a description of the payments collected.
- The NCR Monthly Report follows the item sales descriptions
- The Daily Register Recaps follow the NCR Monthly Report that report all daily sales.

Encore High School

Department Sales

16955 Lemon St.
Hesperia, CA 92345

Thursday, October 1, 2020 - Saturday, October 31, 2020

Department	Gross Sales	Gross Refunds (-)	Discounts (-)	Net Sales (=)	% of net sales
ASB-H	\$330.00	\$0.00	\$0.00	\$330.00	24.75 %
Choir-H	\$200.00	\$0.00	\$0.00	\$200.00	15.00 %
Class of 2021-H	\$250.00	\$0.00	\$0.00	\$250.00	18.75 %
Encore Main Account	\$41.75	\$0.00	\$0.00	\$41.75	3.13 %
Founder Scholarship	\$511.85	\$0.00	\$0.00	\$511.85	38.38 %
Total	\$1,333.60	\$0.00	\$0.00	\$1,333.60	100.00 %



DEPOSIT TICKET

11-4288/1210 8499

DATE 10/13/20

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

	DOLLARS	CENTS
CURRENCY		
COINS		
CHECKS <small>LIST EACH SEPARATELY</small>		
1 <u>689.54</u>	<u>1135</u>	<u>49</u>
2		
3		
4		
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7		
8		
9		
10		
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34		

TOTAL BACKSIDE OR ATTACHED LIST

PLEASE RE-ENTER TOTAL HERE TOTAL 1135 49

USE OTHER SIDE FOR ADDITIONAL LISTING. PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED

ENCORE EDUCATION CORPORATION
A. S. B. ACCOUNT - HESPERIA
16995 LEMMON ST
HESPERIA, CA 92345-5139

WELLS FARGO
Wells Fargo Bank, N.A.
California
wellsfargo.com

USE RETURN RECEIPT FROM YOUR CHECKS FOR AUTOMATIC PAYMENTS. 1. OFFICIAL AND OTHER ITEMS ARE RECEIVED FROM CHECKS SUBJECT TO THE PROVISIONS OF THE NATIONAL COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT.

⑆511400393⑆

\$ 1135.49

**Wells Fargo Bank
Transaction Receipt**

Branch #0000945 12 Deposit
Account Number XXXXXX1118
CHK 00114
Serial #
Number of Checks 1
Check Listing
\$1,135.49
Total Checks Amount \$1,135.49
Total Deposit \$1,135.49

Deposit Availability
The full amount of your deposit is included in your available balance.

Transaction # 149 0162
12:48PM 10/13/20
Deposit Credit Date: 10/13/20

Thank you, SARA

CHECK DATE: 9/24/2020

PAYEE: Encore ASB Hesperia
VENDOR ID: ENCO000

ACCOUNT #:

Invoice	Description	Discount	Amount
Apr 2020 ASB	ASB Reim Apr 2020 Misc	\$0.00	\$1,135.49
Total :		\$0.00	\$1,135.49

Encore JR/SR High School - Regular Encore Board of Directors Meeting - December 2020 - Agenda - Monday December 14, 2020 at 6:00 PM
Encore Education Corporation dba Encore Jr/Sr High School
 16955 Lemon Street
 Hesperia, CA 92345



WELLS FARGO BANK
 WELLS FARGO BANK

68954

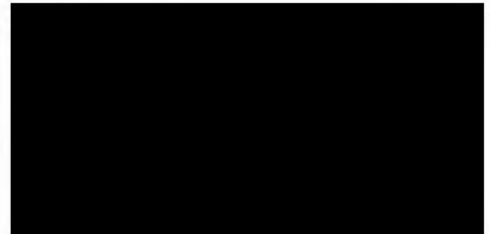
11-4288/1210

DATE
 09/24/2020
AMOUNT
 \$ 1,135.49

PAY: ****One Thousand One Hundred Thirty Five and 49/100 Dollars

TO THE ORDER OF:

Encore ASB Hesperia
 16955 Lemon St
 Hesperia, CA 92345-5139



MEMO:

⑈ 68954 ⑈ ⑆ 121042882 ⑆

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE. RED IMAGE DISAPPEARS WITH HEAT.

Encore Education Corporation dba Encore Jr/Sr High School

CHECK NO.: 68954

PAYEE: Encore ASB Hesperia

CHECK DATE: 9/24/2020

VENDOR ID: ENCO000

ACCOUNT #:

Invoice	Description	Discount	Amount
Apr 2020 ASB	ASB Reim Apr 2020 Misc	\$0.00	\$1,135.49

Total : \$0.00 \$1,135.49

DEPOSIT TICKET
11-4286/1210 6499

DATE **10/13**

ENCORE EDUCATION CORPORATION
A. S. B. ACCOUNT - HESPERIA
16955 LEMON ST
HESPERIA, CA 92345-5139



DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL		
	DOLLARS	CENTS
CURRENCY	511	00
COINS	24	85
CHECKS LIST EACH SEPARATELY		
1 87746	200	00
2 0381	33	25
3		
4		
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34		
TOTAL BACKSIDE OR ATTACHED LIST		
PLEASE RE-ENTER TOTAL HERE	TOTAL	745 10

Wells Fargo Bank
Transaction Receipt

Branch H0000945 12 Deposit
Account Number XXXXXX1118

CHK 00114
Serial #
Cash In \$511.85

Loose Currency
\$50 \$50.00
\$20 \$120.00
\$10 \$50.00
\$5 \$125.00
\$1 \$137.00
Sub total \$482.00

Loose Coin
\$0.25 \$0.75
\$0.10 \$0.90
\$0.05 \$0.20
Sub total \$1.85

Rolled Coin
\$0.25 \$20.00
\$0.10 \$5.00
\$0.05 \$2.00
\$0.01 \$1.00
Sub total \$28.00

Number of Checks 2
Check Listing
\$200.00
\$33.25

Total Checks Amount \$233.25
Total Deposit \$745.10

Deposit Availability
The full amount of your deposit is included in your available balance.

Transaction # 151 0164
12:57PM 10/13/20
Deposit Credit Date: 10/13/20

Thank you, SARA

USE BOTTOM NUMBER FROM CHECKS FOR AUTOMATIC DEPOSIT. CHECKS AND OTHER ITEMS ARE NOT...
5114003931

10/13

\$

745.10

Encore High School

Item Sales

16955 Lemon St.
Hesperia, CA 92345

Monday, September 28, 2020 - Tuesday, October 13, 2020

Category	Item Name	Vendor	Current		Net Sales				
			Price	Avg. Price	Sold Qty.	Weight Qty.	Amt.	Cost	Margin
Choir-H	Refunded Events from Covid		\$0.00	\$200.00	1.00		\$200.00	\$0.00	100.00 %
	Total				1.00		\$200.00	\$0.00	
Founder Scholarship	Donation/Found		\$0.00	\$511.85	1.00		\$511.85	\$0.00	100.00 %
	Total				1.00		\$511.85	\$0.00	
MAIN ACCT.	CHILD LUNCH-MAIN		\$0.00	\$33.25	1.00		\$33.25	\$0.00	100.00 %
	Estate Sale Items		\$0.00	\$30.00	1.00		\$30.00	\$0.00	100.00 %
	Total				2.00		\$63.25	\$0.00	
Total					4.00		\$775.10	\$0.00	

Date Printed: 10/13/2020 2:43:51 PM



Encore High School

16955 Lemon St.
Hesperia, CA 92345

Store Summary

Monday, September 28, 2020 - Tuesday, October 13, 2020

	<u>Quantity</u>	<u>Total</u>	<u>Average</u>
Gross Sales	4	\$775.10	\$193.78
Gross Returns	0	\$0.00	\$0.00
Discounts	0	\$0.00	\$0.00
Overrides	0	\$0.00	\$0.00
Net Sales	4	\$775.10	\$193.78
Taxes	-	\$0.00	-
Tips	0	\$0.00	\$0.00
Gift Cards Sold	0	\$0.00	\$0.00
Gift Card Discounts	0	\$0.00	\$0.00
Non-revenue Items	0	\$0.00	\$0.00
Non-revenue Discounts	0	\$0.00	\$0.00
Ticket Total	4	\$775.10	\$193.78

<u>Payment Types</u>	<u>Quantity</u>	<u>Tip Amount</u>	<u>Amount</u>	<u>Total Amount</u>	<u>Over/Short</u>
Cash	1	\$0.00	\$511.85	\$511.85	
Check	2	\$0.00	\$233.25	\$233.25	
Credit Card	1	\$0.00	\$30.00	\$30.00	

	<u>Quantity</u>	<u>Amount</u>
Payins	0	\$0.00
Payouts	0	\$0.00
Cash Deposits	1	\$511.85

<u>Tax Categories</u>	<u>Rate %</u>	<u>Taxable Subtotal</u>	<u>Amount</u>
No Tax	0.0000	\$775.10	\$0.00

<u>No Sales</u>	<u>Quantity</u>
	0



Encore High School

16955 Lemon St.
Hesperia, CA 92345

Store Summary

Monday, September 28, 2020 - Tuesday, October 13, 2020

<u>Discount Names</u>	<u>Quantity</u>	<u>Discount Amount</u>
<hr/>		
<u>Price Overrides</u>	<u>Quantity</u>	<u>Reduction Amount</u>
<hr/>		
<u>Cleared Tickets</u>	<u>Quantity</u>	<u>Cleared Amount</u>
Cleared Tickets	0	\$0.00
<hr/>		
<u>Cleared Items</u>	<u>Quantity</u>	<u>Cleared Amount</u>
Cleared Items	0	\$0.00





ASB BOOKKEEPING BANK EPOSIT

These forms must be completed daily and added to the daily reconciliation. A bank deposit must be created each day for each campus.

RECONCILIATION FOR (DATE): _____

The purpose of this form is for the bookkeeper to count actual cash on hand and keep record of exactly what type of cash was collected. Affix closed shift summary and Pay Out Slip to the right side of this form using invisible tape.

100s	
50s	50
20s	120
10s	50 50
5s	120
1s	133
Total Cash	473
Total Coin	24.05
Total Checks	250 25
Total Amount	745.10

Q - \$26.00
 D - .90
 N - \$2.15
 P - \$1.00

 24.05
 80

 24.05

 497.05
 + 1480

 511.85

511

REMARKS: _____

PREPARED BY: _____

DATE: _____

0381

DATE 10/1/20 80-71

PAY TO THE ORDER OF Encore Education Corporation \$ 33.25

Thirty Three and 25/100 DOLLARS

WASHINGTON MUTUAL
WASHINGTON MUTUAL BANK FA
HESPERIA FINANCIAL CENTER 1391
17317 MAIN ST.
HESPERIA, CA 92345

FOR [REDACTED]

Date 4/7/2020
 Encore High School for the Arts
 Type Reference
 Bill Cancellation Refund

Cash - Santander

Cancellation Refund

Original Amt.
200.00

Balance Due
200.00

Check Amount

4/7/2020
Discount

Payment
200.00

87746

200.00

Festivals of Music/ Music In The Parks

1784 W Schuykil Road
Douglassville, PA 19518
800-323-0874

SANTANDER BANK, NA
80-7286/2313

87746

4/7/2020

PAY TO THE ORDER OF Encore High School for the Arts

\$ ****200.00**

Two Hundred and 00/100*****

DOLLARS

PROTECTED AGAINST FRAUD



Encore High School for the Arts
Attn. Bob Hekel
3800 Main Street
Riverside, CA 92501



MEMO Cancellation Refund



Festivals of Music

Encore High School for the Arts

Date	Type	Reference	Original Amt.	Balance Due	4/7/2020 Discount	Payment
4/7/2020	Bill	Cancellation Refund	200.00	200.00		200.00
					Check Amount	200.00

Cash - Santander

Cancellation Refund

200.00

© 2014 INTUIT INC. # 2571 1-800-433-8810



DEBIT SUB-ACCOUNT MONTHLY BALANCE REPORT

This report shows the monthly balances of each sub-account within the debit account based on the monthly activity within the account. The NCR accounting software is used to determine the credits for the accounts. Sub Accounts include both team and general fund accounts.



TEAM	October	Monthly Change
STUDENT PAYMENT PLAN	\$ -	
2021	\$ 2,701.87	
2022	\$ 3,809.47	
2023	\$ 3,296.07	
2024	\$ 1,201.50	
ACADEMIC	\$ 998.25	
AMBASSADORS	\$ 4,395.00	
ART	\$ 5,000.00	
ART CREW	\$ 735.07	
ASB	\$ (2,797.73)	\$ (3,164.41)
BAND	\$ 600.00	
BASKETBALL	\$ 1,200.00	
BENEFIT/FUNDRAISING BALL	\$ -	
CHEER	\$ (451.00)	
CHOIR	\$ -	
CIRCUS ELITE	\$ -	
CIRQUE	\$ 250.00	
COOKING	\$ 900.00	
COSPLAY	\$ 925.32	
COSTUME DESIGN	\$ 500.00	
COSTUME FEES	\$ -	
CSF	\$ 111.26	
DANCE PRO	\$ -	
DIRECTOR GRIFFIN	\$ -	
DIRECTOR RAE	\$ -	
DRAMA PRO	\$ 500.00	
EP	\$ -	
FOUNDER	\$ -	
GEN THEATER	\$ -	
HIP HOP	\$ 874.50	
ITS	\$ 1,000.00	
JHASB	\$ 795.08	
JR DANCE	\$ 942.13	
JV DANCE	\$ -	
LEGACY BALL BENEFIT	\$ -	

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com




MEDIA TEAM	\$ 2,489.40	
MOCKTRIAL	\$ 75.00	
MUSIC	\$ 500.00	
MUSICAL PRO	\$ (528.75)	
NHD	\$ -	
NHS	\$ -	
PAC	\$ -	
PHOTO	\$ 1,500.00	
PLAYHOUSE	\$ -	
PROD X	\$ -	
SNOW	\$ -	
SR. PROD	\$ 387.93	\$ (612.07)
STAR QUEST	\$ 5.00	
STREET BAND	\$ -	
TROUPE	\$ 774.65	\$ (95.00)
VDANCE	\$ -	
WORLD	\$ 6,960.00	
YEARBOOK - H	\$ 5,975.80	
Gen Fund	\$ (11,467.11)	\$ (6,762.60)



JULY 2020

Month 1 of 12

- TITLE PAGE
- QUICKBOOKS REPORT
- BANK STATEMENT W/BACKUP (CHRONOLOGICAL)
- DEBIT CARD USAGE REPORTS BY CARD NUMBER
- WE PAY / WIX – ONLINE PURCHASES WITH BACKUP
- NCR – ON SITE COLLECTIONS REPORT
- ON SITE DAILY RECONCILIATIONS WITH BACKUP
- CAMPUS ACCOUNTS BALANCE STATEMENT
- STUDENT SERVICES GENERAL FUND DEBIT USAGE REPORT

Reviewed by:		
CEO: 	ASB OFFICER:	SCHOOL BOARD APPROVAL:

•



QUICKBOOKS REPORT

Encore High Schools Debit Account

TRANSACTION LIST BY DATE

July 2020

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
07/01/2020	Expense		Yes	Facebook	001478	Platinum Business Checking (1118)	Parent Communication H	-401.45
07/02/2020	Expense		Yes	Google	001495	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/02/2020	Expense		Yes	Constant Contact	001541	Platinum Business Checking (1118)	Parent Communication H	-125.00
07/02/2020	Expense		Yes	Amazon	001542	Platinum Business Checking (1118)	Safety - H	-175.63
07/03/2020	Expense		Yes	Box Inc.	001497	Platinum Business Checking (1118)	IT Fee - H	-15.00
07/06/2020	Expense		Yes	Wodu Media	1501	Platinum Business Checking (1118)	Advertising - Hesperia	-407.95
07/06/2020	Expense		Yes	Wix.com	1503	Platinum Business Checking (1118)	Parent Communication H	-59.00
07/06/2020	Expense		Yes	Google	1504	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/07/2020	Expense		Yes	Google	1502	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/08/2020	Expense		Yes	Quickbooks		Platinum Business Checking (1118)	Office Supplies & Software	-70.00
07/09/2020	Expense		Yes	Google	1505	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/10/2020	Expense		Yes	Quickbooks		Platinum Business Checking (1118)	Office Supplies & Software	-25.00
07/10/2020	Expense		Yes	Call-Em-All	1506	Platinum Business Checking (1118)	Parent Communication H	-630.00
07/10/2020	Expense		Yes	MadRooster.com	1488	Platinum Business Checking (1118)	Parent Communication H	-12.49
07/10/2020	Expense		Yes	Bank Card Fee		Platinum Business Checking (1118)	Bank Charges & Fees	-20.00
07/10/2020	Expense		Yes	Bank Card Fee		Platinum Business Checking (1118)	Bank Charges & Fees	-20.00
07/13/2020	Expense		Yes			Platinum Business Checking (1118)	Office Supplies & Software	-79.00
07/13/2020	Expense		Yes	Google	1510	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/13/2020	Expense		Yes	DMV	1490	Platinum Business Checking (1118)	Advertising - Hesperia	-750.00
07/14/2020	Expense		Yes	Google	1511	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/14/2020	Expense		Yes	Amazon	001540	Platinum Business Checking (1118)	Covid	-137.88
07/15/2020	Expense		Yes	Shop N Go	1535	Platinum Business Checking (1118)	Transportation H	-47.72
07/15/2020	Expense		Yes	Shop N Go	1536	Platinum Business Checking (1118)	Transportation H	-75.77
07/16/2020	Expense		Yes	Google	1512	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/16/2020	Expense		Yes	Costco Gas	1484	Platinum Business Checking (1118)	Transportation H	-57.99
07/17/2020	Expense		Yes	Amazon	1545	Platinum Business Checking (1118)	Office Supplies - Hesperia	-1,922.97
07/20/2020	Expense		Yes	Google	1513	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/20/2020	Expense		Yes	LearnWorlds	1514	Platinum Business Checking (1118)	Class Supplies - Hesperia	-299.00
07/20/2020	Expense		Yes	Google	001515	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/20/2020	Expense		Yes	FastStrip	1494	Platinum Business Checking (1118)	Transportation H	-48.69
07/22/2020	Bill		Yes	Erin Cherry		Accounts Payable (A/P)	Musical - Hesperia	700.00
07/22/2020	Bill Payment (Check)	6812	Yes	Erin Cherry		Platinum Business Checking (1118)	Accounts Payable (A/P)	-700.00
07/22/2020	Expense		Yes	Mesquites Supply	1491	Platinum Business Checking (1118)	Maintenance - Hesperia	-265.93
07/22/2020	Expense		Yes	Harbor Freight	1492	Platinum Business Checking (1118)	Maintenance - Hesperia	-36.62
07/22/2020	Expense		Yes	Instacart	Accident, was fixed later on	Platinum Business Checking (1118)	ASB - Hesperia (deleted)	-28.50
07/22/2020	Transfer		Yes			Uncategorized Asset	Platinum Business Checking (1118)	-154.43
07/23/2020	Expense		Yes	Google	1516	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/23/2020	Deposit		Yes			Platinum Business Checking (1118)	Sales	3,000.00
07/27/2020	Expense		Yes	WP Engine	1517	Platinum Business Checking (1118)	Parent Communication H	-115.00
07/27/2020	Expense		Yes	Arco	1485	Platinum Business Checking (1118)	Transportation H	-47.35
07/27/2020	Expense		Yes	Arco	1483	Platinum Business Checking (1118)	Transportation H	-85.34
07/27/2020	Expense		Yes	Walmart	1486	Platinum Business Checking (1118)	Maintenance - Hesperia	-39.78
07/27/2020	Expense		Yes			Platinum Business Checking (1118)	Office Supplies & Software	-79.00
07/27/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	Musical - Hesperia	-85.61
07/27/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	Musical - Hesperia	-1,159.50

Encore High Schools Debit Account

TRANSACTION LIST BY DATE

July 2020

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
07/20/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	Musical - Hesperia	-369.78
07/20/2020	Expense	6783	Yes	Anna Nickel		Platinum Business Checking (1118)	Riverside Refund Act	-10.00
08/20/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	Musical - Hesperia	-26.93
09/20/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	Musical - Hesperia	-26.92
09/20/2020	Expense		Yes	Shop N Go		Platinum Business Checking (1118)	Transportation H	-38.61
09/20/2020	Expense		Yes	Shop N Go		Platinum Business Checking (1118)	Transportation H	-86.78
09/20/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	Musical - Hesperia	-134.65
07/20/2020	Expense		Yes	Costco Gas		Platinum Business Checking (1118)	Transportation H	-42.01
07/20/2020	Expense		Yes	TeachersPayTeachers		Platinum Business Checking (1118)	Class Supplies - 50/50 (deleted)	-350.00
07/20/2020	Deposit		Yes	TeachersPayTeachers		Platinum Business Checking (1118)	Interest Paid	0.05



MONTHLY CHECKING REPORT

- BANK STATEMENT
- The activity placed behind the bank statement is chronological based on bank statement activity. Each transaction is serialized for easy tracking.
- Credit card charges from WEPAY, WIX, Deposits, and Bank Fees do not require approvals.
- All other activities should be approved as follows:
 - **PREAPPROVAL:** Pre-Approval Stamp, Approved Check Request, OR Approved Pre-Approval Form. (Expenses under \$1,000 can be made by any level manager. Pre-Approved Single expenses under \$9,999 under can be approved by anyone with a Second Level Approval Status, Executive Level.)
 - **FIRST APPROVAL:** Any level manager can make the first approval.
 - **SECOND APPROVAL:** Second or third level manager can make the second approval. The first and second approval cannot be the same person.
 - **THIRD APPROVAL:** Is required for any purchase or expense over \$5,000. Third approval can be given by the CEO or the School Board. For single expenses over \$15,000 Board approval is required.
- Missing Documentation: When any expense is missing the appropriate backup, the staff member that incurred the expense is required to fill out a lost receipt form. If the staff member has a consistent loss of receipts, discipline will begin.

Platinum Business Checking

July 31, 2020 ■ Page 1 of 6



ENCORE EDUCATION CORPORATION
 DEBIT ACCOUNT
 16955 LEMON ST
 HESPERIA CA 92345-5139

Questions?

Available by phone 24 hours a day, 7 days a week:
 Telecommunications Relay Services calls accepted

1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (114)
 P.O. Box 6995
 Portland, OR 97228-6995

Your Business and Wells Fargo

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Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

- Business Online Banking
- Online Statements
- Business Bill Pay
- Business Spending Report
- Overdraft Protection

Statement period activity summary

Beginning balance on 7/1	\$15,638.89
Deposits/Credits	3,154.48
Withdrawals/Debits	- 18,329.85
Ending balance on 7/31	\$463.52
 Average ledger balance this period	 \$5,640.89

Account number: **5277518**

**ENCORE EDUCATION CORPORATION
 DEBIT ACCOUNT**

California account terms and conditions apply

For Direct Deposit use
 Routing Number (RTN): 121042882

For Wire Transfers use
 Routing Number (RTN): 121000248

Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo branch.



Interest summary

Interest paid this statement	\$0.05
Average collected balance	\$5,640.89
Annual percentage yield earned	0.01%
Interest earned this statement period	\$0.05
Interest paid this year	\$1.00

Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
7/1		Purchase authorized on 06/30 Facebk C3Kuvtsvx2 650-5434800 CA S460182490417481 Card 0914		401.45	15,237.44
7/2		Purchase authorized on 06/30 Google *Ads7549902 CC@Google.Com CA S300183161583883 Card 0914		500.00	
7/2		Recurring Payment authorized on 07/01 Eig*Constantcontac 855-2295506 MA S580183279153048 Card 7974		125.00	
7/2		Purchase authorized on 07/01 Amzn Mktp US*Mj0Af Amzn.Com/Bill WA S580183814884693 Card 0914		175.63	
7/2	6795	Check		115.00	14,321.81
7/3		Recurring Payment authorized on 07/02 Box, Inc. 877-7294269 CA S300184657031364 Card 0914		15.00	
7/3	6811	Check		1,152.00	
7/3	6808	Check		1,904.00	11,250.81
7/6		Recurring Payment authorized on 07/03 Internet M* Intern Httpswww.Wodu FL S300185360150018 Card 0914		407.95	
7/6		Purchase authorized on 07/03 Google LLC* Ads754 650-2530000 CA S380185423151321 Card 0914		500.00	
7/6		Recurring Payment authorized on 07/04 Wix.Com*706330611 800-6000949 NY S580186588158201 Card 0914		59.00	10,283.86
7/7		Purchase authorized on 07/05 Google*Ads75499021 Internet CA S580188102868072 Card 0914		500.00	9,783.86
7/8		Recurring Payment authorized on 07/07 Int*Quickbooks Onl 800-446-8848 CA S380189385723038 Card 7974		70.00	9,713.86
7/9		Purchase authorized on 07/07 Google*Ads75499021 Internet CA S300190149898194 Card 0914		500.00	
7/9	6809	Check		650.00	
7/9	6810	Check		400.00	8,163.86
7/10		Purchase authorized on 07/07 Call-Em-All 972-668-1920 TX S300190181776551 Card 7974		630.00	
7/10		Purchase authorized on 07/08 Madrooster.Com 888-623-7667 TN S460190730733512 Card 0914		12.49	
7/10		Recurring Payment authorized on 07/09 Int*Quickbooks Onl 800-446-8848 CA S380191394176587 Card 0914		25.00	
7/10		Bankcard Fee - 0329285918		20.00	
7/10		Bankcard Fee - 0329286721		20.00	7,456.37
7/13		Purchase authorized on 07/10 Google*Ads75499021 Internet CA S460192710852083 Card 0914		500.00	
7/13		Recurring Payment authorized on 07/11 Ncr Silver 877-270-3475 GA S460193290832365 Card 7974		79.00	
7/13		Recurring Payment authorized on 07/11 IN *Motor Vehicle 203-8991700 CT S380193333743477 Card 3686		750.00	6,127.37
7/14		Purchase authorized on 07/13 Google LLC* Ads754 650-2530000 CA S580195320013395 Card 0914		500.00	
7/14		Purchase authorized on 07/13 Amzn Mktp US*Mj8at Amzn.Com/Bill WA S460195543968301 Card 0914		137.88	5,489.49
7/15		Purchase authorized on 07/15 Shop N Go Hesperia CA P00000000373317896 Card 3686		47.72	
7/15		Purchase authorized on 07/15 Shop N Go Hesperia CA P00000000976391508 Card 3686		75.77	5,366.00



Transaction history (continued)

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
7/16		Purchase authorized on 07/15 Google *Ads7549902 CC@Google.Com CA S460197667676940 Card 0914		500.00	
7/16		Purchase authorized on 07/16 Costco Gas #1010 Victorville CA P00580198857810121 Card 7120		57.99	4,808.01
7/17		Purchase authorized on 07/16 Amzn Mktp US*Mv4Ns Amzn.Com/Bill WA S460198803664775 Card 7974		1,922.97	2,885.04
7/20		Purchase authorized on 07/17 Google LLC* Ads754 650-2530000 CA S580200019524924 Card 0914		500.00	
7/20		Purchase authorized on 07/19 Learnworlds CY L Limassol Cyp S460201606048736 Card 0914		299.00	
7/20		Purchase authorized on 07/19 Google *Ads7549902 CC@Google.Com CA S460202180618665 Card 0914		500.00	
7/20		Purchase authorized on 07/20 561 Faststrip 17223 Main Hesperia CA P00380202647332202 Card 7120		48.69	1,537.35
7/22		Paypal Transfer 200722 1009746166139 Ashlin Bardull	154.43		
7/22		Purchase authorized on 07/21 Instacart Httpsinstacar CA S300203861401155 Card 7974		28.50	
7/22		Purchase authorized on 07/22 Mesquits Supply LLC Hesperia CA P00460204564043756 Card 7120		265.93	
7/22		Purchase authorized on 07/22 Harbor Freight Tools 6 Hesperia CA P00000000131343125 Card 7120		36.62	
7/22	6812	Check		700.00	660.73
7/23		Deposit	3,000.00		
7/23		Purchase authorized on 07/22 Google*Ads75499021 Internet CA S580204267117196 Card 0914		500.00	3,160.73
7/27		Purchase authorized on 07/24 Wp Engine Httpspwengine TX S380206433120668 Card 0914		115.00	
7/27		Recurring Payment authorized on 07/25 Ncr Silver 877-270-3475 GA S380207289863258 Card 7974		79.00	
7/27		Purchase authorized on 07/25 Amzn Mktp US*Mv6Sb Amzn.Com/Bill WA S460207367192101 Card 0914		369.78	
7/27		Purchase authorized on 07/25 Amzn Mktp US*Mv03O Amzn.Com/Bill WA S580207579925428 Card 0914		1,159.50	
7/27		Purchase authorized on 07/25 Amzn Mktp US*Mf5Mf Amzn.Com/Bill WA S580207622934415 Card 0914		85.61	
7/27		Purchase authorized on 07/27 Arco #42318 Ampm Hesperia CA P00000000870676470 Card 7120		47.35	
7/27		Purchase authorized on 07/27 Arco #42318 Ampm Hesperia CA P00000000733149468 Card 7120		85.34	
7/27		Purchase authorized on 07/27 Wal-Mart Super Center Riverside CA P00000000373029185 Card 7120		39.78	
7/27	6783	Check		10.00	1,169.37
7/28		Purchase authorized on 07/26 Amzn Mktp US*Mv5Lp Amzn.Com/Bill WA S460209230194562 Card 0914		26.93	
7/28		Purchase authorized on 07/27 Amzn Mktp US*Mv10W Amzn.Com/Bill WA S580209668476816 Card 0914		26.92	1,115.52
7/29		Purchase authorized on 07/27 Amzn Mktp US*Mv6Hw Amzn.Com/Bill WA S580209788362170 Card 0914		134.65	
7/29		Purchase authorized on 07/29 Shop N Go Hesperia CA P00000000377703916 Card 7120		38.61	
7/29		Purchase authorized on 07/29 Shop N Go Hesperia CA P00000000374213219 Card 7120		86.78	855.48
7/30		Purchase authorized on 07/30 Costco Gas #1010 Victorville CA P00380212509956067 Card 7120		42.01	813.47



Transaction history (continued)

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
7/31		Purchase authorized on 07/30 Teacherspayteacher 646-588-0910 NY S580213074325176 Card 0914		350.00	
7/31		Interest Payment	0.05		463.52
Ending balance on 7/31					463.52
Totals			\$3,154.48	\$18,329.85	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
6783	7/27	10.00	6809	7/9	650.00	6811	7/3	1,152.00
6795 *	7/2	115.00	6810	7/9	400.00	6812	7/22	700.00
6808 *	7/3	1,904.00						

* Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to wellsfargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 07/01/2020 - 07/31/2020 Standard monthly service fee \$40.00 You paid \$0.00

How to avoid the monthly service fee	Minimum required	This fee period
Have any ONE of the following account requirements		
- Average ledger balance	\$25,000.00	\$5,641.00 <input type="checkbox"/>
- Combined balances in linked accounts, which may include	\$40,000.00	<input checked="" type="checkbox"/>
- Average ledger balances in business checking, savings, and time accounts		
- Most recent statement balance in eligible Wells Fargo business credit cards and lines of credit, and combined average daily balances from the previous month in eligible Wells Fargo business and commercial loans and lines of credit		
- For complete details on how you can avoid the monthly service fee based on your combined balances please refer to page 10 of the Business Account Fee and Information Schedule at www.wellsfargo.com/biz/fee-information		

WK/WK

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	20,000	0	0.0030	0.00
Transactions	10	500	0	0.50	0.00
Total service charges					\$0.00



IMPORTANT ACCOUNT INFORMATION

Effective 05/22/2020, the Night Depository Agreement was amended to include: "Deposits placed into the night depository are considered received by us when the bag is removed from the night depository and is available to us for processing. We will credit the deposit to your account no later than the next business day."

No action is required on your part and there is no impact to the current night depository deposit process.

View Results

001645

[Promote Again](#)[Edit Ad](#)

Performance

\$478.00 spent over 7 days.

On-Facebook Leads

7

Reach

8,244

Cost Per On-Facebook Lead

\$68.29

Activity

Post Engagement

5140

3-Second Video Plays

4962

Link Clicks

140

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Advertising

Ad Rating

Are you satisfied with this ad?

No

Yes

Facebook charged \$401.45

See All

Leads

This ad got 0 leads from your audience.

Audience

This ad reached 8,244 people in your audience.

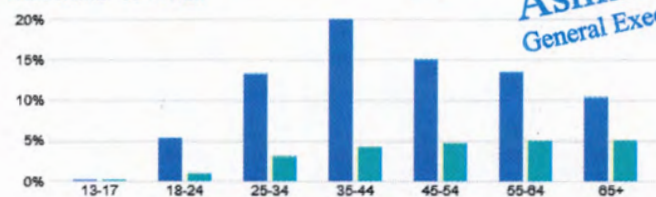
People

Placements

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

77.3% Women 22.7% Men



Audience Details

Location - Living In

United States: Hesperia California

Age

18 - 65+

Edit Audience

Status

Completed

Goal

Get more leads

Total budget

\$500.00

Duration

7 days

See All

Preview

Encore High School is a regional arts school with full time, Hybrid, and independent study programs.

Sign Up



Edit Ad

Payment Method

VISA **** 0914

Change

Amount Spent

Total Amount

\$478.00



001755

Payment Receipt

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jun 30, 2020
Billing ID 4285-2345-0599
Payment method Visa ****0914

Tax identification number
77-0493581

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

Description	
Payment amount	\$500.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Chief Executive Officer
Denise Griffin

Encore Final Approval - Board / CEO

APPROVED



001646

Payment Receipt
for July 1, 2020

Encore Education Corporation
Attn.: Ashlin Barkdull
16955 Lemon Street
Hesperia, CA 92345
US
Thank you for your payment!

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: Contract

Today's Date: July 1, 2020
Payment Date: July 1, 2020
Payment Method: Visa (last 4 digits: 7974)
User Name: ceo@officerteam.com

Description

Payment - Credit Card - 7974

Parent Communication

	Amount Paid
	\$125.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!
US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

001647



Final Details for Order #112-6153195-4718609

EXPENSE

PRE-APPROVED BY

Order Placed: July 1, 2020
 PO number : Safety
 Amazon.com order number: 112-6153195-4718609
 Order Total: \$175.63

Name: Denise
 Date: 7/16/2020

Shipped on July 2, 2020	
Items Ordered	Price
1 of: WYB Wall-Mounted Forehead Temperature, Non-Contact 0.1S Real-Time Reading Abnormality Automatic Hands-Free Alarm Temperature Scanner, Used for Rapid Detection in Public Places	\$163.00
Sold by: Dino Koda (seller profile)	
Business Price	
Condition: New	
Shipping Address: Denise Griffin 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$163.00 Shipping & Handling: \$0.00 ----- Total before tax: \$163.00 Sales Tax: \$12.63 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$175.63 -----

Payment Information	
Payment Method: Visa Last digits: 0914	Item(s) Subtotal: \$163.00 Shipping & Handling: \$0.00 -----
Billing Address: Encore Education Corporation 16955 LEMON ST HESPERIA, CA 92345 United States	Total before tax: \$163.00 Estimated tax to be collected: \$12.63 -----
<p>APPROVED Encore Second Approval - Senior Management Ashlin Barkdull General Executive Manager</p>	Grand Total: \$175.63

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc. or its affiliates

Safety/covid

001542

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

H

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

Encore Education Corporation
 Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

17442 Main St
 Hesperia, CA 92345
 11-4288/1210

05/28/2020

PAY TO THE ORDER OF [REDACTED]

\$ **115.00

One hundred fifteen and 00/100 ***** DOLLARS



[REDACTED]

⑈006795⑈ ⑆121042882⑆ [REDACTED]

Encore Education Corporation

6795

05/28/2020

[REDACTED]

Date	Type	Reference	Original Amount	Balance Due	Payment
05/28/2020	Bill		115.00	115.00	115.00
			Check Amount		115.00



Platinum Business C

115.00

Encore Education Corporation

6795

05/28/2020

[REDACTED]

Date	Type	Reference	Original Amount	Balance Due	Payment
05/28/2020	Bill		115.00	115.00	115.00
			Check Amount		115.00

PAYMENT RECORD
 Hesperia
 Troupe - R

Platinum Business C

115.00

STUDENT / PARENT REIMBURSEMENT EXPENSE



PRE-APPROVED BY

Name: Denise

Date: _____

Student or Parent Requesting Reimbursement: [Redacted]

Date: 5/26/20

Name (make check payable to): [Redacted]

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
3/12/20	Fullerton Festival	15 ⁰⁰
3/10/20	CSUSB Festival	100 ⁰⁰
		\$ 115 ⁰⁰

Reason:
Festivals were cancelled due to COVID-19

PAID
 5/28/20
 Cmk
 6795

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ **APPROVED**
 Encore Final Approval - Board / CEO

Student Signature: _____ **APPROVED**
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

Denise Griffin
 Chief Executive Officer

Approval YES / NO _____

Signature: _____ Date: _____

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	MOP
3/10/2020 13:27	20202099	Sale			20200910 Shelly Bernal	Riverside	\$ 20.00	\$ 20.00	\$ 20.00	\$ -	Cash
3/12/2020 9:36	20202123	Sale			20200910 Shelly Bernal	Riverside	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	Cash

Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price
3/12/2020 9:36	20202123	Shelly Bernal	Riverside	Fullerton Festival		1	Each	Sale	\$ 100.00
3/10/2020 13:27	20202099	Shelly Bernal	Riverside	CSUSB Theatre Festival Reg - R		1	Each	Sale	\$ 15.00
3/10/2020 13:27	20202099	Shelly Bernal	Riverside	IT FEE-MAIN	General Fund - Fee charged for lost or damaged Chromebooks	1	Each	Sale	\$ 5.00



001649

INVOICE

INV08028651

PO Number:

Sold To:
dg@officerteam.com
Denise Griffin

Account Number:
Invoice Number: INV08028651
PO Number:

Bill To:
dg@officerteam.com
Denise Griffin
16955 Lemon Street

EXPENSE

Invoice Date: 07/02/2020
Payment Due By: 07/02/2020
Payment Terms: Due Upon Receipt
Payment Method: CreditCard

PRE-APPROVED BY

Hesperia California 92345
United States

Name: Contract
Date: _____

CALPADS

Service	Unit Price	Quantity	Subtotal	Tax	TOTAL
Starter Licenses <i>Service Period: 07/02/2020-08/01/2020</i>	\$5.00	3	\$15.00	\$0.00	\$15.00
				Invoice Subtotal:	\$15.00
				Tax:	\$0.00
				Total:	\$15.00
				Balance Due:	\$0.00
				Currency:	USD

Payments and Adjustments				
Transaction Date	Transaction Number	Transaction Type	Notes	Applied Amount
07/02/2020	P-09117830	Payment		(\$15.00)
			Balance Due:	\$0.00

Please note that failure to pay this invoice by the due date provided may result in suspension of services and the accrual of a late fee as outlined in the Box Service Agreement.

Payments remitted without reference to relevant invoice number(s) will not be processed and will be returned.

Need to Update your Credit Card?
Submit new billing information securely
online at: <https://www.box.com/update>
(be sure to login as the Box administrator)

Account Number:
Invoice Date: 07/02/2020
Invoice Number: INV08028651
Payment Due Date: 07/02/2020
Total Amount Due: \$0.00
Amount Enclosed: _____

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Copy of our W-9: billing.app.box.com/W-9

General billing inquiries: <https://community.box.com/>
For additional billing assistance or to pay by credit card, submit a case by visiting:
<https://cloud.box.com/SubmitCase> or call us at:
1-877-729-4269



PSAT/NMSQT
 CUSTOMER #: AI054307
 12192 COLLECTION CENTER DRIVE
 CHICAGO, IL 60693

059100

INVOICE #: 382050990A
 P.O. #:
 DATE : 02/11/2020
 TERMS : NET 30 DAYS

888-477-7728

EXPENSE

PRE-APPROVED BY

Name: Julia
 Date: 2/11/20

BILL TO: ENCORE JR/SR HIGH SCHOOL
 16955 LEMON ST
 HESPERIA CA 92345-5139

CONTACT: Denise Griffin

PLEASE RETURN BOTTOM PORTION OF INVOICE WITH CHECK PAYABLE TO: **College Entrance Examination Board**
 WRITE SCHOOL CODE AND INVOICE NUMBER ON CHECK AND SEND TO THE ADDRESS ABOVE.

PSAT/NMSQT (October 2019 admin)

SCHOOL CODE 054307 - ENCORE JR/SR HIGH SCHOOL

TOTAL INVOICED	\$	1,152.00	(INVOICE DETAILS ON NEXT PAGE)
PAYMENTS/REFUNDS TO DATE	\$	0.00	
TOTAL DUE	\$	1,152.00	

PAYMENT/REFUND HISTORY FOR THIS INVOICE

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

RETURN THIS PORTION WITH YOUR CHECK

PSAT/NMSQT (October 2019 admin)

SCHOOL CODE 054307 - ENCORE JR/SR HIGH SCHOOL

ENCORE JR/SR HIGH SCHOOL
 16955 LEMON ST
 HESPERIA CA 92345-5139

CUSTOMER #: 382050990A
 INVOICE #: 382050990A
 P.O. #:
 DATE : 02/11/2020
 TERMS : NET 30 DAYS

RETURN TO: PSAT/NMSQT
 12192 COLLECTION CENTER DRIVE
 CHICAGO, IL 60693

PLEASE PAY THIS AMOUNT: \$ 1,152.00

WRITE SCHOOL CODE AND INVOICE NUMBER ON CHECK AND SEND TO THE ADDRESS ABOVE.

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

06/29/2020

PAY TO THE ORDER OF

PSAT/NMSQT

\$

**1,152.00

DOLLARS

One thousand one hundred fifty-two and 00/100*****

PSAT/NMSQT
 12192 Collection Center Drive
 Chicago, IL 60693
 United States



MEMO

⑈006811⑈ ⑆121042882⑆

Encore Education Corporation

6811

Date	Type	Reference	Original Amount	Balance Due	Payment
06/29/2020	Bill	382050990A	1,152.00	1,152.00	1,152.00
			Check Amount		1,152.00

School Code: 054307



Platinum Business C

Main Acct

1,152.00

Encore Education Corporation

6811

Date	Type	Reference	Original Amount	Balance Due	Payment
06/29/2020	Bill	382050990A	1,152.00	1,152.00	1,152.00
			Check Amount		1,152.00

PAYMENT RECORD APPROVED
 Encore First Approval - Administration
 Kelsey White
 Central Bookkeeping Manager

Platinum Business C

1,152.00



001651
PAST DUE

Customer Number 82133
 Invoice # EA95680634
 Date 05/07/2020
 Terms NET30
 Order Number 129277005
 PO Number
 Contract Number

Bill To
Encore Hs For Perform Vis Arts 16955 Lemon St Hesperia, CA 923455139 United States
ATTN: Esther Haskins

Ship To
Encore Hs For Perform Vis Arts 16955 Lemon St Hesperia, CA 923455139 United States
ATTN: Esther Haskins

ITEM	DESCRIPTION	UNIT PRICE	QUANTITY	AMOUNT
200040628	PSAT 10 - 10th Grade	17.00	111	1,887.00
200040630	PSAT 10 - Other Grade	17.00	1	17.00
SUB-TOTAL				1,904.00
SHIPPING & HANDLING				0.00
TAX				0.00
NET TOTAL				\$1,904.00
CREDITS				\$0.00
PAYMENTS				\$0.00
CURRENT NET BALANCE				\$1,904.00

Comments:
 School Code: 054307.

EXPENSE
PRE-APPROVED BY
 Name: Julia
 Date: 5/17/20

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Customer Number: 82133 Invoice #: EA95680634 Invoice Total: \$1,904.00
 Please detach this portion and return with payment to: **Balance Due: \$1,904.00**
 The College Board

P.O. Box 30171
 New York, NY 10087-0171
 Federal Tax ID: 13-1623965
 888-477-PSAT(7728), then select the option for billing.
psat@info.collegeboard.org

Amount Enclosed: \$ _____

To pay online visit us at : <https://store.collegeboard.org/sto/ipn.do>
 If you encounter issues while processing the payment, please send an email to electronicpayments@collegeboard.org

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6808

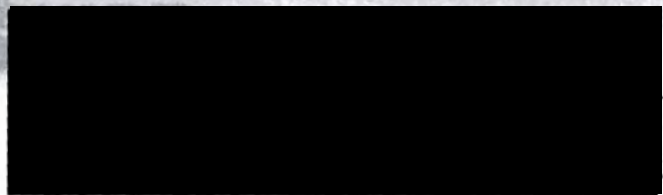
06/24/2020

PAY TO THE ORDER OF The College Board

\$ ****1,904.00**

One thousand nine hundred four and 00/100***** DOLLARS

The College Board
P. O. Box 30171
New York, New York 10087-0171



MEMO

⑈006808⑈ ⑆121042882⑆ 571411118⑈

Encore Education Corporation

6808

06/24/2020 The College Board

Date	Type	Reference	Original Amount	Balance Due	Payment
06/24/2020	Bill	EA95680634	1,904.00	1,904.00	1,904.00

Check Amount



APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Platinum Business C

1,904.00

Main Acct

Encore Education Corporation

6808

06/24/2020 The College Board

Date	Type	Reference	Original Amount	Balance Due	Payment
06/24/2020	Bill	EA95680634	1,904.00	1,904.00	1,904.00

Check Amount

PAYMENT RECORD

APPROVED

Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

Platinum Business C

1,904.00

001652

PAID

Wodu.

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 7-3-20

SEO advertising

Payable to:
Wodu Media
860 6th Ave S, #105
Naples, FL 34102
EIN: 20-4576386

Invoice #78575

Invoice Date: 07/03/2020

Due Date: 07/03/2020

Invoiced To

Encore Education Corporation
ATTN: Denise Griffin
16955 Lemon Street
Hesperia, California, 92345
United States

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Description	Total
Review Automation Software (07/03/2020 - 08/02/2020) Business Name: Encore Education Corporation Business Phone: 760-949-2036 Business Zip Code: 92345	\$199.00 USD
Addon - Instagram Growth Engine (07/03/2020 - 08/02/2020)	\$199.00 USD
Sub Total	\$398.00 USD
5.00% Processing	\$9.95 USD
Credit	\$0.00 USD
Total	\$407.95 USD

Transactions

Transaction Date	Gateway	Transaction ID	Amount
07/03/2020	Credit Card	txn_1H0lgqAZFhvGX0Y8rliu94sV	\$407.95 USD
	Balance		\$0.00 USD

PDF Generated on 12/09/2020



001680

Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 3, 2020
Billing ID 4285-2345-0599
Payment method

Tax identification number

Encore Education
Corporation Denise Griffin
HESPERIA, CA 92345 United
States

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Description	
Payment amount	\$500.00

Advertising

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager



001653

Wix.com LTD
 40 Namal Tel Aviv, 6350671
 Israel

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Issued to:
 Denise Griffin
 16955 Lemon Street Hesperia
 US-CA United States
 Encore Education Corporation

Parent Communication

Invoice #706330611 | Jul 4, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Ascend Ascend Unlimited	encorehighschool.com	Monthly Jul 4, 2020 - Aug 4, 2020	1	\$59.00

Payment Method: Visa

Subtotal \$59.00

Total \$59.00

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact

001503



Payment Receipt

001654

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 5, 2020
Billing ID
Payment method

Tax identification number
7

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Description	
Payment amount	\$500.00

Advertising

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



001655

Tax invoice

EXPENSE
PRE-APPROVED BY

Invoice number: 1000156838184
 Total: \$70.00
 Date: Jul 7, 2020
 Payment method: VISA ending 7974

Intuit Inc.
 2800 E. Commerce Center Place

Name: Denise
 Date: Contract

Accounting

Tucson, AZ 85706

Bill to

Ashlin Barkdull
 Encore High Schools Debit Account
 16955 Lemon St
 Hesperia, CA 92345-5139

Address may be standardized for tax purposes

Company ID:

Payment details

Item

QuickBooks Online Plus

Sales tax - Exempt:

	Qty	Unit price	Amount
	1	\$70.00	\$70.00
			\$0.00
			\$70.00

Total invoice:

Tax reporting information

Period for monthly fees:

Total without tax:

Total tax:

Jul 7, 2020 - Aug 7, 2020
 \$70.00
 \$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer



Payment Receipt

001656

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 7, 2020
Billing ID
Payment method

Tax identification number

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Description	
Payment amount	\$500.00

Advertising

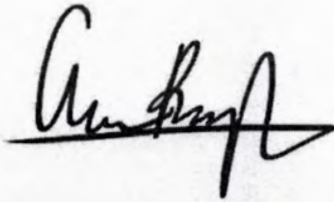
APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

INVOICE

511

001657



Alissa Roseborough

Bill To:

Encore Education Corporation

EXPENSE

PRE-APPROVED BY

Name: Ashlin
Date: 6, 27, 2020

Date: Jun 27, 2020

Payment Terms: Check made payable to
Alissa Roseborough

Due Date: Jun 30, 2020

Balance Due: \$650.00

Item	Quantity	Rate	Amount
Prom photographic services (flat rate)	1	\$650.00	\$650.00

Total: \$650.00

Notes:

The subtotal represents travel, setup of equipment and the time and talent of the photographer. Images will be delivered via internet proofing gallery where full resolution digital files can be downloaded.

Terms:

Payment should be received on or before the due date stated on this invoice.

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

06/29/2020

PAY TO THE
 ORDER OF

Alissa Roseborough

\$

**650.00

DOLLARS

Six hundred fifty and 00/100*****

MEMO

⑈006809⑈ ⑆121042882⑆

Encore Education Corporation

6809

Date	Type	Reference	Original Amount	Balance Due	Payment
06/29/2020	Bill	Alissa Roseborough	650.00	650.00	650.00
		Check Amount			650.00

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

ENCORE
 JUNIOR SENIOR
 HIGH SCHOOL AND

From

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

Platinum Business C

650.00

Encore Education Corporation

6809

Date	Type	Reference	Original Amount	Balance Due	Payment
06/29/2020	Bill	Alissa Roseborough	650.00	650.00	650.00
		Check Amount			650.00

PAYMENT
 RECORD
 001543

Platinum Business C

650.00

001658

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 6/3/20

INVOICE #121

Kyle Goleman
kgolemanproductions@gmail.com

6/03/20

BILL TO
Encore High School

MAIL TO
Kyle Goleman
476 E. Mountain St.
Pasadena, CA 91104

DESCRIPTION	DATE	TOTAL
Encore Senior Videos	6/03/20	\$400

Balance Due \$400

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

06/29/2020

PAY TO THE
 ORDER OF

\$
 **400.00

DOLLARS

Four hundred and 00/100*****

Kyle Goleman
 476 E. Mountain St.
 Pasadena, CA 91104
 United States



⑈006810⑈ ⑆121042882⑆

Encore Education Corporation

6810

Date	Type	Reference	Original Amount	Balance Due	Payment
06/29/2020	Bill		400.00	400.00	400.00
			Check Amount		400.00

APPROVED
 Encore Final Approval - Board / CE
Denise Griffin
 Chief Executive Officer

ENCORE
 JUNIOR SENIOR
 HIGH SCHOOL ARTS
 Senior Vice

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

Platinum Business C

400.00

Encore Education Corporation

6810

Date	Type	Reference	Original Amount	Balance Due	Payment
06/29/2020	Bill		400.00	400.00	400.00
			Check Amount		400.00

PAYMENT
 RECORD
 001544

Platinum Business C

400.00

EX-101
E-APPROVED BY

001659

Name: Denise
Date: Contract



July 7, 2020
10:02 PM

3803 Parkwood Blvd.
Suite 900
Frisco, TX 75034
www.text-em-all.com
Tax Id: 03-0565922

Denise Griffin
Company Name: Encore Education
Corporation
Cardholder Name: Ashlin Barkdull
●●●● ●●●● ●●●● 7974
Confirmation #: 8D822D245492C61

Subscription Monthly Fee for Group Size of 3500 Phone Numbers	\$630.00
Tax	\$0.00
<hr/>	
Total Charged	\$630.00

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Parent Communication

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



Kelsey White <kwhite@encorehighschool.com>

Fwd: madRooster.com - Automatic Payment Confirmation

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Thu, Jul 9, 2020 at 11:45 AM

----- Forwarded message -----

From: madRooster.com Billing Department <no-reply@madrooster.com>
Date: Wed, Jul 8, 2020 at 1:18 PM
Subject: madRooster.com - Automatic Payment Confirmation
To: John Griffin (Encore Education Corporation) <ceo@officerteam.com>

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Parent Communication



****** DO NOT REPLY TO THIS EMAIL ******

PLEASE PRINT THIS MESSAGE FOR YOUR RECORDS - PLEASE READ THIS EMAIL IN FULL.

Dear John Griffin (Encore Education Corporation),

This is a payment receipt for Invoice 914371 sent on 05/20/2020

Domain Renewal - encorestudent.com - 1 Year/s (08/03/2020 - 08/02/2021) \$12.49 USD
+ DNS Management

Sub Total: \$12.49 USD
Credit: \$0.00 USD
Total: \$12.49 USD

Amount: \$12.49 USD
Transaction #: 75249974L7190401B
Total Paid: \$12.49 USD
Remaining Balance: \$0.00 USD
Status: Paid

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Parent Communication
H

001488

You may review your invoice history at any time by logging in to your client area.

Note: This email will serve as an official receipt for this payment.

Billing Department

madRooster.com
T 888.MAD.ROOSTER
F 866.329.3887
Mon - Fri: 10am - 6pm CST



901 Broadway #23103 | Nashville, TN 37202 | www.madRooster.com

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager





001740

Kelsey White <kwhite@encorehighschool.com>

Fwd: We received your QuickBooks subscription payment!

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Tue, Nov 10, 2020 at 8:14 AM

----- Forwarded message -----

From: Intuit QuickBooks Team <intuit@notifications.intuit.com>
Date: Thu, Jul 9, 2020 at 1:11 PM
Subject: We received your QuickBooks subscription payment!
To: <ceo@officerteam.com>

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____
ACCOUNTING



Payment success

Denise Griffin, thank you for your payment.

Invoice number: 1000157124701
Invoice date: 07/09/2020
Total: \$25.00
Payment method: VISA ending in

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager
Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

[View billing history](#)

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Account details

Billed to: Encore ASB
Company ID ending: 1556
Items on this invoice: QuickBooks Online Simple Start

001741



BANK CHARGE FORM

Date: 7-10-20
Bank Charge: \$20.00 € \$20.00
Reason: BANKCARD FEE
Completed by:

Reviewed by:		
FIRST APPROVAL:	SECOND APPROVAL:	
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Encore Second Approval - Senior Management</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">APPROVED</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Ashlin Barkdull</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">General Executive Manager</p>	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Encore Final Approval - Board / CEO</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">APPROVED</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Denise Griffin</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Chief Executive Officer</p>	

Scanned by:
Submission Date:



001660 Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 10, 2020
Billing ID
Payment method

Tax identification number

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE
PRE-APPROVED BY

Name: Denise

Date: _____

Advertising

Description	
Payment amount	\$500.00

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager



NCR SILVER
864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

EXPENSE INVOICE
PRE-APPROVED BY

Name: Denise
Date: Contract

Invoice Date: 07/10/2020
Invoice #: INV04692188
Payment Terms: Due Upon Receipt
Due Date: 07/10/2020

Account Information: Encore High School
16955 Lemon Street
Hesperia, California
92345
United States

001661

(760) 949-2036
abarkdull@encorehighschool.com

Accounting

MY CHARGES

Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School	Monthly NCR Silver Fee with Silver Concierge, Annual Contract	07/10/2020-08/09/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES

Charge Number	Pricing	Allowance	Used	Overage
	NCR Silver Flat Fee Device	0	26	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
			Invoice Total	\$79.00
07/11/2020	P-00721567	Payment		(\$79.00)
			Invoice Balance	\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Powered by **zuora**

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RNS Communications, Inc. dba
Motor Vehicle Network
1 Selleck Street - 3rd Floor
Norwalk, CT 06855
(203) 899-1700

001662

Invoice

DATE 7/1/2020

INVOICE # 20-38821

BILL TO:

Encore Education Corp
Kelsey White
16955 Lemon Street
Hesperia, CA. 92345

PAID
07/11/2020

Advertising

EXPENSE

PRE-APPROVED BY

Name: *Denise*
Date: *Contract*

TERMS - Credit Card

DESCRIPTION	RATE	AMOUNT
MOTOR VEHICLE NETWORK ADVERTISING IN THE FOLLOWING CALIFORNIA DMV LOCATION(s): Victorville - Broadcast	750.00	750.00

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Per your instructions, your credit card on file will be processed accordingly.
Thank you for your business!

Total \$750.00

Thank you for your credit card payment



001663 Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 13, 2020
Billing ID
Payment method Visa

Tax identification number

Encore Education
Corporation Denise Griffin
HESPERIA, CA 92345 United
States

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Advertising

Description	
Payment amount	\$500.00

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Final Details for Order #111-2397697-1821833

EXPENSE

PRE-APPROVED BY

Order Placed: July 7, 2020
PO number : covid
Amazon.com order number: 111-2397697-1821833
Order Total: \$137.88

Name: JOHNNY
 Date: 7-7-20

Shipped on July 14, 2020	
Items Ordered 4 of: RANKSING ST-AX Reusable Dust Half Respirator, Reusable Standard Respirator with a Replaceable Parts for Painting, Machine Polishing, Welding and Other Work Protection Sold by: RANKSING (seller profile) Business Price Condition: New	Price \$31.99
Shipping Address: Denise Griffin 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$127.96 Shipping & Handling: \$0.00 ----- Total before tax: \$127.96 Sales Tax: \$9.92 ----- Total for This Shipment: \$137.88 -----
Shipping Speed: Two-Day Shipping	

Payment Information	
Payment Method: Visa Last digits:	Item(s) Subtotal: \$127.96 Shipping & Handling: \$0.00 ----- Total before tax: \$127.96 Estimated tax to be collected: \$9.92 ----- Grand Total: \$137.88 -----
Billing Address: Encore Education Corporation 16955 LEMON ST HESPERIA, CA 92345 United States	<p style="font-size: 1.5em; color: blue; margin: 0;">APPROVED</p> <p style="color: blue; margin: 0;">Encore Second Approval - Senior Management</p> <p style="font-size: 1.2em; color: blue; margin: 0;">Ashlin Barkdull</p> <p style="color: blue; margin: 0;">General Executive Manager</p>

To view the status of your order, return to [Order Summary](#).

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APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Covid

001540

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager



EXPENSE

PRE-APPROVED BY

PLACE RECEIPT HERE

Name: Johnny
Date: 7/15/20

TAPE RECEIPT FLAT, DO NOT FOLD RECEIPTS - NO STAPLES



Store:

Shop N GO

Date:

7/15/20

Amount:

47.72

Reimbursed To:

Debit Acct

ADMIN APPROVAL ONLY

Location:

H

Expense:

Fuel - Transportation

Approval:

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board

Denise Griffin
Chief Executive Officer

001535

Rev. 8/18

EXPENSE ENCORE JUNIOR SENIOR HIGH SCHOOL ARTS FOR THE

PRE-APPROVED

Name: John
Date: 7/15/20

PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD RECEIPTS - NO STAPLES



Store:

Shop N GO

Date:

7/15/20

Amount:

75.77

Reimbursed To:

Debit Acct

ADMIN APPROVAL ONLY

Location:

H

Expense:

Fuel - Transportation

Approval:

SCANNED & ENTERED

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

001536

Rev. 8/18



Payment Receipt

001664

Payment date Jul 15, 2020
Billing ID
Payment method

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Tax identification number

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

advertising

Description	
Payment amount	\$500.00

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

EXPENSE ENCORE ASB
JUNIOR SENIOR HIGH SCHOOL ARTS

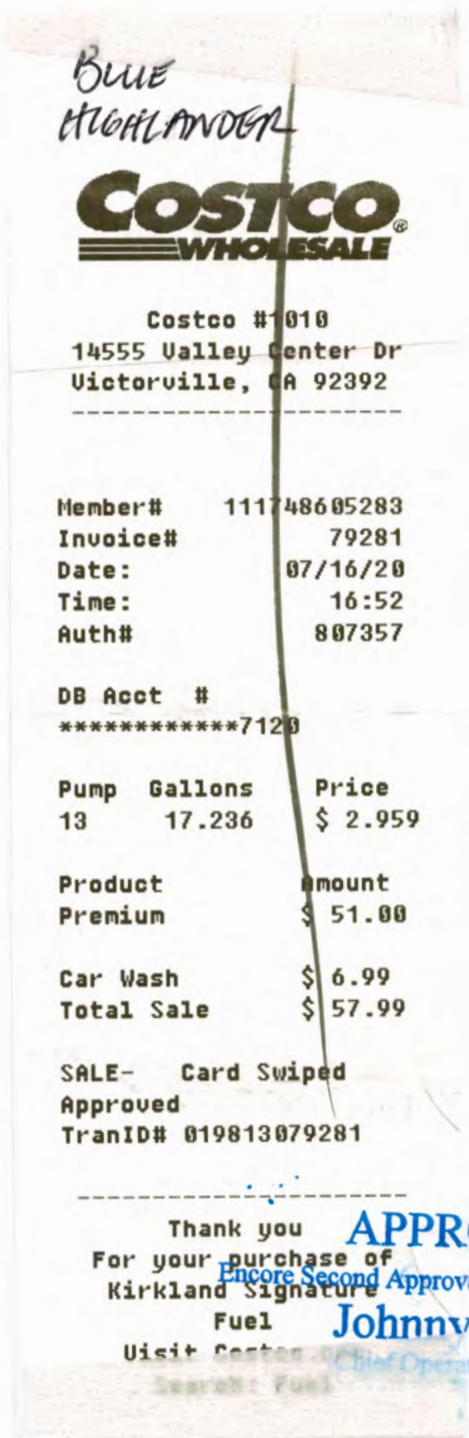
PRE-APPROVED BY

PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

Name: [Signature]
 Date: 7-16

ASB RECEIPT FORM



Store:

COSTCO WHOLESALE

Date:

7-16-20

Amount:

\$ 57.99

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager *[Signature]*

Event:

Fuel

Account Expensed:

Transportation

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

001484

Rev. 5/18



Final Details for Order #113-0561793-7466623

Paid By: Encore Education Corporation
Placed By: abarkdull
Order Placed: July 16, 2020
PO number : 7162020
Amazon.com order number: 113-0561793-7466623
Order Total: \$1,922.97

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 7/16/20

Shipped on July 16, 2020	
Items Ordered	Price
1 of: Apple 15.4in MacBook Pro Laptop (Retina, Touch Bar, 2.6GHz 6-Core Intel Core i7, 16GB RAM, 512GB SSD Storage) Space Gray (MR942LL/A) (2018 Model) (Ren)	\$1,784.66
Sold by: MASTERTRONICS - GLOBAL DISTRIBUTOR OF ELECTRONICS (seller profile) Product question? (Ask Seller)	
Condition: New	
Shipping Address: Jim Barkdull 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$1,784.66 Shipping & Handling: \$0.00 ----- Total before tax: \$1,784.66 Sales Tax: \$138.31 -----
Shipping Speed: Economy Shipping	Total for This Shipment: \$1,922.97 -----

Payment Information	
Payment Method: Visa Last digits:	Item(s) Subtotal: \$1,784.66 Shipping & Handling: \$0.00 ----- Total before tax: \$1,784.66 Estimated tax to be collected: \$138.31 -----
APPROVED	Grand Total: \$1,922.97

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

To view the status of your order, return to [Order Summary](#).

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Office Supplies

H

001545

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager



001665

Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 17, 2020
Billing ID
Payment method

Tax identification number

Encore Education
Corporation Denise Griffin
HESPERIA, CA 92345 United
States

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Advertising

Description	
Payment amount	\$500.00

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager



001666

INVOICE

LearnWorlds (CY) Ltd
 Gladstonos 120
 Foloune Building,
 2nd Floor, B1
 Limassol 3032
 Cyprus

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Invoice # 3001-16258
 Invoice Date **Aug 19, 2020**
 Invoice Amount **\$299.00 (USD)**
PAID

BILLED TO
 Denise Griffin
 Encore Education Corporation
 16955 Lemon Street
 Hesperia, California 92345
 United States
 760-949-2036

SUBSCRIPTION
 Billing Period **Aug 19 to Sep 19, 2020**
 Next Billing Date **Sep 19, 2020**
 School URL <https://encore.learnworlds.com>

DESCRIPTION	AMOUNT (USD)
Learning Center Plan 299	\$299.00
Total	\$299.00
Payments	(\$299.00)
Amount Due (USD)	\$0.00

PAYMENTS

\$299.00 was paid on 19 Aug, 2020 16:50 UTC by Visa card ending 0914.

LLMF-COVID

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



001667

Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 19, 2020
Billing ID
Payment method

Tax identification number

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 7-19-20

ADVERTISING

Description	
Payment amount	\$500.00

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

EXPENSE



PLACE RECEIPT HERE

PRE-APPROVED BY

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

Name: [Signature]
Date: 7-20

ASB RECEIPT FORM

Store:

FAST STRIP

Date:

07-20-20

Amount:

\$48.69

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

APPROVED Campus:

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager [Signature]

Event:

Fuel

Account Expensed:

Transpiration

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

BLACK HIGHLANDER

WELCOME
54292980029878
215176
561 FASTSTRIP
17223 MAIN ST
HESPERIA CA
92345, 760-244-9440

DB AUTH#157692
SEQ# 3962
DATE 07/20/20 14:02
REF# 020252017488157
BATCH# 20200720088

PUMP # 07
PRODUCT: UNLD
APPROVAL # 157692
GALLONS: 17.521
PRICE/G: \$ 2.759
FUEL SALE \$ 48.34
TERMINAL FEE: \$0.35
DEBIT TOTAL: \$48.69

THANK YOU
HAVE A NICE DAY

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

001494



Merchant Account ID:

PayPal ID: abarkdull@encorehighschool.com

7/1/20 - 7/31/20

Statement for July 2020

Encore Education Corporation
16955 Lemon St
92345 Hesperia

Balance Summary (7/1/20 - 7/31/20)

	Available beginning	Available ending	Withheld beginning	Withheld ending
USD	0.00	193.90	0.00	0.00



888100

Merchant Account ID:

PayPal ID: abarkdull@encorehighschool.com

7/1/20 - 7/31/20

Activity Summary (7/1/20 - 7/31/20)

	USD
Beginning Available Balance	0.00
Payments received	360.00
Payments sent	0.00
Withdrawals and Debits	-154.43
Deposits and Credits	0.00
Fees	-11.67
Ending Available Balance	193.90



001691

Merchant Account ID:

PayPal ID: abarkdull@encorehighschool.com

7/1/20 - 7/31/20

Payments received

Description	USD
General payment	280.00
PayPal Here Payment	80.00
Total	360.00

Withdrawals and Debits

Description	USD
Transfer Withdrawal	-154.43
Total	-154.43

Fees

Description	USD
Payment Fee	-11.67
Total	-11.67



123100

Merchant Account ID:

PayPal ID: abarkdull@encorehighschool.com

7/1/20 - 7/31/20

Transaction History - USD

Date	Description	Name \ Email	Gross	Fee	Net
7/6/20	General Payment ID: 7YF10942U70553626	[REDACTED]	80.00	-2.62	77.38
7/22/20	PayPal Here Payment ID: 0J639789G94383537	744781fd47604f23945f0c454091a3e2 @dcc.paypal.com	80.00	-2.95	77.05
7/22/20	General Withdrawal - Bank Account ID: 4EA80199UV5653439		-154.43	0.00	-154.43
7/29/20	General Payment ID: 3D3036290T639240U	[REDACTED]	200.00	-6.10	193.90

To report an unauthorized transaction or other error NOT involving your debit card: call (402-938-3614) or write to us (Attn: Error Resolution Department, P.O. Box 45950, Omaha, NE 68145-0950).

To report an unauthorized transaction or other error concerning your debit card: call (402-938-3614), fax (303-395-2855) or write to us (PayPal Debit Card Department, P.O. Box 45950, Omaha, NE 68145-0950).

To cancel a pre-authorized or recurring payment or determine whether a pre-authorized or recurring transfer has been made: call us at 1-877-896-6383 (please note that only calls pertaining to pre-authorized or recurring payments will be accepted at this number).



delivered your order

Your order from Food4Less was placed on July 21st, 2020 and delivered on July 21st, 2020 at 5:57 PM

1 Items Found 3 Adjustments

ADJUSTMENTS (FOOD4LESS) 3

REPLACEMENTS	
Some of your items weren't available, so your shopper picked items based on replacements you approved and what was available.	
Kroger Golden Corn Whole Kernel (15.25 oz) 1 x \$0.69	\$0.69
Green Giant Whole Kernel Sweet Corn (15.25 oz) 1 x \$1.39	\$0.00
Kroger Cut Green Beans (50 oz) 1 x \$1.99	\$1.99
Green Giant Kitchen Sliced Green Beans (14.5 oz) 1 x \$1.39	\$0.00
Bone In Beef Select Ribeye Steak Value Pack (per unit) 1.0 lb x \$9.49	\$9.49
Beef Select Boneless Top Sirloin Steak Value Pack (per unit) 1.72 lb x \$7.99	\$0.00



Le Sueur Very Young Small Sweet Peas (15 oz)	001669	\$1.99
1 x \$1.99		\$0.00

ORDER TOTALS

Items Subtotal	\$18.51
Delivery Fee	\$7.99
Tip	\$2.00

Total \$28.50

You saved \$18.51

CHARGES



Original Charge \$ 28.50

Your card was temporarily authorized for \$30.00. Your statement will reflect a final charge within 7 business days of order completion.

[Learn more](#)

Total Charged \$ 28.50

Unintentional charge to school account

Paid by check to school

CK # 1116

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



001670

Thank you for your business!

Transaction Information

12/9/2020 1:46:04 PM	User:	Joelle
Ticket # 10125563	Sales:	Joelle

Customer Information

Name: Ashlin Barkdull
 Email: abarkdull@encorehighschool.com

Purchase Summary

Misc Checks	28.50
Miscellaneous	
Qty 1 @ 28.50	
Subtotal	28.50
Total	28.50
CHECK	28.50

Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!
 *****4-6 weeks to process a refund. There are no refunds on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
 Hesperia, CA 92345
 (760) 956-2632
www.encorehighschool.com
 Tax ID: 208603402

You are receiving this email because you provided your email address to Encore High School.
Encore High School 16955 Lemon St. Hesperia CA 92345



APPROVED

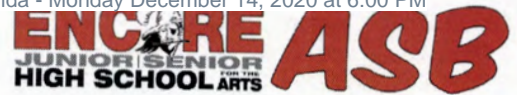
Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



EXPENSE

PLACE RECEIPT HERE

PRE-APPROVED BY

Name: [Signature]
Date: 7-22-20

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

ASB RECEIPT FORM

Store:

MESQUITS JANITORIAL SUPPLY

Date:

07-22-20

Amount:

\$ 265.93

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration Campus:

Joseph Thibodeaux
Student Services Manager [Signature]

Event:

Account Expensed:

Maintenance

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager



APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

001491

Rev. 5/18

PRE-APPROVED BY



PLACE RECEIPT HERE

Name: [Signature]

Date: 7-22

TAPE RECEIPT FLAT D

2 WHEELS FOR RED CART

HARBOR FREIGHT TOOLS
Quality Tools at Ridiculously Low Prices

HESPERIA CA #00006
11940 HESPERIA RD
HESPERIA, CA 92345
Telephone: (760) 949-0558

HARBOR FREIGHT
SALE

Customer Name: Joe Thibodeau
Customer Number: 888019013
6147 6IN RUBBER RIGID CASTER \$16.99
6147 6IN RUBBER RIGID CASTER \$16.99
Subtotal \$33.98
Sales Tax 7.750% \$2.61
Total \$36.62
Debit \$36.62

Card No. XXXXXXXXXXXXX
Auth No. 160492
EBIT
Head
Verified By PIN
Issuer
AID: A0000000980840
TVR: 8080048000
IAD: 06010A03608000
TSI: 6800
ARC: 00
Please Retain for Your Records

Store: 00006 Res: 03 Tran: 438583
Date: 7/22/2020 9:10:33 AM Assoc: XXXXXX
Ticket: 03438583

Item(s) Sold: 2
Item(s) Returned: 0

Maddison served you today.
Thank you for shopping at
HESPERIA, CA

ASB RECEIPT FORM

Store:

HARBOR FREIGHT TOOLS

Date:

07-22-20

Amount:

\$ 36.62

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

Event:

Account Expensed:

Maintenance

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

ENTERED
SCANNED

001492

EXPENSE

PRE-APPROVED BY

Name: _____
Date: 7-22



EXPENSE APPROVAL FORM

Before any expense can be incurred, it must be formally approved. This form must have a signature as a form of approval and a copy of this form must be attached to the receipt or invoice after the purchase is complete. This form with the accompanying backup must be turned in to the central bookkeeper.
TEACHERS AND INSTRUCTORS: You have an annual approval of up to \$500 to be spent to decorate and prepare your classroom. This should be approved by one of your Deans.
TEAM ADVISORS: For purchases for your team that are under \$500, your approval can come from the ASB Advisor. Purchases over \$500 but less than \$3,000 can be approved by the General Executive Manager. Purchases between \$3,000 - \$10,000 can be approved by the CEO or COO. Purchases over \$10,000 require a Board member approval and approval by either the student council, CEO, or COO.
ALL STAKEHOLDERS: Purchases under \$500 can be approved by your Deans. Deans must verify approval through the CEO or Board member.

Requestor Name: Erin Cherry

(Circle One): Student **Staff** Parent Other

Requested Expense: Set Materials - Legally Blonde

Reason for Expense: Materials to build set.

Estimated Amount: \$700

Is this an ASB Expense? Yes No

What account should this expense be debited from? Musical

Date of Expense: 7-22-2020

If an ASB team expense, current fund balance? 2,891.17

How much of the current balance is restricted funds? 0

Will this expense use restricted funds? 0

Approval: [Signature] Date: 7-22-2020

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

17442 Main St
 Hesperia, CA 92345
 11-4288/1210

07/22/2020

PAY TO THE ORDER OF

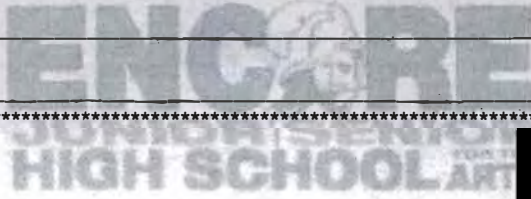
Erin Cherry

\$

**700.00

DOLLARS

Seven hundred and 00/100*****



MEMO

⑈006812⑈ ⑆121042882⑆ [Redacted]

Encore Education Corporation

6812

07/22/2020

Erin Cherry

Date	Type	Reference	Original Amount	Balance Due	Payment
07/22/2020	Bill		700.00	700.00	700.00
			Check Amount		700.00



H Musical

Platinum Business C

700.00

Encore Education Corporation

6812

07/22/2020

Erin Cherry

Date	Type	Reference	Original Amount	Balance Due	Payment
07/22/2020	Bill		700.00	700.00	700.00
			Check Amount		700.00

PAYMENT RECORD

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

Platinum Business C

700.00



How doers get more done APPROVED

Encore Board Approval - Senior Management

TAPE

JAVIER MARQUEZ@HOMEDEPOT.COM
12218 APPLE VALLEY RD. APPLE VALLEY

Johnny Griffin
- NO STAPLES
Chief Operations Officer

834 00002 87912 07/23/20 08:3
SALE CASHIER JUSTIN

056198677418	GLN INT FL <A>	84
	GLID PREM INT FLAT PURE WHITE	4.80
0000-999-833	GL Recyc\$ <A,U>	1
	PAINTCARE FEE	
056198677425	GLN INT FL <A>	18
	GLIDDEN PREM INT FLAT BASE 2	1180
0000-999-832	GL Recyc\$ <A,U>	0
	PAINTCARE FEE	
764666680272	312 CS 1LB <A>	8
	3-1/2" CONSTRUCTION SCREW 1 LB	
764666680258	2IN CS 1LB <A>	8
	2" CONSTRUCTION SCREW 1 LB	
764666680064	1 1/4 CS10LB <A>	34
	1-3/4" CONSTRUCTION SCREW 10 LB	
750298153253	2X4-96 KD-HT <A>	
	1.5INX3.5 N-96IN KD PRIME WW STUD	118
0000-999-735	CA LBR FEE <A,U>	
	CA LUMBER FEE	0.00
	30.00	
073291326001	4X6-8 GDF <A>	14.6
	1.5IN X 5.5IN - 8FT #2BTR PRIME DF	
	10@6.62	66.20
0000-999-735	CA LBR FEE <A,U>	
	CA LUMBER FEE	0.00
	10@0.06	
073291332006	4X6-8 GDF <A>	14.6
	3.5IN X 5.5IN - 8FT #2BTR PRIME DF	
0000-999-735	CA LBR FEE <A,U>	
	CA LUMBER FEE	0.00
	10@0.06	
073291330002	4X4-8 GDF <A>	80.9
	3.5IN X 3.5IN - 8FT #2BTR PRIME DF	
	8@10.12	
0000-999-735	CA LBR FEE <A,U>	
	CA LUMBER FEE	0.00
	8@0.10	
828611031413	10X4" SCREWS <A>	12.5
	GRK R4 10X4" 50 SCREWS	
887480036725	SCREW EYE#6 <A>	7.20
	6 SCREW EYE	
030699153817	HINGE <A>	28.64
	HINGE, UTL NOREM NRRW 3" SB 2PK	
	8@3.58	
030699152704	CORNER BRACE <A>	15.64
	BRACE, CORNER 4" GALV 4PK	
	2@7.82	
030699152698	CORNER BRACE <A>	33.96
	BRACE, CORNER 3" GALV 4PK	
	5@6.78	
077089143300	3PK RLLR CVR <A>	18.50
	3PK 3/8IN PYLAM ROLLER COVER - HOSE	
	2@9.29	
071497690791	9 IN <A>	13.90
	WSTR 9 IN SHERLOCK PRO FRAME GREEN	
	2@6.98	
0000-833-096	2.7MMLAUAN <A>	22.84
	0.106IN X 48IN X 96IN; UTILITY PANEL	
	2@11.42	
0000-999-735	CA LBR FEE <A,U>	
	CA LUMBER FEE	0.20
	2@0.11	

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Store:

The Home Depot

Date:

7/23/20

Amount:

\$640.72

Reimbursed To:

ADMIN APPROVAL ONLY

Location:

H

Expense:

Musical
~~XXXXXXXXXX~~ H

APPROVED Approval:

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

6834 02 87912 07/23/2020 4616
RETURN POLICY DEFINITIONS
POLICY ID 180 POLICY EXPIRE 01/19/2021
A Due to COVID-19, we have extended o
Please see homedepot.com for details

SUBTOTAL 594.8
SALES TAX 45.3
TOTAL \$640.7

XXXXXXXXXXXX6006 DEBIT

USD\$ 640.7

AUTH CODE 082244
Chip Read
ATD A0000000980840

Verified By PIN
US DEBIT

001479

Rev. 8/18

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	MOP
8/25/2020 10:29	20202269	Sale	Erin Cherry/Legally Blonde	20200965	Kelsey White	Hesperia	\$ 59.28	59.28	59.28	\$ -	Cash

Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price
8/25/2020 10:29	20202269	Kelsey White	Hesperia	Preimbursement Change	Bank related	1	Each	Return	59.28

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

WELLS FARGO

Deposit Details

Deposit to COMMERCIAL BASIC CHECKING ...1118

Deposit Date	07/23/20
Description	DEPOSIT
Amount	\$3,000.00
Status	Posted 07/23/20

DEPOSIT TICKET 11-4286(1/21) 6489

DATE: 7/23/20

CURRENCY	DOLLARS	CENTS
CHECKS DEPOSITED	3000	00
COINS		
TOTAL ENCLOSED		
RECEIVER TOTAL	3000	00

ENCORE EDUCATION CORPORATION
DEBIT CARD ACCOUNT
18855 LEMON ST
HESPERIA, CA 92346-5138

WELLS FARGO
Web Page: wellsfargo.com

\$ 3000.00

USE OTHER SIDE FOR ADDITIONAL LISTING. PLEASE BE NUMERICAL. USE PROPERLY PACKAGED.

RECORD OF CHECKS FOR DEPOSIT

CHECKS LISTED SEPARATELY	DOLLARS	CENTS
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
TOTAL THIS SIDE		

ENTER THE TOTAL IN THE SPACE PROVIDED ON FRONT

CASH COUNT - FOR OFFICE USE ONLY	DOLLARS	CENTS
X 100		
X 50		
X 20		
X 10		
X 5		
X 2		
X 1		
TOTAL	\$	

For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender



001671 Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 22, 2020 4
Billing ID
Payment method

Tax identification number

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Advertising

Description	
Payment amount	\$500.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



Invoice

Invoice #: INV02868722
 Invoice Date: Jul 24, 2020
 Account #:
 Account Name: sepschool

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 7/24/20

Billed From:
 WP Engine, Inc.
 504 Lavaca Street
 Suite 1000
 Austin TX 78701
 United States
 Tax ID #: 27-3155665

Billed To:
 Encore Education Corporation
 Denise Griffin
 16955 Lemon Street
 Hesperia, CA 92345
 United States

Parent Communication

Terms	Due Date
On Receipt	Jul 24, 2020

Description	Type	Serv. Start	Serv. End	Qty	Amount (USD)
Growth Plan - digital experience platform including 10 sites and 100,000 monthly visits	Service	7/24/2020	8/23/2020	1	\$115.00
Multi-Site Legacy Discount	Service	7/24/2020	8/23/2020	1	\$0.00

Total Charges: \$115.00
 Total Sales Tax: \$0.00
 Total Credits Applied: (\$0.00)
 Total Payments Received: (\$115.00)
Balance Due: \$0.00

For inquiries regarding this transaction, please email billing@wpengine.com.

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

Payment Instructions:

Payment must be made by credit card.

Updates to the credit card on your account may be made by an account user with *Owner* or *Billing* permissions at my.wpengine.com under the *My Account* tab.

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Invoice Aging Summary

Current Due	30 Days Past Due	60 Days Past Due	90 Days Past Due	120+ Days Past Due	Total Aging
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



NCR Silver
864 Spring St NW
Atlanta, GA 30308

001672 INVOICE

Customer Care: 1-877-270-3475

Invoice Date: 07/24/2020
 Invoice #: INV04700526
 Payment Terms: Due Upon Receipt
 Due Date: 07/24/2020

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: Contract

Account Information: Encore High School
 16955 Lemon St
 Hesperia, California
 92345
 United States
 (760) 605-3343
 abarkdull@encorehighschool.com

Accounting

MY CHARGES

Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School	NCR Silver Essentials Service Plan, Monthly Fee, Annual Contract	07/24/2020-08/23/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES

Charge Number	Pricing	Allowance	Used	Overage
	Free Device	0	25	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
			Invoice Total	\$79.00
07/25/2020	P-00726171	Payment		(\$79.00)
			Invoice Balance	\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



Final Details for Order #113-3172918-1217862

Print this page for your records.

Order Placed: July 23, 2020
Amazon.com order number: 113-3172918-1217862
Order Total: \$1,614.89

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 7/23/20

Shipped on July 26, 2020

Items Ordered

1 of: *Amazon Brand - Buttoned Down Men's 100% Supima Cotton Sweater Vest, Light Yellow Argyle, Medium* **Price** \$39.23
Sold by: Amazon.com Services LLC

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

H Musical

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Items Ordered

2 of: *SWACC 12-Inch Short Big Bouffant Curly Wigs for Women Synthetic Heat Resistant Fiber Hair Pieces with Wig Cap (Dark Brown-4#)* **Price** \$17.99
Sold by: S&W ACCESSORIES ([seller profile](#))

Condition: New

1 of: *Hanes Men's Nano Premium Cotton V-Neck T-Shirt (Pack of 2), White, X-Large* **Price** \$12.00
Sold by: Amazon.com Services LLC

Condition: New

1 of: *HOMEYEE Women's Short Sleeve Business Church Dress B430 (4, Dark Blue - 2)* **Price** \$28.99
Sold by: usfashionstore ([seller profile](#))

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

EXPENSE
PRE-APPROVED BY
Name: Ashlin
Date: 7-23-20

ENTERED
SCANNED
APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

Shipping Speed:

One-Day Shipping

Shipped on July 26, 2020

Items Ordered**Price**1 of: *SheIn Women's Off Shoulder Flounce Long Sleeve Blouse Ruffle Hem Solid Crop Top Purple Small* \$25.99Sold by: shein online store ([seller profile](#))

Condition: New

1 of: *Women's Basic Round Neck Long Sleeve Crop Top (White, X-Small)* \$15.49Sold by: Artivaly ([seller profile](#))

Condition: New

7 of: *Women's Basic Round Neck Long Sleeve Crop Top (White, Small)* \$15.49Sold by: Artivaly ([seller profile](#))

Business Price

Condition: New

1 of: *Women's Basic Round Neck Long Sleeve Crop Top (White, Large)* \$13.49Sold by: Artivaly ([seller profile](#))

Business Price

Condition: New

6 of: *Women's Basic Round Neck Long Sleeve Crop Top (White, Medium)* \$14.72Sold by: Artivaly ([seller profile](#))

Business Price

Condition: New

1 of: *Romwe Women's Sleeveless Scoop Neck A Line Party Mini Summer Dress Hot Pink S* \$18.99Sold by: ROMWE ONLINE STORE ([seller profile](#))

Condition: New

1 of: *Women's Military Crop Stretch Gold Zip up Blazer Jacket KJK1125 Fuchsia Small* \$27.99Sold by: Fame Fashion House LLC ([seller profile](#))

Condition: New

1 of: *MUSHARE Women's Colorblock Wear to Work Business Party Bodycon One-Piece Dress (Black+White, Medium)* \$33.99Sold by: MuShare ([seller profile](#))

Condition: New

1 of: *Nicky Bigs Novelties Iridescent Captains Jeweled Hat, White, One Size* \$24.99Sold by: Marsino's Costumes ([seller profile](#))

Condition: New

Shipping Address:Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States**APPROVED**

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Shipping Speed:

One-Day Shipping

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

Shipped on July 26, 2020**Items Ordered****Price**1 of: *Red Kap Men's Standard Industrial Work Shirt, Regular Fit, Short Sleeve, Chocolate Brown, Medium* \$18.00Sold by: Amazon.com Services LLC ([seller profile](#))

Business Price

Condition: New

1 of: *WT02 Men's Athletic Track Pants Open Bottom, Royal/Metallic, X-Large* \$19.46

Sold by: Amazon.com Services LLC

Condition: New

1 of: **Hanes Men's Nano Premium Cotton V-Neck T-Shirt (Pack of 2), White, Medium** \$12.00
 Sold by: Amazon.com Services LLC

Condition: New

2 of: **Red Kap Men's Twill Action Back Coverall, Orange, 40** \$30.51

Sold by: Amazon.com Services LLC ([seller profile](#))
 Business Price

Condition: New

1 of: **Womens Jogging Suits Sets Pink Velvet Velour Tracksuit Active wear 2 Piece** \$32.99

Jogging Suits Sweat Suits Outfits (S, Coral)

Sold by: More than garments ([seller profile](#))

Condition: New

1 of: **LifeShe Casual Sleeveless Denim Jean Cropped Vest Jacket (Blue, L)** \$30.98

Sold by: LifeApparel ([seller profile](#))

Condition: New

Shipping Address:

Jayleen Hill
 16955 LEMON ST
 HESPERIA, CA 92345-5139
 United States

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020

Items Ordered

Price

1 of: **CNSSKJ Women's Athletic Skirt with Shorts Sport Lightweight Skort for Running** \$17.99

Golf Tennis Yoga with Pocket White M

Sold by: CNSSKJ ([seller profile](#))

Condition: New

3 of: **Danzcue Adult Cheerleading Pleated Skirt, Royal-White, Medium** \$24.99

Sold by: Danzia ([seller profile](#))

Condition: New

3 of: **Danzcue Adult Cheerleading Pleated Skirt, Royal-White, Large** \$24.99

Sold by: Danzia ([seller profile](#))

Condition: New

1 of: **Doublju Classic Draped Open Front Blazer for Women with Plus Size Fuchsia Small** \$19.19

Sold by: Doublju company ([seller profile](#))

Condition: New

1 of: **Cefangwei Womens Yoga Sport Wirefree Bustier Bra White** \$15.19

Sold by: Shizhi ([seller profile](#))

Condition: New

1 of: **Zaxicht High Waisted Jeans Shorts for Women Teen Girls, Casual Plus Size Skinny** \$24.99

Denim Shorts Stretchy Frayed Raw Hem Tassel Short Pants Solid Color (Blue, L)

Sold by: sshuqqing ([seller profile](#))

Condition: New

APPROVED
 Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

Shipping Address:

Jayleen Hill
 16955 LEMON ST
 HESPERIA, CA 92345-5139
 United States

Shipping Speed:

One-Day Shipping

Shipped on July 26, 2020**Items Ordered****Price**

1 of: *ZEROYAA Men's Hipster Splash Ink Design Silk Like Satin Button Down Dress Shirt for Party Prom ZLCL12-Black X-Large* \$25.95

Sold by: ZEROYAA ([seller profile](#))

Condition: New

1 of: *JACK SMITH Women's Drawstring Cotton Knit Pull-On Skort with Elastic Waistband(L, Yellow)* \$26.99

Sold by: Jack Smith Fashion ([seller profile](#))

Condition: New

1 of: *Womens Sexy Tight Fit Faux PU Leather High Waist Leggings (Hot Pink, S)* \$19.99

Sold by: VIV Collection ([seller profile](#))

Condition: New

1 of: *Women's Official V Neck Half Sleeve Chic Business Sheath Dress M Navy Blue* \$32.99

Sold by: Lady Fashion-store ([seller profile](#))

Condition: New

1 of: *Ivysport Harvard University Crimson Short-Sleeve T-Shirt, Heritage, Charcoal Heather, Medium* \$19.95

Sold by: Ivysport ([seller profile](#))

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020**Items Ordered****Price**

1 of: *Moyabo Lady Formal Gorgeous Mock Collar Fall Special Occasion High Stretch Midi Dress Navy Blue Small* \$32.99

Sold by: Moyabo Direct ([seller profile](#))

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020**Items Ordered**

1 of: *LTIFONE Mens Casual Shorts Elastic Waist 7" Inseam with Drawstring Slim Fit Summer Pants with Pockets(Khaki,S)* **Price** \$17.99
 Sold by: Ltifone ([seller profile](#))

Condition: New

1 of: *Short Bob Lace Front Wigs Synthetic For Women Yaki Straight Brown Color* **Price** \$35.99
 Sold by: Aiva Hair ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

5 of: *B-Mardi Jump Rope Workout - Skipping Jumping Rope for Kids,Men,Women,Youth Beginners,Great for Children, Adults,Outdoor Fun Activity,Party Favor, Recreation and Fitness- 9 Feet* **Price** \$10.96
 Sold by: Bon Mardi ([seller profile](#))

Condition: New

1 of: *1 Pair Blazer Epaulet/Kpop Fringed/Tassel Metal Punk Shoulder Epaulette/Dpikes Brooch for Men Women 3 Color Options (Silver)* **Price** \$11.99
 Sold by: ZTHREAD ([seller profile](#))

Condition: New

Shipping Address:

Jayleen Hill
 16955 LEMON ST
 HESPERIA, CA 92345-5139
 United States

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020**Items Ordered**

1 of: *ElegantPark HC1602 Hot Pink Heels Pointed Toe High Heels for Women Ankle Strap Shoes for Heels and Pumps D'Orsay Satin Wedding Evening Party Dress Shoes US 7.5* **Price** \$31.67
 Sold by: elegantpark ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

Shipping Address:

Jayleen Hill
 16955 LEMON ST
 HESPERIA, CA 92345-5139
 United States

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020**Items Ordered**

1 of: *Danzcue Adult Cheerleading Pleated Skirt, Royal-White, X-Small* **Price** \$24.99
 Sold by: Danzia ([seller profile](#))

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020

Items Ordered	Price
1 of: ZEROYAA Men's Hipster Splash Ink Design Silk Like Satin Button Down Dress Shirt for Party Prom ZLCL12-Beige X-Large Sold by: ZEROYAA (seller profile) Condition: New	\$25.95
3 of: Red Kap Men's Twill Action Back Coverall, Orange, 38 Sold by: Amazon.com Services LLC (seller profile) Business Price Condition: New	\$30.03
2 of: Red Kap Men's Twill Action Back Coverall, Orange, 38 Sold by: Amazon.com Services LLC (seller profile) Business Price Condition: New	\$30.03
1 of: TwiinSisters Women's High Rise Slim Fit Denim Jeans Pants with Matching Belt - Size Small to 3X Sold by: Twiin Sisters (seller profile) Product question? Ask Seller Condition: New	\$34.99

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:

One-Day Shipping

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Shipped on July 25, 2020

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Items Ordered	Price
1 of: WT02 Men's Athletic Track Pants Open Bottom, Royal/Metallic, Medium Sold by: Amazon.com Services LLC Condition: New	\$20.32

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:
One-Day Shipping

001673

Shipped on July 26, 2020

Items Ordered

1 of: *DOOLONLU Womens High-Waisted Stretchy Cutoff Cotton Denim Shorts(White,S)*

Price
\$19.99

Sold by: DOOLONLU ([seller profile](#))

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:

One-Day Shipping

Shipped on July 26, 2020

Items Ordered

1 of: *Women's Bustier Corset Top Sexy Lingerie Sets Black Satin Waist Cincher Small White*

Price
\$17.99

Sold by: Zhitunemi ([seller profile](#))

Condition: New

1 of: *SweatyRocks Women's Short Sleeve Deep V Neck Self Tie Front Crop Top Blouse Blue #1 S*

\$18.99

Sold by: SweatyRocks ([seller profile](#))

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:

One-Day Shipping

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Payment information

Payment Method:

Visa | Last digits: 2512

Item(s) Subtotal: \$1,500.30
Shipping & Handling: \$0.00
Your Coupon Savings: -\$1.58

Billing address

Encore Education Corporation
16955 LEMON ST
HESPERIA, CA 92345
United States

Total before tax: \$1,498.72
Estimated tax to be collected: \$116.17

Grand Total: \$1,614.89

Credit Card transactions

ending in : July 26, 2020: \$85.61

001674

ending in : July 26, 2020: \$1,159.50

ending in : July 26, 2020: \$369.78

To view the status of your order, return to [Order Summary](#).

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APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

ARC0 GASOLINE
 ARCO A#M 42118
 16815 MAIN ST
 HEPERIA CA
 ARCO42318001

DATE 7/27/20 6:32
 TRAN# 9021624
 PUMP# 02
 SERVICE LEVEL: SELF
 PRODUCT: REGULAR
 GALLONS: 15.778
 PRICE/G: \$2.979
 FUEL SALE \$47.00
 debitfee \$0.35
 DEBIT \$47.35

FinalSale Receipt
 DEBIT \$47.35
 Payment from Primary
 Account

 Auth #: 084678
 Odometer:
 Resp Code: 000
 Stan: 001962818
 Reference:20167
 APPNAME US DEBIT
 AID : A0000000980840
 APP CRYPTOGRAM :
 ARCC EA142137C503050
 5
 ENTRY : Insert
 PIN USED

SITE ID: ARCO4231800
 1

THANK YOU
 THANK YOU
 FOR CHOOSING ARCO
 COMMENTS?
 CALL 1888-322-2726

ASB RECEIPT FORM

Store:

ARC0 GASOLINE

Date:

7-27-20

Amount:

\$47.35

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Encore First Approval - Administration Campus.

Joseph Thibodeaux
Student Services Manager

Event:

Fuel

Account Expensed:

Transpudation

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

Rev. 5/18

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

001485

EXPENSE



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

PRE-APPROVED BY Name: Kelsey White Date: 7-27-20

ASB RECEIPT FORM

Store:

ARCO GASOLINE

Date:

7-27-20

Amount:

\$85.34

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

APPROVED

Campus: Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

Event:

Fuel

Account Expended:

Transportation

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

Rev. 5/18

ARCO GASOLINE
ARCO AMPM 42318
16815 MAIN ST
HEPERIA CA
ARCO 42318001

DATE 7/27/20 6:35
TRAN# 9011565
PUMP# 01
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 28.530
PRICE/G: \$2.979
FUEL SALE \$84.99
debitfee \$0.35
DEBIT \$85.34

FinalSale Receipt
DEBIT \$85.34
Payment from Primary
Account

Auth #: 014302
Odometer:
Resp Code: 000
Stan: 001962828
Reference:20170
APPNAME US DEBIT
AID : A0000000980840
APP CRYPTOGRAM :
ARQC B3AABA1DBE4D5CC
2
ENTRY : Insert
PIN USED

SITE ID: ARCO4231800
1

THANK YOU
THANK YOU
FOR CHOOSING ARCO
COMMENTS?
CALL 1800-322-2726

SCANNED

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

001483



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE
PRE-APPROVED BY
 Name: [Signature]
 Date: 7-27-20

ASB RECEIPT FORM

Store:

WALMART

Date:

7/27/20

Amount:

\$39.78

Reimbursed To:

DEBIT CARD



ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
 Student Services Manager

Event:

[Signature]

Account Expensed:

[Signature]
 Mark Henard

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White
 Central Bookkeeping Manager

Rev. 5/18

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

SCANNED

ENTERED

001486

Encore Education Corporation
 Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

17442 Main St
 Hesperia, CA 92345
 11-4288/1210

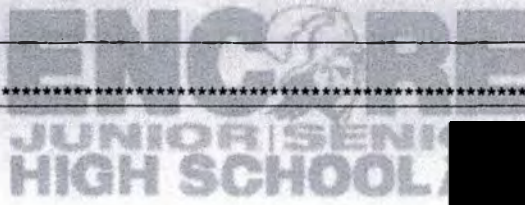
04/21/2020

PAY TO THE ORDER OF

\$ **10.00

Ten and 00/100***** DOLLARS

Anina Nickel



MEMO

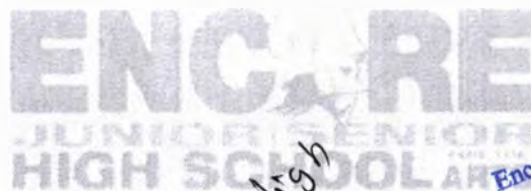
⑈006783⑈ ⑆121042882⑆

Encore Education Corporation

6783

04/21/2020

Date	Type	Reference	Original Amount	Balance Due	Payment
04/21/2020	Bill		10.00	10.00	10.00
		Check Amount			10.00



APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

High ASB Dance

Platinum Business C

10.00

Encore Education Corporation

6783

04/21/2020

Date	Type	Reference	Original Amount	Balance Due	Payment
04/21/2020	Bill		10.00	10.00	10.00
		Check Amount			10.00

PAYMENT RECORD

Platinum Business C

10.00

ENCORE ASB

JUNIOR SENIOR
HIGH SCHOOL ARTS

Student/Parent Requesting Reimbursement: _____ Date: 10-25

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____ eas Yucaipa _____

Date	Description	Total Amount
10-25	dance ticket (Halloween Dance)	10.00
		\$ 10.00

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:	Have to go home. Take school bus
APPROVED Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer	

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: _____

Student Signature: _____ Date: 10-25

OFFICE USE ONLY

Approval <input type="checkbox"/> YES / <input type="checkbox"/> NO		
Administrative Signature: _____	Date: _____	
APPROVED Encore First Approval - Administration		
ASB Signature: _____	Date: _____	
Kelsey White Central Bookkeeping Manager		
Check # _____	Amount: _____	Date: _____

Date/Time 10/24/2019 11:26	Ticket Number 20200774	Transaction Type Sale	Customer Name [REDACTED]	Customer Number 20200530	Operator Name Leticia Castro	Sales Associate Leticia Castro	Station Riverside	Selling Lo Default	Gross SubTotal \$ 10.00	Total \$ 10.00	Tendered \$ 20.00	Change \$ 10.00	MOP Cash
Date/Time 10/24/2019 11:26	Ticket Number 20200774	Operator Name Leticia Castro	Sales Associate Leticia Castro	Station Riverside	Item Name Halloween Dance	Description Halloween Dance	Qty	Sold by 1 Each	Line Type Sale	Final Sales Price \$ 10.00			

001675



Final Details for Order #113-8676277-8066667

H Musical PD

Order Placed: July 23, 2020
 Amazon.com order number: 113-8676277-8066667
 Order Total: \$188.50

Shipped on July 27, 2020	
Items Ordered 1 of: <i>Danzcue Adult Cheerleading Pleated Skirt, Royal-White, Small</i> Sold by: Danzia (seller profile) Condition: New	Price \$24.99
Shipping Address: Jayleen Hill 16955 LEMON ST HESPERIA, CA 92345-5139 United States	EXPENSE PRE-APPROVED BY Name: <i>[Signature]</i> Date: <u>7-23-20</u>
Shipping Speed: Two-Day Shipping	Item(s) Subtotal: \$24.99 Shipping & Handling: \$0.00 Total before tax: \$24.99 Sales Tax: \$1.94 Total for This Shipment: \$26.93

Shipped on July 27, 2020	
Items Ordered 1 of: <i>Womens Off The Shoulder Long Bell Sleeve Tops Flared Casual Loose Blouse</i> Sold by: Farktop (seller profile) Condition: New	Price \$24.98
Shipping Address: Jayleen Hill 16955 LEMON ST HESPERIA, CA 92345-5139 United States	APPROVED Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer
Shipping Speed: Two-Day Shipping	Item(s) Subtotal: \$24.98 Shipping & Handling: \$0.00 Total before tax: \$24.98 Sales Tax: \$1.94 Total for This Shipment: \$26.92
	APPROVED Encore First Approval - Administration Kelsey White Central Bookkeeping Manager

Shipped on July 28, 2020	
Items Ordered 5 of: <i>Danzcue Adult Cheerleading Pleated Skirt, Royal-White, Small</i> Sold by: Danzia (seller profile) Condition: New	Price \$24.99
Shipping Address: Jayleen Hill 16955 LEMON ST	Item(s) Subtotal: \$124.95 Shipping & Handling: \$0.00

SCANNED

HESPERIA, CA 92345-5139
United States

678199

Total before tax: \$124.95

Sales Tax: \$9.70

Shipping Speed:
Two-Day Shipping

Total for This Shipment: \$134.65

Payment information

Payment Method:
Visa | Last digits: 0914

Item(s) Subtotal: \$174.92
Shipping & Handling: \$0.00

Billing address
Encore Education Corporation
16955 LEMON ST
HESPERIA, CA 92345
United States

Total before tax: \$174.92
Estimated Tax: \$13.58

Grand Total: \$188.50

Credit Card transactions

Visa ending in 0914: July 27, 2020: \$26.92

Visa ending in 0914: July 27, 2020: \$26.93

To view the status of your order, return to [Order Summary](#).

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HESPERIA, CA 92345-5139
United States

001676

Total before tax: \$124.95
Sales Tax: \$9.70

Shipping Speed:
Two-Day Shipping

Total for This Shipment: \$134.65

Payment information

Payment Method:
Visa | Last digits: 0914

Item(s) Subtotal: \$174.92
Shipping & Handling: \$0.00

Billing address
Encore Education Corporation
16955 LEMON ST
HESPERIA, CA 92345
United States

Total before tax: \$174.92
Estimated Tax: \$13.58

Grand Total: \$188.50

Visa ending in 0914: July 27, 2020: \$26.92
Visa ending in 0914: July 27, 2020: \$26.93

Credit Card transactions

To view the status of your order, return to [Order Summary](#) .

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EXPENSE

PRE-APPROVED BY

PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

Name: [Signature]
Date: 7-29

ASB RECEIPT FORM

Store:

Shop N GO

Date:

7/29/20

Amount:

38.61

Reimbursed To:

Debit Card

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
07/29/2020 360242320
02:13:18 PM

Date:

XXXXXXXXXXXX7120
Debit
INVOICE 021240
AUTH 666585

Date:

*** REPRINT *** REPRINT *** REPRINT ***
PUMP# 2
Regular CR 12.539G
PRICE/GAL \$3.079

FUEL TOTAL \$ 38.61
*** REPRINT *** REPRINT *** REPRINT ***

DEBIT \$ 38.61

=====
Customer-activated Purchase/Capture
Site #: 000000009923392
Shift Number 1
Sequence Number 23330
Swiped
APPROVED 666585
=====

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APPROVED

Encore First Approval - Senior Management

Johnny Griffin

Chief Operations Officer

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Campus Administration

Joseph Thibodeaux
Student Services Manager

Event:

Fuel

Account Expensed:

Transportation

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

001482

Rev. 5/18



EXPENSE

PRE APPROVED BY

PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

Date: 7-29

ASB RECEIPT FORM

Store:

SHOP & GO MOBIL

Date:

7-29-20

Amount:

\$ 86.78

Reimbursed To:

DEBIT CARD

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
07/29/2020 360242321
02:14:39 PM

Name: _____
Date: _____

XXXXXXXXXXXX7120
Debit
INVOICE 021239
AUTH 729107

Name: _____
Date: _____

*** REPRINT *** REPRINT *** REPRINT ***
PUMP# 1
Regular CR 28.183G
PRICE/GAL \$3.079

FUEL TOTAL \$ 86.78
*** REPRINT *** REPRINT *** REPRINT ***
DEBIT \$ 86.78

Customer-activated Purchase/Capture
Site #: 000000009923392
Shift Number 1
Sequence Number 23329
Swiped
APPROVED 729107

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APPROVED

Encore Second Approval - Senior Management

Johnny G...
Chief Operating Officer

**ASB APPROVAL ONLY
APPROVED**

Campus: Administration
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager *JTM*

Event:

Fuel

Account Expensed:

Transportation
APPROVED
Approval Signature
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

SCANNED

ENTERED
001481



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE

PRE-APPROVED BY

Name: [Signature]
Date: 7-30

ASB RECEIPT FORM

Store:

COSTCO WHOLESALE

Date:

07-30-20

Amount:

\$ 42.01

Reimbursed To:

DEBIT CARD



Costco #1010
14555 Valley Center Dr
Victorville, CA 92392

Member# 111748605283
Invoice# 82227
Date: 07/30/20
Time: 07:12
Auth# 800368

DB Acct #
*****7120

Pump Gallons Price
9 15.225 \$ 2.759

Product Amount
Regular \$ 42.01

Total Sale \$ 42.01

SALE- Card Swiped
Approved
TranID# 021209082227

Thank you
For your purchase of
Kirkland Signature
Fuel

Visit Costco.com
Search: Fuel

APPROVED

Encore Second Assistant - Senior Management

Johnny Griffin
Chief Operations Officer

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

Event:

Fuel

Account Expensed:

Transpordation

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

ENTERED

001493

Rev. 5/18



Teachers Pay Teachers

EXPENSE

2020 Annual Purchase Statement

PRE-APPROVED BY

Name: Julia
Date: _____

Date: October 29, 2020
Customer Name: Denise Griffin

Date	Item ID	Item Name	Licenses	Price
Feb 16	4784333	8th Grade Math Distance Learning Test Prep Packets and Games Google Classroom	1 @ \$17.85	\$17.85
Feb 16	4510154	6th, 7th and 8th Grade Test Prep Math Practice + Games Bundle Distance Learning	1 @ \$47.25	\$47.25
Feb 16	4301994	7th Grade Smarter Balanced Test Prep SBAC ELA Practice Assessment + Games Bundle	1 @ \$9.00	\$9.00
Feb 16	4490673	7th Grade Reading Informational Text Game: Google Classroom Distance Learning	1 @ \$3.00	\$3.00
Feb 16	5246424	8th Grade ELA Test Prep Distance Learning Packets and Games Google Classroom	1 @ \$6.00	\$6.00
Feb 16	3081345	Virtual Meeting Games - 20 ELA Test Prep Game Shows Zoom Games Zoom Activities	1 @ \$9.00	\$9.00
Feb 16	3194743	7th Grade Close Reading Comprehension Distance Learning Informational Text Sets	1 @ \$4.00	\$4.00
Feb 16	3199418	8th Grade Close Reading Distance Learning w/ Google Classroom Links (Literature)	1 @ \$3.00	\$3.00
Feb 16	4554433	7th Grade Test Prep Math Practice Tests, Games & Task Cards - ALL 7th Grade CCSS	1 @ \$24.00	\$24.00
Feb 16	3709310	CAASPP Test Prep - ELA Practice Tests for Google Classroom Distance Learning	1 @ \$16.00	\$16.00
Feb 16	3195125	8th Grade Close Reading Comprehension Distance Learning Informational Text Sets	1 @ \$4.00	\$4.00
Feb 16	4310130	8th Grade Smarter Balanced Test Prep SBAC ELA Practice Assessment + Games Bundle	1 @ \$9.00	\$9.00
Feb 16	2515696	State Testing Prep - helpful signage for teachers Common Core CAASPP	1 @ \$2.00	\$2.00
Jun 24	3801546	SOMOS Spanish 2 COMPLETE CURRICULUM Bundle	1 @ \$150.00	\$150.00
Jul 30	3649516	SOMOS Spanish 1 COMPLETE CURRICULUM Bundle	1 @ \$350.00	\$350.00
Aug 5	5803277	DIGITAL Spanish Curriculum Bundle: Fall Semester, Spanish 1 + 2	1 @ \$184.00 1 @ \$165.60	\$349.60
Aug 5	3649516	SOMOS Spanish 1 COMPLETE CURRICULUM Bundle	1 @ \$252.00	\$252.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Purchases	\$1,255.70
Taxes	\$0.00
Refunds	(\$0.00)
Total	\$1,255.70

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



BANK CHARGE FORM

Date:	7/31/2020
Bank Charge:	\$.05
Reason:	INTEREST PAYMENT
Completed by:	<i>[Signature]</i>

Reviewed by:		
FIRST APPROVAL: APPROVED <i>Ashlin Barkdull</i> General Executive Manager <small>Encore Second Approval - Senior Management</small>	SECOND APPROVAL: APPROVED <i>Denise Griffin</i> Chief Executive Officer <small>Encore Final Approval - Board / CEO</small>	

Scanned by:
Submission Date:



DEBIT CARD USAGE REPORTS BY CARD NUMBER

The student services debit account is used for on campus purchases where other means of purchasing (invoice, check, etc.) is not feasible. Each debit card is reconciled monthly by the assigned user of the debit card. It is important to note that other people might use the debit cards contained in these reports, but it is the responsibility of the assigned card holder to reconcile the card every month. The following reports outline each individual card.

Each card report will have the following information:

The reconciliation report compiled using the bank statement

Receipts / backup documentation for each debit or credit (chronologically)



Name: Kiara Sampson			Credit Card: 3686
Reconciliation Month: December 2020 July			
Date	Vendor	Purpose	Amount
7/13/2020	Motor Vehicle	School Advertisement	750.00
7/15/2020	Shop N Go	Gas for Highlander	47.72
7/15/2020	Shop N Go	Gas for Highlander	75.77

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



RNS Communications, Inc. dba
Motor Vehicle Network
1 Selleck Street - 3rd Floor
Norwalk, CT 06855
(203) 899-1700

Invoice

DATE 7/1/2020

INVOICE # 20-38821

PAID
07/11/2020

BILL TO:

Encore Education Corp
Kelsey White
16955 Lemon Street
Hesperia, CA. 92345

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: Contract

TERMS - Credit Card

DESCRIPTION	RATE	AMOUNT
MOTOR VEHICLE NETWORK ADVERTISING IN THE FOLLOWING CALIFORNIA DMV LOCATION(s): Victorville - Broadcast	750.00	750.00

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Per your instructions, your credit card on file will be processed accordingly.
Thank you for your business!

Total \$750.00

Thank you for your credit card payment



EXPENSE
PRE-APPROVED BY

PLACE RECEIPT HERE Name: Johnny

Date: 7/15/20

TAPE RECEIPT FLAT, DO NOT FOLD RECEIPTS - NO STAPLES

Store:

Shop N Go

Date:

7/15/20

Amount:

47.72

Reimbursed To:

Debit Acct

ADMIN APPROVAL ONLY

Location:

H

Expense:

Fuel - Transport

Approval:

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

CEO

001535

Rev. 8/18

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA, CA
92345
07/15/2020 36023585
02:17:36 PM

XXXXXXXXXXXX3686
Debit
INVOICE 015184
AUTH 024595

PUMP# 3
Regular PR 15.49
PRICE/GAL \$3.0

FUEL TOTAL \$ 47.

DEBIT \$ 47.

Customer-activated Purchase/Capture
Site #: 000000000023302
Shift Number 1
Sequence Number 16343
Striped
APPROVED 024595

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APPROVED

Encore Final Approval - Board

Denise Griffin

Chief Executive Officer

EXPENSE



PRE-APPROVED

PLACE RECEIPT HERE

Name: John
Date: 7/15/20

TAPE RECEIPT THAT DO NOT FOLD RECEIPTS - NO STAPLES

Store:

Shop N GO

Date:

7/15/20

Amount:

75.77

Reimbursed To:

Debit Acct

ADMIN APPROVAL ONLY

Location:

H

Expense:

Fuel - Transportation

Approval:

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA, CA
92345
07/15/2020 360235853
02:18:41 PM

XXXXXXXX3686
t
DICE 015183
825676

REPRINT *** REPRINT *** REPRINT ***

P# 2

ular CR 24.6090
CE/GAL \$3.079

EL TOTAL \$ 75.77

* REPRINT *** REPRINT *** REPRINT **

BIT \$ 75.77

Customer-activated Purchase/Capture
ite #: 000000009923392
ift Number 1
equence Number 16342
Swiped
APPROVED 825676

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SCANNED
ENTERED

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

001536

Rev. 8/18



Name: JOSEPH THIBODEAUX			Credit Card: 7120
Reconciliation Month: July 2020			
Date	Vendor	Purpose	Amount
7/16/2020	Costco Gas	FUEL/CARWASH	57.99
7/20/2020	Faststrip	FUEL	48.69
7/22/2020	Mesquit's Supply	JANITORIAL SUPPLIES	265.93
7/22/2020	Harbor Freight	CASTERS FOR RED FLAT CART	36.62
7/27/2020	Arco	FUEL	47.35
7/27/2020	Arco	FUEL	85.34
7/27/2020	Walmart	CLEANING SUPPLIES FOR RIVERSIDE CLEAN UP	39.78
7/29/2020	Shop N Go	FUEL	38.61
7/29/2020	Shop N Go	FUEL	86.78
7/30/2020	Costco Gas	FUEL	42.01

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager *JM*

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

EXPENSE ENCORE ASB

JUNIOR SENIOR HIGH SCHOOL ARTS

PRE-APPROVED BY

PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

Name: [Signature]
Date: 7-16

ASB RECEIPT FORM

Store:

COSTCO WHOLESAL

Date:

7-16-20

Amount:

\$57.99

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux

Student Services Manager [Signature]

Event:

Fuel

Account Expended:

Transportation

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

BLUE HIGHLANDER



Costco #1010
14555 Valley Center Dr
Victorville, CA 92392

Member# 111748605283
Invoice# 79281
Date: 07/16/20
Time: 16:52
Auth# 807357

DB Acct #
*****7123

Pump Gallons Price
13 17.236 \$ 2.959

Product Amount
Premium \$ 51.00

Car Wash \$ 6.99
Total Sale \$ 57.99

SALE- Card Swiped
Approved
TranID# 019813079281

Thank you **APPROVED**
For your purchase of
Kirkland Signature **Encore Second Approval - Senior Management**
Fuel **Johnny Griffin**
Visit Costco.com **Chief Operations Officer**
Search: Fuel

001484

Rev. 5/18

EXPENSE



PLACE RECEIPT HERE

PRE-APPROVED BY

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

Name: [Signature]
Date: 7-20

ASB RECEIPT FORM

Store:

FAST STRIP

Date:

07-20-20

Amount:

\$48.69

Reimbursed To:

DEBIT CARD

BLACK
HIGHLANDER

WELCOME
54292980029878
215176
561 FASTSTRIP
17223 MAIN ST
HESPERIA CA
92345, 760-244-9440

DB AUTH#157692
SEQ# 3962
DATE 07/20/20 14:02
REF# 020252017488157
BATCH# 20200720088

PUMP # 07
PRODUCT: UNLD
APPROVAL # 157692
GALLONS: 17.521
PRICE/G: \$ 2.759
FUEL SALE \$ 48.34
TERMINAL FEE: \$0.35
DEBIT TOTAL: \$48.69

THANK YOU
HAVE A NICE DAY

ASB APPROVAL ONLY

APPROVED Campus:

Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager [Signature]

Event:

Fuel

Account Expensed:

Transportation

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

001494

Rev. 5/18



EXPENSE

PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

PRE-APPROVED BY
Name: [Signature]
Date: 7-22-20

ASB RECEIPT FORM

Store:

MESQUITS JANITORIAL SUPPLY

Date:

07-22-20

Amount:

\$ 265.93

Reimbursed To:

DEBIT CARD

MESQUITS SUPPLY LLC
17086 SEQUOIA AVE
HESPERIA, CA 92345

07/22/2020 08:40:04

DEBIT CARD

DEBIT SALE

Card #: XXXXXXXXXXXX7120
Network: INTERLINK
Chip Card: US DEBIT
AID: A000000980840
SEQ #: 1
Batch #: 1614
INVOICE: 1
Approval Code: 380924
Entry Method: Chip Read
Mode: Issuer - PIN Verified

SALE AMOUNT \$265.93

THANK YOU FOR YOUR BUSINESS!

CUSTOMER COPY

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

ASB APPROVAL ONLY

APPROVED

Campus:
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager [Signature]

Event:

Account Expensed:

Maintenance

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

001491

Rev. 5/18

PRE-APPROVED BY



Name: [Signature]

PLACE RECEIPT HERE

TAPE RECEIPT FL

2 WHEELS FOR RED CART

HARBOR FREIGHT TOOLS
Quality Tools at Ridiculously Low Prices

HESPERIA CA #00006
11940 HESPERIA RD
HESPERIA, CA 92345
Telephone: (760) 949-0558

SALE

Customer Name: Joe Thibodeau
Customer Number: 888019013
47 6IN RUBBER RIGID CASTER \$16.00
47 6IN RUBBER RIGID CASTER \$16.00
Subtotal \$33.00
Sales Tax 7.750% \$2.66
Total \$36.62
Debit \$36.62

Card No. XXXXXXXXXXXX7120
Auth. No. 160492
EBIT
Lead
Verified By PIN
Issuer
AID: A0000000980840
TVR: 8080048000
IAD: 06010A03608000
TSI: 6800
ARC: 00

Please Retain for Your Records

Store: 00006 Res: 03 Tran: 438583
Date: 7/22/2020 9:10:33 AM Assoc: XXXXXX
Ticket: 03438583

Item(s) Sold: 2
Item(s) Returned: 0

Maddison served you today.
Thank you for shopping at
HESPERIA

ASB RECEIPT FORM

Store:

HARBOR FREIGHT TOOLS

Date:

07-22-20

Amount:

\$ 36.62

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY
APPROVED

Encore First Approval - Administration
Campus:
Joseph Thibodeaux
Student Services Manager [Signature]

Event:

Account Expensed:

Maintenance

Approval Signature

APPROVED

Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

ENTERED
SCANNED

001492

Rev. 5/18



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

ARCO GASOLINE
ARCO AWPW 42318
16815 MAIN ST
HEPERIA CA
ARCO42318001

DATE 7/27/20 6:32
TRAN# 9021624
PUMP# 02
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 15.778
PRICE/G: \$2.979
FUEL SALE \$47.00
debitfee \$0.35
DEBIT \$47.35

FinalSale Receipt
DEBIT \$47.35
Payment from Primary
Account
*****7120
Auth #: 084678
Odometer:
Resp Code: 000
Stan: 001962818
Reference:20167
APPNAME US DEBIT
AID : A0000000980840
APP CRYPTOGRAM :
ARQC EA142137C503050
5
ENTRY : Insert
PIN USED

SITE ID: ARCO4231800
1

THANK YOU
THANK YOU
FOR CHOOSING ARCO
COMMENTS?
CALL 1888-322-2726

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

001485

ASB RECEIPT FORM

Store:

ARCO GASOLINE

Date:

7-27-20

Amount:

\$47.35

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Encore First Approval - Administration
Campus:

Joseph Thibodeaux
Student Services Manager *JT*

H

Event:

Fuel

Account Expended:

Transportation

Approval Signature

EXPENSE
PRE-APPROVED BY
Name: Kelsey White
Date: 7-27-20

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager
Rev. 5/18

EXPENSE
PRE-APPROVED
Name: Kelsey White
Date: 7-27-20



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

ARCO GASOLINE
ARCO AMPM 42312
16815 MAIN ST
HEPERIA CA
ARCO 0318001

DATE 7/27/20 6:35
TRAN# 9011565
PUMP# 01
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 28.530
PRICE/G: \$2.979
FUEL SALE \$84.99
debitfee \$0.35
DEBIT \$85.34

FinalSale Receipt
DEBIT \$85.34
Payment from Primary
Account
*****7120
Auth #: 014302
Odometer:
Resp Code: 000
Stan: 001962828
Reference:20170
APPNAME US DEBIT
AID : A0000000980840
APP CRYPTOGRAM :
AROC B3AABA1DBE4D5CC
2
ENTRY : Insert
PIN USED

SITE ID: ARCO4231800
1

THANK YOU
THANK YOU
FOR CHOOSING ARCO
COMMENTS?
CALL 1800-322-2726

ASB RECEIPT FORM

Store:
ARCO GASOLINE

Date:
7-27-20

Amount:
\$85.34

Reimbursed To:
DEBIT CARD

ASB APPROVAL ONLY
APPROVED

Campus:
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager *JM*

Event:
Fuel

Account Expensed:
Transportation
Approval Signature

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

001483

SCANNED

ENTERED



EXPENSE

PRE-APPROVED BY

PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

Name: [Signature]
Date: 7-29

ASB RECEIPT FORM

Store:

Shop N GO

Date:

7/29/20

Amount:

38.61

Reimbursed To:

Debit Card

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
07/29/2020 360242320
02:13:18 PM

XXXXXXXXXXXX7120
Debit
INVOICE 021240
AUTH 666585

*** REPRINT *** REPRINT *** REPRINT ***
PUMP# 2
Regular CR 12.539G
PRICE/GAL \$3.079

FUEL TOTAL \$ 38.61
*** REPRINT *** REPRINT *** REPRINT ***

DEBIT \$ 38.61

=====
Customer-activated Purchase/Capture
Site #: 000000009923392
Shift Number 1
Sequence Number 23330
Swiped
APPROVED 666585
=====

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visit.com

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager [Signature]

Event:

Fuel

Account Expensed:

Transportation

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

APPROVED

Encore First Approval - Senior Management

Johnny Griffin
Chief Operations Officer

001482

Rev. 5/18



EXPENSE

PLACE RECEIPT HERE

PRE APPROVED BY

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

Use: _____
Date: 7-29

ASB RECEIPT FORM

Store:

SHOP & GO MOBIL

Date:

7-29-20

Amount:

\$ 86.78

Reimbursed To:

DEBIT CARD

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
07/29/2020 360242321
02:14:39 PM

XXXXXXXXXXXX7120
Debit
INVOICE 021239
AUTH 729107

*** REPRINT *** REPRINT *** REPRINT ***
PUMP# 1
Regular CR 28.183G
PRICE/GAL \$3.079

FUEL TOTAL \$ 86.78
*** REPRINT *** REPRINT *** REPRINT ***

DEBIT \$ 86.78

=====
Customer-activated Purchase/Capture
Site #: 000000009923392
Shift Number 1
Sequence Number 23329
Swiped
APPROVED 729107
=====

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visit.com

APPROVED

Encore Second Approval - Senior Management

Johnny Quinn
Chief Operating Officer

ASB APPROVAL ONLY
APPROVED

Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager *JTH*

Event:

Fuel

Account Expensed:

Transportation

APPROVED
Approval Signature
Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

CANCELLED

ENTERED
001481

Rev. 5/18



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE

PRE-APPROVED BY

Name: *[Signature]*

Date: *7-30*

ASB RECEIPT FORM

Store:

COSTCO WHOLESALE

Date:

07-30-20

Amount:

\$ 42.01

Reimbursed To:

DEBIT CARD



Costco #1010
14555 Valley Center Dr
Victorville, CA 92392

Member# 111748605283
Invoice# 82227
Date: 07/30/20
Time: 07:12
Auth# 800368

DB Acct #
*****7120

Pump Gallons Price
9 15.225 \$ 2.759

Product Amount
Regular \$ 42.01

Total Sale \$ 42.01

SALE- Card Swiped
Approved
TranID# 021209082227

Thank you
For your purchase of
Kirkland Signature
Fuel

Visit Costco.com
Search: Fuel

APPROVED

Encore Senior Management - Senior Management

Johnny Griffin
Chief Operations Officer

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager *[Signature]*

Event:

Fuel

Account Expensed:

Transportation

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

ENTERED

001493

Rev. 5/18



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE
PRE-APPROVED BY
 Name: JOHNNY GRIFFIN
 Date: 7-27-20

ASB RECEIPT FORM

Store:

WALMART

Date:

7/27/20

Amount:

\$39.78

Reimbursed To:

DEBIT CARD

Give us feedback @ survey.walmart.com
 Thank you! ID #: 7P96VTPYTL2

Walmart
 951-689-4595 Mgr: JESSE
 5200 VAN BUREN BLVD
 RIVERSIDE CA 92503

ST# 02028	OP# 000012	TE# 14	TR# 02465
12 PK TTWL	073785779045		5.97 X
12 PK TTWL	073785779045		5.97 X
SCRBR HVY DU	007515113016		0.97 X
SCRBR HVY DU	007515113016		0.97 X
25FT CORD	078175623237		9.94 X
25FT CORD	078175623237		9.94 X
BWL BRSH	008226912000		0.98 X
GV SPONGE	007874230101		1.84 X
	SUBTOTAL		36.58
	TAX 1		3.20
	TOTAL		39.78
	DEBIT TEND		39.78
	CHANGE DUE		0.00

EFT DEBIT PAY FROM PRIMARY
 39.78 TOTAL PURCHASE
 US DEBIT **** * 7120 I 0
 REF # 020900314349
 NETWORK ID. 0056 APPR CODE 242308
 US DEBIT
 AID A0000000980840
 AAC F7202F60E54F360E
 TERMINAL # SC011017
 07/27/20 08:36:41
 # ITEMS SOLD 8
 TC# 4387 7256 7791 5170 6735

Low Prices You Can Trust Every Day.
 07/27/20 08:36:45

ASB APPROVAL ONLY

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
 Student Services Manager

Event:

0001

Account Expensed:

Maintenance

Approval Signature

APPROVED

Encore First Approval - Administration

Kelsey White
 Central Bookkeeping Manager

Rev. 5/18

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

SCANNED

ENTERED

001486



Name: DENISE GRIFFIN		Credit Card: 0914	
Reconciliation Month: July 2020			
Date	Vendor	Purpose	Amount
7/1/2020	Facebook	ADVERTISING	401.45
7/2/2020	Google Ads	ADVERTISING	500.00
7/2/2020	Amazon Marketplace	LLMF - COVID	175.63
7/3/2020	Box Inc.	CALPADS	15.00
7/6/2020	Wodu	ADVERTISING	407.95
7/6/2020	Google Ads	ADVERTISING	500.00
7/6/2020	Wix.com	PARENT COMMUNICATION	59.00
7/7/2020	Google Ads	ADVERTISING	500.00
7/9/2020	Google Ads	ADVERTISING	500.00
7/10/2020	Madrooster.com	Parent Communication	12.49
7/10/2020	Quickbooks	ACCOUNTING	25.00
7/13/2020	Google Ads	ADVERTISING	500.00
7/14/2020	Google Ads	ADVERTISING	500.00
7/14/2020	Amazon Marketplace	LLMF - COVID PARENT COMMUNICATION	137.88
7/16/2020	Google Ads	ADVERTISING	500.00
7/20/2020	Google Ads	ADVERTISING	500.00
7/20/2020	Learnworlds	LLMF - COVID	299.00
7/20/2020	Google Ads	ADVERTISING	500.00
7/23/2020	Google Ads	ADVERTISING	500.00
7/27/2020	WP Engine	PARENT COMMUNICATION	115.00
7/27/2020	Amazon Marketplace	MUSICAL	369.78
7/27/2020	Amazon Marketplace	MUSICAL	1159.50
7/27/2020	Amazon Marketplace	MUSICAL	85.61
7/28/2020	Amazon Marketplace	MUSICAL	26.93
7/28/2020	Amazon Marketplace	MUSICAL	26.92
7/29/2020	Amazon Marketplace	MUSICAL	134.65
7/31/2020	Teachers Pay Teachers	LLMF - COVID	350.00

View Results

Promote Again Edit Ad ...

Performance

\$478.00 spent over 7 days.

On-Facebook Leads

7

Reach

8,244

Cost Per On-Facebook Lead

\$68.29

Activity

Post Engagement

5140

3-Second Video Plays

4962

Link Clicks

140

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Advertising

Ad Rating

Are you satisfied with this ad?

No

Yes

See All

Leads

This ad got 0 leads from your audience.

Audience

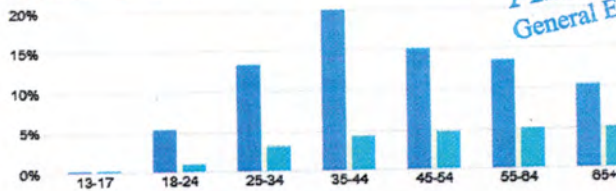
This ad reached 8,244 people in your audience.

People

Placements

Locations

77.3% Women 22.7% Men



Audience Details

Location - Living in

United States: Hesperia California

Age

18 - 65+

Edit Audience

Status

Completed

Goal

Get more leads

Total budget

\$500.00

Duration

7 days

See All

Preview

Encore High School is a regional arts school with full time, Hybrid, and independent study programs.

Sign Up



Edit Ad

Payment Method

VISA **** 0914

Change

Amount Spent

Total Amount

\$478.00

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager



Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 3, 2020
Billing ID 4285-2345-0599
Payment method Visa ****0914

Tax identification number
77-0493581

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Description	
Payment amount	\$500.00

Advertising

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager



Final Details for Order #112-6153195-4718609

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Order Placed: July 1, 2020
 PO number : Safety
 Amazon.com order number: 112-6153195-4718609
 Order Total: \$175.63

Shipped on July 2, 2020

Items Ordered	Price
1 of: WYB Wall-Mounted Forehead Temperature, Non-Contact 0.1S Real-Time Reading Abnormality Automatic Hands-Free Alarm Temperature Scanner, Used for Rapid Detection in Public Places Sold by: Dino Koda (seller profile) Business Price Condition: New	\$163.00
Shipping Address: Denise Griffin 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$163.00 Shipping & Handling: \$0.00 ----- Total before tax: \$163.00 Sales Tax: \$12.63 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$175.63 -----

Payment Information	
Payment Method: Visa Last digits: 0914	Item(s) Subtotal: \$163.00 Shipping & Handling: \$0.00 -----
Billing Address: Encore Education Corporation 16955 LEMON ST HESPERIA, CA 92345 United States	Total before tax: \$163.00 Estimated tax to be collected: \$12.63 ----- Grand Total: \$175.63

To view the status of your order, return to [Order Summary](#).

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Safety/covid
APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001542

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager



INVOICE

INV08028651
PO Number:

Sold To:
 dg@officerteam.com
 Denise Griffin

Account Number: B01330213
 Invoice Number: INV08028651
 PO Number:

Bill To:
 dg@officerteam.com
 Denise Griffin
 16955 Lemon Street

Invoice Date: 07/02/2020
 Payment Due By: 07/02/2020
 Payment Terms: Due Upon Receipt
 Payment Method: CreditCard

Hesperia California 92345
 United States

EXPENSE
PRE-APPROVED BY
 Name: Contract
 Date: _____

CALPADS

Service	Unit Price	Quantity	Subtotal	Tax	TOTAL
Starter Licenses <i>Service Period: 07/02/2020-08/01/2020</i>	\$5.00	3	\$15.00	\$0.00	\$15.00
				Invoice Subtotal:	\$15.00
				Tax:	\$0.00
				Total:	\$15.00
				Balance Due:	\$0.00
				Currency:	USD

Payments and Adjustments				
Transaction Date	Transaction Number	Transaction Type	Notes	Applied Amount
07/02/2020	P-09117830	Payment		(\$15.00)
			Balance Due:	\$0.00

Please note that failure to pay this invoice by the due date provided may result in suspension of services and the accrual of a late fee as outlined in the Box Service Agreement.

Payments remitted without reference to relevant invoice number(s) will not be processed and will be returned.

Need to Update your Credit Card?
 Submit new billing information securely
 online at: <https://www.box.com/update>
 (be sure to login as the Box administrator)

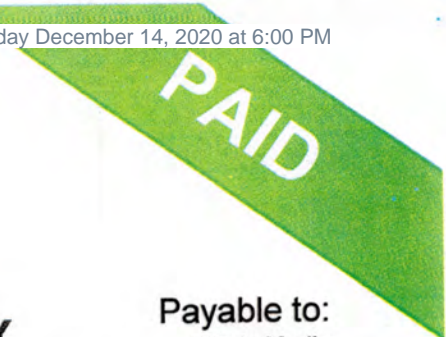
Account Number: B01330213
 Invoice Date: 07/02/2020
 Invoice Number: INV08028651
 Payment Due Date: 07/02/2020
 Total Amount Due: \$0.00
 Amount Enclosed: _____

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Copy of our W-9: billing.app.box.com/W-9

General billing inquiries: <https://community.box.com/>
 For additional billing assistance or to pay by credit card, submit a case by visiting:
<https://cloud.box.com/SubmitCase> or call us at:
 1-877-729-4269



Wodu.

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: 7-3-20

SEO advertising

Payable to:

Wodu Media
 860 6th Ave S, #105
 Naples, FL 34102
 EIN: 20-4576386

Invoice #78575

Invoice Date: 07/03/2020
 Due Date: 07/03/2020

Invoiced To

Encore Education Corporation
 ATTN: Denise Griffin
 16955 Lemon Street
 Hesperia, California, 92345
 United States

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Description	Total
Review Automation Software (07/03/2020 - 08/02/2020) Business Name: Encore Education Corporation Business Phone: 760-949-2036 Business Zip Code: 92345	\$199.00 USD
Addon - Instagram Growth Engine (07/03/2020 - 08/02/2020)	\$199.00 USD
Sub Total	\$398.00 USD
5.00% Processing	\$9.95 USD
Credit	\$0.00 USD
Total	\$407.95 USD

Transactions

Transaction Date	Gateway	Transaction ID	Amount
07/03/2020	Credit Card	txn_1H0lgqAZFhvGX0Y8rliu94sV	\$407.95 USD
	Balance		\$0.00 USD

PDF Generated on 12/09/2020



Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 5, 2020
Billing ID 4285-2345-0599
Payment method Visa ****0914

Tax identification number
77-0493581

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Description	
Payment amount	\$500.00

Advertising

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Wix.com LTD
 40 Namal Tel Aviv, 6350671
 Israel

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: _____

Issued to:
 Denise Griffin
 16955 Lemon Street Hesperia
 US-CA United States
 Encore Education Corporation

Parent Communicator

Invoice #706330611 | Jul 4, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Ascend Ascend Unlimited	encorehighschool.com	Monthly Jul 4, 2020 - Aug 4, 2020	1	\$59.00

Payment Method: Visa **** 0914

Subtotal \$59.00

Total \$59.00

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact

001503



Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 7, 2020
Billing ID 4285-2345-0599
Payment method Visa ****0914

Tax identification number
77-0493581

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Description	
Payment amount	\$500.00

Advertising

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 10, 2020
Billing ID 4285-2345-0599
Payment method Visa ****0914

Tax identification number
77-0493581

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Advertising

Description	
Payment amount	\$500.00

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager



Kelsey White <kwhite@encorehighschool.com>

Fwd: madRooster.com - Automatic Payment Confirmation

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Thu, Jul 9, 2020 at 11:45 AM

----- Forwarded message -----

From: **madRooster.com Billing Department** <no-reply@madrooster.com>
Date: Wed, Jul 8, 2020 at 1:18 PM
Subject: madRooster.com - Automatic Payment Confirmation
To: John Griffin (Encore Education Corporation) <ceo@officerteam.com>

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Parent Communication



**** DO NOT REPLY TO THIS EMAIL ****

PLEASE PRINT THIS MESSAGE FOR YOUR RECORDS - PLEASE READ THIS EMAIL IN FULL.

Dear John Griffin (Encore Education Corporation),

This is a payment receipt for Invoice 914371 sent on 05/20/2020

Domain Renewal - encorestudent.com - 1 Year/s (08/03/2020 - 08/02/2021) \$12.49 USD
+ DNS Management

Sub Total: \$12.49 USD
Credit: \$0.00 USD
Total: \$12.49 USD

Amount: \$12.49 USD
Transaction #: 75249974L7190401B
Total Paid: \$12.49 USD
Remaining Balance: \$0.00 USD
Status: Paid

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Parent Communication
H

001488

You may review your invoice history at any time by logging in to your client area.

Note: This email will serve as an official receipt for this payment.

Billing Department
madRooster.com
T 888.MAD.ROOSTER
F 866.329.3887
Mon - Fri: 10am - 6pm CST

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager



901 Broadway #23103 | Nashville, TN 37202 | www.madRooster.com





Kelsey White <kwhite@encorehighschool.com>

Fwd: We received your QuickBooks subscription payment!

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Tue, Nov 10, 2020 at 8:14 AM

----- Forwarded message -----
From: Intuit QuickBooks Team <intuit@notifications.intuit.com>
Date: Thu, Jul 9, 2020 at 1:11 PM
Subject: We received your QuickBooks subscription payment!
To: <ceo@officerteam.com>

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

ACCOUNTING



Payment success

Denise Griffin, thank you for your payment.

Invoice number: 1000157124701
Invoice date: 07/09/2020
Total: \$25.00
Payment method: VISA ending in 0914

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager
Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

[View billing history](#)

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Account details

Billed to: Encore ASB
Company ID ending: 1556
Items on this invoice: QuickBooks Online Simple Start



Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 13, 2020
Billing ID 4285-2345-0599
Payment method Visa ****0914

Tax identification number
77-0493581

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Advertising

Description	
Payment amount	\$500.00

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 15, 2020
Billing ID 4285-2345-0599
Payment method Visa ****0914

Tax identification number
77-0493581

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Advertising

Description	
Payment amount	\$500.00

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Final Details for Order #111-2397697-1821833

EXPENSE

Order Placed: July 7, 2020
 PO number : covid
 Amazon.com order number: 111-2397697-1821833
 Order Total: \$137.88

PRE-APPROVED BY

Name: JOHNNY
 Date: 7-7-20

Shipped on July 14, 2020	
<p>Items Ordered</p> <p>4 of: RANKSING ST-AX Reusable Dust Half Respirator, Reusable Standard Respirator with a Replaceable Parts for Painting, Machine Polishing, Welding and Other Work Protection</p> <p>Sold by: RANKSING (seller profile)</p> <p>Business Price</p> <p>Condition: New</p>	<p>Price</p> <p>\$31.99</p>
<p>Shipping Address: Denise Griffin 16955 LEMON ST HESPERIA, CA 92345-5139 United States</p> <p>Shipping Speed: Two-Day Shipping</p>	<p>Item(s) Subtotal: \$127.96</p> <p>Shipping & Handling: \$0.00</p> <p>-----</p> <p>Total before tax: \$127.96</p> <p>Sales Tax: \$9.92</p> <p>-----</p> <p>Total for This Shipment: \$137.88</p> <p>-----</p>

Payment Information	
<p>Payment Method: Visa Last digits: 0914</p> <p>Billing Address: Encore Education Corporation 16955 LEMON ST HESPERIA, CA 92345 United States</p>	<p>Item(s) Subtotal: \$127.96</p> <p>Shipping & Handling: \$0.00</p> <p>-----</p> <p>Total before tax: \$127.96</p> <p>Estimated tax to be collected: \$9.92</p> <p>-----</p> <p>Grand Total: \$137.88</p> <p>-----</p>

To view the status of your order, return to [Order Summary](#).

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APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Covid

001540

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager



Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 17, 2020
Billing ID 4285-2345-0599
Payment method Visa ****0914

Tax identification number
77-0493581

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE

PRE-APPROVED BY

Name: Denise

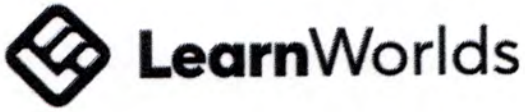
Date: _____

Advertising

Description	
Payment amount	\$500.00

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager



LearnWorlds (CY) Ltd
Gladstonos 120
Foloune Building,
2nd Floor, B1
Limassol 3032
Cyprus

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

INVOICE

Invoice # 3001-16258
Invoice Date Aug 19, 2020
Invoice Amount \$299.00 (USD)

PAID

BILLED TO
Denise Griffin
Encore Education Corporation
16955 Lemon Street
Hesperia, California 92345
United States
760-949-2036

SUBSCRIPTION
Billing Period Aug 19 to Sep 19, 2020
Next Billing Date Sep 19, 2020
School URL <https://encore.learnworlds.com>

DESCRIPTION	AMOUNT (USD)
Learning Center Plan 299	\$299.00

Total \$299.00
Payments (\$299.00)

Amount Due (USD) **\$0.00**

PAYMENTS

\$299.00 was paid on 19 Aug, 2020 16:50 UTC by Visa card ending 0914.

LLMF-COVID

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 19, 2020
Billing ID 4285-2345-0599
Payment method Visa ****0914

Tax identification number
77-0493581

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE
PRE-APPROVED BY

Name: Denise
Date: 7-19-20

ADVERTISING

Description	
Payment amount	\$500.00

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Payment Receipt

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States

Payment date Jul 22, 2020
Billing ID 4285-2345-0599
Payment method Visa ****0914

Tax identification number
77-0493581

Encore Education Corporation
Denise Griffin
HESPERIA, CA 92345
United States

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Advertising

Description	
Payment amount	\$500.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



Invoice

Invoice #: INV02868722
 Invoice Date: Jul 24, 2020
 Account #: 222513
 Account Name: sepschool

EXPENSE

Billed From:
 WP Engine, Inc.
 504 Lavaca Street
 Suite 1000
 Austin TX 78701
 United States
 Tax ID #: 27-3155665

PRE-APPROVED BY
 Name: Denise
 Date: 7/24/20

Billed To:
 Encore Education Corporation
 Denise Griffin
 16955 Lemon Street
 Hesperia, CA 92345
 United States

Parent Communication

Terms	Due Date
On Receipt	Jul 24, 2020

Description	Type	Serv. Start	Serv. End	Qty	Amount (USD)
Growth Plan - digital experience platform including 10 sites and 100,000 monthly visits	Service	7/24/2020	8/23/2020	1	\$115.00
Multi-Site Legacy Discount	Service	7/24/2020	8/23/2020	1	\$0.00

Total Charges: \$115.00
 Total Sales Tax: \$0.00
 Total Credits Applied: (\$0.00)
 Total Payments Received: (\$115.00)

Balance Due: \$0.00

For inquiries regarding this transaction, please email billing@wpengine.com.

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

Payment Instructions:

Payment must be made by credit card.

Updates to the credit card on your account may be made by an account user with *Owner* or *Billing* permissions at my.wpengine.com under the *My Account* tab.

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

Invoice Aging Summary

Current Due	30 Days Past Due	60 Days Past Due	90 Days Past Due	120+ Days Past Due	Total Aging
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



Final Details for Order #113-3172918-1217862

Print this page for your records.

Order Placed: July 23, 2020
Amazon.com order number: 113-3172918-1217862
Order Total: \$1,614.89

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 7/23/20

Shipped on July 26, 2020

Items Ordered

1 of: *Amazon Brand - Buttoned Down Men's 100% Supima Cotton Sweater Vest, Light Yellow Argyle, Medium* **Price** \$39.23
Sold by: Amazon.com Services LLC

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Musical

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager **Price**

Items Ordered

2 of: *SWACC 12-Inch Short Big Bouffant Curly Wigs for Women Synthetic Heat Resistant Fiber Hair Pieces with Wig Cap (Dark Brown-4#)* \$17.99
Sold by: S&W ACCESSORIES ([seller profile](#))

Condition: New

1 of: *Hanes Men's Nano Premium Cotton V-Neck T-Shirt (Pack of 2), White, X-Large* **Price** \$12.00
Sold by: Amazon.com Services LLC

Condition: New

1 of: *HOMYEE Women's Short Sleeve Business Church Dress B430 (4, Dark Blue - 2)* \$28.99
Sold by: usfashionstore ([seller profile](#))

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:

One-Day Shipping

EXPENSE
PRE-APPROVED BY
Name: Ashlin
Date: 7-23-20

ENTERED
SCANNED
APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

Shipped on July 26, 2020

Items Ordered

	Price
1 of: <i>SheIn Women's Off Shoulder Flounce Long Sleeve Blouse Ruffle Hem Solid Crop Top Purple Small</i> Sold by: shein online store (seller profile)	\$25.99
Condition: New	
1 of: <i>Women's Basic Round Neck Long Sleeve Crop Top (White, X-Small)</i> Sold by: Artivaly (seller profile)	\$15.49
Condition: New	
7 of: <i>Women's Basic Round Neck Long Sleeve Crop Top (White, Small)</i> Sold by: Artivaly (seller profile) Business Price	\$15.49
Condition: New	
1 of: <i>Women's Basic Round Neck Long Sleeve Crop Top (White, Large)</i> Sold by: Artivaly (seller profile) Business Price	\$13.49
Condition: New	
6 of: <i>Women's Basic Round Neck Long Sleeve Crop Top (White, Medium)</i> Sold by: Artivaly (seller profile) Business Price	\$14.72
Condition: New	
1 of: <i>Romwe Women's Sleeveless Scoop Neck A Line Party Mini Summer Dress Hot Pink S</i> Sold by: ROMWE ONLINE STORE (seller profile)	\$18.99
Condition: New	
1 of: <i>Women's Military Crop Stretch Gold Zip up Blazer Jacket KJK1125 Fuchsia Small</i> Sold by: Fame Fashion House LLC (seller profile)	\$27.99
Condition: New	
1 of: <i>MUSHARE Women's Colorblock Wear to Work Business Party Bodycon One-Piece Dress (Black+White, Medium)</i> Sold by: MuShare (seller profile)	\$33.99
Condition: New	
1 of: <i>Nicky Bigs Novelties Iridescent Captains Jeweled Hat, White, One Size</i> Sold by: Marsino's Costumes (seller profile)	\$24.99
Condition: New	

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:

One-Day Shipping

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Shipped on July 26, 2020

Items Ordered

	Price
1 of: <i>Red Kap Men's Standard Industrial Work Shirt, Regular Fit, Short Sleeve, Chocolate Brown, Medium</i> Sold by: Amazon.com Services LLC (seller profile) Business Price	\$18.00
Condition: New	
1 of: <i>WT02 Men's Athletic Track Pants Open Bottom, Royal/Metallic, X-Large</i> Sold by: Amazon.com Services LLC	\$19.46
Condition: New	

1 of: *Hanes Men's Nano Premium Cotton V-Neck T-Shirt (Pack of 2), White, Medium* \$12.00
 Sold by: Amazon.com Services LLC

Condition: New

2 of: *Red Kap Men's Twill Action Back Coverall, Orange, 40* \$30.51
 Sold by: Amazon.com Services LLC ([seller profile](#))
 Business Price

Condition: New

1 of: *Womens Jogging Suits Sets Pink Velvet Velour Tracksuit Active wear 2 Piece Jogging Suits Sweat Suits Outfits (S, Coral)* \$32.99
 Sold by: More than garments ([seller profile](#))

Condition: New

1 of: *LifeShe Casual Sleeveless Denim Jean Cropped Vest Jacket (Blue, L)* \$30.98
 Sold by: LifeApparel ([seller profile](#))

Condition: New

Shipping Address:

Jayleen Hill
 16955 LEMON ST
 HESPERIA, CA 92345-5139
 United States

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020

Items Ordered	Price
1 of: <i>CNSSKJ Women's Athletic Skirt with Shorts Sport Lightweight Skort for Running Golf Tennis Yoga with Pocket White M</i> Sold by: CNSSKJ (seller profile)	\$17.99
Condition: New	
3 of: <i>Danzcue Adult Cheerleading Pleated Skirt, Royal-White, Medium</i> Sold by: Danzia (seller profile)	\$24.99
Condition: New	
3 of: <i>Danzcue Adult Cheerleading Pleated Skirt, Royal-White, Large</i> Sold by: Danzia (seller profile)	\$24.99
Condition: New	
1 of: <i>Doublju Classic Draped Open Front Blazer for Women with Plus Size Fuchsia Small</i> Sold by: Doublju company (seller profile)	\$19.19
Condition: New	
1 of: <i>Cefangwei Womens Yoga Sport Wirefree Bustier Bra White</i> Sold by: Shizhi (seller profile)	\$15.19
Condition: New	
1 of: <i>Zaxicht High Waisted Jeans Shorts for Women Teen Girls, Casual Plus Size Skinny Denim Shorts Stretchy Frayed Raw Hem Tassel Short Pants Solid Color (Blue, L)</i> Sold by: sshuqqing (seller profile)	\$24.99

Condition: New

Shipping Address:

Jayleen Hill
 16955 LEMON ST
 HESPERIA, CA 92345-5139
 United States

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

Shipping Speed:
One-Day Shipping

Shipped on July 26, 2020

Items Ordered	Price
1 of: <i>ZEROYAA Men's Hipster Splash Ink Design Silk Like Satin Button Down Dress Shirt for Party Prom ZLCL12-Black X-Large</i> Sold by: ZEROYAA (seller profile) Condition: New	\$25.95
1 of: <i>JACK SMITH Women's Drawstring Cotton Knit Pull-On Skort with Elastic Waistband(L, Yellow)</i> Sold by: Jack Smith Fashion (seller profile) Condition: New	\$26.99
1 of: <i>Womens Sexy Tight Fit Faux PU Leather High Waist Leggings (Hot Pink, S)</i> Sold by: VIV Collection (seller profile) Condition: New	\$19.99
1 of: <i>Women's Official V Neck Half Sleeve Chic Business Sheath Dress M Navy Blue</i> Sold by: Lady Fashion-store (seller profile) Condition: New	\$32.99
1 of: <i>Ivysport Harvard University Crimson Short-Sleeve T-Shirt, Heritage, Charcoal Heather, Medium</i> Sold by: Ivysport (seller profile) Condition: New	\$19.95

Shipping Address:
Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Shipping Speed:
One-Day Shipping

Shipped on July 25, 2020

Items Ordered	Price
1 of: <i>Moyabo Lady Formal Gorgeous Mock Collar Fall Special Occasion High Stretch Midi Dress Navy Blue Small</i> Sold by: Moyabo Direct (seller profile) Condition: New	\$32.99

Shipping Address:
Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Shipping Speed:
One-Day Shipping

Shipped on July 25, 2020

Items Ordered	Price
1 of: <i>LTIFONE Mens Casual Shorts Elastic Waist 7" Inseam with Drawstring Slim Fit Summer Pants with Pockets(Khaki,S)</i> Sold by: Ltifone (seller profile)	\$17.99
Condition: New	
1 of: <i>Short Bob Lace Front Wigs Synthetic For Women Yaki Straight Brown Color</i> Sold by: Aiva Hair (seller profile) Product question? Ask Seller	\$35.99
Condition: New	
5 of: <i>B-Mardi Jump Rope Workout - Skipping Jumping Rope for Kids,Men,Women,Youth Beginners,Great for Children, Adults,Outdoor Fun Activity,Party Favor, Recreation and Fitness- 9 Feet</i> Sold by: Bon Mardi (seller profile)	\$10.96
Condition: New	
1 of: <i>1 Pair Blazer Epaulet/Kpop Fringed/Tassel Metal Punk Shoulder Epaulette/Dpikes Brooch for Men Women 3 Color Options (Silver)</i> Sold by: ZTHREAD (seller profile)	\$11.99
Condition: New	

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020

Items Ordered	Price
1 of: <i>ElegantPark HC1602 Hot Pink Heels Pointed Toe High Heels for Women Ankle Strap Shoes for Heels and Pumps D'Orsay Satin Wedding Evening Party Dress Shoes US 7.5</i> Sold by: elegantpark (seller profile) Product question? Ask Seller	\$31.67
Condition: New	

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020

Items Ordered	Price
1 of: <i>Danzcue Adult Cheerleading Pleated Skirt, Royal-White, X-Small</i> Sold by: Danzia (seller profile)	\$24.99

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:

One-Day Shipping

Shipped on July 25, 2020

Items Ordered

Price

1 of: *ZEROYAA Men's Hipster Splash Ink Design Silk Like Satin Button Down Dress Shirt for Party Prom ZLCL12-Beige X-Large* \$25.95
Sold by: ZEROYAA ([seller profile](#))

Condition: New

3 of: *Red Kap Men's Twill Action Back Coverall, Orange, 38* \$30.03
Sold by: Amazon.com Services LLC ([seller profile](#))
Business Price

Condition: New

2 of: *Red Kap Men's Twill Action Back Coverall, Orange, 38* \$30.03
Sold by: Amazon.com Services LLC ([seller profile](#))
Business Price

Condition: New

1 of: *TwiiinSisters Women's High Rise Slim Fit Denim Jeans Pants with Matching Belt - Size Small to 3X* \$34.99
Sold by: Twiiin Sisters ([seller profile](#)) | Product question? [Ask Seller](#)

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:

One-Day Shipping

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Shipped on July 25, 2020

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Items Ordered

Price

1 of: *WT02 Men's Athletic Track Pants Open Bottom, Royal/Metallic, Medium* \$20.32
Sold by: Amazon.com Services LLC

Condition: New

Shipping Address:

Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:
One-Day Shipping

Shipped on July 26, 2020

Items Ordered **Price**
1 of: *DOOLONLU Womens High-Waisted Stretchy Cutoff Cotton Denim Shorts(White,S)* \$19.99
Sold by: DOOLONLU ([seller profile](#))
Condition: New

Shipping Address:
Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:
One-Day Shipping

Shipped on July 26, 2020

Items Ordered **Price**
1 of: *Women's Bustier Corset Top Sexy Lingerie Sets Black Satin Waist Cincher Small White* \$17.99
Sold by: Zhitunemi ([seller profile](#))
Condition: New
1 of: *SweatyRocks Women's Short Sleeve Deep V Neck Self Tie Front Crop Top Blouse Blue #1 S* \$18.99
Sold by: SweatyRocks ([seller profile](#))
Condition: New

Shipping Address:
Jayleen Hill
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Shipping Speed:
One-Day Shipping

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Payment information

Payment Method:
Visa | Last digits: 0914

Billing address
Encore Education Corporation
16955 LEMON ST
HESPERIA, CA 92345
United States

Item(s) Subtotal: \$1,500.30
Shipping & Handling: \$0.00
Your Coupon Savings: -\$1.58

Total before tax: \$1,498.72
Estimated tax to be collected: \$116.17

Grand Total: \$1,614.89

Credit Card transactions

ending in : July 26, 2020: **\$85.61**

ending in : July 26, 2020: \$1,159.50

ending in : July 26, 2020: \$369.78

To view the status of your order, return to [Order Summary](#).

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APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager



Teachers Pay Teachers

EXPENSE

2020 Annual Purchase Statement

PRE-APPROVED BY

Date: October 29, 2020
 Customer Name: Denise Griffin

Name: Julia
 Date: _____

Date	Item ID	Item Name	Licenses	Price
Feb 16	4784333	8th Grade Math Distance Learning Test Prep Packets and Games Google Classroom	1 @ \$17.85	\$17.85
Feb 16	4510154	6th, 7th and 8th Grade Test Prep Math Practice + Games Bundle Distance Learning	1 @ \$47.25	\$47.25
Feb 16	4301994	7th Grade Smarter Balanced Test Prep SBAC ELA Practice Assessment + Games Bundle	1 @ \$9.00	\$9.00
Feb 16	4490673	7th Grade Reading Informational Text Game: Google Classroom Distance Learning	1 @ \$3.00	\$3.00
Feb 16	5246424	8th Grade ELA Test Prep Distance Learning Packets and Games Google Classroom	1 @ \$6.00	\$6.00
Feb 16	3081345	Virtual Meeting Games - 20 ELA Test Prep Game Shows Zoom Games Zoom Activities	1 @ \$9.00	\$9.00
Feb 16	3194743	7th Grade Close Reading Comprehension Distance Learning Informational Text Sets	1 @ \$4.00	\$4.00
Feb 16	3199418	8th Grade Close Reading Distance Learning w/ Google Classroom Links (Literature)	1 @ \$3.00	\$3.00
Feb 16	4554433	7th Grade Test Prep Math Practice Tests, Games & Task Cards - ALL 7th Grade CCSS	1 @ \$24.00	\$24.00
Feb 16	3709310	CAASPP Test Prep - ELA Practice Tests for Google Classroom Distance Learning	1 @ \$16.00	\$16.00
Feb 16	3195125	8th Grade Close Reading Comprehension Distance Learning Informational Text Sets	1 @ \$4.00	\$4.00
Feb 16	4310130	8th Grade Smarter Balanced Test Prep SBAC ELA Practice Assessment + Games Bundle	1 @ \$9.00	\$9.00
Feb 16	2515696	State Testing Prep - helpful signage for teachers Common Core CAASPP	1 @ \$2.00	\$2.00
Jun 24	3801546	SOMOS Spanish 2 COMPLETE CURRICULUM Bundle	1 @ \$150.00	\$150.00
Jul 30	3649516	SOMOS Spanish 1 COMPLETE CURRICULUM Bundle	1 @ \$350.00	\$350.00
Aug 5	5803277	DIGITAL Spanish Curriculum Bundle: Fall Semester, Spanish 1 + 2	1 @ \$184.00 1 @ \$165.60	\$349.60
Aug 5	3649516	SOMOS Spanish 1 COMPLETE CURRICULUM Bundle	1 @ \$252.00	\$252.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

Purchases	\$1,255.70
Taxes	\$0.00
Refunds	(\$0.00)
Total	\$1,255.70

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer



Name: Ashlin Barkdull			Credit Card: 7974
Reconciliation Month: July 2020			
Date	Vendor	Purpose	Amount
7/2/2020	Constant Contact	Parent Communication	125.00
7/8/2020	QuickBooks	Auditing	70.00
7/10/2020	Call-Em-All (Text-Em-All)	Parent Communication	630.00
7/13/2020	NCR	Auditing	79.00
7/17/2020	Amazon	Office Supplies	1,922.97
7/22/2020	Instacart	Unintentional Charge	28.50
7/27/2020	NCR	Auditing	79.00

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



Payment Receipt
for July 1, 2020

Encore Education Corporation
Attn.: Ashlin Barkdull
16955 Lemon Street
Hesperia, CA 92345
US
760-605-3343

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Today's Date: July 1, 2020
Payment Date: July 1, 2020
Payment Method: Visa (last 4 digits: 7974)
User Name: ceo@officerteam.com

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 7974	\$125.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!
US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Tax invoice

Invoice number: 1000156838184
Total: \$70.00
Date: Jul 7, 2020
Payment method: VISA ending 7974

ENCORE

PRE-APPROVED BY
Name: Denise
Date: _____

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

Bill to

Ashlin Barkdull
Encore High Schools Debit Account
16955 Lemon St
Hesperia, CA 92345-5139
US
Address may be standardized for tax purposes
Company ID: 123146488247864

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$70.00	\$70.00
Sales tax - Exempt:			\$0.00
Total invoice:			\$70.00

Tax reporting information

Period for monthly fees:	Jul 7, 2020 - Aug 7, 2020
Total without tax:	\$70.00
Total tax:	\$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

E-APPROVED BY:

Name: Denise

Date: _____



July 7, 2020
10:02 PM

3803 Parkwood Blvd.
Suite 900
Frisco, TX 75034
www.text-em-all.com
Tax Id: 03-0565922

Denise Griffin
Company Name: Encore Education
Corporation
Cardholder Name: Ashlin Barkdull
●●●● ●●●● ●●●● 7974
Confirmation #: 8D822D245492C61

Subscription Monthly Fee for Group Size of 3500 Phone Numbers	\$630.00
Tax	\$0.00
<hr/>	
Total Charged	\$630.00

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APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



SILVER

NCR Silver
864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

EXPENSE INVOICE
PRE-APPROVED BY

Name: Denise
Date: _____

Invoice Date: 07/10/2020
Invoice #: INV04692188
Payment Terms: Due Upon Receipt
Due Date: 07/10/2020

Account Information: Encore High School
16955 Lemon Street
Hesperia, California
92345
United States

(760) 949-2036
abarkdull@encorehighschool.com

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00003715	Monthly NCR Silver Fee with Silver Concierge, Annual Contract	07/10/2020-08/09/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00023000	NCR Silver Flat Fee Device	0	26	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

				Invoice Total	\$79.00
Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount	
07/11/2020	P-00721567	Payment		(\$79.00)	
				Invoice Balance	\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Powered by **Zuora**

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

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Final Details for Order #113-0561793-7466623

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Paid By: Encore Education Corporation
Placed By: abarkdull
Order Placed: July 16, 2020
PO number : 7162020
Amazon.com order number: 113-0561793-7466623
Order Total: \$1,922.97

Shipped on July 16, 2020	
<p>Items Ordered</p> <p>1 of: <i>Apple 15.4in MacBook Pro Laptop (Retina, Touch Bar, 2.6GHz 6-Core Intel Core i7, 16GB RAM, 512GB SSD Storage) Space Gray (MR942LL/A) (2018 Model) (Ren</i></p> <p>Sold by: MASTERTRONICS - GLOBAL DISTRIBUTOR OF ELECTRONICS (seller profile) Product question? (Ask Seller)</p> <p>Condition: New</p>	<p>Price</p> <p>\$1,784.66</p>
<p>Shipping Address: Jim Barkdull 16955 LEMON ST HESPERIA, CA 92345-5139 United States</p> <p>Shipping Speed: Economy Shipping</p>	<p>Item(s) Subtotal: \$1,784.66 Shipping & Handling: \$0.00 ----- Total before tax: \$1,784.66 Sales Tax: \$138.31 ----- Total for This Shipment: \$1,922.97 -----</p>

Payment Information	
<p>Payment Method: Visa Last digits: 7974</p>	<p>Item(s) Subtotal: \$1,784.66 Shipping & Handling: \$0.00 ----- Total before tax: \$1,784.66 Estimated tax to be collected: \$138.31 ----- Grand Total: \$1,922.97 -----</p>

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

to view the status of your order, return to [Order Summary](#).

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Office Supplies

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

H

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

001545



SILVER

NCR Silver

864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

INVOICE

Invoice Date: 07/24/2020
 Invoice #: INV04700526
 Payment Terms: Due Upon Receipt
 Due Date: 07/24/2020

EXPENSE

Account Information: Encore High School
16955 Lemon St

Hesperia, California
92345
United States

PRE-APPROVED BY

Name: Denise

Date: _____

(760) 605-3343
abarkdull@encorehighschool.com

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00071828	NCR Silver Essentials Service Plan, Monthly Fee, Annual Contract	07/24/2020-08/23/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00604260	Free Device	0	25	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

				Invoice Total	\$79.00
Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount	
07/25/2020	P-00726171	Payment		(\$79.00)	
				Invoice Balance	\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



Thank you for your business!

Transaction Information

12/9/2020 1:46:04 PM	User:	Joelle
Ticket # 10125563	Sales:	Joelle

Customer Information

Name: Ashlin Barkdull
 Email: abarkdull@encorehighschool.com

Purchase Summary

Misc Checks	28.50
Miscellaneous	
Qty 1 @ 28.50	
Subtotal	28.50
Total	28.50
CHECK	28.50

Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!

*****4-6 weeks to process a refund. There are no refunds on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
 Hesperia, CA 92345
 (760) 956-2632
www.encorehighschool.com
 Tax ID: 208603402

You are receiving this email because you provided your email address to Encore High School. Encore High School 16955 Lemon St. Hesperia CA 92345



APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



Juanamaria delivered your order

Your order from Food4Less was placed on July 21st, 2020 and delivered on July 21st, 2020 at 5:57 PM




1 Items Found 3 Adjustments

ADJUSTMENTS (FOOD4LESS)

3

REPLACEMENTS

Some of your items weren't available, so your shopper picked items based on replacements you approved and what was available.

Kroger Golden Corn Whole Kernel (15.25 oz) 1 x \$0.69	\$0.69
Green Giant Whole Kernel Sweet Corn (15.25 oz) 1 x \$1.39	 \$0.00
Kroger Cut Green Beans (50 oz) 1 x \$1.99	\$1.99
Green Giant Kitchen Sliced Green Beans (14.5 oz) 1 x \$1.39	 \$0.00
Bone In Beef Select Ribeye Steak Value Pack (per unit) 1.0 lb x \$9.49	\$9.49
Beef Select Boneless Top Sirloin Steak Value Pack (per unit) 1.72 lb x \$7.99	 \$0.00



Le Sueur Very Young Small Sweet Peas (15 oz)	\$1.99
1 x \$1.99	\$0.00

ORDER TOTALS

Items Subtotal	\$18.51
Delivery Fee	\$7.99
Tip	\$2.00
Total	\$28.50
You saved	\$18.51

CHARGES

ending in 7974

Original Charge	\$ 28.50
<i>Your card was temporarily authorized for \$30.00. Your statement will reflect a final charge within 7 business days of order completion.</i>	
Learn more	
Total Charged	\$ 28.50

Unintentional charge to school account

Paid by check to school

CK # 1116

Ashlin Barkdull

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



Final Details for Order #112-6153195-4718609

Order Placed: July 1, 2020
PO number : Safety
Amazon.com order number: 112-6153195-4718609
Order Total: \$175.63

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: 7/16/2020

Shipped on July 2, 2020	
Items Ordered 1 of: WYB Wall-Mounted Forehead Temperature, Non-Contact 0.1S Real-Time Reading Abnormality Automatic Hands-Free Alarm Temperature Scanner, Used for Rapid Detection in Public Places Sold by: Dino Koda (seller profile) Business Price Condition: New	Price \$163.00
Shipping Address: Denise Griffin 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$163.00 Shipping & Handling: \$0.00 ----- Total before tax: \$163.00 Sales Tax: \$12.63 ----- Total for This Shipment: \$175.63 -----
Shipping Speed: Standard Shipping	

Payment Information	
Payment Method: Visa Last digits: 0914	Item(s) Subtotal: \$163.00 Shipping & Handling: \$0.00 -----
Billing Address: Encore Education Corporation 16955 LEMON ST HESPERIA, CA 92345 United States	Total before tax: \$163.00 Estimated tax to be collected: \$12.63 ----- Grand Total: \$175.63

To view the status of your order, return to [Order Summary](#).

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Safety/covid

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

001542

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager



Name: Kiara Sampson			Credit Card: 3686
Reconciliation Month: December 2020 July			
Date	Vendor	Purpose	Amount
7/13/2020	Motor Vehicle	School Advertisement	750.00
7/15/2020	Shop N Go	Gas for Highlander	47.72
7/15/2020	Shop N Go	Gas for Highlander	75.77

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



RNS Communications, Inc. dba
Motor Vehicle Network
1 Selleck Street - 3rd Floor
Norwalk, CT 06855
(203) 899-1700

Invoice

DATE 7/1/2020

INVOICE # 20-38821

PAID
07/11/2020

BILL TO:

Encore Education Corp
Kelsey White
16955 Lemon Street
Hesperia, CA. 92345

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: Contract

TERMS - Credit Card

DESCRIPTION	RATE	AMOUNT
MOTOR VEHICLE NETWORK ADVERTISING IN THE FOLLOWING CALIFORNIA DMV LOCATION(s): Victorville - Broadcast	750.00	750.00

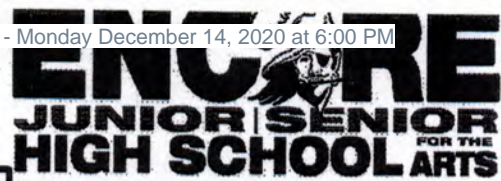
APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Per your instructions, your credit card on file will be processed accordingly.
Thank you for your business!

Total \$750.00

Thank you for your credit card payment



EXPENSE

PRE-APPROVED BY

PLACE RECEIPT HERE Name: Johanna

Date: 7/15/20

TAPE RECEIPT FLAT, DO NOT FOLD RECEIPTS - NO STAPLES

Store:

Shop N Go

Date:

7/15/20

Amount:

47.72

Reimbursed To:

Debit Acct

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
07/15/2020 36023585
02:17:36 PM

XXXXXXXXXXXX3686
Debit
INVOICE 015184
AUTH 024595

PUMP# 3
Regular CR 15.49
PRICE/GAL \$3.01

FUEL TOTAL \$ 47.

DEBIT \$ 47.

Customer-activated Purchase/Capture
Site #: 00000000923392
Shift Number 1
Sequence Number 16343
Swiped
APPROVED 024595

Tell us about
your visit ! Visit
www.myexxonmobil
visit.com

ADMIN APPROVAL ONLY

Location:

H

Expense:

Fuel -Transportation

Approval: **APPROVED**

Encore First Approval - Administration

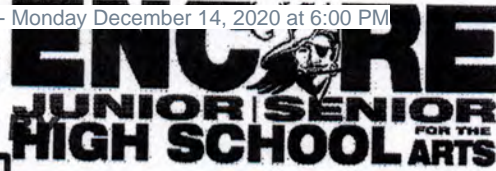
Kelsey White

Central Bookkeeping Manager

APPROVED
Final Approval - Board
Denise Griffin
Chief Executive Officer

001535

EXPENSE



PRE-APPROVED

PLACE RECEIPT HERE

Name: Johann
Date: 7/15/20

TAPE RECEIPT THAT DO NOT FOLD RECEIPTS - NO STAPLES

Store:

Shop N GO

Date:

7/15/20

Amount:

75.77

Reimbursed To:

Debit Acct

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA, CA
92345
07/15/2020 360235853
02:18:41 PM

XXXXXXXX3686
t
MICE 015183
+ 825676

REPRINT *** REPRINT *** REPRINT ***
P# 2
ular CR 24.6090
CE/GAL \$3.079

EL TOTAL \$ 75.77
* REPRINT *** REPRINT *** REPRINT **

BIT \$ 75.77

Customer-activated Purchase/Capture
ite #: 000000009923392
hift Number 1
equence Number 16342
Swiped
APPROVED 825676

Tell us about
your visit ! Visit
www.myexxonmobil
visit.com

ADMIN APPROVAL ONLY

Location:

H

Expense:

Fuel - Transportation

Approval:

SCANNED
ENTERED

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

AP

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

001536

Rev. 8/18



MONTHLY WE PAY / WIX REPORTING

WePay and WIX are credit card payment systems that Encore uses for third parties to make payments and purchase merchandise. The request for these payments come directly from our communication email system, Constant Contact and from purchases made from the internet for special events.

- The first report reflects the bank charges associated with this service
- The second report reflects the individuals that have made the payments
- Last, a sampling of the actual purchases from Constant Contact are included. If you are looking for a specific charge through Constant Contact, it is available online for download.



We Pay Report

There was no WePay during the month of July 2020.



NCR DAILY RECAP SUMMARIES

NCR is a point of sale software that connects directly to Encore's cash register. The purpose for this software is to track daily income and sales that happen directly on campus. This recap is reconciled with the daily reports created by the front desk receptionist. The front desk reports are verified by the administrative assistant bookkeeper.

- Item sales are listed first. This is a description of the payments collected.
- The NCR Monthly Report follows the item sales descriptions
- The Daily Register Recaps follow the NCR Monthly Report that report all daily sales.

Encore High School

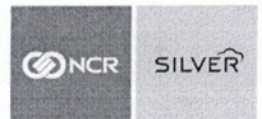
Item Sales

16955 Lemon St.
Hesperia, CA 92345

Wednesday, July 1, 2020 - Friday, July 31, 2020

Category	Item Name	Vendor	Current Price	Net Sales					
				Avg. Price	Sold Qty.	Weight Qty.	Amt.	Cost	Margin
Total									

COVID CLOSURE





DEBIT SUB-ACCOUNT MONTHLY BALANCE REPORT

This report shows the monthly balances of each sub-account within the debit account based on the monthly activity within the account. The NCR accounting software is used to determine the credits for the accounts. Sub Accounts include both team and general fund accounts.



SUBACCOUNT	July	Monthly Change
STUDENT PAYMENT PLAN	\$ -	
2021	\$ 2,701.87	
2022	\$ 3,809.47	
2023	\$ 3,296.07	
2024	\$ 1,201.50	
ACADEMIC	\$ 998.25	
AMBASSADORS	\$ 4,500.00	
ART	\$ 5,000.00	
ART CREW	\$ 735.07	
ASB	\$ 8,843.77	\$ (4,106.00)
BAND	\$ 600.00	
BASKETBALL	\$ 1,200.00	
BENEFIT/FUNDRAISING		
BALL	\$ -	
CHEER	\$ 1,200.00	
CHOIR	\$ -	
CIRCUS ELITE	\$ -	
CIRQUE	\$ 250.00	
COOKING	\$ 900.00	
COSPLAY	\$ 925.32	
COSTUME DESIGN	\$ 500.00	
COSTUME FEES	\$ -	
CSF	\$ 251.26	
DANCE PRO	\$ -	
DIRECTOR GRIFFIN	\$ -	
DIRECTOR RAE	\$ -	
DRAMA PRO	\$ 500.00	
EP	\$ -	
FOUNDER	\$ -	
GEN THEATER	\$ -	
HIP HOP	\$ 1,000.00	
ITS	\$ 1,000.00	
JHASB	\$ 1,000.00	
JR DANCE	\$ 1,432.13	
JV DANCE	\$ -	
LEGACY BALL BENEFIT	\$ -	
MEDIA TEAM	\$ 2,489.40	
MOCKTRIAL	\$ 500.00	

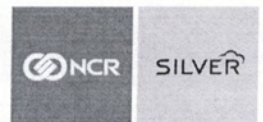


MUSIC	\$	500.00	
MUSICAL PRO	\$	(528.75)	\$ (2,417.78)
NHD	\$	-	
NHS	\$	138.29	
PAC	\$	-	
PHOTO	\$	1,500.00	
PLAYHOUSE	\$	-	
PROD X	\$	-	
SNOW	\$	-	
SR. PROD	\$	1,000.00	
STAR QUEST	\$	5.00	
STREET BAND	\$	-	
TROUPE	\$	1,079.65	\$ (115.00)
VDANCE	\$	-	
WORLD	\$	7,000.00	
YEARBOOK - H	\$	5,945.80	
General Fund	\$	(31,551.71)	\$ (11,297.03)

16955 Lemon St.
Hesperia, CA 92345

Wednesday, July 1, 2020 - Friday, July 31, 2020

Department	Gross Sales	Gross Refunds (-)	Discounts (-)	Net Sales (=)	% of net sales
Total					





GENERAL FUND SUB-ACCOUNT DEBIT ACTIVITY


This report shows the monthly activity of the sub-account for General Fund

- This sub-account is used for on campus and online purchases where an offsite check is not a feasible form of payment.
- The General Fund Sub-Account runs a monthly report that is approved by Encore's School Board.
- Once the monthly report is approved by the School Board, a check is run by the General Fund Account and is deposited in the Student Services Debit Account.
- Backup for this report is provided in the chronological activity in the "bank statement" reporting.



STUDENT SERVICES ACCOUNT

Month: July 2020
Monthly Transaction Amount: \$11,297.03
Quickbooks Reconciliation Provided? YES
Backup Provided? YES
Report Completed by: Denise Griffin

Reviewed by:		
CEO:  APPROVED Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer	ASB OFFICER:	SCHOOL BOARD APPROVAL:

Scanned by:
Submission Date:

Date	Transaction Type	Name	Memo/Description	Account	Split	Amount
07/01/2020	Expense	Facebook	1478	Platinum Business Checking (1118)	Parent Communication H	-401.45
07/02/2020	Expense	Google	1495	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/02/2020	Expense	Constant Contact	1541	Platinum Business Checking (1118)	Parent Communication H	-125.00
07/02/2020	Expense	Amazon	1542	Platinum Business Checking (1118)	Safety - H	-175.63
07/03/2020	Expense	Box Inc.	1497	Platinum Business Checking (1118)	IT Fee - H	-15.00
07/06/2020	Expense	Wodu Media	1501	Platinum Business Checking (1118)	Advertising - Hesperia	-407.95
07/06/2020	Expense	Wix.com	1503	Platinum Business Checking (1118)	Parent Communication H	-59.00
07/06/2020	Expense	Google	1504	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/07/2020	Expense	Google	1502	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/09/2020	Expense	Google	1505	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/10/2020	Expense	Call-Em-All	1506	Platinum Business Checking (1118)	Parent Communication H	-630.00
07/10/2020	Expense	MadRooster.com	1488	Platinum Business Checking (1118)	Parent Communication H	-12.49
07/13/2020	Expense	Google	1510	Platinum Business Checking (1118)	Parent Communication H	-500.00
07/13/2020	Expense	DMV	1490	Platinum Business Checking (1118)	Advertising - Hesperia	-750.00
07/14/2020	Expense	Google	1511	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/14/2020	Expense	Amazon	1540	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/15/2020	Expense	Shop N Go	1535	Platinum Business Checking (1118)	Covid	-137.88
07/15/2020	Expense	Shop N Go	1536	Platinum Business Checking (1118)	Transportation H	-47.72
07/16/2020	Expense	Google	1512	Platinum Business Checking (1118)	Transportation H	-75.77
07/16/2020	Expense	Costco Gas	1484	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/17/2020	Expense	Amazon	1545	Platinum Business Checking (1118)	Transportation H	-57.99
07/20/2020	Expense	Google	1513	Platinum Business Checking (1118)	Office Supplies - Hesperia	-1,922.97
07/20/2020	Expense	LearnWorlds	1514	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/20/2020	Expense	Google	1515	Platinum Business Checking (1118)	Class Supplies - Hesperia	-299.00
07/20/2020	Expense	FastStrip	1494	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/22/2020	Expense	Mesquites Supply	1491	Platinum Business Checking (1118)	Transportation H	-48.69
07/22/2020	Expense	Harbor Freight	1492	Platinum Business Checking (1118)	Maintenance - Hesperia	-265.93
07/23/2020	Expense	Google	1516	Platinum Business Checking (1118)	Maintenance - Hesperia	-36.62
07/27/2020	Expense	WP Engine	1517	Platinum Business Checking (1118)	Advertising - Hesperia	-500.00
07/27/2020	Expense	Arco	1485	Platinum Business Checking (1118)	Parent Communication H	-115.00
07/27/2020	Expense	Arco	1483	Platinum Business Checking (1118)	Transportation H	-47.35
07/27/2020	Expense	Walmart	1486	Platinum Business Checking (1118)	Transportation H	-85.34
07/29/2020	Expense	Shop N Go	1482	Platinum Business Checking (1118)	Maintenance - Hesperia	-39.78
					Transportation H	-38.61

07/29/2020	Expense	Shop N Go	1491	Platinum Business Checking (1118)	Transportation H	-86.78
07/30/2020	Expense	Costco Gas	1493	Platinum Business Checking (1118)	Transportation H	-42.01
07/31/2020	Expense	s	1518	Platinum Business Checking (1118)	Class Supplies - 50/50	-350.00
7/23/2020	Expense	Staples	1480	Cash	Office Supplies - Hesperia	-23.07
						-11,297.03

BILLING ADDRESS

Kyle Barkdull



PAYMENT INFORMATION

Merchandise Total:	\$21.41
Shipping:	FREE
Tax:	\$1.66
TOTAL	\$23.07

Payment Method

VI ending in 1212: \$23.07



Have a question about your order? Try our Help Center for quick and easy [order modifications](#), [returns](#), [tracking](#) and [more](#).



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--
-Kyle Barkdull
I.T.

Encore Education Corporation
www.encorehighschool.com

"Where academics and arts grow together."

Thank you for your email. Our average response time to email due to activity is five business days. CONFIDENTIALITY STATEMENT: This electronic message contains information that may be confidential or privileged. The information is intended solely for the use of the individual(s) or entity(ies) named above. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this message is prohibited. If you have received this e-mail in error, please notify us immediately by telephone at (760) 949-2036 or by e-mail reply and delete this message. Thank you.



Kelsey White <kwhite@encorehighschool.com>

Fwd: Confirmation of Staples Order: #9820046057

1 message

Kyle Barkdull <kbarkdull@encorehighschool.com>
To: Kelsey White <kwhite@encorehighschool.com>

Thu, Jul 23, 2020 at 10:08 AM

Office Supplies

----- Forwarded message -----
From: **Staples** <support@orders.staples.com>
Date: Thu, Jul 23, 2020 at 10:07 AM
Subject: Confirmation of Staples Order: #9820046057
To: <kbarkdull@encorehighschool.com>

EXPENSE

PRE-APPROVED BY

Name: *KW*
Date: *7-23-20*



Thank you for your order!

We're working on your order and will email you once it ships.

Due to the widespread effects of Coronavirus (COVID-19), we would like to remind you that if you'd like the driver to leave your products, please fill out the [Driver Release Agreement](#). The driver may take the note as proof of authorization. If you don't post this agreement, the driver will decide whether or not to leave the order unattended.

ORDER INFORMATION

Date: Jul 23, 2020 | 01:06 PM
Order#: 9820046057

[View order](#)

Need to make changes? Most orders can be cancelled within 30 minutes after placing it.

SHIPPING INFORMATION

Staples Store # 1426
Kyle Barkdull
19201 Bear Valley Rd
Ste A
Apple Valley, CA 92308

**Cash expense*

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

Items for pick up



But it's not time to go to the store just yet. We'll send you an email when everything's ready, and hold your item(s) for five days.

SCANNED
ENTERED

Arrives in Store By: Wednesday, July 29, 2020

Pick Up at: Staples, [19201 Bear Valley Rd, Ste A, Apple Valley, CA 923082704](#)



StarTechcom 4 Port USB C Hub Mini Hub
USBC to 4x USBA USB 20 Hub USB Type
C Hub USB C to USB Hub USB C Port
Expander

1@ \$21.41 Each \$21.41

\$21.41

001480



AUGUST 2020

Month 2 of 12

- TITLE PAGE
- QUICKBOOKS REPORT
- BANK STATEMENT W/BACKUP (CHRONOLOGICAL)
- DEBIT CARD USAGE REPORTS BY CARD NUMBER
- WE PAY / WIX – ONLINE PURCHASES WITH BACKUP
- NCR – ON SITE COLLECTIONS REPORT
- ON SITE DAILY RECONCILIATIONS WITH BACKUP
- CAMPUS ACCOUNTS BALANCE STATEMENT
- STUDENT SERVICES GENERAL FUND DEBIT USAGE REPORT

Reviewed by:		
CEO: APPROVED Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer	ASB OFFICER:	SCHOOL BOARD APPROVAL:



QUICKBOOKS REPORT

Encore High Schools Debit Account

TRANSACTION LIST BY DATE

August 2020

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
8/03/2020	Expense		Yes			Platinum Business Checking (1118)	Bank Charges & Fees	-35.00
8/03/2020	Expense		Yes	Facebook		Platinum Business Checking (1118)	Advertising - Hesperia	-500.99
8/03/2020	Expense		Yes	Constant Contact		Platinum Business Checking (1118)	Parent Communication H	-125.00
8/03/2020	Expense		Yes	Box Inc.		Platinum Business Checking (1118)	IT Fee - H	-15.00
8/04/2020	Bill		Yes			Accounts Payable (A/P)	Reimbursable Expenses	200.00
8/04/2020	Bill Payment (Check)	6813	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-200.00
8/04/2020	Expense		Yes			Platinum Business Checking (1118)	Bank Charges & Fees	-35.00
8/04/2020	Expense		Yes			Platinum Business Checking (1118)	Bank Charges & Fees	-35.00
8/04/2020	Deposit		Yes	Walmart		Platinum Business Checking (1118)	Office Supplies - Hesperia	-6.40
8/06/2020	Expense		Yes	Wix.com		Platinum Business Checking (1118)	Sales	12,753.71
8/07/2020	Expense		Yes	Airco		Platinum Business Checking (1118)	Parent Communication H	-59.00
8/07/2020	Expense		Yes	Call-Em-All		Platinum Business Checking (1118)	Transportation H	-45.35
8/07/2020	Expense		Yes	Outlookbooks		Platinum Business Checking (1118)	Parent Communication H	-630.00
8/07/2020	Expense		Yes	Outlookbooks		Platinum Business Checking (1118)	Office Supplies & Software	-25.00
8/07/2020	Expense		Yes	Outlookbooks		Platinum Business Checking (1118)	Office Supplies & Software	-70.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Class of 2021 - Hesperia (deleted)	264.00
8/12/2020	Bill Payment (Check)	6814	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-264.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	90.87
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Main Act	20.25
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	10.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	254.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	139.84
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	90.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	JV Hesperia	59.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	175.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	-Split-	20.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	5.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	20.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	95.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	45.50
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	300.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Playhouse - Hesperia	25.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	150.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	165.00
8/12/2020	Bill		Yes			Accounts Payable (A/P)	Advertising - Hesperia	-750.00
8/12/2020	Expense		Yes	DMV		Platinum Business Checking (1118)	Transportation H	-90.00
8/12/2020	Expense		Yes	Shop N Go		Platinum Business Checking (1118)	Office Supplies & Software	-79.00
8/12/2020	Expense		Yes			Platinum Business Checking (1118)	Transportation H	-35.00
8/12/2020	Expense		Yes	Shop N Go		Platinum Business Checking (1118)	Bank Charges & Fees	-20.00
8/12/2020	Expense		Yes	Bank Card Fee		Platinum Business Checking (1118)	Bank Charges & Fees	-20.00
8/12/2020	Expense		Yes	Bank Card Fee		Platinum Business Checking (1118)	Bank Charges & Fees	-20.00
8/12/2020	Expense		Yes	Harbor Freight		Platinum Business Checking (1118)	Maintenance - Hesperia	-4.17
8/13/2020	Bill		Yes			Accounts Payable (A/P)	NHS	50.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	60.00

Encore High Schools Debit Account

TRANSACTION LIST BY DATE

August 2020

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	200.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	284.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Main Acct	120.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	-Split-	105.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	165.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	115.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	197.13
08/13/2020	Bill		Yes			Accounts Payable (A/P)	World Scholars	25.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	-Split-	42.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	-Split-	215.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	120.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	-Split-	100.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	80.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Riverside Refund Act	175.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	NHS	100.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	CSF - Hesperia (deleted)	50.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	NHS	40.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	CSF - Hesperia (deleted)	100.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	CSF - Hesperia (deleted)	40.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-25.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-90.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-5.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-175.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-150.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-45.50
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-20.25
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-10.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-139.84
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-254.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-20.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-90.87
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-95.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-165.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-59.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-300.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-20.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-100.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-175.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-120.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-100.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-105.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-200.00
08/13/2020	Bill		Yes			Accounts Payable (A/P)	Accounts Payable (A/P)	-215.00

Encore High Schools Debit Account

TRANSACTION LIST BY DATE

August 2020

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
8/13/2020	Bill Payment (Check)	6839	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-40.00
8/13/2020	Bill Payment (Check)	6840	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-25.00
8/13/2020	Bill Payment (Check)	6841	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-120.00
8/13/2020	Bill Payment (Check)	6842	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-42.00
8/13/2020	Bill Payment (Check)	6843	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-50.00
8/13/2020	Bill Payment (Check)	6844	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-165.00
8/13/2020	Bill Payment (Check)	6845	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-197.13
8/13/2020	Bill Payment (Check)	6846	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-40.00
8/13/2020	Bill Payment (Check)	6847	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-100.00
8/13/2020	Bill Payment (Check)	6848	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-60.00
8/13/2020	Bill Payment (Check)	6849	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-115.00
8/13/2020	Bill Payment (Check)	6850	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-284.00
8/13/2020	Bill Payment (Check)	6851	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-50.00
8/13/2020	Bill Payment (Check)	6852	Yes			Platinum Business Checking (1118)	Accounts Payable (A/P)	-80.00
8/13/2020	Expense		Yes	USPS		Platinum Business Checking (1118)	Postage - Hesperia	-108.55
8/14/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	IT Fee - H	-1,358.40
8/17/2020	Transfer		Yes	Amazon		Uncategorized Asset	Platinum Business Checking (1118)	-193.90
8/19/2020	Expense	6851	Yes	LearnWorlds		Platinum Business Checking (1118)	IT Fee - H	-762.80
8/24/2020	Expense		Yes	Google		Platinum Business Checking (1118)	Accounts Payable (A/P)	-50.00
8/24/2020	Expense		Yes	Costco Gas		Platinum Business Checking (1118)	Class Supplies - Hesperia	-299.00
8/24/2020	Check		Yes			Platinum Business Checking (1118)	Advertising - Hesperia	-50.84
8/24/2020	Deposit		Yes			Platinum Business Checking (1118)	Transportation H	-47.00
8/26/2020	Expense		Yes			Platinum Business Checking (1118)	RIVERSIDE REFUND ACCT	-90.00
8/26/2020	Expense		Yes			Platinum Business Checking (1118)	Sales	13,756.76
8/26/2020	Expense		Yes			Platinum Business Checking (1118)	Office Supplies & Software	-79.00
8/26/2020	Expense		Yes			Platinum Business Checking (1118)	Transportation H	-5.00
8/26/2020	Expense		Yes			Platinum Business Checking (1118)	Transportation H	-90.00
8/26/2020	Expense		Yes			Platinum Business Checking (1118)	Office Supplies - Hesperia	-228.80
8/26/2020	Expense		Yes			Platinum Business Checking (1118)	Transportation H	-0.12
8/27/2020	Expense		Yes			Platinum Business Checking (1118)	Maintenance - Hesperia	-13.92
8/28/2020	Expense		Yes			Platinum Business Checking (1118)	Transportation H	-53.00
8/31/2020	Deposit		Yes			Platinum Business Checking (1118)	Postage - Hesperia	-71.15
8/31/2020	Expense		Yes			Platinum Business Checking (1118)	Interest Paid	0.09
8/31/2020	Expense		Yes			Platinum Business Checking (1118)	Class Supplies - Hesperia	-454.13



MONTHLY CHECKING REPORT

- **BANK STATEMENT**
- The activity placed behind the bank statement is chronological based on bank statement activity. Each transaction is serialized for easy tracking.
- Credit card charges from WEPAY, WIX, Deposits, and Bank Fees do not require approvals.
- All other activities should be approved as follows:
 - **PREAPPROVAL:** Pre-Approval Stamp, Approved Check Request, OR Approved Pre-Approval Form. (Expenses under \$1,000 can be made by any level manager. Pre-Approved Single expenses under \$9,999 under can be approved by anyone with a Second Level Approval Status, Executive Level.)
 - **FIRST APPROVAL:** Any level manager can make the first approval.
 - **SECOND APPROVAL:** Second or third level manager can make the second approval. The first and second approval cannot be the same person.
 - **THIRD APPROVAL:** Is required for any purchase or expense over \$5,000. Third approval can be given by the CEO or the School Board. For single expenses over \$15,000 Board approval is required.
- **Missing Documentation:** When any expense is missing the appropriate backup, the staff member that incurred the expense is required to fill out a lost receipt form. If the staff member has a consistent loss of receipts, discipline will begin.

Platinum Business Checking

August 31, 2020 ■ Page 1 of 6



ENCORE EDUCATION CORPORATION
 DEBIT ACCOUNT
 16955 LEMON ST
 HESPERIA CA 92345-5139

Questions?

Available by phone 24 hours a day, 7 days a week:
 Telecommunications Relay Services calls accepted

1-800-CALL-WELLS (1-800-225-5935)

TTY: 1-800-877-4833

En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (114)
 P.O. Box 6995
 Portland, OR 97228-6995

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Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

- Business Online Banking
- Online Statements
- Business Bill Pay
- Business Spending Report
- Overdraft Protection



IMPORTANT ACCOUNT INFORMATION

We're making important changes to the terms and conditions of several of our accounts. If these changes affect you, a detailed message is included below your transaction detail for each impacted account.

Statement period activity summary

Beginning balance on 8/1	\$463.52
Deposits/Credits	26,704.46
Withdrawals/Debits	- 9,448.21
Ending balance on 8/31	\$17,719.77
Average ledger balance this period	\$10,923.96

Account number: XXXXXXXXXX
ENCORE EDUCATION CORPORATION
DEBIT ACCOUNT
California account terms and conditions apply
 For Direct Deposit use
 Routing Number (RTN): 121042882
 For Wire Transfers use
 Routing Number (RTN): 121000248



Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo branch.

Interest summary

Interest paid this statement	\$0.09
Average collected balance	\$10,930.81
Annual percentage yield earned	0.01%
Interest earned this statement period	\$0.09
Interest paid this year	\$1.09

Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
8/3		Overdraft Fee for a Transaction Posted on 07/31 \$350.00		35.00	
8/3		Purchase Authori Zed on 07/30 Teacherspayteacher 646-588-CA S380213616614399 Card 0914		500.99	
8/3		Recurring Payment authorized on 08/01 Eig*Constantcontac 855-2295506 MA S460214275822500 Card 7974		125.00	
8/3		Recurring Payment authorized on 08/02 Box, Inc. 877-7294269 CA S580215665457742 Card 0914		15.00	-212.47
8/4		Overdraft Fee for a Transaction Posted on 08/03 \$125.00		35.00	
8/4		Recurring Payment Authori Zed on 08/01 Eig*Constantcontac 855-2295			
8/4		Overdraft Fee for a Transaction Posted on 08/03 \$15.00		35.00	
8/4		Recurring Payment Authori Zed on 08/02 Box, Inc. 877-7294			
8/4		Deposit	12,753.71		
8/4		Purchase authorized on 08/04 Wal-Mart #1588 Victorville CA P0000000584500497 Card 7120		6.40	12,464.84
8/5	6813	Check		200.00	12,264.84
8/6		Recurring Payment authorized on 08/04 Wix.Com*727708753 800-6000949 NY S300217607184584 Card 0914		59.00	12,205.84
8/7		Purchase authorized on 08/07 Arco #42318 Ampm Hesperia CA P0000000882583832 Card 7120		45.35	12,160.49
8/10		Recurring Payment authorized on 08/07 Int*Quickbooks Onl 800-446-8848 CA S580220388061647 Card 7974		70.00	
8/10		Purchase authorized on 08/07 Call-Em-All 972-668-1920 TX S380221181691501 Card 7974		630.00	
8/10		Recurring Payment authorized on 08/09 Int*Quickbooks Onl 800-446-8848 CA S580222398025340 Card 0914		25.00	11,435.49
8/12		Recurring Payment authorized on 08/11 Ncr Silver 877-270-3475 GA S380224289984305 Card 7974		79.00	
8/12		Recurring Payment authorized on 08/11 IN *Motor Vehicle 203-8991700 CT S300224333530336 Card 3686		750.00	
8/12		Bankcard Fee - 0329285918		20.00	
8/12		Bankcard Fee - 0329286721		20.00	
8/12		Purchase authorized on 08/12 Harbor Freight Tools 6 Hesperia CA P00000000735314008 Card 7120		4.17	
8/12		Purchase authorized on 08/12 Shop N Go Hesperia CA P00000000872418327 Card 7120		35.00	
8/12		Purchase authorized on 08/12 Shop N Go Hesperia CA P00000000785951722 Card 7120		90.00	
8/12	6814	Check		264.00	10,173.32
8/13		Purchase authorized on 08/13 USPS PO 05342003 17240 OI Hesperia CA P00380226841953187 Card 3686		108.55	10,064.77



Transaction history (continued)

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
8/14		Purchase authorized on 08/13 Amzn Mktp US*MM38V Amzn.Com/Bill WA S380226799026108 Card 3686		1,358.40	
8/14	6843	Check		50.00	
8/14	6828	Check		165.00	8,491.37
8/17		Paypal Transfer 200815 1010011860369 Ashlin Bardull	193.90		
8/17		Purchase authorized on 08/13 Amzn Mktp US*MM6Lp Amzn.Com/Bill WA S460227065222737 Card 3686		762.80	
8/17	6848	Check		60.00	
8/17	6820	Check		45.50	
8/17	6824	Check		254.00	
8/17	6815	Check		25.00	7,537.97
8/18	6832	Check		100.00	
8/18	6849	Check		115.00	
8/18	6821	Check		20.25	7,302.72
8/19	6819	Check		150.00	
8/19	6851	Check		50.00	
8/19	6842	Check		42.00	
8/19	6833	Check		175.00	
8/19	6829	Check		59.00	6,826.72
8/20		Purchase authorized on 08/19 Learnworlds CY L Limassol Cyp S460232606237025 Card 0914		299.00	
8/20	6827	Check		95.00	
8/20	6836	Check		105.00	6,327.72
8/21	6845	Check		197.13	6,130.59
8/24		Deposit	13,756.76		
8/24		Purchase authorized on 08/21 Google*Ads75499021 Internet CA S580234272706977 Card 0914		50.84	
8/24		Purchase authorized on 08/24 Costco Gas #1010 Victorville CA P00300237597177436 Card 7120		47.00	
8/24	6840	Deposited OR Cashed Check		25.00	
8/24	6822	Deposited OR Cashed Check		10.00	
8/24	6816	Check		90.00	
8/24	6823	Check		139.84	
8/24	6825	Check		20.00	19,504.67
8/26		Recurring Payment authorized on 08/25 Ncr Silver 877-270-3475 GA S300238289720940 Card 7974		79.00	
8/26		Purchase authorized on 08/25 FD *CA Dmv 629 Victorville CA S580238587010431 Card 7120		5.00	
8/26		Purchase authorized on 08/25 FD *CA Dmv 629 *Sv 800-777-0133 CA S380238587068009 Card 7120		0.12	
8/26		Purchase authorized on 08/26 Staples Apple Valley CA P00580239696813861 Card 0914		228.80	
8/26		Purchase authorized on 08/26 Shop N Go Hesperia CA P0000000677063784 Card 7120		90.00	
8/26	6837	Check		200.00	18,901.75
8/27		Purchase authorized on 08/27 Shop N Go Hesperia CA P00000000772339394 Card 7120		53.00	
8/27		Purchase authorized on 08/27 Harbor Freight Tools 6 Hesperia CA P00000000173494171 Card 7120		13.92	
8/27	6826	Check		90.87	18,743.96
8/28		Purchase authorized on 08/28 USPS PO 05342003 17240 OI Hesperia CA P00300241692267994 Card 7120		71.15	
8/28	6850	Check		284.00	18,388.81
8/31		Purchase authorized on 08/30 Learnworlds CY L Limassol Cyp S460243509741486 Card 0914		454.13	



Transaction history (continued)

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
8/31	6838	Check		215.00	
8/31		Interest Payment	0.09		17,719.77
Ending balance on 8/31					17,719.77
Totals			\$26,704.46	\$9,448.21	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
6813	8/5	200.00	6825	8/24	20.00	6838	8/31	215.00
6814	8/12	264.00	6826	8/27	90.87	6840 *	8/24	25.00
6815	8/17	25.00	6827	8/20	95.00	6842 *	8/19	42.00
6816	8/24	90.00	6828	8/14	165.00	6843	8/14	50.00
6819 *	8/19	150.00	6829	8/19	59.00	6845 *	8/21	197.13
6820	8/17	45.50	6832 *	8/18	100.00	6848 *	8/17	60.00
6821	8/18	20.25	6833	8/19	175.00	6849	8/18	115.00
6822	8/24	10.00	6836 *	8/20	105.00	6850	8/28	284.00
6823	8/24	139.84	6837	8/26	200.00	6851	8/19	50.00
6824	8/17	254.00						

* Gap in check sequence.

Monthly service fee summary

For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 08/01/2020 - 08/31/2020	Standard monthly service fee \$40.00	You paid \$0.00
How to avoid the monthly service fee	Minimum required	This fee period
Have any ONE of the following account requirements		
- Average ledger balance	\$25,000.00	\$10,924.00 <input type="checkbox"/>
- Combined balance in linked accounts, which may include	\$40,000.00	<input checked="" type="checkbox"/>
- Average ledger balance in business checking, savings, and Time Accounts (Cds)		
- Most recent statement balance in eligible Wells Fargo business credit cards and lines of credit, and combined average daily balance from the previous month in eligible Wells Fargo business and commercial loans and lines of credit		
- For complete details on how you can avoid the monthly service fee based on your combined balances please refer to page 10 of the Business Account Fee and Information Schedule at www.wellsfargo.com/biz/fee-information		

www

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	20,000	0	0.0030	0.00
Transactions	33	500	0	0.50	0.00
Total service charges					\$0.00




IMPORTANT ACCOUNT INFORMATION

Effective 05/22/2020, the Night Depository Agreement was amended to include: "Deposits placed into the night depository are considered received by us when the bag is removed from the night depository and is available to us for processing. We will credit the deposit to your account no later than the next business day."

No action is required on your part and there is no impact to the current night depository deposit process.



BANK CHARGE FORM

Date: 8-3-20
Bank Charge: 0 \$35.00
Reason: OVERDRAFT
Completed by: 

Reviewed by:		
FIRST APPROVAL:	SECOND APPROVAL:	
<p>APPROVED Encore Second Approval - Senior Manager Ashlin Barkdull General Executive Manager</p>	<p>APPROVED Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer</p>	

Scanned by:
Submission Date:



001580

Kelsey White <kwhite@encorehighschool.com>

Fwd: Your Facebook Ads Receipt (Account ID: 69551964)

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Sun, Aug 2, 2020 at 7:59 AM

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: July 25, 20

----- Forwarded message -----

From: Facebook Ads Team <advertise-noreply@support.facebook.com>
Date: Fri, Jul 31, 2020 at 10:08 AM
Subject: Your Facebook Ads Receipt (Account ID: 69551964)
To: Denise Griffin <ceo@officerteam.com>



Receipt for Denise Griffin (Account ID: 69551964)

Advertising

Summary

AMOUNT BILLED

\$500.99 USD

DATE RANGE

Jun 30, 2020, 12:00 AM - Jul 22, 2020, 11:59 PM

PRODUCT TYPE
Facebook Ads

BILLING REASON

Remaining ad costs at the end of the month.

PAYMENT METHOD
Visa*0914

APPROVED

REFERENCE NUMBER
9BZH8U6VX2

Approval - Senior Management
Ashlin Barkdull
General Executive Manager

CAMPAIGN

Ongoing Lead Generation Promotion Encore High School

RESULTS

47,168
Impressions

AMOUNT

\$299.99

[07/19/2020] Promoting Encore High School 's form created on Sun Jul 19, 2020 8:39am

23,496
Impressions

\$201.00

CAMPAIGN TOTAL

\$500.99

TOTAL

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

\$500.99

Transaction ID: 3030867197030892-6023546

Thanks,



001581

**Payment Receipt
for August 1, 2020**

Encore Education Corporation
Attn.: Ashlin Barkdull
16955 Lemon Street
Hesperia, CA 92345
US
760-605-3343

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 9/1/2020

Today's Date: August 1, 2020
Payment Date: August 1, 2020
Payment Method: Visa (last 4 digits: 7974)
User Name: ceo@officerteam.com

Thank you for your payment!

...

Description	Amount Paid
Payment - Credit Card - 7974	\$125.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

PARENT COMMUNICATION

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!
US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



EXPENSE

001582

INVOICE

PRE-APPROVED BY

INV08122313

PO Number:

Name: Contract

Date: _____

Sold To:
 dg@officerteam.com
 Denise Griffin

Account Number: B01330213
 Invoice Number: INV08122313
 PO Number:

Bill To:
 dg@officerteam.com
 Denise Griffin
 16955 Lemon Street

CALPADS

Invoice Date: 08/02/2020
 Payment Due By: 08/02/2020
 Payment Terms: Due Upon Receipt
 Payment Method: CreditCard

Hesperia California 92345
 United States

Service	Unit Price	Quantity	Subtotal	Tax	TOTAL
Starter Licenses Service Period: 08/02/2020-09/01/2020	\$5.00	3	\$15.00	\$0.00	\$15.00
					Invoice Subtotal: \$15.00
					Tax: \$0.00
					Total: \$15.00
					Balance Due: \$0.00
					Currency: USD

Payments and Adjustments				
Transaction Date	Transaction Number	Transaction Type	Notes	Applied Amount
08/02/2020	P-09212135	Payment		(\$15.00)
				Balance Due: \$0.00

Please note that failure to pay this invoice by the due date provided may result in suspension of services and the accrual of a late fee as outlined in the Box Service Agreement.

Payments remitted without reference to relevant invoice number(s) will not be processed and will be returned.

Need to Update your Credit Card?
 Submit new billing information securely
 online at: <https://www.box.com/update>
 (be sure to login as the Box administrator)

Account Number: B01330213
 Invoice Date: 08/02/2020
 Invoice Number: INV08122313
 Payment Due Date: 08/02/2020
 Total Amount Due: \$0.00
 Amount Enclosed: _____

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

Copy of our W-9: billing.app.box.com/W-9

General billing inquiries: <https://community.box.com/>
 For additional billing assistance or to pay by credit card, submit a case by visiting:
<https://cloud.box.com/SubmitCase> or call us at:
 1-877-729-4269

Box Inc. | 900 Jefferson Ave, Redwood City, CA 94063

001746



BANK CHARGE FORM

Date:	8-4-20
Bank Charge:	\$70.00
Reason:	OVERDRAFT
Completed by:	

Reviewed by:		
<p>FIRST APPROVAL:</p> <p>APPROVED</p> <p>Encore Second Approval - Senior Management Ashlin Barkduve General Executive Manager</p>	<p>SECOND APPROVAL:</p> <p>APPROVED</p> <p>Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer</p>	

Scanned by:
Submission Date:

DEPOSIT TICKET

11-4288/1210 8499

DATE **7/30/20**

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

CURRENCY	DOLLARS		CENTS
COINS			
CHECKS <small>LIST EACH SEPARATELY</small>			
168771	12,753		71
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
32			
33			
34			
TOTAL BACKSIDE OR ATTACHED LIST			
PLEASE RE-ENTER TOTAL HERE	TOTAL	12753	71

USE OTHER SIDE FOR ADDITIONAL LISTING.
PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

ENCORE EDUCATION CORPORATION
DEBIT CARD ACCOUNT
18985 LEMON ST
HESPERIA, CA 92345-5139



\$ 12,753.71

Wells Fargo Bank
Transaction Receipt

Branch #0000945 22 Deposit
Account Number XXXXXX1118
CHK 08114
Serial #
Number of Checks 1
Check Listing
\$12,753.71
Total Checks Amount \$12,753.71
Total Deposit \$12,753.71

Deposit Availability
\$2,500.00 of your deposit is
included in your available balance.
\$10,253.71 will be available on
Wednesday, 08/05/20

Transaction # 010 0016
10:03AM 08/04/20
Deposit Credit Date: 08/04/20

Thank you for your business.
Enjoy the convenience of
scheduling appointments online at
wellsfargo.com/appointments

Thank you, CHRISTINA

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

18955 Lemon Street
Hesperia, CA 92345



WELLS FARGO BANK
WELLS FARGO BANK
11-4288/1210

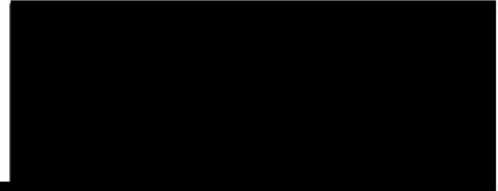
6877

DATE
07/27/2020
AMOUNT
\$ 12,753.71

PAY: ****Twelve Thousand Seven Hundred Fifty Three and 71/100 Dollars

TO THE ORDER OF:

Encore ASB Hesperia
18955 Lemon St
Hesperia, CA 92345-5139



MEMO:



Encore Education Corporation dba Encore Jr/Sr High School

CHECK NO.: 68771

PAYEE: Encore ASB Hesperia
VENDOR ID: ENCO000

CHECK DATE: 7/27/2020

ACCOUNT #:

Invoice	Description	Discount	Amount
Apr 2020 ASB	ASB Reim Apr 2020 Misc		
June 2020 ASB	ASB Reim June 2020 Misc	\$0.00	\$1,442.82
Mar 2020 ASB	ASB Reim Mar 2020 Misc	\$0.00	\$6,668.37
May 2020 ASB	ASB Reim May 2020 Misc	\$0.00	\$5.00
		\$0.00	\$4,737.52
Total :		\$0.00	\$12,753.71



PLACE RECEIPT HERE

APR RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Give us feedback @ survey.walmart.com
Thank you! ID #: 7PSGX-K5BPH



SUPERCENTER
760-951-5005 Mr: STEVE
11895 AMARGOSA RD
VICTORVILLE CA 92395
ST# 01588 OP# 019CE4 TEN 54 TR# 08879
FILE FOLDER 007876745707 5.94 X
SUBTOTAL 5.94
TAX 1 7.750 X 0.46
TOTAL 6.40
DEBIT TEND 6.40
CHANGE DUE 0.00
EFT DEBIT PAY FROM PRIMARY
6.40 TOTAL PURCHASE
US DEBIT **** * 7120 I 0
REF # 021700405335
NETWORK ID. 0056 AFPR CODE 050642
US DEBIT
AID 4000000960340
AAC 29A34EFBAD45356C
TERMINAL # SC010356
08/04/20 07:44:50
ITEMS SOLD 1
TC# 2604 3514 3474 0049 9187

Low Prices You Can Trust. Every Day.
08/04/20 07:44:56

ASB RECEIPT FORM

Store:

WALMART

Date:

08-04-20

Amount:

\$ 6.40

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

OFFICE SUPPLIES

Event:

Account Expensed:

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Approval Signature
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____



001747

Student/Parent Requesting Reimbursement: _____ Date: 3/19/20

Name (make check payable to): _____

Address (check will be mailed to this address): Pick Up from School

City, State, Zip: _____

Date	Description	Total Amount
	Jr Dance Payment - Dance Comp	180
	Costume Fee	20
		\$ 200

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Covid

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 3/19/20
 Student Signature: _____ Date: 3/19/20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: APPROVED Date: _____

ASB Signature: Kelsey White Encore First Approval - Administration Date: _____
 Central Bookkeeping Manager

Check # _____ Amount: _____ Encore Final Approval - Board / CEO Date: _____
Denise Griffin Chief Executive Officer



Kelsey White <kwhite@encorehighschool.com>

Dance Team Reimbursement

5 messages

[Redacted]

To: Kelsey White <kwhite@encorehighschool.com>, Suzanne Cherry <scherry@encorehighschool.com>

Hi again,

I want to be reimbursed for the \$180 April dance competition I paid for and the \$20 costume fee I paid. Do you need anything from me in order to get this reimbursement?

[Redacted]

Suzanne Cherry <scherry@encorehighschool.com>

Copy: Kelsey White <kwhite@encorehighschool.com>

Hi,

When staff returns to normal duties all of this will be sorted out and parents notified. We will let you know at that time. I hope you understand but right now priorities must be triaged, and the school is shut down until April 6 at this point.

-Suzanne Cherry

[Original text hidden]

Suzanne Cherry

School Board President

Education Corporation

1500 Simon Street

Redwood City, CA 92345

760-956-1646

kwhite@encorehighschool.com

CONFIDENTIALITY STATEMENT: This electronic message contains information from Encore Junior Senior High School for the performing and visual arts and may be confidential or privileged. The information is intended solely for the use of the individual(s) or entity(ies) named above. If you are not the intended recipient, please be aware that any disclosure, copying, distribution or use of the contents of this message is prohibited. If you have received this e-mail in error, please notify us immediately by telephone at (760) 956-2632 or by e-mail reply and delete this message. Thank you.

[Redacted]

To: Suzanne Cherry <scherry@encorehighschool.com>

Cc: Kelsey White <kwhite@encorehighschool.com>

Subject:

I was told by the district that people are still working but from home. Looks like this will be longer than expected and I don't know why I would need to wait for my refund. Also, no one has been informed of anything from the dance team

Transaction Information

12/5/2019 9:11:40 AM User: Ms. Amy
Ticket # 10124249 Sales: Ms. Amy

Customer Information

Name: [REDACTED]

Purchase Summary

Jr Dance Team Payment	180.00
Qty 1 @ 180.00	
Subtotal	180.00
Total	180.00
CHECK	180.00

Thank you for supporting Encore Jr/Sr High School for the
Arts - Hesperia
*****4-6 weeks to process a refund. There are no refunds
on mealltime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6813

08/04/2020

PAY TO THE ORDER OF



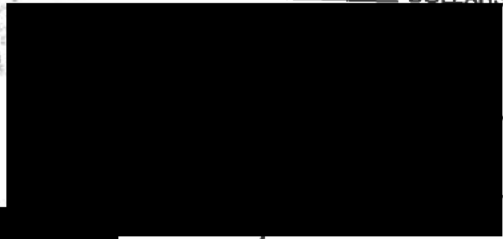
Two hundred and 00/100*****

\$**200.00



DOLLARS

ENCORE JUNIOR SENIOR HIGH SCHOOL



⑈006613⑈ ⑆121042882⑆

Encore Education Corporation
08/04/2020



6813

Date
08/04/2020

Type
Bill

Reference

Original Amount
200.00

Balance Due
200.00

Payment
200.00
200.00

Check Amount

ENCORE JUNIOR SENIOR HIGH SCHOOL

Platinum Business C

200.00

Encore Education Corporation
08/04/2020



Date
08/04/2020

Type
Bill

Reference

Original Amount
200.00

Balance Due
200.00

6813
Payment
200.00
200.00

Check Amount

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Platinum Business C

200.00

001985



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE
PRE-APPROVED BY
Name: Contract
Date: _____

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #727708753 | Aug 4, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Ascend Ascend Unlimited	encorehighschool.com	Monthly Aug 4, 2020 - Sep 4, 2020	1	\$59.00

Payment Method: Visa **** 0914

Subtotal \$59.00

Total \$59.00

Parent Communication

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact

001586



LACE RECEIPT HERE

APPEAL RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE

PRE-APPROVED BY

ARCO GASOLINE
ARCO AMPM 42318
16815 MAIN ST
HEPERIA CA
ARCO42318881

Name: Johnny
Date: 8-7-20

DATE 8/7/20 6:18
TRAN# 9082139-
PUMP# 08
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 15.186
PRICE/G: \$2.979
FUEL SALE \$45.88
debitfee \$8.35
DEBIT \$45.35

FinalSale Receipt
DEBIT \$45.35
Payment from Primary
Account
*****7120
Auth #: 020989
Odometer:
Resp Code: 000
Stan: 0030102912
Reference:33351
APPNAME US DEBIT
AID : A0000000900040
APP CRYPTOGRAM :
ARQC 2D9848E6D42927F
1
ENTRY : Insert
PIN USED

SITE ID: ARCO4231888
1

THANK YOU
THANK YOU
FOR CHOOSING ARCO
COMMENTS?
CALL 1800-322-2726

Encore Second Approval - Senior Management

APPROVED

Johnny Griffin
Chief Operations Officer

Encore Final Approval - Board / CEO

APPROVED
Denise Griffin
Chief Executive Officer

ASB RECEIPT FORM

Store:

ARCO GASOLINE

Date:

08-07-20

Amount:

\$ 45.35

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

FUEL

Event:

Account Expensed:

Approval Signature

Rev. 5/18



Tax invoice

001587

EXPENSE

Invoice number: 1000160610945

Total: \$70.00

Date: Aug 7, 2020

Payment method: VISA ending 7974

PRE-APPROVED BY

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

Name: Denise
Date: 8-7-2020

Bill to

Ashlin Barkdull
Encore High Schools Debit Account
16955 Lemon St
Hesperia, CA 92345-5139
US
Address may be standardized for tax purposes
Company ID: 123146488247864

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$70.00	\$70.00
Sales tax - Exempt:			\$0.00

Total invoice: \$70.00

Tax reporting information

Period for monthly fees: Aug 7, 2020 - Sep 7, 2020
Total without tax: \$70.00
Total tax: \$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

001588

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: 8-7-2020



text-em-all

August 7, 2020
10:02 PM

3803 Parkwood Blvd.
Suite 900
Frisco, TX 75034
www.text-em-all.com
Tax Id: 03-0565922

Denise Griffin
Company Name: Encore Education Corporation
Cardholder Name: Ashlin Barkdull
●●●● ●●●● ●●●● 7974
Confirmation #: 8D83B2E632E3628

Subscription Monthly Fee for	
Group Size of 3500 Phone	\$630.00
Numbers	
Tax	\$0.00
<hr/>	
Total Charged	\$630.00

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APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



001589

Kelsey White <kwhite@encorehighschool.com>

Fwd: We received your QuickBooks subscription payment!

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Tue, Nov 10, 2020 at 8:15 AM

~~Forwarded message~~

From: Intuit QuickBooks Team <intuit@notifications.intuit.com>
Date: Sun, Aug 9, 2020 at 2:29 PM
Subject: We received your QuickBooks subscription payment!
To: <ceo@officerteam.com>



EXPENSE

PRE-APPROVED BY

Name: Contract
Date: _____

Payment success

Denise Griffin, thank you for your payment.

Accounting

Invoice number: 1000160894818
Invoice date: 08/09/2020
Total: \$25.00
Payment method: VISA ending in 0914

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

View billing history

APPROVED
Encore Final Approval - Board of CLO
Denise Griffin
Chief Executive Officer

Account details

Billed to: Encore ASB
Company ID ending: 1556
Items on this invoice: QuickBooks Online Simple Start



NCR Silver
864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

EXPENSE

INVOICE

PRE-APPROVED BY

Name: Denise

Date: 8-10-2020

Accounting

Invoice Date: 08/10/2020
Invoice #: INV04710647
Payment Terms: Due Upon Receipt
Due Date: 08/10/2020

Account Information: Encore High School
16955 Lemon Street

Hesperia, California
92345
United States

001590

(760) 949-2036
abarkdull@encorehighschool.com

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00003715	Monthly NCR Silver Fee with Silver Concierge, Annual Contract	08/10/2020-09/09/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00023000	NCR Silver Flat Fee Device	0	19	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Invoice Total	Applied Amount
08/11/2020	P-00732128	Payment		\$79.00	(\$79.00)
			Invoice Balance	\$0.00	\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



RNS Communications, Inc. dba
Motor Vehicle Network
 1 Selleck Street - 3rd Floor
 Norwalk, CT 06855
 (203) 899-1700

Invoice

DATE 8/1/2020

001591

INVOICE # 20-40027

PAID
 08/11/2020

BILL TO:

Encore Education Corp
 Kelsey White
 16955 Lemon Street
 Hesperia, CA. 92345

EXPENSE

PRE-APPROVED BY

Name: Contract

Date: _____

Advertising

TERMS - Credit Card

DESCRIPTION	RATE	AMOUNT
MOTOR VEHICLE NETWORK ADVERTISING IN THE FOLLOWING CALIFORNIA DMV LOCATION(s): Victorville - Broadcast	750.00	750.00

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Per your instructions, your credit card on file will be processed accordingly.
 Thank you for your business!

Total \$750.00

Thank you for your credit card payment

001748



BANK CHARGE FORM

Date:	8-12-20
Bank Charge:	BANK CARD FEE
Reason:	\$20.00
Completed by:	

Reviewed by:	
<p>FIRST APPROVAL:</p> <p style="text-align: center;">APPROVED</p> <p style="text-align: center;">Encore Second Approval - Senior Management Ashlin Barkdull General Executive Manager</p>	<p>SECOND APPROVAL:</p> <p style="text-align: center;">APPROVED</p> <p style="text-align: center;">Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer</p>

Scanned by:

Submission Date:

001749



BANK CHARGE FORM

Date:	8-12-20
Bank Charge:	\$20.00
Reason:	BANKCARD
Completed by:	

Reviewed by:		
FIRST APPROVAL:	SECOND APPROVAL:	
<p>APPROVED Encore Second Approval - Senior Management Ashlin Barkdull General Executive Manager</p>	<p>APPROVED Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer</p>	

Scanned by:
Submission Date:

001592

EXPENSE



PRE-APPROVED BY

Name: Johnny
Date: 8-12-20

LACE RECEIPT HERE
APF RECEIPT FL



HESPERIA CA 90006
11940 HESPERIA RD
HESPERIA, CA 92345
Telephone: (760) 949-0558

SALE

Customer Name: Joe Thibodeaux
Customer Number: 888019013659

63767 PAINT ROLLER SINGLE 1/2IN \$3.87
3 @ \$1.29 = \$3.87

Subtotal \$3.87
Sales Tax 7.750% \$0.30
Total \$4.17

Debit \$4.17

Card No. XXXXXXXXXXXXX7120

Auth. No. 001550

US DEBIT

Chip Read

Verified By PIN

Mode: Issuer

AID: A0000000980840

TVR: 8080048000

IAD: 06010A03608000

TSI: 6800

ARC: 00

Please Retain for Your Records

Store: 00006 Reg: 01 Tran: 804430
Date: 8/12/2020 8:56:25 AM Assoc: XXXXXX
Ticket: 01804430

Item(s) Sold: 3
Item(s) Returned: 0

Christina served you today.
Thank you for shopping at
HESPERIA CA 90006

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Approval Signature

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 5/18

ASB RECEIPT FORM

Store:

HARBOR FREIGHT TOOLS

Date:

08-12-20

Amount:

\$ 4.17

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

MAINTENANCE

Event:

Account Expensed:

001594



LACE RECEIPT HERE

APPROPRIATE RECEIPT FLAT DO NOT FOLD - NO STAPLES EXPENSE

PRE-APPROVED BY

Name: Johnny
Date: 8-12-20

Joey's
TRUCK

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
08/12/2020 360249011
02:04:01 PM

XXXXXXXXXXXX7120
Debit
INVOICE 027229
AUTH 737638

PUMP# 7
Regular CR 29.230G
PRICE/GAL \$3.079

FUEL TOTAL \$ 98.00

DEBIT \$ 98.00

Customer-activated Purchase/Capture
Site #: 060000000023302
Shift Number 1
Sequence Number 38253
Striped
APPROVED 737638

Tell us about
your visit ! Visit
www.myxxormobil.com
visit.com

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

ASB RECEIPT FORM

Store:
SHOP n GO Mobil

Date:
08-12-20

Amount:
\$ 98.00

Reimbursed To:
Debit Card

ASB APPROVAL ONLY

Campus:
FUEL

Event:

Account Expended:

Approval Signature

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 5/18



001595

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 8/5/20

Student/Parent Requesting Reimbursement: _____ Date: 8/5/20
 Name (make check payable to): _____
 Address (check will be mailed to this address): _____
 City, State, Zip: _____

Date	Description	Total Amount
	Grad Bash, Captain Encore, Senior Showcase, Mystery Night, Silent Disco	\$234
	Mock Trial Hoodie	\$30
		\$ 264

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Covid Cancelled the events

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 8/5/20
 Student Signature: _____ Date: 8/5/20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: APPROVED Date: _____

ASB Signature: Encore First Approval - Administration Date: _____

Kelsey White
Central Bookkeeping Manager

Check # _____ Amount: _____ Date: _____

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer
Date: _____

ADMIRAL'S PACKAGE B

Panoramic Picture	\$ 18.00	Or two for \$30 (price will increase on package by \$15)
Prom	\$ 150.00	1 Ticket
Prom Picture	\$ 15.00	
Yearbook	\$ 80.00	
Grad Bash	\$ 120.00	
Fright Fest	\$ 75.00	Season Pass gets you free entrance and \$65 off (Must show proof prior to purchase)
Senior Beach Day VIP	Free	
Senior Sunrise VIP	Free	
Senior Sunset VIP	Free	
Senior Breakfast VIP	Free	
Senior Dodgeball VIP	Free	
Encore Social VIP	Free	
Swag Day VIP	Free	
Class T-Shirt	\$ 20.00	
Class Sweatshirt	\$ 45.00	
Homecoming	\$ 30.00	1 Ticket
Silent Disco	\$ 30.00	1 Ticket
Full Page Senior Ad	\$ 100.00	1/2 Page Senior Ad \$75
Back to School Dance	\$15.00	1 Ticket
Skate Night	\$ 8.00	1 Ticket
Captain Encore VIP	\$ 32.00	4 Tickets, (\$8 each)
Senior Showcase VIP	\$ 32.00	4 Tickets, (\$8 each)
Cap, Gown, and Tassel	\$ 28.00	After Feb it is \$40
Mystery Night	\$ 20.00	
Total	\$ 818.00	
Package Price	\$ 673.00	

Student can pick either senior ad but this package must include a senior ad.
 Please sign up with Mrs. Ashlin in the A Building (Hesperia) or Mr. Justin Barkdull on the 3rd floor Riverside

Transaction Information

1/28/2020 9:30:16 AM User: Ms. Amy
Ticket # 10124819 Sales: Ms. Amy

Customer Information

Name: [REDACTED]

Purchase Summary

Mocktrial Hoodies	30.00
Qty 1 @ 30.00	
Subtotal	30.00
Total	30.00
CASH	30.00

Thank you for supporting Encore Jr/Sr High School for the
Arts - Hesperia!
*****4-6 weeks to process a refund. There are no refunds
on mealltime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Transaction Information

8/23/2019 7:20:22 AM

User: Ms. Joanne

Ticket # 10122719

Sales: Ms. Joanne

Customer Information

Name: [REDACTED]

Purchase Summary

Admiral's Package A	195.00
Qty 1 @ 195.00	
Subtotal	195.00
Total	195.00
CHECK	195.00

Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!
 *****4-6 weeks to process a refund. There are no refunds on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
 Hesperia, CA 92345
 (760) 956-2632
 www.encorehighschool.com
 Tax ID: 208603402

Encore Education Corporation

Debit Card Account
16955 Lamon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92346
11-4288/1210

6814

08/12/2020

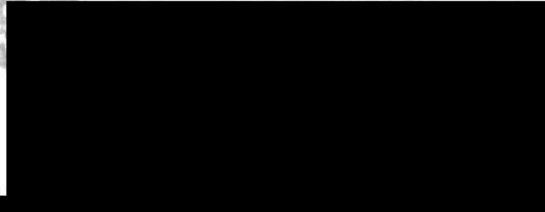
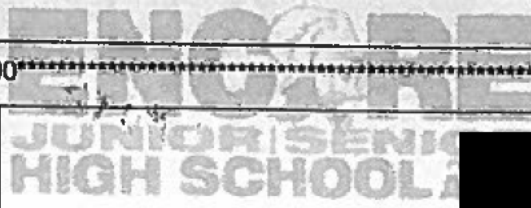
PAY TO THE ORDER OF



\$ **264.00

Two hundred sixty-four and 00/100

DOLLARS



MEMO

⑈0068 14⑈ ⑆ 1 2 1 0 4 2 8 8 2 ⑆

Encore Education Corporation

08/12/2020



6814

Date
08/12/2020

Type
Bill

Reference

Original Amount
264.00

Balance Due
264.00

Payment
264.00
264.00

Check Amount



APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Platinum Business C

264.00

Encore Education Corporation

08/12/2020



6814

Date
08/12/2020

Type
Bill

Reference

Original Amount
264.00

Balance Due
264.00

Payment
264.00
264.00

Check Amount

PAYMENT RECORD

Platinum Business C

264.00

Pg 1 of 2



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 8/13/20

001750

Circle One:
ASB / General Fund

TAPE I NO STAPLES

UNITED STATES POSTAL SERVICE.

HESPERIA
 17240 OLIVE ST
 HESPERIA, CA 92345-9998
 (800)275-8777

08/13/2020 04:23 PM

Product	Qty	Unit Price	Price
PM 1-Day Riverside, CA 92507 Weight:7 Lb 00.00 Oz Expected Delivery Day Friday 08/14/2020 USPS Tracking # 9505 5125 9657 0226 6204 27	1		\$11.95
Insurance Up to \$50.00 included			\$0.00
Total			\$11.95
PM 2-Day Simi Valley, CA 93065 Weight:0 Lb 15.00 Oz Expected Delivery Day Monday 08/17/2020 USPS Tracking # 9505 5125 9657 0226 6204 34	1		\$7.50
Insurance Up to \$50.00 included			\$0.00
Total			\$7.50
\$5 Statue Freedom	1	\$5.00	\$5.00
Total			\$5.00
\$2 Statue Freedom	1	\$2.00	\$2.00
Total			\$2.00
Boutonniere	1	\$0.55	\$0.55
Total			\$0.55
PM 1-Day Hesperia, CA 92345 Weight:2 Lb 2.90 Oz Expected Delivery Day Friday 08/14/2020 USPS Tracking # 9505 5125 9657 0226 6204 41	1		\$8.70
Insurance Up to \$50.00 included			\$0.00
Total			\$8.70
PM 1-Day Apple Valley, CA 92307 Weight:1 Lb 0.40 Oz Expected Delivery Day Friday 08/14/2020 USPS Tracking # 9505 5125 9657 0226 6204 58	1		\$8.70
Insurance Up to \$50.00 included			\$0.00
Total			\$8.70

VENDOR:
United States Postal Service

DATE OF PURCHASE:
8/13/20

AMOUNT:
\$108.55

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:
POSTAGE

FIRST APPROVAL
APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

SECOND APPROVAL
APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



PM 5-Day Med FR Box Harvest, AL 35749 Flat Rate Expected Delivery Day Monday 08/17/2020 USPS Tracking # 9505 5125 9657 0226 6204 65	1 \$15.05
Insurance Up to \$50.00 included	\$0.00
Total	\$15.05
First-Class Mail® 1 Large Envelope Victorville, CA 92394 Weight:0 Lb 2.20 Oz Estimated Delivery Date Monday 08/17/2020	\$1.40
Total	\$1.40
First-Class Mail® 1 Large Envelope Apple Valley, CA 92307 Weight:0 Lb 2.40 Oz Estimated Delivery Date Monday 08/17/2020	\$1.40
Total	\$1.40
First-Class Mail® 1 Large Envelope Hesperia, CA 92345 Weight:0 Lb 0.70 Oz Estimated Delivery Date Monday 08/17/2020	\$1.00
Total	\$1.00
First-Class Mail® 1 Large Envelope Hesperia, CA 92345 Weight:0 Lb 1.20 Oz Estimated Delivery Date Monday 08/17/2020	\$1.20
Total	\$1.20
PurpleHeartMedal 38 \$0.55	\$20.90
Total	\$20.90
US Flag Bklt/20 2 \$11.00	\$22.00
Total	\$22.00
First-Class Mail® 1 Large Envelope Jurupa Valley, CA 92509 Weight:0 Lb 1.60 Oz Estimated Delivery Date Monday 08/17/2020	\$1.20
Total	\$1.20
<hr/>	
Grand Total:	\$108.55
<hr/>	
Debit Card Remit'd Card Name:VISA Account #:XXXXXXXXXXXX3686 Approval # Transaction #:383 Receipt #:046818 Debit Card Purchase:\$108.55 Cash Back:\$0.00 AID:A0000000980840 AL:US DEBIT PIN:Verified	\$108.55

Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

ERE
RECEIPT(S) AND NO STAPLES

Circle One:
ASB / General Fund

VENDOR:
United States Postal Service

DATE OF PURCHASE:
8/13/20

AMOUNT:
\$108.55

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL
APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

SECOND APPROVAL

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001597



Final Details for Order #112-7655709-9924205

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 8-13-20

Order Placed: August 13, 2020
 Amazon.com order number: 112-7655709-9924205
 Seller's order number: 8296059
 Order Total: \$1,358.40

IT

Shipped on August 13, 2020	
Items Ordered	Price
5 of: TP-Link 24 Port Gigabit PoE Switch 24 PoE+ Ports @384W, w/4 SFP slots L2 Managed Lifetime Protection Support L2/L3/L4 CoS, IGMP and Link Aggre Sold by: Provantage LLC (seller profile) Business Price Condition: New	\$252.14
Shipping Address: Jim Barkdull ENCORE EDUCATION CORPORATION 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$1,260.70 Shipping & Handling: \$0.00 Total before tax: \$1,260.70 Sales Tax: \$97.70
Shipping Speed: Standard Shipping	Total for This Shipment: \$1,358.40

Payment Information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$1,260.70 Shipping & Handling: \$0.00
Billing address Jim Barkdull ENCORE EDUCATION CORPORATION 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Total before tax: \$1,260.70 Estimated Tax: \$97.70 Grand Total: \$1,358.40

To view the status of your order, return to [Order Summary](#) .

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc.

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

LLMF-COVID

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

001598



EXPENSE
PRE-APPROVED BY
Name: Danise
Date: 8/12/20

PURCHASE ORDER/CHECK REQUEST FORM

Date: 8/12/20

Location: HESPERIA RIVERSIDE

Advisor's Name: [Redacted]

Team/Group/Class Account: NHS

Date Needed By: 8/30/20

Item Description: Must attach invoice & image(s) NHS Scholarship Winner

By Internet

Website Info: _____

User Name: _____ Password: _____

Invoice/Order Number: _____ Total: \$ _____

By Phone

Contact Name: _____ Contact Phone #: _____

Reference #: _____ Total: \$ _____

By Check

Payable to: [Redacted] Total: \$ \$50

Give check to the Advisor? Yes/No

Mail check to company? Yes/No

Address: [Redacted]

Please attach any other information needed. Please submit to Ms. Joelle Schwarck. Please allow two weeks for processing.

OFFICE USE ONLY

Approved/Denied

Administrators Signature: _____

APPROVED
Encore Final Approval - Board / CEO
Date: Danise Griffin
Chief Executive Officer

Corporate Office, 1695 Latham Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

Encore Education Corporation

Debit Card Account
16855 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6843

08/13/2020

PAY TO THE ORDER OF



\$ **50.00

Fifty and 00/100

DOLLARS



ENCORE JUNIOR SENIOR HIGH SCHOOL



MEMO

⑈006843⑈ ⑆121042882⑆



Encore Education Corporation
08/13/2020



6843

Date
08/13/2020

Type
Bill

Reference

Original Amount
50.00

Balance Due
50.00

Payment
50.00

Check Amount

ENCORE JUNIOR SENIOR HIGH SCHOOL ARTS

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Platinum Business C

APPROVED
Encore Second Approval - Senior Manager
Johnny Griffin
Chief Operations Officer

50.00

Encore Education Corporation
08/13/2020



6843

Date
08/13/2020

Type
Bill

Reference

Original Amount
50.00

Balance Due
50.00

Payment
50.00

Check Amount

PAYMENT RECORD

Platinum Business C

50.00

001599



EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: 6/12/20
 Date: 06/12/2020

Student/Parent Requesting Reimbursement: _____
 Name (make check payable to): _____
 Address (check will be mailed to this address): _____
 City, State, Zip: _____

Date	Description	Total Amount
6/25	Independent Prom Ticket	\$150
6/25	Independent Prom Pictures	\$15
		\$ 165

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: Due to COVID-19 and the CDC Restrictions put in place, my Son does not want to attend Independent Prom. Payments were already made through the Senior Payment Plan.

APPROVED
 Encore Second Approval - Senior
Johnny Grif
 Chief Operations Of

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 06/12/2020
 Student Signature: _____ Date: 06/12/2020

PAYED
 AUG 13 2020

OFFICE USE ONLY

PAYED
 AUG 12 2020

Approval YES / NO

Administrative Signature: _____ **APPROVED** Date: _____
 Encore First Approval - Administration

ASB Signature: _____ **Kelsey White** Date: _____
 Central Bookkeeping Manager

Check # _____ Amount: _____ Date: _____

ADMIRAL'S PACKAGE B

Panoramic Picture	\$ 18.00	Or two for \$30 (price will increase on package by \$15)
Prom	\$ 150.00	1 Ticket
Prom Picture	\$ 15.00	
Yearbook	\$ 80.00	
Grad Bash	\$ 120.00	
Fright Fest	\$ 75.00	Season Pass gets you free entrance and \$65 off (Must show proof prior to purchase)
Senior Beach Day VIP	Free	
Senior Sunrise VIP	Free	
Senior Sunset VIP	Free	
Senior Breakfast VIP	Free	
Senior Dodgeball VIP	Free	
Encore Social VIP	Free	
Swag Day VIP	Free	
Class T-Shirt	\$ 20.00	
Class Sweatshirt	\$ 45.00	
Homecoming	\$ 30.00	1 Ticket
Silent Disco	\$ 30.00	1 Ticket
Full Page Senior Ad	\$ 100.00	1/2 Page Senior Ad \$75
Back to School Dance	\$15.00	1 Ticket
Skate Night	\$ 8.00	1 Ticket
Captain Encore VIP	\$ 32.00	4 Tickets, (\$8 each)
Senior Showcase VIP	\$ 32.00	4 Tickets, (\$8 each)
Cap, Gown, and Tassel	\$ 28.00	After Feb it is \$40
Mystery Night	\$ 20.00	
Total	\$ 848.00	
Package Price	\$ 673.00	

Student can pick either senior ad but this package must include a senior ad.

Please sign up with Mrs. Ashlin in the A Building (Hesperia) or Mr. Justin Barkdull on the 3rd floor Riverside

Transaction Information

3/13/2020 10:35:28 AM User: Ms. Amy
Ticket # 10125423 Sales: Ms. Amy

Customer Information

Name: [REDACTED]
Email: [REDACTED]

Purchase Summary

Admiral's Package A	99.75
Qty 1 @ 99.75	
Subtotal	99.75
Total	99.75
VISA	99.75
XXXX8551	
Sale	
Auth: SUCCESS	
Entry Method: N/A	

Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!
*****4-6 weeks to process a refund. There are no refunds on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6828

08/13/2020

PAY TO THE ORDER OF



\$ **165.00

One hundred sixty-five and 00/100

DOLLARS



⑈006828⑈ ⑆ 1 2 1 0 4 2 8 8 2 ⑆

Encore Education Corporation
08/13/2020



6828

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		165.00	165.00	165.00
			Check Amount		165.00

ENCORE
HIGH SCHOOL

Platinum Business C

165.00

Encore Education Corporation
08/13/2020



6828

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		165.00	165.00	165.00
			Check Amount		165.00

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Platinum Business C

165.00



Merchant Account ID: EPTR54MOLFTAA

PayPal ID: abarkdull@encorehighschool.com

8/1/20 - 8/31/20

Transaction History - USD

Date	Description	Name \ Email	Gross	Fee	Net
8/14/20	General Withdrawal - Bank Account ID: 4LK01093FG966190M		-193.90	0.00	-193.90

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

To report an unauthorized transaction or other error NOT involving your debit card: call (402-938-3614) or write to us (Attn: Error Resolution Department, P.O. Box 45950, Omaha, NE 68145-0950).

To report an unauthorized transaction or other error concerning your debit card: call (402-938-3614), fax (303-395-2855) or write to us (PayPal Debit Card Department, P.O. Box 45950, Omaha, NE 68145-0950).

To cancel a pre-authorized or recurring payment or determine whether a pre-authorized or recurring transfer has been made: call us at 1-877-896-6383 (please note that only calls pertaining to pre-authorized or recurring payments will be accepted at this number).



001600

EXPENSE

PRE-APPROVED

Final Details for Order #112-3894894-1986617

Name: Denise
Date: 8-13-20

Order Placed: August 13, 2020
Amazon.com order number: 112-3894894-1986617
Order Total: \$762.80

Shipped on August 14, 2020	
Items Ordered 10 of: PoE Injector Adapter, PoE+ Injector 30W 10/100/1000Mbps IEEE 802.3af Compliant, Up to 100 Meters (325 Feet) Sold by: ThePoEstore (seller profile) Product question? (Ask Seller) Business Price Condition: New	Price \$17.34
Shipping Address: Jim Barkdull ENCORE EDUCATION CORPORATION 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$173.40 Shipping & Handling: \$4.45 Free Shipping: -\$4.45 Total before tax: \$173.40 Sales Tax: \$13.40
Shipping Speed: FREE Shipping	Total for This Shipment: \$186.80

Shipped on August 16, 2020	
Items Ordered 2 of: TP-Link 24 Port Gigabit PoE Switch 24 PoE+ Ports @384W, w/4 SFP slots L2 Managed Lifetime Protection Support L2/L3/L4 QoS, IGMP and Link Aggre Sold by: TeleDirect (seller profile) Product question? (Ask Seller) Business Price Condition: New	Price \$267.29
Shipping Address: Jim Barkdull ENCORE EDUCATION CORPORATION 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$534.58 Shipping & Handling: \$17.19 Free Shipping: -\$17.19 Total before tax: \$534.58 Sales Tax: \$41.42
Shipping Speed: FREE Shipping	Total for This Shipment: \$576.00

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$707.98 Shipping & Handling: \$21.64 Promotion applied: -\$21.64
Billing address Jim Barkdull	---

ENCORE EDUCATION CORPORATION
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Total before tax: \$707.98
Estimated Tax: \$54.82

Grand Total: \$762.80

To view the status of your order, return to [Order Summary](#) .

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc.

LLMF-COV10

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager



001601

Student/Parent Requesting Reimbursement: [Redacted]

Date: 8/13/20

Name (make check payable to): [Redacted]

Address (check will be mailed to this address): [Redacted]

City, State, Zip [Redacted]

Date	Description	EXPENSE	Total Amount
	Homecoming tickets	PRE-APPROVED BY	\$ 60
		Name: Denise	
		Date: _____	
			\$ 60

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: Student was not able to attend

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: [Redacted]

P A I D
AUG 13 2020
Date: 8/13/20

Student Signature: _____

Date: _____

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: _____
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

ASB Signature: _____

Check # _____ Amount: _____ Date: _____

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer
 Date: _____

Date/Time	11/8/2019 13:34	Ticket Number	20201012	Transaction Type	Sale	Customer Name	[REDACTED]	Customer Number	20200639	Operator Name	Shelly Bernal	Station	Riverside	Gross SubTotal	60	Total	60	Tendered	60	Change	0	MOP	Check
Date/Time	11/8/2019 13:34	Ticket Number	20201012	Operator Name	Shelly Bernal	Station	Riverside	Item Name	Homecoming-R	Description		Qty	1	Sold by	Each	Line Type		Final Sales Price	30				

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6848

08/13/2020

PAY TO THE ORDER OF

[REDACTED]

\$ **60.00

Sixty and 00/100*****

DOLLARS

[REDACTED]

JUNIOR SENIOR HIGH SCHOOL

[REDACTED]

MEMO

⑈006848⑈ 121042882⑈

Encore Education Corporation
08/13/2020

[REDACTED]

6848

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill	[REDACTED]	60.00	60.00	60.00
			Check Amount		60.00



Platinum Business C

60.00

Encore Education Corporation
08/13/2020

[REDACTED]

6848

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill	[REDACTED]	60.00	60.00	60.00
			Check Amount		60.00

PAYMENT RECORD

Platinum Business C

60.00

EXPENSE

001751



PRE-APPROVED BY

Name: Denise
Date: 5/13/20

Student/Parent Requesting Reimbursement: _____ Date: 5/13/2020
 Name (make check payable to): _____
 Address (check will be mailed to this address): _____
 City, State, Zip: _____

Date	Description	Total Amount
12/19	Hip Hop Costume Fee Overpayment	45.50
	EXPENSE	
	PRE-APPROVED BY	
	Name: <u>Denise</u>	\$45.50
	Date: _____	

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 5/13/2020
 Student Signature: _____ Date: _____

OFFICE USE ONLY

Approval: YES / NO

Administrative Signature: APPROVED
Encore First Approval - Administration

ASB Signature: Denise Griffin
Encore Final Approval - Board / CEO
 Chief Executive Officer

Check # _____ Amount: _____ Date: _____

APPROVED
 Kelsey White
Central Bookkeeping Manager

BY: APPROVED
 Date: AUG 12 2020

Date/Time 12/13/2019 12:20
Ticket Number 20201473
Transaction Type Sale
Customer Name [REDACTED]
Customer Number 20200778
Operator Name Leticia Castro
Station Riverside
Gross SubTotal \$ 135.00
Total \$ 135.00
Tendered \$ 135.00
Change \$ -
MOP Credit Card

Date/Time 12/13/2019 12:20
Ticket Number 20201473
Operator Name Leticia Castro
Station Riverside
Item Name Costume/Team Gear
Description
Qty 1
Sold by 1 Each
Line Type Sale
Final Sales Price \$ 135.00

Sent from my iPhone

On Apr 1, 2020, at 11:09 AM, Encore High School <kwhite@encorehighschool.com> wrote:



Happy Wednesday Pirates

Good Morning Riverside Hip Hop Students and Parents! After reviewing the costume prices and inventory I have come up with a very accurate detailed list of the correct prices for the 2020 Hip Hop Gear .

- Hip Hop Sweaters - \$35
- Hip Hop FBI Long Sleeve Shirts - \$20
- Hip Hop Duffles - \$34.50

With all of this added up it comes to a total of \$89.50. I know all of you paid \$135 with an overage of \$45.50 each student, and I want to correct that. Once we are back in the office I can apply your overage to anything on campus for the remainder of the school year, including the Riverside 2020 Yearbook! I just sent out an invitation to the 2020 Yearbook, so online purchasing is available to the whole school. However I have included a special promo code in the event that anyone in the Riverside Hip Hop Team wants to apply their overage to the 2020 Yearbook. If this is an option you want to take the promo code is:

HIPHOP2020

Whichever option you want to take, please email me so that I can apply the funds correctly. Please email me if you have anymore questions. Thank you for your patience and time in this matter. I am so sorry for the confusion and mix up. Have a wonderful rest of your day and stay safe!

-Kelsey White
Central Bookkeeper

Company Name | Website

Encore Education Corporation | 16955 Lemon Street, Hesperia, CA 92345

Unsubscribe 951chevygrl@gmail.com

[Update Profile](#) | [About Constant Contact](#)

Sent by kwhite@encorehighschool.com in collaboration with



Try email marketing for free today!

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Hesperia, CA 92345
760-956-2632

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17442 Main St
Hesperia, CA 92345
11-4288/1210

6820

08/13/2020

© 2011 INTUIT INC. # 542 1-800-433-8810

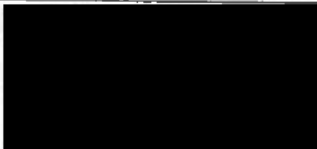
PAY TO THE ORDER OF



\$ **45.50

Forty-five and 50/100*****

DOLLARS



ENCORE JUNIOR/SENIOR HIGH SCHOOL

MEMO

⑈0068 20⑈ ⑆1 2 104 288 2⑆



Encore Education Corporation

08/13/2020



6820

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		45.50	45.50	45.50
			Check Amount		45.50

ENCORE JUNIOR/SENIOR HIGH SCHOOL ARTS

Platinum Business C

45.50

Encore Education Corporation

08/13/2020



6820

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		45.50	45.50	45.50
			Check Amount		45.50

PAYMENT RECORD

Platinum Business C

45.50

EXPENSE

001604

PRE-APPROVED BY



Name: Denise

Date: 6/10/20

Student/Parent Requesting Reimbursement: _____

Date: 6/10/20

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
	Senior Package	254
		\$

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Student did not get to participate in prepaid Senior Activities

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____

BY: _____ Date: 10-10-20

Student Signature: _____

Date: 6-10-20

OFFICE USE ONLY

APPROVED

Approval YES / NO

Encore Final Approval - Board / CEO

Administrative Signature: _____

Denise Griffin
Chief Executive Officer
Date: _____

ASB Signature: _____

APPROVED
Encore First Approval - Administration
Kelsey White
Central Accounting Manager
Amount: _____
Date: _____

Check # _____

Date: _____

Date: _____

ADMIRAL'S PACKAGE B

Panoramic Picture	\$ 18.00	Or two for \$30 (price will increase on package by \$15)
Prom	\$ 150.00	1 Ticket
Prom Picture	\$ 15.00	
Yearbook	\$ 80.00	
Grad Bash	\$ 120.00	
Fright Fest	\$ 75.00	Season Pass gets you free entrance and \$65 off (Must show proof prior to purchase)
Senior Beach Day VIP	Free	
Senior Sunrise VIP	Free	
Senior Sunset VIP	Free	
Senior Breakfast VIP	Free	
Senior Dodgeball VIP	Free	
Encore Social VIP	Free	
Swag Day VIP	Free	
Class T-Shirt	\$ 20.00	
Class Sweatshirt	\$ 45.00	
Homecoming	\$ 30.00	1 Ticket
Silent Disco	\$ 30.00	1 Ticket
Full Page Senior Ad	\$ 100.00	1/2 Page Senior Ad \$75
Back to School Dance	\$15.00	1 Ticket
Skate Night	\$ 8.00	1 Ticket
Captain Encore VIP	\$ 32.00	4 Tickets, (\$8 each)
Senior Showcase VIP	\$ 32.00	4 Tickets, (\$8 each)
Cap, Gown, and Tassel	\$ 28.00	After Feb it is \$40
Mystery Night	\$ 20.00	
Total	\$ 818.00	
Package Price	\$ 673.00	

Student can pick either senior ad but this package must include a senior ad.
 Please sign up with Mrs. Ashlin in the A Building (Hesperia) or Mr. Justin Barkdull on the 3rd floor Riverside

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	MOP
8/28/2019 10:17	20200142	Sale	[REDACTED]	20200122	Shelly Bernal	Riverside	673	673	673	0	Check
8/28/2019 10:17	20200142	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each	Sale	673			

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

6824

08/13/2020

PAY TO THE ORDER OF



\$ **254.00

Two hundred fifty-four and 00/100

DOLLARS



⑈0068 24⑈ ⑆1 2 104 288 2⑆

Encore Education Corporation
 08/13/2020

6824

Date 08/12/2020
 Type Bill

Reference

Original Amount 254.00

Balance Due 254.00

Payment 254.00

Check Amount



Platinum Business C

254.00

Encore Education Corporation
 08/13/2020

6824

Date 08/12/2020
 Type Bill

Reference

Original Amount 254.00

Balance Due 254.00

Payment 254.00

Check Amount

Platinum Business C

254.00

EXPENSE

PRE-APPROVED BY

001605

Name: Denise
Date: 6/17/20



Student/Parent Requesting Reimbursement: _____ Date: 6-17-2020
Name (make check payable to): _____
Address (check will be mailed to this address): _____
City, State, Zip: _____

Date	Description	Total Amount
6-17	SpongeBob Musical	25.00
		\$ 25.00

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Cancelled due to COVID-19

PAID
AUG 13 2020

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed.

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 6-17-2020
Student Signature: _____ Date: 6-17-20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: _____ Date: _____

ASB Signature: _____ Date: _____

Check # _____

APPROVED
Encore Final Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Transaction Information

1/15/2020 7:09:17 AM **User:** **Ms. Kelsey**
Ticket # 10124558 **Sales:** **Ms. Kelsey**

Customer Information

Name: 

Purchase Summary

Spongebob Musical	25.00
Qty 1 @ 25.00	
Subtotal	25.00
Total	25.00
CASH	25.00

Thank you for supporting Encore Jr/Sr High School for the
Arts - Hesperia!
*****4-6 weeks to process a refund. There are no refunds
on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6815

08/13/2020

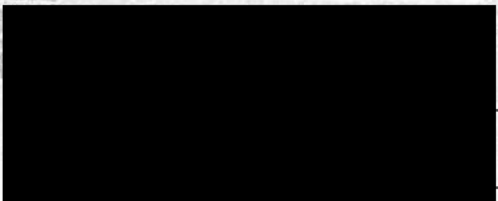
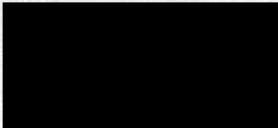
PAY TO THE ORDER OF



\$ **25.00

Twenty-five and 00/100

DOLLARS



MEMO

⑈006815⑈ ⑆21042882⑆

Encore Education Corporation
08/13/2020



6815

Date
08/12/2020

Type
Bill

Reference

Original Amount
25.00

Balance Due
25.00

Payment
25.00
25.00

Check Amount



Platinum Business C

25.00

Encore Education Corporation
08/13/2020



Date
08/12/2020

Type
Bill

Reference

Original Amount
25.00

Balance Due
25.00

6815
Payment
25.00
25.00

Check Amount

PAYMENT RECORD

Platinum Business C

25.00

001606



EXPENSE

PRE-APPROVED BY

Name: Denise

Date: 8/12/20

PURCHASE ORDER/CHECK REQUEST FORM

Date: 8/12/20

Location: **HESPERIA/RIVERSIDE**

Advisor's Name: John Parker

Team/Group/Class Account: NHS

Date Needed By: 8/30/20

Item Description: **Must attach invoice & image(s)** NHS Scholarship Winner

By Internet

Website Info: _____

User Name: _____ Password: _____

Invoice/Order Number: _____ Total: \$ _____

By Phone

Contact Name: _____ Contact Phone #: _____

Reference #: _____ Total: \$ _____

By Check

Payable to: _____ Total: \$ \$100

Give check to the Advisor? **Yes/No**

Mail check to company? **Yes/No**

Address: _____

Please attach any other information needed. Please submit to Ms. Joelle Schwarck. Please allow two weeks for processing.

OFFICE USE ONLY

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

Approved/Denied

Administrators Signature: _____ Date: _____

Corporate Office, 16955 Landon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6832

08/13/2020

PAY TO THE ORDER OF



\$ **100.00

One hundred and 00/100*****

DOLLARS



ENCORE JUNIOR SENIOR HIGH SCHOOL



MEMO

⑈006832⑈ ⑆121042882⑆

Encore Education Corporation
08/13/2020

6832

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		100.00	100.00	100.00
		Check Amount			100.00

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

ENCORE JUNIOR SENIOR HIGH SCHOOL ARTS

Platinum Business C

100.00

Encore Education Corporation
08/13/2020

6832

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		100.00	100.00	100.00
		Check Amount			100.00

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Platinum Business C

100.00

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: 3/16/20



001607

Student/Parent Requesting Reimbursement: [Redacted] Date: 3/16/20
 Name (make check payable to): [Redacted]
 Address (check will be mailed to this address): [Redacted]
 City, State, Zip: [Redacted]

Date	Description	Total Amount
?	CSUSB (Mr. Brando has receipt)	15.00
3/10 3/12	Cal State Fullerton Theater Festival	100.00
		\$ 115.00

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: Both events were canceled due to public health concerns.

PAID
 AUG 13 2020
 BY:

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: [Redacted] Date: 3/16/20
 Student Signature: [Redacted] Date: 3/16/20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: APPROVED Date: APPROVED
Encore First Approval - Administration

ASB Signature: Kelsey White Date: Denise Griffin
Central Bookkeeping Manager Encore Final Approval - Board / CEC
Executive Officer

Check # _____ Amount: _____

RECEIPT DATE 3-12-20 No. 114673

RECEIVED FROM [REDACTED] \$ 20 -

Fullerton Festival DOLLARS

- Balance -

FOR RENT
 FOR _____

ACCOUNT		<input checked="" type="radio"/> CASH	FROM	[REDACTED]
PAYMENT	<u>20 -</u>	<input type="radio"/> CHECK	BY	[REDACTED]
BAL. DUE		<input type="radio"/> MONEY ORDER		
		<input type="radio"/> CREDIT CARD		

3-11

Encore High School - Riverside

3800 Main St. 3rd Floor
 Riverside, CA 92501
 (951) 824-1358
 Tax ID: 208603402

Ticket #20202093 User: Ms. Shelly
 Sales: Ms. Shelly
 3/10/20, 11:02 AM

Customer Name: Fullerton Festival [REDACTED]

Item Description	Qty	Price	Total
Payment	1	80.00	80.00
Subtotal			80.00
Tax			0.00
Total			80.00
Tender:			
CASH			80.00

Number of line items purchased: 1

Thank you for supporting Encore Jr/Sr High School for the Arts - Riverside!
 *****4-6 weeks to process a refund.
 There are no refunds on mealtime or for ticketed events*****



Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross Subtotal	Total	Tendered	Change	MOP
3/3/2020 10:59	20202043	Sale	[REDACTED]	20200554	Shelly Bernal	Riverside	\$ 15.00	\$ 15.00	\$ 20.00	\$ 5.00	Cash

Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price
3/3/2020 10:59	20202043	Shelly Bernal	Riverside	CSUS8 Theatre Festiva	CSUS8 Theatre Festival Reg-R	1	Shelly Bernal	Sale	\$ 15.00

Date/Time	Ticket #	Transaction	Operator	Station	Gross Subtotal	Total	Tendered	Change	MOP
3/12/2020 10:59	20202126	Sale	[REDACTED]	Riverside	\$ 20.00	\$ 20.00	\$ 20.00	\$ -	Cash

Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price
3/12/2020 10:59	20202126	Shelly Bernal	Riverside	Fullerton Festival	Fullerton Festi	1	Shelly Bernal	Sale	\$ 20.00

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6849

08/13/2020

PAY TO THE ORDER OF



\$ **115.00

One hundred fifteen and 00/100*****

DOLLARS



MEMO

⑈006849⑈ ⑆121042882⑆



Encore Education Corporation
08/13/2020



6849

Date 08/13/2020
Type Bill

Reference

Original Amount 115.00

Balance Due 115.00

Payment 115.00

Check Amount

ENCORE HIGH SCHOOL

Platinum Business C

115.00

Encore Education Corporation
08/13/2020



6849

Date 08/13/2020
Type Bill

Reference

Original Amount 115.00

Balance Due 115.00

Payment 115.00

Check Amount

Platinum Business C

115.00

001608



EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 6/2/2020

Student/Parent Requesting Reimbursement: [Redacted]
Name (make check payable to): [Redacted]
Address (check will be mailed to this address): [Redacted]
City, State, Zip: [Redacted]

Date: 5/22/2020

Date	Description	Total Amount
5/22/2020	JUNCH MONEY	20.25
		\$20.25

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

[Redacted] will be going to a different school next year.

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: [Redacted]

Date: 5/22/2020

Student Signature: [Redacted]

Date: 5/22/2020

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: **APPROVED** *[Signature]* Date: 6-1-20

ASB Signature: **Joseph Thibodeaux** *[Signature]* Date: _____
Encore First Approval - Administration
Student Services Manager

Check # _____ Amount: \$20.25 Date: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2775 www.encorehighschool.com

PAID
AUG 13 2020



Customer Account Adjustments

Search for and select a student account on the left, then enter the adjustment.

Encore Junior Senior HS
Editing...

Include Inactive

Banton, Sophia - (9810)
Encore Jr./Sr. High School
Grade: 8

Adjustment for

*POS Station:

*School:

CUSTOMER INFORMATION

Picture:

Customer Type: Student

School: Encore Jr./Sr. High School

Grade: 8

Homeroom:

Last Adjustment:

ADJUSTMENT

*Adjustment Amount:

*Adjustment Type:

Notes:

Beginning Balance:	Ending Balance:
20.25	20.25

Related Links

[Customer Information](#)



June 2, 2020

To: Denise Griffin, CEO Encore Education Corporation
From: Joseph Thibodeaux, Executive Assistant Manager Transportation/Food
Service/Aeries/Data

Subject: PARENT/STUDENT REIMBURSEMENT C/O [REDACTED]

Parent is request refund of Mealtime funds, \$20.25 because the student is not returning and will be attending a new school next school year. Student dis-enrolled for Encore High School on 06/05/2020. There was no dismissal for misconduct. I recommend that she be refunded Mealtime funds.

A handwritten signature in blue ink, appearing to read "J. Thibodeaux".

Joseph B. Thibodeaux
Executive Assistant Manager
Transportation/Food Service/Aeries/Data



June 2, 2020

Dear 

I have received your request for a refund for mealtime fees. After careful consideration, your request has been approved.

Thank you,

A handwritten signature in blue ink that reads "Denise Griffin".

Denise Griffin
Chief Executive Officer
ceo@officeteam.com
760.949.2036

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6821

08/13/2020

PAY TO THE ORDER OF



\$ **20.25

Twenty and 25/100*****

DOLLARS



⑈006821⑈ ⑆121042882⑆

Encore Education Corporation
08/13/2020



6821

Date 08/12/2020
Type Bill

Reference

Original Amount 20.25

Balance Due 20.25

Payment 20.25

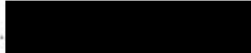
Check Amount 20.25



Platinum Business C

20.25

Encore Education Corporation
08/13/2020



6821

Date 08/12/2020
Type Bill

Reference

Original Amount 20.25

Balance Due 20.25

Payment 20.25

Check Amount 20.25

Platinum Business C

20.25

EXPENSE

PRE-APPROVED BY

Name: Denise



001609

Date: _____ Student/Parent Requesting Reimbursement: _____ Date: _____

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
	S. P. P. Refund - Grad Bash	120
	- AP over Payment AP over Payment	10
	mystery night	20
		\$ 150

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Covid

- Events being reimbursed are Grad bash for \$120.00
 mystery night for \$20.00
 AP over payment by \$10.00

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

OFFICE USE ONLY

Approval YES / NO

APPROVED

Administrative Signature: Encore First Approval Administration Date: _____

ASB Signature: Kelsey White Date: _____
Central Bookkeeping Manager

Check # _____ Amount: _____ Date: _____

PAID
 BY: _____ AUG 12 2020

Transaction Information

8/20/2019 11:26:25 AM User: Ms. Joanne
 Ticket # 10122688 Sales: Ms. Joanne

Customer Information

Name: [REDACTED]
 Email: [REDACTED]

Purchase Summary

Admiral's Package B	100.00
Qty 1 @ 100.00	
Subtotal	100.00
Total	100.00
CASH	100.00

Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!
 *****4-6 weeks to process a refund. There are no refunds on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
 Hesperia, CA 92345
 (760) 956-2632
 www.encorehighschool.com
 Tax ID: 208603402

Transaction Information

9/12/2019 3:10:05 PM User: Ms. Kathy
 Ticket # 10122944 Sales: Ms. Kathy

Customer Information

Name: [REDACTED]
 Email: [REDACTED]

Purchase Summary

Admiral's Package B	180.00
Qty 1 @ 180.00	
Subtotal	180.00
Total	180.00
CASH	180.00

Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!
 *****4-6 weeks to process a refund. There are no refunds on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
 Hesperia, CA 92345
 (760) 956-2632
 www.encorehighschool.com
 Tax ID: 208603402


Transaction Information

1/17/2020 1:11:59 PM User: Ms. Kelsey
Ticket # 10124676 Sales: Ms. Kelsey

Customer Information

Name: [REDACTED]
Email: [REDACTED]

Purchase Summary

Admiral's Package  273.00
Qty 1 @ 273.00
Subtotal 273.00
Total 273.00
VISA 273.00

XXXX5174

[REDACTED]

Sale
Auth: SUCCESS
Entry Method: Swiped



Thank you for supporting Encore Jr/Sr High School for the
Arts - Hesperial
*****4-6 weeks to process a refund. There are no refunds
on mealltime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Transaction Information

9/25/2019 1:31:27 PM User: Ms. Kathy
Ticket # 10123148 Sales: Ms. Kathy

Customer Information

Name: [REDACTED]
Email: [REDACTED]

Purchase Summary

Admiral's Package B 120.00
Qty 1 @ 120.00
Subtotal 120.00
Total 120.00
CASH 120.00

Thank you for supporting Encore Jr/Sr High School for the
Arts - Hesperial
*****4-6 weeks to process a refund. There are no refunds
on mealltime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402



Kelsey White <kwhite@encorehighschool.com>

[Redacted] has registered for your event

2 messages

donotreply_eventspot@constantcontact.com <donotreply_eventspot@constantcontact.com> Thu, May 7, 2020 at 3:16 PM

Reply-To: donotreply_eventspot@constantcontact.com

To: kwhite@encorehighschool.com

This is an informational email to inform you that a registrant has registered for your event. Please do not reply to this message. Replies to this message are routed to an unmonitored mailbox.

AP Test Purchasing				
Personal Information				
First Name:		[Redacted]		
Last Name:		[Redacted]		
Email Address:		[Redacted]		
Tests Information				
AP Not Reduced 2nd Payment		1		
registered				
 				
Payment Summary				
<i>Name</i>	<i>Type</i>	<i>Quantity</i>	<i>Fee</i>	<i>Total</i>
Kylie Galvin2nd	AP Not Reduced Payment	1	\$55.00	\$55.00
Tests	AP Not Reduced 2nd Payment	1	\$55.00	\$55.00
Total				\$110.00

Kelsey White <kwhite@encorehighschool.com>
To: Candice Carter <ccarter@encorehighschool.com>

Fri, May 8, 2020 at 4:01 PM

Kelsey White
Central Bookkeeper/ Box Office
Encore Jr. / Sr. High School
for the performing and visual arts

ADMIRAL'S PACKAGE B

Panoramic Picture	\$ 18.00	Or two for \$30 (price will increase on package by \$15)
Prom	\$ 150.00	1 Ticket
Prom Picture	\$ 15.00	
Yearbook	\$ 80.00	
Grad Bash	\$ 120.00	
Fright Fest	\$ 75.00	Season Pass gets you free entrance and \$65 off (Must show proof prior to purchase)
Senior Beach Day VIP	Free	
Senior Sunrise VIP	Free	
Senior Sunset VIP	Free	
Senior Breakfast VIP	Free	
Senior Dodgeball VIP	Free	
Encore Social VIP	Free	
Swag Day VIP	Free	
Class T-Shirt	\$ 20.00	
Class Sweatshirt	\$ 45.00	
Homecoming	\$ 30.00	1 Ticket
Silent Disco	\$ 30.00	1 Ticket
Full Page Senior Ad	\$ 100.00	1/2 Page Senior Ad \$75
Back to School Dance	\$ 15.00	1 Ticket
Skate Night	\$ 8.00	1 Ticket
Captain Encore VIP	\$ 32.00	4 Tickets, (\$8 each)
Senior Showcase VIP	\$ 32.00	4 Tickets, (\$8 each)
Cap, Gown, and Tassel	\$ 28.00	After Feb it is \$40
Mystery Night	\$ 20.00	
Total	\$ 848.00	
Package Price	\$ 673.00	

Student can pick either senior ad but this package must include a senior ad.
Please sign up with Mrs. Ashlin in the A Building (Hesperia) or Mr. Justin Barkdull on the 3rd floor Riverside

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6819

08/13/2020

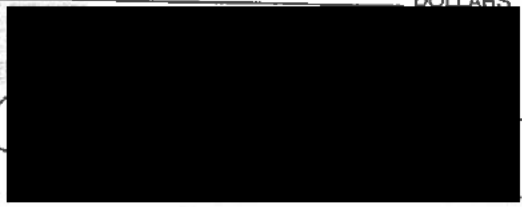
PAY TO THE ORDER OF



\$ **150.00

One hundred fifty and 00/100*****

DOLLARS



⑈006819⑈ ⑆121042882⑆ [Redacted]

Encore Education Corporation
08/13/2020



6819

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		150.00	150.00	150.00
		Check Amount			150.00



Platinum Business C

150.00

Encore Education Corporation
08/13/2020



6819

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		150.00	150.00	150.00
		Check Amount			150.00

Platinum Business C

150.00

001610



EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 8/12/20

PURCHASE ORDER/CHECK REQUEST FORM

Date: 8/12/20

Location: HESPERIA/RIVERSIDE

Advisor's Name: John Parker

Team/Group/Class Account: CSF

Date Needed By: 8/30/20

Item Description: Must attach invoice & image(s) CSF Scholarship Winner

By Internet

Website Info: _____

User Name: _____ Password: _____

Invoice/Order Number: _____ Total: \$ _____

By Phone

Contact Name: _____ Contact Phone #: _____

Reference #: _____ Total: \$ _____

By Check

Payable to: _____ Total: \$ 50

Give check to the Advisor? Yes/No

Mail check to company? Yes/No

Address: _____

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Please attach any other information needed. Please submit to Ms. Joelle Schwarck. Please allow two weeks for processing.

APPROVED OFFICE USE ONLY

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

Approved/Denied

Administrators Signature: _____ Date: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6851

08/13/2020

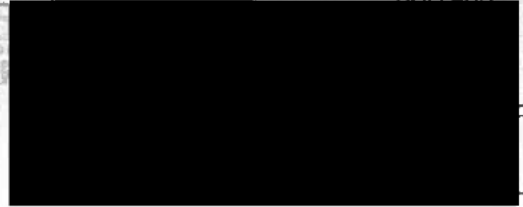
PAY TO THE ORDER OF



\$ **50.00

Fifty and 00/100*****

DOLLARS



MEMO

⑆00685⑆ ⑆121042882⑆



Encore Education Corporation
08/13/2020

6851

Date 08/13/2020
Type Bill

Reference

Original Amount 50.00

Balance Due 50.00

Payment 50.00

Check Amount



APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Platinum Business C

APPROVED
Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

50.00

Encore Education Corporation
08/13/2020

6851

Date 08/13/2020
Type Bill

Reference

Original Amount 50.00

Balance Due 50.00

Payment 50.00

Check Amount

PAYMENT RECORD

Platinum Business C

50.00

001611

EXPENSE



PRE-APPROVED BY
 Name: Denise
 Date: 6/29/20

Student/Parent Requesting Reimbursement: _____ Date: 6/29/20
 Name (make check payable to): _____
 Address (check will be mailed to this address): _____
 City, State, Zip: _____

Date	Description	Total Amount
	Spongebob Musical Field Trip	\$25.00
	ASB New Shirts	\$17.00
		\$ 42.00

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: Students did not attend the Sponge Bob Musical because of COVID.
 Students were never given their new ASB shirts.

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 6/29/20
 Student Signature: _____ Date: 6/20/20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: Denise Griffin Date: _____
Encore Final Approval - Board / CEO

ASB Signature: Kelsey White Date: _____
Encore First Approval - Administration

Check # _____ Amount: _____ Date: _____
Chief Executive Officer Central Bookkeeping Manager

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Transaction Information

1/21/2020 7:25:35 AM User: Ms. Amy
Ticket # 10124689 Sales: Ms. Amy

Customer Information

Name: [REDACTED]

Purchase Summary

Spongebob Musical	25.00
Qty 1 @ 25.00	
Subtotal	25.00
Total	25.00
CASH	25.00

Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia
*****4-6 weeks to process a refund. There are no refunds on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Transaction Information

3/6/2020 1:05:38 PM User: MsSamantha
Ticket # 10125340 Sales: MsSamantha

Customer Information

Name: [REDACTED]

Purchase Summary

JHASB 2020 Shirt	17.00
Qty 1 @ 17.00	
Subtotal	17.00
Total	17.00
CASH	17.00

Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!
*****4-6 weeks to process a refund. There are no refunds on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

6842

08/13/2020

PAY TO THE ORDER OF



\$ **42.00

Forty-two and 00/100*****

DOLLARS



ENCORE JR/SR HIGH SCHOOL



⑈006842⑈ 121042882⑈



Encore Education Corporation
 08/13/2020



6842

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		42.00	42.00	42.00
			Check Amount		42.00

ENCORE JR/SR HIGH SCHOOL

Platinum Business C

42.00

Encore Education Corporation
 08/13/2020



6842

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		42.00	42.00	42.00
			Check Amount		42.00

Platinum Business C

42.00

001612



EXPENSE

PRE-APPROVED BY

Name: Denise

Date: 8/13/20

Student/Parent Requesting Reimbursement: _____ Date: _____

Name (make check payable to): _____

Address (check will be mailed to this address): _____

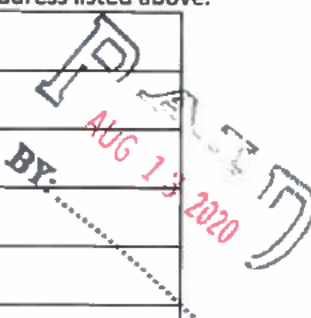
City, State, Zip: _____

Date	Description	Total Amount
	Senior Activities Prom Refund	150
	Popcorn Fundraiser - both receipts overpaid on acct	25
		\$ 175

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

She did not want the .75¢


 BY: _____
 AUG 13 2020

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

OFFICE USE ONLY

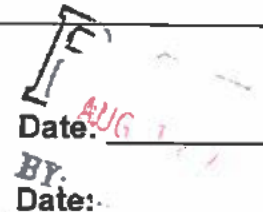
Approval YES / NO

APPROVED
Encore First Approval - Administration

Administrative Signature: Kelsey White
Central Bookkeeping Manager

ASB Signature: _____

Check # _____ Amount: _____ Date: _____


 Date: AUG 13 2020
 BY: _____
 Date: _____

Transaction Information

10/15/2019 11:36:29 AM User: Ms. Kathy
Ticket # 10123461 Sales: Ms. Kathy

Customer Information

Name: [REDACTED]
Email: [REDACTED]

Purchase Summary

Popcorn Fundraiser	24.00
Qty 1 @ 24.00	
Subtotal	24.00
Total	24.00
CHECK	24.00

Thank you for supporting Encore Jr/Sr High School for the
Arts - Hesperia!
*****4-6 weeks to process a refund. There are no refunds
on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

6833

08/13/2020

PAY TO THE ORDER OF



\$ **175.00

One hundred seventy-five and 00/100*****

DOLLARS



MEMO

⑈006833⑈ 1: 2 104 288 21: [Redacted]

Encore Education Corporation
 08/13/2020



6833

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		175.00	175.00	175.00
			Check Amount		175.00



Platinum Business C

175.00

Encore Education Corporation
 08/13/2020



6833

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		175.00	175.00	175.00
			Check Amount		175.00

Platinum Business C

175.00

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: _____



001613

Student/Parent Requesting Reimbursement: _____

Date: 5/20/20

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
5/20	\$ from First Mate Package. We paid \$250 (listed below)	59.00
		\$ 59.00

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

We paid \$250 into the \$400 First Mate S. Package ~~via~~ She did not receive: Panoramic Pic, Prom, Prom. Pic, Capt. Encore, Class I-shirts & Sweatshirts and mystery.

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and/or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 5/20/20
 Student Signature: _____ Date: 5/21/20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: APPROVED BY: APPROVED Date: AUG 12 2020

ASB Signature: Denise Griffin Encore First Approval - Administration Kelsey White Date: _____
 Chief Executive Officer Central Bookkeeping Manager

Check # _____ Amount: _____ Date: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	MOP
9/4/2019 11:21	20200173	Sale	[REDACTED]	20200140	Shelly Bernal	Riverside	50	50	50	0	Check
10/11/2019 13:39	20200575	Sale	[REDACTED]	20200418	Shelly Bernal	Riverside	50	50	50	0	Check
Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price		
9/4/2019 11:21	20200173	Shelly Bernal	Riverside	First Mate Package	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1	Each	Sale	50		
10/11/2019 13:39	20200575	Shelly Bernal	Riverside	First Mate Package	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1	Each	Sale	50		

FIRST MATE PACKAGE	
Panoramic Picture	\$ 18.00 Or two for \$30 (price will increase on package by \$15)
Prom	\$ 150.00 1 Ticket
Prom Picture	\$ 15.00
Yearbook	\$ 80.00
Beach Day VIP	Free
Senior Sunset VIP	Free
Senior Sunrise VIP	Free
Senior Breakfast VIP	Free
Senior Dodgeball VIP	Free
Swag Day VIP	Free
Encore Social VIP	Free
Captain Encore	\$ 8.00 was 2 dollars shorts of \$8 - don't finish paying Plan
Class T-Shirt	\$ 20.00
Class Sweatshirt	\$ 45.00
Homecoming	\$ 30.00
Silent Disco	\$ 30.00
Back to School Dance	\$ 15.00
Skate Night	\$ 8.00
Cap, Gown, and Tassel	\$ 28.00 After Feb it is \$40
Mystery Night	\$ 20.00
Total	\$ 467.00
Package Price	\$ 400.00
Please sign up with Mrs. Ashlin in the A Building (Hesperia) or with Mr. Justin Barkdull in Riverside	

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6829

08/13/2020

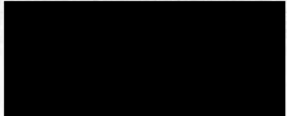
PAY TO THE ORDER OF



\$ **59.00

Fifty-nine and 00/100*****

DOLLARS



JUNIOR SENIOR HIGH SCHOOL



MEMO

⑈006829⑈ ⑆121042882⑆

Encore Education Corporation
08/13/2020



6829

Date 08/12/2020 Type Bill

Reference

Original Amount 59.00

Balance Due 59.00

Payment 59.00

Check Amount



Platinum Business C

59.00

Encore Education Corporation
08/13/2020



6829

Date 08/12/2020 Type Bill

Reference

Original Amount 59.00

Balance Due 59.00

Payment 59.00

Check Amount

PAYMENT RECORD

Platinum Business C

59.00



INVOICE

001614

LearnWorlds (CY) Ltd
Gladstonos 120
Foloune Building,
2nd Floor, B1
Limassol 3032
Cyprus

EXPENSE
PRE-APPROVED BY
Name: Contract
Date: _____

Invoice # 3001-14490
Invoice Date Jul 19, 2020
Invoice Amount \$299.00 (USD)
PAID

BILLED TO
Denise Griffin
Encore Education Corporation
16955 Lemon Street
Hesperia, California 92345
United States
760-949-2036

SUBSCRIPTION
Billing Period Jul 19 to Aug 19, 2020
Next Billing Date Aug 19, 2020
School URL <https://encore.learnworlds.com>

DESCRIPTION	AMOUNT (USD)
Learning Center Plan 299	\$299.00
Total \$299.00	
Payments (\$299.00)	
Amount Due (USD) \$0.00	

PAYMENTS
\$299.00 was paid on 19 Jul, 2020 16:50 UTC by Visa card ending 0914.

*LLMF
COVID
CURRICULUM*

NOTES
LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

EXPENSE

001615

PRE-APPROVED BY



Name: Denise
Date: _____

Student/Parent Requesting Reimbursement: _____ Date: 3/31/2020

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
3/13/2020	CSUSB- ACTING COMPETITION (paid the week before)	\$15.00
3/21/2020	FULLERTON FESTIVAL (PAID 3/10/20)	\$80.00
		\$95.00

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

BOTH EVENTS WERE CANCELLED DUE TO COVID-19

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 3/31/2020

Student Signature: _____ Date: 3-31-2020

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: _____
Encore First Approval - Administration

ASB Signature: _____
Kelsey White
Central Bookkeeping Manager

Check # _____
Encore Final Approval - Board / CEO

Denise Griffin

Amount: _____

DATE: APR 12 2020

BY: _____

Corporate Office, 1655 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Handwritten: 4/1/2020

Date/Time 3/10/2020 13:28 **Ticket Number** 20202100 **Transaction Type** Sale **Customer Name** [REDACTED] **Customer Number** 20200043 **Operator Name** Shelly Bernal **Station** Riverside **Selling Location** Default **Gross SubTotal** \$ 80.00 **Total** \$ 80.00 **Tendered** \$ 80.00 **Change** \$ - **MOP** Cash
 3/6/2020 13:33 20202069 Sale [REDACTED] 20200895 Andrea Davis Riverside Default \$ 20.00 \$ 20.00 \$ 20.00 \$ - Cash

Date/Time 3/10/2020 13:28 **Ticket Number** 20202100 **Operator Name** Shelly Bernal **Station** Riverside **Item Name** Fullerton Festival **Description** **Qty** 1 **Sold by** 1 Each **Line Type** Sale **Final Sales Price** \$ 80.00
 3/6/2020 13:33 20202069 Andrea Davis Riverside Festival Reg -R **Qty** 1 **Sold by** 1 Each **Line Type** Sale **Final Sales Price** \$ 15.00

Extra curricular costume rental. Students are not held accountable for payment request and student waivers are available.

3/6/2020 13:33 20202069 Andrea Davis Riverside **Costume Fee** 1 Each \$ 5.00

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6827

08/13/2020

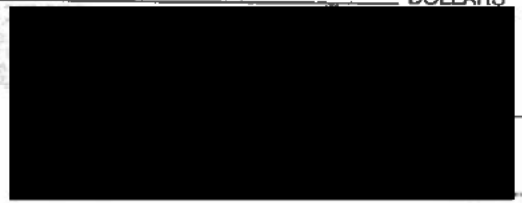
PAY TO THE ORDER OF



\$ **95.00

Ninety-five and 00/100*****

DOLLARS



⑈006827⑈ ⑆221042882⑆



Encore Education Corporation

08/13/2020



6827

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		95.00	95.00	95.00
			Check Amount		95.00



Platinum Business C

95.00

Encore Education Corporation

08/13/2020



6827

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		95.00	95.00	95.00
			Check Amount		95.00

Platinum Business C

95.00

Playhouse
H

001616

ENCORE ASB

JUNIOR | SENIOR
HIGH SCHOOL ARTS

Student/Parent Requesting Reimbursement: _____ Date: 6/15/20
 Name (make check payable to): _____
 Address (check will be mailed to this address): _____
 City, State, Zip: _____

Date	Description	EXPENSE	Total Amount
6/15/20	2020 yearbook	PRE-APPROVED BY Name: <u>Denise</u> Date: _____	80 ⁰⁰
	<u>Sponge bob Refund</u>		25
			\$ 80.00

\$105

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: Does not reflect her 7th grade year jr. Hgn experience at all.

PAID
AUG 13 2020

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process.

Parent Signature: _____ Date: 6/15/20
 Student Signature: _____ Date: _____

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: Kelsey White Encore First Approval - Administration
 ASB Signature: Denise Griffin Encore Final Approval - Board / CEO
 Date: _____ Date: _____
 Chief Executive Officer

Check # _____ Amount: _____ Date: _____

Transaction Information

1/16/2020 9:09:55 AM User: Ms. Amy
Ticket # 10124595 Sales: Ms. Amy

Customer Information

Name: [REDACTED]
Email: [REDACTED]

Purchase Summary

Spongebob Musical	25.00
Qty 1 @ 25.00	
Subtotal	25.00
Total	25.00
CHECK	25.00

Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!
*****4-6 weeks to process a refund. There are no refunds on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Transaction Information

6/10/2020 12:05:44 PM

Ticket # 10125512

User: IT
Sales: IT

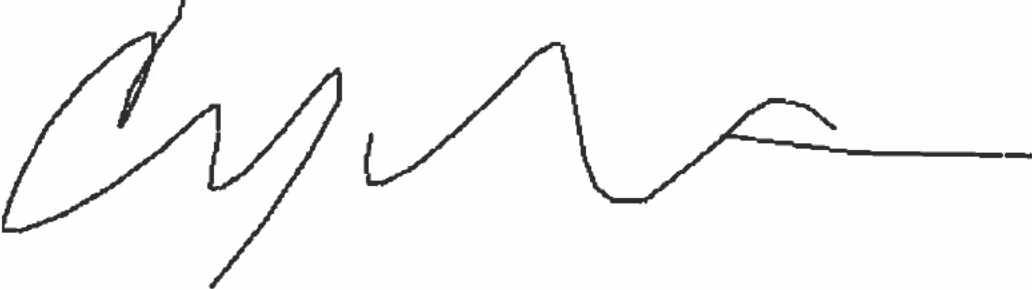
Customer Information

Name: [REDACTED]
Email: [REDACTED]

Purchase Summary

2020 Yearbook		80.00
Qty 1	@ 80.00	
Subtotal		80.00
Total		80.00
DISC		80.00
XXXX1682		

[REDACTED]
Sale
Auth: SUCCESS
Entry Method: Swiped



Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!
*****4-6 weeks to process a refund. There are no refunds on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6836

08/13/2020

PAY TO THE ORDER OF



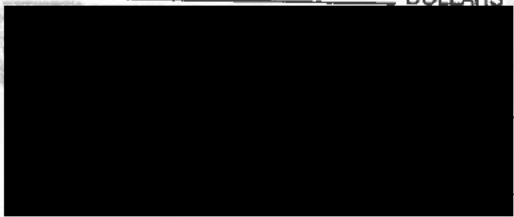
\$ **105.00

One hundred five and 00/100*****

DOLLARS



JUNIOR/SENIOR HIGH SCHOOL



MEMO

⑈006836⑈ ⑆121042882⑆

Encore Education Corporation
08/13/2020



6836

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		105.00	105.00	105.00
			Check Amount		105.00



Platinum Business C

105.00

Encore Education Corporation
08/13/2020



6836

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		105.00	105.00	105.00
			Check Amount		105.00

PAYMENT RECORD

Platinum Business C

105.00

EXPENSE

001617

PRE-APPROVED BY

Name: Denise
Date: _____



Student/Parent Requesting Reimbursement: _____ Date: 3/3/2020
Name (make check payable to): _____
Address (check will be mailed to this address): _____
City, State, Zip: _____

Date	Description	Total Amount
	Balance of Senior Package (admiral)	197.13
		\$197.13

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: Student unenrolled

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 3/3/2020
Student Signature: _____ Date: _____

OFFICE USE ONLY

Approval YES / NO

APPROVED

Administrative Signature: _____ Encore First Approval - Administration Date: _____

ASB Signature: **APPROVED** _____ **Kelsey White** Date: _____
Encore Final Approval - Board / CEO Central Bookkeeping Manager

Check # **Denise Griffin** Amount: _____ Date: _____
Chief Executive Officer

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	MDP
1/16/2020 11:08	20201578	Sale	[REDACTED]	20200250	Shelly Bernal	Riverside	\$ 85.00	\$ 85.00	\$ 85.00	\$ -	- Check
12/12/2019 11:21	20201451	Sale	[REDACTED]	20200250	Shelly Bernal	Riverside	\$ 84.00	\$ 84.00	\$ 84.00	\$ -	- Check
11/14/2019 7:31	20201085	Sale	[REDACTED]	20200250	Shelly Bernal	Riverside	\$ 85.00	\$ 85.00	\$ 85.00	\$ -	- Cash
10/10/2019 15:23	20200545	Sale	[REDACTED]	20200250	Shelly Bernal	Riverside	\$ 85.00	\$ 85.00	\$ 85.00	\$ -	- Cash
9/12/2019 11:11	20200903	Sale	[REDACTED]	20200250	Shelly Bernal	Riverside	\$ 84.13	\$ 84.13	\$ 84.13	\$ -	- Check

Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price
1/16/2020 11:08	20201578	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.		Shelly Bernal	Sale	\$ 85.00
12/12/2019 11:21	20201451	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.		Shelly Bernal	Sale	\$ 84.00
11/14/2019 7:31	20201085	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.		Shelly Bernal	Sale	\$ 85.00
10/10/2019 15:23	20200545	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.		Shelly Bernal	Sale	\$ 85.00
9/12/2019 11:11	20200903	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.		Shelly Bernal	Sale	\$ 84.13

ADMIRAL'S PACKAGE B

Panoramic Picture	\$ 18.00	Or two for \$30 (price will increase on package by \$15)
Prom	\$ 150.00	1 Ticket
Prom Picture	\$ 15.00	
Yearbook	\$ 80.00	
Grad Bash	\$ 120.00	
Fright Fest	\$ 75.00	Season Pass gets you free entrance and \$65 off (Must show proof prior to purchase)
Senior Beach Day VIP	Free	
Senior Sunrise VIP	Free	
Senior Sunset VIP	Free	
Senior Breakfast VIP	Free	
Senior Dodgeball VIP	Free	
Encore Social VIP	Free	
Swag Day VIP	Free	
Class T-Shirt	\$ 20.00	
Class Sweatshirt	\$ 45.00	
Homecoming	\$ 30.00	1 Ticket
Silent Disco	\$ 30.00	1 Ticket
Full Page Senior Ad	\$ 100.00	1/2 Page Senior Ad \$75
Back to School Dance	\$ 15.00	1 Ticket
Skate Night	\$ 8.00	1 Ticket
Captain Encore VIP	\$ 32.00	4 Tickets, (\$8 each)
Senior Showcase VIP	\$ 32.00	4 Tickets, (\$8 each)
Cap, Gown, and Tassel	\$ 28.00	After Feb it is \$40
Mystery Night	\$ 20.00	
Total	\$ 818.00	
Package Price	\$ 673.00	

* had a credit of 8.13 - dont finish
 Paying the plan off.

Student can pick either senior ad but this package must include a senior ad.

Please sign up with Mrs. Ashlin in the A Building (Hesperia) or Mr. Justin Barkdull on the 3rd floor Riverside

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6845

08/13/2020

PAY TO THE ORDER OF



\$ **197.13

One hundred ninety-seven and 13/100***** DOLLARS



MEMO

⑈006845⑈ ⑆121042882⑆

Encore Education Corporation
08/13/2020

6845

Date
08/13/2020

Type
Bill

Reference

Original Amount
197.13

Balance Due
197.13

Payment
197.13

Check Amount



Platinum Business C

197.13

Encore Education Corporation
08/13/2020

6845

Date
08/13/2020

Type
Bill

Reference

Original Amount
197.13

Balance Due
197.13

Payment
197.13

Check Amount

PAYMENT RECORD

Platinum Business C

197.13

DEPOSIT TICKET

DATE 8/24/2020 1-4288/1210 6499

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL		
CURRENCY	DOLLARS	CENTS
COINS		
CHECKS LIST EACH SEPARATELY		
1 <u>68838</u>	<u>13756</u>	<u>76</u>
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
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21		
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25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
TOTAL BACKSIDE OR ATTACHED LIST		
PLEASE RE-ENTER TOTAL HERE	TOTAL	<u>1375676</u>

ENCORE EDUCATION CORPORATION
DEBIT CARD ACCOUNT
16935 LEMON ST
HESPERIA, CA 92345-5139



⑆511400393⑆

\$ 13756.76

**Wells Fargo Bank
Transaction Receipt**

Branch #0008945 19 Deposit
Account Number XXXXXX1118
CHK 00114
Serial #
Number of Checks 1
Check Listing
\$13,756.76
Total Checks Amount \$13,756.76
Total Deposit \$13,756.76

Deposit Availability
\$2,500.00 of your deposit is included in your available balance.
\$11,256.76 will be available on Tuesday, 08/25/20

Transaction # 168 0211
03:56PM 08/24/20
Deposit Credit Date: 08/24/20

Thank you for your business.
Enjoy the convenience of scheduling appointments online at wells Fargo.com/appointments

Thank you, KAREN

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Encore Education Corporation dba Encore Jr/Sr High School
16955 Lemon Street
Hesperia, CA 92345



WELLS FARGO BANK
WELLS FARGO BANK
11-4288/1210

6

DATE

08/12/2020

AMOUNT

\$ 13,756.76

PAY: ****Thirteen Thousand Seven Hundred Fifty Six and 76/100 Dollars

TO THE ORDER OF:

Encore ASB Hesperia
16955 Lemon St
Hesperia, CA 92345-5139



MEMO:

⑈ 68838 ⑈ ⑆ 121042882 ⑆

Encore Education Corporation dba Encore Jr/Sr High School

PAYEE: Encore ASB Hesperia
VENDOR ID: ENCO000

CHECK NO.: 688

CHECK DATE: 8/12/20

Invoice	Description	Discount	Amount
Mar 2020 ASB	ASB Reim Mar 2020 Misc	\$0.00	\$13,756.76

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Total :

\$0.00

Google™ Statement

001618

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

To
Denise Griffin
Encore Education Corporation
HESPERIA, CA 92345
United States

Details

Payments account ID.....9608-7530-6581-1070
Payments profile ID.....4285-2345-0599
Statement date.....Aug 31, 2020

Google Ads

Summary for Aug 1, 2020–Aug 31, 2020

Starting balance	\$50.84
Total new activity	\$0.00
Total payments received	-\$50.84
Ending balance in USD	\$0.00

This is not a bill.
This is a summary of billing activity for the time period stated above.

Advertising

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Google™ Statement

Payments Received

Date	Description	Amount(\$)
Aug 21	Automatic payment: Visa ****0914	-50.84
Total payments received in USD		-\$50.84

001619



PLACE RECEIPT HERE

RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE

ASB RECEIPT FORM

PRE-APPROVED BY

Name: Johnny
Date: 8-24-20

Store:

COSTCO WHOLESALE



Costco #1010
14555 Valley Center Dr
Victorville, CA 92392

Date:

8-24-20

Member# 111748605283
Invoice# 83418
Date: 08/24/20
Time: 09:38
Auth# 525157

Amount:

\$ 47.00

DB Acct #
*****7120

Reimbursed To:

DEBIT CARD

Pump Gallons Price
14 16.912 \$ 2.779

ASB APPROVAL ONLY

Product Amount
Regular \$ 47.00

Campus:

Total Sale \$ 47.00

TRANSPORTATION

SALE- Card Swiped
Approved
TranID# 023714083418

Event:

Thank you
For your purchase of
Kirkland Signature
Fuel
Visit Costco.com
Search: Fuel

Account Expensed:

Approval Signature

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Rev. 5/18

EXPENSE

001620

PRE-APPROVED BY

Name: Denise
Date: _____



Student/Parent Requesting Reimbursement: _____ Date: 06/21/2020

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip _____

Date	Description	Total Amount
6/21/2020	Holi Fest entrance with t-shirt	\$25.00
		\$ \$25.00

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: The activity was postpone and then the closure of the school happened. The activity was never made.

PAID
AUG 13 2020
BY: _____

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 06/21/2020

Student Signature: _____ Date: 06/21/2020

OFFICE USE ONLY

Approval YES / NO

APPROVED

Administrative Signature: _____ Encore First Approval - Administration Date: _____

ASB Signature: _____ Kelsey White Date: _____
Central Bookkeeping Manager

Check # Denise Griffin Amount: _____ Date: _____
Chief Executive Officer

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Transaction Information

2/26/2020 7:16:42 AM User: Ms. Amy
Ticket # 10125238 Sales: Ms. Amy

Customer Information

Name: [REDACTED]

Purchase Summary

Holi Fest Tickets	15.00
Qty 1 @ 15.00	
Holi Fest T Shirts	10.00
Qty 1 @ 10.00	
Subtotal	25.00
Total	25.00
CASH	25.00

Thank you for supporting Encore Jr/Sr High School for the
Arts - Hesperia
*****4-6 weeks to process a refund. There are no refunds
on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92346
 11-4288/1210

6840

08/13/2020

ENCORE JUNIOR HIGH SCHOOL

PAY TO THE ORDER OF



\$ **25.00

Twenty-five and 00/100*****

DOLLARS



⑈006840⑈ 1221042882⑈



Encore Education Corporation
 08/13/2020



6840

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		25.00	25.00	25.00
			Check Amount		25.00

ENCORE JUNIOR HIGH SCHOOL

Platinum Business C

25.00

Encore Education Corporation
 08/13/2020



6840

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		25.00	25.00	25.00
			Check Amount		25.00

Platinum Business C

25.00

EXPENSE

PRE-APPROVAL



001621

Name: Denise

Date: _____

Student/Parent Requesting Reimbursement: _____

Date: 2/25/20

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
1/24	Puffs show	10.00
		\$10.00

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: The show was cancelled.

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____

Date: _____

Student Signature: _____

Date: 2/25

OFFICE USE ONLY

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

Approval YES / NO

Administrative Signature: _____

BY: _____

Date: _____

ASB Signature: **APPROVED**

Date: _____

Encore Final Approval - Board / CEO

Check # _____ **Denise Griffin**
Chief Executive Officer

Amount: _____

Date: _____

705
ALLG 12 2020

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Selling Location	Gross SubTotal	Total	Tendered	Change	MOP
10/25/2019 11:11	20200810	Sale	[REDACTED]	20200172	Shelly Bernal	Riverside	Default	10	10	20	10	Cash
10/25/2019 11:11	20200810	Shelly Bernal	Riverside	Dance	Halloween		1 Each	Sale	\$		10.00	

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

6822

08/13/2020

PAY TO THE ORDER OF



\$ **10.00

Ten and 00/100*****



⑈006822⑈ ⑆21042882⑆



Encore Education Corporation
 08/13/2020



6822

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		10.00	10.00	10.00
			Check Amount		10.00

ENCLOSURE
 HIGH SCHOOL

Platinum Business C

10.00

Encore Education Corporation
 08/13/2020



6822

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		10.00	10.00	10.00
			Check Amount		10.00

Platinum Business C

10.00

PRE-APPROVED BY

Name: Denise
Date: _____

ENCORE ASB
HIGH SCHOOL ARTS

001622

Student/Parent Requesting Reimbursement: _____ Date: 6/1/2020
Name (make check payable to): _____
Address (check will be mailed to this address): _____
City, State, Zip: _____

Date	Description	Total Amount
	Dance Team Refund	
	"Spotlight Dance Cup"	
		\$ 90 ³ / ₁₀₁

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: Covid 19 affected Dance Team's ability to perform their last shows/comps. (Jr. High Dance Team)
"Spotlight Dance Cup"
\$180 includes 2 Comps - only 1 Comp was cancelled - Spotlight

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____
Student Signature: _____

PAID
AUG 12 2020
Date: 6/1/2020
Date: 6/1/2020

OFFICE USE ONLY

Approval YES / NO

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Administrative Signature: _____ Date: _____
ASB Signature: _____ Date: _____
Check # _____ Amount: _____

Transaction Information

1/6/2020 7:19:05 AM User: Ms. Amy
Ticket # 10124433 Sales: Ms. Amy

Customer Information

Name: ██████████

Purchase Summary

4 Payment: WCE/Spotlight Comp	180.00
Qty 1 @ 180.00	
Subtotal	180.00
Total	180.00
CHECK	180.00

Thank you for supporting Encore Jr/Sr High School for the
Arts - Hesperia
*****4-6 weeks to process a refund. There are no refunds
on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6816

08/13/2020

PAY TO THE ORDER OF

[REDACTED]

\$ **90.00

Ninety and 00/100*****

DOLLARS

[REDACTED]

[REDACTED]

MEMO

⑈006816⑈ ⑆121042882⑆ [REDACTED]

Encore Education Corporation
08/13/2020

6816

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill	[REDACTED]	90.00	90.00	90.00
		Check Amount			90.00

ENCORE HIGH SCHOOL

Platinum Business C

90.00

Encore Education Corporation
08/13/2020

6816

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill	[REDACTED]	90.00	90.00	90.00
		Check Amount			90.00

Platinum Business C

90.00

EXPENSE

001623

PRE-APPROVED BY

Name: Julia
Date: _____



LES MIS

APPROVED

Encore First Approval - Administration

Julia Dolf
Dean of Academics

Reimbursement

Reimburse To: [Redacted]

3/13/2020
Date

Location: **HESPERIA / RIVERSIDE**

Date	Description	Total Amount
3.9.20	Joann	22.98
3.3.20	Joann	29.05
3.7.20	Joann	87.83
Grand Total		\$ 139.84

Name (make check payable to):

Address:

City, State, Zip:

(Check will be mailed to this address if the total amount is over \$100)

I hereby certify that the above is an accurate accounting of my expenses incurred on behalf of Encore Education Corporation, and I have attached copies of receipts and/or proof of payment.

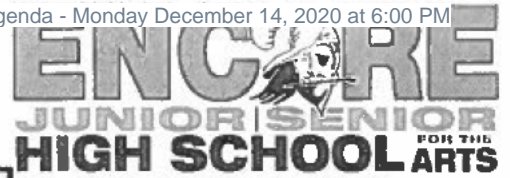
Employee's Signature: [Redacted]

PAID
AUG 12 2020

Approval: **APPROVED** Encore Senior Approval - Senior Manager **OFFICE USE ONLY** BY: _____ Rev. 1/19

Administrator Signature: **Johnny Griffin** Chief Operations Officer **APPROVED** Encore Final Approval - Board / CEO Date: 3/13/2020

Administrator Signature: **Denise Griffin** Chief Executive Officer Date: _____



You can return any JOANN purchase any time with no hassle.

TAPER 1

JOANN

3635 RIVERSIDE PLAZA DR. STE. 240
RIVERSIDE, CA 92506
951-367-0164

RESUME ID

WM W 1 1/2IN GOLD METALC	
070659557460	9.99
40% OFF REG ITEM(40%)	4.00
42200710756332201040	
SIGN 3/8IN CAYENNE CORD	
070659303029	4.99
SIGN 3/8IN CAYENNE CORD	
070659303029	4.37
0.875YRD @ 4.99/YRD	
END OF BOLT	2.19
BLUM LA MODE BUTTONS 2002	
075160026078	3.99
BLUM LA MODE BUTTONS 2002	
075160026078	3.99
Promo Activated	0.00
03213653025968956001	

SUBTOTAL	21.13
STATE TAX 6.000 %	1.27
COUNTY TAX 1.250 %	0.26
LOCAL TAX 1.500 %	0.32
TOTAL	22.98
MASTERCARD	22.98

PURCHASE USD\$22.98
*****0839 CHIP READ MC

REF#: 70119P Approved

MasterCard
A0000000041010

IC - 8C8A6BDF719493E6

Code: Issuer
VR: 0000008000
AD: 011060700322000UFE7E000000000000000
SI: E800 ARC: 00

How did we do?
Share your feedback on our
survey at www.joann.com/storesurvey

CUSTOMER COPY



992422011689183303

TOTAL SAVINGS
6.20

ITEMS 5
03-09-20 06:14:40PM
002422 01 773003

EXPENSE

PRE-APPROVED BY

001624

Name: Julia

Store:

Date:

JoAnn

Date:

3/9/20

Amount:

22.98

Reimbursed To:

ADMIN APPROVAL ONLY

Location:

APPROVED

Encore Senior Management Approval - Senior Management

Expense:

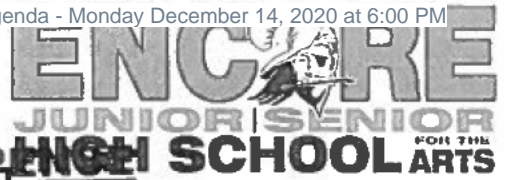
Johnny Griffin
Chief Operations Officer

APPROVED

Approval:

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



TAPE RECEIPT

JOANN

3635 RIVERSIDE PLAZA DR. STE. 240
RIVERSIDE, CA 92506
951-367-0164

RESUME ID
2

SPOT GREEN FOIL ALLIGATOR 400157394777 2YRD @ 2.39/YRD	4.78
SPOT PPK4 COTTON VOILE 400153073584 1.167YRD @ 2.99/YRD	3.49
SPOT PPK4 COTTON VOILE 400153073584 END OF BOLT	2.99 1.50
ANHJ TOBACCO POTTING S 400012993046 3YRD @ 15.39/YRD	*46.17
REGULAR PRICE	65.97
PELL 950F SHIRTAILOR 075269042641 15YRD @ 2.39/YRD	*35.85
REGULAR PRICE	59.85
MCPT MCCALLS 21.95 023795598224	*1.99
REGULAR PRICE	21.95
MCPT PATTERN M7965 023795006439	*1.99
REGULAR PRICE	22.95
\$15 OFF \$75 12200670756332201067	15.00
SUBTOTAL	80.76
STATE TAX 6.000 %	4.85
COUNTY TAX 1.250 %	1.1
LOCAL TAX 1.500 %	1.1
TOTAL	87.83
MASTERCARD	87.83

PURCHASE USD \$87.83
*****0839 CHIP READ MC

REF#: 05924P Approved

Card
000041010

5F376D4F5772807

Issuer
0000008000
1106070032200004FA0000000000000FF
800 ARC: 00

How did we do?
Share your feedback on our
survey at www.joann.com/storesurvey

CUSTOMER COPY



992422026999183233

SAVINGS

PRE-APPROVED BY

Name: Julia 001625

Date: _____ Store: _____

JoAnn

Date:

3/2/20

Amount:

87.83

Reimbursed Tax



ADMIN APPROVAL ONLY

Location:

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Approval:

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 8/18

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6823

08/13/2020

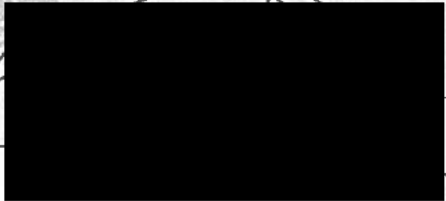
PAY TO THE ORDER OF



\$ **139.84

One hundred thirty-nine and 84/100*****

DOLLARS



MEMO

⑈006823⑈ ⑆121042882⑆

Encore Education Corporation
08/13/2020



6823

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		139.84	139.84	139.84
			Check Amount		139.84



Platinum Business C

139.84

Encore Education Corporation
08/13/2020



6823

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		139.84	139.84	139.84
			Check Amount		139.84

PAYMENT RECORD

Platinum Business C

139.84

EXPENSE

001627

PRE-APPROVED BY **ENCORE ASB**
JUNIOR SENIOR HIGH SCHOOL ARTS

Name: Denise
 Date: _____

Student/Parent Requesting Reimbursement: _____ Date: 03-05-20

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
03/05	senior t-shirt	20 \$
		\$

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Moving schools

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed.

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and/or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

APR 12 2020
 BY: _____

Parent Signature: _____ Date: _____

Student Signature: _____ Date: 03/05

OFFICE USE ONLY **APPROVED**

Approval YES / NO

Administrative Signature: _____
 Denise Griffin
 Chief Executive Officer
 Date: _____

ASB Signature: _____
 Encore First Approval - Administration
 Kelsey White
 Central Bookkeeping Manager
 Date: _____

Check # _____ Amount: _____ Date: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	MDP
2/7/2020 15:09	20201828	Sale	[REDACTED]	20200737	Shelly Bernal	Riverside	\$ 20.00	\$ 20.00	\$ 20.00	\$ -	Cash
Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price	20 No	
2/7/2020 15:09	20201828	Shelly Bernal	Riverside	Senior Shirt	Senior Shirt	1	Shelly Bernal	Sale			

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6825

08/13/2020

PAY TO THE ORDER OF

[REDACTED]

\$ **20.00

Twenty and 00/100*****

DOLLARS

[REDACTED]

[REDACTED]

MEMO

⑈006825⑈ ⑆121042882⑆ [REDACTED]

Encore Education Corporation
08/13/2020

[REDACTED]

6825

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		20.00	20.00	20.00
			Check Amount		20.00



Platinum Business C

20.00

Encore Education Corporation
08/13/2020

[REDACTED]

6825

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		20.00	20.00	20.00
			Check Amount		20.00

PAYMENT RECORD

Platinum Business C

20.00



NCR Silver
864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-**PRE-APPROVED BY**

EXPENSE INVOICE

Name: Denise
Date: CONTRACT

Invoice Date: 08/24/2020
Invoice #: INV04718854
Payment Terms: Due Upon Receipt
Due Date: 08/24/2020

Account Information: Encore High School
16955 Lemon St

001628

Hesperia, California
92345
United States

(760) 605-3343
abarkdull@encorehighschool.com

ACCOUNTING

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00071828	NCR Silver Essentials Service Plan, Monthly Fee, Annual Contract	08/24/2020-09/23/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00604260	Free Device	0	57	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Invoice Total	Applied Amount
08/25/2020	P-00736722	Payment		\$79.00	(\$79.00)
				Invoice Balance	\$0.00

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001629



PLACE RECEIPT HERE

TA RECEIPT FLAT DO NOT FOLD EXPENSES

PRE-APPROVED BY

Name: Johnny
Date: 8-25-20

CA DMV
14855 Corta Drive
Victorville, CA 92395

08/25/2020 09:18:27 AM
OFFICE:629 TECH:26
TTC:VIR SEQ:8884

DMV FEE \$5.00
FD SERVICE FEE \$0.12

TOTAL \$5.12

FD Fee for DMV services

VISA 7120 - EMV_CONTACT
JOSEPH THIBODEAUX
DMV FEE AUTH: 096285
DMV FEE REF: XZ5VWXDSY78VP
SVC FEE AUTH: 877523
SVC FEE REF: KBNR58HYZAAEA

CUSTOMER COPY

DMV.CA.GOV
888-777-8133

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

ASB RECEIPT FORM

Store:

DEPT. OF MOTOR VEHICLES

Date:

8-25-20

Amount:

\$ 5.12

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

TRANSPORTATION

Event:

Account Expensed:

Approval Signature

APPROVED

Encore Final Approval Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 5/18



001630

EXPENSE

PRE-APPROVED BY

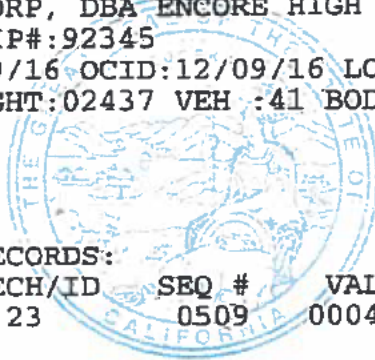
Name: Johnny
Date: _____

CALIFORNIA DEPARTMENT OF MOTOR VEHICLES
CUSTOMER RECEIPT COPY
REGISTRATION
INFORMATION REQUEST
08/25/20

TRANSPORTATION

R62999336294T4PZ1651

DATE: 08/25/20 TIME: 09:17
REG VALID FROM: 11/30/16 TO 11/30/21
LIC#:4PZ1651 YRMD:17 MAKE:PACE BTM :UTIL VIN :53BPTEA21HF021193
R/O :ENCORE EDUCATION CORP, DBA ENCORE HIGH SCHL, 16955 LEMON ST
CITY:HESPERIA C.C.:36 ZIP#:92345
SOLD:00/00/16 RCID:12/09/16 OCID:12/09/16 LOCD:5
TYPE:PA POWR:0 AXLE:2 WGHT:02437 VEH :41 BODY:F CLAS:BB
REC STATUS:
06/19/20 DOJ STOP
PTI TRAILER



CLEARANCE INFORMATION RECORDS:

OFFICE	WORK DATE	TECH/ID	SEQ #	VALUE	FICHE DATE	TTC
173	12/09/16	23	0509	00040.00	00/00/00	A00

* * * END * * *

SALE \$ 5.00
XXXXXXXXXXXXXXXXX 0000 000-000

OFFICE - 629 082520 26 0004 VIR \$ 5.00



APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer



APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Pre-Approval Stamp
EXPENSE

001752

PRE-APPROVED BY

Name: Ashlin
Date: 8/26/20

Circle One:
ASB / General Fund

19201 A Bear Valley Road
APPLE VALLEY, CA 92308
(760) 961-6472

T SALE 1950488 2 001 73164,
1426 08/26/20 12:21
QTY SKU PRICE

S) AND NO STAPLES

VENDOR:

Staples

DATE OF PURCHASE:

8/26/20

AMOUNT:

\$228.80

~~REIMBURSE TO / ACCOUNT:~~

Class Supplies

ADMIN APPROVAL ONLY

PURPOSE:

Class Supplies

FIRST APPROVAL

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

SECOND APPROVAL

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

REWARDS NUMBER 2772083214

1	STPLS DAILY FLE 31	718103345644	23.99
1	STPLS DAILY FLE 31	718103345644	23.99
1	STPLS DAILY FLE 31	718103045452	23.99
1	STPLS DAILY FLE 31	718103045452	23.99
1	STPLS DOC FLE 19PK	718103346153	12.99
1	STPLS DOC FLE 19PK	718103346153	12.99
1	AYON SHAPED JUMB	2129004936	1.99
1	AYON SHAPED JUMB	2129004936	1.99
1	AYON SHAPED JUMB	2129004936	1.99
1	AYON SHAPED JUMB	2129004936	1.99
1	INDX CRD WHITE NEO	718103322362	1.50
1	HP AY 2020-20	673807625325	15.99
1	HP AY 2020-2	673807625325	15.99
1	AY21 AAG WALL 15X2	03857621E412	24.99
1	AY21 AAG WALL 15X2	03857621E412	24.99

++++Special Promotion
SUBTOTAL 212.34
Standard Tax 7.7500% 16.46
TOTAL \$228.80

US DEBIT USD\$228.80
Card No.: XXXXXXXXXXXX0914 [C]
Chip Read
Auth No.: 00C017
ATD.: A00000C098CB40

001632



PLACE RECEIPT HERE

TA RECEIPT FLAT DO NOT FOLD - NO STAPLES

ASB RECEIPT FORM

EXPENSE

PRE-APPROVED BY

Name: Johnny
Date: 8-26-20

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
08/26/2020 360255653
02:07:46 PM

XXXXXXXXXXXX7120
Debit
INVOICE 033528
AUTH 606371

PUMP# 4
Regular CR 29.230G
PRICE/GAL \$3.079

FUEL TOTAL \$ 90.00
DEBIT \$ 90.00

Customer-activated Purchase/Capture
Site #: 0000000000021392
Shift Number 1
Sequence Number 37435
Striped
APPROVED 606371

Tell us about
your visit ! Visit
www.myexxonmobil.com
visit.com

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Store:

SHOP + GO MOBIL

Date:

8-26-20

Amount:

\$ 90.00

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

TRANSPORTATION

Event:

Account Expensed:

Approval Signature

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 5/18

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 8/13/2020



001633

Student/Parent Requesting Reimbursement: _____ Date: _____

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
	Events that did not happen because of Covid	200
		\$ 200

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

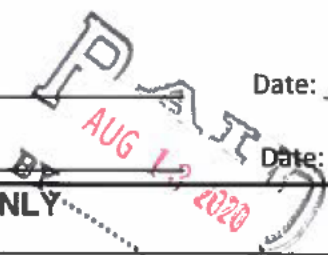
I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: APPROVED Date: _____

Student Signature: Encore Final Approval - Board / CEO Date: _____
Denise Griffin

Chief Executive Officer



OFFICE USE ONLY

Approval YES / NO

Administrative Signature: APPROVED Date: _____
Encore First Approval - Administration

ASB Signature: Kelsey White Date: _____
Central Bookkeeping Manager

Check # _____ Amount: _____ Date: _____

Date/Time	9/13/2019 11:11	Ticket Number	20200324	Transaction Type	Sale	Customer Name	[REDACTED]	Customer Number	20200268	Operator Name	Shelly Bernal	Station	Riverside	Gross SubTotal	\$ 673.00	Total	\$ 673.00	Tendered	\$ 673.00	Change	\$ -	MDP	Non-Integrated Credit
Date/Time	9/13/2019 11:11	Ticket Number	20200324	Operator Name	Shelly Bernal	Station	Riverside	Item Name	Admiral's Package B	Description	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	Qty	1	Sold by	Line Type	Sale	Final Sales Price	\$ 673.00					

ADMIRAL'S PACKAGE B

Panoramic Picture	\$ 18.00	Or two for \$30 (price will increase on package by \$15)
Prom	\$ 150.00	1 Ticket
Prom Picture	\$ 15.00	
Yearbook	\$ 80.00	
Grad Bash	\$ 120.00	
Fright Fest	\$ 75.00	Season Pass gets you free entrance and \$65 off (Must show proof prior to purchase)
Senior Beach Day VIP	Free	
Senior Sunrise VIP	Free	
Senior Sunset VIP	Free	
Senior Breakfast VIP	Free	
Senior Dodgeball VIP	Free	
Encore Social VIP	Free	
Swag Day VIP	Free	
Class T-Shirt	\$ 20.00	
Class Sweatshirt	\$ 45.00	
Homecoming	\$ 30.00	1 Ticket
Silent Disco	\$ 30.00	1 Ticket
Full Page Senior Ad	\$ 100.00	1/2 Page Senior Ad \$75
Back to School Dance	\$ 15.00	1 Ticket
Skate Night	\$ 8.00	1 Ticket
Captain Encore VIP	\$ 32.00	4 Tickets, (\$8 each)
Senior Showcase VIP	\$ 32.00	4 Tickets, (\$8 each)
Cap, Gown, and Tassel	\$ 28.00	After Feb it is \$40
Mystery Night	\$ 20.00	
Total	\$ 818.00	
Package Price	\$ 673.00	

Student can pick either senior ad but this package must include a senior ad.

Please sign up with Mrs. Ashlin in the A Building (Hesperia) or Mr. Justin Barkdull on the 3rd floor Riverside

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6837

08/13/2020

PAY TO THE ORDER OF

[Redacted]

\$ **200.00

Two hundred and 00/100***** DOLLARS

[Redacted]

[Redacted]

MEMO

⑈006837⑈ ⑆121042882⑆

[Redacted]

Encore Education Corporation
08/13/2020

6837

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill	[Redacted]	200.00	200.00	200.00
			Check Amount		200.00

ENCORE HIGH SCHOOL

Platinum Business C

200.00

Encore Education Corporation
08/13/2020

6837

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill	[Redacted]	200.00	200.00	200.00
			Check Amount		200.00

Platinum Business C

200.00



PLACE RECEIPT HERE

TA RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE

PRE-APPROVED BY

001634

Name: Johnny
Date: 8-27-20

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
08/27/2020 360256096
11:17:54 AM

XXXXXXXXXXXX7120
Debit
INVOICE 033951
AUTH 729643

PUMP# 4
Regular CR 17.2126
PRICE/GAL \$3.079

FUEL TOTAL \$ 53.00

DEBIT \$ 53.00

Customer-activated Purchase/Capture
Site #: 0600000000023332
Shift Number 1
Sequence Number 37966
Striped
APPROVED 729643

Tell us about
your visit ! Visit
www.myaxxonmobil.com
visit.com

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

ASB RECEIPT FORM

Store:

SHOP & GO MOBIL

Date:

8-27-20

Amount:

\$53.00

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

TRANSPORTATION

Event:

Account Expensed:

Approval Signature

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer
Rev. 5/18

EXPENSE

001753

PRE-APPROVED BY

Name: Johnny

Date: 8-27-20



PLACE RECEIPT

TA RECEIPT FI



HESPERIA CA #00006
11940 HESPERIA RD
HESPERIA, CA 92345
Telephone: (760) 949-0558

001635

SALE

Customer Name: camera caines
Customer Number: 888017275546

57165 BETTER 9IN ROLLER - 3/4IN \$9.95
5 @ \$1.99 = \$9.95
57135 AVANTI 4IN FOAM ROLLER \$2.99

Subtotal \$12.94
Sales Tax 7.750% \$0.98
Total \$13.92

Debit \$13.92

Card No. XXXXXXXXXXXX7120
Auth. No. 000975
US DEBIT
Chip Read
Verified By PIN
Mode: Issuer
AID: A0000000980840
TVR: 8080048000
IAD: 06010A03600000
TSI: 6800
ARC: 00

Please Retain for Your Records

Store: 00006 Res: 01 Tran: 809906
Date: 8/27/2020 12:21:54 PM Assoc: XXXXXX
Ticket: 01809906

Item(s) Sold: 6
Item(s) Returned: 0

Joanna served you today.
Thank you for shopping at

APPROVED
Encore Board Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer
Rev. 5/18

ASB RECEIPT FORM

Store:

HARBOR FREIGHT TOOLS

Date:

8-27-20

Amount:

\$13.92

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

MAINTENANCE

Event:

Account Expensed:

Approval Signature

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

001636



Student/Parent Requesting Reimbursement: _____ Date: 06/04/20
 Name (make check payable to): _____
 Address (check will be mailed to this address): _____
 City, State, Zip: _____

Date	Description	Total Amount
	Prom	150
	Grad Bash	220
	Silent Disco and Senior Mystery Night	23/20
		\$ 240.87 (04-12)

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above. 90.87

Reason: Activities that were purchased in the senior packet that student was unable to attend because of COVID-19.

Did not finish paying for [events] wanted refund for above events however she only had a balance of 90.87 to Refund

BY: _____

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 06/04/20
 Student Signature: _____ Date: 06/04/20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: _____ Date: _____

ASB Signature: _____ Date: _____

Check # _____ Amount: _____ Date: _____

APPROVED
 Encore Final Approval - Board / CEO
 Denise Griffin
 Chief Executive Officer

APPROVED
 Encore First Approval - Administration
 Kelsey White
 Central Bookkeeping Manager

Transaction Information

2/14/2020 11:24:11 AM User: Ms. Kelsey
Ticket # 10125045 Sales: Ms. Kelsey

Customer Information

Name: [REDACTED]
Email: [REDACTED]

Purchase Summary

Admiral's Package B	84.13
Qty 1 @ 84.13	
Subtotal	84.13
Total	84.13
VISA	84.13
XXXX9873	
Sale	
Auth: SUCCESS	
Entry Method: N/A	

Thank you for supporting Encore Jr/Sr High School for the
Arts - Hesperia!
*****4-6 weeks to process a refund. There are no refunds
on mealltime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Transaction Information

1/16/2020 2:31:45 PM

User: Ms. Amy

Ticket # 10124625

Sales: Ms. Amy

Customer Information

Name:

Email:

Purchase Summary

Admiral's Package B	84.13
Qty 1 @ 84.13	
Subtotal	84.13
Total	84.13
VISA	84.13

XXXX9873

Sale

Auth: SUCCESS

Entry Method: N/A

Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!

*****4-6 weeks to process a refund. There are no refunds on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.

Hesperia, CA 92345

(760) 956-2632

www.encorehighschool.com

Tax ID: 208603402

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

6826

08/13/2020

PAY TO THE ORDER OF



\$ **90.87

Ninety and 87/100*****

DOLLARS



ENCORE JR/SR HIGH SCHOOL

MEMO

⑈0068 26⑈ ⑆ 2104 288 2⑆

Encore Education Corporation
 08/13/2020

6826

Date 08/12/2020
 Type Bill

Reference

Original Amount 90.87

Balance Due 90.87

Payment 90.87

Check Amount

ENCORE JR/SR HIGH SCHOOL

Platinum Business C

90.87

Encore Education Corporation
 08/13/2020

6826

Date 08/12/2020
 Type Bill

Reference

Original Amount 90.87

Balance Due 90.87

Payment 90.87

Check Amount

Platinum Business C

90.87

001637

EXPENSE

PRE-APPROVED BY



PLACE RECEIPT HERE

Name: Denise
Date: 8-28-20

ASB RECEIPT FORM

TA RECEIPT



HESPERIA
17240 OLIVE ST
HESPERIA, CA 92345-9996
(800)275-8777

Product	Qty	Unit Price	Price
PM	1		\$8.25
Aliso Viejo, CA 92656			
Weight: 1 Lb 6.00 Oz			
USPS Tracking #			
9505 5125 9658 0241 4791 22			
Insurance			\$0.00
Up to \$50.00 included			
Total			\$8.25
PM 1-Day	1		\$8.25
Rancho Cucamonga, CA 91737			
Weight: 1 Lb 2.00 Oz			
Expected Delivery Day			
Saturday 08/29/2020			
USPS Tracking #			
9505 5125 9658 0241 4791 39			
Insurance			\$0.00
Up to \$50.00 included			
Total			\$8.25
PM 1-Day	1		\$8.25
Hesperia, CA 92345			
Weight: 1 Lb 1.90 Oz			
Expected Delivery Day			
Saturday 08/29/2020			
USPS Tracking #			
9505 5125 9658 0241 4791 46			
Insurance			\$0.00
Up to \$50.00 included			
Total			\$8.25
First-Class Mail®	1		\$2.60
Large Envelope			
Midland, TX 79701			
Weight: 0 Lb 10.00 Oz			
Estimated Delivery Date			
Tuesday 09/01/2020			
Total			\$2.80
PM 3-Day	1		\$8.45
La Vernia, TX 78121			
Weight: 0 Lb 13.60 Oz			
Expected Delivery Day			
Tuesday 09/01/2020			
USPS Tracking #			
9505 5125 9658 0241 4791 53			
Insurance			\$0.00
Up to \$50.00 included			
Total			\$8.45

Store: US POSTAL SERVICE

Date: 8-28-20

Amount: \$71.15

Reimbursed To: DEBIT CARD

ASB APPROVAL ONLY

Campus:

TRANSPORTATION

Event:

Account Expensed:

Approval Signature

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Rev. 5/18

1 OF 2

EXPENSE 001638



PRE-APPROVED BY

COND Name: FROM TOP Date: Denise

PLACE RECEIPT HERE

TA RECEIPT	USPS Retail Grounds - 1	\$15.55
	Waynesville, MO 65583	
	Weight: 3 Lb 2.50 Oz	
	Estimated Delivery Date	
	Thursday 09/03/2020	
	USPS Tracking #	
	9534 6125 9658 0241 4791 69	
	Total	\$15.55
	PM 1-Day 1	\$8.70
	Rancho Cucamonga, CA 91701	
	Weight: 2 Lb 12.70 Oz	
	Expected Delivery Day	
	Saturday 08/29/2020	
	USPS Tracking #	
	9505 5125 9658 0241 4791 77	
	Insurance	\$0.00
	Up to \$50.00 included	
	Total	\$8.70
	PM 3-Day 1	\$10.90
	Carlotta, CA 95528	
	Weight: 2 Lb 7.10 Oz	
	Expected Delivery Day	
	Tuesday 09/01/2020	
	USPS Tracking #	
	9505 5125 9658 0241 4791 84	
	Insurance	\$0.00
	Up to \$50.00 included	
	Total	\$10.90
	Grand Total:	\$71.15
	Debit Card Remit'd	\$71.15
	Card Name: VISA	
	Account #: XXXXXXXXXXXX7120	
	Approval #	
	Transaction #: 490	
	Receipt #: 035926	
	Debit Card Purchase: \$71.15	
	Cash Back: \$0.00	
	AID: A0000000980840	Chip
	AL: US DEBIT	
	PIN: Verified	

Due to limited transportation availability as a result of nationwide COVID-19 impacts package delivery times may be extended. Priority Mail Express® service will not change.

ASB RECEIPT FORM

Store:
US POSTAL SERVICES

Date:
8-28-20

Amount:
\$ 71.15

Reimbursed To:
DEBIT CARD

ASB APPROVAL ONLY

Campus:

Event:

Account Expensed:

Approval Signature

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Rev. 5/18

2 OF 2

PRE-APPROVED BY

Name: Denise
 Date: _____



001639

Student/Parent Requesting Reimbursement: _____ Date: _____

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
	Senior Activities that she did not	284
	participate in	
		\$ 284

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

PAID
 AUG 13 2020
 BY: _____

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: _____ **APPROVED** Encore First Approval - Administration
 Kelsey White
 Central Bookkeeping Manager

ASB Signature: _____ **APPROVED** Encore Final Approval - Board / CEO
 Denise Griffin
 Chief Executive Officer

Check # _____ Amount: _____ Date: _____

Transaction

Date/Time	9/12/2019 12:09	Ticket Number	20200309	Type	Sale	Customer Name	[REDACTED]	Customer Number	20200256	Operator Name	Leticia Castro	Station	Riverside	Gross SubTotal	\$ 649.00	Total	\$ 649.00	Tendered	\$ 649.00	Change	\$.	MOP	Non-integrated Credit
Date/Time	9/17/2019 12:09	Ticket Number	20200309	Operator Name	Leticia Castro	Station	Riverside	Item Name	Admiral's Package B	Description	EXTRA CURRICULAR - Senior pa	Qty	1	Sold by	Leticia Castro	Line Type	Sale	Final Sales Price	\$ 649.00				

ADMIRAL'S PACKAGE B

Panoramic Picture	\$ 18.00	Or two for \$30 (price will increase on package by \$15)
Prom	\$ 150.00	1 Ticket
Prom Picture	\$ 15.00	
Yearbook	\$ 80.00	
Grad Bash	\$ 120.00	
Fright Fest	\$ 75.00	Season Pass gets you free entrance and \$65 off (Must show proof prior to purchase)
Senior Beach Day VIP	Free	
Senior Sunrise VIP	Free	
Senior Sunset VIP	Free	
Senior Breakfast VIP	Free	
Senior Dodgeball VIP	Free	
Encore Social VIP	Free	
Swag Day VIP	Free	
Class T-Shirt	\$ 20.00	
Class Sweatshirt	\$ 45.00	
Homecoming	\$ 30.00	1 Ticket
Silent Disco	\$ 30.00	1 Ticket
Full Page Senior Ad	\$ 100.00	1/2 Page Senior Ad \$75
Back to School Dance	\$ 15.00	1 Ticket
Skate Night	\$ 8.00	1 Ticket
Captain Encore VIP	\$ 32.00	4 Tickets, (\$8 each)
Senior Showcase VIP	\$ 32.00	4 Tickets, (\$8 each)
Cap, Gown, and Tassel	\$ 28.00	After Feb it is \$40
Mystery Night	\$ 20.00	
Total	\$ 818.00	
Package Price	\$ 673.00	

Student can pick either senior ad but this package must include a senior ad.

Please sign up with Mrs. Ashlin in the A Building (Hesperia) or Mr. Justin Barkdull on the 3rd floor Riverside

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6850

08/13/2020

PAY TO THE ORDER OF



\$ **284.00

Two hundred eighty-four and 00/100

DOLLARS



ENCORE JUNIOR/SENIOR HIGH SCHOOL



MEMO

⑈006850⑈ ⑆ 21042882⑆

Encore Education Corporation
08/13/2020

6850

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		284.00	284.00	284.00
			Check Amount		284.00



Platinum Business C

284.00

Encore Education Corporation
08/13/2020

6850

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		284.00	284.00	284.00
			Check Amount		284.00

PAYMENT RECORD

Platinum Business C

284.00



001640

INVOICE

LearnWorlds (CY) Ltd
 Gladstonos 120
 Foloune Building,
 2nd Floor, B1
 Limassol 3032
 Cyprus

EXPENSE
PRE-APPROVED BY
 Name: Contract
 Date: _____

Invoice # 3001-16949
 Invoice Date Aug 30, 2020
 Invoice Amount \$648.11 (USD)

PAID

BILLED TO
 Denise Griffin
 Encore Education Corporation
 16955 Lemon Street
 Hesperia, California 92345
 United States
 760-949-2036

SUBSCRIPTION
 Billing Period Aug 30 to Sep 19, 2020
 Next Billing Date Sep 19, 2020
 School URL <https://www.encorestudent.com>

LCMF - COVID

DESCRIPTION	AMOUNT (USD)
Enterprise Plan - Prorated Charges	\$648.11
Total \$648.11 Payments (\$454.13) Credits (\$193.98)	
Amount Due (USD) \$0.00	

PAYMENTS & CREDITS

A credit of \$193.98 was applied on 30 Aug, 2020 14:09 UTC .

\$454.13 was paid on 30 Aug, 2020 14:09 UTC by Visa card ending 0914.

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

EXPENSE

PRE-APPROVED BY

001641

Name: Denise

Date: _____



Student/Parent Requesting Reimbursement: _____

Date: 7/6/2020

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
3/0/20	wc Nationals	200.00
	Holi Fest	15.00
		\$215.00

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: The event was cancelled

PAID
AUG 13 2020
BY _____

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____

Date: 7/6/2020

Student Signature: _____

Date: 7/6/20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: _____
Encore First Approval - Administration

ASB Signature: _____
Central Bookkeeping Manager

Check # _____ Amount: _____

APPROVED Date: _____
Encore Final Approval - Board / CEO

APPROVED Date: _____
Denise Griffin
Chief Executive Officer

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	MOP
3/10/2020 7:15	20202088	Sale	[REDACTED]	20200329	Shelly Bernal	Riverside	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	Credit Card
2/20/2020 15:29	20201909	Sale	[REDACTED]	20200865	Shelly Bernal	Riverside	\$ 15.00	\$ 15.00	\$ 20.00	\$ 5.00	Cash

Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price
3/10/2020 7:15	20202088	Shelly Bernal	Shelly Bernal	WC National B (Long Beach)-IV-R	Extra Curricular Fundraiser. Not required to participate.	1	Shelly Bernal	Sale	\$ 200.00
2/20/2020 15:29	20201909	Shelly Bernal	Shelly Bernal	Holi Fest Tickets	Extra Curricular Fundraiser. Not required to participate.	1	Shelly Bernal	Sale	\$ 15.00

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

6838

08/13/2020

PAY TO THE ORDER OF



\$ **215.00

Two hundred fifteen and 00/100*****
 DOLLARS



⑈006838⑈ ⑆121042882⑆



Encore Education Corporation
 08/13/2020



6838

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		215.00	215.00	215.00
			Check Amount		215.00

Platinum Business C

215.00

Encore Education Corporation
 08/13/2020



6838

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		215.00	215.00	215.00
			Check Amount		215.00

Platinum Business C

215.00



BANK CHARGE FORM

001754

Date:	8-31-20
Bank Charge:	\$.09
Reason:	INTEREST PAYMENT
Completed by:	

Reviewed by:		
FIRST APPROVAL:	SECOND APPROVAL:	
<p style="text-align: center;">APPROVED</p> <p style="text-align: center;">Encore Second Approval - Senior Management Ashlin Barkdull General Executive Manager</p>	<p style="text-align: center;">APPROVED</p> <p style="text-align: center;">Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer</p>	

Scanned by:
Submission Date:



DEBIT CARD USAGE REPORTS BY CARD NUMBER

The student services debit account is used for on campus purchases where other means of purchasing (invoice, check, etc.) is not feasible. Each debit card is reconciled monthly by the assigned user of the debit card. It is important to note that other people might use the debit cards contained in these reports, but it is the responsibility of the assigned card holder to reconcile the card every month. The following reports outline each individual card.

Each card report will have the following information:

The reconciliation report compiled using the bank statement

Receipts / backup documentation for each debit or credit (chronologically)



Name: <i>DENISE GRIFFIN</i>			Credit Card: 0914
Reconciliation Month: August 2020			
Date	Vendor	Purpose	Amount
8/3/2020	Facebook	<i>Advertising</i>	500.99
8/3/2020	Box Inc.	<i>CALPAIDS</i>	15.00
8/6/2020	Wix.com	<i>PARENT COMM.</i>	59.00
8/10/2020	Quickbooks	<i>ACCOUNTING</i>	25.00
8/20/2020	Learnworlds	<i>LLMF-COVID</i>	299.00
8/24/2020	Google Ads	<i>ADVERTISING</i>	50.84
8/26/2020	Staples	<i>CLASS SUPPLIES</i>	228.80
8/31/2020	Learnworlds	<i>LLMF-COVID</i>	454.13



Kelsey White <kwhite@encorehighschool.com>

Fwd: Your Facebook Ads Receipt (Account ID: 69551964)

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Sun, Aug 2, 2020 at 7:59 AM

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: July 25, 20

----- Forwarded message -----

From: Facebook Ads Team <advertise-noreply@support.facebook.com>
Date: Fri, Jul 31, 2020 at 10:08 AM
Subject: Your Facebook Ads Receipt (Account ID: 69551964)
To: Denise Griffin <ceo@officerteam.com>



Receipt for Denise Griffin (Account ID: 69551964)

Advertising

Summary

AMOUNT BILLED

\$500.99 USD

DATE RANGE

Jun 30, 2020, 12:00 AM - Jul 22, 2020, 11:59 PM

PRODUCT TYPE
Facebook Ads

BILLING REASON

Remaining ad costs at the end of the month.

PAYMENT METHOD
Visa*0914

APPROVED

REFERENCE NUMBER
9BZH8U6VX2
Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

CAMPAIGN	RESULTS	AMOUNT
Ⓜ Ongoing Lead Generation Promotion Encore High School	47,168 Impressions	\$299.99
Ⓜ [07/19/2020] Promoting Encore High School 's form created on Sun Jul 19, 2020 8:39am	23,496 Impressions	\$201.00
CAMPAIGN TOTAL		\$500.99
TOTAL		\$500.99

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Transaction ID: 3030867197030892-6023546

Thanks,



EXPENSE

INVOICE

PRE-APPROVED BY

INV08122313

PO Number:

Name: Contract

Date: _____

Sold To:
dg@officerteam.com
Denise Griffin

Account Number: B01330213
Invoice Number: INV08122313
PO Number:

Bill To:
dg@officerteam.com
Denise Griffin
16955 Lemon Street

CALPADS

Invoice Date: 08/02/2020
Payment Due By: 08/02/2020
Payment Terms: Due Upon Receipt
Payment Method: CreditCard

Hesperia California 92345
United States

Service	Unit Price	Quantity	Subtotal	Tax	TOTAL
Starter Licenses <i>Service Period: 08/02/2020-09/01/2020</i>	\$5.00	3	\$15.00	\$0.00	\$15.00
				Invoice Subtotal:	\$15.00
				Tax:	\$0.00
				Total:	\$15.00
				Balance Due:	\$0.00
				Currency:	USD

Payments and Adjustments				
Transaction Date	Transaction Number	Transaction Type	Notes	Applied Amount
08/02/2020	P-09212135	Payment		(\$15.00)
Balance Due:				\$0.00

Please note that failure to pay this invoice by the due date provided may result in suspension of services and the accrual of a late fee as outlined in the Box Service Agreement.

Payments remitted without reference to relevant invoice number(s) will not be processed and will be returned.

Need to Update your Credit Card?
Submit new billing information securely
online at: <https://www.box.com/update>
(be sure to login as the Box administrator)

Account Number: B01330213
Invoice Date: 08/02/2020
Invoice Number: INV08122313
Payment Due Date: 08/02/2020
Total Amount Due: \$0.00
Amount Enclosed: _____

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Copy of our W-9: billing.app.box.com/W-9

General billing inquiries: <https://community.box.com/>
For additional billing assistance or to pay by credit card, submit a case by visiting:
<https://cloud.box.com/SubmitCase> or call us at:
1-877-729-4269

Box Inc. | 900 Jefferson Ave, Redwood City, CA 94063

Powered by BoardOnTrack



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE
PRE-APPROVED BY
Name: Contract
Date: _____

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #727708753 | Aug 4, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Ascend Ascend Unlimited	encorehighschool.com	Monthly Aug 4, 2020 - Sep 4, 2020	1	\$59.00

Payment Method: Visa **** 0914

Subtotal \$59.00

Total \$59.00

Parent Communication

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact



Kelsey White <kwhite@encorehighschool.com>

Fwd: We received your QuickBooks subscription payment!

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Tue, Nov 10, 2020 at 8:15 AM

Forwarded message

From: Intuit QuickBooks Team <intuit@notifications.intuit.com>
Date: Sun, Aug 9, 2020 at 2:29 PM
Subject: We received your QuickBooks subscription payment!
To: <ceo@officerteam.com>



EXPENSE

PRE-APPROVED BY

Name: Contract
Date: _____

Payment success

Denise Griffin, thank you for your payment.

Accounting

Invoice number: 1000160894818
Invoice date: 08/09/2020
Total: \$25.00
Payment method: VISA ending in 0914

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

View billing history

APPROVED
Encore Final Approval - Board/CEO
Denise Griffin
Chief Executive Officer

Account details

Billed to: Encore ASB
Company ID ending: 1556
Items on this invoice: QuickBooks Online Simple Start



INVOICE

LearnWorlds (CY) Ltd
 Gladstonos 120
 Foloune Building,
 2nd Floor, B1
 Limassol 3032
 Cyprus

EXPENSE
PRE-APPROVED BY
 Name: Contract
 Date: _____

Invoice # 3001-14490
 Invoice Date Jul 19, 2020
 Invoice Amount \$299.00 (USD)

PAID

BILLED TO
 Denise Griffin
 Encore Education Corporation
 16955 Lemon Street
 Hesperia, California 92345
 United States
 760-949-2036

SUBSCRIPTION
 Billing Period Jul 19 to Aug 19, 2020
 Next Billing Date Aug 19, 2020
 School URL <https://encore.learnworlds.com>

DESCRIPTION	AMOUNT (USD)
Learning Center Plan 299	\$299.00

Total \$299.00
 Payments (\$299.00)

Amount Due (USD) **\$0.00**

PAYMENTS

\$299.00 was paid on 19 Jul, 2020 16:50 UTC by Visa card ending 0914.

*LLMF
 COVID
 CURRICULUM*

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Google™ Statement

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

To
Denise Griffin
Encore Education Corporation
HESPERIA, CA 92345
United States

Details
Payments account ID.....9608-7530-6581-1070
Payments profile ID.....4285-2345-0599
Statement date.....Aug 31, 2020

Google Ads	
Summary for Aug 1, 2020–Aug 31, 2020	
Starting balance	\$50.84
Total new activity	\$0.00
Total payments received	-\$50.84
Ending balance in USD	\$0.00

This is not a bill.
This is a summary of billing activity for the time period stated above.

Advertising

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



19201 A Bear Valley Road
 APPLE VALLEY, CA 92308
 (760) 961-6472

Pre-Approval Stamp
EXPENSE

PRE-APPROVED BY

Name: Ashlin
 Date: 8/26/20

001631

Circle One:
ASB / General Fund

T SALE 1950488 2 (01) 73164
 1426 08/26/20 12:21

QTY SKU PRICE

S) AND NO STAPLES

REWARDS NUMBER 272083214

1	STPLS DAILY FLE 31 718103345644	23.99
1	STPLS DAILY FLE 31 718103345644	23.99
1	STPLS DAILY FLE 31 718103045652	23.99
1	STPLS DAILY FLE 31 718103045652	23.99
1	STPLS DAILY FLE 31 718103045652	23.99
1	STPLS DAILY FLE 19PK 718103345653	12.99
1	STPLS DAILY FLE 19PK 718103345653	12.99
1	AYON SHAPED JUMB 2129004936	1.99
1	AYON SHAPED JUMB 2129004936	1.99
1	AYON SHAPED JUMB 2129004936	1.99
1	AYON SHAPED JUMB 2129004936	1.99
1	BOOK CRD WHITE NEG 4 18103322362	1.59
1	4P AY 2020-21 67380/629325	15.99
1	4P AY 2020-21 67380/629325	15.99
1	AY21 AAG WALL 15X2 03857621-412	24.00
1	AY21 AAG WALL 15X2 03857621-412	24.00

SUBTOTAL 212.54
 Standard Tax 7.7500% 16.46
 TOTAL \$228.80

US DEBIT UCD\$228.80
 Card No.: XXXXXXXXXX0914 [E]
 Chip Read
 Auth No.: 000017
 AID.: A0000000580840

VENDOR:

Staples

DATE OF PURCHASE:

8/26/20

AMOUNT:

\$228.80

REIMBURSE TO ACCOUNT:

Class Supplies

ADMIN APPROVAL ONLY

PURPOSE:

Class Supplies

FIRST APPROVAL

APPROVED
 Encore Second Approval - Senior Management
 Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED
 Encore Final Approval - Board / CEO
 Denise Griffin
 Chief Executive Officer



INVOICE

LearnWorlds (CY) Ltd
 Gladstonos 120
 Foloune Building,
 2nd Floor, B1
 Limassol 3032
 Cyprus

EXPENSE
PRE-APPROVED BY
 Name: Contract
 Date: _____

Invoice # 3001-16949
 Invoice Date Aug 30, 2020
 Invoice Amount \$648.11 (USD)

PAID

BILLED TO
 Denise Griffin
 Encore Education Corporation
 16955 Lemon Street
 Hesperia, California 92345
 United States
 760-949-2036

SUBSCRIPTION
 Billing Period Aug 30 to Sep 19, 2020
 Next Billing Date Sep 19, 2020
 School URL <https://www.encestudent.com>

LCMF - COVID

DESCRIPTION	AMOUNT (USD)
Enterprise Plan - Prorated Charges	\$648.11
Total \$648.11 Payments (\$454.13) Credits (\$193.98)	
Amount Due (USD) \$0.00	

PAYMENTS & CREDITS

A credit of \$193.98 was applied on 30 Aug, 2020 14:09 UTC .
 \$454.13 was paid on 30 Aug, 2020 14:09 UTC by Visa card ending 0914.

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



Name: JOSEPH THIBODEAUX			Credit Card: 7120
Reconciliation Month: August 2020			
Date	Vendor	Purpose	Amount
8/4/2020	Walmart	OFFICE SUPPLIES	6.40
8/7/2020	Arco	FUEL	45.35
8/12/2020	Harbor Freight	PAINT SUPPLIES FOR D-12	4.17
8/12/2020	Shop N Go	FUEL	35.00
8/12/2020	Shop N Go	FUEL	90.00
8/24/2020	Costco Gas	FUEL	47.00
8/26/2020	CA DMV	INSURANCE CLAIM FOR TRAILER	5.00
8/26/2020	CA DMV	UNKNOWN	0.12
8/26/2020	Shop N Go	FUEL	90.00
8/27/2020	Shop N Go	FUEL	53.00
8/27/2020	Harbor Freight	PAINT SUPPLIES FOR CAMPUS	13.92
8/28/2020	USPS	MAIL OUT PACKAGES FOR RECORDS	71.15

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



LACE RECEIPT HERE

APR RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Give us feedback @ survey.walmart.com
Thank you! ID #: 7FSGXK65BPH



SUPERCENTER
760-951-5005 Mr.: STEVE
11895 AMARGOSA RD
VICTORVILLE CA 92395
ST# 01588 OP# 029054 TEN 54 TR# 08879
FILE FOLDER 007876745707 5.94 X
SUBTOTAL 5.94
TAX 1 7.750 % 0.46
TOTAL 6.40
DEBIT TEND 6.40
CHANGE DUE 0.00
EFT DEBIT PAY FROM PRIMARY
6.40 TOTAL PURCHASE
US DEBIT **** * 7120 I 0
REF # 021700403539
NETWORK ID. 0055 AFPR 03DE 050642
US DEBIT
AID A0000000960340
AAC 29A34EFBAD45356C
TERMINAL # SC010996
08/04/20 07:44:50
ITEMS SOLD 1
TC# 2604 3514 3474 0049 9187



Low Prices You Can Trust. Every Day.
08/04/20 07:44:56

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED Approval Signature
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

ASB RECEIPT FORM

Store:

WALMART

Date:

08-04-20

Amount:

\$ 6.40

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

OFFICE SUPPLIES

Event:

Account Expensed:



LACE RECEIPT HERE

APPEAL RECEIPT FLAT DO NOT FOLD - NO STAPLES

ASB RECEIPT FORM

EXPENSE

PRE-APPROVED BY

ARCO GASOLINE
ARCO AMPM 42318
16815 MAIN ST
HEPERIA CA
ARCO42318001

Name: Johnny
Date: 8-7-20

Store:

ARCO GASOLINE

Date:

08-07-20

DATE 8/7/20 6:18
TRAN# 8082139
PUMP# 08
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 15.106
PRICE/G: \$2.979
FUEL SALE \$45.00
debitfee \$0.35
DEBIT \$45.35

Amount:

\$ 45.35

FinalSale Receipt
DEBIT \$45.35
Payment from Primary
Account
*****7128
Auth #: 020989
Odometer:
Resp Code: 088
Stan: 0038102912
Reference:33351
APPNAME US DEBIT
AID : A0000000988848
APP CRYPTOGRAM :
ARQC 209848E6D42927F
1
ENTRY : Insert
PIN USED

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

FUEL

Event:

SITE ID: ARCO4231800
1

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Account Expended:

THANK YOU
THANK YOU
FOR CHOOSING ARCO
COMMENTS?
CALL 1888-322-2728

Approval Signature

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 5/18



EXPENSE

PRE-APPROVED BY

LACE RECEIPT HERE

APF RECEIPT FL/

Name: Johnny
Date: 8-12-20



HESPERIA CA 90006
11940 HESPERIA RD
HESPERIA, CA 92345
Telephone: (760) 949-0558

SALE

Customer Name: Joe Thibodeaux
Customer Number: 888019013659

63767 PAINT ROLLER SINGLE 1/2IN \$3.87
3 @ \$1.29 = \$3.87

Subtotal \$3.87
Sales Tax 7.750% \$0.30
Total \$4.17

Debit \$4.17
Card No. XXXXXXXXXXXX7120
Auth. No. 001550
US DEBIT
Chip Read
Verified By PIN
Mode: Issuer
AID: A0000000980840
TVR: 8080048000
IAD: 06010A03608000
TSI: 6800
ARC: 00

Please Retain for Your Records

Store: 00006 Reg: 01 Tran: 804430
Date: 8/12/2020 8:56:25 AM Assoc: XXXXXX
Ticket: 01804430

Item(s) Sold: 3
Item(s) Returned: 0

Christina served you today.
Thank you for shopping at
HESPERIA CA 90006

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 5/18

ASB RECEIPT FORM

Store:

HARBOR FREIGHT TOOLS

Date:

08-12-20

Amount:

\$ 4.17

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

MAINTENANCE

Event:

Account Expensed:

Approval Signature



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE

PRE-APPROVED BY

Name: Johnny
Date: 8-12-20

BLACK HIGHLANDER

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA, CA
92345
08/12/2020 360248976
01:39:32 PM

XXXXXXXXXXXX7120
Debit
INVOICE 027205
AUTH 732616

PUMP# 7
Regular CR 11.367G
PRICE/GAL \$3.079

FUEL TOTAL \$ 35.00

DEBIT \$ 35.00

Customer-activated Purchase/Capture
Site #: 000000000023392
Shift Number 1
Sequence Number 38229
Striped
APPROVED 732616

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APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

ASB RECEIPT FORM

Store:

SHOP N GO Mobil

Date:

08-12-20

Amount:

\$ 35.00

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

FUEL

Event:

Account Expensed:

Approval Signature

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 5/18



LACE RECEIPT HERE

APPROPRIATE RECEIPT FLAT DO NOT FOLD - NO STAPLES **EXPENSE**

ASB RECEIPT FORM

PRE-APPROVED BY

Name: Johnny
Date: 8-12-20

Store:

SHOP n GO Mobil

Date:

08-12-20

*Joey's
TRUCK*

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
08/12/2020 360249011
02:04:01 PM

XXXXXXXXXXXX7120
Debit
INVOICE 027229
AUTH 737638

PUMP# 7
Regular CR 29.238G
PRICE/GAL \$3.079

FUEL TOTAL \$ 98.00

DEBIT \$ 98.00

Customer-activated Purchase/Capture
Site #: 86880000023392
Shift Number 1
Sequence Number 38253
Swiped
APPROVED 737638

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visit.com

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Amount:

\$ 98.00

Reimbursed To:

Debit Card

ASB APPROVAL ONLY

Campus:

FUEL

Event:

Account Expended:

Approval Signature

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 5/18



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RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE

ASB RECEIPT FORM

PRE-APPROVED BY

Name: Johnny Griffin
Date: 8-24-20

Store:

COSTCO WHOLESALE



Costco #1010
14555 Valley Center Dr
Victorville, CA 92392

Date:

8-24-20

Member# 111748605283
Invoice# 83418
Date: 08/24/20
Time: 09:38
Auth# 525157

Amount:

\$ 47.00

DB Acct #
*****7128

Reimbursed To:

DEBIT CARD

Pump Gallons Price
14 16.912 \$ 2.779

ASB APPROVAL ONLY

Product Amount
Regular \$ 47.00

Campus:

Total Sale \$ 47.00

TRANSPORTATION

SALE- Card Swiped
Approved
TranID# 023714083418

Event:

Thank you
For your purchase of
Kirkland Signature
Fuel
Visit Costco.com
Search: Fuel

Account Expended:

Approval Signature

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Rev. 5/18



PLACE RECEIPT HERE

TA RECEIPT FLAT DO NOT FOLD **EXPENSES**

PRE-APPROVED BY

Name: Johnny
Date: 8-25-20

CA DMV
14855 Corte Drive
Victorville, CA 92395

08/25/2020 09:18:27 AM
OFFICE:629 TECH:26
TTC:VIR SEQ:8884

DMV FEE \$6.00
FD SERVICE FEE \$8.12

TOTAL \$5.12

FD Fee for DMV services

VISA 7128 - EMV_CONTACT

JOSEPH THIBODEAUX

DMV FEE AUTH: 896285

DMV FEE REF: XZ5VWXDSY78VP

SVC FEE AUTH: 877523

SVC FEE REF: KBNR58HYZAAEA

CUSTOMER COPY

DMV.CA.GOV
888-777-8133

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

ASB RECEIPT FORM

Store:

DEPT. OF MOTOR VEHICLES

Date:

8-25-20

Amount:

\$ 5.12

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

TRANSPORTATION

Event:

Account Expensed:

Approval Signature

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 5/18



EXPENSE

PRE-APPROVED BY

Name: Johnny
Date: _____

CALIFORNIA DEPARTMENT OF MOTOR VEHICLES
CUSTOMER RECEIPT COPY
REGISTRATION
INFORMATION REQUEST
08/25/20

TRANSPORTATION

R62999336294T4PZ1651

DATE: 08/25/20 TIME: 09:17
REG VALID FROM: 11/30/16 TO 11/30/21
LIC#:4PZ1651 YRMD:17 MAKE:PACE BTM :UTIL VIN :53BPTEA21HF021193
R/O :ENCORE EDUCATION CORP, DBA ENCORE HIGH SCHL, 16955 LEMON ST
CITY:HESPERIA C.C.:36 ZIP#:92345
SOLD:00/00/16 RCID:12/09/16 OCID:12/09/16 LOCD:5
TYPE:PA POWR:0 AXLE:2 WGHT:02437 VEH :41 BODY:F CLAS:BB
REC STATUS:
06/19/20 DOJ STOP
PTI TRAILER



CLEARANCE INFORMATION RECORDS:

OFFICE	WORK DATE	TECH/ID	SBOI#	VALUE	FICHE DATE	TTC
173	12/09/16	23	0509	00040.00	00/00/00	A00

* * * END * * *

SALE \$ 5.00
XXXXXXXXXXXXXXXXX 0000 000-000
OFFICE - 629 082520 26 0004 VIR \$ 5.00



APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



PLACE RECEIPT HERE

TA RECEIPT FLAT DO NOT FOLD - NO STAPLES

EXPENSE

PRE-APPROVED BY

Name: Johnny
Date: 8-26-20

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
08/26/2020 360255653
02:07:46 PM

XXXXXXXXXXXXXXXX7120
Debit
INVOICE 033528
AUTH 006371

PUMP# 4
Regular CR 29.230G
PRICE/GAL \$3.079

FUEL TOTAL \$ 98.00

DEBIT \$ 98.00

Customer-activated Purchase/Capture
Site #: 000000009923362
Shift Number 1
Sequence Number 37496
Skipped
APPROVED 006371

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visit.com

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

ASB RECEIPT FORM

Store:

SHOP & GO MOBIL

Date:

8-26-20

Amount:

\$ 90.00

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

TRANSPORTATION

Event:

Account Expensed:

Approval Signature

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 5/18



PLACE RECEIPT HERE

TA RECEIPT FLAT DO NOT FOLD - NO STAPLES

ASB RECEIPT FORM

EXPENSE

PRE-APPROVED BY

Name: Johnny
Date: 8-27-20

Store: SHOP 'N GO MOBIL

Date: 8-27-20

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
08/27/2020 360256096
11:17:54 AM

Amount: \$53.00

XXXXXXXXXXXX7120
Debit
INVOICE 033951
AUTH 729643

Reimbursed To:

DEBIT CARD

PUMP# 4
Regular CR 17.212G
PRICE/GAL \$3.079

ASB APPROVAL ONLY

FUEL TOTAL \$ 53.00

Campus:

DEBIT \$ 53.00

TRANSPORTATION

Customer-activated Purchase/Capture
Site #: 889860009923392
Shift Number 1
Sequence Number 37966
Skipped
APPROVED 729643

Event:

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Account Expensed:

Approval Signature

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer
Rev. 5/18

EXPENSE

PRE-APPROVED BY

Name: Johnny

Date: 8-27-20



PLACE RECEIPT I

TA RECEIPT FI

HARBOR FREIGHT TOOLS
Quality Tools at Ridiculously Low Prices

HESPERIA CA #00006
11940 HESPERIA RD
HESPERIA, CA 92345
Telephone: (760) 949-0558

SALE

Customer Name: tanera caines
Customer Number: 888017275546

57165 BETTER 9IN ROLLER - 3/4IN \$9.95
5 @ \$1.99 = \$9.95
57135 AVANTI 4IN FOAM ROLLER \$2.99

Subtotal \$12.94
Sales Tax 7.750% \$0.98
Total \$13.92

Debit \$13.92

Card No. XXXXXXXXXXXX7120

Auth. No. 000975

US DEBIT

Chip Read

Verified By PIN

Mode: Issuer

AID: A0000000980840

TVR: 8080048000

IAD: 06010A03600000

TSI: 6800

ARC: 00

Please Retain for Your Records

Store: 00006 Res: 01 Tran: 809906
Date: 8/27/2020 12:21:54 PM Assoc: XXXXXX
Ticket: 01809906

Item(s) Sold: 6

Item(s) Returned: 0

Joanna served you today.

Thank you for shopping at

HESPERIA, CA

APPROVED

Encore Board Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Rev. 5/18

ASB RECEIPT FORM

Store:

HARBOR FREIGHT TOOLS

Date:

8-27-20

Amount:

\$13.92

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

MAINTENANCE

Event:

Account Expensed:

Approval Signature

EXPENSE

PRE-APPROVED BY



PLACE RECEIPT HERE

Name: Denise
Date: 8-28-20

ASB RECEIPT FORM

TA RECEIPT



Store: US POSTAL SERVICE

HESPERIA
17240 OLIVE ST
HESPERIA, CA 92345-9998
(800)275-8777

Product	Qty	Unit Price	Price
08/28/2020			12:13 PM
PM	1		\$8.25
Aliso Viejo, CA 92656			
Weight: 1 Lb 6.00 Oz			
USPS Tracking #			
9505 5125 9658 0241 4791 22			
Insurance			\$0.00
Up to \$50.00 included			
Total			\$8.25
PM 1-Day	1		\$8.25
Rancho Cucamonga, CA 91737			
Weight: 1 Lb 2.00 Oz			
Expected Delivery Day			
Saturday 08/29/2020			
USPS Tracking #			
9505 5125 9658 0241 4791 39			
Insurance			\$0.00
Up to \$50.00 included			
Total			\$8.25
PM 1-Day	1		\$8.25
Hesperia, CA 92345			
Weight: 1 Lb 1.90 Oz			
Expected Delivery Day			
Saturday 08/29/2020			
USPS Tracking #			
9505 5125 9658 0241 4791 46			
Insurance			\$0.00
Up to \$50.00 included			
Total			\$8.25
First-Class Mail®	1		\$2.80
Large Envelope			
Midland, TX 79701			
Weight: 0 Lb 10.00 Oz			
Estimated Delivery Date			
Tuesday 09/01/2020			
Total			\$2.80
PM 3-Day	1		\$8.45
La Vernia, TX 78121			
Weight: 0 Lb 13.60 Oz			
Expected Delivery Day			
Tuesday 09/01/2020			
USPS Tracking #			
9505 5125 9658 0241 4791 43			
Insurance			\$0.00
Up to \$50.00 included			
Total			\$8.45

Date: 8-28-20

Amount: \$71.15

Reimbursed To: DEBIT CARD

ASB APPROVAL ONLY

Campus:

TRANSPORTATION

Event:

Account Expensed:

Approval Signature

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Rev. 5/18

1 OF 2



PLACE RECEIPT HERE *Cont'd from 1 of 1*

TA RECEIPT F	USPS Retail Ground® 1	\$15.55
	Waynesville, MO 65583	
	Weight: 3 Lb 2.50 Oz	
	Estimated Delivery Date	
	Thursday 09/03/2020	
	USPS Tracking #	
	9534 6125 9658 0241 4791 69	
	Total	\$15.55
	PM 1-Day 1	\$8.70
	Rancho Cucamonga, CA 91701	
	Weight: 2 Lb 12.70 Oz	
	Expected Delivery Day	
	Saturday 08/29/2020	
	USPS Tracking #	
	9505 5125 9658 0241 4791 77	
	Insurance	\$0.00
	Up to \$50.00 included	
	Total	\$8.70
	PM 3-Day 1	\$10.90
	Carlotta, CA 95528	
	Weight: 2 Lb 7.10 Oz	
	Expected Delivery Day	
	Tuesday 09/01/2020	
	USPS Tracking #	
	9505 5125 9658 0241 4791 84	
	Insurance	\$0.00
	Up to \$50.00 included	
	Total	\$10.90
	Grand Total:	\$71.15
	Debit Card Remit'd	\$71.15
	Card Name: VISA	
	Account #: XXXXXX0000007120	
	Approval #	
	Transaction #: 490	
	Receipt #: 035926	
	Debit Card Purchase: \$71.15	
	Cash Back: \$0.00	
	AID: A000000980840	Chip
	AL: US DEBIT	
	PIN: Verified	

 Due to limited transportation availability as a result of nationwide COVID-19 impacts package delivery times may be extended. Priority Mail Express® service will not change.

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

ASB RECEIPT FORM

Store:
US POSTAL SERVICES

Date:
8-28-20

Amount:
\$ 71.15

Reimbursed To:
DEBIT CARD

ASB APPROVAL ONLY

Campus:

Event:

Account Expensed:

Approval Signature

Rev. 5/18



Name: Kiara Sampson			Credit Card: 3686
Reconciliation Month: August 2020			
Date	Vendor	Purpose	Amount
8/12/2020	Motor Vehicle	School Advertisement	750.00
8/13/2020	USPS	Student Mail	108.55
8/14/2020	Amazon Marketplace	IT Equipment	1358.40
8/17/2020	Amazon Marketplace	IT Equipment	762.80

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



RNS Communications, Inc. dba
Motor Vehicle Network
1 Selleck Street - 3rd Floor
Norwalk, CT 06855
(203) 899-1700

Invoice

DATE 8/1/2020
INVOICE # 20-40027

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 8-1-20

BILL TO:

Encore Education Corp
Kelsey White
16955 Lemon Street
Hesperia, CA. 92345

ADVERTISING

TERMS - Credit Card

DESCRIPTION	RATE	AMOUNT
MOTOR VEHICLE NETWORK ADVERTISING IN THE FOLLOWING CALIFORNIA DMV LOCATION(s): Victorville - Broadcast	750.00	750.00

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

Per your instructions, your credit card on file will be processed accordingly.
Thank you for your business!

Total \$750.00

Thank you for your credit card payment

pg 10 or a



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 8/13/20

001596

Circle One:
ASB / General Fund

TAPE I

NO STAPLES



HESPERIA
 17240 OLIVE ST
 HESPERIA, CA 92345-9998
 (800)275-8777

08/13/2020 04:23 PM

Product	Qty	Unit Price	Price
PM 1-Day Riverside, CA 92507 Weight: 7 Lb 00.00 Oz Expected Delivery Day Friday 08/14/2020 USPS Tracking # 9505 5125 9657 0226 6204 27	1		\$11.95
Insurance Up to \$50.00 included			\$0.00
Total			\$11.95
PM 2-Day Irvine Valley, CA 93065 Weight: 0 Lb 15.00 Oz Expected Delivery Day Monday 08/17/2020 USPS Tracking # 9505 5125 9657 0226 6204 34	1		\$7.50
Insurance Up to \$50.00 included			\$0.00
Total			\$7.50
\$5 Statue Freedom	1	\$5.00	\$5.00
Total			\$5.00
\$2 Statue Freedom	1	\$2.00	\$2.00
Total			\$2.00
Boutonniere	1	\$0.55	\$0.55
Total			\$0.55
PM 1-Day Hesperia, CA 92345 Weight: 2 Lb 00.00 Oz Expected Delivery Day Friday 08/14/2020 USPS Tracking # 9505 5125 9657 0226 6204 41	1		\$8.70
Insurance Up to \$50.00 included			\$0.00
Total			\$8.70
PM 1-Day Apple Valley, CA 92307 Weight: 1 Lb 0.40 Oz Expected Delivery Day Friday 08/14/2020 USPS Tracking # 9505 5125 9657 0226 6204 58	1		\$8.70
Insurance Up to \$50.00 included			\$0.00
Total			\$8.70

VENDOR:
United States Postal Service

DATE OF PURCHASE:
8/13/20

AMOUNT:
\$108.55

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:
POSTAGE

FIRST APPROVAL
APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

SECOND APPROVAL

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



PM 5-Day[®] \$15.05

Med FR Box
Harvest, AL 35749
Flat Rate
Expected Delivery Day
Monday 08/17/2020
USPS Tracking #
9505 5125 9657 0226 6204 65

Insurance \$0.00
Up to \$50.00 included
Total \$15.05

First-Class Mail[®] 1 \$1.40
Large Envelope
Victorville, CA 92394
Weight:0 Lb 2.20 Oz
Estimated Delivery Date
Monday 08/17/2020
Total \$1.40

First-Class Mail[®] 1 \$1.40
Large Envelope
Apple Valley, CA 92307
Weight:0 Lb 2.40 Oz
Estimated Delivery Date
Monday 08/17/2020
Total \$1.40

First-Class Mail[®] 1 \$1.40
Large Envelope
Hesperia, CA 92345
Weight:0 Lb 0.70 Oz
Estimated Delivery Date
Monday 08/17/2020
Total \$1.40

First-Class Mail[®] 1 \$1.20
Large Envelope
Hesperia, CA 92345
Weight:0 Lb 1.20 oz
Estimated Delivery Date
Monday 08/17/2020
Total \$1.20

PeopleHeartMedai 38 \$0.55 \$20.90
Total \$20.90

US Flag Bklt/20 2 \$11.00 \$22.00
Total \$22.00

First-Class Mail[®] 1 \$1.20
Large Envelope
Jurupa Valley, CA 92509
Weight:0 Lb 1.60 Oz
Estimated Delivery Date
Monday 08/17/2020
Total \$1.20

Grand Total: \$108.55

Debit Card Remit'd \$108.55

Card Name:VISA
Account #:XXXXXXXXXXXX3686
Approval #
Transaction #:383
Receipt #:046818
Debit Card Purchase:\$108.55
Cash Back:\$0.00
AID:A0000000980840 Chip
AL:US DEBIT
PIN:Verified

Pre-Approval Stamp
EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Circle One:
ASB / General Fund

ERE
RECEIPT(S) AND NO STAPLES

VENDOR:

United States Postal Service

DATE OF PURCHASE:

8/13/20

AMOUNT:

\$108.55

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

SECOND APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



Final Details for Order #112-7655709-9924205

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 8-13-20

Order Placed: August 13, 2020
 Amazon.com order number: 112-7655709-9924205
 Seller's order number: 8296059
 Order Total: \$1,358.40

BT

Shipped on August 13, 2020	
Items Ordered	Price
5 of: TP-Link 24 Port Gigabit PoE Switch 24 PoE+ Ports @384W, w/4 SFP slots L2 Managed Lifetime Protection Support L2/L3/L4 QoS, IGMP and Link Aggre Sold by: Provantage LLC (seller profile) Business Price Condition: New	\$252.14
Shipping Address: Jim Barkdull ENCORE EDUCATION CORPORATION 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$1,260.70 Shipping & Handling: \$0.00 ----- Total before tax: \$1,260.70 Sales Tax: \$97.70 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$1,358.40 -----

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$1,260.70 Shipping & Handling: \$0.00 -----
Billing address Jim Barkdull ENCORE EDUCATION CORPORATION 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Total before tax: \$1,260.70 Estimated Tax: \$97.70 ----- Grand Total: \$1,358.40

To view the status of your order, return to [Order Summary](#).

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 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

LLMF - COVID

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager



Final Details for Order #112-3894894-19866

EXPENSE

PRE-APPROVED

Name: Denise
Date: 8-13-20

Order Placed: August 13, 2020
Amazon.com order number: 112-3894894-1986617
Order Total: \$762.80

Shipped on August 14, 2020	
Items Ordered	Price
10 Of: PoE Injector Adapter, PoE+ Injector 30W 10/100/1000Mbps IEEE 802.3af Compliant, Up to 100 Meters (325 Feet) Sold by: ThePoEstore (seller profile) Product question? (Ask Seller) Business Price Condition: New	\$17.34
Shipping Address: Jim Barkdull ENCORE EDUCATION CORPORATION 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$173.40 Shipping & Handling: \$4.45 Free Shipping: -\$4.45 ----- Total before tax: \$173.40 Sales Tax: \$13.40 -----
Shipping Speed: FREE Shipping	Total for This Shipment: \$186.80 -----

Shipped on August 16, 2020	
Items Ordered	Price
2 Of: TP-Link 24 Port Gigabit PoE Switch 24 PoE+ Ports @384W, w/4 SFP slots L2 Managed Lifetime Protection Support L2L3L4 QoS, IGMP and Link Aggre Sold by: TeleDirect (seller profile) Product question? (Ask Seller) Business Price Condition: New	\$267.29
Shipping Address: Jim Barkdull ENCORE EDUCATION CORPORATION 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$534.58 Shipping & Handling: \$17.19 Free Shipping: -\$17.19 ----- Total before tax: \$534.58 Sales Tax: \$41.42 -----
Shipping Speed: FREE Shipping	Total for This Shipment: \$576.00 -----

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$707.98 Shipping & Handling: \$21.64 Promotion applied: -\$21.64 -----
Billing address Jim Barkdull	-----

ENCORE EDUCATION CORPORATION
16955 LEMON ST
HESPERIA, CA 92345-5139
United States

Total before tax: \$707.98
Estimated Tax: \$54.82

Grand Total: \$762.80

To view the status of your order, return to [Order Summary](#).

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LLMF-COV10

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Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager



Name: Ashlin Barkdull		Credit Card: 7974	
Reconciliation Month: August 2020			
Date	Vendor	Purpose	Amount
8/3/2020	Constant Contact	Parent Communication	125.00
8/10/2020	QuickBooks	Accounting/Auditing	70.00
8/10/2020	Call-Em-All (Text-Em-All)	Parent Communication	630.00
8/12/2020	NCR	Accounting/Auditing	79.00
8/26/2020	NCR	Accounting/Auditing	79.00



**Payment Receipt
for August 1, 2020**

Encore Education Corporation
Attn.: Ashlin Barkdull
16955 Lemon Street
Hesperia, CA 92345
US
760-605-3343

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 9-1-2020

Today's Date: August 1, 2020
Payment Date: August 1, 2020
Payment Method: Visa (last 4 digits: 7974)
User Name: ceo@officerteam.com

Thank you for your payment!

...

Description	Amount Paid
Payment - Credit Card - 7974	\$125.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!
US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Tax invoice

EXPENSE

Invoice number: 1000160610945

Total: \$70.00

Date: Aug 7, 2020

PRE-APPROVED BY Payment method: VISA ending 7974

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

Name: Denise
Date: 8-7-2020

Bill to

Ashlin Barkdull
Encore High Schools Debit Account
16955 Lemon St
Hesperia, CA 92345-5139
US
Address may be standardized for tax purposes
Company ID: 123146488247864

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Plus			
Sales tax - Exempt:	1	\$70.00	\$70.00
			\$0.00
Total invoice:			\$70.00

Tax reporting information

Period for monthly fees:

Total without tax:

Total tax:

Aug 7, 2020 - Sep 7, 2020

\$70.00

\$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice. All dates and times are Pacific Standard Time (PST).

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: 8-7-2020



August 7, 2020
10:02 PM

3803 Parkwood Blvd.
Suite 900
Frisco, TX 75034
www.text-em-all.com
Tax Id: 03-0565922

Denise Griffin
Company Name: Encore Education
Corporation
Cardholder Name: Ashlin Barkdull
●●●● ●●●● ●●●● 7974
Confirmation #: 8D83B2E632E3628

Subscription Monthly Fee for Group Size of 3500 Phone Numbers	\$630.00
Tax	\$0.00
Total Charged	\$630.00

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APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



NCR Silver
 864 Spring St NW
 Atlanta, GA 30308

Customer Care: 1-877-270-3475

EXPENSE INVOICE
PRE-APPROVED BY Denise
 Name: Denise
 Date: 8-10-2020 Accounting

Invoice Date: 08/10/2020
 Invoice #: INV04710647
 Payment Terms: Due Upon Receipt
 Due Date: 08/10/2020

Account Information: Encore High School
 16955 Lemon Street
 Hesperia, California
 92345
 United States

(760) 949-2036
 abarkdull@encorehighschool.com

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00003715	Monthly NCR Silver Fee with Silver Concierge, Annual Contract	08/10/2020-09/09/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00023000	NCR Silver Flat Fee Device	0	19	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Invoice Total	Applied Amount
08/11/2020	P-00732128	Payment		\$79.00	
					(\$79.00)
				Invoice Balance	\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer



NCR Silver
864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-

EXPENSE INVOICE

PRE-APPROVED BY

Name: Denise

Date: CONTRACT

Account Information: Encore High School
16955 Lemon St

Hesperia, California
92345
United States

(760) 605-3343
abarkdull@encorehighschool.com

Invoice Date: 08/24/2020
Invoice #: INV04718854
Payment Terms: Due Upon Receipt
Due Date: 08/24/2020

Accounting

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00071828	NCR Silver Essentials Service Plan, Monthly Fee, Annual Contract	08/24/2020-09/23/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00804260	Free Device	0	57	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Invoice Total	Applied Amount
08/25/2020	P-00736722	Payment		\$79.00	(\$79.00)
			Invoice Balance		\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Powered by **Zuora**

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MONTHLY WE PAY / WIX REPORTING

WePay and WIX are credit card payment systems that Encore uses for third parties to make payments and purchase merchandise. The request for these payments come directly from our communication email system, Constant Contact and from purchases made from the internet for special events.

- The first report reflects the bank charges associated with this service
- The second report reflects the individuals that have made the payments
- Last, a sampling of the actual purchases from Constant Contact are included. If you are looking for a specific charge through Constant Contact, it is available online for download.



We Pay Report

There was no WePay during the month of August 2020.



Wix Report

There were no Wix payments during the month of August 2020.



NCR DAILY RECAP SUMMARIES

NCR is a point of sale software that connects directly to Encore's cash register. The purpose for this software is to track daily income and sales that happen directly on campus. This recap is reconciled with the daily reports created by the front desk receptionist. The front desk reports are verified by the administrative assistant bookkeeper.

- Item sales are listed first. This is a description of the payments collected.
- The NCR Monthly Report follows the item sales descriptions
- The Daily Register Recaps follow the NCR Monthly Report that report all daily sales.

Encore High School

Item Sales

16955 Lemon St.
Hesperia, CA 92345

Saturday, August 1, 2020 - Monday, August 31, 2020

Category	Item Name	Vendor	Current Price	Avg. Price	Sold Qty.	Net Sales			
						Weight Qty.	Amt.	Cost	Margin
MAIN ACCT.	IT FEE-MAIN		\$0.00	\$59.99	1.00		\$59.99	\$0.00	100.00 %
	Total				1.00		\$59.99	\$0.00	
Total					1.00		\$59.99	\$0.00	

REDUCED DAYS
DUE TO COVID-19

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer





DEBIT SUB-ACCOUNT MONTHLY BALANCE REPORT

This report shows the monthly balances of each sub-account within the debit account based on the monthly activity within the account. The NCR accounting software is used to determine the credits for the accounts. Sub Accounts include both team and general fund accounts.



SUBACCOUNT	August	Monthly Change
STUDENT PAYMENT PLAN	\$ -	
2021	\$ 2,701.87	
2022	\$ 3,809.47	
2023	\$ 3,296.07	
2024	\$ 2,403.67	
ACADEMIC	\$ 500.00	
AMBASSADORS	\$ 4,000.00	
ART	\$ 4,000.00	
ART CREW	\$ 735.07	
ASB	\$ 6,345.95	\$ (1,654.05)
BAND	\$ 500.00	
BASKETBALL	\$ 1,500.00	
BENEFIT/FUNDRAISING		
BALL	\$ 120.00	
CHEER	\$ 2,000.00	
CHOIR	\$ -	
CIRCUS ELITE	\$ -	
CIRQUE	\$ 322.00	
COOKING	\$ 800.00	
COSPLAY	\$ 925.32	
COSTUME DESIGN	\$ 400.00	
COSTUME FEES	\$ -	
CSF	\$ 251.26	
DANCE PRO	\$ -	
DIRECTOR GRIFFIN	\$ -	
DIRECTOR RAE	\$ -	
DRAMA PRO		
EP	\$ -	
FOUNDER		
GEN THEATER	\$ -	
HIP HOP	\$ 54.50	\$ (45.50)
ITS	\$ -	
JHASB	\$ 1,933.00	\$ (67.00)
JR DANCE	\$ 510.00	\$ (490.00)
JV DANCE	\$ -	
LEGACY BALL BENEFIT	\$ -	
MEDIA TEAM	\$ 2,200.00	
MOCKTRIAL	\$ 821.50	

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MUSIC		
MUSICAL PRO		
NHD	\$ -	
NHS	\$ -	\$ (300.00)
PAC		
PHOTO	\$ 1,854.93	
PLAYHOUSE		
PROD X	\$ -	
SNOW		
SR. PROD	\$ 2,000.00	
STAR QUEST	\$ 5.00	
STREET BAND	\$ -	
TROUPE	\$ 869.65	\$ (210.00)
VDANCE	\$ -	
WORLD	\$ 5,960.00	\$ (40.00)
YEARBOOK - H	\$ -	
General Fund	\$ (11,033.87)	\$ 20,517.69

Encore High School

16955 Lemon St.
 Hesperia, CA 92345

Department Sales

Saturday, August 1, 2020 - Monday, August 31, 2020

Department	Gross Sales	Gross Refunds (-)	Discounts (-)	Net Sales (=)	% of net sales
Encore Main Account	\$59.99	\$0.00	\$0.00	\$59.99	100.00 %
Total	\$59.99	\$0.00	\$0.00	\$59.99	100.00 %





GENERAL FUND SUB-ACCOUNT DEBIT ACTIVITY


This report shows the monthly activity of the sub-account for General Fund

- This sub-account is used for on campus and online purchases where an offsite check is not a feasible form of payment.
- The General Fund Sub-Account runs a monthly report that is approved by Encore's School Board.
- Once the monthly report is approved by the School Board, a check is run by the General Fund Account and is deposited in the Student Services Debit Account.
- Backup for this report is provided in the chronological activity in the "bank statement" reporting.



STUDENT SERVICES ACCOUNT

Month: August 2020	
Monthly Transaction Amount: \$6,051.62	
Quickbooks Reconciliation Provided?	YES
Backup Provided?	YES
Report Completed by: Denise Griffin	

Reviewed by:		
CEO: 	ASB OFFICER:	SCHOOL BOARD APPROVAL:

Scanned by:
Submission Date:



SEPTEMBER

2020

Month 3 of 12

- TITLE PAGE
- QUICKBOOKS REPORT
- BANK STATEMENT W/BACKUP (CHRONOLOGICAL)
- DEBIT CARD USAGE REPORTS BY CARD NUMBER
- WE PAY / WIX – ONLINE PURCHASES WITH BACKUP
- NCR – ON SITE COLLECTIONS REPORT
- ON SITE DAILY RECONCILIATIONS WITH BACKUP
- CAMPUS ACCOUNTS BALANCE STATEMENT
- STUDENT SERVICES GENERAL FUND DEBIT USAGE REPORT

Reviewed by:		
CEO: 	ASB OFFICER:	SCHOOL BOARD APPROVAL:

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QUICKBOOKS REPORT

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Encore High Schools Debit Account

TRANSACTION LIST BY DATE

September 2020

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
9/22/2020	Expense		Yes	Constant Contact	Platinum Business Checking (1118)	Parent Communication H	-125.00	
9/22/2020	Expense		Yes	Shop N Go	Platinum Business Checking (1118)	Transportation H	-24.81	
9/22/2020	Expense		Yes	Box Inc	Platinum Business Checking (1118)	Legal & Professional Services	-15.00	
9/22/2020	Expense		Yes	Smart & Final	Platinum Business Checking (1118)	JHASB - Hesperia	127.92	
9/22/2020	Expense		Yes	Chu dbooks	Platinum Business Checking (1118)	Office Supplies & Software	-70.00	
9/22/2020	Expense		Yes	Wix.com	Platinum Business Checking (1118)	Parent Communication H	-59.00	
9/22/2020	Expense		Yes	Target	Platinum Business Checking (1118)	Office Supplies - Hesperia	-81.41	
9/22/2020	Expense		Yes	Battery Mart	Platinum Business Checking (1118)	Transportation H	201.54	
9/22/2020	Expense		Yes	Dunn Edwards	Platinum Business Checking (1118)	Maintenance - Hesperia	-286.92	
9/22/2020	Expense		Yes	Shop N Go	Platinum Business Checking (1118)	Transportation H	-60.00	
9/22/2020	Expense		Yes	Home Depot	Platinum Business Checking (1118)	Maintenance - Hesperia	-43.68	
9/22/2020	Expense		Yes	Quidbooks	Platinum Business Checking (1118)	Office Supplies & Software	-25.00	
9/22/2020	Expense		Yes	Call-Em-All	Platinum Business Checking (1118)	Parent Communication H	-450.00	
9/11/2020	Bill		Yes		Accounts Payable (A/P)	Riverside Refund Act	280.00	
9/11/2020	Bill		Yes		Accounts Payable (A/P)	Riverside Refund Act	300.00	
9/11/2020	Bill		Yes	San Bernardino County Superintendent of Schools	Accounts Payable (A/P)	Mock Trial	425.00	
9/11/2020	Bill		Yes		Accounts Payable (A/P)	Riverside Refund Act	1,496.00	
9/11/2020	Bill Payment (Check)	6853	Yes		Platinum Business Checking (1118)	Accounts Payable (A/P)	280.00	
9/11/2020	Bill Payment (Check)	6854	Yes	San Bernardino County Superintendent of Schools	Platinum Business Checking (1118)	Accounts Payable (A/P)	425.00	
9/11/2020	Bill Payment (Check)	6855	Yes		Platinum Business Checking (1118)	Accounts Payable (A/P)	300.00	
9/11/2020	Bill Payment (Check)	6856	Yes		Platinum Business Checking (1118)	Accounts Payable (A/P)	1,496.00	
9/11/2020	Deposit		Yes		Platinum Business Checking (1118)	Sales	120.00	
9/11/2020	Deposit		Yes		Platinum Business Checking (1118)	Sales	4,067.35	
9/11/2020	Expense		Yes	Bank Card Fee	Platinum Business Checking (1118)	Bank Charges & Fees	-20.00	
9/11/2020	Expense		Yes	Bank Card Fee	Platinum Business Checking (1118)	Bank Charges & Fees	20.00	
9/11/2020	Expense		Yes		Accounts Payable (A/P)	Riverside Refund Act	452.13	
9/11/2020	Bill Payment (Check)	6857	Yes	Department of Motor Vehicles	Platinum Business Checking (1118)	Accounts Payable (A/P)	-452.13	
9/11/2020	Expense		Yes	Shop N Go	Platinum Business Checking (1118)	Transportation H	750.00	
9/11/2020	Expense		Yes		Platinum Business Checking (1118)	Transportation H	90.00	
9/11/2020	Expense		Yes	Parlages Theatre Ca	Platinum Business Checking (1118)	Office Supplies & Software	-79.00	
9/11/2020	Expense		Yes	Costco	Platinum Business Checking (1118)	TROUPE	3,865.00	
9/11/2020	Expense		Yes	Smart & Final	Platinum Business Checking (1118)	Class of 2021	309.89	
9/11/2020	Bill Payment (Check)	6858	Yes	College Board	Platinum Business Checking (1118)	Class of 2021	140.88	
9/11/2020	Expense		Yes	College Board	Platinum Business Checking (1118)	Main Acct	4,599.80	
9/11/2020	Expense		Yes	99c Only Store	Platinum Business Checking (1118)	Accounts Payable (A/P)	-4,599.80	
9/11/2020	Expense		Yes	Costco Gas	Platinum Business Checking (1118)	Class of 2021	33.77	
9/11/2020	Expense		Yes	LearnWords	Platinum Business Checking (1118)	Transportation H	-51.00	
9/22/2020	Bill		Yes		Accounts Payable (A/P)	Class Supplies - Hesperia	-999.00	
9/22/2020	Bill		Yes		Accounts Payable (A/P)	Main Acct	50.00	
9/22/2020	Bill		Yes		Accounts Payable (A/P)	Main Acct	161.75	
9/22/2020	Bill Payment (Check)	6859	Yes		Platinum Business Checking (1118)	Accounts Payable (A/P)	-50.00	
9/22/2020	Bill Payment (Check)	6860	Yes		Platinum Business Checking (1118)	Accounts Payable (A/P)	-161.75	
9/22/2020	Expense		Yes	Wix.com	Platinum Business Checking (1118)	Parent Communication H	24.00	
9/22/2020	Expense		Yes	Brownie Bites Fundraiser	Platinum Business Checking (1118)	Ambassadors	105.00	
09/22/2020	Expense		Yes	Rubberstamps.net	Platinum Business Checking (1118)	Office Supplies - Hesperia	-81.30	

Encore High Schools Debit Account

TRANSACTION LIST BY DATE

September 2020

DATE	TRANSACTION TYPE	NUM	POSTING	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
09/23/2020	Expense		Yes	Dunn Edwards		Platinum Business Checking (1118)	Maintenance - Hesperia	-143.85
09/24/2020	Expense		Yes	Harbor Freight		Platinum Business Checking (1118)	Maintenance - Hesperia	-6.45
09/25/2020	Expense		Yes	Target		Platinum Business Checking (1118)	Office Supplies - Hesperia	-123.45
09/28/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	Class Supplies - Hesperia	-193.42
09/28/2020	Expense		Yes			Platinum Business Checking (1118)	Office Supplies & Software	-79.00
09/29/2020	Expense		Yes	Wix.com		Platinum Business Checking (1118)	Parent Communication H	-124.11
09/29/2020	Expense		Yes	Arco		Platinum Business Checking (1118)	Transportation H	-65.35
09/29/2020	Expense		Yes	Arco		Platinum Business Checking (1118)	Transportation H	-50.35
09/30/2020	Deposit		Yes			Platinum Business Checking (1118)	Interest Paid	0.14
09/30/2020	Expense		Yes	Ravelights		Platinum Business Checking (1118)	ASB	-451.70
09/30/2020	Expense		Yes	Costume Inventory		Platinum Business Checking (1118)	Class Supplies - Hesperia	-249.55
09/30/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	ASB	-43.10
09/30/2020	Expense		Yes	Amazon		Platinum Business Checking (1118)	ASB	-32.27



MONTHLY CHECKING REPORT

- **BANK STATEMENT**
- The activity placed behind the bank statement is chronological based on bank statement activity. Each transaction is serialized for easy tracking.
- Credit card charges from WEPAY, WIX, Deposits, and Bank Fees do not require approvals.
- All other activities should be approved as follows:
 - **PREAPPROVAL:** Pre-Approval Stamp, Approved Check Request, OR Approved Pre-Approval Form. (Expenses under \$1,000 can be made by any level manager. Pre-Approved Single expenses under \$9,999 under can be approved by anyone with a Second Level Approval Status, Executive Level.)
 - **FIRST APPROVAL:** Any level manager can make the first approval.
 - **SECOND APPROVAL:** Second or third level manager can make the second approval. The first and second approval cannot be the same person.
 - **THIRD APPROVAL:** Is required for any purchase or expense over \$5,000. Third approval can be given by the CEO or the School Board. For single expenses over \$15,000 Board approval is required.
- **Missing Documentation:** When any expense is missing the appropriate backup, the staff member that incurred the expense is required to fill out a lost receipt form. If the staff member has a consistent loss of receipts, discipline will begin.

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Platinum Business Checking

September 30, 2020 ■ Page 1 of 6



ENCORE EDUCATION CORPORATION
 DEBIT ACCOUNT
 16955 LEMON ST
 HESPERIA CA 92345-5139

Questions?

Available by phone 24 hours a day, 7 days a week:
 Telecommunications Relay Services calls accepted
1-800-CALL-WELLS (1-800-225-5935)
 TTY: 1-800-877-4833
 En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (114)
 P.O. Box 6995
 Portland, OR 97228-6995

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Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

- Business Online Banking
- Online Statements
- Business Bill Pay
- Business Spending Report
- Overdraft Protection

IMPORTANT ACCOUNT INFORMATION

We're making important changes to the terms and conditions of several of our accounts. If these changes affect you, a detailed message is included below your transaction detail for each impacted account.

Statement period activity summary

Beginning balance on 9/1	\$17,719.77
Deposits/Credits	8,052.49
Withdrawals/Debits	- 14,019.65
Ending balance on 9/30	\$11,752.61
Average ledger balance this period	\$17,146.05

Account number: XXXXXXXXXX
ENCORE EDUCATION CORPORATION
DEBIT ACCOUNT
California account terms and conditions apply
 For Direct Deposit use
 Routing Number (RTN): 121042882
 For Wire Transfers use
 Routing Number (RTN): 121000248

(114)
 Sheet Seq = 0165219
 Sheet 00001 of 00003



Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo branch.

Interest summary

Interest paid this statement	\$0.14
Average collected balance	\$16,889.75
Annual percentage yield earned	0.01%
Interest earned this statement period	\$0.14
Interest paid this year	\$1.23

Transaction history

<i>Date</i>	<i>Check Number</i>	<i>Description</i>	<i>Deposits/ Credits</i>	<i>Withdrawals/ Debits</i>	<i>Ending daily balance</i>
9/2		Recurring Payment authorized on 09/01 Eig*Constantcontac 855-2295506 MA S580245266993091 Card 7974		125.00	
9/2		Purchase authorized on 09/02 Shop N Go Hesperia CA P0000000472645425 Card 7120		24.81	17,569.96
9/3		Recurring Payment authorized on 09/02 Box, Inc. 877-7294269 CA S380246653283916 Card 0914		15.00	
9/3	6847	Check		100.00	
9/3	6835	Check		100.00	17,354.96
9/4		Purchase authorized on 09/04 Smart and Final Hesperia CA P00000000585092703 Card 3686		127.92	17,227.04
9/8		Recurring Payment authorized on 09/04 Wix*Wix.Com, Inc. 415-4499034 CA S38024662738221 Card 0914		59.00	
9/8	6852	Deposited OR Cashed Check		80.00	
9/8		Recurring Payment authorized on 09/07 Int*Quickbooks Onl 800-446-8848 CA S380251435237087 Card 7974		70.00	
9/8		Purchase authorized on 09/08 Target T- 19201 Bear V Apple Valley CA P00000000533291737 Card 0914		81.41	16,936.63
9/9		Purchase authorized on 09/09 Shop N Go Hesperia CA P0000000482315259 Card 7120		60.00	
9/9		Purchase authorized on 09/09 The Home Depot #0665 Victorville CA P00300253585681039 Card 7120		43.68	
9/9		Purchase authorized on 09/09 Dunn-Edwards Corp #53 Victorville CA P00300253599552969 Card 7120		286.92	
9/9		Purchase authorized on 09/09 Battery M Battery Mart Apple Valley CA P00000000974022419 Card 3686		201.54	16,334.49
9/10		Purchase authorized on 09/07 Call-Em-All 972-668-1920 TX S460252181681012 Card 7974		450.00	
9/10		Recurring Payment authorized on 09/09 Int*Quickbooks Onl 800-446-8848 CA S580253411224008 Card 0914		25.00	15,859.49
9/11		Deposit	4,067.35		
9/11		Deposit	120.00		
9/11		Bankcard Fee - 0329285918		20.00	
9/11		Bankcard Fee - 0329286721		20.00	
9/11	6830	Check		300.00	19,706.84
9/14		Purchase Return authorized on 09/13 Pantages Theatre 323-468-1700 CA S620258557508960 Card 7974	3,865.00		
9/14		Recurring Payment authorized on 09/11 Ncr Silver 877-270-3475 GA S300255290008872 Card 7974		79.00	
9/14		Recurring Payment authorized on 09/11 IN *Motor Vehicle 203-8991700 CT S460255333808905 Card 3686		750.00	
9/14		Purchase authorized on 09/14 Shop N Go Hesperia CA P00000000874344400 Card 7120		90.00	



Transaction history (continued)

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
9/14	6856	Check		1,486.00	21,156.84
9/15	6853	Check		280.00	20,876.84
9/16		Purchase authorized on 09/16 Smart and Final Hesperia CA P00000000775142274 Card 3686		140.88	
9/16		Purchase authorized on 09/16 Costco Whse #1010 Victorville CA P00300260707008415 Card 3686		309.89	
9/16	6857	Check		452.13	
9/16	6846	Check		40.00	
9/16	6855	Check		300.00	19,633.94
9/18		Purchase authorized on 09/17 99 Cents Only Stor Rancho Cucamo CA S300262032613477 Card 3686		33.77	19,600.17
9/21		Purchase authorized on 09/19 Learnworlds CY L Limassol Cyp S460263606247039 Card 0914		999.00	
9/21		Purchase authorized on 09/21 Costco Gas #1010 Victorville CA P00300265511836315 Card 7120		51.00	18,550.17
9/22		Purchase authorized on 09/18 Wix.Com*762462041 800-6000949 NY S460262646056762 Card 0914		24.00	
9/22		Purchase authorized on 09/21 Wave - *Brownie BI 760-3443400 CA S300265776388936 Card 7974		105.00	
9/22		Purchase authorized on 09/21 Rubberstamps Net 877-391-6369 IA S380265816625177 Card 7974		81.30	18,339.87
9/23		Purchase authorized on 09/23 Dunn-Edwards Corp #53 Victorville CA P00460267645027475 Card 7120		143.85	18,196.02
9/24		Purchase authorized on 09/24 Harbor Freight Tools 6 Hesperia CA P00000000373076522 Card 7120		6.45	
9/24	6858	Check		4,599.80	
9/24	6854	Check		425.00	13,164.77
9/25		Purchase authorized on 09/25 Target T- 19201 Bear V Apple Valley CA P00000000773898772 Card 0914		123.45	13,041.32
9/28		Purchase authorized on 09/24 Amazon.Com*M41PY56 Amzn.Com/Bill WA S300268758436328 Card 3686		193.42	
9/28		Recurring Payment authorized on 09/25 Ncr Silver 877-270-3475 GA S300269289532282 Card 7974		79.00	12,768.90
9/29		Recurring Payment authorized on 09/25 Wix*Wix.Com, Inc. 415-4499034 CA S300269734298286 Card 0914		124.11	
9/29		Purchase authorized on 09/28 Arco #42575 Ampm Victorville CA P00000000287085846 Card 3686		65.35	12,579.44
9/30		Purchase authorized on 09/29 Costume Inventory 153-075-3714 CA S460273662446887 Card 7974		249.55	
9/30		Purchase authorized on 09/29 Sp * Raveligh Httpsraveligh CA S580273762064738 Card 3686		451.70	
9/30		Purchase authorized on 09/29 Amzn Mktp US*Mk0My Amzn.Com/Bill WA S580273805921051 Card 3686		43.10	
9/30		Purchase authorized on 09/29 Amzn Mktp US*Mk6x9 Amzn.Com/Bill WA S300273807371437 Card 3686		32.27	
9/30		Purchase authorized on 09/30 Arco #42318 Ampm Hesperia CA P00000000775966181 Card 7120		50.35	
9/30		Interest Payment	0.14		11,752.61
Ending balance on 9/30					11,752.61
Totals			\$8,052.49	\$14,019.65	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

Summary of checks written (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
6830	9/11	300.00	6846 *	9/16	40.00	6852 *	9/8	80.00
6835 *	9/3	100.00	6847	9/3	100.00	6853	9/15	280.00



Summary of checks written (continued)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
6854	9/24	425.00	6856	9/14	1,496.00	6858	9/24	4,599.80
6855	9/16	300.00	6857	9/16	452.13			

* Gap in check sequence.

Monthly service fee summary


For a complete list of fees and detailed account information, see the disclosures applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 09/01/2020 - 09/30/2020	Standard monthly service fee \$40.00	You paid \$0.00
How to avoid the monthly service fee	Minimum required	This fee period
Have any ONE of the following account requirements		
• Average ledger balance	\$25,000.00	\$17,146.00 <input type="checkbox"/>
• Combined balance in linked accounts, which may include	\$40,000.00	<input checked="" type="checkbox"/>
- Average ledger balance in business checking, savings, and Time Accounts (Cds)		
- Most recent statement balance in eligible Wells Fargo business credit cards and lines of credit, and combined average daily balance from the previous month in eligible Wells Fargo business and commercial loans and lines of credit		
- For complete details on how you can avoid the monthly service fee based on your combined balances please refer to page 10 of the Business Account Fee and Information Schedule at www.wellsfargo.com/biz/fee-information		

WKWK

Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	1,500	20,000	0	0.0030	0.00
Transactions	17	500	0	0.50	0.00
Total service charges					30.00

 **IMPORTANT ACCOUNT INFORMATION**

Effective June 1, 2020, the Deposit Account Agreement has been updated.

In the section of the Deposit Account Agreement titled "Available balance, posting order, and overdrafts," the second bullet of the paragraph titled "Then, we sort your transactions into categories before we process them" under the subsection titled "How do we process (post) transactions to your account?" is deleted and replaced with the following: "Then, we process withdrawals/payments we have previously authorized and cannot return unpaid, such as debit card purchases, ATM withdrawals, account transfers, Online Bill Pay transactions, and teller-cashed checks. If we receive more than one of these transactions for payment from your account, we will generally sort and pay them based on the date and time you conducted the transactions. For a debit card transaction, if a merchant does not seek authorization from the Bank at the time of the transaction or you conducted the transaction more than 10 business days before we receive it for payment, we will use the date the transaction is received for payment from your account. For some transactions, such as Online Bill Pay transactions or teller-cashed checks, the time may be assigned by our systems and may vary from the time it was conducted. Multiple transactions that have the same time will be sorted and paid from lowest to highest dollar amount."



For questions, please call the number listed on your statement.

289100



**Payment Receipt
for September 1, 2020**

Encore Education Corporation
Attn.: Ashlin Barkdull
16955 Lemon Street
Hesperia, CA 92345
US
760-605-3343

Today's Date: September 1, 2020
Payment Date: September 1, 2020
Payment Method: Visa (last 4 digits: 7974)

EXPENSE

PRE-APPROVED BY

User Name: ceo@officerteam.com

Name: Denise
Date: Contract

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 7974	\$125.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

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US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

Parent Communication

APPROVED

Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

001683

PRE-APPROVED BY

Name: *[Signature]*

Date: *9-2*



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
09/02/2020 360259170
01:21:36 PM

XXXXXXXXXXXX7120
Debit
INVOICE 036742
AUTH 039622

PUMP# 2
Regular CR 8.050G
PRICE/GAL \$3.079

FUEL TOTAL \$ 24.81

DEBIT \$ 24.81

Customer-activated Purchase/Capture
Site #: 00000000002302
Shift Number 1
Sequence Number 41163
Swiped
APPROVED 039622

Tell us about
your visit ! Visit
www.myexxonmobil
visit.com

APPROVED

Johnny Griffin
Chief Operations Officer

ASB RECEIPT FORM

Store:

SHOP & GO MOBIL

Date:

9-2-20

Amount:

\$24.81

Reimbursed To:

DEBIT CARD

ASB APPROVAL ONLY

Campus:

APPROVED

Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager

Event:

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

Approval Signature

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Rev. 5/18



EXPENSE

PRE-APPROVED BY

Name: CONTRACT
Date: _____

INVOICE

001634

INV08122313
PO Number:

Sold To:
dg@officerteam.com
Denise Griffin

Account Number: B01330213
Invoice Number: INV08122313
PO Number:

Bill To:
dg@officerteam.com
Denise Griffin
16955 Lemon Street

Invoice Date: 08/02/2020
Payment Due By: 08/02/2020
Payment Terms: Due Upon Receipt
Payment Method: CreditCard

Hesperia California 92345
United States

Service	Unit Price	Quantity	Subtotal	Tax	TOTAL
Starter Licenses Service Period: 08/02/2020-09/01/2020	\$5.00	3	\$15.00	\$0.00	\$15.00
				Invoice Subtotal:	\$15.00
				Tax:	\$0.00
				Total:	\$15.00
				Balance Due:	\$0.00
				Currency:	USD

Payments and Adjustments				
Transaction Date	Transaction Number	Transaction Type	Notes	Applied Amount
08/02/2020	P-09212135	Payment		(\$15.00)
			Balance Due:	\$0.00

Please note that failure to pay this invoice by the due date provided may result in suspension of services and the accrual of a late fee as outlined in the Box Service Agreement.

Payments remitted without reference to relevant invoice number(s) will not be processed and will be returned.

Need to Update your Credit Card?
Submit new billing information securely
online at: <https://www.box.com/update>
(be sure to login as the Box administrator)

Account Number: B01330213
Invoice Date: 08/02/2020
Invoice Number: INV08122313
Payment Due Date: 08/02/2020
Total Amount Due: \$0.00
Amount Enclosed: _____

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board CEO
Denise Griffin
Chief Executive Officer

Copy of our W-9: billing.app.box.com/W-9

General billing inquiries: <https://community.box.com/>
For additional billing assistance or to pay by credit card, submit a case by visiting:
<https://cloud.box.com/SubmitCase> or call us at:
1-877-729-4269

Box Inc. 1000 Jefferson Ave. Redwood City, CA 94063



EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

PURCHASE ORDER/CHECK REQUEST FORM

Date: 8/12/20

Location: HESPERIA/RIVERSIDE

Advisor's Name: John Parker

Team/Group/Class Account: CSF

Date Needed By: 8/30/20

Item Description: Must attach invoice & image(s)) CSF Scholarship Winner

By Internet

Website Info: _____

User Name: _____ Password: _____

Invoice/Order Number: _____ Total: \$ _____

By Phone

Contact Name: _____ Contact Phone #: _____

Reference #: _____ Total: \$ _____

By Check

Payable to: [REDACTED] Total: \$ 100

Give check to the Advisor? Yes/No

Mail check to company? Yes/No

Address: _____

Please attach any other information needed. Please submit to Ms. Joelle Schwarck. Please allow two weeks for processing.

OFFICE USE ONLY

Approved/Denied

APPROVED

Administrators Signature: Encore First Approval - Administration

APPROVED
Encore Final Approval - Board CEO
Denise Griffin
Chief Executive Officer

Date: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com
Kelsey White
Central Bookkeeping Manager

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

6847

08/13/2020

PAY TO THE ORDER OF

[Redacted]

\$ **100.00

One hundred and 00/100*****

DOLLARS

ENCORE JUNIOR SENIOR HIGH SCHOOL

[Redacted]

MEMO

⑈006847⑈ ⑆121042882⑆ [Redacted] ⑈

Encore Education Corporation
 08/13/2020

6847

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill	[Redacted]	100.00	100.00	100.00
			Check Amount		100.00

ENCORE JUNIOR SENIOR HIGH SCHOOL ARTS

Platinum Business C

100.00

Encore Education Corporation
 08/13/2020

6847

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill	[Redacted]	100.00	100.00	100.00
			Check Amount		100.00

PAYMENT RECORD

Platinum Business C

100.00

EXPENSE

PRE-APPROVED BY

Name: Denise

ENCORE AOD

001686

5/13/20

Name (make check payable to)

Address (check will be mailed to)

City, State, Zip:

Riverside CA 92506

Date	Description	Amount
5/13/20	AP Government Test	\$40
5/13/20	AP Literature	\$40
5/13/20	NHS Dues	\$20

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Did not take test
 Did not take test
 Year cut short

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed.

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process.

Parent Signature:

Date:

5/13/20

Student Signature:

Date:

5/13/20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature:

APPROVED

Date:

ASB Signature:

APPROVED

Encore First Approval - Administration

Date:

Encore Final Approval - Board / CEO

Kelsey White

Capital Bookkeeping Manager

Date:

Check #

Denise Griffin

Chief Executive Officer

Amount:

Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price	Charge	MOP
2/10/2020 13:27	20201843	Sale		20200362 Shelly Bernal		RiverSide	\$	20.00	\$ 20.00	\$	Cash
11/8/2019 11:12	20201002	Leticia Castro	RiverSide	AP Exam Fee	Elective charge - This is for the off campus AP exam that happens outside of school. Not required. Fee waivers available.	1	Each	Sale	\$ 40.00		
11/8/2019 11:12	20201002	Leticia Castro	RiverSide	AP Exam Fee	Elective charge - This is for the off campus AP exam that happens outside of school. Not required. Fee waivers available.	1	Each	Sale	\$ 40.00		
2/10/2020 13:27	20201843	Shelly Bernal	RiverSide	NHS dues		1	Each	Sale	\$ 20.00		

Encore Education Corporation

Debit Card Account
 16955 Lemon Street
 Hesperia, CA 92345
 760-956-2632

WELLS FARGO BANK, NA
 17442 Main St
 Hesperia, CA 92345
 11-4288/1210

6835

08/13/2020

PAY TO THE ORDER OF



\$ **100.00

One hundred and 00/100*****

DOLLARS



JUNIOR/SENIOR HIGH SCHOOL



MEMO

⑈006835⑈ ⑆21042882⑆ [Redacted] ⑈

Encore Education Corporation
 08/13/2020

6835

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill	[Redacted]	100.00	100.00	100.00
			Check Amount		100.00



Platinum Business C

100.00

Encore Education Corporation
 08/13/2020

6835

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill	[Redacted]	100.00	100.00	100.00
			Check Amount		100.00

PAYMENT RECORD

Platinum Business C

100.00



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9-4-20

001687

Circle One:
ASB / General Fund



TA

AND NO STAPLES

** Welcome To Our Hesperia Store **
 Store #354

 See Us On WEB www.smartandfinal.com

Cashier: DIANA

DATE 09/04/20 TIME 13:06:26

- Store Use Prdce Bags 35.90
- 7 UP 1.49 FD
- +CRV .05
- Tootsie Pops Minis 6.99 F
- Jolly Rancher Org 9.99 F
- Dum Dum Pops 9.99 F
- Tootsie Pops Minis 6.99 F
- Jolly Rancher Org 9.99 F
- Jolly Rancher Asst 9.99 F
- Jolly Rancher Asst 9.99 F
- Sour Punch Twists 9.99 F
- Dum Dum Pops 9.99 F
- Twist Ties 5.99 T

SUBTOTAL 127.34
 Sales Tax .58

TOTAL 127.92

habit TENDER 127.92
 ash CHANGE .00

TAL NUMBER OF 1 IS VISIT--> 13

*** Electronic Payment Activity ***
 09/04/2020 13:07
 DEBIT Met 1:
 PU #: XXXXXXXX
 ASE
 Al: DE:

Mode
 AID: ADDRESS: 06010A
 TVR: BUSINESS
 IAD: 06010A
 TSI:
 ARC:
 TC: 5C4B663F100 .26
 MID: 481885 TID: 001 SEQ: 0100

Total: USD\$ 127.92

PIN VERIFIED
 ***** Electronic Payment Activity *****

13:07:21 OP# 810017894 09/04/20
 Term:1 Trans # 168 Store # 354

THANK YOU FOR SHOPPING
 YOUR HESPERIA SMART AND FINAL
 WE STRIVE FOR THE BEST
 11100 - 211

VENDOR:

Smart & Final

DATE OF PURCHASE:

9/4/20

AMOUNT:

\$127.92

REIMBURSE TO / ACCOUNT:

JHASB

ADMIN APPROVAL ONLY

APPROVED

PURPOSE:
 Encore Final Approval - Board - CEO

Denise Griffin

Chief Executive Officer FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer SECOND APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager



Wix.com LTD
 40 Namal Tel Aviv, 6350671
 Israel

EXPENSE
PRE-APPROVED BY
 Name: CONTRACT
 Date: _____

001688

Issued to:
 Denise Griffin
 16955 Lemon Street Hesperia
 US-CA United States
 Encore Education Corporation

Invoice #750916331 | Sep 4, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Ascend Ascend Unlimited	encorehighschool.com	Monthly Sep 4, 2020 - Oct 4, 2020	1	\$59.00

Payment Method: Visa **** 0914

Subtotal \$59.00

Total \$59.00

WEBSITE

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact

EXPENSE

001689

PRE-APPROVED BY

Name: Denise

Date: _____



Student/Parent Requesting Reimbursement: _____

Date: June 15, 2020

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
4/01/20	Hip Hop overage payment	\$45.50
4/01/20	Hip Hop duffel bag	\$34.50
		\$ 80.00

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Due to the email sent out on April 01,20 there was an overage of payment, also at the time we never received the duffel bag and now that it is in, my student will no longer be attending Encore.

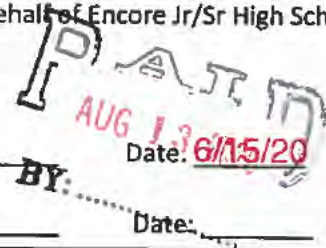
Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____

Student Signature: _____



OFFICE USE ONLY

Approval YES / NO

Administrative Signature: APPROVED Date: _____
Encore First Approval - Administration

ASB Signature: Kelsey White Date: _____
Central Bookkeeping Manager

Check # _____ Amount: _____

APPROVED Date: _____
Encore Final Approval - Board / CEO

Denise Griffin Date: _____
Chief Executive Officer

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	MOP
12/11/2019 14:34	20201445	Sale		20200312	Shelly Bernal	Riverside	\$ 135.00	\$ 135.00	\$ 140.00	\$ 5.00	Cash
12/11/2019 14:34	20201445	Shelly Bernal	Riverside	Costume/Team Gear	Description	Qty	Sold by	Line Type	Final Sales Price		
						1 Each		Sale	\$ 135.00		

Sent from my iPhone

On Apr 1, 2020, at 11:09 AM, Encore High School <kwhite@encorehighschool.com> wrote:



Happy Wednesday Pirates

Good Morning Riverside Hip Hop Students and Parents! After reviewing the costume prices and inventory I have come up with a very accurate detailed list of the correct prices for the 2020 Hip Hop Gear .

- Hip Hop Sweaters - \$35
- Hip Hop FBI Long Sleeve Shirts - \$20
- Hip Hop Duffles - \$34.50

With all of this added up it comes to a total of \$89.50. I know all of you paid \$135 with an overage of \$45.50 each student, and I want to correct that. Once we are back in the office I can apply your overage to anything on campus for the remainder of the school year, including the Riverside 2020 Yearbook! I just sent out an invitation to the 2020 Yearbook, so online purchasing is available to the whole school. However I have included a special promo code in the event that anyone in the Riverside Hip Hop Team wants to apply their overage to the 2020 Yearbook. If this is an option you want to take the promo code is:

HIPHOP2020

Whichever option you want to take, please email me so that I can apply the funds correctly. Please email me if you have anymore questions. Thank you for your patience and time in this matter. I am so sorry for the confusion and mix up. Have a wonderful rest of your day and stay safe!

-Kelsey White
Central Bookkeeper

Company Name | Website

Encore Education Corporation | 16955 Lemon Street, Hesperia, CA 92345

[Unsubscribe 951chevygirl@gmail.com](mailto:951chevygirl@gmail.com)

[Update Profile](#) | [About Constant Contact](#)

Sent by kwhite@encorehighschool.com in collaboration with



Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6852

08/13/2020

PAY TO THE ORDER OF



\$ **80.00

Eighty and 00/100*****

DOLLARS



⑈006852⑈ ⑆121042882⑆ ⑈

Encore Education Corporation
08/13/2020

6852

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		80.00	80.00	80.00
			Check Amount		80.00



Platinum Business C

80.00

Encore Education Corporation
08/13/2020

6852

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		80.00	80.00	80.00
			Check Amount		80.00

Platinum Business C

80.00



Tax invoice

001631 **EXPENSE**

Invoice number: 1000164437218
Total: \$70.00
Date: Sep 7, 2020
Payment method: VISA ending 7974

PRE-APPROVED BY

Intuit Inc.
 2800 E. Commerce Center Place
 Tucson, AZ 85706

Name: Denise
 Date: _____

Bill to

Ashlin Barkdull
 Encore High Schools Debit Account
 16955 Lemon St
 Hesperia, CA 92345-5139
 US
 Address may be standardized for tax purposes
Company ID: 123146488247864

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$70.00	\$70.00
Sales tax - Exempt:			\$0.00
Total Invoice:			\$70.00

Tax reporting information

Period for monthly fees: Sep 7, 2020 - Oct 7, 2020
Total without tax: \$70.00
Total tax: \$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



Pre-Approval Stamp

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

£69100

Circle One:
ASB / General Fund

VENDOR:
Target

DATE OF PURCHASE:
9/8/20

AMOUNT:
\$ 81.41

REIMBURSE TO / ACCOUNT:
CLASS SUPPLIES

ADMIN APPROVAL ONLY

PURPOSE: Costume Class Cleaning Supplies

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES



Apple Valley - 760-247-4111
19201 Bear Valley Rd
Apple Valley, California 92308-5763
09/08/2020 12:09 PM



LAUNDRY CLEANING AND CLOSET			
003070044	SHOUT	T	\$2.99
003070068	SHOUT	T	\$5.59
003070539	OXICLEAN	T	\$8.99
003070387	Up2Up	T	\$5.99
003080058	ARM & HAMMER	T	\$11.99
002050080	HANGER 18 PK	T	\$40.00
	20 @ \$2.00 ea		

	SUBTOTAL	\$75.55
T = CA TAX 7.75000 on \$37.55		\$5.86
	TOTAL	\$81.41
*0914 DEBIT TOTAL PAYMENT		\$81.41
	AID: A0000000980840	
	US DEBIT	

REC#2-0252-0939-0072-0983-2 VLD#756-164-946

Help make your Target Run better.
Take a 2 minute survey about today's trip

informtarget.com
User ID: 7974 7906 1992
Password: 790 168

CUENTENOS EN ESPAÑOL

Please take this survey within 7 days

ENCORE

PRE-APPROVED BY

001694 Name: [Signature]
Date: 9-9



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

SHOP N GO MOBILE
11254 I AVE
HESPERIA CA 92345

SHOP N GO
11254 I AVE
HESPERIA CA 92345
FG06145364001

09/09/2020 8:46:49 AM
Register: 2 Trans #: 7061 Op ID: 11
Your cashier: Cashier

*** PREPAID RECEIPT ***

Regular CR	PUMP# 8	\$60.00	99
Subtotal =		\$60.00	
Tax =		\$0.00	
Total =		\$60.00	
Change Due =		\$0.00	
Debit		\$60.00	

XXXXXXXXXXXX7120 Debit
INVOICE: 039434
AUTH 088458

POS Authorization Only
Site #: 000000009923392
Shift Number 1
Sequence Number 44326
Chip Read
US DEBIT
Mode: Issuer
AID: A0000000980640
TVR: 8080048000
IAD: 06010A03600000
TSI: 6800
ARC: 00
APP: 00
VER: 160 by: 01/10

ASB RECEIPT FORM

Store: Shop n Go Mobile

Date: 9-09-20

Amount: \$60.00

Reimbursed To: Debit Card

ASB APPROVAL ONLY

Campus:
APPROVED
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager
Event:

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Account Expensed
Chief Executive Officer

Approval Signature
APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

Rev. 5/18

001695 PRE-APPROVED BY

Name: [Signature]
Date: 9-9



PLACE RECEIPT HERE

TAPE RECEIPT F

0665 00053 77635 09/09/20 09:14 AM
SALE CASHIER SUSANA

077089143232 3X3/8 IN KNI <A> <M>
BETTER 3 X 3/8 IN KNIT 2PK
203.97 7.94
MAX REFUND VALUE \$7.14/2

022384963290 6PCWKCCOVER <A> <M> 12.48
GOOD 9 X 3/8 IN KNIT POLY ROLLER 6PK
MAX REFUND VALUE \$11.24

6953781016033 2"UTLTYBRUSH <A> <M>
ECON 2.0 FLAT BASIC BRUSH
203.27 6.54
MAX REFUND VALUE \$5.88/2

077089181357 3"UTLTYBRUSH <A> <M>
ECON 3.0 FLAT BASIC BRUSH
204.57 9.14
MAX REFUND VALUE \$8.23/2

071497176196 TRAY LINER <A> <M>
WSTR 11 IN DLX TRAY LINER 3PK -CLEA
302.98 8.94
MAX REFUND VALUE \$8.05/3

-----10% off Military Discount-----
45.04 10% off Military Discount -4.50
MUST RETURN ALL ITEMS FOR A FULL REFUND

SUBTOTAL 40.54
SALES TAX 3.14
TOTAL \$43.68

XXXXXXXXXXXX7120 DEBIT USD\$ 43.68

WITH CODE 000094
Chip Read Verified By PIN
ATD A0000000980840 US DEBIT

<M> = Military Appreciation

0665 09/09/20 09:14 AM



0665 53 77635 09/09/2020 9889

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 03/08/2021

Due to COVID-19, we have extended our returns policy for most items. Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H88 156224 155612
PASSWORD: 20459 155559

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on

ASB RECEIPT FORM

Store: Home Depot

Date: 09-09-20

Amount: \$43.68

Reimbursed To: Debit Card

ASB APPROVAL ONLY

APPROVED

Campus: Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager *JTH*

Event:

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer
Account Expensed:

APPROVED

Approval Signature
Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

EXPENSE

001697



PRE-APPROVED BY **ENCORE ASB**
 JUNIOR SENIOR HIGH SCHOOL ARTS

Name: [Signature]
 Date: 1-9-2

PLACE RECEIPT HERE

TAPE RECEIPT

12475 Mariposa Rd Ste B
 (760) 245-2442
**** Cash Take ****
 EXCELSIOR CHARTER SCHOOL
 Acct#: 331
 DEN: 2053217239
 Color-Ark#: 05353666183002

ITEM	QTY	PRICE
SSHL10-0-L-6 SPARTASHIELD Ext FL L Base [DE] DE 6364 GRAY WOLF	1	119.69T
PCF-R-L-6 AB 1343 Recovery Fee	1	1.60T
EVSH30-3-U-6 EVERSHIELD Ext ES U Base [DE] DET 401 JAZZ BERRY JAM (A)@	1	162.66T
PCF-R-L-6 AB 1343 Recovery Fee	1	1.60T
Subtotal		\$276.55
Sales Tax		\$21.37
Total		\$296.92
Debit Card		\$296.92

Auth Code: 001917
 DEBIT *7120

EMV Data:

Entry Mode: Chip Read
 App ID (AID): A0000000980840
 App Resp Code: 00
 Term Verif Results: 8080048000
 Trans Status Indicator: 6800
 Issuer App Data (IAD): 06010A03600000
 Mode: ISSUER
 Verification Method: PIN

Change \$0.00

Purchase

*** CUSTOMER COPY ***

Location: 053-2-1 Trans# 5366629
 9/9/2020 09:39 Cashier: Paul



ASB RECEIPT FORM

Store:
Dunn-Edwards Paint

Date:
09-09-20

Amount:
~~\$ 296.92~~ \$ 296.92 *SBT*

Reimbursed To:
Debit Card

ASB APPROVAL ONLY

APPROVED
 Campus:
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager *JTH*

Event:
APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Account Expediter

Approval Signature
APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

Rev. 5/18

BATTERY MART EXPENSE INVOICE

001698

PRE-APPROVED BY

21075 BEAR VALLEY RD.
APPLE VALLEY CA 92308
760-247-6555

Name: Denise
Date: 9-9-20

PLEASE REMIT TO:
Battery Mart
11818 Glenoaks Blvd.
San Fernando, CA 91340
Phone: 818-365-6455
Fax: 818-365-5705

Invoice # 316845

Bill To:
CASH
VIP CUSTOMER
APPLE VALLEY CA 92308

Ship To:
ENCORE EDUCATION

Date	Account #	P.O. Number	Terms	ShipVia	Rep	Route
9/9/2020	000		COD		MIKE	WCC

ORDR	SHIP	PART #	PART DESCRIPTION	PRICE	TOTAL
4	4	UB12120	SEALED LEAD ACID	29.88	119.52
4	4	UB1280	SEALED LEAD ACID	16.88	67.52
			SUBTOTAL BEFORE SALES TAX		187.04
			SALES TAX (7.75% on \$187.04)		14.50
8	8		TOTAL INVOICE AMOUNT		201.54
			PAID BY DEBIT CARD		-201.54

Customer Copy
THANK YOU

US DEBIT
AID: 4000000000000000
TSI: 6800
IWR: 0000048900

9/9/20 11:33
Appr Code: 09000
Transaction ID: 460253568179330
Batch#: 000000
Online Ref #: 0253113330
Audit #: 113304
ID: 380
Date: 0910

3686 DEBIT Entry Method: CH
\$ 201.54

Merchant ID: 25659
Store #: 2814
Ref #: 0008
Term #: 7229

BATTERY MART
21075 BEAR VALLEY RD
APPLE VALLEY, CA 92308
(760) 247-6555

Sale

APPROVED
Encore Second Approval - Senior Manager
Johnny Griffin
Chief Operations Officer

APPROVEI
Encore Final Approval - Boa
Denise Griffin
Chief Executive Officer

RECEIVED BY: **APPROVED** DELIVERED BY: **APPROVED** Total Invoice \$0.00

APPROVED
Encore First Approval - Administration
Kiara Sampson
Bookkeeping Manager

THANK YOU FOR YOUR BUSINESS!

WARNING: TOXIC / POISON SULFURIC ACID CAN CAUSE BLINDNESS OR SEVERE BURNS
BATTERIES CAN PRODUCE EXPLOSIVE GASES: KEEP SPARKS, FLAMES, & CIGARETTES AWAY. VENTILATE WHEN CHARGING

WARRANTY VOID ON BROKEN OR ABUSED BATTERIES - KEEP OUT OF REACH OF CHILDREN
THIS WARRANTY IS BASED ON FULL RETAIL VALUE AT THE TIME OF PURCHASE AND HAS A FREE REPLACEMENT PERIOD FOLLOWED BY AN ADJUSTMENT ON A PRO-RATED BASIS FOR THE REMAINDER OF THE STATED WARRANTY PERIOD.
Batteries Wet, Filled with Acid Class - ID No. UN2794, PGIII - Emergency Contact Chemtrec (800) 424-9300
SAN BERNARDINO CO. HAZARDOUS MATERIAL HANDLERS PERMIT #91025986

CC 1639



September 7,
2020
10:02 PM

3803 Parkwood Blvd.
Suite 900
Frisco, TX 75034
www.text-em-all.com
Tax Id: 03-0565922

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Denise Griffin
Company Name: Encore Education
Corporation
Cardholder Name: Ashlin Barkdull
•••• •••• •••• 7974
Confirmation #: 8D8538A855AA441

Subscription Monthly Fee for Group Size of 2500 Phone Numbers	\$450.00
Tax	\$0.00
<hr/>	
Total Charged	\$450.00

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APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



001700

Kelsey White <kwhite@encorehighschool.com>

Fwd: We received your QuickBooks subscription payment!

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Tue, Nov 10, 2020 at 8:15 AM

Accounting

Forwarded message

From: Intuit QuickBooks Team <intuit@notifications.intuit.com>
Date: Wed, Sep 9, 2020 at 4:35 AM
Subject: We received your QuickBooks subscription payment!
To: <ceo@officerteam.com>

EXPENSE

PRE-APPROVED BY

Name: Contract
Date: _____



Payment success

Denise Griffin, thank you for your payment.

Invoice number: 1000164725915
Invoice date: 09/09/2020
Total: \$25.00
Payment method: VISA ending in 0914

Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

[View billing history](#)

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Account details

Billed to: Encore ASB
Company ID ending: 1556
Items on this invoice: QuickBooks Online Simple Start

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

DEPOSIT TICKET
DATE 9/11/20 11-4288/1210 6499

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

	DOLLARS	CENTS
CURRENCY	1502	00
COINS	1	85
CHECKS <small>LIST EACH SEPARATELY</small>		
1 1669736	2,460	00
2 106	28	50
3 302	75	00
4		
5		
6		
7		
8		
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31		
32		
33		
34		
TOTAL BACKSIDE OR ATTACHED LIST		
PLEASE RE-ENTER TOTAL HERE	TOTAL	4067 35

USE OTHER SIDE FOR ADDITIONAL LISTING.
PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED

ENCORE EDUCATION CORPORATION
DEBIT CARD ACCOUNT
18955 LEMON ST
HESPERIA, CA 92345-5139

WELLS FARGO
FARGO
Wells Fargo Bank, N.A.
California
wfbank.com

\$ 4067.35

⑆511400393⑆

USE FRONT REAR FROM YOUR CHECKS FOR AUTOMATIC PAYMENTS. CHECKS AND OTHER ITEMS FROM ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE NATIONAL CHECKS AND ANY APPLICABLE COLLECTION AGREEMENT.

DEPOSIT TICKET

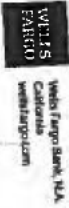
11-4288/1210 6499

DATE 9/11/20

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

	DOLLARS	CENTS
CURRENCY	60	00
COINS		
CHECKS LIST EACH SEPARATELY		
1 128	60	00
2		
3		
4		
5		
6		
7		
8		
9		
10		
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31		
32		
33		
34		
TOTAL BACKSIDE OR ATTACHED LIST		
PLEASE RE-ENTER TOTAL HERE	TOTAL	120 00

ENCORE EDUCATION CORPORATION
 DEBIT CARD ACCOUNT
 16955 LEMON ST
 HESPERIA, CA 92345-5139



\$

120.00

USE OTHER SIDE FOR ADDITIONAL LISTING. PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

5114003931

WELLS FARGO COMMERCIAL CREDIT AND ANY APPLICABLE COLLECTION AGREEMENT

001702



BANK CHARGE FORM

Date:	9/11/20
Bank Charge:	BANKCARD FEE \$20.00
Reason:	
Completed by:	

Reviewed by:	
<p>FIRST APPROVAL:</p> <p style="text-align: center;">APPROVED</p> <p style="text-align: center;">Ashlin Barkdull General Executive Manager</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: small;">Encore Second Approval - Senior Management</p>	<p>SECOND APPROVAL:</p> <p style="text-align: center;">APPROVED</p> <p style="text-align: center;">Denise Griffin Chief Executive Officer</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: small;">Encore Final Approval - Board / CEO</p>

Scanned by:

Submission Date:

001703



BANK CHARGE FORM

Date:	9/11/20
Bank Charge:	\$20.00
Reason:	BANKCARD FEE
Completed by:	

Reviewed by:	
<p>FIRST APPROVAL:</p> <p>APPROVED</p> <p>Encore Final Approval - Board</p> <p>Denise Griffin</p> <p>Chief Executive Officer</p>	<p>SECOND APPROVAL:</p> <p>APPROVED</p> <p>Encore Second Approval - Senior Management</p> <p>Ashlin Barkdull</p> <p>General Executive Manager</p>

Scanned by:
Submission Date:



001704

Student/Parent Requesting Reimbursement: [Redacted] Date: 6/23/2020
 Name (make check payable to): [Redacted]
 Address (check will be mailed to this address): [Redacted]
 City, State, Zip: [Redacted]

Date	Description	Total Amount
	1/4 Prom Ticket/Payment Plan	150
	1/4 Prom Ticket	150
		\$300

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason: No longer want to attend. Don't have prom clothing.

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: [Redacted] Date: 6/23/20
 Student Signature: [Redacted] Date: 6/23/20

OFFICE USE ONLY

Approval YES / NO [Redacted]
 Administrative Signature: [Redacted] Date: [Redacted]
 ASB Signature: [Redacted] Date: [Redacted]
 Check # _____ Amount: _____
 APPROVED
 Encore First Approval - Administration
 Kelsey White
 Central Bookkeeping Manager
 Date: AUG 12 2020

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Transaction Information

3/10/2020 7:15:22 AM
Ticket # 10125376

User: Ms. Amy
Sales: Ms. Amy

Customer Information

Name: [REDACTED]
Email: [REDACTED]

Purchase Summary

Prom 2020	150.00
Qty 1 @ 150.00	
Subtotal	150.00
Total	150.00
VISA	150.00

XXXX0455

[REDACTED]
Sale
Auth: SUCCESS
Entry Method: Swiped



Thank you for supporting Encore Jr/Sr High School for the Arts - Hesperia!
*****4-6 weeks to process a refund. There are no refunds on mealtime or for
ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

Transaction Information

9/12/2019 5:21:58 PM **User:** Ashlin
Ticket # 10122953 **Sales:** Ashlin

Customer Information

Name: [REDACTED]
Email: [REDACTED]

Purchase Summary

Admiral's Package A	99.75
Qty 1 @ 99.75	
Subtotal	99.75
Total	99.75
MC	99.75
XXXX4915	
Sale	
Auth: SUCCESS	
Entry Method: N/A	

Thank you for supporting Encore Jr/Sr High School for the
Arts - Hesperia!
*****4-6 weeks to process a refund. There are no refunds
on mealtime or for ticketed events*****

Encore High School

16955 Lemon St.
Hesperia, CA 92345
(760) 956-2632
www.encorehighschool.com
Tax ID: 208603402

ADMIRAL'S PACKAGE A

Panoramic Picture	\$ 18.00	Or two for \$30 (price will increase on package by \$15)
Prom	\$ 150.00	1 Ticket
Prom Picture	\$ 15.00	
Yearbook	\$ 80.00	
Grad Bash	\$ 120.00	
Frighr Fest	\$ 75.00	Season Pass gets you free entrance and \$65 off (Must show proof prior to purchase)
Senior Beach Day VIP	Free	
Senior Sunrise VIP	Free	
Senior Sunset VIP	Free	
Senior Breakfast VIP	Free	
Senior Dodgeball VIP	Free	
Encore Social VIP	Free	
Swag Day VIP	Free	
Class T-Shirt	\$ 20.00	
Class Sweatshirt	\$ 45.00	
Homecoming	\$ 30.00	1 Ticket
Silent Disco	\$ 30.00	1 Ticket
Full Page Senior Ad	\$ 100.00	1/2 Page Senior Ad \$75
Letterman Jacket	\$ 150.00	If owned this price can be reduced by \$125 (Must show proof prior to purchase)
Back to School Dance	\$15.00	1 Ticket
Skate Night	\$ 8.00	1 Ticket
Captain Encore VIP	\$ 32.00	4 Tickets, (\$8 each)
Senior Showcase VIP	\$ 32.00	4 Tickets, (\$8 each)
Cap, Gown, and Tassel	\$ 28.00	After Feb it is \$40
Mystery Night	\$ 20.00	
Total	\$ 968.00	
Package Price	\$ 798.00	

Student can pick either senior ad but this package must include a senior ad.

If Student has their Letterman Jacket you can reduce the price by \$125 See Admiral's Package "B"

Please sign up with Mrs. Ashlin in the A Building (Hesperia) or Mr. Justin Barkdull on the 3rd floor Riverside

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA

17442 Main St
Hesperia, CA 92345
11-4288/1210

6830

08/13/2020

PAY TO THE ORDER OF

[REDACTED]

\$ **300.00

Three hundred and 00/100*****

DOLLARS

[REDACTED]

[REDACTED]

MEMO

⑈006830⑈ ⑆121042882⑆ [REDACTED]

Encore Education Corporation

08/13/2020

[REDACTED]

6830

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		300.00	300.00	300.00
			Check Amount		300.00



Platinum Business C

300.00

Encore Education Corporation

08/13/2020

[REDACTED]

6830

Date	Type	Reference	Original Amount	Balance Due	Payment
08/12/2020	Bill		300.00	300.00	300.00
			Check Amount		300.00

PAYMENT RECORD

Platinum Business C

300.00



001765

Acct #:18653691

**Joelle Schwarck
Hesperia, CA 92345-5139**

(818) 427-6477

9/12/2020 10:07 AM

**Type:
Refund
Visa
x7974**

**Amount: Auth Code:
\$-3865.00 555555**

GPCREDIT (1) -3865.00
0
0

Signature: _____

**Processed by: HHAYES
Batch: 64106**

**Hollywood Pantages
(866) 755-2929
www.HollywoodPantages.com
SeasonTickets@HollywoodPantages.com**



NCR Silver

864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

001706

INVOICE

Invoice Date: 09/10/2020
Invoice #: INV04728965
Payment Terms: Due Upon Receipt
Due Date: 09/10/2020

Account Information: Encore High School
16955 Lemon Street

Hesperia, California
92345
United States

(760) 949-2036
abarkdull@encorehighschool.com

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

MY CHARGES

Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00003715	Monthly NCR Silver Fee with Silver Concierge, Annual Contract	09/10/2020-10/09/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES

Charge Number	Pricing	Allowance	Used	Overage
C-00023000	NCR Silver Flat Fee Device	0	1	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
09/11/2020	P-00742664	Payment		(\$79.00)
Invoice Total				\$79.00
Invoice Balance				\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED

Powered by **Zuora**

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DMV



RNS Communications, Inc. dba
Motor Vehicle Network
1 Selleck Street - 3rd Floor
Norwalk, CT 06855
(203) 899-1700

001757

Invoice

DATE 9/1/2020

INVOICE # 20-41272

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 9-1-20

BILL TO:

Encore Education Corp
Kelsey White
16955 Lemon Street
Hesperia, CA. 92345

TERMS - Credit Card

DESCRIPTION	RATE	AMOUNT
MOTOR VEHICLE NETWORK ADVERTISING IN THE FOLLOWING CALIFORNIA DMV LOCATION(s): Victorville - Broadcast	750.00	750.00

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

Per your instructions, your credit card on file will be processed accordingly.
Thank you for your business!

Total \$750.00

Thank you for your credit card payment

PRE-APPROVED BY

Name: [Signature]

Date: 9-14-20



PLACE RECEIPT HERE

001708

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

Page 1 of 1
11254 I AVE
HESPERIA, CA
92345
09/14/2020 360264644
01:19:04 PM

XXXXXXXXXXXXXXXX7120
Debit
INVOICE 041772
AUTH 096234

PUMP# 8
Regular CR 29.230G
PRICE/GAL \$3.079

FUEL TOTAL \$ 90.00

DEBIT \$ 90.00

Customer-activated Purchase/Capture
Site #: 00000000023392
Shaft Number 1
Sequence Number 47002
Swiped
APPROVED 096234

Tell us about
your visit! Visit
www.myexxonmobil
visit.com

ASB RECEIPT FORM

Store: shop n Go Mobil

Date: 9-14-20

Amount: \$ 90.00

Reimbursed To: Debit Card

ASB APPROVAL ONLY

APPROVED

Campus: Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager [Signature]

Event: APPROVED
Encore Final Approval - Board / CEO

Denise Griffin
Account Expensed: [Signature]

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Rev. 5/18

EXPENSE

001709

PRE-APPROVED BY

Name: Denise

Date: _____



Student/Parent Requesting Reimbursement: _____ Date: 9-11-20

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
	Boys Cancelled Comps	\$500
	Ambassador & Senior Payment Plan overpayment (SSP Balance of \$17.00)	260
	Cheer Cruise	\$368
		\$ 1496

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Covid Cancelled the events

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 9-11-20

Student Signature: _____ Date: 9-11-20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: _____ Date: _____

ASB Signature: _____ Date: _____

Check # APPROVED Amount: _____

Kelsey White Encore First Approval - Administration

Denise Griffin Encore Final Approval - Board of Directors
Chief Executive Officer

Corporate Office, 1055 Del Mar Avenue, Escondido, CA 92345. 760.949.2036. www.encorehighschool.com

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	M/P
9/6/2019 8:14	20200232	Sale		20200191	Shelly Bernal	Riverside	\$ 84.13	\$ 84.13	\$	\$ -	Check
10/4/2019 15:09	20200499	Sale		20200191	Leticia Castro	Riverside	\$ 84.00	\$ 84.00	\$	\$ -	Check
2/19/2020 9:14	20201890	Clear		20200191	Shelly Bernal	Riverside	\$ 84.00	\$ 84.00	\$	\$ -	Check
2/19/2020 9:14	20201891	Sale		20200191	Shelly Bernal	Riverside	\$ (84.00)	\$ (84.00)	\$	\$ 84.00	Check
2/19/2020 15:36	20200780	Sale		20200374	Shelly Bernal	Riverside	\$ 668.00	\$ 668.00	\$	\$ -	Credit Card
11/7/2019 8:56	20200953	Sale		20200374	Shelly Bernal	Riverside	\$ 87.00	\$ 87.00	\$	\$ -	Credit Card
12/6/2019 11:42	20201377	Clear		20200758	Shelly Bernal	Riverside	\$ 364.13	\$ 364.13	\$	\$ -	Credit Card
12/6/2019 11:44	20201378	Sale		20200758	Shelly Bernal	Riverside	\$ 514.13	\$ 514.13	\$	\$ -	Credit Card
1/8/2020 9:15	20201514	Sale		20200374	Shelly Bernal	Riverside	\$ 84.13	\$ 84.13	\$	\$ -	Credit Card
1/24/2020 9:21	20201665	Sale		20200758	Shelly Bernal	Riverside	\$ 160.00	\$ 160.00	\$	\$ -	Check
9/6/2019 8:14	20200232	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price		
9/6/2019 8:14	20200232	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 84.13		
10/4/2019 15:09	20200499	Leticia Castro	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 84.13		
2/19/2020 9:14	20201890	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 84.00		
2/19/2020 9:14	20201891	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 84.00		
2/19/2020 15:36	20201897	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	-2 Each		Return	\$ (84.00)		
2/19/2020 15:36	20201898	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 84.13		
10/24/2019 13:24	20200780	Shelly Bernal	Riverside	Back Pack - R	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 35.00		
10/24/2019 13:24	20200780	Shelly Bernal	Riverside	Cheer Long Sleeve		1 Each		Sale	\$ 30.00		
10/24/2019 13:24	20200780	Shelly Bernal	Riverside	Cheer T Shirt - R		1 Each		Sale	\$ 25.00		
10/24/2019 13:24	20200780	Shelly Bernal	Riverside	Spotlight Comp -R		1 Each		Sale	\$ 40.00		
10/24/2019 13:24	20200780	Shelly Bernal	Riverside	National's Payment #1 -R		1 Each		Sale	\$ 184.00		
10/24/2019 13:24	20200780	Shelly Bernal	Riverside	Back Pack - R		1 Each		Sale	\$ 35.00		
10/24/2019 13:24	20200780	Shelly Bernal	Riverside	Cheer Long Sleeve		1 Each		Sale	\$ 30.00		
10/24/2019 13:24	20200780	Shelly Bernal	Riverside	Cheer T Shirt - R		1 Each		Sale	\$ 20.00		
10/24/2019 13:24	20200780	Shelly Bernal	Riverside	Spotlight Comp -R		1 Each		Sale	\$ 25.00		
10/24/2019 13:24	20200780	Shelly Bernal	Riverside	National's Payment #1 -R		1 Each		Sale	\$ 40.00		
11/7/2019 8:56	20200953	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 87.00		
12/6/2019 11:42	20201377	Shelly Bernal	Riverside	Misc	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 250.00		
12/6/2019 11:42	20201377	Shelly Bernal	Riverside	Magic of Christmas	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 15.00		
12/6/2019 11:42	20201377	Shelly Bernal	Riverside	Magic of Christmas	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 15.00		
12/6/2019 11:42	20201377	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 84.13		
12/6/2019 11:44	20201378	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 84.13		
12/6/2019 11:44	20201378	Shelly Bernal	Riverside	Magic of Christmas	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 15.00		
12/6/2019 11:44	20201378	Shelly Bernal	Riverside	Magic of Christmas	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 15.00		
12/6/2019 11:44	20201378	Shelly Bernal	Riverside	Misc	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 400.00		
1/8/2020 9:15	20201514	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1 Each		Sale	\$ 84.13		
1/24/2020 9:21	20201665	Shelly Bernal	Riverside	Dineyard Tickets	EXTRA CURRICULAR SUMMER CAMP ACTIVITIES - Not mandatory. Students can request scholarships and angel donors if the need exists.	1 Each		Sale	\$ 20.00		
1/24/2020 9:21	20201665	Shelly Bernal	Riverside	Dineyard Tickets	EXTRA CURRICULAR SUMMER CAMP ACTIVITIES - Not mandatory. Students can request scholarships and angel donors if the need exists.	1 Each		Sale	\$ 20.00		
1/24/2020 9:21	20201665	Shelly Bernal	Riverside	Cruise-Ambassadors	EXTRA CURRICULAR SUMMER CAMP ACTIVITIES - Not mandatory. Students can request scholarships and angel donors if the need exists.	1 Each		Sale	\$ 60.00		
1/24/2020 9:21	20201665	Shelly Bernal	Riverside	Cruise-Ambassadors	EXTRA CURRICULAR SUMMER CAMP ACTIVITIES - Not mandatory. Students can request scholarships and angel donors if the need exists.	1 Each		Sale	\$ 60.00		



Kelsey White <kwhite@encorehighschool.com>

Re: Refund for [REDACTED]

Kelsey White <kwhite@encorehighschool.com>

Fri, Aug 14, 2020 at 12:51 PM

To: [REDACTED]

Yes I can, I'm currently on Vacation until August 25th but if I remember correctly the last 2 comps the boys were supposed to go to equaled out to 250 each making it together 500. Then with Ambassadors Each had \$121.50 in their account and Zach had a \$17 balance on his Senior Payment Plan. Which is where the \$260 came into account. Does this clear it up at all? Please let me know if I missed Something. I want to make sure you are given the correct amount back.

Kelsey White
Central Bookkeeper/ Box Office
Encore Jr. / Sr. High School
for the performing and visual arts

16955 Lemon Street
Hesperia, CA 92345
760-956-2632
www.encorehighschool.com

CONFIDENTIALITY STATEMENT: This electronic message contains information from Encore Junior Senior High School for the performing and visual arts and may be confidential or privileged. The information is intended solely for the use of the individual(s) or entity(ies) named above. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this message is prohibited. If you have received this e-mail in error, please notify us immediately by telephone at (760) 956-2632 or by e-mail reply and delete this message. Thank you.

On Aug 13, 2020, at 5:05 PM, [REDACTED] wrote:

[Quoted text hidden]



001742

Encore Education Corporation
Constant Contact

Payments Settlements Chargebacks

Payment Details

[Back to Payments](#)

From	
To	Encore Education Corporation
Transaction ID	C158753918
Gross	\$110.00
Fee	\$3.49
Fee Payer	Encore Education Corporation
Date	Aug 12, 2019 08:06:36
Total credited to account	\$106.51

Customer receipt

Receipt of Payment

Payment Method	Visa xxxxxx2472
Paid On	Aug 12, 2019 08:06:36
Total	\$110.00

*The charge will appear on your statement as WPY*Encore Education Corporation*



001743

Encore Education Corporation
Constant Contact

Payments Settlements Chargebacks

Payment Details

[Back to Payments](#)

From	
To	Encore Education Corporation
Transaction ID	C1518304851
Gross	\$175.00
Fee	\$5.38
Fee Payer	Encore Education Corporation
Date	Sep 17, 2019 06:38:02
Total credited to account	\$169.62

Customer receipt

Receipt of Payment

Payment Method	Visa xxxxxx4619
Paid On	Sep 17, 2019 06:38:02
Total	\$175.00

*The charge will appear on your statement as WPY*Encore Education Corporation*

Encore Education Corporation

Debit Card Account
18955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6856

09/11/2020

PAY TO THE ORDER OF

[REDACTED]

\$ **1,496.00

One thousand four hundred ninety-six and 00/100

DOLLARS

ENCORE JUNIOR SENIOR HIGH SCHOOL

[REDACTED]

[REDACTED]

MEMO

⑈006856⑈ ⑆121042882⑆

[REDACTED]

Encore Education Corporation
09/11/2020

[REDACTED]

6856

Date
09/11/2020

Type
Bill

Reference

Original Amount
1,496.00

Balance Due
1,496.00

Payment
1,496.00

Check Amount

ENCORE JUNIOR SENIOR HIGH SCHOOL ARTS

Platinum Business C

1,496.00

Encore Education Corporation
09/11/2020

[REDACTED]

6856

Date
09/11/2020

Type
Bill

Reference

Original Amount
1,496.00

Balance Due
1,496.00

Payment
1,496.00

Check Amount

PAYMENT RECORD

Platinum Business C

1,496.00

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____



001744

Student/Parent Requesting Reimbursement: _____

Date: Sep, 11, 2020

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
	Feb Payment \$180	\$180
	\$100 from my December payment of \$325. (In that payment \$100 went to WCE Nationals.)	\$100
		\$ 280

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:
Covid Cancelled Events

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____

Date: 9-11-20

Student Signature: _____

Date: 9-11-20

OFFICE USE ONLY

Approval	<input type="checkbox"/> YES / <input type="checkbox"/> NO
Administrative Signature:	<u>APPROVED</u>
ASB Signature:	<u>Encore First Approval - Administration</u> <u>Kelsey White</u> Central Bookkeeping Manager
Check #	Amount: _____ Date: _____

APPROVED

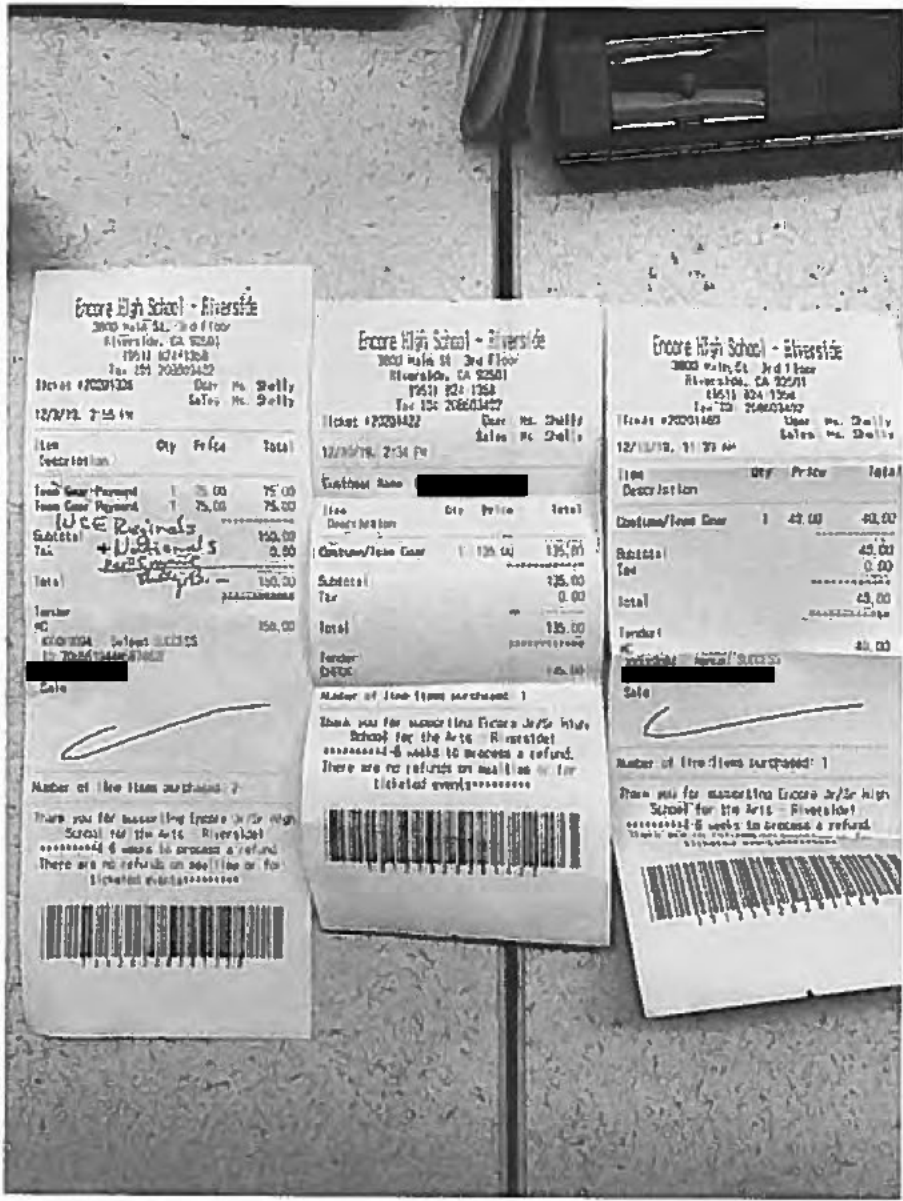
Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Date: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com





Encore Education Corporation

Debit Card Account
18955 Lemon Street
Hesperia, CA 92345
760-956-2832

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6853

09/11/2020

PAY TO THE ORDER OF

[REDACTED]

\$ **280.00

Two hundred eighty and 00/100

DOLLARS

[REDACTED]

[REDACTED]

MEMO

⑈006853⑈ ⑆121042882⑆ [REDACTED]

Encore Education Corporation
09/11/2020

[REDACTED]

6853

Date	Type	Reference	Original Amount	Balance Due	Payment
09/11/2020	Bill	[REDACTED]	280.00	280.00	280.00
			Check Amount		280.00



Platinum Business C

280.00

Encore Education Corporation
09/11/2020

[REDACTED]

6853

Date	Type	Reference	Original Amount	Balance Due	Payment
09/11/2020	Bill	[REDACTED]	280.00	280.00	280.00
			Check Amount		280.00

PAYMENT RECORD

Platinum Business C

280.00



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9-16-20

001710

Circle One:
ASB / General Fund

TAPE RECEIPT **Smart & Final!** **STAPLES**
extra!
 Warehouse & Market. Friend & Neighbor.

** Welcome To Our Hesperia Store **
 Store #354

 See Us On WEB www.smartandfinal.com

Cashier : Paula
 DATE 09/16/20 TIME 12:01:01

TWC Choc Chip Mfn IW	13.49	F
TWC Blueberry Mfn IW	13.49	F
Bon Ap Chs & Berri	7.99	F
3 @ 11 09		
Svenhards Var Pack	35.97	F
TWC Choc Chip Mfn IW	13.49	F
TWC Choc Chip Mfn IW	13.49	F
TWC Blueberry Mfn IW	13.49	F
TWC Blueberry Mfn IW	13.49	F
TWC Blueberry Mfn IW	13.49	F
Bon Ap Chs & Berri	7.99	F
Bon Ap Chs & Berri	7.99	F
SUBTOTAL	140.88	
Sales Tax	00	
TOTAL	140.88	
Debit	TENDER	140.88
Cash	CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 12

***** Electronic Payment Activity *****
 09/16/2020 12:02:12
 US DEBIT Entry Method: Chip
 CARD #: XXXXXXXXXXXX3686
 PURCHASE APPROVED
 AUTH CODE 409991

M:
 AI:
 TID: 06010A03A00000
 TST: 6800
 ARC: 00
 TC: 205CA5387597454B
 MID 481885 TID: 001 SEQ: 039980

Total: USD\$ 140.88

PIN VERIFIED
 ***** Electronic Payment Activity *****

12:02:16 OP# 810104152 09/16/20
 Term:3 Trans # 94 Store # 354

THANK YOU FOR SHOPPING
 YOUR HESPERIA SMART AND FINAL
 STORE MANAGER Miguel Artiga
 (760) 947-1177

VENDOR:
Smart & Final

DATE OF PURCHASE:
9/16/20

AMOUNT:
\$ 140.88

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

APPROVED
 PURPOSE:
 Encore Second Approval - Senior Management
Johnny Griffin
 District Operations Officer

APPROVED
 Encore First Approval - Admin
Kiara Sampson
 Associated Student Body Manager

SECOND APPROVAL

APPROVED
 Encore First Approval - Admin
Kelsey Whit
 Central Bookkeeping Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



Victorville #1010
 14555 Valley Center Drive
 Victorville, CA 92392
 (760) 524-9904

9P Member 111914173604
 10 @ 5.99
 E 1016336 OG SLICE APP 59.90
 E 1016336 OG SLICE APP 5.99

VOID
 E 1016336 OG SLICE APP 5.99-
 11 @ 16.99
 E 264266 MOCHA FRAP 186.89
 11 @ 0.75

E 0800000000 CA REDEMP VA 8.25
 E 438841 KOOLAIJ JAMR 5.99
 E 438841 KOOLAIJ JAMR 5.99
 E 1174811 SUNNY D 12.79
 E 6300000000 CA REDEMP VA 1.50
 E 1174811 SUNNY D 12.79
 E 6300000000 CA REDEMP VA 1.50
 E 1174811 SUNNY D 12.79
 E 6300000000 CA REDEMP VA 1.50
 SUBTOTAL 309.89
 TAX 0.00
 **** TOTAL 309.89

XXXXXXXXXXXX3686 CHIP Read
 AID: A000000980840 VERIFIED BY PIN
 Seq# 13324 App#: 015152
 EFT/Debit Resp: APPROVED
 Tran ID#: 026000013324....
 Merchant ID: 991010

APPROVED - Purchase
 AMOUNT: \$309.89
 09/16/2020 12:38 1010 13 100 75

EFT/Debit 309.89
 CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 26
 09/16/2020 12:38 1010 13 100 75



EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9-16-20

OP#: 75 Name: Davina F.
 Thank You!
 Please Come Again
 Mhse:1010 Trn:13 Trn:100 OP:75
Items Sold: 26
9P 09/16/2020 12:38

001711

Circle One:
ASB / General Fund

VENDOR:
Costco

DATE OF PURCHASE:
9/16/20

AMOUNT:
\$309.89

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

APPROVED
 Encore Second Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore First Approval - Administration

Kiara Sampson
 Associated Student Body Manager

SECOND APPROVAL

APPROVED
 Encore First Approval - Administration

Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

001712

EXPENSE

PRE-APPROVED BY



Name: Denise

Student/Parent Requesting Reimbursement: _____

Date: 2/27/20

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
10/10/19 - 1/16/20		
	Service Payments / Service Packet	412.13
	AP Exam fee	40 ⁻
		519.13
		452.13

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Exit from Encore High School 2/27/20

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____

Date: 2/27/20

Student Signature: _____

Date: 2/27/20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: APPROVED Date: _____
Encore First Approval - Administration

ASB Signature: Kelsey White Date: _____
Central Bookkeeping Manager

Check # _____ Amount: _____

APPROVED Date: _____
Encore Final Approval - _____/CEO

Denise Griffin Date: _____
Chief Executive Officer

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

001460

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	MDP
9/4/2019 10:59	20200168	Sale		20200135	Shelly Bernal	Riverside	\$ 84.13	\$ 84.13	\$	\$ -	Check
10/11/2019 11:12	20200559	Sale		20200309	Leticia Castro	Riverside	\$ 80.00	\$ 80.00	\$	\$ -	Check
11/14/2019 9:08	20201089	Sale		20200335	Shelly Bernal	Riverside	\$ 40.00	\$ 40.00	\$	\$ -	Cash
11/21/2019 10:35	20201258	Sale		20200135	Shelly Bernal	Riverside	\$ 80.00	\$ 80.00	\$	\$ -	Check
1/16/2020 9:03	20201574	Sale		20200135	Shelly Bernal	Riverside	\$ 160.00	\$ 160.00	\$	\$ -	Check
Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price		
9/4/2019 10:59	20200168	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1	Each	Sale	\$ 84.13		
10/11/2019 11:12	20200559	Leticia Castro	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1	Each	Sale	\$ 80.00		
11/14/2019 9:08	20201089	Shelly Bernal	Riverside	AP Exam Fee	Elective charge - This is for the off campus AP exam that happens outside of school. Not required. Fee waivers available.	1	Each	Sale	\$ 40.00		
11/21/2019 10:35	20201258	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1	Each	Sale	\$ 80.00		
1/16/2020 9:03	20201574	Shelly Bernal	Riverside	Admiral's Package B	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available.	1	Each	Sale	\$ 160.00		

ADMIRAL'S PACKAGE B

Panoramic Picture	\$ 18.00	Or two for \$30 (price will increase on package by \$15)
Prom	\$ 150.00	1 Ticket
Prom Picture	\$ 15.00	<i>Never finished paying off plan - was short 87</i>
Yearbook	\$ 80.00	
Grad Bash	\$ 120.00	
Fright Fest	\$ 75.00	Season Pass gets you free entrance and \$65 off (Must show proof prior to purchase)
Senior Beach Day VIP	Free	
Senior Sunrise VIP	Free	
Senior Sunset VIP	Free	
Senior Breakfast VIP	Free	
Senior Dodgeball VIP	Free	
Encore Social VIP	Free	
Swag Day VIP	Free	
Class T-Shirt	\$ 20.00	
Class Sweatshirt	\$ 45.00	
Homecoming	\$ 30.00	1 Ticket
Silent Disco	\$ 30.00	1 Ticket
Full Page Senior Ad	\$ 100.00	1/2 Page Senior Ad \$75
Back to School Dance	\$15.00	1 Ticket
Skate Night	\$ 8.00	1 Ticket
Captain Encore VIP	\$ 32.00	4 Tickets, (\$8 each)
Senior Showcase VIP	\$ 32.00	4 Tickets, (\$8 each)
Cap, Gown, and Tassel	\$ 28.00	After Feb it is \$40
Mystery Night	\$ 20.00	
Total	\$ 818.00	
Package Price	\$ 673.00	

Student can pick either senior ad but this package must include a senior ad.

Please sign up with Mrs. Ashlin in the A Building (Hesperia) or Mr. Justin Barkdull on the 3rd floor Riverside

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6857

09/14/2020

PAY TO THE
ORDER OF

[REDACTED]

\$ **452.13

Four hundred fifty-two and 13/100

DOLLARS

[REDACTED]

[REDACTED]

MEMO

⑈006857⑈ ⑆121042882⑆ [REDACTED]

Encore Education Corporation
09/14/2020

6857

Date	Type	Reference	Original Amount	Balance Due	Payment
09/14/2020	Bill	[REDACTED]	452.13	452.13	452.13
			Check Amount		452.13



Platinum Business C

452.13

Encore Education Corporation
09/14/2020

6857

Date	Type	Reference	Original Amount	Balance Due	Payment
09/14/2020	Bill	[REDACTED]	452.13	452.13	452.13
			Check Amount		452.13

PAYMENT
RECORD

Platinum Business C

452.13

001713



EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

PURCHASE ORDER/CHECK REQUEST FORM

Date: 8/12/20

Location: **HESPERIA/RIVERSIDE**

Advisor's Name: John Parker

Team/Group/Class Account: CSF

Date Needed By: 8/30/20

Item Description: **Must attach invoice & image(s)** CSF Scholarship Winner

By Internet

Website Info: _____

User Name: _____ Password: _____

Invoice/Order Number: _____ Total: \$ _____

By Phone

Contact Name: _____ Contact Phone #: _____

Reference #: _____ Total: \$ _____

By Check

Payable to: _____ Total: \$ \$40

Give check to the Advisor? **Yes/No**

Mail check to company? **Yes/No**

Address: _____

Please attach any other information needed. Please submit to Ms. Joelle Schwarck. Please allow two weeks for processing.

OFFICE USE ONLY

Approved/Denied

Administrators Signature: _____

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Date: _____
Chief Executive

Corporate Office, 1685 Perrin Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

APPROVED
Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6846

08/13/2020

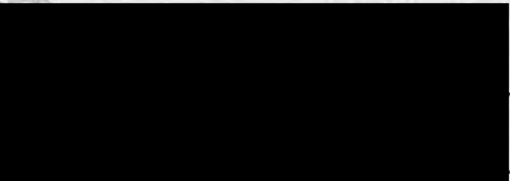
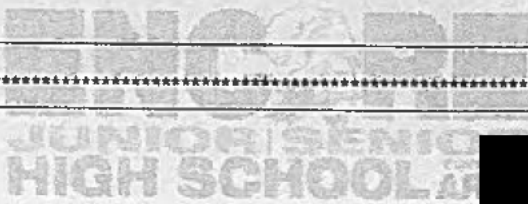
PAY TO THE ORDER OF



\$ **40.00

Forty and 00/100

DOLLARS



MEMO

⑈006846⑈ ⑆121042882⑆

Encore Education Corporation
08/13/2020

6846

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		40.00	40.00	40.00
			Check Amount		40.00

CSF SCHOLARSHIP



Platinum Business C

40.00

Encore Education Corporation
08/13/2020

6846

Date	Type	Reference	Original Amount	Balance Due	Payment
08/13/2020	Bill		40.00	40.00	40.00
			Check Amount		40.00

PAYMENT RECORD

Platinum Business C

40.00

001714

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____



Student/Parent Requesting Reimbursement: _____ Date: 8-13-20

Name (make check payable to): _____

Address (check will be mailed to this address): _____

City, State, Zip: _____

Date	Description	Total Amount
	Reilly Senior Payment Plan Refund \$5 Overage	\$145
	Chorus Hip Hop Refund \$20 - Magic of Christmas	\$155
		\$ 300

Student/Parent reimbursements will be reimbursed by check on the name listed above and mailed to the address listed above.

Reason:

Covid Cancelled the events

Student/Parent reimbursements are not reimbursed on the same day as they are submitted. Student reimbursements must be signed by the student and the parent, as well as by a school official before they may be reimbursed

I hereby certify that the above is an accounting of my expenses incurred on behalf of Encore Jr/Sr High School, and I have attached copies and /or proof of payment.

PLEASE NOTE: Refunds could take up to 4 to 6 weeks to process

Parent Signature: _____ Date: 9-11-20
 Student Signature: _____ Date: 9-11-20

OFFICE USE ONLY

Approval YES / NO

Administrative Signature: _____ Date: _____

ASB Signature: _____ Date: _____

Check # _____ Amount: _____ Date: _____

APPROVED
 Encore Final Approval - Board / CE
Denise Griffin
 Chief Executive Officer

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Date/Time	Ticket Number	Transaction Type	Customer Name	Customer Number	Operator Name	Station	Gross SubTotal	Total	Tendered	Change	MDP
9/13/2019 12:47	20200328	Sale			Shelly Bernal	Riveride	\$ 78.63	\$ 78.63	\$	\$ 78.63	\$ -
10/11/2019 13:38	20200574	Sale			Shelly Bernal	Riveride	\$ 91.63	\$ 91.63	\$	\$ 91.63	\$ -
10/30/2019 13:43	20200881	Sale			Shelly Bernal	Riveride	\$ 400.00	\$ 400.00	\$	\$ 400.00	\$ -
12/11/2019 13:42	20201444	Sale			Shelly Bernal	Riveride	\$ 73.85	\$ 73.85	\$	\$ 73.85	\$ -
12/12/2019 13:36	20201457	Sale			Shelly Bernal	Riveride	\$ 135.00	\$ 135.00	\$	\$ 135.00	\$ -
1/16/2020 15:21	20201583	Sale			Shelly Bernal	Riveride	\$ 314.52	\$ 314.52	\$	\$ 314.52	\$ -
Date/Time	Ticket Number	Operator Name	Station	Item Name	Description	Qty	Sold by	Line Type	Final Sales Price		
9/13/2019 12:47	20200328	Shelly Bernal	Riveride	Captain's Package	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available	1	Each	Sale	\$ 78.63		
10/11/2019 13:38	20200574	Shelly Bernal	Riveride	Captain's Package	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available	1	Each	Sale	\$ 91.63		
10/30/2019 13:43	20200881	Shelly Bernal	Riveride	Competition Costumes and Shoes-HH-R	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available	1	Each	Sale	\$ 80.00		
12/11/2019 13:42	20201444	Shelly Bernal	Riveride	Captain's Package	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available	1	Each	Sale	\$ 73.85		
12/12/2019 13:36	20201457	Shelly Bernal	Riveride	Costume/Team Gear	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available	1	Each	Sale	\$ 135.00		
1/16/2020 15:21	20201583	Shelly Bernal	Riveride	Captain's Package	EXTRA CURRICULAR - Senior payment plans for outside of school events and gear. Not mandatory to participate. Waiver Available	1	Each	Sale	\$ 314.52		

Encore Education Corporation
Constant Contact

Payments Settlements Chargebacks

Payment Details

[Back to Payments](#)

From	[REDACTED]
To	Encore Education Corporation
Transaction ID	C1518355071
Gross	\$20.00
Fee	\$0.88
Fee Payer	Encore Education Corporation
Date	Oct 21, 2019 04:24:17
Total credited to account	\$19.12

Customer receipt

Receipt of Payment

Payment Method	Visa xxxxxx0813
Paid On	Oct 21, 2019 04:24:17
Total	\$20.00

*The charge will appear on your statement as WPY*Encore Education Corporation*

Sent from my iPhone

On Apr 1, 2020, at 11:09 AM, Encore High School <kwhite@encorehighschool.com> wrote:



Happy Wednesday Pirates

Good Morning Riverside Hip Hop Students and Parents! After reviewing the costume prices and inventory I have come up with a very accurate detailed list of the correct prices for the 2020 Hip Hop Gear .

- Hip Hop Sweaters - \$35
- Hip Hop FBI Long Sleeve Shirts - \$20
- Hip Hop Duffles - \$34.50

With all of this added up it comes to a total of \$89.50. I know all of you paid \$135 with an overage of \$45.50 each student, and I want to correct that. Once we are back in the office I can apply your overage to anything on campus for the remainder of the school year, including the Riverside 2020 Yearbook! I just sent out an invitation to the 2020 Yearbook, so online purchasing is available to the whole school. However I have included a special promo code in the event that anyone in the Riverside Hip Hop Team wants to apply their overage to the 2020 Yearbook. If this is an option you want to take the promo code is:

HIPHOP2020

Whichever option you want to take, please email me so that I can apply the funds correctly. Please email me if you have anymore questions. Thank you for your patience and time in this matter. I am so sorry for the confusion and mix up. Have a wonderful rest of your day and stay safe!

-Kelsey White
Central Bookkeeper

Company Name | Website

Encore Education Corporation | 16955 Lemon Street, Hesperia, CA 92345

[Unsubscribe](#) 951chevygirl@gmail.com

[Update Profile](#) | [About Constant Contact](#)

Sent by kwhite@encorehighschool.com in collaboration with



Try email marketing for free today!

CAPTAIN'S PACKAGE

Panoramic Picture	\$ 18.00	Or two for \$30 (price will increase on package by \$15)
Prom	\$ 150.00	1 Ticket
Prom Picture	\$ 15.00	
Yearbook	\$ 80.00	
Grad Bash	\$ 120.00	
Fright Fest	\$ 75.00	Season Pass gets you free entrance and \$65 off (Must show proof prior to purchase)
Senior Beach Day VIP	Free	
Senior Sunset VIP	Free	
Senior Sunrise VIP	Free	
Senior Breakfast VIP	Free	
Senior Dodgeball VIP	Free	
Encore Social VIP	Free	
Swag Day VIP	Free	
Class T-Shirt	\$ 20.00	
Class Sweatshirt	\$ 45.00	
Homecoming	\$ 30.00	1 Ticket
1/2 page Senior Ad	\$ 75.00	Full page ad \$100
Captain Encore	\$ 16.00	2 Tickets, (\$8 each)
Senior Showcase	\$ 16.00	2 Tickets, (\$8 each)
Cap, Gown, and Tassel	\$ 28.00	After Feb it is \$40
Mystery Night	\$ 20.00	
Total	\$ 708.00	
Package Price	\$ 600.00	

Student can pick either senior ad but this package must include a senior ad.
Please sign up with Mrs. Ashlin in the A Building (Hesperia) or Mr. Justin Barkdull on the 3rd floor Riverside

Encore Education Corporation

Debit Card Account
18955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6855

09/11/2020

PAY TO THE ORDER OF

[Redacted]

\$ **300.00

Three hundred and 00/100

DOLLARS

[Redacted]

ENCORE JUNIOR/SENIOR HIGH SCHOOL ARTS

[Redacted]

MEMO

⑈006855⑈ ⑆121042882⑆ [Redacted] ⑈

Encore Education Corporation
09/11/2020

6855

Date
09/11/2020

Type
Bill

Reference

Original Amount
300.00

Balance Due
300.00

Payment
300.00
300.00

Check Amount

ENCORE JUNIOR/SENIOR HIGH SCHOOL ARTS

Platinum Business C

300.00

Encore Education Corporation
09/11/2020

6855

Date
09/11/2020

Type
Bill

Reference

Original Amount
300.00

Balance Due
300.00

Payment
300.00
300.00

Check Amount

PAYMENT RECORD

Platinum Business C

300.00




Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9-17-20

001715

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES



St: 365 Rainbow Canyon Rd. Northridge
 Spring Ave
 Northridge, CA 91321

Niagara-DrinkingWater 16.9oz	1 @	2.99	2.9900
CRV	24 @	.05	1.20
Niagara-DrinkingWater 16.9oz	1 @	7.99	2.9900
CRV	24 @	.05	1.20
Niagara-DrinkingWater 16.9oz	1 @	2.99	2.9900
CRV	24 @	.05	1.20
Niagara-DrinkingWater 16.9oz	1 @	2.99	2.9900
NIAGARA BUY 4 AND 5			1.9700-
CRV	24 @	.05	1.20
Niagara-DrinkingWater 16.9oz	1 @	2.99	2.9900
CRV	24 @	.05	1.20
Niagara-DrinkingWater 16.9oz	1 @	2.99	2.9900
CRV	24 @	.05	1.20
Niagara-DrinkingWater 16.9oz	1 @	2.99	2.9900
CRV	24 @	.05	1.20
Niagara-DrinkingWater 16.9oz	1 @	2.99	2.9900
NIAGARA BUY 4 AND 5			1.9700-
CRV	24 @	.05	1.20
Niagara-DrinkingWater 16.9oz	1 @	2.99	2.9900
CRV	24 @	.05	1.20
SUBTOTAL			33.77
TAX			\$0.00
TOTAL			\$33.77
VISA			\$33.77

VENDOR:
99c only store

DATE OF PURCHASE:
9/17/20

AMOUNT:
\$33.77

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

SECOND APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

US DEBIT
 ATO: 430000001980340



LearnWorlds

001716

INVOICE

LearnWorlds (CY) Ltd
 Gladstonos 120
 Foloune Building,
 2nd Floor, B1
 Limassol 3032
 Cyprus

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9-19-20

Invoice # 3001-18210
 Invoice Date Sep 19, 2020
 Invoice Amount \$999.00 (USD)
 PAID

BILLED TO
 Denise Griffin
 Encore Education Corporation
 16955 Lemon Street
 Hesperia, California 92345
 United States
 760-949-2036

SUBSCRIPTION
 Billing Period Sep 19 to Oct 19, 2020
 Next Billing Date Oct 19, 2020
 School URL <https://www.encorestudent.com>

DESCRIPTION	AMOUNT (USD)
Enterprise Plan	\$999.00
	Total \$999.00
	Payments (\$999.00)
	Amount Due (USD) \$0.00

LLMF COVID CURRICULUM

PAYMENTS

\$999.00 was paid on 19 Sep, 2020 16:50 UTC by Visa card ending 0914.

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

APPROVED
 Encore First Approval - Administration
Julia Dolf
 Dean of Academic

PRE-APPROVED BY

Name: [Signature]
Date: 9-21



PLACE RECEIPT HERE

TAPE RECEIPT FLAT



Costco #1010
14555 Valley Center Dr
Victorville, CA 92392

Member# 111748605283
Invoice# 92679
Date: 09/21/20
Time: 07:16
Auth# 229361

DB Acct #
*****7120

Pump Gallons Price
5 16.782 \$ 3.039

Product Amount
Premium \$ 51.00

Total Sale \$ 51.00

SALE- Card Swiped
Approved
TranID# 026505092679

Thank you
For your purchase of
Kirkland Signature
Fuel
Visit Costco.com
Search: Fuel

ASB RECEIPT FORM

Store: Costco Wholesale

Date: 9-21-20

Amount: \$ 51.00

Reimbursed To: Debit Card

ASB APPROVAL ONLY

APPROVED
Campus:
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager [Signature]

Event:
APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer
Account Expensed:

Approval Signature

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer [Signature]
Rev: 5/18



001718

Wix.com LTD
 40 Namal Tel Aviv, 6350671
 Israel

EXPENSE
PRE-APPROVED BY
 Name: Contract
 Date: _____

Issued to:
 Denise Griffin
 16955 Lemon Street Hesperia
 US-CA United States
 Encore Education Corporation

Invoice #762462041 Sep 18, 2020 Paid

Description	Site	Billing Period	Quantity	Amount
App Constant Contact Email Capture Lightbox	encorehighsc hool.com	Yearly Sep 18, 2020 - Sep 18, 2021	1	\$24.00

Payment Method: Visa **** 0914

Subtotal \$24.00
 Total \$24.00

Parent Communication

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact



EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 4/21/20

PURCHASE ORDER/CHECK REQUEST FORM

Date: 3/13/20

Location: HESPERIA/RIVERSIDE

Advisor's Name: Johnna Griffin

Team/Group/Class Account: Ambassadors

Date Needed By: 3/13/20

Item Description: Must attach Invoice & Image(s) Brownie Bite Fundraiser

By Internet

Website Info: browniebitefundraiser.com

User Name: _____ Password: _____

Invoice/Order Number: _____ Total: \$ 105⁰⁰

By Phone

APPROVED
PD 9/21/20 Card # 7974
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Contact Name: _____ Contact Phone #: _____

Reference #: _____ Total: \$ _____

By Check

Payable to: _____ Total: \$ _____

Give check to the Advisor? Yes/No

Mail check to company? Yes/No

Address: Encore First Approval - Administration

APPROVED
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin

Please attach any other information needed. Please submit to Ms. Joelle Schwartz. Please allow two weeks for processing.

OFFICE USE ONLY

Approved/Denied

Administrators Signature:

Date: 4/21/20

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Denise approved 4/21/20



001720

Joelle Schwarck <jschwarck@encorehighschool.com>

Invoice #3360 from Brownie Bite Fundraiser, Inc.

1 message

Brownie Bite Fundraiser, Inc. <mailer@waveapps.com>
Reply-To: thomas@browniebitefundraiser.com
To: jschwarck@encorehighschool.com

Fri, Mar 13, 2020 at 1:49 PM

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 4/21/20



Brownie Bite Fundraiser, Inc.

Invoice for **\$105.00** due by **Mar 13, 2020**

Review & Pay

VISA | Bank Payment (ACH)

Denise approved 4/21/20

Back to Invoice



Payment Receipt

Invoice #3360

for Encore High School For The Arts
paid on Sept. 21, 2020

Brownie Bite Fundraiser, Inc.
27890 Clinton Keith Rd, Ste. D405
Murrieta, California 92562
United States
Tel: 760-344-3400
Mobile: 760-679-6977
browniebitefundraiser.com

Payment for Invoice #3360

Payment Amount: \$105.00 USD

PAYMENT METHOD: *7974

 Paid

Thanks for your business. If this invoice was sent in error, please
contact thomas@browniefundraiser.com



EXPENSE 001721

Ashlin Barkdull <abarkdull@encorehighschool.com>

PRE-APPROVED BY

Name: Denise

Order receipt for www.Rubberstamps.net order 1371100

orders@rubberstamps.net <orders@rubberstamps.net>
To: abarkdull@encorehighschool.com

Mon, Sep 21, 2020 at 3:41 PM

RUBBERSTAMPS.NET

**Free Shipping
over \$30!**
(domestic only)

Hello Ashlin,

Thank you for your order at www.rubberstamps.net, your package will be on its way soon! Once your package ships, we will send an email with a link to track your order. As every order is custom-made and made-to-order, please allow 1-2 business days to receive tracking information. If you have any questions about your order please contact us at questions@rubberstamps.net.

Note: This email was automatically generated. Please do not respond to this email address; it comes from our automated alert system, which is not monitored for responses.

Your order confirmation is below; thank you again for your business!

Payment Method:
Visa -7974 \$81.30

Order Number: 1371100
Order Time: 9/21/2020 5:41:01 PM
Current Status: Paid/Unshipped

Promotional Code(s): none

Billed To:
Ashlin Barkdull
Encore Education Corporation
16955 Lemon Street
Hesperia, CA 92345
United States
7609492036

Ship To:
Ashlin Barkdull
Encore Education Corporation
16955 Lemon Street
Hesperia, CA 92345
United States
7609492036

abarkdull@encorehighschool.com

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Ship Via: First-Class US Mail
5-10 business days

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Special Instructions:
none
Gift Message:

Qty	SKU	Product Name	Unit Price
4	4929	Trodat 4929	\$18.95
		In Process	

SubTotal: \$75.80
Tax: \$5.50
Shipping: \$0.00
Handling: \$0.00

001722

Grand Total: \$81.30

Connect with us!



Customer Service

Email questions@rubberstamps.net

EXPENSE

PRE-APPROVED BY OrderID-1371100_LineItem-1.jpg
17K

Name: _____

Date: _____

PRE-APPROVED BY

001723

Name: [Signature]

Date: 9-23



PLACE RECEIPT HERE

TAPE RECEIPT

Dunn-Edwards Paints
Victorville Store
12475 Mariposa Rd Ste B
(760) 245-2442
** Cash Take **
EXCELSIOR CHARTER SCHOOL
Acct#: 331
DE# 2053218027
Color-Ark# 05353678195506

ITEM	QTY	PRICE
SSHL60-1-U-6 SPARTASHIELD Ext SG U Base (DE) DEA 187 BLACK	1	131.90T
PCF-R-L-6 AB 1343 Recovery Fee	1	1.60T
Subtotal		\$133.50
Sales Tax		\$10.35
Total		\$143.85
Debit Card		\$143.85
Auth Code: 001447 DEBIT *7120		

ENV Data:
Entry Mode: Chip Read
App ID (AID): A0000000980840
App Resp Code: 00
Term Verif Results: 8080048000
Trans Status Indicator: 6800
Issuer App Data (IAD): 06010A03600000
Mode: ISSUER
Verification Method: PIN

Change \$0.00

*** CUSTOMER COPY ***
9/23/2020 10:55 Trans# 5367819
Cashier: Michael



ASB RECEIPT FORM

Store:

Dunn-Edwards Paint

Date:

9-23-20

Amount:

\$ 143.85

Reimbursed To:

Debit Card

ASB APPROVAL ONLY

Encore First Approval - Administration
Campus:
Joseph Thibodeaux
Student Services Manager [Signature]

Event:

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer
Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

Rev. 5/18

EXPENSE

001724 PRE-APPROVED BY *[Signature]*



PLACE RECEIPT HERE

TAPE RECEIPT



HESPERIA CA #00006
11940 HESPERIA RD
HESPERIA, CA 92345
Telephone: (760) 949-0558

SALE

Customer Name: Joe Thibodeaux
Customer Number: 888019013659

56917 FOLDING LOCK-BACK UTIL K \$5.99

Subtotal \$5.99

Sales Tax 7.750% \$0.46

Total \$6.45

Debit \$6.45

Card No XXXXXXXXXXXX7120

Auth No 002604

US DEBIT

Chip Read

Verified By PIN

Mode Issuer

AID: A0000000980840

TVR: 8080048000

IAD: 06010A03600000

TSI: 6800

ARC: 00

Please Retain for Your Records

Store: 00006 Reg: 02 Tran: 671854

Date: 9/24/2020 12:44:17 PM Assoc: XXXXXX

Ticket: 02671854

Item(s) Sold: 1

Item(s) Returned: 0

Cesar served you today

Thank you for shopping at

ASB RECEIPT FORM

Store:

Harbor Freight tools

Date:

9-24-20

Amount:

\$6.45

Reimbursed To:

Debit Card

ASB APPROVED

Encore First Approval - Administration Campus:

Joseph Thibodeaux
Student Services Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Rev. 5/18



001725

Customer Number 82133
 AI Code 054307
 Invoice No EP97193468
 Date 07/17/2020
 Terms Upon Receipt
 Order Number 130941073
 PO Number
 Admin Year AP2020

Bill To

ENCORE HS FOR PERFORM VIS ARTS
 16955 Lemon Avenue
 Hesperia, CA 92345
 United States

ATTN: Candice Carter

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Used AP Examinations	103	85.00	8,755.00
AP Late Order Fee Surcharge	3	40.00	120.00
AP College Board Fee Reduction	36	32.00	(1,152.00)
SUB-TOTAL			\$7,723.00
SHIPPING & HANDLING			0.00
SALES TAX			0.00
NET TOTAL			\$7,723.00
CREDITS			0.00
PAYMENTS			(3,123.20)
CURRENT NET BALANCE			\$4,599.80

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Customer Number: 82133

Invoice #EP97193468

Invoice Total: \$7,723.00

Make checks payable to "College Board".
 Please note remittance address change below.
 Detach this portion and return with payment to:

Balance: **4,599.80**

College Board
 P.O. Box 30171
 New York, NY 10087-0171
 Federal Tax ID: 13-1623965

Amount Enclosed : \$ 4,599.80

Questions about this invoice, please contact our Customer Service at:
 Phone: 877-274-6474
 Email: apexams@info.collegeboard.org

Encore Education Corporation

Debit Card Account
18955 Lemon Street
Hesperia, CA 92345
760-958-2832

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6858

09/17/2020

PAY TO THE ORDER OF College Board

\$**4,599.80

Four thousand five hundred ninety-nine and 80/100***** DOLLARS

The College Board
P. O. Box 30171
New York, New York 10087-0171



MEMO

⑈006858⑈ ⑆ 121042882⑆ [REDACTED] ⑈

Encore Education Corporation 09/17/2020 College Board 6858

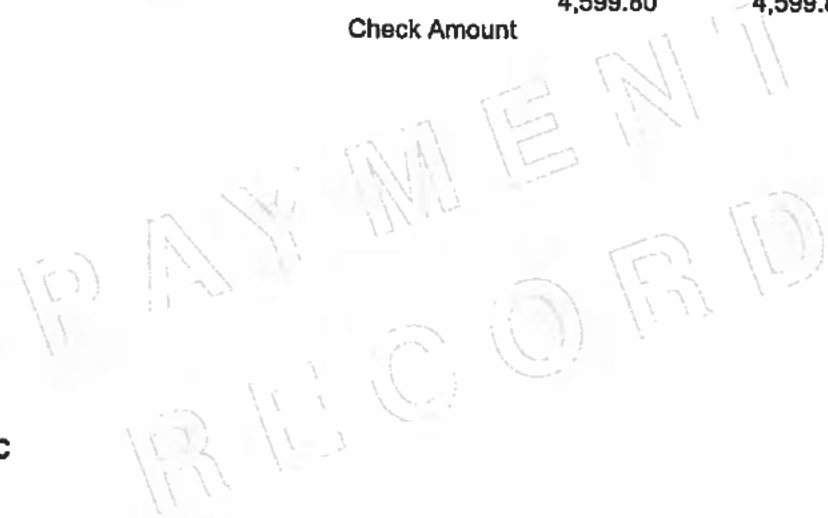
Date	Type	Reference	Original Amount	Balance Due	Payment
09/17/2020	Bill		4,599.80	4,599.80	4,599.80
			Check Amount		4,599.80



Platinum Business C 4,599.80

Encore Education Corporation 09/17/2020 College Board 6858

Date	Type	Reference	Original Amount	Balance Due	Payment
09/17/2020	Bill		4,599.80	4,599.80	4,599.80
			Check Amount		4,599.80



Platinum Business C 4,599.80

001726



EXPENSE PRE-APPROVED BY Name: Denise Date: 9/3/20

PURCHASE ORDER/CHECK REQUEST FORM

Date: 9/2/20

Location: HESPERIA/RIVERSIDE

Advisor's Name: Dylan Zamanis

Team/Group/Class Account: Mock Trial

Date Needed By: Prior September 18th, 2020

Item Description: Must attach invoice & image(s) Payment for participation in Mock Trial

By Internet

Website Info:

User Name: Password:

Invoice/Order Number: Total: \$

By Phone

Contact Name: Contact Phone #:

Reference #: Total: \$

By Check

Payable to: San Bernardino County Superintendent of Schools Total: \$ 425.00, if prior to September 18th.

Give check to the Advisor? Yes/No Mail check to company? Yes/No

Address: Innovation & Engagement/Student Events - Mock Trial

601 North East Street, 1st Floor, San Bernardino, CA 92425

PD 9/1/20 chck# 6854

Please attach any other information needed. Please submit to Ms. Joelle Schwarck. Please allow two weeks for processing.

Encore First Approval - Administration

Kelsey White OFFICE USE ONLY

Central Bookkeeping Manager

Approved/Denied

Administrators Signature: [Redacted] Date: 9/3/20

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036 www.encorehighschool.com

Denise approved 9/3/20

Encore Final Approval - Board / CEO

Denise Griffin Chief Executive Officer

001727



INTENT TO PARTICIPATE NOTIFICATION EXPENSE

PRE-APPROVED BY
Name: Denise
Date: 9/13/20

- Yes, we will compete in the San Bernardino County Mock Trial Competition.
- We are a high school that is interested in forming a Mock Trial Team.

**All coaches must attend Virtual Meeting
Tuesday, September 15, 2020**
Coaches will receive information and materials,
and members from the County District Attorney's Office will present the case

Number of team(s) participating (maximum 2 teams per school)

Team registration fees: Early bird registration \$425 per team due September 18, 2020
Regular registration \$575 per team due October 2, 2020

Make check and/or purchase order payable to: San Bernardino County Superintendent of Schools
Mail to: Innovation & Engagement/Student Events - Mock Trial
601 North E Street, 1st Floor • San Bernardino, CA 92415

Pay by check #: _____ Pay by purchase order #: _____

School Name: Encore High School
 District Name: Hesperia Unified School District
 Principal Name: Denise Griffin

Coach Name: Dylan Zamanis School Phone: 760-956-2632
 Email Address: DZamanis@encorehighschool.com Cell Phone: [REDACTED]
 Assistant Coach Name: _____ School Phone: _____

Email Address: APPROVED Encore First Approval - Administration
Kelsey White Central Bookkeeping
 Email Address: _____ Encore Final Approval - Board / CEO
Denise Griffin Chief Executive Officer

Agreement/Statement of Understanding
 All trials will be governed by the rules of the San Bernardino County Mock Trial Program. All participants in the Mock Trial competition must follow all rules and procedures as specified in the Mock Trial materials disseminated by the San Bernardino County Superintendent of Schools and the Constitutional Rights Foundation (CRF). Failure of any coach, member or affiliate of a team to adhere to the rules may result in disqualification of that team.

Principal Signature: [REDACTED] Date: 9/11/2020

This form must be signed and returned no later than September 4, 2020 to:
 Innovation & Engagement/Student Events
 601 North E Street, 1st Floor • San Bernardino, CA 92415
 Email: studentevents@sbcss.net • Phone: (909) 386-2630 • Fax: (909) 888-1235

Encore Education Corporation

Debit Card Account
16955 Lemon Street
Hesperia, CA 92345
760-956-2632

WELLS FARGO BANK, NA
17442 Main St
Hesperia, CA 92345
11-4288/1210

6854

09/11/2020

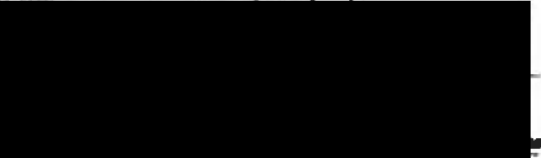
PAY TO THE ORDER OF San Bernardino County Superintendent of Schools

\$ **425.00

Four hundred twenty-five and 00/100

DOLLARS

San Bernardino County Superintendent of Schools
Innovation & Engagement Branch/Student Events - M
601 North E Street, 1st Floor
San Bernardino, CA 92415
United States



MEMO

Mock Trial

⑈006854⑈ ⑆ 2 2 1 0 4 2 8 8 2 ⑆

Encore Education Corporation
09/11/2020

San Bernardino County Superintendent of Schools

6854

Date	Type	Reference	Original Amount	Balance Due	Payment
09/11/2020	Bill		425.00	425.00	425.00
		Check Amount			425.00



Platinum Business C

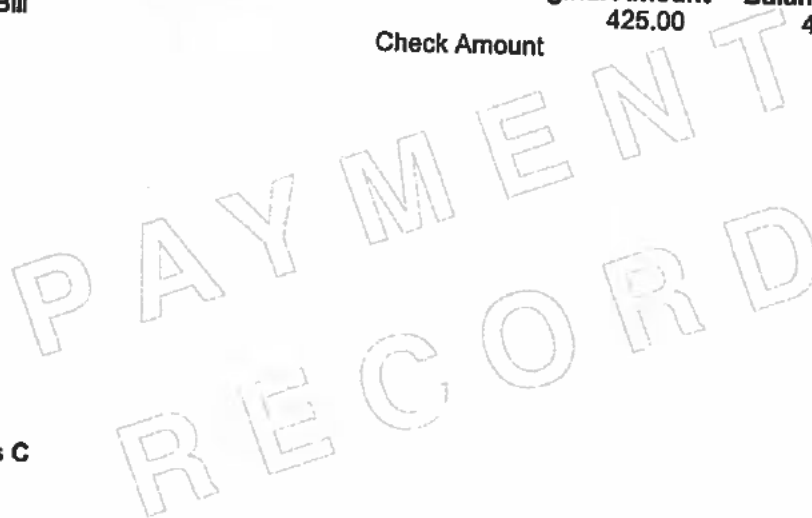
425.00

Encore Education Corporation
09/11/2020

San Bernardino County Superintendent of Schools

6854

Date	Type	Reference	Original Amount	Balance Due	Payment
09/11/2020	Bill		425.00	425.00	425.00
		Check Amount			425.00



Platinum Business C

425.00



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9/23/20

001728

Circle One:
ASB / General Fund



VENDOR:
Target

DATE OF PURCHASE:
9/23/20

AMOUNT:
\$123.45

REIMBURSE TO / ACCOUNT:
MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:
MAINTENANCE

FIRST APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

TAPE RECI

Apple Valley - 760-247-4111
 19201 Bear Valley Rd
 Apple Valley, California 92308-6763
 09/25/2020 11:42 AM

O STAPLES



GROCERY			
231101288	DONUT SHOP	NF	\$43.32
	3 @ \$14.44 ea		
	Regular Price \$16.99		
HOME			
066060016	DOOR MAT	T	\$12.99
KITCHEN			
072081052	DISPOSABLE C	T	\$4.99
LAUNDRY CLEANING AND CLOSET			
070120112	SHELF LINER	T	\$11.99
	2 @ \$5.99 ea		
003030520	CLN TOOLS	T	\$5.99
003050502	Mean Green	T	\$2.99
072080663	KEURIG	T	\$9.74
	Regular Price \$12.99		
003050542	UP AND UP	T	\$5.59
002050878	HANGERS	T	\$20.00
	10 @ \$2.00 ea		
NON RETAIL			
004100019	TARGET BAG	N P	\$0.00
	Bag Fee		\$0.10
	SUBTOTAL		\$117.69
	T = CA TAX 7.75000 on \$50.28		\$5.76
	TOTAL		\$123.45
	*0914 DEBIT TOTAL PAYMENT		\$123.45
	AID: A0000000980840		
	US DEBIT		

\$3.25

Fee may not be refundable

REC#2 0269-0939-0080-2621-3 VCD#752-168-834

Help make your Target Run better.
 Take a 2 minute survey about today's trip

informtarget.com
 User ID: 7973 0906 1991
 Password: 973 787

CUENTENOS EN ESPAÑOL

Please take this survey within 7 days

001729



Details for Order #111-1602076-8343417

EXPENSE

Order Placed: September 24, 2020
 PO number : Class Supplies - H
 Amazon.com order number: 111-1602076-8343417
 Order Total: \$193.42

PRE-APPROVED I
 Name: Denise
 Date: 9-24-20

Not Yet Shipped	
Items Ordered	Price
2 of: D'Addario EJ16-3D Phosphor Bronze Acoustic Guitar Strings, Light Tension - Corrosion-Resistant Phosphor Bronze, Offers a Warm, Bright and Well-Balanced Acoustic Tone - Pack of 3 Sets Sold by: Amazon.com Services LLC Condition: New	\$16.99
8 of: D'Addario Classical Guitar Strings (EJ27N-3D) Sold by: Amazon.com Services LLC (seller profile) Business Price Condition: New	\$18.19
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	
Shipping Speed: FREE Shipping	

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$179.50
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$7.63 Promotion applied: -\$7.63
	Total before tax: \$179.50
	Estimated Tax: \$13.92
	Grand Total: \$193.42

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operating Officer

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

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APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager



NCR Silver
864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

001731 INVOICE

Invoice Date: 09/24/2020
Invoice #: INV04737286
Payment Terms: Due Upon Receipt
Due Date: 09/24/2020

Account Information: Encore High School
16955 Lemon St

Hesperia, California
92345
United States

(760) 605-3343
abarkdull@encorehighschool.com

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

MY CHARGES

Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00071828	NCR Silver Essentials Service Plan, Monthly Fee, Annual Contract	09/24/2020-10/23/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES

Charge Number	Pricing	Allowance	Used	Overage
C-00604260	Free Device	0	0	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
09/25/2020	P-00747280	Payment		(\$79.00)
Invoice Total				\$79.00
Invoice Balance				\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

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001732

Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE
PRE-APPROVED BY
Name: Contract
Date: _____

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #767443993 | Sep 25, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Premium Plan Business Basic	encorehighschool.com	Yearly Sep 25, 2020 - Sep 25, 2021	1	\$276.00

Payment Method: Visa **** 0914

Credit from previous purchase - \$151.89
Subtotal \$124.11

Total \$124.11

Parent Communicate

APPROVED
Encore Second Approval - Senior Management
Ashir Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact

001733



Pre-Approved Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9-28-20

Circle One:
ASB / General Fund

VENDOR:

Arco

DATE OF PURCHASE:

9/28/20

AMOUNT:

965.35

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

FIRST APPROVAL

APPROVED

Encore First Approval - Administration

Kiara Sampson
Associated Student Body Manager

SECOND APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White
Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT - DO NOT FOLD RECEIPT(S) AND NO STAPLES

ARCO GASOLINE
ARCO AMPM 42575
14475 PALMDALE RD.
VICTORVILLE CA

ARCO42575001

DATE 09/28/20 20:45
 TRAN# 9089956
 PRLPAY TRAN# 1025594
 PUMP# 08
 SERVICE LEVEL: SELF
 PRODUCT: REGULAR
 GALLONS: 22.420
 PRICE/G: \$ 2.899
 FUEL SALE \$ 65.00
 debitfee \$0.35
 DEBIT \$65.35

THANK YOU
THANK YOU
FOR CHOOSING ARCO
COMMENTS?
CALL 1800 322-2726

001734 Sales Receipt



Costume Inventory Resources
PO Box 4345
Davis, CA 95617
855-468-8247
www.CostumeInventory.com

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: _____

Order Date: 9/29/2020
Order ID #: 2462
Ordered By: WebStore
Payment Method: Credit Card
Payment Date: 9/29/2020

Sold to:
Encore High School
Denise Griffin
16955 Lemon St.
Hesperia, CA 92345

Item	Qty	Price	Discount:	Total	Taxable ?
Inv Tags: Iron-on 1.5" wide Starting # 7501	1,000	\$0.290	10.00%	\$261.00	<input checked="" type="checkbox"/>

Subtotal: \$261.00
Fresh Start 2020 - 10% Discount (\$29.66)
Sales Tax: 7.75% \$18.21
Shipping / Handling: \$0.00

Total: \$249.55
Payment Rec'd: \$249.55

Balance Due: \$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Thanks again for your order !

Margaret

Costume Inventory Resources provides free samples for testing tags and labels. Customers are responsible for thorough product testing of these tags / labels.

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



001735

Kelsey White <kwhite@encorehighschool.com>

Order #1070 confirmed

1 message

EXPENSE

RaveLight <Info@theravelight.com>
To: Kwhite@encorehighschool.com

Tue, Sep 29, 2020 at 2:10 PM

PRE-APPROVED BY

Name: Denise
Date: 9-29-20

RaveLight

ORDER #1070

Thank you for your purchase!

Hi Kelsey, we're getting your order ready to be shipped. We will notify you when it has been sent.

[View your order](#)

or [Visit our store](#)

Order summary



RaveLight Mini™ Official 2-Laser Portable Party Lights - UK Adapter × 2 **\$99.90**



RaveHaze™ 500W LED Smoke Machine - US Adapter × 2 **\$151.90**



RaveLight™ Official 9-Laser Professional Party Lighting - US Adapter × 2 **\$199.90**

Subtotal **\$451.70**

Shipping **\$0.00**

Taxes **\$0.00**

Total **\$451.70 USD**

Customer information



Shipping address

Kelsey White
16955 Lemon Street
Hesperia CA 92345
United States

Billing address

Kelsey White
16955 Lemon Street
Hesperia CA 92345
United States

Shipping method

Free Shipping  (5-12 business days) 

Payment method

ending with 3686 — \$451.70

If you have any questions, reply to this email or contact us at Info@theravelight.com

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

EXPENSE

001736

PRE-APPROVED BY



Name: Denise

Final Details for Order #113-8992783-4867469 Date: 9-29-20

Order Placed: September 29, 2020
 PO number : ASB Gen
 Amazon.com order number: 113-8992783-4867469
 Order Total: \$43.10

Shipped on September 29, 2020	
Items Ordered	Price
1 of: Party City Pennywise Mask Halloween Costume Accessory for Adults, IT Chapter 2, Standard Size Sold by: Weyu (seller profile) Condition: New	\$40.00
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$40.00 Shipping & Handling: \$0.00 ----- Total before tax: \$40.00 Sales Tax: \$3.10 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$43.10 -----

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$40.00 Shipping & Handling: \$0.00 -----
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Total before tax: \$40.00 Estimated Tax: \$3.10 ----- Grand Total: \$43.10

To view the status of your order, return to [Order Summary](#).

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Encore Second Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

001737



Final Details for Order #113-6909939-0629017

EXPENSE

PRE-APPROVED BY

Order Placed: September 29, 2020
 PO number : ASB Gen
 Amazon.com order number: 113-6909939-0629017
 Order Total: \$32.27

Name: Denise
 Date: 9-29-20

Shipped on September 29, 2020	
Items Ordered	Price
1 Of: Rubie's Men's Annabelle Horror Mask with Wig, Multicolor, One Size Sold by: American Empire 2015 (seller profile) Condition: New	\$29.95
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$29.95 Shipping & Handling: \$0.00 Total before tax: \$29.95 Sales Tax: \$2.32
Shipping Speed: Economy Shipping	Total for This Shipment: \$32.27

Payment Information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$29.95 Shipping & Handling: \$0.00
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Total before tax: \$29.95 Estimated Tax: \$2.32 Grand Total: \$32.27

To view the status of your order, return to [Order Summary](#).

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Denise Griffin
 Chief Executive Officer

APPROVED

Encore Student Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kelsey White
 Central Bookkeeping Manager

APPROVED

Encore First Approval - Administration

Kiara Sampson
 Associated Student Body Manager

EXPENSE

001738

PRE-APPROVED BY



Name: [Signature]

Date: 9-30

PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

ARC042318001
16815 MAIN ST
HEPERIA CA
ARC042318001

DATE 9/30/20 12:45
TRAN# 9047322
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 16.671
PRICE/G: \$2.999
FUEL SALE \$50.00
debitfee \$0.35
DEBIT \$50.35

FinalSale Receipt
DEBIT \$50.35
Payment from Primary
Account
*****7120
Auth #: 007945
Odometer:
Resp Code: 000
Stan: 0084301575
Reference:731
APPNAME US DEBIT
AID : A00000009800840
APP CRYPTOGRAM :
ARQC EF47D538611BFE1
g
ENTRY : Insert
PIN USED
SITE ID: ARC04231800
1

THANK YOU
THANK YOU
FOR CHOOSING ARCO
COMMENTS?
CALL 1800-322-2726

ASB RECEIPT FORM

Store:

Arco Gasoline

Date:

9-30-20

Amount:

\$50.35

Reimbursed To:

Debit Card

ASB APPROVAL ONLY

Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager [Signature]

Event:

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer
Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

Rev. 5/18

001745



BANK CHARGE FORM

Date: 9-30-20
Bank Charge: \$.14
Reason: INTEREST PAYMENT
Completed by:

Reviewed by:	
FIRST APPROVAL:	SECOND APPROVAL:
<p>APPROVED Encore First Approval - Administration Joseph Thibodeaux Student Services Manager</p>	<p>APPROVED Encore Final Approval - Board / CEO Denise Griffin Chief Executive Officer</p>

Scanned by:

Submission Date:

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com



DEBIT CARD USAGE REPORTS BY CARD NUMBER

The student services debit account is used for on campus purchases where other means of purchasing (invoice, check, etc.) is not feasible. Each debit card is reconciled monthly by the assigned user of the debit card. It is important to note that other people might use the debit cards contained in these reports, but it is the responsibility of the assigned card holder to reconcile the card every month. The following reports outline each individual card.

Each card report will have the following information:

The reconciliation report compiled using the bank statement

Receipts / backup documentation for each debit or credit (chronologically)

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com



Name: JOSEPH THIBODEAUX			Credit Card: 7120
Reconciliation Month: September 2020			
Date	Vendor	Purpose	Amount
9/2/20	Shop n Go	FUEL	24.81
9/9/20	Shop n Go	FUEL FOR VAN (LUNCH DELIVERY)	60.00
9/9/20	Home Depot	PAINT SUPPLIES FOR D-12-F	43.68
9/9/20	Dunne Edwards	PAINT FOR D-12 + F	296.92
9/14/20	Shop n Go	FUEL	90.00
9/21/20	Costco	FUEL	51.00
9/23/20	Dunne Edwards	PAINT	143.85
9/24/20	Harbor Freight	UTILITY KNIFE	6.45
9/30/20	Arco	FUEL	50.35

APPROVED
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

PRE-APPROVED BY

Name: [Signature]
Date: 9-2



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

ASB RECEIPT FORM

Store: SHOP & GO MOBIL

Date: 9-2-20

Amount: \$24.81

Reimbursed To: DEBIT CARD

SHOP N GO
FG06145364001
11254 I AVE
HESPERIA , CA
92345
09/02/2020 360259170
01:21:36 PM

XXXXXXXXXXXXXXXX7120
Debit
INVOICE 036742
AUTH 039622

PUMP# 2
Regular CR 8.0586
PRICE/GAL \$3.079

FUEL TOTAL \$ 24.81

DEBIT \$ 24.81

Customer-activated Purchase Capture
Site #: 0000000009020002
Shift Number 1
Sequence Number 41163
Swiped
APPROVED 039622

Tell us about
your visit | Visit
www.myencoremobil.com
visit.com

ASB APPROVAL ONLY

APPROVED ^{Campus:}
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager
Event:

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Account Expensed:
Chief Operations Officer

Approval Signature

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED

Encore Board Approval - Senior Management
Johnny Griffin
Chief Operations Officer

Rev. 5/18

PRE-APPROVED BY

Name: [Signature]

Date: 1-9-9



PLACE RECEIPT HERE

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SHOP N GO MOBILE
11254 I AVE
HESPERIA CA 92345

SHOP N GO
11254 I AVE
HESPERIA CA 92345
FG06145364001

09/09/2020 8:46:49 AM
Register: 2 Trans #: 7061 Op ID: 11
Your cashier: Cashier

*** PREPAID RECEIPT ***

Regular CR	PUMP# 8	\$60.00	99

Subtotal =		\$60.00	
Tax =		\$0.00	

Total =		\$60.00	
Change Due =		\$0.00	
Debit		\$60.00	

XXXXXXXXXXXX7120 Debit
INVOICE: 039434
AUTH 088458

POS Authorization Only
Site #: 000000009923392
Shift Number 1
Sequence Number 44326
Chip Read
US DEBIT
Mode: Issuer
AID: A0000000980640
TVR: 8080048000
IAD: 06010A03600000
TSI: 6800
ARC: 00
APPROVED BY: [Signature]
VERIFIED BY: [Signature]

ASB RECEIPT FORM

Store: Shop n Go Mobile

Date: 9-09-20

Amount: \$60.00

Reimbursed To: Debit Card

ASB APPROVAL ONLY

Campus:
APPROVED
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager *[Signature]*

Event:
APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Account Executive

Approval Signature
APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

Rev. 5/18

PRE-APPROVED BY

Name: [Signature]
Date: 12-9



PLACE RECEIPT HERE

TAPE RECEIPT F

0665 00053 77635 09/09/20 09:14 AM
SALE CASHIER SUSANA

077089143232 3X3/8 IN KNI <A> <M>
BETTER 3 X 3/8 IN KNIT 2PK
203.97 7.94
MAX REFUND VALUE \$7.14/2

022384963290 6PCWKC COVER <A> <M> 12.48
GOOD 9 X 3/8 IN KNIT POLY ROLLER 6PK
MAX REFUND VALUE \$11.24

6953781016033 2"UTLTYBRUSH <A> <M>
ECON 2.0 FLAT BASIC BRUSH
203.27 6.54
MAX REFUND VALUE \$5.88/2

077089181357 3"UTLTYBRUSH <A> <M>
ECON 3.0 FLAT BASIC BRUSH
204.57 9.14
MAX REFUND VALUE \$8.23/2

071497176196 TRAY LINER <A> <M>
WSTR 11 IN DLX TRAY LINER 3PK -CLEA
302.98 8.94
MAX REFUND VALUE \$8.05/3

-----10% off Military Discount-----
45.04 10% off Military Discount -4.50
MUST RETURN ALL ITEMS FOR A FULL REFUND

SUBTOTAL 40.54
SALES TAX 3.14
TOTAL \$43.68
XXXXXXXXXX07120 DEBIT
USDS 43.68

Auth Code 000094
Chip Read
ATU A0000000980840

Verified By PIN
US DEBIT

ASB RECEIPT FORM

Store: Home Depot

Date: 09-09-20

Amount: \$43.68

Reimbursed To: Debit Card

ASB APPROVAL ONLY

APPROVED

Campus: Encore First Approval - Administration

Joseph Thibodeaux
Student Services Manager *JTH*

Event:

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer
Account Expensed

APPROVED Approval Signature

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

<M> = Military Appreciation

0665 09/09/20 09:14 AM



0665 53 77635 09/09/2020 9889

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 03/08/2021

Due to COVID-19, we have extended our returns policy for most items. Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H88 156224 155612
PASSWORD: 20459 155559

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on homedepot.com

EXPENSE

PRE-APPROVED BY ENCORE ASB
 JUNIOR SENIOR HIGH SCHOOL AM

Name: [Signature]
 Date: 1/9/20

PLACE RECEIPT HERE

FAPE RECTH

12475 Mariposa Rd Ste B
 (760) 245-2442
 ** Cash Take **
 EXCELSIOR CHARTER SCHOOL
 Acct# 331
 DEN 2053217239
 Color-Ark# 05353666183002

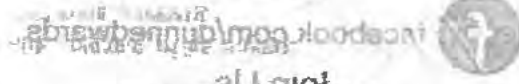
ITEM	QTY	PRICE
SSHL10-0-L-5 SPARTASHIELD Ext FL L Base [DE] DE 6354 GRAY WOLF	1	119.69T
PCF-R-L-5 AB 1343 Recovery Fee	1	1.60T
EVSH30-3-U-5 EVERSHIELD Ext ES U Base [DE] DET 401 JAZZ BERRY JAH (A)B	1	152.66T
PCF-R-L-5 AB 1343 Recovery Fee	1	1.60T
Subtotal		\$275.55
Sales Tax		\$21.37
Total		\$296.92

Debit Card \$296.92
 Auth Code: 001917
 DEBIT *7120

EMV Data:
 Entry Mode: Chip Read
 App ID (AID): A0000000980840
 App Resp Code: 00
 Term Verif Results: 8080048000
 Trans Status Indicator: 6800
 Issuer App Data (IAD): 06010A03600000
 Mode: ISSUER
 Verification Method: PIN

Change \$0.00

Purchase



*** CUSTOMER COPY ***
 Location: 053-2-1 Trans#: 5366629
 9/9/2020 09:39 Cashier: Pabl



ASB RECEIPT FORM

Store: Dunn-Edwards Paint

Date: 09-09-20

Amount: \$296.92 ^{SPM}

Reimbursed To: Debit Card

ASB APPROVAL ONLY

APPROVED Campus:
 Encore First Approval - Administration
Joseph Thibodeaux
 Student Services Manager *JTH*

APPROVED Event:
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Account Expensed:

Approval Signature
APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

Rev. 5/18

PRE-APPROVED BY

Name: [Signature]
Date: 9-14-20



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

F00014558425
11254 I AVE
HESPERIA, CA
92345
09/14/2020 360264644
01:19:04 PM

XXXXXXXXXXXXXXXX7120
Debit
INVOICE 041772
AUTH 096234

PUMP# 8
Regular CR 29.230G
PRICE/GAL \$3.079

FUEL TOTAL \$ 90.00

DEBIT \$ 90.00

Customer-activated Purchase/Capture
Site #: 00000000000000000000000000000000
Draft Number 1
Sequence Number 47682
Swiped
APPROVED 096234

Tell us about
your visit ! Visit
www.myencoremobil.com
visit.com

ASB RECEIPT FORM

Store: shop n go Mobil

Date: 9-14-20

Amount: \$ 90.00

Reimbursed To: Debit Card

ASB APPROVAL ONLY

APPROVED

Campus:
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

Rev. 5/18

PRE-APPROVED BY

Name: [Signature]
Date: 9-21



PLACE RECEIPT HERE

TAPE RECEIPT FLAT



Costco #1010
14555 Valley Center Dr
Victorville, CA 92392

Member# 111748605283
Invoice# 92679
Date: 09/21/20
Time: 07:16
Auth# 229361

DB Acct #
*****7120

Pump Gallons Price
5 16.782 \$ 3.039

Product Amount
Premium \$ 51.00

Total Sale \$ 51.00

SALE- Card Swiped
Approved
TranID# 026505092679

Thank you
For your purchase of
Kirkland Signature
Fuel
Visit Costco.com
Search Fuel

ASB RECEIPT FORM

Store: Costco Wholesale

Date: 9-21-20

Amount: \$ 51.00

Reimbursed To: Debit Card

ASB APPROVAL ONLY

APPROVED
Campus:
Encore First Approval - Administration
Joseph Thibodeaux
Student Services Manager *[Signature]*

APPROVED
Event:
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Account Expensed:

Approval Signature

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer *[Signature]* REV: 5/18

PRE-APPROVED BY

Name: [Signature]
Date: 9-23



PLACE RECEIPT HERE

TAPE RECLIP

Dunn-Edwards Paints
Victorville Store
12476 Mariposa Rd Ste B
(760) 245-2442
** Cash Take **
EXCELSIOR CHARTER SCHOOL
Acct# 331
DE# 2053218027
Color-Ark# 05353678195506

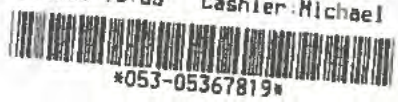
ITEM	QTY	PRICE
SSHL60-1-U-6	1	131.90T
SPARTASHIELD Ext SG U Base (DE) DEA 187 BLACK		
PCF-R-L-6	1	1.60T
AB 1343 Recovery Fee		
Subtotal		\$133 50
Sales Tax		\$10 35
Total		\$143 85

Debit Card \$143 85
Auth Code: 001447
DEBIT #7120

EMV Data:
Entry Mode Chip Read
App ID (AID) A0000000980840
App Resp Code: 00
Term Verif Results: 8080048000
Trans Status Indicator 6800
Issuer App Data (IAD) 06010A03600000
Made ISSUER
Verification Method PIN

Change \$0.00

*** CUSTOMER COPY ***
9/23/2020 10:56 Trans#: 5367819
Cashier: Michael
053-05367819



ASB RECEIPT FORM

Store: Dunn-Edwards Paint

Date: 9-23-20

Amount: \$ 143.85

Reimbursed To: Debit Card

ASB APPROVAL ONLY

Encore First Approval - Administration
Campus
Joseph Thibodeaux
Student Services Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Rev. 5/18

PRE-APPROVED BY



Name: [Signature]
9-24

PLACE RECEIPT HERE

PLACE RECEIPT HERE

HARBOR FREIGHT TOOLS
Quality Tools at Ridiculously Low Prices

HESPERIA CA 90006
11940 HESPERIA RD
HESPERIA, CA 92345
Telephone (760) 949-0558

SALE

Customer Name: Joe Thibodeaux
Customer Number: 888019013659

56917 FOLDING LOCK-BACK UTIL K \$5.99
Subtotal \$5.99
Sales Tax 7.750% \$0.46
Total \$6.45

Debit \$6.45

Card No XXXXXXXXXXXXX7120

Auth No 002604

US DEBIT

Chip Read

Verified By PIN

Mode Issuer

AID: A0000000980840

TVR 8080048000

IAD 06010A03600000

TSI 6800

ARC 00

Please Retain for Your Records

Store: 00006 Res: 02 Tran: 671854

Date: 9/24/2020 12:44:17 PM Assoc: XXXXXX

Ticket: 02671854

Item(s) Sold: 1

Item(s) Returned: 0

Cesar served you today.

HARBOR FREIGHT TOOLS

ASB RECEIPT FORM

Store:

Harbor Freight tools

Date:

9-24-20

Amount:

\$6.45

Reimbursed To:

Debit Card

ASB APPROVED

Encore First Approval - Administration Campus:

Joseph Thibodeaux
Student Services Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Account Expensed:

Approval Signature

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
Chief Operations Officer

Rev. 5/18

EXPENSE

PRE-APPROVED BY

Name: [Signature]
Date: 9-30



PLACE RECEIPT HERE

TAPE RECEIPT FLAT DO NOT FOLD - NO STAPLES

ARC042318001
16815 MAIN ST
HEPERIA CA
ARC042318001

DATE 9/30/20 12:45
TRAN# 9047322
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 16.671
PRICE/G: \$2.999
FUEL SALE \$50.00
debitfee \$0.35
DEBIT \$50.35

FinalSale Receipt
DEBIT -\$50.35
Payment from Primary
Account
*****7120
Auth #: 007945
Odometer:
Resp Code: 000
Stan: 0084301575
Reference:731
APPNAME US DEBIT
AID : A0000000980840
APP CRYPTOGRAM :
ARQC EF47D53B611BFE1
9
ENTRY : Insert
PIN USED
SITE ID: ARC04231800
1

THANK YOU
THANK YOU
FOR CHOOSING ARCO
COMMENTS?
CALL 1800-322-2726

ASB RECEIPT FORM

Store:
Arco Gasoline

Date:
9-30-20

Amount:
\$50.35

Reimbursed To:
Debit Card

ASB APPROVAL ONLY

Encore First Approval - Administration
Campus:
Joseph Thibodeaux
Student Services Manager [Signature]

APPROVED
Event:
Encore Final Approval - Board / CEC
Denise Griffin
Chief Executive Officer

Account Expensed:

Approval Signature
APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

Rev. 5/18



Name: DENISE GRIFFIN			Credit Card: 0914
Reconciliation Month: September 2020			
Date	Vendor	Purpose	Amount
9/3/20	The Box	CALPADS	15.00
9/8/20	Wix.com	PARENT COMMUNICATION	59.00
9/8/20	Target	CLASS SUPPLIES - COSTUMES	81.41
9/10/20	Quickbooks	ACCOUNTING	25.00
9/21/20	Learnworlds	COVID - CURRICULUM	990.00
9/22/20	Wix.com	PARENT COMMUNICATION	24.00
9/25/20	Target	MAINTENANCE	123.45
9/29/20	Wix.com	PARENT COMMUNICATION	124.11

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com



EXPENSE
PRE-APPROVED BY
 Name: CONTRACT
 Date: _____

INVOICE
 INV08122313
 PO Number:

Sold To:
 dg@officerteam.com
 Denise Griffin

Account Number: B01330213
 Invoice Number: INV08122313
 PO Number:

Bill To:
 dg@officerteam.com
 Denise Griffin
 16955 Lemon Street

Invoice Date: 08/02/2020
 Payment Due By: 08/02/2020
 Payment Terms: Due Upon Receipt
 Payment Method: CreditCard

Hesperia California 92345
 United States

Service	Unit Price	Quantity	Subtotal	Tax	TOTAL
Starter Licenses Service Period: 08/02/2020-09/01/2020	\$5.00	3	\$15.00	\$0.00	\$15.00
					Invoice Subtotal: \$15.00
					Tax: \$0.00
					Total: \$15.00
					Balance Due: \$0.00
					Currency: USD

Payments and Adjustments				
Transaction Date	Transaction Number	Transaction Type	Notes	Applied Amount
08/02/2020	P-09212135	Payment		(\$15.00)
				Balance Due: \$0.00

Please note that failure to pay this invoice by the due date provided may result in suspension of services and the accrual of a late fee as outlined in the Box Service Agreement.

Payments remitted without reference to relevant invoice number(s) will not be processed and will be returned.

Need to Update your Credit Card?
 Submit new billing information securely
 online at: <https://www.box.com/update>
 (be sure to login as the Box administrator)

Account Number: B01330213
 Invoice Date: 08/02/2020
 Invoice Number: INV08122313
 Payment Due Date: 08/02/2020
 Total Amount Due: \$0.00
 Amount Enclosed: _____

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Copy of our W-9: billing.app.box.com/W-9

General billing inquiries: <https://community.box.com/>
 For additional billing assistance or to pay by credit card, submit a case by visiting:
<https://cloud.box.com/SubmitCase> or call us at:
 1-877-729-4269

Box Inc. | 900 Jefferson Ave, Redwood City, CA 94063



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE
PRE-APPROVED BY
Name: CONTRACT
Date: _____

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #750916331 | Sep 4, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Ascend Ascend Unlimited	encorehighschool.com	Monthly Sep 4, 2020 - Oct 4, 2020	1	\$59.00

Payment Method: Visa **** 0914

Subtotal \$59.00

Total \$59.00

WEBSITE

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact



Pre-Approval Stamp

EXPENSE

PRE-APPROVED BY

Name: Denise
Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES



Apple Valley - 760-247-4111
19201 Bear Valley Rd
Apple Valley, California 92308-6763
09/08/2020 12:09 PM



LAUNDRY CLEANING AND CLOSET			
003070044	SHOUT	T	\$2.99
003070068	SHOUT	T	\$5.59
003070539	OXICLEAN	T	\$8.99
003070387	Up&Up	T	\$5.99
003080058	ARM & HAMMER	T	\$11.99
002050080	HANGER 18 PK	T	\$40.00
	20 @ \$2.00 ea		

SUBTOTAL \$75.55
T = CA TAX 7.75000 on \$37.55 \$5.86
TOTAL \$81.41
*0914 DEBIT TOTAL PAYMENT \$81.41
AID: A000000980840
US DEBIT

REC#2-0252-0939-0072-0983-2 VCD#756-164-946

Help make your Target Run better.
Take a 2 minute survey about today's trip

informtarget.com
User ID: 7974 7906 1992
Password: 790 168

CUÉNTENOS EN ESPAÑOL

Please take this survey within 7 days

VENDOR:

Target

DATE OF PURCHASE:

9/8/20

AMOUNT:

\$81.41

REIMBURSE TO / ACCOUNT:

CLASS SUPPLIES

ADMIN APPROVAL ONLY

PURPOSE:

Costume Class Cleaning Supplies

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

SECOND APPROVAL

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



Kelsey White <kwhite@encorehighschool.com>

Fwd: We received your QuickBooks subscription payment!

1 message

Denise Griffin <ceo@officerteam.com>
To: Kelsey White <kwhite@encorehighschool.com>

Tue, Nov 10, 2020 at 8:15 AM

Forwarded message

From: Intuit QuickBooks Team <intuit@notifications.intuit.com>
Date: Wed, Sep 9, 2020 at 4:35 AM
Subject: We received your QuickBooks subscription payment!
To: <ceo@officerteam.com>

Accounting



EXPENSE
PRE-APPROVED BY
Name: Contract
Date: _____

Payment success

Denise Griffin, thank you for your payment.

Invoice number: 1000164725915
Invoice date: 09/09/2020
Total: \$25.00
Payment method: VISA ending in 0914

Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

[View billing history](#)

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

Account details

Billed to: Encore ASB
Company ID ending: 1556
Items on this invoice: QuickBooks Online Simple Start

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



LearnWorlds (CY) Ltd
 Gladstonos 120
 Foloune Building,
 2nd Floor, B1
 Limassol 3032
 Cyprus

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9-19-20

INVOICE

Invoice # 3001-18210
 Invoice Date Sep 19, 2020
 Invoice Amount \$999.00 (USD)
 PAID

BILLED TO
 Denise Griffin
 Encore Education Corporation
 16955 Lemon Street
 Hesperia, California 92345
 United States
 760-949-2036

SUBSCRIPTION
 Billing Period Sep 19 to Oct 19, 2020
 Next Billing Date Oct 19, 2020
 School URL <https://www.encestudent.com>

DESCRIPTION	AMOUNT (USD)
Enterprise Plan	\$999.00
	Total \$999.00
	Payments (\$999.00)
	Amount Due (USD) \$0.00

*LLMF
 COVID
 CURRICULUM*

PAYMENTS

\$999.00 was paid on 19 Sep, 2020 16:50 UTC by Visa card ending 0914.

NOTES

LearnWorlds (CY) Ltd is incorporated in Cyprus, European Union, with Company registration Number HE380294

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

APPROVED
 Encore First Approval - Administration
Julia Dolf
 Dean of Academic



Wix.com LTD
40 Namal Tel Aviv, 6350671
Israel

EXPENSE
PRE-APPROVED BY
Name: Contract
Date: _____

Issued to:
Denise Griffin
16955 Lemon Street Hesperia
US-CA United States
Encore Education Corporation

Invoice #762462041 Sep 18, 2020 Paid

Description	Site	Billing Period	Quantity	Amount
App Constant Contact Email Capture Lightbox	encorehighsc hool.com	Yearly Sep 18, 2020 - Sep 18, 2021	1	\$24.00

Payment Method: Visa **** 0914	Subtotal	\$24.00
	Total	\$24.00

Parent Commitment

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

Feel free to contact us: wix.com/support 1-415-639-9034 wix.com/contact



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 : 9/23/20

Circle One:
ASB / General Fund



TAPE RECI

Apple Valley - 760-247-4111
 19201 Bear Valley Rd
 Apple Valley, California 92308-6763
 09/25/2020 11:42 AM

O STAPLES



GROCERY
 231101288 DONUT SHOP NF \$43.32
 3 @ \$14.44 ea
 Regular Price \$16.99

HOME
 066060016 DOOR MAT T \$12.99

KITCHEN
 072081052 DISPOSABLE C T \$4.99
LAUNDRY CLEANING AND CLOSET
 070120112 SHELF LINER T \$11.98
 2 @ \$5.99 ea

003030520 CLN TOOLS T \$5.99
 003050502 Mean Green T \$2.99
 072080663 KEURIG T \$9.74
 Regular Price \$12.99

003050542 UP AND UP T \$5.99
 002050878 HANGERS T \$20.00
 10 @ \$2.00 ea

NON RETAIL
 004100019 TARGET BAG N P \$0.00
 Bag Fee \$0.10

SUBTOTAL \$117.69
 CA TAX 7.75000 on \$50.28 \$5.76
 TOTAL \$123.45
 *0914 DEBIT TOTAL PAYMENT \$123.45
 AID: A0000000980840
 US DEBIT

VENDOR:

Target

DATE OF PURCHASE:

9/23/20

AMOUNT:

\$123.45

REIMBURSE TO / ACCOUNT:

MAINTENANCE

ADMIN APPROVAL ONLY

PURPOSE:

MAINTENANCE

FIRST APPROVAL

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

REC#2-0269-0939-0080-2621-3 VCD#752-168-834

Help make your Target Run better,
 Take a 2 minute survey about today's trip

informtarget.com
 User ID: 7973 0906 1991
 Password: 973 787

CUÉNTENOS EN ESPAÑOL

Please take this survey within 7 days



Wix.com LTD
 40 Namal Tel Aviv, 6350671
 Israel

EXPENSE
PRE-APPROVED BY
 Name: Contract
 Date: _____

Issued to:
 Denise Griffin
 16955 Lemon Street Hesperia
 US-CA United States
 Encore Education Corporation

Invoice #767443993 | Sep 25, 2020 | Paid

Description	Site	Billing Period	Quantity	Amount
Premium Plan Business Basic	encorehighschool.com	Yearly Sep 25, 2020 - Sep 25, 2021	1	\$276.00

Payment Method: Visa **** 0914

Credit from previous purchase - \$151.89
 Subtotal \$124.11

Total \$124.11

Parent Communicate

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Feel free to contact us:

wix.com/support

1-415-639-9034

wix.com/contact



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Unice
 Date: _____

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT -- DO NOT FOLD RECEIPT(S) AND NO STAPLES



Apple Valley - 760-247-4111
 19201 Bear Valley Rd
 Apple Valley, California 92308-6763
 10/16/2020 01:13 PM



HEALTH AND BEAUTY
 064190358 TAYLOR T \$19.99

	SUBTOTAL	\$19.99
T = CA TAX 7.75000 on \$19.99		\$1.55
	TOTAL	\$21.54
*0914 DEBIT TOTAL PAYMENT		\$21.54
	AID: A0000000980840	
	US DEBIT	

NOTICE: Some furniture products can expose you to chemicals known to the State of California to cause cancer, birth defects or other reproductive harm. Please check or product label for warning information

REC#2-0290-0939-0174-3845-4 VCD#751-160-745

Help make your Target Run better.
 Take a 2 minute survey about today's trip

infortarget.com
 User ID: 7970 9906 1982
 Password: 561 546

CUPTENOS EN ESPAÑOL

Please take this survey within 7 days

VENDOR:
Target

DATE OF PURCHASE:
10/16/20

AMOUNT:
21.54

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

PURPOSE:
Class Supplies

FIRST APPROVAL

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

SECOND APPROVAL

APPROVE

Encore First Approval - A

Julia Do
 Dean of Acad



Name: Kiara Sampson			Credit Card: 3686
Reconciliation Month: September 2020			
Date	Vendor	Purpose	Amount
9/4/20	Smart n Final	Student goodie bags	127.92
9/9/20	Battery Mart	Battery for van	201.54
9/14/20	Motor Vehicle	School Advertisement	750.00
9/16/20	Smart n Final	Senior Sunrise	140.88
9/16/20	Costco	Senior Sunrise	309.89
9/18/20	99 cents only	Senior Sunrise	33.77
9/26/20	Amazon.com	Hallofreak	193.42
9/29/20	Arco	Gas for Highlander	65.35
9/30/20	Ravelight	Hallofreak	451.70
9/30/20	Amazon	Hallofreak	43.10

APPROVED
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9-4-20

Circle One:
ASB / General Fund

TA **Smart & Final** **&**
 Warehouse & Market. Friend & Neighbor. **AND NO STAPLES**

** Welcome To Our Hesperia Store **
 Store #354

 See Us On WEB www.smartandfinal.com
 Cashier: DIANA
 DATE 09/04/20 TIME 13:06:26

Store Use Prdce Bags	35.90	
7 UP	1.49	FD
+CRV	.05	
Tootsie Pops Minis	6.99	F
Jolly Rancher Org	9.99	F
Dum Dum Pops	9.99	F
Tootsie Pops Minis	6.99	F
Jolly Rancher Org	9.99	F
Jolly Rancher Asst	9.99	F
Jolly Rancher Asst	9.99	F
Sour Punch Twists	9.99	F
Dum Dum Pops	9.99	F
Twist Ties	5.99	T
SUBTOTAL	127.34	
Sales Tax	.58	
TOTAL	127.92	

Debit TENDER 127.92
 Cash CHANGE 00

FAL NUMBER 01 15 VISIT--> 13
 ***** Electronic F. Activity *****
 09/04/2020 13:07
 DEBIT Met 1:
 CREDIT ***** 1
 ***** ASE *****
 ALI *****

Mode
 AID: A00143 09/04/20
 TVR: 304 3710
 IAD: 06010A
 TSI:
 ARC:
 TC: 5C4B663F1 26
 MID: 481885 IID: 001 SEQ: 01

Total: USD\$ 127.92

PIN VERIFIED
 ***** Electronic Payment Activity *****

13.07:21 OP# 810017894 09/04/20
 Term:1 Trans # 168 Store # 354

THANK YOU FOR SHOPPING
 YOUR HESPERIA SMART AND FINAL
 2020 AUG 21 Miguel Artiga

VENDOR:
Smart & Final

DATE OF PURCHASE:
9/4/20

AMOUNT:
\$127.92

REIMBURSE TO / ACCOUNT:
JHASB

ADMIN APPROVAL ONLY

APPROVED
 PURPOSE:
 Encore Final Approval - Board CEO
Denise Griffin
 Chief Executive Officer
 FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

APPROVED
 Encore Second Approval - Senior Management
 SECOND APPROVAL
Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

BATTERY MART EXPENSE INVOICE

YOUR ONE STOP BATTERY SOURCE

21075 BEAR VALLEY RD.
APPLE VALLEY CA 92308
760-247-6555

PRE-APPROVED BY
Name: Denise
Date: 9-9-20

PLEASE REMIT TO:	
Battery Mart	11818 Glenoaks Blvd.
	San Fernando, CA 91340
	Phone: 818-365-6455
	Fax: 818-365-5705
Invoice #	316845

Bill To:
CASH
VIP CUSTOMER
APPLE VALLEY CA 92308

Ship To:
ENCORE EDUCATION

Date	Account #	P.O. Number	Terms	ShipVia	Rep	Route
9/9/2020	000		COD		MIKE	WCC

QTY	SHIP	PART #	PART DESCRIPTION	PRICE	TOTAL
4	4	UB12120	SEALED LEAD ACID	29.88	119.52
4	4	UB1280	SEALED LEAD ACID	16.88	67.52
			SUBTOTAL BEFORE SALES TAX		187.04
			SALES TAX (7.75% on \$187.04)		14.50
8	8		TOTAL INVOICE AMOUNT		201.54
			PAID BY DEBIT CARD		-201.54

US DEBIT
AID: 8080808080808080
TSI: 6000
FV#: 8080808080808080

Customer Copy
THANK YOU

Level Ref #: 0253111330
I ID: 308
I Date: 0918

3686
DEF011
Entry Method: CH1

201.54

120 11:33
: 000000 Appr Code: 0905
Section ID: 4602336681793
vd: Online Batch: 001

Merchant ID: 2559
Term #: 7229
Store #: 2814
Ref #: 0808

21075 BEAR VALLEY RD
APPLE VALLEY, CA 92308
1 (661) 247-6555

Sale

APPROVED
Encore Second Approval - Senior Manager
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - BOA
Denise Griffin
Chief Executive Officer

RECEIVED BY: _____

DELIVERED BY: _____

Total Invoice \$0.00

APPROVED
Encore First Approval - Administration
Kim Simpson
Associated Student Body Manager

THANK YOU FOR YOUR BUSINESS!

WARNING: BATTERIES ARE EXTREMELY FLAMMABLE AND CAN PRODUCE EXPLOSIVE GASES: KEEP SPARKS, FLAMES, & CIGARETTES AWAY. VENTILATE WHEN CHARGING

WARRANTY VOID ON BROKEN OR ABUSED BATTERIES - KEEP OUT OF REACH OF CHILDREN
THIS WARRANTY IS BASED ON FULL RETAIL VALUE AT THE TIME OF PURCHASE AND HAS A FREE REPLACEMENT PERIOD FOLLOWED BY AN ADJUSTMENT ON A PRO-RATED BASIS FOR THE REMAINDER OF THE STATED WARRANTY PERIOD.
Batteries Wet, Filled with Acid Class - ID No. UN2794, PGIII - Emergency Contact Chemtrec (800) 424-9300
SAN BERNARDINO CO. HAZARDOUS MATERIAL HANDLERS PERMIT #91025986



RNS Communications, Inc. dba
Motor Vehicle Network
 1 Selleck Street - 3rd Floor
 Norwalk, CT 06855
 (203) 899-1700

Invoice

DATE 9/1/2020

INVOICE # 20-41272

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9-1-20

BILL TO:

Encore Education Corp
 Kelsey White
 16955 Lemon Street
 Hesperia, CA. 92345

TERMS - Credit Card

DESCRIPTION	RATE	AMOUNT
MOTOR VEHICLE NETWORK ADVERTISING IN THE FOLLOWING CALIFORNIA DMV LOCATION(s): Victorville - Broadcast	750.00	750.00

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson
 Associated Student Body Manager

APPROVED

Encore First Approval - Administration

Kelsey White
 Central Bookkeeping Manager

Per your instructions, your credit card on file will be processed accordingly.
 Thank you for your business!

Total \$750.00

Thank you for your credit card payment



Pre-Approval Stamp
EXPENSE

PRE-APPROVED BY

Name: Denise
Date: 9-16-20

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES



** Welcome To Our Hesperia Store **
Store #354

See Us On WEB www.smartandfinal.com

Cashier Paula

DATE 09/16/20 TIME 12:01:01

TWC Chor Chip Mfn IW	13.49	F
TWC Blueberry Mfn IW	13.49	F
Bon Ap Chs & Berri	7.99	F
3 @ 11.99		
Svenhards Val Pack	35.97	F
TWC Chor Chip Mfn IW	13.49	F
TWC Chor Chip Mfn IW	13.49	F
TWC Blueberry Mfn IW	13.49	F
TWC Blueberry Mfn IW	13.49	F
Bon Ap Chs & Berri	7.99	F
Bon Ap Chs & Berri	7.99	F
SUBTOTAL	140.88	
Sales Tax	.00	

TOTAL	140.88
Debit TENDER	140.88
Cash CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 12

***** Electronic Payment Activity *****
09/16/2020 12:02:12
US DEBIT Endiv Method Chip
CARD # XXXXXXXXXXXX3686
PURCHASE APPROVED
AUTH CODE 400991

M:
A:
L:

VENDOR:

Smart & Final

DATE OF PURCHASE:

9/16/20

AMOUNT:

\$ 140.88

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

APPROVED

PURPOSE:

Encore Second Approval - Senior Management

Johnny Griffin

First Approval Officer

APPROVED

Encore First Approval - Admin

Kiara Sampso

Associated Student Body M.

SECOND APPROVAL

APPROVED

Encore First Approval - Admin

Kelsey Whit

Central Bookkeeping M.

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



EXPENSE^{REP}

PRE-APPROVED BY

Name: Denise

Date: 9-16-20

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
 TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES



Victorville #1010
 14555 Valley Center Drive
 Victorville, CA 92392
 (760) 524-9904

9P Member 111914173604
 10 @ 5.99
 E 1016336 OG SLICE APP 59.90
 E 1016336 OG SLICE APP 5.99
VOID
 E 1016336 OG SLICE APP 5.99-
 11 @ 16.99
 E 264266 MOCHA FRAP 186.89
 11 @ 0.75
 E 0800000000 CA REDEMP VA 8.25
 E 438841 KOOLAID JAMR 5.99
 E 438841 KOOLAID JAMR 5.99
 E 1174811 SUNNY D 12.79
 E 6300000000 CA REDEMP VA 1.50
 E 1174811 SUNNY D 12.79
 E 6300000000 CA REDEMP VA 1.50
 E 1174811 SUNNY D 12.79
 E 6300000000 CA REDEMP VA 1.50
 SUBTOTAL 309.89
 TAX 0.00
****** TOTAL 309.89**

XXXXXXXXXXXX3686 CHIP Read
 AID: 0000000000000000 REGISTER BY: DEN

VENDOR:

Costco

DATE OF PURCHASE:

9/16/20

AMOUNT:

\$309.89

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kiara Sampson
 Associated Student Body Manager

SECOND APPROVAL

APPROVED

Encore First Approval - Administration

Kelsey White
 Central Bookkeeping Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer



Pre-Approval Stamp
EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9-17-20

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES



St: 355 Koro, W. F. Canasta (Lathill)
 401 E Ave
 10000 Foothill Blvd
 Rancho Cucamonga, CA 91730

Niagara-DrinkingWater 16.9oz	2	2.99	2.9900
CRV	0.05	05	1.20
Niagara-DrinkingWater 16.9oz	1	2.99	2.9900
CRV	0.05	05	1.20
Niagara-DrinkingWater 16.9oz	1	2.99	2.9900
CRV	0.05	05	1.20
Niagara-DrinkingWater 16.9oz	1	2.99	2.9900
NIAGARA BUY 4 AND 5			1.9700-
CRV	0.05	05	1.20
Niagara-DrinkingWater 16.9oz	1	2.99	2.9900
CRV	0.05	05	1.20
Niagara-DrinkingWater 16.9oz	1	2.99	2.9900
CRV	0.05	05	1.20
Niagara-DrinkingWater 16.9oz	1	2.99	2.9900
NIAGARA BUY 4 AND 5			1.9700-
CRV	0.05	05	1.20
Niagara-DrinkingWater 16.9oz	1	2.99	2.9900
CRV	0.05	05	1.20
SUBTOTAL			33.77
TAX			\$0.00
TOTAL			\$33.77
VISA			\$33.77

REF: 10152
 US DEBIT
 A1000000486311

VENDOR: 99c only store

DATE OF PURCHASE: 9/17/20

AMOUNT: \$33.77

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY

APPROVED
 PURPOSE:
 Encore Second Approval - Senior Management
Johnny Griffin
 Chief Operations Officer
 FIRST APPROVAL

APPROVED
 Encore First Approval - Administration
Kiara Sampson
 Associated Student Body Manager

SECOND APPROVAL

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



EXPENSE APPROVAL FORM

Before any expense can be incurred, it must be formally approved. This form must have a signature as a form of approval and a copy of this form must be attached to the receipt or invoice after the purchase is complete. This form with the accompanying backup must be turned in to the central bookkeeper.

TEACHERS AND INSTRUCTORS: You have an annual approval of up to \$500 to be spent to decorate and prepare your classroom. This should be approved by one of your Deans.

TEAM ADVISORS: For purchases for your team that are under \$500, your approval can come from the ASB Advisor. Purchases over \$500 but less than \$3,000 can be approved by the General Executive Manager. Purchases between \$3,000 - \$10,000 can be approved by the CEO or COO. Purchases over \$10,000 require a Board member approval and approval by either the student council, CEO, or COO.

ALL STAKEHOLDERS: Purchases under \$500 can be approved by your Deans. Deans must verify approval through the CEO or Board member.

Requestor Name: Kelsey White

(Circle One): Student Staff Parent Other

Requested Expense: ~~200~~ 200

Reason for Expense: Strings for Gower Class

Estimated Amount: ~~200~~ 193.42

Is this an ASB Expense? Yes No

What account should this expense be debited from? Class Supplies

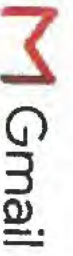
Date of Expense: 9/24/20

If an ASB team expense, current fund balance? NA

How much of the current balance is restricted funds? NA

Will this expense use restricted funds? NA

Approval:  Date: SEP 24 2020



Kelsey White <kwwhite@encorehighschool.com>

Guitar strings

Nikola Chekardzhikov <nchekardzhikov@encorehighschool.com>
To: Kelsey White <kwwhite@encorehighschool.com>

Thu, Sep 24, 2020 at 9:26 AM

Hi Kelsey,

That would be great! Thank you!
Below are the strings that I usually get for the classes:

Nylon strings 24 sets



D'Addario EJ27N Student Nylon Classical Guitar Strings, Normal Tension
★★★★★ (1,862 reviews) - 22-instantly-popular
★★★★★ For Classical guitar in nylon.
★★★★★ **Best Deal** - \$14.14 (Low Day & Best Deal)
★★★★★ **Best Price** - \$13.95 (Low Day & Best Deal)
★★★★★ **Best Deal** - \$14.14 (Low Day & Best Deal)
★★★★★ **Best Price** - \$13.95 (Low Day & Best Deal)
★★★★★ **Best Deal** - \$14.14 (Low Day & Best Deal)
★★★★★ **Best Price** - \$13.95 (Low Day & Best Deal)
★★★★★ **Best Deal** - \$14.14 (Low Day & Best Deal)
★★★★★ **Best Price** - \$13.95 (Low Day & Best Deal)

\$15.95
\$14.14 (Low Day & Best Deal)
\$13.95 (Low Day & Best Deal)
\$14.14 (Low Day & Best Deal)
\$13.95 (Low Day & Best Deal)
\$14.14 (Low Day & Best Deal)
\$13.95 (Low Day & Best Deal)
\$14.14 (Low Day & Best Deal)
\$13.95 (Low Day & Best Deal)
\$14.14 (Low Day & Best Deal)
\$13.95 (Low Day & Best Deal)

Steel Strings: 2x3 sets (multipack)



D'Addario EJ16 50 Phosphor Bronze Acoustic Guitar Strings, Light Tension
★★★★★ (1,862 reviews) - 22-instantly-popular
★★★★★ For Classical guitar in nylon.
★★★★★ **Best Deal** - \$16.94 (Low Day & Best Deal)
★★★★★ **Best Price** - \$16.75 (Low Day & Best Deal)
★★★★★ **Best Deal** - \$16.94 (Low Day & Best Deal)
★★★★★ **Best Price** - \$16.75 (Low Day & Best Deal)
★★★★★ **Best Deal** - \$16.94 (Low Day & Best Deal)
★★★★★ **Best Price** - \$16.75 (Low Day & Best Deal)
★★★★★ **Best Deal** - \$16.94 (Low Day & Best Deal)
★★★★★ **Best Price** - \$16.75 (Low Day & Best Deal)

\$16.94
\$16.75 (Low Day & Best Deal)
\$16.94 (Low Day & Best Deal)
\$16.75 (Low Day & Best Deal)
\$16.94 (Low Day & Best Deal)
\$16.75 (Low Day & Best Deal)
\$16.94 (Low Day & Best Deal)
\$16.75 (Low Day & Best Deal)
\$16.94 (Low Day & Best Deal)
\$16.75 (Low Day & Best Deal)

Thanks again,

Nikola Chekardzhikov
Music Department Chair & Guitar Instructor
Encore Education Corporation

APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Details for Order #111-1602076-8343417

EXPENSE

Order Placed: September 24, 2020
 PO number : Class Supplies - H
 Amazon.com order number: 111-1602076-8343417
 Order Total: \$193.42

PRE-APPROVED I
 Name: Denise
 Date: 9-24-20

Not Yet Shipped

Items Ordered

	Price
2 of: D'Addario EJ16-3D Phosphor Bronze Acoustic Guitar Strings, Light Tension - Corrosion-Resistant Phosphor Bronze, Offers a Warm, Bright and Well-Balanced Acoustic Tone - Pack of 3 Sets Sold by: Amazon.com Services LLC Condition: New	\$16.99
8 of: D'Addario Classical Guitar Strings (EJ27N-3D) Sold by: Amazon.com Services LLC (seller profile) Business Price Condition: New	\$18.19

Shipping Address:
 Kelsey
 16955 LEMON ST
 HESPERIA, CA 92345-5139
 United States

Shipping Speed:
 FREE Shipping

Payment information

Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$179.50
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Shipping & Handling: \$7.63
	Promotion applied: -\$7.63
	Total before tax: \$179.50
	Estimated Tax: \$13.92
	Grand Total: \$193.42

APPROVED

Encore Second Approval - Senior Management

Johnny Griffin

Chief Operations Officer

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer

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APPROVED

Encore First Approval - Administration

Kiara Sampson

Associated Student Body Manager

APPROVED

Encore First Approval - Administration

Kelsey White

Central Bookkeeping Manager



EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: 9-28-20

Circle One:
ASB / General Fund

PLACE RECEIPTS HERE
TAPE RECEIPT(S) FLAT – DO NOT FOLD RECEIPT(S) AND NO STAPLES

ARCO GASOLINE
ARCO AMPM 42575
14475 PALMDALE RD.
VICIURVILLE CA

ARCO42575001

DATE 09/28/20 20:45
TRAN# 9089956
PREPAY TRAN# 1025594
PUMP# 08
SERVICE LEVEL: SELF
PRODUCT: REGUALR
GALLONS: 22.420
PRICE/G: \$ 2.899
FUEL SALE \$ 65.00
debitfee \$0.35
DEBIT \$65.35

THANK YOU
THANK YOU
FOR CHOOSING ARCO
COMMENTS?
CALL 1800 322 2720

VENDOR:
Arco

DATE OF PURCHASE:
9/28/20

AMOUNT:
\$ 65.35

REIMBURSE TO / ACCOUNT:

ADMIN APPROVAL ONLY
APPROVED

Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

FIRST APPROVAL

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

SECOND APPROVAL

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



Kelsey White <kwhite@encorehighschool.com>

Order #1070 confirmed

1 message

RaveLight <Info@theravelight.com>
To: Kwhite@encorehighschool.com

Tue, Sep 29, 2020 at 2:10 PM

EXPENSE
PRE-APPROVED BY
Name: Denise
Date: 9-29-20

RaveLight

ORDER #1070

Thank you for your purchase!

Hi Kelsey, we're getting your order ready to be shipped. We will notify you when it has been sent.

[View your order](#) or [Visit our store](#)

Order summary



RaveLight Mini™ Official 2-Laser Portable Party Lights - UK Adapter × 2 **\$99.90**



RaveHaze™ 500W LED Smoke Machine - US Adapter × 2 **\$151.90**



RaveLight™ Official 9-Laser Professional Party Lighting - US Adapter × 2 **\$199.90**

Subtotal **\$451.70**

Shipping **\$0.00**

Taxes

\$0.00

Total

\$451.70 USD

Customer information



Shipping address

Kelsey White
16955 Lemon Street
Hesperia CA 92345
United States

Billing address

Kelsey White
16955 Lemon Street
Hesperia CA 92345
United States

Shipping method

Free Shipping  (5-12 business days) 

Payment method

ending with 3686 — \$451.70

If you have any questions, reply to this email or contact us at Info@theravelight.com

APPROVED
Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

APPROVED
Encore Second Approval - Senior Management
Johnny Griffin
Chief Operations Officer

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED
Encore First Approval - Administration
Kiara Sampson
Associated Student Body Manager

EXPENSE

PRE-APPROVED BY

Name: Denise
 Date: 9-29-20



Final Details for Order #113-8992783-4867469

Order Placed: September 29, 2020
 PO number : ASB Gen
 Amazon.com order number: 113-8992783-4867469
 Order Total: \$43.10

Shipped on September 29, 2020	
Items Ordered	Price
1 of: Party City Pennywise Mask Halloween Costume Accessory for Adults, IT Chapter 2, Standard Size Sold by: Weiyu (seller profile) Condition: New	\$40.00
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$40.00 Shipping & Handling: \$0.00 ----- Total before tax: \$40.00 Sales Tax: \$3.10 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$43.10 -----

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$40.00 Shipping & Handling: \$0.00 -----
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	Total before tax: \$40.00 Estimated Tax: \$3.10 ----- Grand Total: \$43.10

To view the status of your order, return to [Order Summary](#) .

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Encore Second Approval - Senior Management

Johnny Griffin
 Chief Operations Officer

APPROVED
 Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

APPROVED
 Encore First Approval - Administration
Kelsey White
 Central Bookkeeping Manager

APPROVED
 Encore First Approval - Admin
Kiara Sampson
 Associated Student Body Manager



Final Details for Order #113-6909939-0629017

EXPENSE

PRE-APPROVED BY

Order Placed: September 29, 2020
 PO number : ASB Gen
 Amazon.com order number: 113-6909939-0629017
 Order Total: \$32.27

Name: Denise
 Date: 9-29-20

Shipped on September 29, 2020	
Items Ordered	Price
1 Of: Rubie's Men's Annabelle Horror Mask with Wig, Multicolor, One Size Sold by: American Empire 2015 (seller profile) Condition: New	\$29.95
Shipping Address: Kelsey 16955 LEMON ST HESPERIA, CA 92345-5139 United States	Item(s) Subtotal: \$29.95 Shipping & Handling: \$0.00 ----- Total before tax: \$29.95 Sales Tax: \$2.32 ----- Total for This Shipment: \$32.27 -----
Shipping Speed: Economy Shipping	

Payment information	
Payment Method: Visa Last digits: 3686	Item(s) Subtotal: \$29.95 Shipping & Handling: \$0.00 ----- Total before tax: \$29.95 Estimated Tax: \$2.32 ----- Grand Total: \$32.27 -----
Billing address Kelsey 16955 Lemon Street Hesperia, California 92345 United States	

To view the status of your order, return to [Order Summary](#).

APPROVED

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Denise Griffin
 Chief Executive Officer

APPROVED

Johnny Griffin
 Chief Operations Officer

APPROVED

Encore First Approval - Administration

Kelsey White
 Central Bookkeeping Manager

APPROVED

Encore First Approval - Administration

Kiara Sampson
 Associated Student Body Manager



Name: Ashlin Barkdull			Credit Card: 7974
Reconciliation Month: September 2020			
Date	Vendor	Purpose	Amount
9/2/20	Constant Contact	Parent Communication	125.00
9/8/20	QuickBooks	Accounting/Auditing	70.00
9/10/20	Call-Em-All (Text-Em-All)	Parent Communication	450.00
9/14/20	Pantages Theatre	Return Funds	-3,865.00
9/14/20	NCR Silver	Accounting/Auditing	79.00
9/22/20	Wave- Brownie Bites	Fundraiser	105.00
9/22/20	Rubberstamp.net	Office Supplies	81.30
9/28/20	NCR Silver	Accounting/Auditing	79.00
9/30/20	Costume Inventory	Student/Classroom Supplies	249.55

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com



Tax invoice

Invoice number: 1000164437218

Total: \$70.00

Date: Sep 7, 2020

Payment method: VISA ending 7974

EXPENSE

PRE-APPROVED BY

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

Name: Denise
Date: _____

Bill to

Ashlin Barkdull
Encore High Schools Debit Account
16955 Lemon St
Hesperia, CA 92345-5139
US
Address may be standardized for tax purposes
Company ID: 123146488247864

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$70.00	\$70.00
Sales tax - Exempt:			\$0.00
Total invoice:			\$70.00

Tax reporting information

Period for monthly fees:	Sep 7, 2020 - Oct 7, 2020
Total without tax:	\$70.00
Total tax:	\$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice. All dates and times are Pacific Standard Time (PST).

APPROVED
Encore Second Approval - Senior Management
Ashlin Barkdull
General Executive Manager

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



SILVER

NCR Silver
864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

INVOICE

Invoice Date: 09/10/2020
Invoice #: INV04728965
Payment Terms: Due Upon Receipt
Due Date: 09/10/2020

Account Information: Encore High School
16955 Lemon Street

Hesperia, California
92345
United States

(760) 949-2036
abarkdull@encorehighschool.com

EXPENSE
PRE-APPROVED BY

Name: Denise
Date: _____

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00003715	Monthly NCR Silver Fee with Silver Concierge, Annual Contract	09/10/2020-10/09/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00023000	NCR Silver Flat Fee Device	0	1	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Invoice Total	Applied Amount
09/11/2020	P-00742664	Payment		\$79.00	(\$79.00)
				Invoice Balance	\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer

APPROVED

Powered by **Zuora**

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**Payment Receipt
for September 1, 2020**

Encore Education Corporation
Attn.: Ashlin Barkdull
16955 Lemon Street
Hesperia, CA 92345
US
760-605-3343

Today's Date: September 1, 2020
Payment Date: September 1, 2020
Payment Method: Visa (last 4 digits: 7974)

EXPENSE

PRE-APPROVED BY

User Name: ceo@officerteam.com

Name: Denise
Date: _____

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 7974	\$125.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

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US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

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APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer



September 7,
2020
10:02 PM

3803 Parkwood Blvd.
Suite 900
Frisco, TX 75034
www.text-em-all.com
Tax Id: 03-0565922

EXPENSE

PRE-APPROVED BY

Name: Denise

Date: _____

Denise Griffin
Company Name: Encore Education
Corporation
Cardholder Name: Ashlin Barkdull
●●●● ●●●● ●●●● 7974
Confirmation #: 8D8538A855AA441

Subscription Monthly Fee for Group Size of 2500 Phone Numbers	\$450.00
Tax	\$0.00
<hr/> Total Charged	<hr/> \$450.00

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APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull

General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin

Chief Executive Officer



SILVER

NCR Silver

864 Spring St NW
Atlanta, GA 30308

Customer Care: 1-877-270-3475

INVOICE

Invoice Date: 09/24/2020
 Invoice #: INV04737286
 Payment Terms: Due Upon Receipt
 Due Date: 09/24/2020

Account Information: Encore High School
 16955 Lemon St

Hesperia, California
 92345
 United States

(760) 805-3343
 abarkdull@encorehighschool.com

EXPENSE
PRE-APPROVED BY

Name: Denise
 Date: _____

MY CHARGES							
Silver Account	Plan Name	Service Period	Qty	Unit Price	Subtotal	Tax	TOTAL
Encore High School A-S00071828	NCR Silver Essentials Service Plan, Monthly Fee, Annual Contract	09/24/2020-10/23/2020	1	\$79.00	\$79.00	\$0.00	\$79.00

MY DEVICES				
Charge Number	Pricing	Allowance	Used	Overage
C-00604260	Free Device	0	0	0

INVOICE TOTALS

Gross Amount:	\$79.00
Discount:	\$0.00
Subtotal:	\$79.00
Tax:	\$0.00
Total:	\$79.00
Invoice Balance:	\$0.00

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Transaction Date	Transaction Number	Transaction Type	Description	Invoice Total	Applied Amount
09/25/2020	P-00747280	Payment		\$79.00	(\$79.00)
				Invoice Balance	\$0.00

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
 General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
 Chief Executive Officer

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EXPENSE

PRE-APPROVED BY

Ashlin Barkdull <abarkdull@encorehighschool.com>

Name: Denise

Order receipt for www.Rubberstamps.net order 1371100

orders@rubberstamps.net <orders@rubberstamps.net>
To: abarkdull@encorehighschool.com

Mon, Sep 21, 2020 at 3:41 PM



Hello Ashlin,

Thank you for your order at www.rubberstamps.net, your package will be on its way soon! Once your package ships, we will send an email with a link to track your order. As every order is custom-made and made-to-order, please allow 1-2 business days to receive tracking information. If you have any questions about your order please contact us at questions@rubberstamps.net.

Note: This email was automatically generated. Please do not respond to this email address; it comes from our automated alert system, which is not monitored for responses.

Your order confirmation is below; thank you again for your business!

Payment Method:
Visa -7974 \$81.30

Order Number: 1371100
Order Time: 9/21/2020 5:41:01 PM
Current Status: Paid/Unshipped

Promotional Code(s): none

Billed To:
Ashlin Barkdull
Encore Education Corporation
16955 Lemon Street
Hesperia, CA 92345
United States
7609492036

Ship To:
Ashlin Barkdull
Encore Education Corporation
16955 Lemon Street
Hesperia, CA 92345
United States
7609492036

abarkdull@encorehighschool.com

Ship Via: First-Class US MAIL
5-10 business days

APPROVED

Encore Second Approval - Senior Management

Ashlin Barkdull
General Executive Manager

APPROVED

Encore Final Approval - Board / CEO

Denise Griffin
Chief Executive Officer

Special Instructions:
none

Gift Message:

Qty	SKU	Product Name	Unit Price
4	4929	Trodat 4929 In Process	\$18.95

SubTotal: \$75.80
Tax: \$5.50
Shipping: \$0.00
Handling: \$0.00

Sales Receipt



Costume Inventory Resources
 PO Box 4345
 Davis, CA 95617
 855-468-8247
 www.CostumeInventory.com

EXPENSE
PRE-APPROVED BY
 Name: Denise
 Date: _____

Order Date: 9/29/2020
 Order ID #: 2462
 Ordered By: WebStore
 Payment Method: Credit Card
 Payment Date: 9/29/2020

Sold to:
 Encore High School
 Denise Griffin
 16955 Lemon St.
 Hesperia, CA 92345

Item	Qty	Price	Discount:	Total	Taxable ?
Inv Tags: Iron-on 1.5" wide Starting # 7501	1,000	\$0.290	10.00%	\$261.00	<input checked="" type="checkbox"/>

Subtotal: \$261.00
 Fresh Start 2020 - 10% Discount (\$29.66)
 Sales Tax: 7.75% \$18.21
 Shipping / Handling: \$0.00
Total: \$249.55
 Payment Rec'd: \$249.55
Balance Due: \$0.00

APPROVED
 Encore Second Approval - Senior Management
Ashlin Barkdull
 General Executive Manager

Thanks again for your order !
Margaret

Costume Inventory Resources provides free samples for testing tags and labels. Customers are responsible for thorough product testing of these tags / labels.

APPROVED
 Encore Final Approval - Board / CEO
Denise Griffin
 Chief Executive Officer



MONTHLY WE PAY / WIX REPORTING

WePay and WIX are credit card payment systems that Encore uses for third parties to make payments and purchase merchandise. The request for these payments come directly from our communication email system, Constant Contact and from purchases made from the internet for special events.

- The first report reflects the bank charges associated with this service
- The second report reflects the individuals that have made the payments
- Last, a sampling of the actual purchases from Constant Contact are included. If you are looking for a specific charge through Constant Contact, it is available online for download.

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com



We Pay Report

There was no WePay during the month of September 2020.

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com



Wix Report

There were no Wix payments during the month of September 2020.

Corporate Office 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036 www.encorehighschool.com



NCR DAILY RECAP SUMMARIES

NCR is a point of sale software that connects directly to Encore's cash register. The purpose for this software is to track daily income and sales that happen directly on campus. This recap is reconciled with the daily reports created by the front desk receptionist. The front desk reports are verified by the administrative assistant bookkeeper.

- Item sales are listed first. This is a description of the payments collected.
- The NCR Monthly Report follows the item sales descriptions
- The Daily Register Recaps follow the NCR Monthly Report that report all daily sales.

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Encore High School

Item Sales

16955 Lemon St.
Hesperia, CA 92345

Tuesday, September 1, 2020 - Wednesday, September 30, 2020

Category	Item Name	Vendor	Net Sales						
			Current Price	Avg. Price	Sold Qty.	Weight Qty.	Amt.	Cost	Margin
MAIN ACCT.	Estate Sale Items		\$0.00	\$30.00	1.00		\$30.00	\$0.00	100.00 %
	Total				1.00		\$30.00	\$0.00	
Yearbook-H	2020 Yearbook		\$80.00	\$60.00	1.00		\$60.00	\$0.00	100.00 %
	Total				1.00		\$60.00	\$0.00	
Total					2.00		\$90.00	\$0.00	

APPROVED
Encore Final Approval - Board / CEO
Denise Griffin
Chief Executive Officer



DEPOSIT TICKET

DATE 9/11/20 11-4288/1210 8499

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

	DOLLARS	CENTS
CURRENCY	1502	00
COINS	1	85
CHECKS LIST EACH SEPARATELY		
1 1009.736	2,460	00
2 106	28	50
3 302	75	00
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
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28		
29		
30		
31		
32		
33		
34		
TOTAL BACKSIDE OR ATTACHED LIST		
PLEASE RE-ENTER TOTAL HERE	TOTAL	4067 35

ENCORE EDUCATION CORPORATION
DEBIT CARD ACCOUNT
16985 LEMON ST
HESPERIA, CA 92345-5139

WELLS FARGO
Wells Fargo Bank, N.A.
California
wellsfargo.com

⑆511400393⑆

\$

4067.35

USE OTHER SIDE FOR ADDITIONAL LISTING.
PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED



ASB BOOKKEEPING BANK EPOSIT

These forms must be completed daily and added to the daily reconciliation. A bank deposit must be created each day for each campus.

RECONCILIATION FOR (DATE): 9/11/20 Riverside iPad

The purpose of this form is for the bookkeeper to count actual cash on hand and keep record of exactly what type of cash was collected. Affix closed shift summary and Pay Out Slip to the right side of this form using invisible tape.

100s	200
50s	
20s	1140
10s	40
5s	95
1s	27
Total Cash	1502
Total Coin	1.85
Total Checks	2,563.50
Total Amount	4067.35

$1502 + 1.85 = 1503.85$
 $4067.35 + 86.93 = 4154.28$

REMARKS: 86.93 = Preimbursement

PREPARED BY: h white

DATE: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. Adopted May 2019.



ASB BOOKKEEPING DAILY PAID OUT PETTY CASH RECONCILIATION FORM

These forms must be reviewed by and signed by the ASB Treasurer quarterly.
A monthly report must be reported to Student Council and Encore School Board.

PAID OUT RECAP FOR (DATE): _____

This form is only needed on days when paid outs affect the overall bank deposit total. The purpose of this form is to be able to reconcile and plan action for the paid outs that happen during the day.

EACH PAID OUT THAT IS A CASH PAID OUT SHOULD HAVE BACK UP PAPERWORK. BACKUP SHOULD BE INCLUDED IN THE DAILY RECAP. THIS FORM IS TO GIVE AN AT A GLANCE UNDERSTANDING OF WHERE THE MONEY WENT AND WHAT MONEY REQUIRES REIMBURSEMENT.

Name / Team: Write the team or person that has received the cash from the daily register.

Expensed: Write the account that will pay for the expense.

Amount: Write the amount of cash taken by the person.

Reimbursable?: Will ASB General get reimbursed for these expenses or will the expense be applied to an ASB account?

Name / Team	Expensed	Amount	Reimbursable?
H Barkdull	IT Fee	53.86	Yes
R Cordova	Transportation	10.00	Yes
H Barkdull	IT Fee	23.07	Yes
TOTALS:		86.93	

PREPARED BY: _____ VIEWED BY (ASB TREASURER): _____

DATE: _____ DATE: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. Adopted May 2019.



EXPENSE APPROVAL FORM

Before any expense can be incurred, it must be formally approved. This form must have a signature as a form of approval and a copy of this form must be attached to the receipt or invoice after the purchase is complete. This form with the accompanying backup must be turned in to the central bookkeeper.

TEACHERS AND INSTRUCTORS: You have an annual approval of up to \$500 to be spent to decorate and prepare your classroom. This should be approved by one of your Deans.

TEAM ADVISORS: For purchases for your team that are under \$500, your approval can come from the ASB Advisor. Purchases over \$500 but less than \$3,000 can be approved by the General Executive Manager. Purchases between \$3,000 - \$10,000 can be approved by the CEO or COO. Purchases over \$10,000 require a Board member approval and approval by either the student council, CEO, or COO.

ALL STAKEHOLDERS: Purchases under \$500 can be approved by your Deans. Deans must verify approval through the CEO or Board member.

Requestor Name: Robert Cordova

(Circle One): Student **Staff** Parent Other

Requested Expense: \$10

Reason for Expense: Flat tire repair

Estimated Amount: \$10

Is this an ASB Expense? Yes **No**

What account should this expense be debited from? Transpordation

Date of Expense: 9/4/20

If an ASB team expense, current fund balance? _____

How much of the current balance is restricted funds? _____

Will this expense use restricted funds? _____

APPROVED

Encore First Approval - Administration
Kelsey White
Central Bookkeeping Manager

Approval: _____ Date: 9/4/20



Reimbursement

Reimburse To: Kyle Barkdull Date: 8-6-20

Location: **HESPERIA / RIVERSIDE**

Date	Description	Total Amount
7/8/20	480gb 2.5 inch SATAIII SSD (hard drive)	53 ⁸⁶
Grand Total		\$ 53⁸⁶

Name (make check payable to): Kyle Barkdull
 Address: [REDACTED]
 City, State, Zip: [REDACTED]
(Check will be mailed to this address if the total amount is over \$100)

I hereby certify that the above is an accurate accounting of my expenses incurred on behalf of Encore Education Corporation, and I have attached copies of receipts on the receipt form and/or proof of payment.

Employee's Signature: [REDACTED]

OFFICE USE ONLY

Approval: Yes / No

APPROVED

Administrator Signature: Encore First Approval - Administration Date: _____

Administrator Signature: Kelsey White Date: _____
Central Bookkeeping Manager

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

7/16/2020



Amazon.com - Order 114-1019507-8161869

Final Details for Order #114-1019507-8161869

[Print this page for your records.](#)

Order Placed: July 7, 2020
Amazon.com order number: 114-1019507-8161869
Order Total: \$53.86

Shipped on July 8, 2020

Items Ordered

1 of: *PNY CS900 480GB 2.5 Inch SATA III Internal Solid State Drive (SSD) - (SSD7CS900-480-RB)*

Price
\$49.99

Sold by: Amazon.com Services LLC

Condition: New

Shipping Address:

KYLE J BARKDULL



Shipping Speed:

Two-Day Shipping

Payment information

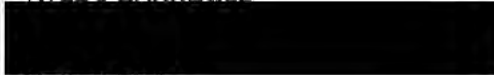
Payment Method:

Visa | Last digits: 1212

Item(s) Subtotal: \$49.99
Shipping & Handling: \$0.00

Billing address

KYLE J BARKDULL



United States

Total before tax: \$49.99
Estimated tax to be collected: \$3.87

Grand Total: \$53.86

Credit Card transactions

Visa ending in 1212: July 8, 2020: \$53.86

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc. or its affiliates



Teachers Pay Teachers

Thank you for your purchase.

We've processed your Purchase Order. Purchased resources can be accessed at any time through My Purchases.

[My Purchases](#)

SOMOS Spanish 1 COMPLETE CURRICULUM Bundle

By The Comprehensible Classroom by Martina Bex

Resource # 3649516
1 License @ \$252.00

\$252.00

DIGITAL Spanish Curriculum Bundle: Fall Semester, Spanish 1 + 2

By The Comprehensible Classroom by Martina Bex

Resource # 5803277
1 License @ \$184.00 1
License @ \$165.60

\$349.60

Order #121953365

Billed to:
Denise Griffin

Payment method:

**16955 Lemon Street
Hesperia, CA 92345**

School Purchase Order

Subtotal	\$601.60
Processing Fee	\$2.99
Sales Tax	\$0.00
Total	\$604.59

[Click here](#) to view your receipt.

An invoice has been sent to the billing contact you listed while submitting your Quote. The billing contact is responsible for remitting payment for this order within 30 days.



EXPENSE APPROVAL FORM

Before any expense can be incurred, it must be formally approved. This form must have a signature as a form of approval and a copy of this form must be attached to the receipt or invoice after the purchase is complete. This form with the accompanying backup must be turned in to the central bookkeeper.

TEACHERS AND INSTRUCTORS: You have an annual approval of up to \$500 to be spent to decorate and prepare your classroom. This should be approved by one of your Deans.

TEAM ADVISORS: For purchases for your team that are under \$500, your approval can come from the ASB Advisor. Purchases over \$500 but less than \$3,000 can be approved by the General Executive Manager. Purchases between \$3,000 - \$10,000 can be approved by the CEO or COO. Purchases over \$10,000 require a Board member approval and approval by either the student council, CEO, or COO.

ALL STAKEHOLDERS: Purchases under \$500 can be approved by your Deans. Deans must verify approval through the CEO or Board member.

Requestor Name: Kyle Barhdull

(Circle One): Student **Staff** Parent Other

Requested Expense: COO Computer Adapter

Reason for Expense: Needs to connect Laptop w/ Desktop

Estimated Amount: 23.07

Is this an ASB Expense? Yes **No**

What account should this expense be debited from? Office Supplies

Date of Expense: 7/23/20

If an ASB team expense, current fund balance? _____

How much of the current balance is restricted funds? _____

Will this expense use restricted funds? _____

APPROVED

Encore First Approval - Administration

Approval: Kelsey White
Central Bookkeeping Manager

Date: JUL 23 2020



Reimbursement

Reimburse To: Kyle Barkdull

07/23/20
Date

Location: **HESPERIA / RIVERSIDE**

Date	Description	Total Amount
7/23	usb hub adapter	23 07
Grand Total		\$ 23 07

Name (make check payable to): Kyle Barkdull

Address: [REDACTED]

City, State, Zip: [REDACTED]

(Check will be mailed to this address if the total amount is over \$100)

I hereby certify that the above is an accurate accounting of my expenses incurred on behalf of Encore Education Corporation, and I have attached copies of receipts on the receipt form and/or proof of payment.

Employee's Signature: [REDACTED]

OFFICE USE ONLY

Approval: Yes / No

Rev. 1/19

Administrator Signature: _____ Date: _____

Administrator Signature: _____ Date: _____



Kelsey White <kwhite@encorehighschool.com>

Fwd: Confirmation of Staples Order: #9820046057

1 message

Kyle Barkdull <kbarkdull@encorehighschool.com>
To: Kelsey White <kwhite@encorehighschool.com>

Thu, Jul 23, 2020 at 10:08 AM

----- Forwarded message -----

From: Staples <support@orders.staples.com>
Date: Thu, Jul 23, 2020 at 10:07 AM
Subject: Confirmation of Staples Order: #9820046057
To: <kbarkdull@encorehighschool.com>



Thank you for your order!

We're working on your order and will email you once it ships.

Due to the widespread effects of Coronavirus (COVID-19), we would like to remind you that if you'd like the driver to leave your products, please fill out the [Driver Release Agreement](#). The driver may take the note as proof of authorization. If you don't post this agreement, the driver will decide whether or not to leave the order unattended.

ORDER INFORMATION

Date: Jul 23, 2020 | 01:06 PM
Order#: 9820046057

[View order](#)

Need to make changes? Most orders can be cancelled within 30 minutes after placing it.

SHIPPING INFORMATION

Staples Store # 1426
Kyle Barkdull
19201 Bear Valley Rd
Ste A
Apple Valley, CA 92308

Items for pick up



But it's not time to go to the store just yet. We'll send you an email when everything's ready, and hold your item(s) for five days.

Arrives in Store By: Wednesday, July 29, 2020

Pick Up at: Staples, [19201 Bear Valley Rd, Ste A, Apple Valley, CA 923082704](#)



StarTechcom 4 Port USB C Hub Mini Hub
USBC to 4x USB A USB 20 Hub USB Type
C Hub USB C to USB Hub USB C Port
Expander

1@ \$21.41 Each \$21.41

\$21.41

Item: IM1-2CR266

BILLING ADDRESS



PAYMENT INFORMATION

Merchandise Total:	\$21.41
Shipping:	FREE
Tax:	\$1.66
TOTAL	\$23.07

Payment Method

VI ending in 1212: \$23.07



Have a question about your order? Try our Help Center for quick and easy order modifications, returns, tracking and more.



Earn 2% back in rewards on online orders with Staples Rewards®

Join today at staples.com/rewards.

[Learn more](#)



Free delivery, no minimum.

[Shop now](#)

In-store savings on essentials



Get your coupons



Find a location



IDEAS, INSIGHTS AND MORE



STAY CONNECTED



Staples, Inc., 500 Staples Drive, Framingham, MA 01702

-
-Kyle Barkdull
I.T.
Encore Education Corporation
www.encorehighschool.com

"Where academics and arts grow together."

Thank you for your email. Our average response time to email due to activity is five business days. CONFIDENTIALITY STATEMENT: This electronic message contains information that may be confidential or privileged. The information is intended solely for the use of the individual(s) or entity(ies) named above. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this message is prohibited. If you have received this e-mail in error, please notify us immediately by telephone at (760) 949-2036 or by e-mail reply and delete this message. Thank you.

DEPOSIT TICKET

11-4288/1210 8499

DATE 9/11/20

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

	DOLLARS	CENTS
CURRENCY	60	00
COINS		
CHECKS LIST EACH SEPARATELY	60	00
1 128		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
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25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
TOTAL BACKSIDE OR ATTACHED LIST		
PLEASE RE-ENTER TOTAL HERE	TOTAL	120 00

USE OTHER SIDE FOR ADDITIONAL LISTING.
PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

ENCORE EDUCATION CORPORATION
DEBIT CARD ACCOUNT
16965 LEMON ST
HESPERIA, CA 92345-5139



\$

120.00

514003931

USE DEBITING NUMBER FROM YOUR CHECKS FOR AUTOMATIC DEBITING. CHECKS AND OTHER FUNDS ARE INSTALLED FOR DEPOSIT. FOR THE OFFICIAL COMMERCIAL, PERSON AND MANY APPLICABLE COLLECTION AGREEMENT



ASB BOOKKEEPING BANK EPOSIT

These forms must be completed daily and added to the daily reconciliation. A bank deposit must be created each day for each campus.

RECONCILIATION FOR (DATE):

9/11/2020 - Hesperia

The purpose of this form is for the bookkeeper to count actual cash on hand and keep record of exactly what type of cash was collected. Affix closed shift summary and Pay Out Slip to the right side of this form using invisible tape.

100s	
50s	
20s	60
10s	
5s	30
1s	30
Total Cash	60
Total Coin	
Total Checks	60
Total Amount	120

REMARKS:

PREPARED BY: _____

DATE: _____

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. Adopted May 2019.

128
16-24/1220 4570



[Redacted]

9/1/20 Date

Pay to the order of Encore
Sixty and 00/100

\$ 60.00

Dollars Photo Safe Deposit

God Bless America

Wells Fargo Bank, N.A.
California
wellsfargo.com

[Redacted]

For 2019/2020 yearbook PIF

00128

[Redacted]

SPRINGTIME

Metland Check



DEBIT SUB-ACCOUNT MONTHLY BALANCE REPORT

This report shows the monthly balances of each sub-account within the debit account based on the monthly activity within the account. The NCR accounting software is used to determine the credits for the accounts. Sub Accounts include both team and general fund accounts.

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com



TEAM	September	Monthly Change
STUDENT PAYMENT PLAN	\$ -	
2021	\$ 2,701.87	
2022	\$ 3,809.47	
2023	\$ 3,296.07	
2024	\$ 1,201.50	
ACADEMIC	\$ 998.25	
AMBASSADORS	\$ 4,395.00	\$ (105.00)
ART	\$ 5,000.00	
ART CREW	\$ 735.07	
ASB	\$ 366.68	\$ (6,823.34)
BAND	\$ 600.00	
BASKETBALL	\$ 1,200.00	
BENEFIT/FUNDRAISING BALL	\$ -	
CHEER	\$ (451.00)	\$ (1,651.00)
CHOIR	\$ -	
CIRCUS ELITE	\$ -	
CIRQUE	\$ 250.00	
COOKING	\$ 900.00	
COSPLAY	\$ 925.32	
COSTUME DESIGN	\$ 500.00	
COSTUME FEES	\$ -	
CSF	\$ 111.26	\$ (140.00)
DANCE PRO	\$ -	
DIRECTOR GRIFFIN	\$ -	
DIRECTOR RAE	\$ -	
DRAMA PRO	\$ 500.00	
EP	\$ -	
FOUNDER	\$ -	

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GEN THEATER	\$ -	
HIP HOP	\$ 874.50	\$ (80.00)
ITS	\$ 1,000.00	
JHASB	\$ 795.08	\$ (137.92)
JR DANCE	\$ 942.13	
JV DANCE	\$ -	
LEGACY BALL BENEFIT	\$ -	
MEDIA TEAM	\$ 2,489.40	
MOCKTRIAL	\$ 75.00	\$ (425.00)
MUSIC	\$ 500.00	
MUSICAL PRO	\$ (528.75)	
NHD	\$ -	
NHS	\$ -	
PAC	\$ -	
PHOTO	\$ 1,500.00	
PLAYHOUSE	\$ -	
PROD X	\$ -	
SNOW	\$ -	
SR. PROD	\$ 1,000.00	
STAR QUEST	\$ 5.00	
STREET BAND	\$ -	
TROUPE	\$ 869.65	
VDANCE	\$ -	
WORLD	\$ 6,960.00	
YEARBOOK - H	\$ 5,975.80	\$ 30.00
Gen Fund	\$ (4,704.51)	\$ (4,502.19)

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com



GENERAL FUND SUB-ACCOUNT DEBIT ACTIVITY

This report shows the monthly activity of the sub-account for General Fund



- This sub-account is used for on campus and online purchases where an offsite check is not a feasible form of payment.
- The General Fund Sub-Account runs a monthly report that is approved by Encore's School Board.
- Once the monthly report is approved by the School Board, a check is run by the General Fund Account and is deposited in the Student Services Debit Account.
- Backup for this report is provided in the chronological activity in the "bank statement" reporting.

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com



STUDENT SERVICES ACCOUNT

Month: September 2020
Monthly Transaction Amount: \$4,562.19
Quickbooks Reconciliation Provided? YES
Backup Provided? YES
Report Completed by: Denise Griffin

Reviewed by:		
CEO:  	ASB OFFICER:	SCHOOL BOARD APPROVAL:

Scanned by:
Submission Date:

Corporate Office, 16955 Lemon Street, Hesperia, CA 92345. 760.949.2036. www.encorehighschool.com

Date	Transaction Type	Posting	Name	Account	Split	Amount
09/02/2020	Expense	Yes	Constant Contact	Platinum Business Checking (1118)	Parent Communication H	-125.00
09/02/2020	Expense	Yes	Shop N Go	Platinum Business Checking (1118)	Transportation H	-24.81
09/03/2020	Expense	Yes	Box Inc.	Platinum Business Checking (1118)	Legal & Professional Services	-15.00
09/08/2020	Expense	Yes	Quickbooks	Platinum Business Checking (1118)	Office Supplies & Software	-70.00
09/08/2020	Expense	Yes	Wix.com	Platinum Business Checking (1118)	Parent Communication H	-59.00
09/08/2020	Expense	Yes	Target	Platinum Business Checking (1118)	Office Supplies - Hesperia	-81.41
09/09/2020	Expense	Yes	Battery Mart	Platinum Business Checking (1118)	Transportation H	-201.54
09/09/2020	Expense	Yes	Dunn-Edwards	Platinum Business Checking (1118)	Maintenance - Hesperia	-296.92
09/09/2020	Expense	Yes	Shop N Go	Platinum Business Checking (1118)	Transportation H	-60.00
09/09/2020	Expense	Yes	Home Depot	Platinum Business Checking (1118)	Maintenance - Hesperia	-43.68
09/10/2020	Expense	Yes	Quickbooks	Platinum Business Checking (1118)	Office Supplies & Software	-25.00
09/10/2020	Expense	Yes	Call-Em-All	Platinum Business Checking (1118)	Parent Communication H	-450.00
09/14/2020	Expense	Yes	Department of Motor Vehicles	Platinum Business Checking (1118)	Transportation H	-750.00
09/14/2020	Expense	Yes	Shop N Go	Platinum Business Checking (1118)	Transportation H	-90.00
09/14/2020	Expense	Yes	NCR	Platinum Business Checking (1118)	Office Supplies & Software	-79.00
09/21/2020	Expense	Yes	Costco Gas	Platinum Business Checking (1118)	Transportation H	-51.00
09/21/2020	Expense	Yes	LearnWorlds	Platinum Business Checking (1118)	Class Supplies - Hesperia	-999.00
09/22/2020	Expense	Yes	Wix.com	Platinum Business Checking (1118)	Parent Communication H	-24.00
09/22/2020	Expense	Yes	Rubberstamps.net	Platinum Business Checking (1118)	Office Supplies - Hesperia	-81.30
09/23/2020	Expense	Yes	Dunn-Edwards	Platinum Business Checking (1118)	Maintenance - Hesperia	-143.85
09/24/2020	Expense	Yes	Harbor Freight	Platinum Business Checking (1118)	Maintenance - Hesperia	-6.45
09/25/2020	Expense	Yes	Target	Platinum Business Checking (1118)	Office Supplies - Hesperia	-123.45
09/28/2020	Expense	Yes	Amazon	Platinum Business Checking (1118)	Class Supplies - Hesperia	-193.42
09/28/2020	Expense	Yes	NCR	Platinum Business Checking (1118)	Office Supplies & Software	-79.00
09/29/2020	Expense	Yes	Wix.com	Platinum Business Checking (1118)	Parent Communication H	-124.11
09/29/2020	Expense	Yes	Arco	Platinum Business Checking (1118)	Transportation H	-65.35
09/30/2020	Expense	Yes	Arco	Platinum Business Checking (1118)	Transportation H	-50.35
09/30/2020	Expense	Yes	Costume Inventory	Platinum Business Checking (1118)	Class Supplies - Hesperia	-249.55

-4,562.19

Cover Sheet

First Interim Budget 20-21

Section: V. Finance
Item: C. First Interim Budget 20-21
Purpose: Vote
Submitted by: Paul Khoury, DMS
Related Material: Encore 2020-21 First Interim (SBCSS FINAL 12-11-2020)(1).pdf
Encore 2020-21 First Interim - SBCSS Template FINAL 12-11-2020.xlsx
Encore FIB LCFF-Calculator_1st Interim 2020-21 FINAL.xlsx

BACKGROUND:

The First Interim Budget is a routine discussion/vote process for the Encore Board of Directors. Paul Khoury from DMS (Delta Managed Solutions LLC and Encore's backoffice provider) will be presenting the budget and the first interim update of the budget.

RECOMMENDATION:

Staff recommends approval of this action item.

CHARTER SCHOOL INTERIM REPORT

1st Interim as of October 31

2nd Interim as of January 31

Charter School Name: Encore High School for the Performing & Visual Arts

CDS #: 35-75044-01166707

Charter Approving Entity: Hesperia Unified School District

County: San Bernardino

Charter #: 971

Rev. 6/8/2021

CHARTER SCHOOL CERTIFICATION

To the authorizing/oversight district:

2020-21 CHARTER SCHOOL INTERIM REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to Education Code Section 47604.33.

Signed: _____
Charter School Official
(Original signature required)

Date: _____

Printed Name: Denise Griffin

Title: CEO

CERTIFICATION OF FINANCIAL CONDITION:

() POSITIVE

As the Charter School Official, I certify that this Charter will be able to meet its financial obligations for the current fiscal year and two subsequent fiscal years.

() QUALIFIED

As the Charter School Official, I certify that this Charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

() NEGATIVE

As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for remainder of the fiscal year or for the subsequent fiscal year.

To the County Superintendent of Schools:

2020-21 CHARTER SCHOOL INTERIM REPORT -- ALTERNATIVE FORM: This report has been reviewed pursuant to Education Code 47604.32(a) is hereby filed with the County Superintendent pursuant to Education Code Section

Signed: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Date: _____

Printed Name: _____

Title: _____

() POSITIVE

I have reviewed the report and concur with the Positive Statement

or

() NOT POSITIVE

Attached is copy of Letter to Charter Indicating Findings

2020-21 CHARTER SCHOOL INTERIM REPORT -- ALTERNATIVE FORM: This report has been received by the County Superintendent of Schools pursuant to Education Code Section 47604.33(1).

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the budget report, please contact:

For Approving Entity:

Name _____

Title _____

Telephone _____

E-mail address _____

For Charter School:

Denise Griffin
Name

CEO
Title

760-956-2632
Telephone

dq@officerteam.com
E-mail address

**Charter Schools
Interim Check List**

Rev. 6/8/2021

**Encore High School for the Performing & Visual Arts
35-75044-01166707**

On or before December 15 (1st) Interim Report to Authorizing District (***Coordinate due date with District***)
On or before March 15 (2nd) Interim Report to Authorizing District (***Coordinate due date with District***)

Electronic - Required

CHARTER 2020-21 Budget/Interim Reporting Worksheet (all Budget tabs completed):

- Interim - Certification
- Interim - ADA Projections
- Interim- Assumptions
- Interim - Unrestricted MYP
- Interim - Restricted MYP
- Interim - Summary MYP
- Interim - Debt (sheet has a field to report if No Debt)
- Interim - Cash Flow Year 1
- Interim - Cash Flow Year 2

- LCFF calculator (using the most recent FCMAT release*)

Hard Copy - Minimum Requirement (authorizing District may require additional documents):

- Interim - Certification ***Signed***

* Be sure to use the most recent version of the calculator at:

<http://fcmat.org/local-control-funding-formula-resources/>

Charter School Attendance		CHARTER NAME: Encore High School for the Performing & Visual Arts CHARTER #: 971														
Fiscal Year 2020-21 First Interim Report Projected ADA as of October 31, 2020																
Rev. 6/8/2021																
Charter Approving Entity: Hesperia Unified School District		2019-20		2020-21 Adopted Budget			2020-21 First Interim			2021-22 First Interim			2022-23 First Interim			
		Actual ADA	Funded ADA *	Projected ADA	Funded ADA *	% Change over Prior Year	Projected ADA	Funded ADA *	% Change over Prior Period	Projected ADA	Funded ADA *	% Change over Prior Year	Projected ADA	Funded ADA *	% Change over Prior Year	
Line		P-2		P-2			P-2			P-2			P-2			
Non Classroom Funding Determination Rate*		100%														
TKK-3:																
Regular ADA	A-1	-		-												
Classroom-based ADA included in A-1	A-2	-		-												
Extended Year Special Ed	A-3	-		-												
Classroom-based ADA included in A-3	A-4	-		-												
Special Ed - NPS	A-5	-		-												
Classroom-based ADA included in A-5	A-6	-		-												
Extended Year Special Ed - NPS	A-7	-		-												
Classroom-based ADA included in A-7	A-8	-		-												
ADA Totals (A-1, A3, A5, A7)	A-9	-	-	-	-		-	-		-	-		-	-		
Classroom-based ADA Totals (A-2, A-4, A-6, A-8)	A-10	-	-	-	-		-	-		-	-		-	-		
Non classroom-based ADA Totals (Difference of A-9 and A-10)	A-11	-	-	-	-		-	-		-	-		-	-		
ADA for Students in Transitional Kindergarten (Lines A-1, A-3, A-5, and A-7, TKK-3 Column, First Year ADA Only)	B-1	-		-												
Grades 4-6																
Regular ADA	A-1	-		-												
Classroom-based ADA included in A-1	A-2	-		-												
Extended Year Special Ed	A-3	-		-												
Classroom-based ADA included in A-3	A-4	-		-												
Special Ed - NPS	A-5	-		-												
Classroom-based ADA included in A-5	A-6	-		-												
Extended Year Special Ed - NPS	A-7	-		-												
Classroom-based ADA included in A-7	A-8	-		-												
ADA Totals (A-1, A3, A5, A7)	A-9	-	-	-	-		-	-		-	-		-	-		
Classroom-based ADA Totals (A-2, A-4, A-6, A-8)	A-10	-	-	-	-		-	-		-	-		-	-		
Non classroom-based ADA Totals (Difference of A-9 and A-10)	A-11	-	-	-	-		-	-		-	-		-	-		
Grades 7-8																
Regular ADA	A-1	342.10		323.00		-5.58%	342.10		5.91%	296.96		-13.19%	315.52		6.25%	
Classroom-based ADA included in A-1	A-2	339.92		313.00		-7.92%	342.10		9.30%	296.96		-13.19%	315.52		6.25%	
Extended Year Special Ed	A-3	-		-												
Classroom-based ADA included in A-3	A-4	-		-												
Special Ed - NPS	A-5	-		-												
Classroom-based ADA included in A-5	A-6	-		-												
Extended Year Special Ed - NPS	A-7	-		-												
Classroom-based ADA included in A-7	A-8	-		-												
ADA Totals (A-1, A3, A5, A7)	A-9	342.10	-	323.00	-	-5.58%	342.10		5.91%	296.96		-13.19%	315.52		6.25%	
Classroom-based ADA Totals (A-2, A-4, A-6, A-8)	A-10	339.92	339.92	313.00	313.00	-7.92%	342.10	342.10	9.30%	296.96	296.96	-13.19%	315.52	315.52	6.25%	
Non classroom-based ADA Totals (Difference of A-9 and A-10)	A-11	2.18	2.18	10.00	10.00	358.72%	-	-		-	-		-	-		

Charter School Attendance		CHARTER NAME: Encore High School for the Performing & Visual Arts CHARTER #: 971														
		Fiscal Year 2020-21 First Interim Report Projected ADA as of October 31, 2020														
Charter Approving Entity: Hesperia Unified School District		2019-20		2020-21 Adopted Budget			2020-21 First Interim			2021-22 First Interim			2022-23 First Interim			
		Actual ADA	Funded ADA *	Projected ADA	Funded ADA *	% Change over Prior Year	Projected ADA	Funded ADA *	% Change over Prior Period	Projected ADA	Funded ADA *	% Change over Prior Year	Projected ADA	Funded ADA *	% Change over Prior Year	
Line	P-2	P-2	P-2	P-2	P-2	P-2	P-2	P-2	P-2	P-2	P-2	P-2	P-2	P-2	P-2	
Grades 9-12																
Regular ADA	A-1	557.17		527.00		-5.41%	557.17		5.72%	556.80		-0.07%	566.08		1.67%	
Classroom-based ADA included in A-1	A-2	543.56		517.00		-4.89%	557.17		7.77%	556.80		-0.07%	566.08		1.67%	
Extended Year Special Ed	A-3	-		-												
Classroom-based ADA included in A-3	A-4	-		-												
Special Ed - NPS	A-5	-		-												
Classroom-based ADA included in A-5	A-6	-		-												
Extended Year Special Ed - NPS	A-7	-		-												
Classroom-based ADA included in A-7	A-8	-		-												
ADA Totals (A-1, A3, A5, A7)	A-9	557.17	-	527.00	-	-5.41%	557.17	-	5.72%	556.80	-	-0.07%	566.08	-	1.67%	
Classroom-based ADA Totals (A-2, A-4, A-6, A-8)	A-10	543.56	543.56	517.00	517.00	-4.89%	557.17	557.17	7.77%	556.80	556.80	-0.07%	566.08	566.08	1.67%	
Non classroom-based ADA Totals (Difference of A-9 and A-10)	A-11	13.61	13.61	10.00	10.00	-26.52%	-	-		-	-		-	-		
Totals																
Regular ADA	A-1	899.27		850.00		-5.48%	899.27		5.80%	853.76		-5.06%	881.60		3.26%	
Classroom-based ADA included in A-1	A-2	883.48		830.00		-6.05%	899.27		8.35%	853.76		-5.06%	881.60		3.26%	
Extended Year Special Ed	A-3	-		-			-			-			-			
Classroom-based ADA included in A-3	A-4	-		-			-			-			-			
Special Ed - NPS	A-5	-		-			-			-			-			
Classroom-based ADA included in A-5	A-6	-		-			-			-			-			
Extended Year Special Ed - NPS	A-7	-		-			-			-			-			
Classroom-based ADA included in A-7	A-8	-		-			-			-			-			
ADA Totals (A-1, A3, A5, A7)	A-9	899.27	-	850.00	-	-5.48%	899.27	-	5.80%	853.76	-	-5.06%	881.60	-	3.26%	
Classroom-based ADA Totals (A-2, A-4, A-6, A-8)	A-10	883.48	883.48	830.00	830.00	-6.05%	899.27	899.27	8.35%	853.76	853.76	-5.06%	881.60	881.60	3.26%	
Non classroom-based ADA Totals (Difference of A-9 and A-10)	A-11	15.79	15.79	20.00	20.00	26.66%	-	-		-	-		-	-		
Total Funded ADA		-	899.27	-	850.00			899.27			853.76			881.60		

* For non-classroom, P-2 ADA multiplied by Funding Determination %. Use this amount in the LCFF calculator and any other ADA based revenue calculations.

CHARTER NAME: Encore High School for the Performing & Visual Arts
 CDS #: 35-75044-01166707
 CHARTER #: 971

Fiscal Year 2020-21 First Interim Report

Rev. 6/8/2021

ASSUMPTIONS:	2020-21	2021-22	Change	2022-23	Change
Local Control Funding (LCFF) - BAS/FCMAT Calculator:					
COLA (on Base)	0.00%	0.00%	0.00%	0.00%	0.00%
Gap Funding Rate	100.00%	100.00%	0.00%	100.00%	0.00%
LCFF before COE tfr, Choice, & Charter supp. (FCMAT Calc, Calculator tab)	\$ 9,268,263	\$ 8,833,165	-4.69%	\$ 9,136,941	3.44%
LCAP: Public Hearing Date (mm/dd/yyyy) (if applicable)					
Board Approval Date (mm/dd/yyyy)					
Lottery Allocation Amount Per ADA:					
Unrestricted	\$ 150	\$ 150	\$ -	\$ 150	\$ -
Restricted	\$ 49	\$ 49	\$ -	\$ 49	\$ -
ADA/Enrollment:					
Total Non-Classroom Based (Independent Study) ADA	0.00	0.00	0.00	0.00	0.00
Total Funded Non-Classroom Based (Independent Study) ADA	0.00	0.00	0.00	0.00	0.00
Total Classroom Based ADA	899.27	853.76	-45.51	881.60	27.84
Total Funded P-2 Attendance	899.27	853.76	-45.51	881.60	27.84
Estimated Enrollment PY CBEDS Certified Enrollment	969	870	920	950	30.00
Enrollment Growth Over Prior Year	-10.22%	5.75%		3.26%	
ADA to Enrollment Ratio 2019-20	0.928039216	103.36%	92.80%	92.80%	
Unduplicated Count PY CBEDS Certified Unduplicated Count	570	526	556	574	18.00
Unduplicated Pupil % (one year, not rolling) PY	58.82%	60.46%	60.43%	60.42%	
Certificated Salaries and Benefits:					
Number of Teachers (FTE)	31.00	31.93	0.93	32.89	0.96
Classroom Staffing Ratio - Students per FTE	28.06	28.81	0.75	28.88	0.07
Teachers Increased/(Decreased) for projected Enrollment change over PY			0.00		0.00
Average Teacher Cost (Salary and Benefits)	\$ 77,195	\$ 79,511	3.00%	\$ 81,896	3.00%
Step and Column Increase (Total Annual Cost)		\$ 2,316		\$ 2,385	3.00%
Health and Welfare Cost per Employee	\$ 7,263	\$ 7,481	3.00%	\$ 7,705	3.00%
Retirement Cost per Employee	\$ 8,910	\$ 9,177	3.00%	\$ 9,452	3.00%
Facilities:					
Rent	\$ 1,152,803	\$ 1,152,803	0.00%	\$ 1,152,803	0.00%
Electricity	\$ 154,090	\$ 154,090	0.00%	\$ 154,090	0.00%
Heating (gas)					
Other					
Administrative Service Agreements:					
1.00% Oversight Fees to Sponsor	\$ 92,683	\$ 88,332	-4.69%	\$ 91,369	3.44%
Administrative Service Contract	\$ 296,592	\$ 293,448	-1.06%	\$ 291,834	-0.55%
Other Contracted Costs					
List Noteworthy Assumptions for other 1st Interim line items: (Books, Supplies, Services, Capital Outlay, Debt, etc.)					
See Board Presentation					

CHARTER NAME: Encore High School for the Performing & Visual Arts
 CDS #: 35-75044-01166707
 CHARTER #: 971

Fiscal Year 2020-21 First Interim Report
 Unrestricted MYP

Rev. 6/8/2021

DESCRIPTION		Adopted Budget 2020-21	First Interim Actual thru October 31, 2020	First Interim Projected Budget 2020-21	Percent Change	First Interim Projected Budget 2021-22	Percent Change	First Interim Projected Budget 2022-23	Percent Change
REVENUES									
LCFF Sources									
LCFF	8011	6,553,851	1,337,942	7,025,380	7.19%	7,570,540	7.76%	7,833,143	3.47%
EPA	8012	1,179,482	476,426	1,905,702	61.57%	942,508	-50.54%	973,242	3.26%
State Aid - Prior Year	8019	-	-	-					
In Lieu Property Taxes	8096	333,170		337,181	1.20%	320,117	-5.06%	330,556	3.26%
Federal	8100-8299	-	-	-		-		-	
State									
Lottery - Unrestricted	8560	123,630	-	140,888	13.96%	133,758	-5.06%	138,119	3.26%
Lottery - Prop 20 - Restricted	8560								
Other State Revenue	8300-8599	31,882	3,546	35,428	11.12%	31,882	-10.01%	31,882	0.00%
Local									
Interest	8660	-	16	25		25	0.00%	25	0.00%
AB602 Local Special Education Transfer	8792								
Other Local Revenues	8600-8799	50,000	51,809	486,237	872.47%	56,474	-88.39%	56,476	0.00%
Total Revenues		\$ 8,272,015	\$ 1,869,739	\$ 9,930,841	20.05%	\$ 9,055,304	-8.82%	\$ 9,363,443	3.40%
EXPENDITURES									
Certificated Salaries	1000-1999	1,897,282	515,383	1,886,587	-0.56%	2,040,362	8.15%	2,046,669	0.31%
Classified Salaries	2000-2999	1,676,643	514,837	2,017,721	20.34%	2,040,367	1.12%	2,056,445	0.79%
Benefits	3000-3999	1,264,914	382,757	1,484,479	17.36%	1,458,063	-1.78%	1,444,928	-0.90%
Books & Supplies	4000-4999	167,169	18,411	579,483	246.65%	56,700	-90.22%	13,271	-76.59%
Contracts & Services	5000-5999	2,680,807	819,765	2,294,852	-14.40%	2,324,237	1.28%	2,300,711	-1.01%
Capital Outlay	6000-6599	176,828	-	179,622	1.58%	159,145	-11.40%	143,231	-10.00%
Other Outgo	7100-7299	-	48,362	3,447		-		-	
Debt Service (see Debt Form)	7400-7499	3,394		-					
Total Expenditures		\$ 7,867,037	\$ 2,299,515	\$ 8,446,191	7.36%	\$ 8,078,874	-4.35%	\$ 8,005,255	-0.91%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		\$ 404,978	\$ (429,776)	\$ 1,484,650	266.60%	\$ 976,429	-34.23%	\$ 1,358,189	39.10%
OTHER SOURCES & USES									
Other Sources/Contributions to Restricted Programs	8900	(325,709)	-	(652,288)		(663,289)		(1,078,281)	
Other Uses	7600	-	-	-					
Net Sources & Uses		\$ (325,709)	\$ -	\$ (652,288)		\$ (663,289)		\$ (1,078,281)	
NET INCREASE (DECREASE) IN FUND BALANCE		\$ 79,269	\$ (429,776)	\$ 832,362	950.05%	\$ 313,140	-62.38%	\$ 279,907	-10.61%

CHARTER NAME: Encore High School for the Performing & Visual Arts
 CDS #: 35-75044-01166707
 CHARTER #: 971

Fiscal Year 2020-21 First Interim Report
 Unrestricted MYP

Rev. 6/8/2021

DESCRIPTION	Adopted Budget 2020-21	First Interim Actual thru October 31, 2020	First Interim Projected Budget 2020-21	Percent Change	First Interim Projected Budget 2021-22	Percent Change	First Interim Projected Budget 2022-23	Percent Change
FUND BALANCE, RESERVES								
Beginning Balance at Adopted Budget	9791	512,199	512,199					
Adjustments for Unaudited Actuals	9792		(321,637)	(321,637)				
Beg Fund Balance at Unaudited Actuals			190,563	190,563				
Adjustments for Audit	9793		-	-				
Adjustments for Restatements	9795	-	-	-				
Beginning Fund Balance as per Audit Report +/- Restatements			190,563	190,563		1,022,924	1,336,064	
Ending Balance	9790	\$ 591,468	\$ (239,214)	\$ 1,022,924	72.95%	\$ 1,336,064	30.61%	\$ 1,615,972 20.95%
Components of Ending Fund Balance (Budget):								
a. Nonspendable								
Revolving Cash	9711	-	-	-				
Stores	9712	-	-	-				
Prepaid Expenditures	9713	-	-	-				
All Others	9719	-	-	-				
b. Restricted								
9740								
c. Committed								
Committed - Stabilization Arrangements	9750	-	-	-				
Committed - Other	9760	-	-	-				
d. Assignments								
9780								
e. Unassigned								
Reserve for Economic Uncertainties	9789	591,468	(239,214)	1,022,924	72.95%	1,336,064	30.61%	1,615,972 20.95%
Undesignated / Unappropriated Amount / Unrestricted Net Position	9790	-	-	-		-	-	

CHARTER NAME: Encore High School for the Performing & Visual Arts
 CDS #: 35-75044-01166707
 CHARTER #: 971

Fiscal Year 2020-21 First Interim Report
 Unrestricted MYP

Rev. 6/8/2021

DESCRIPTION	Adopted Budget 2020-21	First Interim Actual thru October 31, 2020	First Interim Projected Budget 2020-21	Percent Change	First Interim Projected Budget 2021-22	Percent Change	First Interim Projected Budget 2022-23	Percent Change
ASSUMPTIONS FOR UNRESTRICTED PROGRAMS:								
LIST FEDERAL UNRESTRICTED REVENUES (MOST FEDERAL PROGRAM REVENUES ARE RESTRICTED AND SHOULD BE ON RESTRICTED SHEET)								
1	-							
2	-							
3	-							
4	-							
5	-							
6	-							
7	-							
8	-							
9	-							
Total Federal Awards Budgeted:	\$ -	\$ -	\$ -		\$ -		\$ -	
Lottery Unrestricted Allocation per ADA			\$ 150.00		\$ 150.00		\$ 150.00	
Lottery Unrestricted Estimated Award			\$ 140,888		\$ 133,758	-5.06%	\$ 138,119	3.26%
LIST UNRESTRICTED STATE FUNDS BUDGETED IN OTHER STATE								
1 Mandate Block Grant	31,882	-	31,882	0.00%	31,882	0.00%	31,882	0.00%
2 P/Y Lottery Unrestricted	-	3,546	3,546		-		-	
3	-							
4	-							
5	-							
6	-							
7	-							
8	-							
9	-							
10	-							
11	-							
12	-							
13	-							
14	-							
15	-							
16	-							
17	-							
18	-							
Total Other State Revenue Funds Budgeted:	\$ 31,882	\$ 3,546	\$ 35,428	11.12%	\$ 31,882	-10.01%	\$ 31,882	0.00%
LIST OTHER UNRESTRICTED LOCAL REVENUES BUDGETED IN "Other Local Revenues"								
1 Lab & Local Donations	50,000	51,809	51,800	3.60%	56,474	9.02%	56,476	0.00%
2 Transfer of Riverside Net Assets	-		434,437					
3	-							
4	-							
5	-							
6	-							
Total Other Local Revenue Funds Budgeted:	\$ 50,000	\$ 51,809	\$ 486,237	872.47%	\$ 56,474	-88.39%	\$ 56,476	0.00%

CHARTER NAME: Encore High School for the Performing & Visual Arts
 CDS #: 35-75044-01166707
 CHARTER #: 971

Fiscal Year 2020-21 First Interim Report
 Restricted MYP

Rev. 6/8/2021

DESCRIPTION	Adopted Budget 2020-21	First Interim Actual thru October 31 2020	First Interim Projected Budget 2020-21	Percent Change	First Interim Projected Budget 2021-22	Percent Change	First Interim Projected Budget 2022-23	Percent Change
REVENUES								
LCFF Sources								
LCFF	8011							
EPA	8012							
State Aid - Prior Year	8019							
In Lieu Property Taxes	8096							
Federal	8100-8299	1,289,057	721,018		1,121,592	(0)	846,217	-24.55%
State								
Lottery - Unrestricted	8560							
Lottery - Prop 20 - Restricted	8560	21,049	-		46,023	1	43,694	-5.06%
Other State Revenue	8300-8599	1,445,772	55,146		1,300,684	(0)	1,323,694	1.77%
Local								
Interest	8660	-	-		-		-	
AB602 Local Special Education Transfer	8792	-	-		-		-	
Other Local Revenues	8600-8799	6,500	-		-		-	
Total Revenues		\$ 2,762,378	\$ 776,164		\$ 2,468,299	-10.65%	\$ 2,213,605	-10.32%
EXPENDITURES								
Certificated Salaries	1000-1999	762,211	164,820		704,834	-7.53%	704,834	0.00%
Classified Salaries	2000-2999	673,572	66,874		320,733	-52.38%	320,733	0.00%
Benefits	3000-3999	508,164	83,642		397,837	-21.71%	397,837	0.00%
Books & Supplies	4000-4999	67,158	11,647		324,300	382.89%	324,300	0.00%
Contracts & Services	5000-5999	1,076,983	8,693		1,187,722	10.28%	1,129,190	-4.93%
Capital Outlay	6000-6599	-	-		-		-	
Other Outgo	7100-7299	-	-		-		-	
Debt Service (see Debt Form)	7400-7499	-	-		-		-	
Total Expenditures		\$ 3,088,087	\$ 335,675		\$ 2,935,426	-4.94%	\$ 2,876,894	-1.99%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		\$ (325,709)	\$ 440,489		\$ (467,127)		\$ (663,289)	
OTHER SOURCES & USES								
Other Sources/Contributions to Restricted Programs	8900	325,709	-		652,288	100.27%	663,289	1.69%
Other Uses	7600	-	-		-		-	
Net Sources & Uses		\$ 325,709	\$ -		\$ 652,288	100.27%	\$ 663,289	1.69%
NET INCREASE (DECREASE) IN FUND BALANCE		\$ -	\$ 440,489		\$ 185,161		\$ -	

CHARTER NAME: Encore High School for the Performing & Visual Arts
 CDS #: 35-75044-01166707
 CHARTER #: 971

Fiscal Year 2020-21 First Interim Report
 Restricted MYP

Rev. 6/8/2021

DESCRIPTION	Adopted Budget 2020-21	First Interim Actual thru October 31 2020	First Interim Projected Budget 2020-21	Percent Change	First Interim Projected Budget 2021-22	Percent Change	First Interim Projected Budget 2022-23	Percent Change
FUND BALANCE, RESERVES								
Beginning Balance at Adopted Budget	9791	-	-					
Adjustments for Unaudited Actuals	9792		(185,161)	(185,161)				
Beg Fund Balance at Unaudited Actuals			(185,161)	(185,161)				
Adjustments for Audit	9793							
Adjustments for Restatements	9795	-						
Beginning Fund Balance as per Audit Report +/- Restatements			(185,161)	(185,161)		-	-	
Ending Balance	\$ -	\$ 255,328	\$ -		\$ -		\$ -	
Components of Ending Fund Balance (Budget):								
a. Nonspendable								
Revolving Cash	9711							
Stores	9712							
Prepaid Expenditures	9713							
All Others	9719							
b. Restricted	9740	-	255,328	-	-		-	
c. Committed								
Committed - Stabilization Arrangements	9750							
Committed - Other	9760							
d. Assignments	9780							
e. Unassigned								
Reserve for Economic Uncertainties	9789							
Undesignated / Unappropriated Amount / Unrestricted Net Position	9790							

CHARTER NAME: Encore High School for the Performing & Visual Arts
 CDS #: 35-75044-01166707
 CHARTER #: 971

Fiscal Year 2020-21 First Interim Report
 Restricted MYP

Rev. 6/8/2021

DESCRIPTION	Adopted Budget 2020-21	First Interim Actual thru October 31 2020	First Interim Projected Budget 2020-21	Percent Change	First Interim Projected Budget 2021-22	Percent Change	First Interim Projected Budget 2022-23	Percent Change
ASSUMPTIONS RESTRICTED PROGRAMS:								
LIST FEDERAL RESTRICTED REVENUES								
1 ESSA (Title I-IV)	233,200		279,569	19.88%	397,531	42.19%	297,095	-25.26%
2 IDEA SPED	138,169		138,169	0.00%	141,623	2.50%	145,164	2.50%
3 NSLP	67,500		44,500	-34.07%	45,613	2.50%	46,753	2.50%
4 CARES Act (ESSER, LLM)	850,188	721,018	659,354	-22.45%	261,450	-60.35%		
5	-							
6	-							
7	-							
8	-							
9	-							
Total Federal Awards Budgeted:	\$ 1,289,057	\$ 721,018	\$ 1,121,592	(\$0.13)	\$ 846,217	-24.55%	\$ 489,012	(\$0)
Lottery Prop 20 Restricted Allocation per ADA	\$ 23.71		\$ 49.00		\$ 49.00		\$ 49.00	
Lottery Estimated Prop 20 Restricted Award	\$ 21,049		\$ 46,023	118.65%	\$ 43,694	-5.06%	\$ 45,119	3.26%
LIST RESTRICTED STATE FUNDS BUDGETED IN "Other State Revenue"								
1 AB 602	407,422	55,146	414,704	1.79%	433,366	4.50%	452,867	4.50%
2 State Lunch	9,000		3,000	-66.67%	3,000	0.00%	3,000	0.00%
3 Charter School Facility Grant Program	1,029,350		882,980	-14.22%	887,328	0.49%	894,922	0.86%
4	-							
5	-							
6	-							
7	-							
8	-							
9	-							
10	-							
11	-							
12	-							
13	-							
14	-							
15	-							
16	-							
17	-							
18	-							
Total Other State Revenue Funds Budgeted:	\$ 1,445,772	\$ 55,146	\$ 1,300,684	-10.04%	\$ 1,323,694	1.77%	\$ 1,350,789	\$0
LIST OTHER RESTRICTED LOCAL REVENUES BUDGETED in "Other Local Revenues"								
1 Student Lunch	6,500							
2	-							
3	-							
4	-							
5	-							
6	-							
Total Other Local Revenue Funds Budgeted:	\$ 6,500	\$ -	\$ -		\$ -		\$ -	

CHARTER NAME: Encore High School for the Performing & Visual Arts
 CDS #: 35-75044-01166707
 CHARTER #: 971

Fiscal Year 2020-21 First Interim Report
 Summary MYP

Rev. 6/8/2021

DESCRIPTION	Adopted Budget 2020-21	First Interim Actual thru October 31, 2020	First Interim Projected Budget 2020-21	Percent Change	First Interim Projected Budget 2021-22	Percent Change	First Interim Projected Budget 2022-23	Percent Change	
REVENUES									
LCFF Sources									
LCFF	8011	6,553,851	1,337,942	7.19%	7,570,540	7.76%	7,833,143	3.47%	
EPA	8012	1,179,482	476,426	61.57%	942,508	-50.54%	973,242	3.26%	
State Aid - Prior Year	8019	-	-	-	-	-	-	-	
In Lieu Property Taxes	8096	333,170	-	337,181	1.20%	320,117	-5.06%	330,556	3.26%
Federal	8100-8299	1,289,057	721,018	1,121,592	-12.99%	846,217	-24.55%	489,012	-42.21%
State									
Lottery - Unrestricted	8560	123,630	-	140,888	13.96%	133,758	-5.06%	138,119	3.26%
Lottery - Prop 20 - Restricted	8560	21,049	-	46,023	118.65%	43,694	-5.06%	45,119	3.26%
Other State Revenue	8300-8599	1,477,654	58,692	1,336,112	-9.58%	1,355,576	1.46%	1,382,671	2.00%
Local									
Interest	8660	-	16	25	-	25	0.00%	25	0.00%
AB602 Local Special Education Transfer	8792	-	-	-	-	-	-	-	
Other Local Revenues	8600-8799	56,500	51,809	486,237	760.60%	56,474	-88.39%	56,476	0.00%
Total Revenues		\$ 11,034,393	\$ 2,645,903	\$ 12,399,140	12.37%	\$ 11,268,909	-9.12%	\$ 11,248,363	-0.18%
EXPENDITURES									
Certificated Salaries	1000-1999	2,659,493	680,203	2,591,421	-2.56%	2,745,196	5.93%	2,772,648	1.00%
Classified Salaries	2000-2999	2,350,215	581,712	2,338,454	-0.50%	2,361,100	0.97%	2,386,800	1.09%
Benefits	3000-3999	1,773,078	466,398	1,882,316	6.16%	1,855,900	-1.40%	1,854,700	-0.06%
Books & Supplies	4000-4999	234,327	30,057	903,782	285.69%	381,000	-57.84%	347,300	-8.85%
Contracts & Services	5000-5999	3,757,790	828,458	3,482,575	-7.32%	3,453,427	-0.84%	3,463,777	0.30%
Capital Outlay	6000-6599	176,828	-	179,622	1.58%	159,145	-11.40%	143,231	-10.00%
Other Outgo	7100-7299	-	48,362	3,447	-	-	-	-	
Debt Service (see Debt Form)	7400-7499	3,394	-	-	-	-	-	-	
Total Expenditures		\$ 10,955,124	\$ 2,635,190	\$ 11,381,617	3.89%	\$ 10,955,769	-3.74%	\$ 10,968,456	0.12%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES									
		\$ 79,269	\$ 10,712	\$ 1,017,522	1183.64%	\$ 313,140	-69.23%	\$ 279,907	-10.61%
OTHER SOURCES & USES									
Other Sources/Contributions to Restricted Programs	8900	-	-	-	-	-	-	-	
Other Uses	7600	-	-	-	-	-	-	-	
Net Sources & Uses		\$ -	\$ -	\$ -	-	\$ -	-	\$ -	
NET INCREASE (DECREASE) IN FUND BALANCE									
		\$ 79,269	\$ 10,712	\$ 1,017,522	1183.64%	\$ 313,140	-69.23%	\$ 279,907	-10.61%

CHARTER NAME: Encore High School for the Performing & Visual Arts
 CDS #: 35-75044-01166707
 CHARTER #: 971

Fiscal Year 2020-21 First Interim Report
 Summary MYP

Rev. 6/8/2021

DESCRIPTION	Adopted Budget 2020-21	First Interim Actual thru October 31, 2020	First Interim Projected Budget 2020-21	Percent Change	First Interim Projected Budget 2021-22	Percent Change	First Interim Projected Budget 2022-23	Percent Change
FUND BALANCE, RESERVES								
Beginning Balance at Adopted Budget	9791	512,199	512,199	512,199	0.00%			
Adjustments for Unaudited Actuals	9792		(506,797)	(506,797)				
Beg Fund Balance at Unaudited Actuals			5,402	5,402				
Adjustments for Audit	9793		-	-				
Adjustments for Restatements	9795		-	-				
Beginning Fund Balance as per Audit Report +/- Restatements		-	5,402	5,402		1,022,924	18836.55%	1,336,064
Ending Balance	9790	\$ 591,468	\$ 16,114	\$ 1,022,924	72.95%	\$ 1,336,064	30.61%	\$ 1,615,972
Components of Ending Fund Balance (Budget):								
a. Nonspendable								
Revolving Cash	9711	-	-	-		-		-
Stores	9712	-	-	-		-		-
Prepaid Expenditures	9713	-	-	-		-		-
All Others	9719	-	-	-		-		-
b. Restricted								
	9740	-	255,328	-		-		-
c. Committed								
Committed - Stabilization Arrangements	9750	-	-	-		-		-
Committed - Other	9760	-	-	-		-		-
d. Assignments								
	9780	-	-	-		-		-
e. Unassigned								
Reserve for Economic Uncertainties	9789	591,468	(239,214)	1,022,924	72.95%	1,336,064	30.61%	1,615,972
Undesignated / Unappropriated Amount / Unrestricted Net Position	9790	-	-	-		-		-
Economic Uncertainty and Unappropriated Reserve Percentage (9789+9790)/(Total Expenditures + Other Uses)		5.40%	-9.08%	8.99%		12.20%		14.73%

DEBT - Multiyear Commitments

Fiscal Year 2020-21 First Interim Report

CHARTER NAME: Encore High School for the Performing & Visual Arts

Rev. 6/8/2021

Complete the following table for all significant multiyear commitments for the budget year and the following two years. Clearly identify the number of years remaining and the total remaining principal amount of the commitment, the amount of principal and interest budgeted for the current fiscal year and the following two years.

Under the Comment Section, provide a brief statement identifying the funding source for repayment of each obligation.

NO DEBT (if no debt, X)

Type of Commitment	# of Years Remaining	July 1, 2020 Principal Balance	2020-21 Payment		2021-22 Payment		2022-23 Payment		Object Code(s)
			Principle	Interest	Principle	Interest	Principle	Interest	
State School Building Loans									
Charter School Start-up Loans									
Other Post Employment Benefits									
Compensated Absences									
Bank Line of Credit Loans									
Municipal Lease									
Capital Leases			52,600	3,447					9667
1		1,321,000	1,321,000	56,918	-	-			9640
2		2,358,478	2,358,478	118,275					9645
3			1,761,802	89,807	2,799,280	145,039			9645
Other									
Other Commitments:									
1. 2019 Revenue Anticipation Notes, balance paid in full									
2. Short-Term CAM working capital as of 6/30/20 - paid in full in 2020-21									
3. New short-term CAM working capital in 2021-22 to cover state deferrals & working capital repaid in 2021-22									
Comments:									
Encore continues to pursue paydown of all short-term debt via operating surpluses in the current and upcoming years. The school has repaid 100% of its 2019 Revenue Anticipation Notes and is current on all short-term working capital debt.									

CHARTER NAME: Encore High School for the Performing & Visual Arts
2020-21 First Interim Cash Flow

DATE PREPARED: 12/1/2020

			July	%	August	%	September	%	October	%	November	%	December	%	January	%
			Actual	Bud	Actual	Bud	Actual	Bud	Actual	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud
Beginning Cash Balance	July 1 Cash =		575,858		1,190,634		161,234		599,818		408,626		202,104		926,045	
			Actuals - Actuals - Actuals - Actuals - Actuals - Actuals - Actuals - Actuals - Actuals													
REVENUE																
LCFF Sources																
LCFF	8011				352,090	5.01%	352,090	5.01%	633,762	9.02%	633,762	9.02%	633,762	9.02%	633,762	9.02%
EPA	8012						476,426	25.00%					476,426	25.00%		
State Aid - Prior Year	8019															
In Lieu Property Taxes	8096										63,116	18.72%	26,395	7.83%	26,395	7.83%
Federal	8100-8299						641,891	57.23%			63,223	5.64%	48,327	4.31%	48,327	4.31%
State																
Lottery - Unrestricted	8560												35,222	25.00%		
Lottery - Prop 20 - Restricted	8560												11,506	25.00%		
Other State Revenue	8300-8599						87,471	6.55%	50,348	3.77%	43,229	3.24%	90,664	6.79%	137,392	10.28%
Local																
Interest	8660															
AB602 Local Special Education Transfer	8792															
Other Local Revenues	8600-8799		16	0.00%	11,128	2.29%	40,610	8.35%	71	0.01%	21,737	4.47%	71	0.01%	71	0.01%
Total Revenues			\$ 16	0.00%	\$ 363,218	2.93%	\$ 1,598,488	12.89%	\$ 684,181	5.52%	\$ 825,067	6.65%	\$ 1,322,373	10.67%	\$ 845,947	6.82%
EXPENDITURES																
Certificated Salaries	1000-1999		40,162	1.55%	154,859	5.98%	244,737	9.44%	240,445	9.28%	243,150	9.38%	233,234	9.00%	233,057	8.99%
Classified Salaries	2000-2999		47,713	2.04%	161,751	6.92%	179,355	7.67%	192,893	8.25%	183,716	7.86%	214,109	9.16%	214,183	9.16%
Benefits	3000-3999		35,988	1.91%	116,234	6.18%	154,342	8.20%	161,908	8.60%	150,994	8.02%	172,339	9.16%	172,261	9.15%
Books & Supplies	4000-4999		3,525	0.39%	925	0.10%	15,603	1.73%	10,004	1.11%	1,076	0.12%	35,250	3.90%	35,250	3.90%
Contracts & Services	5000-5999		205,503	5.90%	259,882	7.46%	239,216	6.87%	166,857	4.79%	259,882	7.46%	239,216	6.87%	254,955	7.32%
Capital Outlay	6000-6599		-		-		-		-							
Other Outgo	7100-7299															
Debt Service (see Debt Form)	7400-7499															
Total Expenditures			\$ 332,891	2.92%	\$ 693,651	6.09%	\$ 833,253	7.32%	\$ 772,107	6.78%	\$ 838,818	7.37%	\$ 894,148	7.86%	\$ 909,706	7.99%
OTHER SOURCES/USES																
Other Sources/Contributions to Restricted Programs	8900															
Other Uses	7600															
Net Sources & Uses			\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
PRIOR YEAR TRANSACTIONS																
		July 1 - Beginning Balances		% Beg Bal		% Beg Bal		% Beg Bal		% Beg Bal		% Beg Bal		% Beg Bal		% Beg Bal
Accounts Receivable	9210	1,737,529	1,361,098	78.34%			12,788	0.74%	153,131	8.81%			210,512	12.12%		
Prepaid Expenditures	9330	50,186	50,186	100.00%												
Accounts Payable	9510	589,286	434,759	73.78%	(33,809)		118,313	20.08%	(84,409)				250,804	42.56%		
Line of Credit Payments	9640	2,358,478	25,487	1.08%	(592,137)		92,187	3.91%	336,840	14.28%	188,779	8.00%	(465,000)		279,483	11.85%
Deferred Revenue	9650															
NET PRIOR YEAR TRANSACTIONS		\$ (1,160,049)	\$ 951,038		\$ 625,946		\$ (197,712)		\$ (99,300)		\$ (188,779)		\$ 424,708		\$ (279,483)	
OTHER ADJUSTMENTS (LIST)																
Purchase of Riverside Fixed Assets					(1,321,000)											
2019 Revenue Anticipation Notes							(125,000)						(125,000)			
PAGA Settlement Payments							(3,939)		(3,965)		(3,992)		(3,992)		(3,992)	
Capitalized Lease Obligations			(3,387)		(3,913)											
Interschool Due To/Froms																
TOTAL MISC. ADJUSTMENTS			\$ (3,387)		\$ (1,324,913)		\$ (128,939)		\$ (3,965)		\$ (3,992)		\$ (128,992)		\$ (3,992)	
NET REVENUES LESS EXPENDITURES			\$ 614,776		\$ (1,029,400)		\$ 438,584		\$ (191,192)		\$ (206,522)		\$ 723,941		\$ (347,235)	
ENDING CASH BALANCE			\$ 1,190,634		\$ 161,234		\$ 599,818		\$ 408,626		\$ 202,104		\$ 926,045		\$ 578,810	

DATE PREPARED: **12/1/2020** CHARTER NAME: **Encore High School for the Performing & Visual Arts**
2020-21 First Interim Cash Flow

Rev. 6/8/2021

		February Estimated	% Bud	March Estimated	% Bud	April Estimated	% Bud	May Estimated	% Bud	June Estimated	% Bud	Estimated Accrual	Total	Projected Budget	Difference
Beginning Cash Balance		578,810		196,015		506,701		433,934		361,458		635,581	1,604,662		
REVENUE															
LCFF Sources															
LCFF	8011	633,762	9.02%	331,033	4.71%	112,426	1.60%	112,426	1.60%	-		2,596,505	7,025,380	7,025,380	-
EPA	8012			476,425	25.00%					476,425	25.00%	-	1,905,702	1,905,702	-
State Aid - Prior Year	8019											-	-	-	-
In Lieu Property Taxes	8096	26,395	7.83%	64,960	19.27%	32,480	9.63%	32,480	9.63%	32,480	9.63%	32,479	337,181	337,181	-
Federal	8100-8299	48,327	4.31%	48,327	4.31%	48,327	4.31%	48,327	4.31%	48,327	4.31%	78,189	1,121,592	1,121,592	-
State															
Lottery - Unrestricted	8560			35,222	25.00%					35,222	25.00%	35,222	140,888	140,888	-
Lottery - Prop 20 - Restricted	8560			11,506	25.00%					11,506	25.00%	11,506	46,023	46,023	-
Other State Revenue	8300-8599	137,392	10.28%	88,676	6.64%	135,404	10.13%	135,404	10.13%	88,676	6.64%	341,455	1,336,112	1,336,112	-
Local															
Interest	8660											25	25	25	-
AB602 Local Special Education Transfer	8792											-	-	-	-
Other Local Revenues	8600-8799	71	0.01%	71	0.01%	71	0.01%	71	0.01%	71	0.01%	412,182	486,237	486,237	-
Total Revenues		\$ 845,947	6.82%	\$ 1,056,219	8.52%	\$ 328,708	2.65%	\$ 328,708	2.65%	\$ 692,707	5.59%	\$ 3,507,562	\$ 12,399,140	\$ 12,399,140	\$ -
EXPENDITURES															
Certificated Salaries	1000-1999	233,203	9.00%	233,181	9.00%	233,056	8.99%	233,041	8.99%	233,154	9.00%	36,142	2,591,421	2,591,421	-
Classified Salaries	2000-2999	214,200	9.16%	214,267	9.16%	214,115	9.16%	214,135	9.16%	214,418	9.17%	73,600	2,338,454	2,338,454	-
Benefits	3000-3999	172,320	9.15%	172,506	9.16%	172,493	9.16%	172,284	9.15%	172,331	9.16%	56,316	1,882,316	1,882,316	-
Books & Supplies	4000-4999	35,250	3.90%	35,250	3.90%	35,250	3.90%	35,250	3.90%	35,250	3.90%	625,899	903,782	903,782	-
Contracts & Services	5000-5999	254,745	7.31%	254,894	7.32%	254,732	7.31%	254,646	7.31%	259,028	7.44%	579,018	3,482,575	3,482,575	-
Capital Outlay	6000-6599											179,622	179,622	179,622	-
Other Outgo	7100-7299											3,447	3,447	3,447	-
Debt Service (see Debt Form)	7400-7499											-	-	-	-
Total Expenditures		\$ 909,717	7.99%	\$ 910,098	8.00%	\$ 909,646	7.99%	\$ 909,356	7.99%	\$ 914,182	8.03%	\$ 1,554,044	\$ 11,381,617	\$ 11,381,617	\$ -
OTHER SOURCES/USES															
Other Sources/Contributions to Restricted Programs	8900												-	-	-
Other Uses	7600												-	-	-
Net Sources & Uses		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -	\$ -	\$ -
PRIOR YEAR TRANSACTIONS															
			% Beg Bal		% Beg Bal		% Beg Bal		% Beg Bal		% Beg Bal			Remaining Balance	
Accounts Receivable	9210												1,737,529	0	
Prepaid Expenditures	9330												50,186	-	
Accounts Payable	9510												685,658	(96,372)	
Line of Credit Payments	9640	315,034	13.36%	(293,557)		(512,164)		(512,164)		(624,590)			(1,761,802)	4,120,280	
Deferred Revenue	9650												-	-	
NET PRIOR YEAR TRANSACTIONS		\$ (315,034)		\$ 293,557		\$ 512,164		\$ 512,164		\$ 624,590		\$ -	\$ 2,863,858	\$ (4,023,908)	
OTHER ADJUSTMENTS (LIST)															
Purchase of Riverside Fixed Assets												(334,437)	(334,437)		
2019 Revenue Anticipation Notes													(1,321,000)		
PAGA Settlement Payments				(125,000)						(125,000)			(500,000)		
Capitalized Lease Obligations		(3,992)		(3,992)		(3,992)		(3,992)		(3,992)			(47,140)		
Interschool Due To/Froms												(650,000)	(650,000)		
TOTAL MISC. ADJUSTMENTS		\$ (3,992)		\$ (128,992)		\$ (3,992)		\$ (3,992)		\$ (128,992)		\$ (984,437)	\$ (2,852,577)		
NET REVENUES LESS EXPENDITURES		\$ (382,796)		\$ 310,686		\$ (72,767)		\$ (72,476)		\$ 274,123		\$ 969,081	\$ 1,028,804		
ENDING CASH BALANCE		\$ 196,015		\$ 506,701		\$ 433,934		\$ 361,458		\$ 635,581		\$ 1,604,662			

CHARTER NAME: Encore High School for the Performing & Visual Arts

2021-22 First Interim Cash Flow

DATE PREPARED: 12/1/2020

Rev. 6/8/2021			July	%	August	%	September	%	October	%	November	%	December	%	January	%
			Estimated	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud
Beginning Cash Balance			July 1 Cash =	635,581		878,250		779,800		977,902		986,719		1,130,672		1,126,352
REVENUE																
LCFF Sources																
LCFF	8011		351,269	4.64%	351,269	4.64%	632,284	8.35%	632,284	8.35%	632,284	8.35%	632,284	8.35%	632,284	8.35%
EPA	8012						476,426	50.55%					476,426	50.55%		
State Aid - Prior Year	8019															
In Lieu Property Taxes	8096				20,231	6.32%	40,462	12.64%	26,974	8.43%	26,974	8.43%	26,974	8.43%	26,974	8.43%
Federal	8100-8299						484,293	57.23%			47,700	5.64%	36,462	4.31%	36,462	4.31%
State																
Lottery - Unrestricted	8560												33,439	25.00%		
Lottery - Prop 20 - Restricted	8560												10,924	25.00%		
Other State Revenue	8300-8599				281,299	20.75%	88,046	6.50%	50,679	3.74%	43,513	3.21%	93,932	6.93%	138,295	10.20%
Local																
Interest	8660															
AB602 Local Special Education Transfer	8792															
Other Local Revenues	8600-8799		2	0.00%	1,293	2.29%	4,719	8.36%	8	0.01%	2,526	4.47%	8	0.01%	8	0.01%
Total Revenues			\$ 351,271	3.12%	\$ 654,092	5.80%	\$ 1,726,229	15.32%	\$ 709,945	6.30%	\$ 752,997	6.68%	\$ 1,310,449	11.63%	\$ 834,023	7.40%
EXPENDITURES																
Certificated Salaries	1000-1999		42,545	1.55%	164,048	5.98%	259,260	9.44%	254,713	9.28%	257,579	9.38%	247,074	9.00%	246,743	8.99%
Classified Salaries	2000-2999		48,175	2.04%	163,317	6.92%	181,092	7.67%	194,761	8.25%	185,495	7.86%	216,182	9.16%	216,263	9.16%
Benefits	3000-3999		35,483	1.91%	114,603	6.18%	152,176	8.20%	159,636	8.60%	148,875	8.02%	169,921	9.16%	170,161	9.17%
Books & Supplies	4000-4999		31,488	8.26%	31,488	8.26%	31,488	8.26%	31,488	8.26%	31,488	8.26%	31,488	8.26%	31,488	8.26%
Contracts & Services	5000-5999		137,587	3.98%	275,173	7.97%	275,173	7.97%	275,173	7.97%	275,173	7.97%	275,173	7.97%	275,173	7.97%
Capital Outlay	6000-6599		-		-		-		-		-		-		-	
Other Outgo	7100-7299		-		-		-		-		-		-		-	
Debt Service (see Debt Form)	7400-7499		-		-		-		-		-		-		-	
Total Expenditures			\$ 295,278	2.70%	\$ 748,629	6.83%	\$ 899,189	8.21%	\$ 915,771	8.36%	\$ 898,610	8.20%	\$ 939,839	8.58%	\$ 939,827	8.58%
OTHER SOURCES/USES																
Other Sources/Contributions to Restricted Programs	8900															
Other Uses	7600															
Net Sources & Uses			\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
PRIOR YEAR TRANSACTIONS																
		July 1 -		%		%		%		%		%		%		%
		Beginning		Beg Bal	Beg Bal	Beg Bal	Beg Bal	Beg Bal	Beg Bal	Beg Bal	Beg Bal	Beg Bal	Beg Bal	Beg Bal	Beg Bal	Beg Bal
Accounts Receivable	9210	3,243,562	1,677,513	51.72%	512,164	15.79%	512,164	15.79%	512,164	15.79%	293,557	9.05%				
Prepaid Expenditures	9330															
Accounts Payable	9510	1,378,422	1,378,422	100.00%												
Line of Credit Payments	9640															
Deferred Revenue	9650															
NET PRIOR YEAR TRANSACTIONS		\$ 1,865,140	\$ 299,091		\$ 512,164		\$ 512,164		\$ 512,164		\$ 293,557		\$ -		\$ -	
OTHER ADJUSTMENTS (LIST)																
Purchase of Riverside Fixed Assets			(334,437)													
Short-Term Obligations			875,410		(512,164)		(1,012,164)		(293,557)				(245,938)			
Interschool Due To/Froms			(650,000)													
PAGA Settlement							(125,000)						(125,000)			
Capitalized Lease Obligations			(3,387)		(3,913)		(3,939)		(3,965)		(3,992)		(3,992)		(3,992)	
TOTAL MISC. ADJUSTMENTS			\$ (112,414)		\$ (516,077)		\$ (1,141,103)		\$ (297,522)		\$ (3,992)		\$ (374,930)		\$ (3,992)	
NET REVENUES LESS EXPENDITURES			\$ 242,670		\$ (98,450)		\$ 198,102		\$ 8,817		\$ 143,953		\$ (4,320)		\$ (109,796)	
ENDING CASH BALANCE			\$ 878,250		\$ 779,800		\$ 977,902		\$ 986,719		\$ 1,130,672		\$ 1,126,352		\$ 1,016,557	

DATE PREPARED: 12/1/2020

CHARTER NAME: Encore High School for the Performing & Visual Arts
2021-22 First Interim Cash Flow

	February Estimated	% Bud	March Estimated	% Bud	April Estimated	% Bud	May Estimated	% Bud	June Estimated	% Bud	Estimated Accrual	Total	Projected Budget	Difference	
Beginning Cash Balance	1,016,557		906,548		661,460		525,845		390,619		739,377	357,871			
REVENUE															
LCFF Sources															
LCFF	8011	632,284	8.35%	614,859	8.12%	614,859	8.12%	614,859	8.12%	1,229,721	16.24%	-	7,570,540	7,570,540	-
EPA	8012			(5,172)						(5,171)		-	942,508	942,508	-
State Aid - Prior Year	8019											-	-	-	-
In Lieu Property Taxes	8096	26,974	8.43%	41,517	12.97%	20,759	6.48%	20,759	6.48%	20,759	6.48%	20,758	320,117	320,117	-
Federal	8100-8299	36,462	4.31%	36,462	4.31%	36,462	4.31%	36,462	4.31%	36,462	4.31%	58,990	846,217	846,217	-
State															
Lottery - Unrestricted	8560			33,439	25.00%					33,439	25.00%	33,439	133,758	133,758	-
Lottery - Prop 20 - Restricted	8560			10,924	25.00%					10,924	25.00%	10,924	43,694	43,694	-
Other State Revenue	8300-8599	138,295	10.20%	91,931	6.78%	136,294	10.05%	136,294	10.05%	91,931	6.78%	65,067	1,355,576	1,355,576	-
Local															
Interest	8660											25	25	25	-
AB602 Local Special Education Transfer	8792											-	-	-	-
Other Local Revenues	8600-8799	8	0.01%	8	0.01%	8	0.01%	8	0.01%	8	0.01%	47,870	56,474	56,474	-
Total Revenues		\$ 834,023	7.40%	\$ 823,968	7.31%	\$ 808,382	7.17%	\$ 808,382	7.17%	\$ 1,418,073	12.58%	\$ 237,073	\$ 11,268,909	\$ 11,268,909	\$ -
EXPENDITURES															
Certificated Salaries	1000-1999	247,015	9.00%	246,975	9.00%	246,980	9.00%	246,859	9.99%	247,115	9.00%	38,290	2,745,196	2,745,196	-
Classified Salaries	2000-2999	216,324	9.16%	216,284	9.16%	216,345	9.16%	216,152	9.15%	216,403	9.17%	74,307	2,361,100	2,361,100	-
Benefits	3000-3999	170,040	9.16%	170,143	9.17%	170,019	9.16%	169,944	9.16%	170,143	9.17%	54,756	1,855,900	1,855,900	-
Books & Supplies	4000-4999	31,488	8.26%	31,488	8.26%	31,488	8.26%	31,488	8.26%	31,488	8.26%	3,149	381,000	381,000	-
Contracts & Services	5000-5999	275,173	7.97%	275,173	7.97%	275,173	7.97%	275,173	7.97%	275,173	7.97%	288,932	3,453,427	3,453,427	-
Capital Outlay	6000-6599	-		-		-		-		-		159,145	159,145	159,145	-
Other Outgo	7100-7299	-		-		-		-		-		-	-	-	-
Debt Service (see Debt Form)	7400-7499	-		-		-		-		-		-	-	-	-
Total Expenditures		\$ 940,040	8.58%	\$ 940,063	8.58%	\$ 940,006	8.58%	\$ 939,616	8.58%	\$ 940,323	8.58%	\$ 618,580	\$ 10,955,769	\$ 10,955,769	\$ -
OTHER SOURCES/USES															
Other Sources/Contributions to Restricted Programs	8900											-	-	-	-
Other Uses	7600											-	-	-	-
Net Sources & Uses		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -	\$ -	\$ -
PRIOR YEAR TRANSACTIONS															
			% Beg Bal		% Beg Bal		% Beg Bal		% Beg Bal		% Beg Bal			Remaining Balance	
Accounts Receivable	9210											3,507,562		(264,000)	
Prepaid Expenditures	9330											-		-	
Accounts Payable	9510											1,378,422		-	
Line of Credit Payments	9640											-		-	
Deferred Revenue	9650											-		-	
NET PRIOR YEAR TRANSACTIONS		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 2,129,140	\$ (264,000)	
OTHER ADJUSTMENTS (LIST)															
Purchase of Riverside Fixed Assets														(334,437)	
Short-Term Obligations														(1,188,413)	
Interschool Due To/Froms														(650,000)	
PAGA Settlement				(125,000)						(125,000)				(500,000)	
Capitalized Lease Obligations		(3,992)		(3,992)		(3,992)		(3,992)		(3,992)				(47,140)	
TOTAL MISC. ADJUSTMENTS		\$ (3,992)		\$ (128,992)		\$ (3,992)		\$ (3,992)		\$ (128,992)		\$ -	\$ (2,719,990)		
NET REVENUES LESS EXPENDITURES		\$ (110,009)		\$ (245,087)		\$ (135,616)		\$ (135,226)		\$ 348,758		\$ (381,507)	\$ (277,710)		
ENDING CASH BALANCE		\$ 906,548		\$ 661,460		\$ 525,845		\$ 390,619		\$ 739,377		\$ 357,871			



Encore Jr/Sr High School for the Performing & Visual Arts

2020-21 First Interim Budget

DECEMBER 14, 2020

Summary & Assumptions

- Encore's financial condition continues to improve this year even in light of COVID, due to a combination of one-time federal stimulus funding, lower transportation costs, and a floor on per-pupil funding.
- This First Interim Budget projects a surplus of \$1,017,522, improving ending balance from \$5,402 to \$1,022,924, or 9.0% of expenditures. This will allow Encore to continue reducing short-term debt and improving cash reserves.
- For the following two years, projected budget surpluses are lower due to the expiration of one-time federal stimulus, but still positive and allowing Encore to continue paying down debt and improving reserves, and ending 2022-23 with an ending balance of \$1.616 million, or 14.7% of expenditures.
- While generally similar to the most recent charter petition renewal budget, this First Interim Budget also includes the most recent updated assumptions relating to the Riverside closeout, including acquisitions of Riverside materials, supplies and equipment, and the transfer of all remaining net assets to Encore-Hesperia (shown as Other Local Revenues). Following all closeout activities, all Riverside creditors and landlords will be paid in full and the Riverside fund will close with a \$0 balance at the end of this fiscal year.
- This First Interim Budget also contains updated line-item budget adjustments across the board to accurately reflect our latest estimates of operating costs during COVID closure and distance learning.

Encore Jr/Sr High School for the Perf. & Visual Arts

2020-21 First Interim Budget - Summary Analysis



SUMMARY OF RESULTS

This 2020-21 First Interim Budget update projects a budget surplus of \$1,017,522.

This is an increase of \$938,252 from the prior 2020-21 July Budget projected surplus of \$79,270.

This will allow Encore Jr/Sr High School for the Perf. & Visual Arts to end this fiscal year with a balance of \$1,022,924, which is 9.0% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout the next two fiscal years, as shown in the attached monthly cash flow schedule.

The June 30 ending cash balance this coming fiscal year is projected to be \$634,842, which represents 21 days of average operating costs.

This cash flow takes into account all currently projected impacts on cash flow at the time of this budget approval.

SIGNIFICANT CHANGES IN REVENUE (Total Change from July Budget = increase of \$1,364,747, or 12.4% of July Budget revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are \$1,201,760 higher than in the July Budget, due to average daily attendance (ADA) increasing by 49.27.

Federal Revenues: This consists of Title I-IV "Every Student Succeeds Act" (ESSA) funding, federal special education, and federal food programs.

Federal Revenues are projected at (\$167,465) lower than in the July Budget, due to deferral of a portion of LLM funds to 2021-22.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, Facility Grant, and one-time block grants.

Other State Revenues are projected at (\$99,310) lower than in the July Budget.

Other Local Revenues: This category is primarily fundraising revenue, but includes any non-LCFF local revenue sources.

Other Local Revenues are projected at \$429,762 higher than in the July Budget, due to including Riverside net asset carryover.

SIGNIFICANT CHANGES IN EXPENSES (Total Change from July Budget = increase of \$426,495, or 3.9% of July Budget expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are \$29,407 higher than in the prior cycle, reflecting budget adjustments to address changes in enrollment and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at \$669,456 higher than in the July Budget, due to acquisition of Riverside materials and supplies.

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

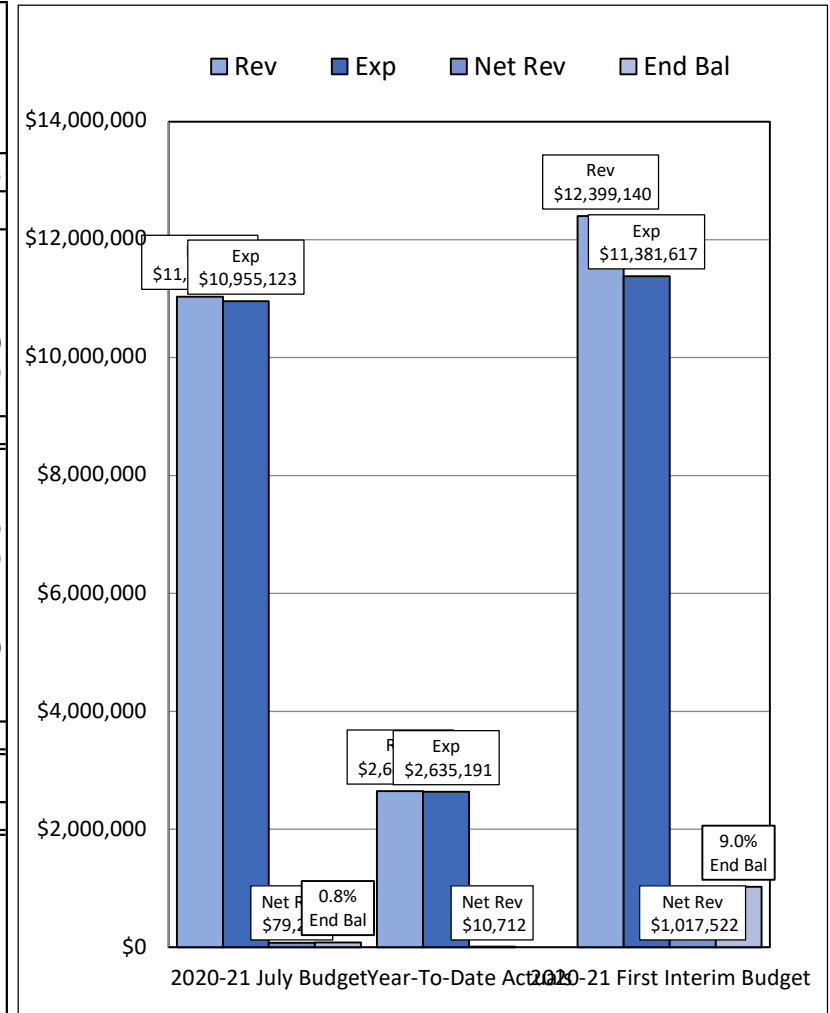
Services & Operating costs are projected to be (\$275,215) lower than in the July Budget, due mainly to reduction in transportation costs.

Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

These costs are projected at \$2,847 higher than in the July Budget, reflecting updated depreciation and interest expense projections.

Encore Jr/Sr High School for the Perf. & Visual Arts 2020-21 First Interim Budget BUDGET SUMMARY

	2020-21 July Budget	Year-To-Date Actuals	2020-21 First Interim Budget	Change
Projected Enrollment:	900		870	(30)
Projected P-2 ADA:	850.00		899.27	49.27
Revenues:				
General Purpose Entitlement	\$ 8,066,503	\$ 1,814,368	\$ 9,268,263	\$ 1,201,760
Federal Revenue	1,289,057	641,891	1,121,592	(167,465)
Other State Revenue	1,622,333	137,819	1,523,023	(99,310)
Other Local Revenue	56,500	51,825	486,262	429,762
TTL Revenues	\$ 11,034,393	\$ 2,645,902	\$ 12,399,140	\$ 1,364,747
Expenditures:				
Certificated Salaries	\$ 2,659,493	\$ 680,203	\$ 2,591,421	\$ (68,072)
Non-Certificated Salaries	2,350,215	581,712	2,338,454	(11,761)
Benefits	1,773,077	466,398	1,882,316	109,239
Books/Supplies/Materials	234,327	30,057	903,782	669,456
Services/Operations	3,757,790	876,820	3,482,575	(275,215)
Capital Outlay	176,828	-	179,622	2,794
Other Outgo	3,394	-	3,447	54
TTL Expenditures	\$ 10,955,123	\$ 2,635,191	\$ 11,381,617	\$ 426,495
Net Revenues	\$ 79,270	\$ 10,712	\$ 1,017,522	\$ 938,252
Beginning Balance July 1	\$ 5,402		\$ 5,402	
Ending Balance June 30	\$ 84,672		\$ 1,022,924	
Ending Balance as % of Exp.:	0.8%		9.0%	



Encore Jr/Sr High School for the Perf. & Visual Arts
2020-21 First Interim Budget
BUDGET DETAIL & PRIOR YEAR COMPARISON

Description	2020-21 July Budget	Year-To-Date Actuals	2020-21 First Interim Budget	Change From Prior Budget	Notes/Comments
Enrollment (CALPADS)	900		870	(30)	
Average Daily Attendance (P-2)	850.00		899.27	49.27	
REVENUES					
General Purpose Entitlement					
8011 General Purpose Block Grant	6,553,851	1,337,942	7,025,380	471,529	Based on frozen 2019-20 P-2 ADA
8012 Education Protection Account	1,179,482	476,426	1,905,702	726,220	Based on frozen 2019-20 P-2 ADA
8096 Funding in Lieu of Property Taxes	333,170	-	337,181	4,011	Based on frozen 2019-20 P-2 ADA
TTL General Purpose Entitlement	8,066,503	1,814,368	9,268,263	1,201,760	
Federal Revenue					
8181 Federal IDEA SpEd Revenue	138,169	-	138,169	-	
8220 School Nutrition Program - Federal	67,500	-	44,500	(23,000)	
8290 Other Federal Revenue	1,083,388	641,891	938,923	(144,465)	Deferred some LLM revenue to 2021-22
TTL Federal Revenue	1,289,057	641,891	1,121,592	(167,465)	
Other State Revenue					
8311 AB602 State SpEd Revenue	407,422	55,146	414,704	7,282	
8520 School Nutrition Program - State	9,000	-	3,000	(6,000)	
8550 Mandated Cost Reimbursements	31,882	-	31,882	-	
8560 State Lottery Revenue	144,679	-	186,911	42,232	
8565 State Lottery Revenue P/Y	-	3,546	3,546	3,546	
8590 Other State Revenue	1,029,350	79,127	882,980	(146,370)	Updated SB740 Facility Grant
TTL Other State Revenue	1,622,333	137,819	1,523,023	(99,310)	
Other Local Revenue					
8634 Student Lunch Fees	6,500	71	-	(6,500)	
8660 Interest Income	-	16	25	25	
8698 Other Revenue (Suspense)	-	2,227	-	-	
8699 Other Revenue	50,000	49,511	486,237	436,237	Incl. projected net assets from Riverside
TTL Other Local Revenue	56,500	51,825	486,262	429,762	
TTL REVENUES	11,034,393	2,645,902	12,399,140	1,364,747	

Encore Jr/Sr High School for the Perf. & Visual Arts
2020-21 First Interim Budget
BUDGET DETAIL & PRIOR YEAR COMPARISON

Description	2020-21 July Budget	Year-To-Date Actuals	2020-21 First Interim Budget	Change From Prior Budget	Notes/Comments
EXPENDITURES					
1000 - Certificated Salaries					
1100 Teacher Compensation	1,839,626	472,847	1,814,402	(25,225)	
1130 Substitute Teacher Compensation	28,848	4,570	25,124	(3,724)	
1150 Teacher Stipends/Extra Duty	21,800	6,382	8,250	(13,550)	
1200 Student Support	293,219	82,101	281,490	(11,729)	
1300 Certificated Administrators	473,600	114,303	461,455	(12,145)	
1350 Administrator Stipends/Extra Duty	2,400	-	700	(1,700)	
TTL Certificated Salaries	2,659,493	680,203	2,591,421	(68,072)	
2000 - Non - Certificated Salaries					
2100 Instructional Aides	272,864	74,332	260,193	(12,672)	
2130 Classified Substitutes	22,536	806	9,677	(12,859)	
2150 Instructional Aides Stipends	6,200	-	1,500	(4,700)	
2160 Electives Instructional Aides	820,593	136,443	784,530	(36,064)	
2200 Pupil Support Administration	201,526	76,128	245,576	44,049	
2250 Pupil Support Stipends	2,220	-	700	(1,520)	
2300 Classified Administrators	347,400	124,959	428,432	81,032	
2350 Classified Administrator Stipends	89,580	-	1,050	(88,530)	
2400 Clerical & Technical Staff	583,695	169,043	606,097	22,402	
2450 Clerical & Technical Stipends	3,600	-	700	(2,900)	
TTL Non - Certificated Salaries	2,350,215	581,712	2,338,454	(11,761)	
3000 - Employee Benefits					
3101 STRS Certificated	442,662	106,693	418,515	(24,147)	
3202 PERS Classified	437,158	117,929	484,060	46,902	
3301 OASDI/Medicare	50,654	9,863	37,576	(13,078)	
3302 OASDI/Medicare	162,579	43,341	178,892	16,313	
3401 Health Care Certificated	332,248	79,501	316,227	(16,021)	
3402 Health Care Classified	272,009	91,742	365,751	93,742	
3501 Unemployment Insurance	2,728	615	2,499	(229)	
3601 Workers' Comp Certificated	35,551	7,925	37,835	2,284	
3602 Workers' Comp Classified	37,488	6,977	34,141	(3,347)	
3901 Other Benefits Cert	-	404	1,666	1,666	
3902 Other Benefits Class	-	1,409	5,156	5,156	

Encore Jr/Sr High School for the Perf. & Visual Arts
2020-21 First Interim Budget
BUDGET DETAIL & PRIOR YEAR COMPARISON

Description	2020-21 July Budget	Year-To-Date Actuals	2020-21 First Interim Budget	Change From Prior Budget	Notes/Comments
TTL Employee Benefits	1,773,077	466,398	1,882,316	109,239	
4000 - Books/Supplies/Materials					
4100 Textbooks & Core Curriculum	23,103	605	23,283	180	
4310 Materials & Supplies	52,350	14,417	52,621	271	
4311 Purchase of Riverside Mat'ls/Supplies	-	-	667,172	667,172	Acquisition of Non-Fixed Riverside Assets
4320 Office Supplies	26,854	3,788	27,322	468	
4330 Meals & Events	2,538	15	2,561	23	
4350 Other Supplies - Materials & Supplies	5,137	129	5,216	79	
4400 Non - Capitalized Equipment	99,918	2,496	100,184	267	
4700 School Nutrition Program	24,427	8,607	25,424	997	
TTL Books/Supplies/Materials	234,327	30,057	903,782	669,456	
5000 - Services & Operations					
5100 Subagreements For Services	9,403	-	9,528	125	
5200 Travel & Conferences	7,724	-	7,945	221	
5210 Mileage Reimbursements	18,630	814	19,395	765	
5300 Dues & Memberships	81,486	14,952	83,931	2,446	
5400 Insurance	231,300	183,435	238,509	7,209	
5500 Operations & Housekeeping	16,802	3,309	17,253	451	
5510 Utilities (General)	154,090	57,008	156,406	2,316	
5520 Janitorial Services	11,562	1,870	32,147	20,585	
5610 Facility Rents & Leases	1,152,803	290,949	1,152,803	-	
5620 Equipment Leases	24,096	13,987	25,150	1,054	
5630 Maintenance & Repair	53,500	7,172	80,962	27,462	
5800 Professional Services - Non - instructional	85,304	7,496	93,316	8,012	
5810 Legal	135,642	(12,666)	141,255	5,613	
5820 Audit & CPA	15,418	-	16,166	748	
5825 DMS Business Services	192,803	86,987	226,592	33,789	
5830 Non - Instructional Software Licenses/Fees	22,624	36,294	37,624	15,000	
5835 Field Trips - Bus Transportations	8,578	-	8,578	-	
5840 Advertising & Recruitment	39,713	6,158	39,713	-	
5850 Oversight Fees	-	-	93,848	93,848	
5855 Interest Expense - Short Term	240,000	89,116	265,000	25,000	
5860 Service Fees	195,260	27,911	195,260	-	

**Encore Jr/Sr High School for the Perf. & Visual Arts
2020-21 First Interim Budget
BUDGET DETAIL & PRIOR YEAR COMPARISON**

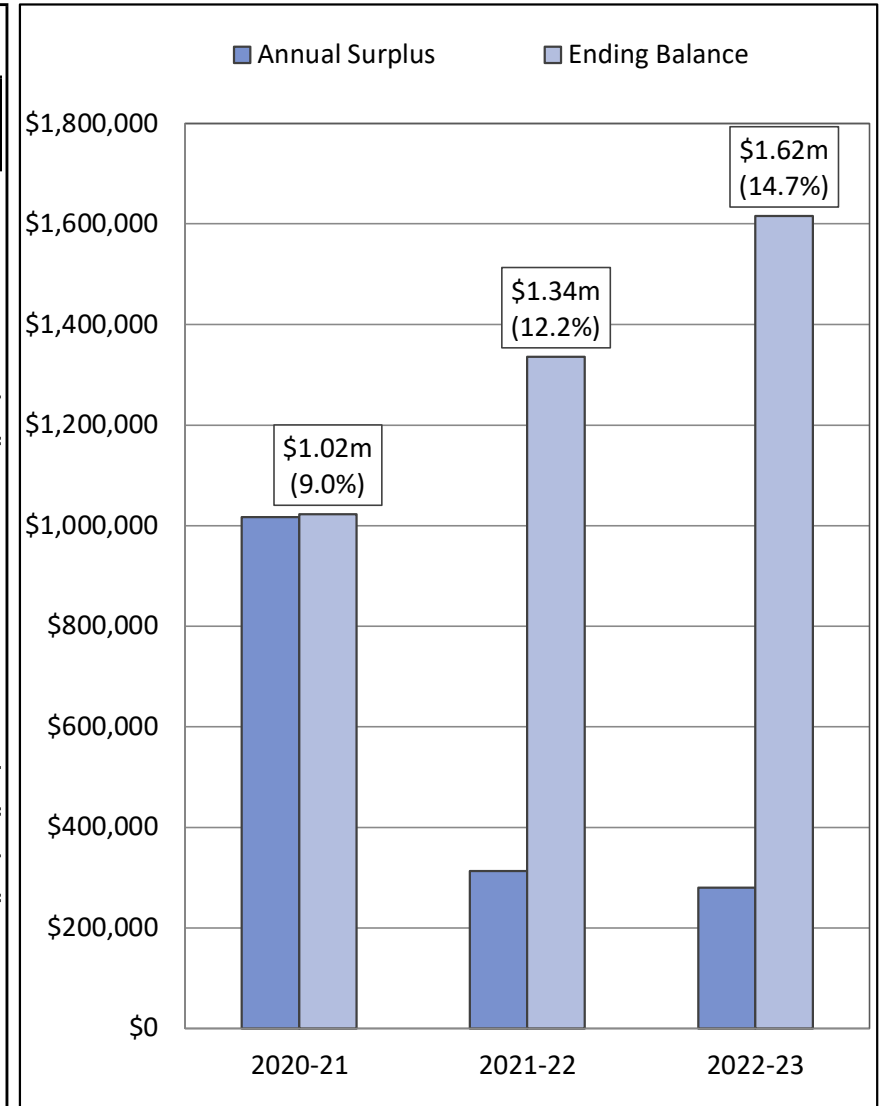
Description	2020-21 July Budget	Year-To-Date Actuals	2020-21 First Interim Budget	Change From Prior Budget	Notes/Comments
5865 General - Bus Transportation	845,000	3,885	325,000	(520,000)	Updated for COVID Closure
5870 Livescan Fingerprinting	107	-	103	(4)	
5880 Instructional Vendors & Consultants	23,764	7,145	22,773	(991)	
5890 Misc Other Outside Services	31,902	3,650	30,572	(1,330)	
5900 Communications	2,136	1,353	2,104	(31)	
5910 Telephone	23,114	3,193	23,479	365	
5920 Internet	114,894	37,981	116,709	1,815	
5930 Postage	20,135	4,821	20,453	318	
TTL Services & Operations	3,757,790	876,820	3,482,575	(275,215)	
6000 - Capital Outlay					
6900 Depreciation	176,828	-	179,622	2,794	
TTL Capital Outlay	176,828	-	179,622	2,794	
7000 - Other Outgo					
7438 Interest on Long-Term Debt	3,394	-	3,447	54	
TTL Other Outgo	3,394	-	3,447	54	
TTL EXPENDITURES	10,955,123	2,635,191	11,381,617	426,495	
Revenues less Expenditures	79,270	10,712	1,017,522	938,252	
Beginning Fund Balance	5,402		5,402		
Net Revenues	79,270		1,017,522		
ENDING BALANCE	84,672		1,022,924		
ENDING BALANCE AS % OF OUTGO	0.8%		9.0%		

Encore Jr/Sr High School for the Perf. & Visual Arts 2020-21 First Interim Budget ENROLLMENT AND A.D.A. ASSUMPTIONS						
	2020-21		2021-22		2022-23	
	ENROLL	ADA	ENROLL	ADA	ENROLL	ADA
Total K-3	-	-	-	-	-	-
Total 4-6	-	-	-	-	-	-
Total 7-8	309	342.10	320	296.96	340	315.52
Total 9-12	561	557.17	600	556.80	610	566.08
TTL Enrollment/ADA	870	899.27	920	853.76	950	881.60
ADA Ratio (average):				92.80%		92.80%
Grade 7	147	ADA FROZEN AT 2019-20 P-2	160	148.48	185	171.68
Grade 8	162		160	148.48	155	143.84
Grade 9	146		160	148.48	160	148.48
Grade 10	132		150	139.20	150	139.20
Grade 11	126		150	139.20	150	139.20
Grade 12	157		140	129.92	150	139.20
TOTAL:	870		-	920	853.76	950

LCFF Unduplicated Calc:			
CALPADS Enrollment	870	920	950
Unduplicated Count	526	556	574
Unduplicated % (1-Year):	60.46%	60.43%	60.42%

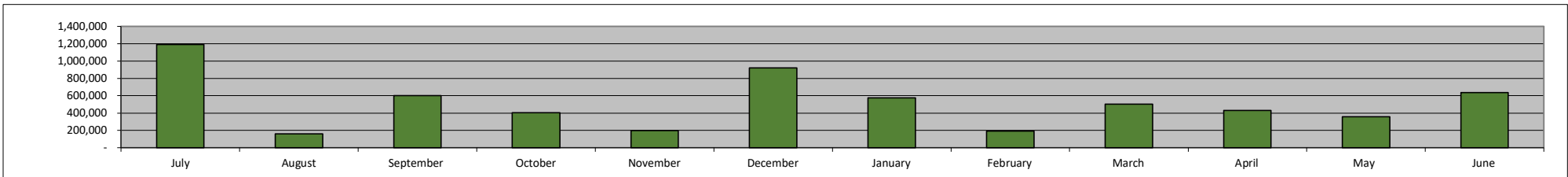
Encore Jr/Sr High School for the Perf. & Visual Arts 2020-21 First Interim Budget MULTI-YEAR PROJECTION

	2020-21	2021-22	2022-23
Projected Enrollment:	870	920	950
Projected P-2 ADA:	899.27	853.76	881.60
Revenues:			
General Purpose Entitlement	\$ 9,268,263	\$ 8,833,165	\$ 9,136,941
Federal Revenue	1,121,592	846,217	489,012
Other State Revenue	1,523,023	1,533,028	1,565,909
Other Local Revenue	486,262	56,500	56,500
TTL Revenues	\$ 12,399,140	\$ 11,268,909	\$ 11,248,363
Expenditures:			
Certificated Salaries	\$ 2,591,421	\$ 2,745,196	\$ 2,772,648
Non-Certificated Salaries	2,338,454	2,361,100	2,386,800
Benefits	1,882,316	1,855,900	1,854,700
Books/Supplies/Materials	903,782	381,000	347,300
Services/Operations	3,482,575	3,453,427	3,463,777
Capital Outlay	179,622	159,145	143,231
Other Outgo	3,447	-	-
TTL Expenditures	\$ 11,381,617	\$ 10,955,769	\$ 10,968,456
Net Revenues	\$ 1,017,522	\$ 313,140	\$ 279,907
Beginning Balance July 1	\$ 5,402	\$ 1,022,924	\$ 1,336,064
Ending Balance June 30	\$ 1,022,924	\$ 1,336,064	\$ 1,615,971
Ending Balance as % of Exp.:	9.0%	12.2%	14.7%



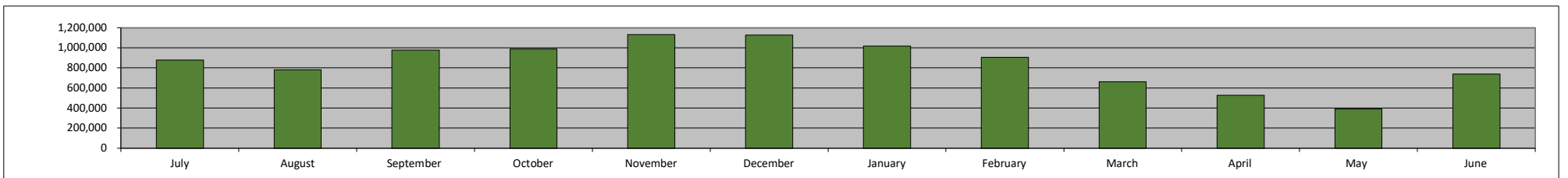
**Encore Jr/Sr High School for the Perf. & Visual Arts
2020-21 First Interim Budget
2020-21 Projected Monthly Cash Flow Statement**

Description	2020-21 First Interim Budget	ACTUALS												Accruals	Total For Year
		July	August	September	October	November	December	January	February	March	April	May	June		
BEGINNING CASH		575,858	1,190,634	161,234	599,818	404,626	198,105	922,046	574,743	191,856	502,954	430,146	357,363	635,581	575,858
CASH INFLOWS															
REVENUES															
LCFF State Aid	7,025,380	-	352,090	352,090	633,762	633,762	633,762	633,762	633,762	624,590	624,590	624,590	624,590	654,030	7,025,380
LCFF State Deferrals										(293,557)	(512,164)	(512,164)	(624,590)	1,942,475	-
Education Protection Account	1,905,702	-	-	476,426	-	-	476,426	-	-	476,425	-	-	476,425	-	1,905,702
In-Lieu-Of Property Taxes	337,181	-	-	-	-	63,116	26,395	26,395	26,395	64,960	32,480	32,480	32,480	32,480	337,181
Federal Revenues	1,121,592	-	-	641,891	-	63,223	48,327	48,327	48,327	48,327	48,327	48,327	48,327	78,189	1,121,592
Other State Revenues	1,523,023	-	-	87,471	50,348	43,229	137,392	137,392	137,392	135,404	135,404	135,404	135,404	388,182	1,523,023
Other Local Revenues	486,262	16	11,128	40,610	71	21,737	71	71	71	71	71	71	71	412,207	486,262
TTL CASH INFLOWS	12,399,140	16	363,218	1,598,488	684,180	825,067	1,322,373	845,947	845,947	1,056,219	328,708	328,708	692,706	3,507,562	12,399,140
EXPENDITURES															
All Certificated Salaries	2,591,421	40,162	154,859	244,737	240,445	243,150	233,234	232,921	233,178	233,141	233,146	233,031	233,272	36,145	2,591,421
All Classified Salaries	2,338,454	47,713	161,751	179,355	192,893	183,716	214,109	214,189	214,249	214,209	214,270	214,079	214,328	73,595	2,338,454
All Benefits	1,882,316	35,988	116,234	154,342	161,908	150,994	172,339	172,583	172,461	172,565	172,439	172,363	172,565	55,536	1,882,316
All Materials & Supplies	903,782	3,525	925	15,603	10,004	1,076	35,250	35,250	35,250	35,250	35,250	35,250	35,250	625,899	903,782
All Services and Operations	3,482,575	205,503	259,882	239,216	166,857	259,882	239,216	254,833	254,670	254,521	254,584	254,939	254,672	583,800	3,482,575
All Capital Outlay/Depreciation	179,622	-	-	-	-	-	-	-	-	-	-	-	-	179,622	179,622
All Other Outgo	3,447													3,447	3,447
TTL CASH OUTFLOWS	11,381,617	332,891	693,651	833,253	772,107	838,818	894,148	909,775	909,808	909,686	909,688	909,661	910,087	1,558,044	11,381,617
NET REVENUES	1,017,522														1,017,522
Prior Year Accounts Receivable	1,737,529	1,361,098	-	12,788	153,131	-	210,512	-	-	-	-	-	-	-	1,737,529
Prior Year Accounts Payable		(334,387)	33,809	(118,313)	80,409		(250,804)								(589,286)
Prepaid Expenditures		(50,186)													(50,186)
Purchase of Riverside Fixed Assets														(334,437)	(334,437)
2019 Revenue Anticipation Notes			(1,321,000)												(1,321,000)
Short-Term Obligations		(25,487)	592,137	(92,187)	(336,840)	(188,779)	465,000	(279,483)	(315,034)	293,557	512,164	512,164	624,590		1,761,802
Interschool Due To/Froms														(650,000)	(650,000)
PAGA Settlement Payments				(125,000)			(125,000)			(125,000)			(125,000)		(500,000)
Capitalized Lease Obligations		(3,387)	(3,913)	(3,939)	(3,965)	(3,992)	(3,992)	(3,992)	(3,992)	(3,992)	(3,992)	(3,992)	(3,992)		(47,140)
NET INFLOWS/OUTFLOWS		947,651	(698,967)	(326,651)	(107,265)	(192,771)	295,716	(283,475)	(319,026)	164,565	508,172	508,172	495,598		7,282
ENDING CASH BALANCE		1,190,634	161,234	599,818	404,626	198,105	922,046	574,743	191,856	502,954	430,146	357,363	635,581		
Days Cash On Hand		39	5	20	13	6	30	19	6	16	14	12	21		



**Encore Jr/Sr High School for the Perf. & Visual Arts
2020-21 First Interim Budget
2021-22 Projected Monthly Cash Flow Statement**

Description	2021-22 Budget	July	August	September	October	November	December	January	February	March	April	May	June	Accruals	Total For Year
BEGINNING CASH		635,581	878,251	779,801	977,901	986,718	1,130,671	1,126,352	1,016,556	906,547	661,460	525,844	390,618	739,372	635,581
CASH INFLOWS															
REVENUES															
LCFF State Aid	7,570,540	351,269	351,269	632,284	632,284	632,284	632,284	632,284	632,284	614,859	614,859	614,859	1,229,719	-	7,570,540
LCFF State Deferrals															
Education Protection Account	942,508	-	-	476,426	-	-	476,426	-	-	(5,172)	-	-	(5,172)	-	942,508
In-Lieu-Of Property Taxes	320,117	-	20,231	40,462	26,974	26,974	26,974	26,974	26,974	41,517	20,759	20,759	20,759	20,759	320,117
Federal Revenues	846,217	-	-	484,293	-	47,700	36,462	36,462	36,462	36,462	36,462	36,462	36,462	58,992	846,217
Other State Revenues	1,533,028	-	281,299	88,046	50,679	43,513	138,295	138,295	138,295	136,294	136,294	136,294	136,294	109,433	1,533,028
Other Local Revenues	56,500	2	1,293	4,719	8	2,526	8	8	8	8	8	8	8	47,895	56,500
TTL CASH INFLOWS	11,268,909	351,271	654,092	1,726,228	709,945	752,998	1,310,449	834,023	834,023	823,969	808,381	808,381	1,418,069	237,078	11,268,909
EXPENDITURES															
All Certificated Salaries	2,745,196	42,545	164,048	259,260	254,713	257,579	247,074	246,743	247,015	246,975	246,980	246,859	247,115	38,290	2,745,196
All Classified Salaries	2,361,100	48,175	163,317	181,092	194,761	185,495	216,182	216,263	216,324	216,284	216,345	216,152	216,403	74,307	2,361,100
All Benefits	1,855,900	35,483	114,603	152,176	159,636	148,875	169,921	170,161	170,040	170,143	170,019	169,944	170,143	54,756	1,855,900
All Materials & Supplies	381,000	31,488	31,488	31,488	31,488	31,488	31,488	31,488	31,488	31,488	31,488	31,488	31,488	3,149	381,000
All Services and Operations	3,453,427	137,587	275,173	275,173	275,173	275,173	275,173	275,173	275,173	275,173	275,173	275,173	275,173	288,932	3,453,427
All Capital Outlay/Depreciation	159,145	-	-	-	-	-	-	-	-	-	-	-	-	159,145	159,145
All Other Outgo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TTL CASH OUTFLOWS	10,955,769	295,278	748,629	899,189	915,771	898,610	939,839	939,827	940,040	940,063	940,006	939,616	940,323	618,580	10,955,769
	313,140														313,140
Prior Year Accounts Receivable		1,677,513	512,164	512,164	512,164	293,557									3,507,562
Prior Year Accounts Payable		(1,378,422)													(1,378,422)
Prepaid Expenditures		-													-
Purchase of Riverside Fixed Assets		(334,437)													(334,437)
Revenue Anticipation Notes															-
Short-Term Obligations		875,410	(512,164)	(1,012,164)	(293,557)		(245,938)								(1,188,413)
Interschool Due To/Froms		(650,000)													(650,000)
PAGA Settlement Payments				(125,000)			(125,000)			(125,000)			(125,000)		(500,000)
Capitalized Lease Obligations		(3,387)	(3,913)	(3,939)	(3,965)	(3,992)	(3,992)	(3,992)	(3,992)	(3,992)	(3,992)	(3,992)	(3,992)		(47,140)
NET INFLOWS/OUTFLOWS	186,677	(3,913)	(628,939)	214,642	289,565	(374,930)	(3,992)	(3,992)	(3,992)	(128,992)	(3,992)	(3,992)	(128,992)		(590,850)
ENDING CASH BALANCE		878,251	779,801	977,901	986,718	1,130,671	1,126,352	1,016,556	906,547	661,460	525,844	390,618	739,372		
Days Cash On Hand		30	26	33	33	38	38	34	31	22	18	13	25		



Attachments

The following files are attached to this PDF: You will need to open this document in an application that supports attachments (i.e. [Adobe Reader](#)) in order to access these files.

Encore 2020-21 First Interim - SBCSS Template FINAL 12-11-2020.xlsx

Encore FIB LCFF-Calculator_1st Interim 2020-21 FINAL.xlsx