



Encore JR/SR High School

Regular Encore Board of Directors Meeting - November 27, 2023

Published on November 24, 2023 at 2:51 PM PST

Date and Time

Monday November 27, 2023 at 6:30 PM PST

Location

Encore High School
16955 Lemon Street
Hesperia CA 92345

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, "Public Comment." Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Chandale Sutton	
B. Record Attendance		Chandale Sutton	1 m
C. Public Comment		Chandale Sutton	1 m
D. Approval of the Agenda	Vote	Chandale Sutton	1 m
E. Board Member Comments	Discuss	Chandale Sutton	6 m

II. Consent Items **6:39 PM**

It is recommended that the board considers approving a number of agenda items as a consent list. These items can be **enacted in one motion** without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change.

A. Approval of Board Meeting Minutes	Approve Minutes	Chandale Sutton	1 m
Approve minutes for Regular Encore Board of Directors Meeting - October 23, 2023 on October 23, 2023			
B. Personnel Report	Vote	Sabrina Bow	1 m
C. Williams Monitoring First Quarterly Report 2023-24	FYI	Sabrina Bow	1 m
As Williams-monitored school, Encore is required to provide its governing board with the Williams reports provided by the San Bernardino County Superintendent of Schools (SBCSS) each quarter (October, January, April, July). The attached report is the first quarterly report for the 2023-24 year.			

III. Items Pulled From Consent Calendar **6:42 PM**

A. Items Pulled From Consent Calendar	Discuss	Chandale Sutton	3 m
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IV. Staff Reports **6:45 PM**

A. Executive Director's Report	Discuss	Sabrina Bow	2 m
B. Principal's Report	Discuss	St. Claire Adriaan	3 m

	Purpose	Presenter	Time
C. Staff Liaison Report	Discuss	Sandi Del Sole	3 m
V. Governance			6:53 PM
A. Approval of School Nutrition Program Procurement Policy	Vote	Sabrina Bow	1 m
B. Approval of Food Service Department Code of Conduct	Vote	Sabrina Bow	1 m
C. First Reading of BP 1250 Visitor and Volunteer Policy	FYI	Sabrina Bow	2 m
D. First Reading of BP 3540 Transportation Safety Policy	FYI	Sabrina Bow	2 m
VI. Business and Finance			6:59 PM
A. Reimbursement to Executive Director	Vote	Sabrina Bow	1 m
Per the School's Fiscal Policies, expense reimbursements to the Executive Director shall be approved by the Encore Board of Directors.			
VII. Adjourn to Closed Session			7:00 PM
Pursuant to Government Code Section 54957, the Board may adjourn to closed session as agendaed during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities as authorized under law. The Board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.			
A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure / Initiation of litigation pursuant to subdivision (c) of Section 54956.9: One Case.			
A. Reconvene from closed session	Discuss	Chandale Sutton	2 m
After the closed session is complete, the Board will reconvene and report any action taken during closed session to the extent required by law.			
VIII. Closing Items			7:02 PM
A. Adjourn Meeting	Vote	Chandale Sutton	2 m

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.