



Encore JR/SR High School

Regular Encore Board of Directors Meeting - May 2023

Published on May 19, 2023 at 2:28 PM PDT

Date and Time

Monday May 22, 2023 at 6:30 PM PDT

Location

Encore High School
16955 Lemon Street
Hesperia CA 92345

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, "Public Comment." Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Chandale Sutton	
B. Record Attendance		Chandale Sutton	1 m
C. Public Comment		Chandale Sutton	1 m
D. Approval of the Agenda	Vote	Chandale Sutton	1 m
E. Board Member Comments	Discuss	Chandale Sutton	6 m
II. Consent Items			6:39 PM
<p>It is recommended that the board considers approving a number of agenda items as a consent list. These items can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change.</p>			
A. Approval of Board Meeting Minutes	Approve Minutes	Chandale Sutton	1 m
<p>Approve minutes for Board of Directors Regular Meeting - April 24, 2023 on April 24, 2023</p>			
B. Approval of April 2023 STRS, PERS, 403b Payment Report	Vote	Chandale Sutton	1 m
C. Approval of April 2023 Warrant Reports	Vote	Chandale Sutton	1 m
III. Items Pulled From Consent Calendar			6:42 PM
A. Items Pulled From Consent Calendar	Discuss	Chandale Sutton	3 m
IV. Governance			6:45 PM
A. Appointment of Board Member: Kenneth Lutz	Vote	Chandale Sutton	2 m
<p>The Nominating Committee recommends appointment of Kenneth Lutz to the Encore Education Corporation Board of Directors effective May 22, 2023 for the balance of the term ending June 30, 2023, and for the two-year term July 1, 2023 - June 30, 2025.</p>			
B. Appointment of Board Officers (Secretary and Treasurer)	Vote	Sabrina Bow	1 m

	Purpose	Presenter	Time
Staff recommends the following individuals to be appointed:			

- Secretary: Patricia Alaimalo
- Treasurer: Patricia Alaimalo

Background: The following individuals were appointed by the Encore Board to the following board/corporate roles at its July 25, 2022 meeting.

- Chairman: Chandale Sutton
- President & CEO: Sabrina Bow
- Agent for Service of Process: Sabrina Bow

V. Staff Reports			6:48 PM
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|---------------------------------------|---------|--------------------|-----|
| A. Executive Director's Report | Discuss | Sabrina Bow | 2 m |
| B. Principal's Report | Discuss | St. Claire Adriaan | 3 m |
| C. Staff Liaison Report | Discuss | Sandi Del Sole | 3 m |

VI. Business and Finance			6:56 PM
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|---|------|--------------|-----|
| A. Approval of April 2023 Financial Report | Vote | Jeff Clanton | 2 m |
| B. Approval of Enrollment Professor West Agreement for 2023-24 | Vote | Sabrina Bow | 2 m |
| C. Approval of Enrollment Marketing Mailers by CURO | Vote | Sabrina Bow | 1 m |

VII. Curriculum and Instruction			7:01 PM
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|---|------|--------------------|-----|
| A. Adoption of TCI Curriculum (Social Science) for Grades 7 - 12 | Vote | St. Claire Adriaan | 2 m |
| The staff recommends adoption of the TCI curriculum for social science for grades 7 through 12. | | | |
| B. Adoption of HMH Curriculum (Math and English Language Arts) for Grades 7 - 12 | Vote | St. Claire Adriaan | 2 m |

	Purpose	Presenter	Time
<p>The staff recommends adoption of the HMH curriculum for mathematics and English Language Arts for grades 7 through 12.</p>			
<p>C. NWEA MAP Reports</p>	<p>Discuss</p>	<p>St. Claire Adriaan</p>	<p>3 m</p>

VIII. Operations

7:08 PM

<p>A. Williams Monitoring Third Quarterly Report 2022-23</p>	<p>FYI</p>	<p>Sabrina Bow</p>	<p>1 m</p>
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As Williams-monitored school, Encore is required to provide its governing board with the Williams reports provided by the San Bernardino County Superintendent of Schools (SBCSS) each quarter (October, January, April, July). The attached report is the third quarterly report for the 2022-23 year.

<p>B. Approval of 2023-24 Instructional Calendar and Bell Schedule</p>	<p>Vote</p>	<p>Sabrina Bow</p>	<p>3 m</p>
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<p>C. Approval of 2023-24 Instructional Staff Work Calendar</p>	<p>Vote</p>	<p>Sabrina Bow</p>	<p>1 m</p>
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<p>D. Approval of 2023-24 Administrative Staff Work Calendar</p>	<p>Vote</p>	<p>Sabrina Bow</p>	<p>1 m</p>
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<p>E. Approval of Technology Services Agreement with Charter Tech Services</p>	<p>Vote</p>	<p>Sabrina Bow</p>	<p>2 m</p>
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IX. Adjourn to Closed Session

7:16 PM

Pursuant to Government Code Section 54957, the Board may adjourn to closed session as agendaized during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities as authorized under law. The Board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: Griffin v. Encore Education Corporation

Case No: CIV SB 2211460

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Two cases)

	Purpose	Presenter	Time
A. Reconvene from closed session	Discuss	Chandale Sutton	2 m
After the closed session is complete, the Board will reconvene and report any action taken during closed session to the extent required by law.			
X. Closing Items			7:18 PM
A. Adjourn Meeting	Vote	Chandale Sutton	2 m

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 16955 Lemon Street, Hesperia CA 92345.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.