



Encore JR/SR High School

Regular Encore Board of Directors Meeting - March 2023

Published on March 24, 2023 at 11:35 AM PDT

Date and Time

Monday March 27, 2023 at 6:30 PM PDT

Location

Encore High School
16955 Lemon Street
Hesperia CA 92345

All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, "Invitation for Public to Address the Board." Members of the public who wish to comment during the Board meeting may fill out a public comment card. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting after being warned by the Board Chair or designee that they are disrupting the meeting.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order	Discuss	Chandale Sutton	

	Purpose	Presenter	Time
B. Record Attendance	Discuss	Chandale Sutton	1 m
C. Public Comment	Discuss	Chandale Sutton	3 m

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D. Approval of the Agenda	Vote	Chandale Sutton	1 m
E. Board Member Comments	Discuss	Chandale Sutton	3 m

This agenda item has been included to give Board Members the opportunity to share updates or provide feedback to school staff.

II. Consent Items 6:38 PM

It is recommended that the board considers approving a number of agenda items as a consent list. These items can be **enacted in one motion** without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change.

A. February 27, 2023 Board Meeting Minutes	Vote	Sabrina Bow	1 m
B. Revised 2022-23 Employee Handbook	Vote	Sabrina Bow	1 m
C. February 2023 STRS, PERS, 403b payment report	Vote	Sabrina Bow	1 m
D. February 2023 Warrant Report	Vote	Sabrina Bow	1 m

III. Governance 6:42 PM

A. Appointment of Board Member: Reyna Magaña	Vote	Chandale Sutton	3 m
B. Approval of Refund Policy	Vote	Sabrina Bow	2 m

	Purpose	Presenter	Time
C. Approval of Teleconference Policy	Vote	Sabrina Bow	2 m

IV. Budget and Finance **6:49 PM**

A. Approval of February 2023 Financial Report	Vote	Jeff Clanton	2 m
B. Approval of Audit and Tax Engagement Letter with Christy White, Inc.	Vote	Sabrina Bow	2 m

Staff Recommendation: Approve the Audit and Tax engagement Letter with Christy White, Inc, a certified public accountancy deemed the the State Controller's Office as qualified to conduct audits.

C. Approval of ASB Refunds	Vote	Sabrina Bow	2 m
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V. Staff Reports **6:55 PM**

A. Executive Director's Report	Discuss	Sabrina Bow	2 m
B. Principal's Report	Discuss	St. Claire Adriaan	3 m
C. Staff Liaison Report	Discuss	Sandi Del Sole	3 m

VI. Operations **7:03 PM**

A. Approval of 2022-23 Comprehensive School Safety Plan	Vote	Sabrina Bow	3 m
B. Presentation of Cyber Security Risk Assessment Preliminary Report	Discuss	Andrew Lane, Charter Tech Services	5 m

VII. Adjourn to Closed Session **7:11 PM**

Pursuant to Government code section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities. The board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)

	Purpose	Presenter	Time
Name of case: Griffin v. Encore Education Corporation			

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Two cases)

C. CONFIDENTIAL STUDENT DISCIPLINE MATTER—CONSIDERATION OF POTENTIAL EXPULSION

Case No.:020823-001

A. Reconvene from closed session	Discuss	Chandale Sutton	2 m
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After the closed session is complete, the Board will reconvene and report any action taken on closed session.

VIII. Closing Items

7:13 PM

A. Adjourn Meeting	Vote	Chandale Sutton	1 m
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A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.