



## Encore JR/SR High School

### Regular Encore Board of Directors Meeting - December 2022

Published on December 9, 2022 at 5:41 PM PST

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#### Date and Time

Monday December 12, 2022 at 6:30 PM PST

#### Location

This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:

Join Zoom Meeting

<https://zoom.us/j/5871494303?pwd=Mit3eIRMOVhzYjM4K1d2SStPeEZiQT09>

Meeting ID: 587 149 4303

Passcode: 936591

One tap mobile

+16699006833,,5871494303#,,,,,0#,,936591# US (San Jose)

+13462487799,,5871494303#,,,,,0#,,936591# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C.)

Meeting ID: 587 149 4303

Passcode: 936591

Find your local number: <https://zoom.us/u/aFccAHayh>

Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the

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opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A.</b>	Call the Meeting to Order	Chandale Sutton	
<b>B.</b>	Record Attendance	Chandale Sutton	1 m
<b>C.</b>	Approval of Board Findings Relating to Teleconference Meetings During State of Emergency	Vote Chandale Sutton	1 m

Board findings pursuant to Government Code Section 54953(e)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

<b>D.</b>	Public Comment	Chandale Sutton	1 m
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All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, "invitation for public to address the Board." Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right

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to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.			

<b>E. Approval of the Agenda</b>	Vote	Chandale Sutton	1 m
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<b>F. Board Member Comments</b>	Discuss	Chandale Sutton	6 m
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This agenda item has been included to give Board Members the opportunity to share updates or provide feedback to school staff.

## II. Consent Items 6:40 PM

It is recommended that the board considers approving a number of agenda items as a consent list. These items can be **enacted in one motion** without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change.

<b>A. Board Meeting Minutes</b>	Approve Minutes	Sabrina Bow	1 m
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Minutes corresponding to the following meetings of the Encore Education Corporation Board of Directors:

- November 30, 2022 Regular Board Meeting
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<b>B. Payment Reports</b>	Vote	Sabrina Bow	1 m
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1. STRS payment report, PERS payment report, 403B payment report
2. Warrant Report Detail
3. Warrant Report Summary

<b>C. ASB Bank Reconciliation</b>	FYI	Sabrina Bow	1 m
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## III. Budget and Finance 6:43 PM

<b>A. 2021-2022 Audit Report</b>	Vote	Jeff Nigro, Nigro & Nigro	10 m
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The annual audit report is required to be transmitted to the California Department of Education, San Bernardino County Superintendent of Schools, the State Controller's Office, and the Hesperia Unified School District no later than December 15 annually. Staff recommends that the Encore Board of Directors accept the 2021-22 audit report.

	Purpose	Presenter	Time
<b>B. November 2022 Financial Report</b>	Vote	Paul Khoury	2 m
<b>IV. Staff Reports</b>			<b>6:55 PM</b>
<b>A. Executive Director's Report</b>	FYI	Sabrina Bow	2 m
<b>B. Principal's Report</b>	FYI	St. Claire Adriaan	3 m
<b>C. Staff Liaison Report</b>	FYI	Sandi Del Sole	3 m
<b>V. Curriculum and Instruction</b>			<b>7:03 PM</b>
<b>A. Independent Study Ratio Report</b>	FYI	Sabrina Bow	1 m
<b>B. 2022-2023 Revised Bell Schedule</b>	Vote	St. Claire Adriaan	2 m
<b>VI. Operations</b>			<b>7:06 PM</b>
<b>A. Conflict of Interest Code</b>	Vote	Sabrina Bow	2 m
<b>VII. Human Resources</b>			<b>7:08 PM</b>
<b>A. Provisional Internship Permit</b>	Vote	Sabrina Bow	2 m

Due to the acute shortage of teachers, Encore is seeking to hire an employee under a Provisional Internship Permit to fill a full-time physical education teaching position. This action requires board approval.

#### **VIII. Adjourn to Closed Session** **7:10 PM**

Pursuant to Government code section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities. The board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.

##### **A. Conference with Legal Counsel. Anticipated Litigation**

Significant exposure to litigation pursuant to Section 54956.9(d)(2): Two (2) Cases

	Purpose	Presenter	Time
<b>A. Reconvene from closed session</b>	Discuss	Chandale Sutton	2 m

After the closed session is complete, the Board will reconvene and report any action taken on closed session.

**IX. Closing Items**

**7:12 PM**

<b>A. Adjourn Meeting</b>	Vote	Chandale Sutton	2 m
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A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at [sbow@encorehighschool.com](mailto:sbow@encorehighschool.com).

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at [jthibodeaux@encorehighschool.com](mailto:jthibodeaux@encorehighschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.