



## Encore JR/SR High School

### Regular Encore Board of Directors Meeting - March 2022

Published on March 4, 2022 at 6:19 PM PST

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#### Date and Time

Monday March 7, 2022 at 6:30 PM PST

#### Location

This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:

Join Zoom Meeting

<https://zoom.us/j/5871494303?pwd=Mit3eIRMOVhzYjM4K1d2SSStPeEZiQT09>

Meeting ID: 587 149 4303

Passcode: 936591

One tap mobile

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Meeting ID: 587 149 4303

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Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
A. Call the Meeting to Order		Rob Gabler, Board President	
B. Record Attendance		Rob Gabler, Board President	1 m
C. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency	Vote	Joseph Thibodeaux	1 m
Board findings pursuant to Government Code Section 54953(e)			

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

D. Public Comment		Joseph Thibodeaux	1 m
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All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, "invitation for public to address the Board." Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

**II. Approval of Board Meeting Minutes** **6:33 PM**

A. Approve Minutes	Approve Minutes	Joseph Thibodeaux	1 m
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The Board minutes for approval are from Encore's February 28, 2022 Regular Board Meeting.

**III. Consent Items** **6:34 PM**

It is recommended that the board considers approving a number of agenda items as a consent list. These items can be **enacted in one motion** without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change.

A. DOJ Report	FYI	Joseph Thibodeaux	1 m
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Report outlining background checks from the Department of Justice.

	Purpose	Presenter	Time
<b>B. Finance Reports</b>	Vote	Carol Walker	1 m

1. STRS payment report, PERS payment report, 403B payment report
2. February 2022 Warrant Report Detail
3. February 2022 Warrant Report Summary

**IV. Staff Reports** **6:36 PM**

<b>A. Executive Director Report</b>	FYI	Sabrina Bow	3 m
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The Executive Director will provide a written report summarizing school operations for each regular board meeting.

<b>B. Director of Academics Report</b>	FYI	Julia Dolf	5 m
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Encore's Director of Academics provides regular reports on curriculum, instruction, and assessment to the Encore Board of Directors. This is for information purposes only.

<b>C. IT Management Report</b>	FYI	Jim Barkdull	5 m
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Encore's IT Manager routinely reports on the operations on campus to the Encore Board of Directors. Part of this discussion will entail information for auctioning chromebooks in lots. This is for information purposes only.

**V. Finance** **6:49 PM**

<b>A. Second Interim Budget</b>	Vote	Paul Khoury	10 m
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The Second Interim Budget is a routine discussion/vote process for the Encore Board of Directors.

<b>B. Encore's Phone System</b>	Vote	Jim Barkdull	2 m
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IT would like to put Encore's previously used phone system on public surplus.

**VI. Governance** **7:01 PM**

<b>A. Election of Officers for Encore Education Corporation</b>	Vote	Sabrina Bow	2 m
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**Staff recommends the following individuals be elected as officers of Encore Education Corporation:**

President: Sabrina Bow  
 Secretary: Kelly Ahmed  
 Treasurer: Carol Walker  
 Chairman: Rob Gabler

<b>B. Appointment of Directors to Western Encore Properties, Inc.</b>	Vote	Jerry Simmons	3 m
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	Purpose	Presenter	Time
Legal counsel recommends Encore Education Corporation appoint two additional directors to the governing board of Western Encore Properties, Inc., and that these individuals are neither directors, officers, or employees of Encore Education Corporation.			

**VII. Adjourn to Closed Session 7:06 PM**

Pursuant to Government code section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities. The board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.

**A. Conference with Legal Counsel. Anticipated Litigation**

Significant exposure to litigation pursuant to Section 54956.9(d)(2): Two (2) Cases

**B. Public Employment**

Title: Executive Director

<b>A. Reconvene from closed session</b>	Discuss	Rob Gabler	2 m
After the closed session is complete, the Board will reconvene and report any action taken on closed session.			

**VIII. Compensation Study 7:08 PM**

A. Review and Adoption of Comparable Compensation Data for Charter School Executives	Vote	Rob Gabler	5 m
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**IX. Employment Agreement for Executive Director 7:13 PM**

A. Review and Approval of Employment Agreement for Executive Director	Vote	Rob Gabler	5 m
B. Oral Report of Executive Compensation Paid to the Executive Director	Vote	Rob Gabler	2 m

**X. Closing Items 7:20 PM**

A. Adjourn Meeting	Vote	Rob Gabler	2 m
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A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.