



Encore JR/SR High School

Regular Encore Board of Directors Meeting - February 2022

Amended on February 26, 2022 at 9:48 AM PST

Date and Time

Monday February 28, 2022 at 6:30 PM PST

Location

This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:

Join Zoom Meeting

<https://zoom.us/j/5871494303?pwd=Mit3eIRMOVhzYjM4K1d2SStPeEZiQT09>

Meeting ID: 587 149 4303

Passcode: 936591

One tap mobile

+16699006833,,5871494303#,,,,,0#,,936591# US (San Jose)

+13462487799,,5871494303#,,,,,0#,,936591# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C.)

Meeting ID: 587 149 4303

Passcode: 936591

Find your local number: <https://zoom.us/u/aFccAHayh>

Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Rob Gabler, Board President	
B. Record Attendance		Rob Gabler, Board President	1 m
C. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency	Vote	Joseph Thibodeaux	1 m
Board findings pursuant to Government Code Section 54953(e)			

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

D. Public Comment		Joseph Thibodeaux	1 m
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All public comment, both on agenda items and non-agenda items within the jurisdiction of the Board, should be provided during the agenda item titled, "invitation for public to address the Board." Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes per agenda item and one three (3) minute period to address an item not on the agenda. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes per person per agenda item. The Board limits the total time for public comment to thirty minutes, and may extend this time at its sole discretion. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

II. Approval of Board Meeting Minutes			6:33 PM
A. Approve Minutes	Approve Minutes	Joseph Thibodeaux	1 m

The Board minutes for approval are from Encore's January 24, 2022 Regular Board of Directors Meeting, the January 30, 2022 Special Board Meeting, the February 10, 2022 Special Board Meeting and the February 19, 2022 Special Board Meeting. Please note the typo on the meeting minutes for February 19. The date should be February 19, 2022. Please address this correction when approving these minutes.

III. Consent Items			6:34 PM
A. DOJ Report	FYI	Joseph Thibodeaux	2 m
Report outlining background checks from the Department of Justice.			
B. Finance Reports	Vote	Carol Walker	1 m

	Purpose	Presenter	Time
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It is recommended that the board considers approving a number of agenda items as a finance consent list. These items can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change. Included in this list:

- STRS payment report, PERS payment report, 403B payment report
- January 2022 Warrant Report Detail and January 2022 Warrant Report Summary
- December 2021 Student Services Reconciliation Summary

IV. Staff Reports **6:37 PM**

A. Executive Director Report	FYI	Sabrina Bow	3 m
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Encore's Executive Director routinely reports on the operations on campus to the Encore Board of Directors. This is for information purposes only.

B. Audit Findings Progress Report	FYI	Sabrina Bow	2 m
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Per Board direction, an audit findings progress report will be included in each regular meeting agenda.

C. Director of Academics Report	FYI	Julia Dolf	2 m
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Encore's Director of Academics provides regular reports on curriculum, instruction, and assessment to the Encore Board of Directors. This is for information purposes only.

D. Staff Liaison Report	Discuss	Jamie Waggoner	2 m
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Encore High School has a staff elected liaison that makes themselves available to the staff for questions, comments, and concerns throughout the school year. The liaison also meets each semester with the staff and reports monthly to the Encore Board of Directors.

V. Governance **6:46 PM**

A. Revised 2021-22 Board Meeting Calendar	Vote	Sabrina Bow	2 m
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Encore is proposing changes to the previously scheduled board meeting dates. The change in dates better accommodates other reports that are presented to the board. You will see that the June date has remained the same, there has only been an addition of a second meeting to be held in the month of June.

B. Removal and Appointment of Directors for Western Encore Properties, Inc.	Vote	Sabrina Bow	10 m
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VI. Finance **6:58 PM**

A. Ratification of Engagement Letter with Stifel	Vote	Sabrina Bow	2 m
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Stifel is the investment banking company that represents Encore Education Corporation to investors associated with the School's 2016 bond transaction.

B. January 2022 Financial Statements	Vote	Paul Khoury	10 m
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C. LCAP Supplemental Report	Purpose Vote	Presenter Sabrina Bow	Time 5 m
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VII. Adjourn to Closed Session **7:15 PM**

Pursuant to Government code section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities. The board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.

A. Conference with Legal Counsel. Anticipated Litigation

Significant exposure to litigation pursuant to Section 54956.9(d)(2): Two (2) Cases

B. Public Employment

Title: Executive Director

A. Reconvene from closed session	Discuss	Rob Gabler	2 m
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After the closed session is complete, the Board will reconvene and report any action taken on closed session.

VIII. Compensation Study **7:17 PM**

A. Review and Adoption of Comparable Compensation Data for Charter School Executives	Vote	Rob Gabler	5 m
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IX. Employment Agreement for Executive Director **7:22 PM**

A. Review and Approval of Employment Agreement for Executive Director	Vote	Rob Gabler	5 m
B. Oral Report of Executive Compensation Paid to the Executive Director	Vote	Rob Gabler	2 m

X. Closing Items **7:29 PM**

A. Adjourn Meeting	Vote	Rob Gabler	2 m
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A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the Board of Encore Junior and Senior High School for the Arts is available along with this agenda following the posting of the agenda by emailing Sabrina Bow at sbow@encorehighschool.com.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing Joseph Thibodeaux at jthibodeaux@encorehighschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.