



## Encore JR/SR High School

### Regular Encore Board of Directors Meeting - December 2021

Amended on December 10, 2021 at 6:29 PM PST

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#### Date and Time

Monday December 13, 2021 at 6:30 PM PST

#### Location

This meeting is being held virtually pursuant to Government Code Section 54953 (e). The public can access this meeting via Zoom as follows:

Join Zoom Meeting

<https://zoom.us/j/5871494303?pwd=Mit3eIRMOVhzYjM4K1d2SSStPeEZiQT09>

Meeting ID: 587 149 4303

Passcode: 936591

One tap mobile

+16699006833,,5871494303#,,,,,0#,,936591# US (San Jose)

+13462487799,,5871494303#,,,,,0#,,936591# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

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+1 301 715 8592 US (Washington D.C)

Meeting ID: 587 149 4303

Passcode: 936591

Find your local number: <https://zoom.us/u/aFccAHayh>

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
A. Call the Meeting to Order		Rob Gabler, Board President	
B. Record Attendance		Rob Gabler, Board President	1 m
C. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency	Vote	Joseph Thibodeaux	3 m
Board findings pursuant to Government Code Section 54953(e)  The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.			
D. Approve Minutes	Approve Minutes	Joseph Thibodeaux	2 m
The Board minutes for approval are from Encore's November 8, 2021 Regular Board of Directors Meeting, the November 30, 2021 Special Board Meeting and the December 9, 2021 Special Board Meeting.			
E. Invitation for public to address the Board	Discuss	Joseph Thibodeaux	3 m
This is the time and place for the general public to address the Board of Directors on any matter within jurisdiction of the Board. Comments should be limited to three (3) minutes. Public comments can be related to non-agenda items. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda. Members of the public may speak on an agenda item at the time the item is called.			
<b>II. Academic Excellence</b>			<b>6:39 PM</b>
A. ESG Director Report	FYI	Kelsey White	3 m
Each month, Encore's ESG Director routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.			
B. ESG President Report	FYI	Anabel Estrada	3 m
Each month, Encore's ESG President routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.			
C. Academic Director Report	FYI	Julia Dolf	3 m

	Purpose	Presenter	Time
Each month, Encore's Academic Director routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.			

<b>D. Information Items- Academic Excellence</b>	FYI	Julia Dolf	3 m
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No discussion planned. Each month, Encore's administrative team updates the Encore Board of Directors on professional development, data, and other events that help drive student success. These items are submitted as a group of data materials and will be summarized monthly. No action is needed. Included in these reported notes are data reports for Tutor.com, High School ELA Report, Lesson and Curriculum Observation Form as well as agendas and notes from Arts Department Meetings, Student Services Meetings, and Counseling Meetings that took place in the month of November 2021.

**III. Governance 6:51 PM**

<b>A. Staff Liaison Report</b>	Discuss	Jamie Waggoner	3 m
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Encore High School has a staff elected liaison that makes themselves available to the staff for questions, comments, and concerns throughout the school year. The liaison also meets each semester with the staff and reports monthly to the Encore Board of Directors.

<b>B. DOJ Report</b>	FYI	Joseph Thibodeaux	2 m
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Report outlining background checks from the Department of Justice.

**IV. Operations 6:56 PM**

<b>A. Discipline Report</b>	FYI	Ramsey Hassen	3 m
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Over the course of the school year, Encore's Assistant Dean of Students will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.

<b>B. Science/Math Department Chair Report</b>	FYI	Sophia Munoz	3 m
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Over the course of the school year, Encore's Science/Math Department Chair will report to the Encore Board of Directors to discuss events and happenings within their department on campus. This report is for information purposes only.

<b>C. SPED Report</b>	FYI	Esther Haskins	3 m
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Over the course of the school year, Encore's Head Counselor will report to the Encore Board of Directors to talk about achievements, special events, and happenings within their department on campus. This report is for information purposes only.

<b>D. Equipment Check Out Policies</b>	Vote	Ashlin Barkdull	5 m
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Encore is establishing new policies for the checkout of school equipment and items. These policies include:

- Costumes
- Cirque Equipment

Purpose Presenter Time

**V. Finance** **7:10 PM**

**A. Educator Effectiveness Grant (2021-26) Expenditure Plan** Discuss Ashlin Barkdull 5 m

**Educator Effectiveness funds may be used to support the professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff. Encore is seeking the use of 25% of these funds for the 2021-2022 school year.**

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.

A vote will need to be added to a board meeting prior to December 30, 2021

**B. First Interim Budget** Vote Paul Khoury 10 m

The First Interim Budget is a routine discussion/vote process for the Encore Board of Directors. Paul Khoury from DMS (Delta Managed Solutions LLC and Encore's back office provider) will be presenting the budget and the first interim update of the budget.

**C. Finance Consent Items** Vote Carol Walker 5 m

It is recommended that the board considers approving a number of agenda items as a finance consent list. These items can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change. Included in this list:

- STRS payment report, PERS payment report, 403B payment report
- November 2021 Warrant Report Detail and November 2021 Warrant Report Summary
- September 2021 Student Services Reconciliation Summary
- Jr. High and High School Attendance Report

**D. Fiscal Controller's Report** Discuss Carol Walker 5 m

Encore's Fiscal Controller will provide a verbal update on accounts and internal controls.

**VI. Adjourn to closed session** **7:35 PM**

Pursuant to Government code section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities. The board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.

**A. Conference with Legal Council. Anticipated Litigation**

Significant exposure to litigation pursuant to Section 54956.9(d)(2): Two (2) Cases

**B. Public Employment (Section 54957)**

Title: Interim Executive Director

**A. Reconvene from closed session** Discuss Rob Gabler 20 m

	Purpose	Presenter	Time
After the closed session is complete, the Board will reconvene and report any action taken on closed session.			

<b>VII. Personnel</b>			<b>7:55 PM</b>
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A. Approval of Compensation Study for Interim Executive Director	Vote	Chandale Sutton	5 m
B. Approval of Employment Agreement for Interim Executive Director	Vote	Chandale Sutton	5 m

<b>VIII. Closing Items</b>			<b>8:05 PM</b>
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A. Adjourn Meeting	Vote	Rob Gabler	2 m
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A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the School Board Directors is available along with this agenda following the posting of the agenda by emailing [abarkdull@encorehighschool.com](mailto:abarkdull@encorehighschool.com).

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing [abarkdull@encorehighschool.com](mailto:abarkdull@encorehighschool.com). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.