



Encore JR/SR High School

Regular Encore Board of Directors Meeting - April 2021

Amended on April 9, 2021 at 5:57 PM PDT

Date and Time

Monday April 12, 2021 at 6:30 PM PDT

Location

This meeting is being held virtually in compliance with the Governor's Executive order N-29-20.

Website: www.encorehighschool.com If you would like to speak during public comment, please email your name, the item you would like to comment about, and your comment, to board@encoreedcorp.com. These comments will be read aloud during open session at the board meeting for up to three (3) minutes. The chance to add public comment through emails will close after the public comment agenda item is completed.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Suzanne Cherry, Board President	
B. Record Attendance		Suzanne Cherry, Board President	1 m
C. Approve Minutes	Approve Minutes	Ashlin Barkdull, General Executive Manager	1 m
The Board minutes for approval are from Encore's February 8, 2021 and March 08, 2021 regular Encore Board of Directors meeting.			
D. Invitation for public to address the Board, open session items	Discuss	Ashlin Barkdull	5 m

Purpose Presenter Time

This is the time and place for the general public to address the Board of Directors on any matter within jurisdiction of the Board. Comments should be limited to three (3) minutes. Public comments can be related to agenda items or non-agenda items. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

II. Academic Excellence 6:37 PM

A. ESG President Report FYI Dean Michael 5 m

Each month, Encore's ESG President routinely reports on the academic operations on campus to the Encore Board of Directors. This is for information purposes only.

B. Tutor.com - Request for Approval of use Vote Julia Dolf 5 m

The Princeton Review has created a website that allows students to get tutoring 24 hours per day, 7 days per week. This presentation is to go over implementing this program as one of the recovery efforts for the gaps from the COVID-19 closure. Encore is planning to use Elementary and Secondary School Emergency Relief (ESSER) Funds to pay for the tutoring support. Administration is recommending the per hour program until determined whether or not there is wide use of the program.

C. Data & Data Analysis Program Vote Denise Griffin 3 m

The Data & Data Analysis Program is in response to HUSD conditional renewal this plan has been created (IIC). This plan works in conjunction with the adoption of the "verified data" assessments that were approved by the state of California in November 2020. The purpose of this plan is to build student achievement based on a variety of methods of assessments. Staff recommends approval of this item.

III. Governance 6:50 PM

A. Staff Liaison Report Discuss Jamie Waggoner 3 m

Encore High School has a staff elected liaison that makes themselves available to the staff for questions, comments, and concerns throughout the school year. The liaison also meets each semester with the staff and reports monthly to the Encore Board of Directors.

B. DOJ Report FYI Ashlin Barkdull 2 m

Report outlining background checks from the Department of Justice.

C. Human Resources Report Discuss Ashlin Barkdull 4 m

Human resources will give an update on what has happened in HR through March.

IV. Operations 6:59 PM

A. COVID-19 Employee Vaccination Policy Vote Ashlin Barkdull 5 m

Consistent with Encore Education Corporation's ("EEC" or the "School") legal duty to maintain a safe and healthy workplace and to limit the spread of COVID-19, the School has adopted the following COVID-19 employee vaccination policy ("Policy"). The purpose of this Policy is to

	Purpose	Presenter	Time
<p>protect the health, safety, and well-being of all School employees, students, families, and stakeholders to the maximum extent possible, and to facilitate a safe and meaningful return to in-person instruction. The School drafted this policy in compliance with all applicable federal and state laws, including guidance from the Equal Employment Opportunity Commission (“EEOC”), Centers for Disease Control and Prevention (“CDC”), the California Department of Public Health (“CDPH”), and local health authorities.</p>			

B. COVID-19 Student and Employee Testing Policies	Vote	Ashlin Barkdull	5 m
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Encore Education Corporation (“EEC” or the “School”) recognizes testing for COVID-19 as a key measure necessary to allow students and staff to safely return to campus to any degree while COVID-19 continues to spread and pose a direct threat to the School and our community.

V. Development

7:09 PM

A. Policy Update - Independent Study Program - Condition of HUSD Renewal	Vote	Denise Griffin	1 m
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The Independent Study Program has been reviewed and revised under the direction of Encore's third party consultant. This document serves as the legally compliant program document for Encore's Independent Study program moving into the next charter term. It has been reviewed by Encore's third party consultant and by Encore's legal counsel, YMC. Encore staff recommends approval of this program.

B. Policy Update - Pupil Suicide Prevention	Vote	Denise Griffin	1 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

C. Policy Update - Anti-Discrimination, Anti-Harassment, Anti-Intimidation, and Anti-Bullying Policy	Vote	Denise Griffin	1 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

D. Policy Update - School Safety Plan	Vote	Denise Griffin	1 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

E. Policy Update - School Board Meetings	Vote	Denise Griffin	1 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

F. Policy Update-Governing Board Authority and Responsibilities	Vote	Denise Griffin	1 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School

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District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
G. Policy Update - Participation in Extracurricular and Cocurricular Activities	Vote	Denise Griffin	1 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
H. Policy Update - Equal Opportunity	Vote	Denise Griffin	1 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
I. Policy Update - Teacher Assignments Outside Scope of Their Credential	Vote	Denise Griffin	1 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
J. Policy Update - Classified Employees-Probationary Status	Vote	Denise Griffin	2 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
K. Policy Update - Responsibilities and Additional Consequences for Personal Injury or Property Damage	Vote	Denise Griffin	1 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
L. Policy Update - Student Exercise of Free Expression	Vote	Denise Griffin	2 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
M. Policy Update - Release of Directory Information	Vote	Denise Griffin	1 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
N. Policy Update - Instruction Regarding Alcohol, Narcotics, and other Restrictive Drugs	Vote	Denise Griffin	2 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School			

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District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
O. Policy Update - Nonpublic Schools/Nonpublic Agencies	Vote	Denise Griffin	2 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. The purpose of this policy is To meet the educational needs of students with disabilities enrolled in the Encore. Encore's staff recommends approval of this policy.			
P. Policy Update - Resource Specialists	Vote	Denise Griffin	2 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
Q. Policy Update - Caseloads for Special Education Providers	Vote	Denise Griffin	2 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
R. Policy Update - Transportation for Students With Disabilities	Vote	Denise Griffin	1 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
S. Policy Update - Teachers Right to Request Review of Class Assignment	Vote	Denise Griffin	2 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
T. Policy Update - Information on Number of Students Being Provided with Special Education Services	Vote	Denise Griffin	2 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
U. Policy Update - Student Records	Vote	Denise Griffin	1 m
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			
V. Policy Update - General Standard for Designating Students to be Participants in SCE and or/Title I	Vote	Denise Griffin	2 m

	Purpose	Presenter	Time
Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			

W. Policy Update - Transportation Records Availability	Vote	Denise Griffin	2 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

X. Policy Update - Incompatible Activities	Vote	Denise Griffin	1 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

Y. Policy Update - School Wellness Policy	Vote	Denise Griffin	3 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

Z. Policy Update - Homeless Youth Policy	Vote	Denise Griffin	1 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

. Policy Update - Employee and District Social Media Use	Vote	Denise Griffin	5 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

. Policy Update - Lactation Accommodation Policy	Vote	Denise Griffin	2 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

. Policy Update - Procedural Safeguards	Vote	Denise Griffin	2 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

. Policy Update - Disaster Preparedness Planning	Vote	Denise Griffin	5 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.			

. Policy Update- Purchase of Supplies and Equipment	Vote	Denise Griffin	5 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

. Policy Update- Exempt Classified Employees and Fingerprinting	Vote	Denise Griffin	2 m
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Under the advice of Encore's third party consultant, Encore's School Board is reviewing all current board policies and updating all policies to uniformly concur with the Small School District Association's recommendations. These policies have also been reviewed by Encore's legal counsel, YMC. Encore's staff recommends approval of this policy.

VI. Finance

8:08 PM

A. Finance Consent Items	Vote	Denise Griffin	5 m
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It is recommended that the board considers approving a number of agenda items as a finance consent list. These items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change. Included in this list:

- STRS payment report, PERS payment report, 403B payment report
- March 2021 Warrant Report Detail
- February 2021 Student Services Reconciliation Summary
- Jr. High and High School Attendance Reports

B. ESG Accounting Program	Vote	Carol Walker	5 m
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Encore's Fiscal Controller suggests a new accounting program to track ESG Financial Transactions with the goal of improving internal controls.

C. Update on ESG Account June - November 2020	FYI	Carol Walker	3 m
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In November of 2020, Encore's School Board called for Encore to contract with a third party bookkeeper to reconcile the receipts to the bank account for the students services debit account for the period of June - November 2020. The attached report is the report from Faith Maldonado, Enrolled Agent/Bookkeeper. This is entered into public record as an information item.

VII. Adjourn to closed session

8:21 PM

Pursuant to Government code section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities. The board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.

Conference with Legal Counsel- Anticipated Litigation.

Purpose Presenter Time

Salary Negotiations

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9 (one case).

A. Reconvene from closed session Discuss Suzanne 3 m
Cherry

After the closed session is complete, the Board will reconvene and report any action taken on closed session.

VIII. Closing Items

8:24 PM

A. Adjourn Meeting Vote

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the School Board Directors is available along with this agenda following the posting of the agenda by emailing abarkdull@encorehighschool.com.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing abarkdull@encorehighschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.