

Encore JR/SR High School

Regular Encore Board of Directors Meeting - December 2020

Compiled by Joelle Schwarck and Reviewed by Wayne Strumpfer YM&C

Amended on December 11, 2020 at 7:16 PM PST

Date and Time

Monday December 14, 2020 at 6:00 PM PST

Location

This meeting is being held virtually in compliance with the Governor's Executive order N-29-20.

Website: www.encorehighschool.com If you would like to speak during public comment, please email your full name, the item you would like to comment about, and your comment, to board@encoreedcorp.com. These comments will be read aloud during open session at the board meeting. The chance to add public comment through emails will close after the public comment agenda item is completed.

Agenda	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance		Suzanne Cherry, Board President	1 m
B. Call the Meeting to Order		Suzanne Cherry, Board President	
C . Approve Minutes	Approve Minutes	Ashlin Barkdull, General Executive Manager	1 m
The Board minutes for approval are from Encore's Note of Directors meeting.	November 9	, 2020 regular Encore	Board

D. Invitation for public to address the Board, open Discuss Ashlin Barkdull 5 m session items

This is the time and place for the general public to address the Board of Directors on any matter within jurisdiction of the Board. Comments should be limited to 3 minutes. Public

comments can be related to agenda items or non-agenda items. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

II. Academic Excellence			6:07 PM
A. Academic Excellence - Associated Student Body (ASB) Director Report	FYI	Kiara Sampson, ASB Director	5 m
Each month, Encore's the ASB Director or the AS academic operations on campus to the Encore Bo purposes only.			tion
B. Assistant Dean of Academics Report	FYI	Julia Dolf	5 m
Each month, Encore's Assistant Dean of Academ operations on campus to the Encore Board of Dir only.	•	•	
C. Math / Science Department Academic Excellence Report	FYI	Kristine Jareno	5 m
Over the course of the school year, each departm Directors to talk about achievements, special eve department on campus. This report is for informa	nts, and hap	•	oard of
D. Special Education Academic Excellence Report	FYI	Eric Buries	5 m
Over the course of the school year, each departm Directors to talk about achievements, special eve department on campus. This report is for informa	nts, and hap	•	oard of
E. Information Items - Academic Excellence	FYI	Julia Dolf	3 m
Each month, Encore's administrative team update professional development, data, and other events items are submitted as a group of data materials action is needed. Included in these reported note Morning Meetings, Department Chair meetings, a place in the month of November.	s that help dri and will be si es are agenda	ve student success. Thummarized monthly. No as and notes from Mono	o day
III. Governance			6:30 PM
A. Staff Liaison Report	Discuss	Jamie Waggoner	3 m
Encore High School has a staff elected liaison that for questions, comments, and concerns througho	at makes the	mselves available to the	e staff

B. H&R Block Bookkeeping Proposal Vote Ashlin Barkdull 5 m

each semester with the staff and reports monthly to the Encore Board of Directors.

Encore High School is seeking the professional services from a bookkeeping service to maintain transparency of the student services debit accounting. This proposal comes from H&R Block to fill this vacancy

C. Conflict of Interest Code	Vote	Wayne Strumpfer, YM&C	5 m
Encore Education Corporation is updating the C approval of this action.	onflict of Inter	est Code. Staff recomme	nds
D. Bylaws	Vote	Wayne Strumpfer, YM&C	5 m
This action item is to approve Encore Education California Nonprofit Benefit Corporation. Staff re	•		

IV. Development

6:48

PM

Denise Griffin A. Board On Track - Board Training Discuss 10 m Encore has contracted with Board on Track to help formalize and normalize Board meetings and engagement with staff. Each month, a small training piece will be presented to the Board to help train the platform. In December's Board meeting, the entire Board will be shown how to complete the skills reporting for yourself. The purpose of this report is to help Encore build the makeup of Encore's Board of Directors.

B. National Clearinghouse Contract Vote Denise Griffin 3 m

Encore Education Corporation is seeking this contract. The purpose of this contract is create data regarding the post secondary education for Encore graduates. This contract would give Encore Education Corporation an opportunity to have nationally recognized data for our graduates after high school. This will also give alumni an opportunity to get automatic diplomas. Hesperia Unified School District also uses this service. Staff recommends approval of this contract.

V. Finance			7:01 PM
A. Finance Consent Items	Vote	Denise Griffin	5 m
It is recommended that the board considers appro- finance consent list. These items are routine in na without further discussion. Consent items may be	ature and ca	an be enacted in one m	notion

without further discussion. Consent items may be called up by any member at the meeting for clarification, discussion, or change. Included in this list:

- STRS payment report
- PERS payment report
- 403B payment report
- November 2020 Warrant Report Detail
- Summary for Riverside
- Summary for Hesperia
- Attendance Report

B. Student Services Account Summary

This action is to vote on the approval of the Student Services Reconciliation Summaries for July 2020, August 2020, September 2020, October 2020. Generally, the Board will see one month of account summary per month. Due to COVID-19, there have been delays in this reporting for the 20-21 school year. The reporting of this summary usually runs one full month after the closure of the fiscal month.

Vote

Denise Griffin

C. First Interim Budget 20-21 Vote Paul Khoury, DMS 10 m The First Interim Budget is a discussion/vote process for the Encore Board of Directors. Paul Khoury from DMS (Delta Managed Solutions LLC and Encore's back-office provider) will be presenting the budget and the first interim update of the budget.

VI. Adjourn to closed session

Pursuant to Government code section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or acquisition of land or facilities. The board will adjourn to closed session in a private area for discussion and may take action on the following closed session items.

B. Conference with Legal Counsel- Existing Litigation.

Paragraph (1) of subdivision (d) of Section 54954.9. Name of case: *Wallace vs. Encore Education Corporation*

A. Reconvene from Closed Session Discuss Suzanne Cherry 3 m After the closed session is complete, the Board will reconvene and report any action taken in closed session.

VII. Closing Items		7:24 PM
A. Adjourn Meeting	Vote	

A copy of the agenda will be posted at least 72 hours before such meeting. A copy of the written materials which will be submitted to the School Board's Directors may be provided along with this agenda following the posting of the agenda by emailing abarkdull@encorehighschool.com.

Requests for disability-related modifications or accommodations to participate in this public meeting shall be made 24 hours prior to the meeting by calling (760) 956-2632 or emailing abarkdull@encorehighschool.com. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

7:21 PM