

# City Garden Montessori School

## Minutes

### Governance Committee Meeting

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#### Date and Time

Tuesday March 11, 2025 at 3:00 PM

#### Location

ECEC Conference Room - 2nd Floor

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#### Committee Members Present

D. Smith, J. Dixon, L. Schwartz, L. Vowell (remote)

#### Committee Members Absent

S. Haigler

#### Guests Present

C. Huck, C. Schell, M. Howard (remote), S. Miner

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### I. Opening Items

#### A. Welcome & Check-Ins

#### B. Record Attendance

#### C. Call the Meeting to Order

D. Smith called a meeting of the Governance Committee of City Garden Montessori School to order on Tuesday Mar 11, 2025 at 3:20 PM.

### II. Action Items

#### A. Approve January Minutes

D. Smith made a motion to approve the minutes from Governance Committee Meeting on 01-24-25.

L. Schwartz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **B. Board recruitment**

- What can board do to better engage in recruitment/increase applications?
- Kitty -
  - can't rush recruitment; need to develop individual plans for engagement over the summer/fall for folks who have expressed interest? (e.g., Sunlight & Soil, Fall Affair, block party)
  - Request for board events calendar and consideration of board coverage
- Next steps
  - Proceed with cycle of review/interview for initial round of applicants for May vote
  - Open new round for April-May (May deadline, June vote)

## **C. Board evaluation**

- Claire shared context/reminders about 2024 updated evaluation, following work with CSL and revisions of board responsibilities/board member agreements.
- Discussion around possible revisions - leadership interest, committee commitments, input on board priorities
- Increase board participation by completing during May meeting, and ensuring time to review ahead of June retreat.
- Next steps - committee to review evaluation independently and provide feedback by 3.31

## **D. Community engagement**

- Christie shared updates on survey completion/themes, as well as steering committee meetings and activities to-date
- Claire and Mia shared alignment with strategic planning process, including stages for engaging the broader board on community engagement input

## **E. Policies**

- Sarah shared policies requiring updates (School calendar and board financial disclosure); third policy requirement did not apply to CG.
- Next steps - Sarah & Donna to connect on revisions to existing policies, for April committee review/May board review/June board vote.

## **III. Updates**

### **A. Updates from committee members**

- Water main breaks at school - noted impacts and appreciation for staff/caregiver community

- ColorBrave on 3.28 - open to the public!

#### **IV. Closing Items**

##### **A. April Committee Meeting**

- Agreement from group to shift to Friday, April 18th, 9-10:30

##### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:30 PM.

Respectfully Submitted,  
J. Dixon