

City Garden Montessori School

Minutes

Governance Committee Meeting

Date and Time

Friday September 27, 2024 at 9:00 AM

Location

EAEC Conference Room #1

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Committee Members Present

D. Smith, J. Dixon, L. Schwartze, L. Vowell (remote), S. Haigler

Committee Members Absent

None

Guests Present

C. Huck, C. Schell, S. Deuanephenh

I. Opening Items**A. Welcome & Check-Ins****B. Record Attendance****C. Call the Meeting to Order**

J. Dixon called a meeting of the Governance Committee of City Garden Montessori School to order on Friday Sep 27, 2024 at 9:05 AM.

II. Action Items**A. Approve August Minutes**

D. Smith made a motion to approve the minutes from Governance Committee Meeting on 08-30-24.

S. Haigler seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. 2024/2025 Committee priorities & timeline

- Jesse shared updates to priority list, based on August discussion - including addition of new committee responsibility.
- Committee reviewed proposed timeline for completing SY25 priorities
 - Trying to spread work in a more balanced way across the year, to avoid spring crunch for staff
 - Current timeline does not include every task, but major milestones that committee/board should engage around
 - Request to identify "owner"/point person for each priority

C. Community engagement: priority 2 (community voice)

- Claire shared updates on parent/caregiver engagement & takeaways from PAC leadership meeting
- Clear opportunity for institution to map out more clear and effective structures - particularly around community building & voice
- Jo walked through proposal for developing new community engagement structures & process
 - Group discussed potential types of decisions and categories for decisions
 - Next step to outline engagement levels for each type of decision

D. Clarity on long-term vision & goals

- Lauren regrounded the group in our new committee responsibility - "to ensure clarity on the organization's long-term vision and goals"
 - Offered proposed goals framework and how our current state maps to it
 - Acknowledgement of the need for a clear framework - levels of goals and how we set them
 - Recommendation to outline learnings from prior strategic planning process
 - Acknowledgement of tension between big, lofty goals and making the day-to-day experience excellent
- Next steps -
 - Clarifying process for outlining intended impact, ensuring connectivity to community engagement process
 - Moving forward with strategic planning proposals

III. Closing Items

A. Next committee meeting

B.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:32 AM.

Respectfully Submitted,
D. Smith