

APPROVED



City Garden Montessori School

Minutes

Governance Committee Meeting

Date and Time

Friday March 29, 2024 at 9:00 AM

Location

EAEC-1-117 - Conf Rm #1

In-person

Room 203, EAEC

Committee Members Present

D. Smith, J. Dixon, L. Schwartz, L. Vowell (remote), S. Haigler

Committee Members Absent

A. Beasley

Guests Present

C. Huck, C. Schell

I. Opening Items

A. Welcome and Icebreaker

Introductions - role, "why" for governance, looking forward to in spring

B.

Record Attendance

C. Call the Meeting to Order

J. Dixon called a meeting of the Governance Committee of City Garden Montessori School to order on Friday Mar 29, 2024 at 9:10 AM.

II. Action Items

A. Approve February Minutes

- Discussion about the pros/cons for minute approval at committee level; agreement that it is a good practice for accountability and alignment
- Will approve February and March meeting minutes at April meeting

B. Board Policies

- No vote needed today
- Donna will take next steps on policies to review or revise for committee review (April)
 - Discipline policy - bookmark to pilot policy updates with forthcoming community engagement structure
- Last updated policy manual here - https://assets-global.website-files.com/5ee108543b5501321c3fbbfc/653ab79c3c43a20d00a72401_CGMS%20Policy%20Manual%202023-24Final.pdf

C. Board Recruitment

- Claire shared updates on process, including high-level timeline and new artifacts
- Committee shared input on candidate application and interview matrix, will revise some application/interview questions (ABAR, motivation for governance, community engagement) prior to 4.3 board meeting

D. Community engagement

- Claire shared update on process, including - alignment with Jo Pang re: staff listening, upcoming listening sessions with caregivers & students
- Request to committee - share suggestions with Jesse/Claire re: strong models for community engagement (e.g. national schools, local organizing)

E. Leadership Evaluation

- Recap on goals for this year's process
- Update on current state -
 - delivered survey and received strong response rate
 - upcoming self-evaluation with Christie & board review

- considering implications for next year's process
- For April meeting - discussion about board evaluation

III. Upcoming Meetings and Events

A. Set April/May Committee meetings

- April 29th, 9-10:30
- May 28th, 9-10:30

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,
J. Dixon