



## City Garden Montessori School

### Minutes

#### Board of Directors

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##### **Date and Time**

Wednesday May 1, 2019 at 6:30 PM

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##### **Conference Line Info**

Phone number: (605)468-8013

Access code: 797536#

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##### **Directors Present**

A. Beasley, A. Nickrent, C. Schell (remote), D. Smith, J. Sharp, L. Fathman, S. Deuanepenh, S. Williams, T. Harris

##### **Directors Absent**

A. Tillman, D. Desai-Ramirez

##### **Directors who arrived after the meeting opened**

A. Beasley

##### **Directors who left before the meeting adjourned**

J. Sharp

##### **Guests Present**

C. Huck, D. Blank, D. Fox, N. Evans, S. Sanchez

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#### **I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Smith called a meeting of the board of directors of City Garden Montessori School to order on Wednesday May 1, 2019 at 6:33 PM.

**C. Mission Statement**

**D. Introductions and Public Comment**

None

**E. Approval of Consent Agenda**

A. Nickrent made a motion to approve the Consent Agenda.

L. Fathman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Adjourn to Closed Session - Requires Roll Call Vote**

T. Harris made a motion to adjourn to Closed Session.

S. Deuanephenh seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Deuanephenh Aye

A. Nickrent Aye

L. Fathman Aye

S. Williams Aye

A. Beasley Aye

A. Tillman Absent

D. Desai-Ramirez Absent

J. Sharp Aye

C. Schell Aye

D. Smith Aye

S. Sanchez arrived.

A. Beasley arrived.

**G. Convene Closed Session and Reconvene Open Meeting**

S. Deuanephenh made a motion to convene Closed Session and reopen Public Session.

T. Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Sharp left.

**II. Action Items**

**A. March 2019 Financials**

A. Nickrent made a motion to approve the March 2019 Financials.

A. Beasley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Update of FY20 Budget**

There were no changes to the preliminary budget that was previously approved. The final budget will be presented to the board for approval during the June meeting.

**C. Approval of 2017-18 Form 990**

A. Nickrent made a motion to approve the 2017-18 990 Form for filing after non-substantive revisions are incorporated into the document.

T. Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Updates and Items for Discussion**

**A. Development Update**

- The results of the Charidy Campaign, as well as the YTD totals were shared
- The search to fill the new position of Chief Development Officer has begun

**B. Board on Track - Updates on Board Assessment and ED evaluation Process**

**C. Discussion of Term Renewals for Board Members**

Anthony Beasley, Sysco Deuanepenh, Terrence Harris and Donna Smith have indicated that they would like to serve new terms. The board will vote on this at the June meeting.

**D. August Board Retreat**

- Charter Board Partners will be the facilitator
- The following topics will be addressed:
  - Board Evaluation
  - Recruitment and Succession Planning
  - 2019-20 Board Work Plan
  - More to follow once Donna and Christie have had a chance to plan with the facilitator
- Most board members who indicated that they would be available August 16-17 are willing to stay overnight at a location TBD

**IV. Other Business**

**A.**

## Questions and Comments

None

## B. Reflection: Board Agreements

Reflections (of Closed Session work)

- The group handled the arduous session well. There was a lot to take in, and many good questions were asked.
- The board should be commended for staying committed to the mission of CGMS and it's strategic plan
- Everyone was present and stayed on task
- Room was created and encouraged for multiple voices
- We pushed for clarity
- We said what we meant and it was great to have that space
- We asked good questions

## C. Included in Packet as Reading Materials

## V. Closing Items

### A. Adjourn Meeting

T. Harris made a motion to adjourn the meeting.

L. Fathman seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:45 PM.

Respectfully Submitted,

D. Fox