



# City Garden Montessori School

## Finance Committee Meeting

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### Date and Time

Wednesday September 16, 2020 at 5:30 PM CDT

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**Zoom Virtual Meeting Information is also included in Calendar Invitation for this meeting. Here is the link:**

<https://us02web.zoom.us/j/86579446072?pwd=VE1Sb0Z3SG4wTWNFN3VpVCsxclBYQT09>

Meeting ID: 865 7944 6072

Passcode: 514585

One tap mobile

+13126266799,,404177398# US (Chicago)

+16468769923,,404177398# US (New York)

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### Agenda

#### I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

***City Garden exists to*** *redefine education by developing the whole child in an excellent, inclusive, Montessori school; to reimagine community by creating spaces and systems that help to restore*

*our collective humanity; and to reinvigorate our world by creating a culture in which individuals and communities thrive without disparities or barriers to success.*

**C. School Update**

**II. Action Items**

Finance

**A. Approve minutes from the previous meeting**

Approve minutes for Finance Committee Meeting (Virtual) on August 26, 2020

**B. Review and Approve July Financial Documents**

Financials, Bank Statements and Credit Card Statements

**C. Review and Approve August Financial Documents**

**D. Tracking Budget Changes**

**Notes from the August meeting**

The committee was asked how they prefer to track budget changes. Some options:

- Keep it the same with quarterly budget updates
- Do an actual plus forecast/lock down the budget, making adjustments from the original budget as needed

The committee is leaning toward locking down a budget and making adjustments as needed, and does want to make changes if it will add a significant amount of work. David will review the options and get back to committee.

**III. Information Items**

**A. Developing the Finance Committee's 2020-21 Road Map**

**B. Update Building Expansion Project**

The update document is forthcoming.

**IV. Upcoming Meetings and Events**

**A. Dates and Times**

**Board and Committee Meetings (All virtual via Zoom until further notice):  
September**

9/17 Building and Grounds Committee, 9:00 AM

**October**

10/6 Academic Excellence, 3:00 PM

10/7 **Board of Directors Meeting**, 6:30 PM

10/13 Governance Committee, 8:30 AM

10/14 Development Committee, 5:30 PM

10/15 Building and Grounds Committee, 9:00 AM

10/21 Finance Committee, 5:30 PM

**V. Closing Items**

**A. Adjourn Meeting**