



Contra Costa School of Performing Arts

Minutes

Board Meeting

Date and Time

Monday June 6, 2016 at 6:00 PM

Location

1661 Botelho Drive, Suite 100, Walnut Creek, CA 94596

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthousepublicschools.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection at the above mentioned website.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Directors Present

A. Bacigalupo, M. Lynch, S. Sarna

Directors Absent

G. Rowland, M. Rigau

Ex Officio Members Present

N. McChesney

Non Voting Members Present

N. McChesney

Guests Present

V. Townsend-Crosby

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Jun 6, 2016 at 6:00 PM.

II. Closed Session

A. Public Employment

Ms. Townsend-Crosby excused herself for the duration of the closed session.

III. Reconvene Open Session

A. Report Out

The board reported that the following contracts were approved in closed session:

Lisa Kingsbury

Michael Berry

Gwen Agustin

Marisa Schulman

Stacey Wickware

Vanessa Townsend-Crosby

Veronica Woods

Enrique Coon

Amy Hiatt

Karen Montgomery

Brian Dea
Brittany Schlaegal
Jessica Valera
Irene Garcia
Eliana Bautista
Jim Croy
Katherine Orloff
Reid Davis
Robert Broadfoot
Stephanie Chang
Joe Lim

IV. Information Items

A. LCAP Presentation

The Executive Director made a presentation on the State requirements for a Local Control Accountability Plan (LCAP).

V. Action Items

A. LCAP

M. Lynch made a motion to approve the 2016-2017 SPA LCAP as presented.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------|--------|
| M. Lynch | Aye |
| M. Rigau | Absent |
| G. Rowland | Absent |
| A. Bacigalupo | Aye |
| S. Sarna | Aye |

B. Budget

S. Sarna made a motion to approve the 2016-2017 SPA Budget as presented.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------|--------|
| S. Sarna | Aye |
| G. Rowland | Absent |
| M. Rigau | Absent |
| A. Bacigalupo | Aye |
| M. Lynch | Aye |

C.

Facilities Lease

Item was tabled.

D. Food Services Agreement

S. Sarna made a motion to approve the Revolution Foods service agreement.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Lynch Aye
A. Bacigalupo Aye
M. Rigau Absent
S. Sarna Aye
G. Rowland Absent

E. MealTime

M. Lynch made a motion to approve the proposal for MealTime point of sale services.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Rigau Absent
G. Rowland Absent
S. Sarna Aye
A. Bacigalupo Aye
M. Lynch Aye

F. SPA Complaint Policies

A. Bacigalupo made a motion to approve the SPA Complaint Policies.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Rigau Absent
A. Bacigalupo Aye
M. Lynch Aye
G. Rowland Absent
S. Sarna Aye

G. Science Labs

M. Lynch made a motion to to approve the Monsam proposal for mobile science labs.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Bacigalupo Aye

Roll Call

M. Lynch Aye
G. Rowland Absent
M. Rigau Absent
S. Sarna Aye

H. Instructional Materials

M. Lynch made a motion to authorize the Executive Director to execute proposals for instructional materials not to exceed \$250 per student.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Sarna Aye
G. Rowland Absent
M. Rigau Absent
A. Bacigalupo Aye
M. Lynch Aye

VI. Staff Reports

A. Executive Director

The Executive Director updated the Board on the SPA planning year progress.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:26 PM.

Respectfully Submitted,
V. Townsend-Crosby