



## Contra Costa School of Performing Arts

### Minutes

#### Board Meeting

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**Date and Time**

Monday June 6, 2016 at 6:00 PM

**Location**

1661 Botelho Drive, Suite 100, Walnut Creek, CA 94596

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda and two minutes for items not on the agenda. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

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**Directors Present**

A. Bacigalupo, M. Lynch, S. Sarna

**Directors Absent**

G. Rowland, M. Rigau

**Ex Officio Members Present**

N. McChesney

**Non Voting Members Present**

N. McChesney

**Guests Present**

V. Townsend-Crosby

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

A. Bacigalupo called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Jun 6, 2016 at 6:00 PM.

**II. Closed Session**

**A. Public Employment**

Ms. Townsend-Crosby excused herself for the duration of the closed session.

**III. Reconvene Open Session**

**A. Report Out**

The board reported that the following contracts were approved in closed session:

Lisa Kingsbury

Michael Berry

Gwen Agustin

Marisa Schulman

Stacey Wickware

Vanessa Townsend-Crosby

Veronica Woods

Enrique Coon

Amy Hiatt

Karen Montgomery

Brian Dea  
Brittany Schlaegal  
Jessica Valera  
Irene Garcia  
Eliana Bautista  
Jim Croy  
Katherine Orloff  
Reid Davis  
Robert Broadfoot  
Stephanie Chang  
Joe Lim

#### **IV. Information Items**

##### **A. LCAP Presentation**

The Executive Director made a presentation on the State requirements for a Local Control Accountability Plan (LCAP).

#### **V. Action Items**

##### **A. LCAP**

M. Lynch made a motion to approve the 2016-2017 SPA LCAP as presented.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

M. Lynch	Aye
G. Rowland	Absent
S. Sarna	Aye
M. Rigau	Absent
A. Bacigalupo	Aye

##### **B. Budget**

S. Sarna made a motion to approve the 2016-2017 SPA Budget as presented.

A. Bacigalupo seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

S. Sarna	Aye
M. Lynch	Aye
A. Bacigalupo	Aye
G. Rowland	Absent
M. Rigau	Absent

##### **C.**

## Facilities Lease

Item was tabled.

## D. Food Services Agreement

S. Sarna made a motion to approve the Revolution Foods service agreement.

M. Lynch seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

S. Sarna	Aye
M. Lynch	Aye
G. Rowland	Absent
A. Bacigalupo	Aye
M. Rigau	Absent

## E. MealTime

M. Lynch made a motion to approve the proposal for MealTime point of sale services.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

M. Lynch	Aye
M. Rigau	Absent
S. Sarna	Aye
G. Rowland	Absent
A. Bacigalupo	Aye

## F. SPA Complaint Policies

A. Bacigalupo made a motion to approve the SPA Complaint Policies.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

S. Sarna	Aye
M. Lynch	Aye
G. Rowland	Absent
A. Bacigalupo	Aye
M. Rigau	Absent

## G. Science Labs

M. Lynch made a motion to approve the Monsam proposal for mobile science labs.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

M. Lynch	Aye
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**Roll Call**

S. Sarna      Aye  
A. Bacigalupo Aye  
M. Rigau      Absent  
G. Rowland    Absent

**H. Instructional Materials**

M. Lynch made a motion to authorize the Executive Director to execute proposals for instructional materials not to exceed \$250 per student.

S. Sarna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Lynch      Aye  
G. Rowland    Absent  
S. Sarna      Aye  
M. Rigau      Absent  
A. Bacigalupo Aye

**VI. Staff Reports**

**A. Executive Director**

The Executive Director updated the Board on the SPA planning year progress.

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:26 PM.

Respectfully Submitted,  
V. Townsend-Crosby