APPROVED

Contra Costa School of Performing Arts

Minutes

Special Board Meeting

Date and Time
Wednesday February 5, 2025 at 5:00 PM

Location
Virtual https://meet.google.com/nkf-yvbi-bxv

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Board meeting will be held virtually.

*Adding a zoom location per Brown Act, each member attending via zoom will post the agenda in their window, announce their address, and announce if there is anyone over the age of 18 attending with them.

2220 Piedmont Avenue
Berkeley, CA 94720

2125 Ahnieta Drive
Pleasant Hill, CA 94523

4040 Hope Avenue
Concord, CA 94521

1719 West Street
Concord, CA 94521

505 Allegheny Dr
Walnut Creek, CA 94598

4229 20th Street
San Francisco, CA 94114

2121 Chicory Drive
Oakley, CA 94561

2730 Mitchell Drive
Walnut Creek, CA 94598

Directors Present
G. Ponikvar (remote), H. Vega (remote), J. Bridge (remote), L. McPhatter-Harris (remote), M. Hennessy (remote), S. Kulak (remote)

Directors Absent
None

Directors who arrived after the meeting opened
J. Bridge

Ex Officio Members Present
C. Foster (remote)

Guests Present
C. Tirlia (remote)

I. Opening Items

A. Call the Meeting to Order

H. Vega called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Wednesday Feb 5, 2025 at 5:05 PM.

B. Record Attendance

C. Establishment of Quorum

Quorum established at 5:05pm

D. Agenda Review and Adoption

M. Hennessy made a motion to approve the agenda as presented.
G. Ponikvar seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

L. McPhatter-Harris	Aye
J. Bridge	Absent
M. Hennessy	Aye
H. Vega	Aye
S. Kulak	Aye
G. Ponikvar	Aye

II. PUBLIC COMMENTS

A. Items on the Agenda

No public comments about items on the agenda were made during this time.

III. New Business

A. Real Estate Agreement

Heather began presenting the discussion of putting the school building up for sale in order to help the school finish the year out.

Catherine presented the data she collected through various meetings to create a real estate agreement to sell the school building. The official listing price of the building has not been presented yet.

The board explored various options for selling the building and considered flexible approaches to potential partnerships.
J. Bridge arrived at 5:10 PM.
S. Kulak made a motion to Approve moving forward with the real estate agreement with the amendments that the board will ensure the carve out language is clear and that the board includes any performance termination language legal deems appropriate.
M. Hennessy seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
H. Vega	Aye
S. Kulak	Aye
G. Ponikvar	Aye
J. Bridge	Abstain
M. Hennessy	Aye
L. McPhatter-Harris	Aye

IV. Governance

A. Board Assignment

The board will need to appoint a board secretary for closure purposes. Catherine presenting the duties and responsibilities that the board secretary will need to undertake.
L. McPhatter-Harris made a motion to appoint Greg Ponikvar to be board secretary.
J. Bridge seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
S. Kulak	Aye
G. Ponikvar	Aye
H. Vega	Aye
M. Hennessy	Aye
L. McPhatter-Harris	Aye
J. Bridge	Aye

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:25 PM.

Respectfully Submitted,
H. Vega