



Contra Costa School of Performing Arts

Minutes

Special Board Meeting

Date and Time

Wednesday December 11, 2024 at 8:30 AM

Location

Virtual <https://meet.google.com/nkf-yvbi-bxv>

2220 Piedmont Avenue
Berkeley, CA 94720

2125 Ahnieta Drive
Pleasant Hill CA 94523

4040 Hope Avenue
Concord, CA 94521

505 Allegheny Dr
Walnut Creek, CA 94598

2730 Mitchell Drive
Walnut Creek, CA 94598

Because this is a Special Board Meeting, the public may only address the Board regarding items on this meeting's agenda. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda (comments will not be taken for items not on the agenda). Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to

comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at www.charthouseps.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as 48 hours notice is provided via email (charthousepublicschools@gmail.com).

Directors Present

G. Ponikvar (remote), H. Vega (remote), J. Bridge (remote), L. McPhatter-Harris (remote)

Directors Absent

M. Hennessy, S. Kulak

Ex Officio Members Present

C. Foster (remote)

Non Voting Members Present

C. Foster (remote)

Guests Present

C. Tirlia (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

H. Vega called a meeting to order on Wednesday Dec 11, 2024 at 8:35 AM.

C. Establish Quorum

Quorum established at 8:35am by Heather Vega

D. Agenda Review and Adoption

G. Ponikvar made a motion to Approve the agenda with the removal of the Financial portion.

J. Bridge seconded the motion.

The team **VOTED** unanimously to approve the motion.

Roll Call

H. Vega	Aye
L. McPhatter-Harris	Aye
S. Kulak	Absent
G. Ponikvar	Aye
M. Hennessy	Absent
J. Bridge	Aye

II. Public Comments

A. Items on the Agenda

No public comments were made during this time.

III. Governance

A. Ah Hoc Committee

The board began discussions of starting the Ad Hoc Committee. Catherine requested that Jennifer Bridge be on the Ad Hoc Committee. Catherine has also suggested Heather Vega or Greg Ponikvar also be on the committee. Heather and Greg discussed their experiences with similar events and situations with different schools. The board discussed the timeline process of events upon getting a notice of violation. Heather and Greg will both be on the committee.

L. McPhatter-Harris made a motion to approve the creation of the Ad Hoc Committee with Heather and Greg as committee members.

J. Bridge seconded the motion.

The team **VOTED** unanimously to approve the motion.

Roll Call

H. Vega	Aye
L. McPhatter-Harris	Aye
S. Kulak	Absent
G. Ponikvar	Aye
J. Bridge	Aye
M. Hennessy	Absent

IV. Reconvene to Open Session

A. Report out on Action Taken in Closed Session

Reconvened to open session at 9:15. No action was taken during this time.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:15 AM.

Respectfully Submitted,
H. Vega