

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Special Board Meeting

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#### Date and Time

Monday July 8, 2024 at 5:00 PM

#### Location

Virtual <https://us06web.zoom.us/j/86563524044>

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The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Board meeting will be held virtually.

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\*Adding a zoom location per Brown Act, each member attending via zoom will post the agenda in their window, announce their address, and announce if there is anyone over the age of 18 attending with them.

5505 Iowa Drive  
Concord, CA 94521

4040 Hope Ave  
Concord, CA 94521

505 Allegheny Dr  
Walnut Creek, CA 94598

600 Esplanade Street  
Lakeport, CA 95453

2121 Chicory Drive  
Oakley, CA 94561

80 Swan Way, Suite 300  
Oakland, CA 94621

315 Gregory Lane  
Pleasant Hill, CA 94523

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**Directors Present**

G. Ponikvar (remote), H. Vega (remote), L. McPhatter-Harris (remote), M. Hennessy (remote)

**Directors Absent**

*None*

**Ex Officio Members Present**

C. Foster (remote)

**Non Voting Members Present**

C. Foster (remote)

**Guests Present**

C. Tirlia (remote)

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## I. Opening Items

### A. Call the Meeting to Order

H. Vega called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Jul 8, 2024 at 5:06 PM.

### B. Record Attendance

### C. Establishment of Quorum

Quorum Established at 5:07pm by Heather Vega

### D. Agenda Review and Adoption

Heather has proposed that "Trustee Term Extension" be moved from under V. Governance to under II. Public Comments

G. Ponikvar made a motion to approve agenda as amended.

M. Hennessy seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Hennessy	Aye
L. McPhatter-Harris	Aye
G. Ponikvar	Aye
H. Vega	Aye

## II. PUBLIC COMMENTS

### A. Items on the Agenda

No public comments were made at this time.

## III. Governance

### A. Trustee Term Extension

G. Ponikvar made a motion to extend the board member term for Dr. Lynna McPhatter-Harris.

M. Hennessy seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

H. Vega	Aye
G. Ponikvar	Aye
L. McPhatter-Harris	Aye
M. Hennessy	Aye

## IV. Finance

### A. Rosemawr Loan Agreement

M. Hennessy made a motion to approve the agreement with Rosemawr.

G. Ponikvar seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Hennessy        Aye

G. Ponikvar        Aye

H. Vega            Aye

L. McPhatter-Harris Aye

## V. Contracts

### A. Mariposa Agreement

Heather presented the modified Mariposa Agreement.

M. Hennessy made a motion to approve the Mariposa contract as presented in the meeting.

G. Ponikvar seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Hennessy        Aye

H. Vega            Aye

G. Ponikvar        Aye

L. McPhatter-Harris Aye

## VI. Governance

### A. Trustee applicant interview

Sierra Kulak introduced herself to the board members and explained her background in education both personally and professionally.

M. Hennessy made a motion to approve Sierra Kulak's board membership for two years.

L. McPhatter-Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

L. McPhatter-Harris Aye

G. Ponikvar        Aye

M. Hennessy        Aye

H. Vega            Aye

## VII. Closing Items

### A.

**Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:11 PM.

Respectfully Submitted,  
H. Vega