



# Contra Costa School of Performing Arts

## Minutes

### Special Board Meeting

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#### Date and Time

Monday February 12, 2024 at 5:30 PM

#### Location

<https://us06web.zoom.us/j/82316354168>

4229 20th Street  
San Francisco, CA 94114

1412 Market Street  
Oakland, CA 94607

4040 Hope Ave  
Concord, CA 94521

2730 Mitchell Drive  
Walnut Creek, CA 94598

2121 Chicory Drive  
Oakley, CA 94561

505 Allegheny Dr  
Walnut Creek, CA 94598

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*Because this is a Special Board Meeting, the public may only address the Board regarding items on this meeting's agenda. To ensure an orderly meeting and an equal opportunity for each*

*speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda (comments will not be taken for items not on the agenda). Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [www.charthouseps.org](http://www.charthouseps.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

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**Directors Present**

C. Hill (remote), G. Ponikvar (remote), H. Vega (remote), L. McPhatter-Harris (remote), M. Hennessy (remote)

**Directors Absent**

A. Mbonisi

**Ex Officio Members Present**

C. Foster (remote)

**Non Voting Members Present**

C. Foster (remote)

**Guests Present**

C. Tirlia (remote)

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

H. Vega called a meeting to order on Monday Feb 12, 2024 at 5:44 PM.

**C. Establish Quorum**

Established Quorum by Heather Vega at 5:45PM

**D.**

## **Agenda Review and Adoption**

M. Hennessy made a motion to Adopt Items on the Agenda as Presented.

C. Hill seconded the motion.

The team **VOTED** to approve the motion.

### **Roll Call**

G. Ponikvar	Aye
A. Mbonisi	Absent
H. Vega	Aye
L. McPhatter-Harris	Abstain
C. Hill	Aye
M. Hennessy	Aye

## **II. Public Comments**

### **A. Items on the Agenda**

No public comments were made at this time.

## **III. Closed Session**

### **A. Executive Director Evaluation**

### **B. Reconvene to Open Session**

Reconvene at 7:29

No action was taken at this time.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
H. Vega