

APPROVED



Contra Costa School of Performing Arts

Minutes

Board Meeting

Date and Time

Tuesday March 26, 2024 at 5:30 PM

Location

CCSPA Conference Room

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Contra Costa School of Performing Arts

Board Meeting

Date and Time:

Tuesday, March 26, 2024 at 5:30 PM PDT

Location:

2730 Mitchell Dr.
Walnut Creek, CA 94598

4229 20th street
San Francisco CA 94114

Zoom: <https://us06web.zoom.us/j/82316354168>

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Directors Present

A. Mbonisi, C. Hill, H. Vega, M. Hennessy (remote)

Directors Absent

L. McPhatter-Harris

Ex Officio Members Present

C. Foster

Non Voting Members Present

C. Foster

Guests Present

C. Phillips (remote), C. Tirlia

I. Opening Items**A. Call the Meeting to Order**

H. Vega called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Tuesday Mar 26, 2024 at 6:04 PM.

B.

Record Attendance

Greg Ponikvar participated remotely as a member of the public.

C. Establish a Quorum

Quorum established by Heather Vega at 6:05pm

D. Agenda Review and Adoption

C. Hill made a motion to Adopt the agenda as it is presented.

A. Mbonisi seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega	Aye
A. Mbonisi	Aye
C. Hill	Aye
L. McPhatter-Harris	Absent
M. Hennessy	Aye

II. PUBLIC COMMENTS

A. Items on the Agenda

No public comments for items on the agenda were made at this time.

B. Items Not on the Agenda

Jamila Breese - Has been in charge of fundraising for the dance department. She is requesting more funds to assist with the Spring dance performance. More funds for costumes needs to be allocated, according to Ms. Breese.

Tasha Tervalon - Requesting more communication as a parent wanting to support their student. She wants better communication on the future of the school and wants parents to also be involved in helping keep the school community strong.

C. Minutes

The minutes for 2-27-2024 have been tabled until further notice.

III. FINANCE

A. CBO Updates

Candice presented an update for the budget since the board approved the second interim budget at the last board meeting.

Candice gave an update on the grants that her and Catherine are applying for.

Candice is still waiting on the bondholders to give a final authorization on postponing bond payments for three months. The board discussed strategies to get the bondholders to give us a confirmation of whether or not our payments can be held for three months.

Candice and Callie are still working on the STRS audit. Moving forward, they are gathering information needed for the audit from Edtech and Paylocity.

Candice is beginning to prepare for next year's interim budget.

IV. CLOSED SESSION

A. Conference on Property Negotiations

No action taken.

B. Executive Director Evaluation

V. RECONVENE TO OPEN SESSION

A. Report Out

Reconvened to open session at 8:22pm.

No action to report at this time.

VI. OTHER BUSINESS

A. Executive Summary

Catherine presented her executive summary for March to the board.

Catherine presented the data from the i-Ready Diagnostic 3 Results.

B. Board Policy on Prevention of Sexual Abuse and Misconduct

M. Hennessy made a motion to Accept the Sexual Abuse and Misconduct Policy with the addition of a section detailing restraining students safely.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Vega	Aye
M. Hennessy	Aye
L. McPhatter-Harris	Absent
C. Hill	Aye

Roll Call

A. Mbonisi Aye

C. Agreement with Ed Exec

This is being tabled. No action is being taken at this time.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:59 PM.

Respectfully Submitted,
H. Vega