



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

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#### Date and Time

Tuesday March 28, 2023 at 5:30 PM

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The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

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#### Directors Present

A. Mbonisi, C. Hill, D. Wendt, F. Bani-Taba, L. McPhatter-Harris

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### **Directors Absent**

H. Vega

### **Directors who arrived after the meeting opened**

A. Mbonisi

### **Ex Officio Members Present**

B. Byers

### **Non Voting Members Present**

B. Byers

### **Guests Present**

B. Fleming (remote), J. Flaner, K. Aozasa (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

L. McPhatter-Harris called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Tuesday Mar 28, 2023 at 5:44 PM.

### **B. Record Attendance**

Attendance taken.

### **C. Establishment of Quorum**

Quorum present.

### **D. Agenda Review and Adoption**

D. Wendt made a motion to adopt the agenda as presented.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. PUBLIC COMMENTS**

### **A. Items on the Agenda**

There were no public comments.

### **B. Items not on the Agenda**

There were no public comments.

### III. CONSENT AGENDA

#### A. Approve Meeting Minutes - Regular Meeting, February 28, 2023

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 02-28-23.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### B. Approve Meeting Minutes - Special Meeting, March 8, 2023

D. Wendt made a motion to approve the minutes from Special Board Meeting on 03-08-23.

C. Hill seconded the motion.

Fatemeh Bani-Tabi abstained from the vote.

The board **VOTED** to approve the motion.

### IV. FISCAL REPORTS

#### A. Monthly Financial Report

The Board heard a presentation from EdTec managers Bryce Fleming and Kendall Aozosa on the monthly financial report and provided other important updates.

A. Mbonisi arrived at 5:55 PM.

### V. ADMINISTRATIVE ITEMS AND ANNOUNCEMENTS

#### A. Executive Director Report

The Board heard a presentation from Dr. Byers with updates on school operations and discussed strategies to optimize and grow in SY 2023-24.

#### B. Space Rental

The Board discussed the proposal from Diablo Valley Ballet (DVB) to rent space (dance studios and restrooms) at SPA for a lower rate than published in the Community Use

Policy. The Board concurred that further discussion with DVB is warranted and that a vote was not necessary at this time.

## **VI. CLOSED SESSION**

### **A. Negotiations**

The Board entered into Closed Session.

### **B. Pending Litigation**

### **C. Public Employment**

## **VII. RECONVENE TO OPEN SESSION**

### **A. Report Out**

The Board reconvened to Open Session. The Board chair announced that no action was taken in closed session.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,  
L. McPhatter-Harris