

APPROVED



# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

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#### **Date and Time**

Tuesday January 24, 2023 at 5:30 PM

#### **Location**

Contra Costa School of Performing Arts  
2730 Mitchell Drive  
Walnut Creek, CA 94598  
Room 125

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The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Chair/Vice Chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

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The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided at least one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

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**Directors Present**

A. Mbonisi, C. Hill, D. Wendt, F. Bani-Taba, H. Vega, L. McPhatter-Harris

**Directors Absent**

*None*

**Ex Officio Members Present**

B. Byers

**Non Voting Members Present**

B. Byers

**Guests Present**

B. Fleming (remote), J. Flaner, K. Aozasa (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

H. Vega called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Tuesday Jan 24, 2023 at 5:41 PM.

**B. Record Attendance**

Attendance recorded.

**C. Establishment of Quorum**

Quorum present.

**D. Agenda Review and Adoption**

D. Wendt made a motion to accept the agenda as presented.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. PUBLIC COMMENTS**

**A. Items on the Agenda**

There were no public comments.

**B. Items not on the Agenda**

There were no public comments.

**III. CONSENT AGENDA**

**A. Approve Minutes**

A. Mbonisi made a motion to approve the minutes from Annual Retreat on 11-18-22.

L. McPhatter-Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Approve Minutes**

A. Mbonisi made a motion to approve the minutes from Regular Board Meeting on 12-14-22.

L. McPhatter-Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. BP 25**

BP 25 approved in the Consent Agenda.

**D. BP 26**

BP 26 approved in the Consent Agenda.

**E. School Accountability Report Card**

The School Accountability Report Card approved in the Consent Agenda.

**IV. COMMITTEES**

**A. Finance Committee**

The Finance Committee Chairperson Charles Hill provided an update on the work being done by the committee.

**B. Facilities Ad Hoc Committee**

L. McPhatter-Harris made a motion to close the Facilities Ad Hoc Committee.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Long Term Planning Ad Hoc Committee**

Chairperson Hill presented a report on the activities of the Long Term Planning Ad Hoc Committee and recent meeting held.

## **V. FISCAL REPORTS**

### **A. Monthly Financial Report**

The Board heard a presentation from EdTec managers Bryce Fleming and Kendall Aozosa on the monthly financial report and provided other important updates.

## **VI. Partnership**

### **A. Partnership Needs**

The Board heard a presentation from Dr. Byers covering a review of areas of current and expanded opportunities for partnership to support the operations of the school.

## **VII. ADMINISTRATIVE ITEMS AND ANNOUNCEMENTS**

### **A. Executive Director Report**

Dr. Byers provided the Board with an update on school business.

## **VIII. Compensation Study**

### **A. Comparable Compensation Data**

C. Hill made a motion to approve the Comparable Compensation Data for Charter School Executive Director/CEO.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. CLOSED SESSION**

### **A. Negotiations and Partnerships**

The Board entered into Closed Session at 8:16pm.

### **B. Public Employee Employment/Discipline/Dismissal Release (§ 54957)**

### **C. Public Employment**

## **X. RECONVENE TO OPEN SESSION**

### **A. Report Out**

The Board reconvened to Open Session at 9:24 pm.

The Board chair announced that action was taken in closed session.

The Board voted in closed session to unanimously accept the releases of Public Employee Employments as presented.

**B. Executive Director Salary and Compensation**

Board Chair Vega provided an oral report on salary, salary schedule, or compensation paid in the form of fringe benefits to Executive Director/CEO.

**C. Employment Agreement**

D. Wendt made a motion to approve the Fixed Term Employment Agreement for Executive Director/CEO.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

**XI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:32 PM.

Respectfully Submitted,  
H. Vega