

APPROVED



The mission of Contra Costa School of Performing Arts is to provide a distinguished, pre-professional experience in performing arts within a college and career preparatory setting. We believe in fostering a culture of excellence with the core values of rigor, relevance, resilience, and relationships.

# Contra Costa School of Performing Arts

## Minutes

### Regular Board Meeting

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#### Date and Time

Wednesday August 10, 2022 at 2:00 PM

#### Location

Join Zoom Meeting

<https://us06web.zoom.us/j/81723990090>

Meeting ID: 817 2399 0090

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

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*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.*

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**Directors Present**

D. Wendt (remote), F. Bani-Taba (remote), H. Vega (remote), M. Gil (remote)

**Directors Absent**

*None*

**Ex Officio Members Present**

R. Chalwell (remote)

**Non Voting Members Present**

R. Chalwell (remote)

**Guests Present**

B. Fleming (remote), J. Flaner (remote), K. Aozasa (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

Attendance recorded. Quorum present.

**B. Call the Meeting to Order**

M. Gil called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Wednesday Aug 10, 2022 at 2:02 PM.

**C. Approve Minutes - Regular Meeting, July 18, 2022**

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 07-18-22.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil        Aye

F. Bani-Taba Aye

H. Vega       Aye

D. Wendt      Aye

**D.**

### **Approve Minutes - Special Board Meetings, July 26, July 28, August 1, and August 3, 2022**

H. Vega made a motion to approve the minutes from Special Board Meeting on 07-26-22.  
D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Vega made a motion to approve the minutes from Special Board Meeting on 07-28-22.  
D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Vega made a motion to approve the minutes from Special Board Meeting on 08-01-22.  
D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Vega made a motion to approve the minutes from Special Board Meeting on 08-03-22.  
D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Agenda Review and Adoption**

D. Wendt made a motion to approve and adopt the agenda as presented.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

H. Vega      Aye

M. Gil      Aye

F. Bani-Taba Aye

D. Wendt      Aye

## **II. Public Comments**

### **A. Items on the Agenda**

No public comment.

### **B. Items not on the Agenda**

No public comment.

## **III. Standing Committees**

### **A. Finance Committee**

Chairman Wendt reported that he met with EdTec for a current preliminary financial update and enrollment projections.

High level overview update provided by Bryce Fleming. Hold Harmless funds recently approved by the State with SPA to receive equal revenue installments beginning in February 2023.

## IV. ACTION ITEMS

### A. Revised Brown Act Requirements on Teleconferencing Rules

H. Vega made a motion to continue using the bill's exemption to the Brown Act teleconferencing rules for an additional 30 days.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

F. Bani-Taba Aye

D. Wendt Aye

H. Vega Aye

M. Gil Aye

### B. Executive Director Resignation

D. Wendt made a motion to accept the notice of Dr. Robert Chalwell, Executive Director, resignation effective August 26, 2022.

H. Vega seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

F. Bani-Taba Aye

D. Wendt Aye

H. Vega Aye

M. Gil Aye

### C. Interim Executive Director Job Description

H. Vega made a motion to table and revisit this item at the next Board of Directors meeting on August 17.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

F. Bani-Taba Aye

D. Wendt Aye

M. Gil Aye

H. Vega Aye

### D. Interim Executive Director Search Process

D. Wendt made a motion to designate the Board Chair to lead a search process for candidates to the Interim Executive Director position.

F. Bani-Taba seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Vega      Aye  
D. Wendt      Aye  
F. Bani-Taba Aye

**V. PUBLIC COMMENTS**

**A. Items on the Agenda**

Public comment by Brianna Shahvar.

**VI. CLOSED SESSION**

**A. Public Employment**

The Board moved to Closed Session.

**VII. RECONVENE TO OPEN SESSION**

**A. Report Out**

The Board reentered into Open Session. Chairman Gil reported that no actions were taken in Closed Session.

**VIII. Closing Items**

**A. Adjourn Meeting**

H. Vega made a motion to adjourn the meeting.  
D. Wendt seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gil      Aye  
D. Wendt      Aye  
F. Bani-Taba Aye  
H. Vega      Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:35 PM.

Respectfully Submitted,

M. Gil