



# Contra Costa School of Performing Arts

## Minutes

### Finance Committee

#### Regular Meeting

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#### Date and Time

Monday June 6, 2022 at 5:00 PM

#### Location

Join Zoom Meeting <https://us06web.zoom.us/j/81140084068?pwd=ak04TzRHb1RKZm1Zb3lvcUcwbnhoUT09> Meeting ID: 811 4008 4068 Passcode: 129982

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*The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.*

*All Board agendas and minutes will be published at [cocospa.org](http://cocospa.org). Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.*

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*The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.*

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**Committee Members Present**

A. Porter (remote), D. Wendt (remote), R. Chalwell (remote)

**Committee Members Absent**

None

**Guests Present**

B. Fleming (remote), J. Flaner (remote), K. Aozasa (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Wendt called a meeting of the Finance Committee of Contra Costa School of Performing Arts to order on Monday Jun 6, 2022 at 5:00 PM.

**C. Approve Minutes - 11/01/2021**

D. Wendt made a motion to approve the minutes from the regular Finance Committee on 11-01-21.

A. Porter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

R. Chalwell Abstain

D. Wendt Aye

A. Porter Aye

**D. Approve Minutes - 02/08/2022**

D. Wendt made a motion to approve the minutes from the regular Finance Committee on 02-08-22.

A. Porter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

D. Wendt Aye

R. Chalwell Abstain

A. Porter Aye

**E.**

### **Approve Minutes - 03/17/2022**

D. Wendt made a motion to approve the minutes from Special Finance Committee Meeting on 03-17-22.

A. Porter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Wendt    Aye

R. Chalwell   Abstain

A. Porter    Aye

## **II. Public Comments**

### **A. Items on the Agenda**

There were no public comments at this meeting.

### **B. Items not on the Agenda**

There were no public comments at this meeting.

## **III. Discussion Items**

### **A. 2022-2023 Budget**

The Committee heard a presentation on the State Budget Updates along with the 2022-2023 SPA Budget Planning Report from EdTec. Line item questions and answers were discussed. Various adjustments will be applied accordingly.

### **B. Monthly Financials**

The Committee heard a presentation on the Finance Primer prepared by EdTec. Chairman Wendt asked for the committee to provide feedback and suggestions to EdTec, as this primer will be presented at an upcoming Board of Directors meeting. The monthly financials were reviewed by the Committee with EdTec elaborating on the changes and future projections.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:54 PM.

Respectfully Submitted,

D. Wendt