

APPROVED



The mission of Contra Costa School of Performing Arts is to provide a distinguished, pre-professional experience in performing arts within a college- and career preparatory setting. We believe in fostering a culture of excellence with the core values of rigor, relevance, resilience, and relationships.

Contra Costa School of Performing Arts

Minutes

Regular Board Meeting

Date and Time

Monday March 21, 2022 at 5:30 PM

Location

This meeting will be held virtually.

Regular Board Meeting

Time: Mar 21, 2022 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83559548694?pwd=OU5aUW1ycEJteDZmVIBQRm5iWldlZz09>

Meeting ID: 835 5954 8694

Passcode: 626895

The public may address the Board regarding any item within the jurisdiction of the Board of Directors of ChartHouse Public Schools. To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards should be turned into the Board Vice-chairperson prior to the Call to Order. Speakers will be given three minutes for items on the agenda, and two minutes for items not on the agenda. When translation services are utilized to support the participation of a primary Speaker, the translator will be afforded the same duration of time as the primary Speaker. Time may not be yielded to other speakers. In compliance with the Brown Act, the Board may listen to comments from speakers and provide direction to staff, but may not engage in discussion or take action on items that are not already on the agenda.

All Board agendas and minutes will be published at cocospa.org. Any disclosable public records related to an open session Board meeting agenda item and distributed by staff to a majority of the Board of Directors shall be available for public inspection.

The Board of Directors will provide reasonable accommodations for persons with disabilities planning to attend Board meetings so long as notice is provided one hour prior to the start of the meeting by contacting the Executive Director's Office at (925) 235-1130.

Directors Present

D. Padberg (remote), D. Wendt (remote), F. Bani-Taba (remote), H. Vega (remote), M. Gil (remote)

Directors Absent

None

Ex Officio Members Present

R. Chalwell (remote)

Non Voting Members Present

R. Chalwell (remote)

Guests Present

J. Flaner (remote), K. Aozasa (remote), M. Muppidi (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Padberg called a meeting of the board of directors of Contra Costa School of Performing Arts to order on Monday Mar 21, 2022 at 5:34 PM.

C. Approve Minutes

D. Wendt made a motion to approve the minutes from Regular Board Meeting on 02-15-22.

M. Gil seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Wendt Aye

M. Gil Aye

F. Bani-Taba Aye

D. Padberg Aye

H. Vega Aye

D.

Agenda Review and Adoption

H. Vega made a motion to approve the agenda as written.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Padberg Aye

D. Wendt Aye

M. Gil Aye

F. Bani-Taba Aye

H. Vega Aye

II. Public Comments

A. Items on the Agenda

No public comments made at this meeting.

B. Items Not on the Agenda

No public comments made at this meeting.

III. Standing Committees

A. Finance Committee

Chairman Wendt apprised the Board that the Finance Committee met recently to review recent financial developments that impact the bond covenants and budget projections.

Specific details will follow during this meeting.

IV. Informational Items

A. Reorganization Plans for SY 2022-2023

The Board listened to a presentation by Dr. Chalwell on this agenda item, providing them with the background and the focus of the upcoming SPA Family Presentations taking place this month. Dr. Chalwell took questions during the presentation.

The Board and Dr. Chalwell will schedule a Special Study Session to delve into a deep review of the reorganizational plans and growth areas. Dr Chalwell will be providing the Board with a report and organizational charts to assist in the review and prioritization prior to this session.

B. Mask Mandate Transition

Dr. Chalwell provided the Board with an update on the plans for the staggered transition of mask wearing based on the results of a parent survey. SPA is currently in Phase I of

this plan. Weekly Covid testing continues. Each week the plan will be recessed to afford the opportunity to adjust the plan as necessary.

V. ACTION ITEMS

A. Revised Brown Act Requirements on Teleconferencing Rules

H. Vega made a motion to approve the provision in AB 361 to continue using the bill's exemption to the Brown Act teleconferencing rules for an additional 30 days.

D. Wendt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Wendt Aye

M. Gil Aye

D. Padberg Aye

H. Vega Aye

F. Bani-Taba Aye

B. 2nd Interim Report

M. Gil made a motion to approve the 2nd Interim Budget/Report as presented.

D. Wendt seconded the motion.

Dr. Chalwell announced to the Board that a major concern has been addressed through diligent work around the budget and bond covenants. Edtec managers Madhu Muppidi and Kendall Aozasa delivered a detail 2nd Interim Budget report, including the monthly financial report. Questions and concerns from the Board were discussed.

The board **VOTED** unanimously to approve the motion.

Roll Call

F. Bani-Taba Aye

D. Padberg Aye

D. Wendt Aye

M. Gil Aye

H. Vega Aye

VI. STAFF REPORTS

A. Executive Director Report

Dr. Chalwell's report focuses on enrollment. To offer insight on the efforts taken, Director Lisa Kingsbury joined the meeting to present details on the specific work undertaken and to field questions and comments from the Board.

B. Financial Report and Update from EdTec

This agenda item was included earlier in the meeting under item V, B - 2nd Interim Report.

VII. CLOSED SESSION

A. Public Employment

Re: Title - Administration, Teachers, Classified

The Board entered into Closed Session.

B. Public Employment

Re: Employment

The Board entered into Closed Session.

VIII. RECONVENE TO OPEN SESSION

A. Report Out

The Board reentered open session. Chairman Padberg reported out that the Board took unanimous action on accepting the release of the following positions:

ID 891195 - Coordinator of Administrative Services

ID 855946 - Instructional Assistant

ID 627197 - Instructor

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:13 PM.

Respectfully Submitted,

D. Padberg

Documents used during the meeting

- 2022_02_15_board_meeting_minutes.pdf
- Revised_Brown_Act_Requirements_on_Teleconferencing_Rules.pdf
- CCSPA January Financials (March Board Meeting) 3.11.22 (1).pdf
- CCSPA 20-21 2nd Interim Narrative of Changes.docx
- IncomeStatement-171.xlsx

- Contra Costa School of Performing Arts 2021-22 2nd Interim Report.xlsx
- ReconciliationSummary-9121-76787CashinBa...hecking76787(main)335.xls
- CCSPA 6787 Jan22.pdf
- GeneralLedger420.xlsx
- CCSPA LCFF-Calculator 2nd Interim 3.8.22.xlsx
- CCSPA March Board Meeting (January Financials).pdf